



Petersburg Borough

12 South Nordic Drive
Petersburg, AK 99833

Meeting Agenda Borough Assembly Regular Meeting

Monday, August 01, 2022

12:00 PM

Assembly Chambers

You are invited to a Zoom webinar.
When: Aug 1, 2022 12:00 PM Alaska
Topic: August 1, 2022 Assembly Meeting

Please click the link below to join the webinar:
<https://petersburgak-gov.zoom.us/j/84006058083?pwd=MIR0Vmh0bzI5b3k2MWVhNEhPQTJwZz09>
Passcode: 285390

Or Telephone:
(720) 707-2699 or (253) 215-8782
Webinar ID: 840 0605 8083
Passcode: 285390

1. **Call To Order/Roll Call**
2. **Voluntary Pledge of Allegiance**
3. **Approval of Minutes**
 - A. July 18, 2022 Assembly Meeting Minutes**
4. **Amendment and Approval of Meeting Agenda**
5. **Public Hearings**
6. **Bid Awards**
7. **Persons to be Heard Related to Agenda**

Persons wishing to share their views on any item on today's agenda may do so at this time.
8. **Persons to be Heard Unrelated to Agenda**

Persons with views on subjects not on today's agenda may share those views at this time.
9. **Boards, Commission and Committee Reports**
10. **Consent Agenda**

A. Petro 49 Tidelands Lease Renewal

Petro 49's tidelands lease with the Borough is up for its 5-year renewal as of June 1, 2022. As stipulated in the lease agreement, an appraisal of the leased land was performed by Ramsey Appraisal Resource. The appraised value of the lease is \$966,275 (an increase of \$27,000 from the 2017 appraisal), bringing the annual rental rate to \$72,617.82 (an increase of \$420 annually).

11. Report of Other Officers

A. Petersburg Medical Center Report

PMC CEO Hofstetter will update the Assembly on current events at the Medical Center.

B. 2022 Municipal Election Report

Clerk Thompson will report on the upcoming October 4, 2022 Municipal Election.

12. Mayor's Report

A. August 1, 2022 Mayor's Report

13. Manager's Report

A. August 1, 2022 Manager's Report

14. Unfinished Business

15. New Business

A. Ordinance #2022-11: An Ordinance Amending Chapter 4.04, Entitled Purchasing, of the Petersburg Municipal Code to Increase Purchasing Authorization Limits for Administrative Officers of the Borough and the Borough Manager, and to Amend Exceptions to Bidding - First Reading

If approved in three readings, Ordinance #2022-11 will increase purchasing authorization limits from \$5,000 to \$10,000 for administrative officers of the Borough and from \$30,000 to \$75,000 for the Borough Manager.

B. Resolution #2022-11: A Resolution Approving the Expenditure of \$110,000 from the American Rescue Plan Special Revenue Fund 287 for Paid Time Off (PTO) for Full and Part Time Borough Employees in Response to the Continuing COVID-19 Pandemic

If approved, Resolution #2022-11 will provide one work week of PTO to Full and Part Time Borough Employees to help replace past and future use of their earned PTO related to: COVID-19 mitigation measures for our community due to borough, business, school and childcare closures; borough, business, school and childcare COVID-19 policies; and to care for themselves or ill family members.

C. Telehandler Purchase for the Harbor Department

In the approved FY 2023 budget, the Harbor Department budgeted \$96,000 to purchase a Telehandler to perform the functions of forklift, grounds maintenance vehicle and snow removal. The Telehandler will be added to the Motor Pool replacement schedule with an expected service life of 20 years. Public Works Director Cotta recommends purchase of the Telehandler from Bobcat of Juneau at a cost of \$94,511.98.

D. Compact Backhoe/Loader Purchase for Parks & Recreation Department

In the FY 2023 approved budget, the Parks & Recreation Department budgeted \$80,000 of their Motor Pool funds to replace their aging compact backhoe/loader. Public Works Director Cotta recommends purchase of a CT5550 Compact Tractor with front end loader and backhoe attachments from Bobcat of Juneau for an amount not to exceed \$51,388.72.

E. Public Works Culvert Project Change Order #1

Public Works Director Cotta requests approval of the Culvert Project Change Order #1, increasing the project cost by \$342,228.53, for a new contract amount of \$910,833.53. This change and new contract amount is within budget of the \$970,425 allocated by FEMA for this project and will be paid with FEMA funds.

F. Prioritization of the FY 2024 Capital Projects List

Manager Giesbrecht requests the Assembly prioritize the top 15 Capital Projects for FY 2024. He has selected his best guess of the top 15 projects to get the conversation started and asks the Assembly to amend and/or approve the list.

G. Housing Task Force

Assembly Member Meucci requests approval to form a Housing Task Force and to seek letters of interest to serve on the Task Force.

H. Assembly Work Session on Housing

Assembly Member Meucci requests a work session be scheduled in September to discuss the housing issue in Petersburg.

16. Communications

A. Correspondence Received Since July 14, 2022

17. Assembly Discussion Items

A. Assembly Member Comments

B. Recognitions

18. Adjourn



Petersburg Borough

12 South Nordic Drive
Petersburg, AK 99833

Meeting Minutes Borough Assembly Regular Meeting

Monday, July 18, 2022

6:00 PM

Assembly Chambers

1. Call To Order/Roll Call

Mayor Pro-tem Lynn called the meeting to order at 6:00 p.m.

PRESENT

Assembly Member Bob Lynn
Assembly Member Chelsea Tremblay
Assembly Member David Kensinger
Vice Mayor Jeigh Stanton Gregor
Assembly Member Jeff Meucci
Assembly Member Thomas Fine-Walsh

EXCUSED

Mayor Mark Jensen

2. Voluntary Pledge of Allegiance

The Pledge was recited.

3. Approval of Minutes

A. July 5, 2022 Regular Assembly Meeting Minutes

The minutes of the July 5, 2022 Assembly meeting were unanimously approved.

Motion made by Assembly Member Meucci, Seconded by Assembly Member Tremblay.

Voting Yea: Assembly Member Lynn, Assembly Member Tremblay, Assembly Member Kensinger, Vice Mayor Stanton Gregor, Assembly Member Meucci, Assembly Member Fine-Walsh

4. Amendment and Approval of Meeting Agenda

The agenda was unanimously approved as submitted.

Motion made by Assembly Member Kensinger, Seconded by Assembly Member Meucci.

Voting Yea: Assembly Member Lynn, Assembly Member Tremblay, Assembly Member

Kensinger, Vice Mayor Stanton Gregor, Assembly Member Meucci, Assembly Member Fine-Walsh

5. Public Hearings

There were no public hearings.

6. Bid Awards

There were no bid awards.

7. Persons to be Heard Related to Agenda

Persons wishing to share their views on any item on today's agenda may do so at this time.

No views were shared.

8. Persons to be Heard Unrelated to Agenda

Persons with views on subjects not on today's agenda may share those views at this time.

No views were shared.

9. Boards, Commission and Committee Reports

No reports were given.

10. Consent Agenda

There were no Consent Agenda items.

11. Report of Other Officers

A. Tongass National Forest Petersburg District

Petersburg District Ranger Born introduced himself and provided a USFS project update to the Assembly.

12. Mayor's Report

A. July 18, 2022 Mayor's Report

Mayor Pro-tem Lynn read his report into the record.

13. Manager's Report

A. July 18, 2022 Manager's Report

Manager Giesbrecht read his report into the record, a copy of which is attached and made a permanent part of these minutes.

14. Unfinished Business

There was no Unfinished Business.

15. New Business

A. Approval to Update Alaska Department of Transportation Needs List

The Assembly removed all capital projects shown in red and added all capital projects shown in green on the 2023 Capital Projects List. The list, as amended, was unanimously approved.

Motion made by Assembly Member Meucci, Seconded by Assembly Member Tremblay.

Voting Yea: Assembly Member Lynn, Assembly Member Tremblay, Assembly Member Kensinger, Vice Mayor Stanton Gregor, Assembly Member Meucci, Assembly Member Fine-Walsh

B. Purchase of High Pressure Valves for the Blind Slough Hydroelectric Project

Purchase of high pressure valves for the Blind Slough Hydroelectric project from B&K Valves for an amount not to exceed \$61,692 was unanimously approved.

Motion made by Assembly Member Meucci, Seconded by Assembly Member Tremblay.

Voting Yea: Assembly Member Lynn, Assembly Member Tremblay, Assembly Member Kensinger, Vice Mayor Stanton Gregor, Assembly Member Meucci, Assembly Member Fine-Walsh

C. Approval of Letter to Coast Guard Regarding a Formal Lease Agreement

The Assembly unanimously approved the letter to the USCG and authorized Manager Giesbrecht to pursue a formal lease agreement for USCG housing units to help meet the housing needs of first responders and other individuals in Petersburg.

Motion made by Assembly Member Meucci, Seconded by Assembly Member Tremblay.

Voting Yea: Assembly Member Lynn, Assembly Member Tremblay, Assembly Member Kensinger, Vice Mayor Stanton Gregor, Assembly Member Meucci, Assembly Member Fine-Walsh

D. Approval of Mountain View Manor Director Hire

By unanimous roll call vote, the Assembly approved hire of Derrick Casey as the Borough's Mountain View Manor Director at an annual salary of \$80,000.

Motion made by Assembly Member Tremblay, Seconded by Assembly Member Meucci.

Voting Yea: Assembly Member Lynn, Assembly Member Tremblay, Assembly Member Kensinger, Vice Mayor Stanton Gregor, Assembly Member Meucci, Assembly Member Fine-Walsh

16. Communications

A. Correspondence Received Since June 30, 2022

17. Assembly Discussion Items

A. Housing Task Force

Assembly Member Meucci discussed his desire to form a Housing Task Force. After some discussion with other Assembly Members, Member Meucci stated he would add an action item to the August 1st meeting to set a date and time for an Assembly work session on the topic.

B. Boroughwide Abandoned Vehicles

Assembly Member Kensinger discussed the many abandoned vehicles in the Borough and asked what the procedure is for dealing with them.

C. Assembly Member Comments

No comments were shared.

D. Recognitions

Assembly Member Tremblay thanked the Library staff for the many library programs for kids.

18. Adjourn

The meeting was adjourned at 7:24 p.m.

Motion made by Vice Mayor Stanton Gregor, Seconded by Assembly Member Tremblay.
Voting Yea: Assembly Member Lynn, Assembly Member Tremblay, Assembly Member Kensinger, Vice Mayor Stanton Gregor, Assembly Member Meucci, Assembly Member Fine-Walsh

Record in the Petersburg Recording District

**Amendment No. 9 to the
TIDELANDS/SUBMERGED LANDS LEASE AGREEMENT
Between the Petersburg Borough, formerly the City of Petersburg and Petro 49, Inc.,
formerly Harbor Enterprises, Inc. doing business as Petro Marine Services - Lessee
Five Year Rate Adjustment**

The Original Lease dated June 1, 1987 between the City of Petersburg and the Haines Terminal and Highway Company, amended on June 1, 1992 by Amendment No. 1, recorded as document #93-607 on June 17, 1993;

amended on June 16, 1997 by Amendment No. 2, recorded as document #97-847 on July 31, 1997;

amended on February 8, 1999 by Amendment No. 3, recorded in Book 0062, page 511 on February 22, 1999; and assigned to Harbor Enterprises, Inc. doing business as Petro Marine Services ("Lessee") on June 1, 1995;

amended by Amendment No. 4 recorded on August 12, 2004 as document #2004-000732-0;

amended by Amendment No. 5, recorded on July 15, 2005 as document #2005-000581-0;

amended by Amendment No. 6, recorded on July 24, 2007 as document #2007-000598-0;

amended by Amendment No. 7, recorded on 8/21/2012 as document #2012-000684-0; and

amended by Amendment No. 8, recorded on October 10, 2017 as document #2017-000677-0;
is amended as follows:

Section 3.5 of the Original Lease provides the annual rental rate shall be subject to adjustment at each fifth year anniversary, based on changes in the fair market value of the leased property and improvements owned by the Borough. Rate adjustments are computed at the rate of ten and six percent (10% and 6%), i.e. ten percent of the appraised fair market value of that portion of land which lies within Tideland Lot T-38 and six percent of the appraised fair market value of the portion of land submerged lying seaward of Tidelands Lot T-38 and any improvements owned by the Borough.

An appraisal report, prepared by Ramsey Appraisal Resource, dated July 20, 2022 determined the value of the leased property and improvements owned by the Borough to be \$966,275.

THEREFORE, subject to provisions in the Original Lease and the Amendments, the annual rental rate is adjusted and Lessee shall pay an adjusted rental rate of \$72,617.82 (Seventy-two Thousand, Six Hundred Seventeen Dollars & 82/100) annually to the Petersburg Borough for the lease renewal period of June 1, 2022 through May 31, 2027.

This tidelands lease rate adjustment was passed and approved by the Borough Assembly of the Petersburg Borough, Alaska on August 1, 2022.

LESSOR:
Petersburg Borough

By: _____
Stephen Giesbrecht, Borough Manager

UNITED STATES OF AMERICA)
) ss.
STATE OF ALASKA)

On this _____ day of _____ 2022, before me personally appeared Stephen Giesbrecht, Borough Manager for the Petersburg Borough, who executed the foregoing instrument and acknowledged this instrument to be the free and voluntary act of the Petersburg Borough and on oath stated he is authorized to execute this instrument.

Notary Public

Notary public in and for the State of Alaska, residing at Petersburg.
My Commission expires: _____

Return to:
Borough Clerk
Petersburg Borough
PO Box 329
Petersburg, AK 99833

**2021 Election Report
August 1, 2022 Assembly Meeting**

The annual Municipal Election will be held Tuesday, October 4, 2022.

1. This year's ballot will provide for the election of: 23 elected positions as follows:

One Mayor: One – 3 year term

Two Assembly Members: Two - 3 year terms

Two School Board Members: Two - 3 year terms

Three Hospital Board Members: Three - 3 year terms

Four Planning Commissioners: Two - 3 year terms; One – 2 year term; One – 1 year term

Two Harbor Board Members: Two - 3 year terms

Three Library Board Members: Two- 3 year terms; One – 1 year term

Four Parks & Recreation Board Members: Two - 3 year terms; One – 2 year term; One – 1 year term

Two Public Safety Board Members: Two - 3 year terms

2. There are three propositions on the October 4th ballot – all regarding changes to the Borough Charter:

Proposition #1 will decide whether Charter Section 14.02A(3) and (4), Services to be Provided Only by Service Area, shall be amended to allow for collection of solid waste and extension of utility services outside of a Service Area when such collection or utility extension is requested and voluntarily paid for by the owner of the property to receive such service.

Proposition #2 will decide whether Charter Section 19.03A, Personal Financial Interest and Nepotism, shall be amended to provide that after disclosure of substantial financial interest in a subject before the Assembly, Board or Commission to which an elected borough officer belongs, the elected borough officer must receive approval to participate in any official action regarding the subject from the majority of the body rather than the majority of the assembly as currently written.

Proposition #3 will decide whether Charter Section 11.13E, Purchasing; Contracting, shall be amended to allow borough employees and officials to participate in borough property sales when conducted by outcry auction

3. I have not begun my search for Borough residents willing to serve as Election Officials for the October 4th Municipal Election but will do so very soon and will bring a list to you for approval at a future Assembly meeting.

With that said, I ask anyone interested in serving this year to contact me at 907-772 -5405 or dthompson@petersburgak.gov.

Debra K. Thompson
Borough Clerk

**Mayor's Report
August 1, 2022 Assembly Meeting**

- 1. 2022 Municipal Election – Filing for Candidacy:** The filing period to be a candidate for Mayor, Assembly or other local Board and Commission seats is currently open. The requirements and forms needed to file for candidacy are available at the front desk of the Finance Office or on the Borough's website 2022 Election page. The deadline to file is August 23, 2022 at 4:30 p.m. [October 4, 2022 Borough Election | Petersburg Alaska \(petersburgak.gov\)](https://petersburgak.gov/2022-Election)
- 2. Seeking Letters of Interest:** The Petersburg Borough is accepting letters of interest from citizens who wish to serve the community by filling one of the vacant seats on the following Borough Boards/Commissions until the October 2022 Municipal Election:

Planning Commission – two vacant seats

Parks & Recreation Advisory Board – one vacant seat

Letters of interest should be submitted to Clerk Thompson at the Borough offices located at 12 S. Nordic Drive; by sending to PO Box 329, Petersburg, AK 99833; or by emailing to dthompson@petersburgak.gov



**Borough Manager's Report
Assembly Meeting 1 August 2022**

- ❖ Harbor continues to stay busy. We are starting to see the summer visitors head south and expect good transient numbers through August.
- ❖ Drive Down is very active. The reserve system seems to work well for the local fleet to organize their operations around the 3 -4-day weekly tour ship schedule. A new development with the American Constellation moving to the Drive Down during the night hours of their stop for a local contractor to pump off their grey/black wastewater and transport to the Borough's wastewater site is working well. The size of the AC causes congestion at the South Harbor south end so that's why the night hours when we have limited traffic at that end.
- ❖ Harbor Staff will be attending a pre-construction meeting with the USACE and the contractor on August 2nd and will start planning for the upcoming dredge project slated for this winter.
- ❖ Molly was able to attend the ESRI Global GIS conference virtually. ESRI is upgrading its software program, so it was helpful to be able to attend workshops on the new workflows and features of the new program.
- ❖ Comm Dev. installed portable hard drives on our desktop PCs to backup local data. We are also scheduling periodic backup of all COMDEV files on LOKI to avoid the potential of another disk failure.
- ❖ Water Staff is scheduling the replacement of an automatic transfer switch for a standby generator at the water storage tank. All parts have been received and working on connecting with Mattingly Electric for the installation.
- ❖ Some parts have arrived for the storage tank piping project in which the department must add a second means of separation for the water going into the storage tank and coming out of the tank to meet concerns of cross connection from ADEC. Alan Murph is putting the final touches on the plans for this work and will forward to ADEC for their approval before we launch on the project.
- ❖ Wastewater department is restarting a project to replace the force main from Pumpstation 4. The force main will be rerouted to undeveloped rights of way to reduce traffic disruption and the higher costs of asphalt disturbance of North Nordic Drive and Sandy Beach Road. A request for proposals for the next phase of design has been issued to PND and a meeting to fine tune the scope of their work will take place soon.
- ❖ Thanks to WW and Public Works for working on a residential wastewater service that was not draining correctly in the Hungerford Hill neighborhood. The "small" project turned into a very long day, but the crews were able to correct the line that had settled and was no longer providing adequate service. Great job.
- ❖ WW staff has begun a search for a used tub grinder in support of chipping wood for the composting operation. Once a viable piece of equipment has been found, a purchase resolution will be brought to the Assembly to

request authorization for the purchase.

- ❖ Karl is working on a plan to phase the Scow Bay Generation project. The load projection study was received from the Consultant and rough order of magnitude costs to add 3.5 megawatts of diesel generation are quite a bit higher than initial estimates. Once a workable plan is developed, there will be a presentation to the Assembly to discuss the path forward.
- ❖ PMPL responded to the scene of a blown cutout at Lyon's Road where a roofing contractor had contacted the primary conductor with a piece of flashing. The contractor's employee sustained burns on his arm and was sent to Seattle for treatment and monitoring. PMPL is happy to report that the person was soon discharged and was able to return to his home in Juneau. At the request of the contractor, PMPL staff took part in a safety meeting after the accident and prior to any further work on the roof. If any contractor is going to be working near power lines, please call PMPL first to discuss the scope of the project and receive information on the hazards at their location.
- ❖ PMPL flew to Crystal Lake on Wednesday July 27th to perform some maintenance on the pump back system, breach alarm and face of the dam. This was Bob Ziemke's last trip to the dam as a PMPL employee.
- ❖ A retirement party was held on July 28th for Bob Ziemke. Thanks to everyone that came by to wish him well.
- ❖ The department is planning to de-energize the main street substation transformer for testing on July 28th. This is a periodic operation to gauge the condition of the transformer as it ages. A report will be shared with the Manager once the testing has been completed.
- ❖ Reid Brothers has completed the culvert installation project ahead of schedule and is currently working on project close out.
- ❖ Landslide cleanup continues. We are still hauling mud and clay out of the Hammer Slough creek basin but making good progress.
- ❖ Still busier than normal, including some large deliveries of waste coming to the baler and landfill from fish processors and local contractors.
- ❖ Building Maintenance crew is replacing rotten siding on the museum and working to address OSHA-related safety concerns in various departments.
- ❖ We have ordered a key punch machine and core-pinning equipment for the Borough's door lock system. This will greatly increase our inhouse capabilities to make keys and re-key locks and will reduce our reliance on other organizations for these functions. Performing these operations inhouse will save money over the long term and allow us to respond much more quickly when locks need to be re-keyed. The new equipment is being jointly funded by Mountain View Manor, Parks-N-Rec, and Public Works, and will be shared by the maintenance personnel for these depts.
- ❖ Thank you to all the families that attended our Swim Lesson Assessment! This was very helpful to assist getting your kiddos into the correct lesson groups! The swim lessons will begin Aug. 1st. Please contact Parks and Recreation to make sure your family is signed up.
- ❖ Please plan to join the Parks and Recreation Youth Basketball season! Registration will open on Aug. 22nd! Keep an eye and ear out for more information on our Facebook page and KFSK for more details.

**PETERSBURG BOROUGH
ORDINANCE #2022-11**

**AN ORDINANCE AMENDING CHAPTER 4.04, ENTITLED PURCHASING, OF THE
PETERSBURG MUNICIPAL CODE TO INCREASE PURCHASING AUTHORIZATION LIMITS
FOR ADMINISTRATIVE OFFICERS OF THE BOROUGH AND THE BOROUGH MANAGER,
AND TO AMEND EXCEPTIONS TO BIDDING**

WHEREAS, PMC Section 4.04.020 currently authorizes administrative officers of the Borough to approve purchases costing \$5,000 or less, and the Borough Manager to approve purchases costing more than \$5,000 but less than \$30,000; and

WHEREAS, as currently written, PMC Section 4.04.020 requires administrative officers of the Borough to complete a purchase authorization form, and for the Borough Manager to manually approve any such form, for purchases costing over \$5,000 before the purchase may take place; and

WHEREAS, any such purchase must be made within budgetary guidelines and appropriated funds, regardless of the amount of the purchase; and

WHEREAS, the Petersburg Borough Assembly feels these monetary limits, initially adopted by the City of Petersburg Council in March of 2004, are both outdated relative to the current cost of goods, and too restrictive in the present economy, where it is sometimes necessary to act quickly to obtain goods and services within the required timeframe; and

WHEREAS, the Assembly wishes to increase the current monetary purchasing limits from \$5,000 to \$10,000 for administrative officers and from \$30,000 to \$75,000 for the Borough Manager; and

WHEREAS, in addition, the Assembly wishes to amend 4.04.040A to increase the exception to competitive bidding for purchases costing \$30,000 or more to \$75,000 or more, but less than \$150,000, upon Assembly resolution.

THEREFORE, THE PETERSBURG BOROUGH ORDAINS, Sections 4.04.020 and 4.04.040 of Chapter 4.04 of the Petersburg Municipal Code are hereby amended as follows. The language proposed for addition is in red and underlined, and the language proposed for deletion is struck through.

Section 1. Classification: This ordinance is of a general and permanent nature and shall be codified in the Petersburg Municipal Code.

Section 2. Purpose: The purpose of this ordinance is to increase purchasing authorization limits for administrative officers and the Borough Manager and to amend exceptions to bidding as set out in PMC Sections 4.04.020 and 4.04.040.

Section 3. Substantive Provisions:

4.04.020 Authorization and when competitive bidding is required.

A. An administrative officer or their designee shall be authorized to make purchases costing ~~\$5,000.00~~ \$10,000.00 or less without a written purchase order. The coding and approval for the purchases shall be the responsibility of the administrative officer or their designee.

B. A purchase costing more than five thousand dollars ~~\$10,000.00~~ but less than thirty thousand dollars \$75,000.00 shall be authorized by the borough manager. In the event of the borough manager's absence, the manager shall delegate the authority to the acting borough manager with the approval of the mayor, or in the mayor's absence, the deputy mayor.

C. Purchases costing ~~\$30,000.00~~ \$75,000.00 or more shall be made only after competitive bids have been solicited. The borough assembly, by resolution, may waive bid requirements for purchases costing ~~\$30,000.00~~ \$75,000.00 or more, but less than \$150,000.00, subject to section 4.04.040.

D. Competitive bid procedures for purchases estimated to cost \$150,000.00 or more may not be waived by the assembly except if the borough manager, as incident commander, implements the Petersburg emergency preparedness plan.

4.04.040 Exceptions to bidding.

Competitive bidding shall not be required for the following:

A. Purchases at a sales price of ~~\$30,000.00~~ \$75,000.00 or more, but less than \$150,000.00, upon assembly resolution as set out in section 4.04.020 C.;

[There are no changes to paragraphs B-I]

Section 4. Severability: If any provision of this ordinance or any application to any person or circumstance is held invalid, the remainder of this ordinance and application to any person and circumstance shall not be affected.

Section 5. Effective Date: This ordinance shall be effective immediately upon final passage.

PASSED AND APPROVED by the Petersburg Borough Assembly, Petersburg, Alaska this
_____ day of _____, 2022.

Jeigh Stanton Gregor, Vice Mayor

ATTEST:

Debra K. Thompson, Borough Clerk

Adopted:
 Published:
 Effective:

**PETERSBURG BOROUGH
RESOLUTION #2022-11**

**A RESOLUTION APPROVING THE EXPENDITURE OF \$110,000 FROM THE
AMERICAN RESCUE PLAN SPECIAL REVENUE FUND 287 FOR PAID TIME OFF
(PTO) FOR FULL AND PART-TIME BOROUGH EMPLOYEES IN RESPONSE TO
THE CONTINUING COVID-19 PANDEMIC**

WHEREAS, on April 5, 2022, the Alaska Department of Commerce, Community, and Economic Development Division of Community and Regional Affairs (DCRA) awarded the Petersburg Borough \$1,430,892 in federal grant funds through the American Rescue Plan (ARPA); and

WHEREAS, Resolution #2022-02 adopted by the Borough Assembly in March of 2022 determined that 58% of these funds shall be dispersed to the Petersburg Medical Center, 10% to Borough Enterprise funds, and 32% to provide general government services; and

WHEREAS, expenses related to this ARPA Grant were approved in the Adopted FY2023 Borough Budget therefore a supplemental budget ordinance is not needed; and

WHEREAS, Borough employees are a critical and valued part of the Borough's organization who provide essential services to our community, and

WHEREAS, virtually every borough employee has been required to use days of PTO to comply with COVID-19 mitigation measures for our community due to borough, business, school, and childcare closures; borough, business, school and childcare COVID-19 policies; and to care for themselves or ill family members; and

WHEREAS, Borough employees have not received supplemental PTO to replace what was used related to COVID-19 since the pandemic began; and

WHEREAS, it is in the best interest of a healthy workforce that Borough employees do not report to work if they feel sick or are experiencing any COVID-19 symptoms; and

WHEREAS, if approved, an ARPA funded, one-time PTO benefit of one "work week" of PTO would be granted to all full and part-time Borough employees who are active employees on the date that this resolution is adopted; and

WHEREAS, any future employees who are hired after the date of this resolution adoption will not receive this benefit; and

WHEREAS, a "work week" of PTO means PTO earned for 40 hours for full time employees and pro-rated for part time employees.

THEREFORE BE IT RESOLVED that the Petersburg Borough Assembly recognizes the commitment Borough employees have made to provide services while mitigating COVID-19, and hereby approves the expenditure of up to \$110,000 from the ARPA Special Revenue Fund 287 to provide one work week of PTO to current full and part-time Borough employees in response to the continuing COVID-19 pandemic.

Passed and approved by the Petersburg Borough Assembly, Petersburg, Alaska this 1st day of August, 2022.

Attest:

Mark Jensen, Mayor

Debra K. Thompson, Borough Clerk



07/26/22

Memorandum

To: Steve Giesbrecht, Borough Manager
 Cc: Mayor Jensen and Members of the Borough Assembly
 From: Chris Cotta, Public Works Director
 Re: Harbor Department #120 Telehandler (Fleet Addition)

The FY23 approved Borough budget includes \$96,000 in the Harbor Dept budget for purchase of a telehandler. The reasoning behind this purchase was included in the FY23 Motor Pool Replacement memo, which is attached for reference. This unit will be maintained by Motor Pool and will be added to the Motor Pool replacement schedule, with an expected service life of 20 years.

Bobcat of Juneau has quoted a price of \$94,511.98 for a new TY619 Telehandler equipped with loader bucket, forks, and snow pusher, with freight paid to Petersburg docks. The telehandler package is quoted at current State of Alaska contract pricing.

Code Section 4.04.040 (Exceptions to Bidding), Section G States: *When it is advantageous to the borough to enter into a contract with a bidder for the same supplies or services such bidder is providing another Alaskan local government, the state of Alaska, a cooperative purchasing association composed of government agencies, or the United States, where such supplies, equipment or services are being provided to the other governmental unit or association on the basis of competitive bids submitted; and where the borough contract is on substantially the same terms as those bid; or to contract with or through such other governmental unit or association so that the benefit of the responsible bid accrues to the borough;*

This proposed vehicle purchase is within the approved budget, adheres to Borough purchasing code and meets an ongoing need of the Harbor Dept.

For the preceding reasons, Public Works recommends award of this vehicle purchase to Bobcat of Juneau in the amount of \$94,511.98. If you agree with this recommendation, please forward it to the Borough Assembly for consideration at their next regular meeting on August 1st, 2022. Thank you.

Attachments: Bobcat of Juneau Quote (2 pages)
 FY23 Motor Pool Replacement Memo (3 pages)



Bobcat

Product Quotation

Quotation Number: MMB-00583

Date: 2022-06-15 09:36:48

Customer Name/Address:	Bobcat Delivering Dealer	ORDERS TO BE PLACED WITH: Contract Holder/Manufacturer
PETERSBURG BOROUGH 291931 Attn: Chris Cotta-Public Works Director 303 S 2nd St PO BOX 329 Petersburg, AK 99833	Bobcat of Juneau, LLC, Juneau, AK 5450 GLACIER HIGHWAY JUNEAU AK 99801-9507 Phone: 907-523-7920 Fax: 907-789-7098	Clark Equipment Company dba Bobcat Company 250 E Beaton Dr West Fargo, ND 58078 Phone: 701-241-8719 Fax: 855-608-0681 Contact: Heather Messmer Heather.Messmer@doosan.com

Description	Part No	Qty	Price Ea.	Total
Bobcat TL619	M2770	1	\$71,023.52	\$71,023.52
86" Severe Duty Bucket	7326128	1	\$1,630.20	\$1,630.20
--- Bolt-On Cutting Edge, 86"	7296449	1	\$351.72	\$351.72
5.5K Severe Duty Pallet Fork Frame	7294332	1	\$582.16	\$582.16
--- 48" 5.5K Severe Duty Pallet Fork Teeth	6541518	1	\$431.68	\$431.68
Snow Pusher Pro, 10 ft (120 in.) Includes angle blade and removable pusher box	7385515	1	\$7,121.20	\$7,121.20

Total of Items Quoted	\$81,140.48
Dealer P.D.I.	\$350.00
Freight Charges	\$4,318.00
Dealer Assembly Charges	\$112.50
Other Charges: Material and Logistics	\$8,591.00
Quote Total - US dollars	\$94,511.98

Notes:

**Prices per the Alaska NASPO Construction - SW192*

**Terms Net 60 Days. Credit cards accepted.*

**FOB Destination*

**State Sales Taxes apply. IF Tax Exempt, please include Tax Exempt Certificate with order.*

**TID# 38-0425350*

****Orders Must Be Placed with Clark Equipment Company dba Bobcat Company, Govt Sales, 250 E Beaton Drive, West Fargo, ND 58078.***

**Quote valid for 30 days*

MOTOR POOL RECOMMENDATION

TO: STEVE GIESBRECHT, BOROUGH MANAGER
FROM: CHRIS COTTA, PUBLIC WORKS DIRECTOR
SUBJECT: FY 23 VEHICLE/EQUIPMENT FLEET RECOMMENDATIONS
DATE: 7/27/2022
CC: MOTOR POOL FILE

FY23 Replacement Recommendation Summary

The following is a summary of the Motor Pool's recommendations for vehicle replacements, additions and service extensions for the next budget year.

Units replaced:	6	\$718,274
Fleet addition:	1	
Units extended:	10	
Total recommended replacement budget:		<u>\$718,274</u>

Unit	Recommendation	Budget
Water #12 (2002 Argo tracked ATV)	Replace	\$ 35,000
PW #66 (2003 Ford utility van)	Replace*	\$ 56,000
PW #79 (2001 International Vactor)	Replace	\$480,000
Parks-N-Rec #88 (Bobcat backhoe/loader)	Replace	\$ 80,000
PD #96 (2016 Ford Explorer patrol unit)	Replace*	\$ 57,274
Harbor #113 (2000 Dodge 3500 flatbed)	Replace	\$ 10,000**
Harbor #120 (Telehandler)	Addition to fleet***	-
FD #6 (1994 Pierce Pumper)	Extend for 1 year	-
PW #9 (2003 Ford pickup)	Extend for 2 years	-
PW #13 (2004 Ingersol-Rand compressor)	Extend for 3 years	-
PW #25 (1995 Chevy Suburban hearse)	Extend for 1 year	-
PW #41 (2003 sander attachment)	Extend for 3 years	-
PW #70 (1996 International plow truck)	Extend for 2 years	-
FD #92 (2005 Ford F450 ambulance)	Extend for 3 years	-
PW #98 (International swap-loader)	Extend for 2 years	-
PW #100 (2000 Cat wheel loader)	Extend for 2 years	-
PW #106 (2003 Clark forklift)	Extend for 2 years	-
Total Replacement Budget requested FY2023		\$718,274

* These vehicles carried over from FY22 budget

** \$10,000 from Motor Pool, \$60,000 from Harbor reserves, for total replacement cost of \$70,000

*** \$95,000 cost to be paid from Harbor reserves. No capital funding from Motor Pool fund.

Fleet Replacement Recommendations

Water Dept #12 (2002 Argo tracked ATV) This unit is used by the Water Dept primarily for winter access to the Cabin Creek dam and reservoir. Due to its light weight and tracked construction it is also used periodically in the summer months for maintenance access to water department infrastructure located in muskeg areas. The tracks are worn and are expensive to replace (\$4-5K), the engine is showing wear and the the transmission has developed a leak. Parts for the transmission are no longer made so if this component fails the unit will be out of service until a replacement can be found. This unit has been previously extended however it is now time to replace it before a major failure occurs.

Public Works #66 (2003 Ford 1-ton cutaway utility van) This unit is used by the building maintenance technician as a service vehicle and mobile shop space. It has had numerous engine problems in the past few years, burns oil and is hard to start in cold weather. Due to the past and present engine issues it has been an unreliable unit at times and needs to be replaced. Recommended replacement is a 1-ton utility van chassis with work body. This unit was budgeted for replacement in FY22 and due to chassis lead time and non-availability of some upfit items is being carried over into FY23.

Public Works #79 (2001 International Vactor) The vacuum/rodger truck sees frequent use by multiple departments for various tasks including the cleaning of sewer lines, catch basins and outhouses; and diverse vacuum excavation tasks. It is a front-line response vehicle anytime there is a water or sewer break, or clogged sewer main. This unit has been extended multiple times and was first evaluated for replacement in 2014. Although still in service, the unit has numerous fluid/hydraulic leaks, wiring issues, and body rust. Due to its many accumulated problems; the critical nature of this truck's mission; and long lead time to replace (one year or more); it is recommended to begin the replacement process for this unit in FY23.

Parks-N-Rec #88 (2005 Bobcat compact backhoe/loader) This unit serves many functions in the Parks-N-Rec Dept including groundskeeping; light excavation; snow removal; and forklift duties. It has severe rust issues, numerous fluid leaks, and many critical parts are no longer supported by the manufacturer. Although still in service, it is frequently down for repairs and is no longer meeting the reliability requirements of the Parks-N-Rec Dept. We recommend replacement in the FY23 budget cycle.

Police Department #96 (2016 Ford Explorer patrol unit) This unit is used by the Police Department as a patrol vehicle and has experienced low reliability coupled with higher-than-expected maintenance costs. It was approved for early replacement in the FY22 budget year but the replacement vehicle is not expected to arrive until sometime in FY23.

Harbor Department #113 (2000 Dodge 3500 flatbed) This unit is used by the Harbor Dept for patrol, general towing/hauling, and snow removal duties. It has numerous fluid leaks, extensive rust issues, suspension issues, and the transmission has been giving some trouble as well. Overall this vehicle is in poor condition and needs to be replaced.

Fleet Addition

Harbor Department #120 (Telehandler) The Harbor Department is planning to purchase a telehandler to perform the functions of forklift, grounds maintenance vehicle and snow removal. This vehicle will be purchased using Harbor Department reserve funds and is being added to the Motor Pool replacement schedule and O&M calculations.

Fleet Extensions

A total of 10 units are recommended for extension. The various vehicles and equipment were evaluated by the motor pool mechanics. All units recommended for extension have been found to be reliable and in fair to good mechanical condition. The units listed in the first page summary are being recommended for 1-3 year extensions with details provided upon request.

End of Recommendation



07/26/22

Memorandum

To: Steve Giesbrecht, Borough Manager
 Cc: Mayor Jensen and Members of the Borough Assembly
 From: Chris Cotta, Public Works Director
 Re: Parks-N-Recreation #88 Replacement

The FY23 approved Borough budget includes \$80,000 for replacement of the compact backhoe/loader that serves the Parks-N-Recreation Dept. The reasoning behind this purchase was included in the FY23 Motor Pool Replacement memo, which is attached for reference.

Bobcat of Juneau has quoted a price of \$51,388.72 for a new CT5550 Compact Tractor with front end loader and backhoe attachments, with freight paid to Petersburg docks. The tractor and equipment are quoted at current State of Alaska contract pricing.

Code Section 4.04.040 (Exceptions to Bidding), Section G States: *When it is advantageous to the borough to enter into a contract with a bidder for the same supplies or services such bidder is providing another Alaskan local government, the state of Alaska, a cooperative purchasing association composed of government agencies, or the United States, where such supplies, equipment or services are being provided to the other governmental unit or association on the basis of competitive bids submitted; and where the borough contract is on substantially the same terms as those bid; or to contract with or through such other governmental unit or association so that the benefit of the responsible bid accrues to the borough;*

This proposed vehicle replacement is under the approved budget, adheres to Borough purchasing code and meets an ongoing need of the Parks-N-Recreation Dept.

For the preceding reasons, Public Works recommends award of this vehicle purchase to Bobcat of Juneau in the amount of \$51,388.72. If you agree with this recommendation, please forward it to the Borough Assembly for consideration at their next regular meeting on August 1st, 2022. Thank you.

Attachment: Bobcat of Juneau Quote (2 pages)
 FY23 Motor Pool Replacement Memo (3 pages)



Bobcat

Product Quotation

Quotation Number: MMB-00584

Date: 2022-06-15 09:42:24

Customer Name/Address:	Bobcat Delivering Dealer	ORDERS TO BE PLACED WITH: Contract Holder/Manufacturer
PETERSBURG BOROUGH 291931 Attn: Chris Cotta-Public Works Director 303 S 2nd St PO BOX 329 Petersburg, AK 99833	Bobcat of Juneau, LLC, Juneau, AK 5450 GLACIER HIGHWAY JUNEAU AK 99801-9507 Phone: 907-523-7920 Fax: 907-789-7098	Clark Equipment Company dba Bobcat Company 250 E Beaton Dr West Fargo, ND 58078 Phone: 701-241-8719 Fax: 855-608-0681 Contact: Heather Messmer Heather.Messmer@doosan.com

Description	Part No	Qty	Price Ea.	Total
CT5550 Compact Tractor eHST	M1620	1	\$33,048.00	\$33,048.00
Assembled Tractor with Assembled Loader	M1620-R01-C01	1	\$200.00	\$200.00
Factory Installed Front End Loader (FL9-5)	M1620-A01-C01	1	\$5,149.60	\$5,149.60
CT Backhoe - BH86-5 (CT55XX Series)	7375394	1	\$6,963.12	\$6,963.12
2.5K Standard Duty Pallet Fork Frame	7297499	1	\$300.20	N/A
--- 42" 2.5k Standard Duty Pallet Fork Teeth	7308798	1	\$250.80	N/A

Total of Items Quoted	\$45,360.72
Freight Charges	\$1,156.00
Other Charges: Material and Logistics	\$4,872.00
Quote Total - US dollars	\$51,388.72

Notes:

*Prices per the Alaska NASPO GME E194-81037

*Terms Net 60 Days. Credit cards accepted.

*FOB Destination

*State Sales Taxes apply. IF Tax Exempt, please include Tax Exempt Certificate with order.

*TID# 38-0425350

Orders Must Be Placed with Clark Equipment Company dba Bobcat Company, Govt Sales, 250 E Beaton Drive, West Fargo, ND 58078.

*Quote valid for 30 days

MOTOR POOL RECOMMENDATION

TO: STEVE GIESBRECHT, BOROUGH MANAGER
FROM: CHRIS COTTA, PUBLIC WORKS DIRECTOR
SUBJECT: FY 23 VEHICLE/EQUIPMENT FLEET RECOMMENDATIONS
DATE: 7/27/2022
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End of Recommendation



Memorandum

07/27/22

To: Steve Giesbrecht, Borough Manager
CC: Mayor Jensen and Members of the Petersburg Borough Assembly
From: Chris Cotta, Public Works Director
Re: Public Works Culvert Replacement Change Order No. 1

The culvert replacement project is in the close out stage and the contractor is finishing up the last of the contract work. Reid Brothers has done a great job with a very challenging and unpredictable project and is finishing the job ahead of schedule.

As with almost any large civil project and especially the underground variety, conditions encountered while digging varied from what was anticipated in the project drawings. There was a lot more unsuitable material that had to be hauled to the landfill for disposal, which significantly increased the project cost for material disposal. The remaining excavated material was less sound than hoped, so a plan was developed to construct shot rock walls on either end of the project that would be strong enough to contain the less competent material located within the core of the backfilled area. This change increased the tonnage of shot rock significantly. Another change was related to the bedding material for the new culvert. After consulting with the project engineer and the culvert manufacturer, the amount of bedding material was increased to provide some extra margin of integrity for the new culvert. We were able to use a lower grade of material for much of the culvert bedding and thus were able to negotiate a cost reduction which saved a little over the original contract unit price.

The aforementioned items account for most of the proposed \$342,228.53 change order cost. There were also some minor overruns and underruns which had a lesser impact on the contract cost. All change order items are detailed in the attached spreadsheet, which shows the original contract price and how the final contract amount was derived. After allowing for the items within Change Order No. 1, the new contract amount is \$910,833.53. Although this amount is quite a bit larger than the original contract amount of \$568,605, it is within the budget of \$970,425 allocated by FEMA for this work. The scope and goals of the project did not change, only the project quantities, so the overage will be fully

Public Works Department

PO Box 329, Petersburg, AK 99833 – Phone (907) 772-4430 Fax (907) 772-4102

www.petersburgak.gov

covered by FEMA funding and the Borough will not have to pay for any of the change order out of pocket.

If you are in agreement with Change Order No. 1 as described above, please forward it to the Borough Assembly for consideration at their next regular meeting on August 1, 2022. I'll be present at the meeting to answer any questions that may arise in regards to the need for the additional work. Thank you.

Attachments: Change Order 1
Culvert Project Spreadsheet

CHANGE ORDER FORM

Contractor: Reid Brothers Logging and Construction, Inc. Change Order No: 1

Project: Culvert Replacement Project – Public Works Shop Yard Date: 07-27-2022

The contractor shall make the following changes in this contract:

Item 2015.1: 12" minus shot rock	+\$149,547.09
Item 2016.1: Culvert bedding	+\$48,984.46
Item 2016.2: Crushed aggregate	-\$7,840.00
Item 2023.1: Stream bed material	+\$4,640.00
Item 2024.1: Armor rock	-\$83.02
Item 2027.1: Haul waste material	+\$146,980.00

The original contact sum \$568,605.00

Net changes by previously authorized change orders: \$0.00

Contract sum prior to this change order was: \$568,605.00

Contract sum will be:

Increased	<u> x </u>
Decreased	<u> </u>
Unchanged	<u> </u>

By this change order: \$342,228.53

The new contract sum including this change order will be: \$910,833.53

This change order will not change the project final completion date.

Recommended by: _____ Agreed to: _____

Chris Cotta, Public Works Dir. Date

Bosjun Reid, Reid Brothers Date

Stephen Giesbrecht, Borough Mgr. Date

Culvert Replacement Project - Public Works Shop Yard

Item No.	Pay Item Description	Pay Unit	Approx Qty	Unit Price	Amount	Change Order 1 Quantity	Change Order 1 Unit Price	Amount of Change Order 1	Final Contract Amount Incl C/O 1
1510.1	Mobilization	LS	All Req'd	Lump Sum	117,500.00	0	0	0	117,500.00
2015.1	12" Minus Pit Run Shotrock	Ton	3100	16.5	51,150.00	9,063.46	16.50	149,547.09	200,697.09
2016.1	Crushed Aggregate Culvert Bedding	Ton	380	33	12,540.00	1,660.49	29.5	48,984.46	61,524.46
2016.2	Crushed Aggregate	Ton	320	24.5	7,840.00	-320	24.5	-7,840.00	0.00
2023.1	Placed Streambed Material In Culvert	Cubic Yard	230	80	18,400.00	58	80	4,640.00	23,040.00
2024.1	Armor Rock	Ton	870	22.5	19,575.00	-3.69	22.5	-83.02	19,491.98
2027.1	Waste Material Haul To Approved Waste Area Dump	Cubic Yard	500	20	10,000.00	7,349	20	146,980.00	156,980.00
2035.1	Excavation For New Culvert	LS	All Req'd	Lump Sum	58,875.00	0	0	0.00	58,875.00
2036.1	Embankment	LS	All Req'd	Lump Sum	64,625.00	0	0	0	64,625.00
5525.1	Install Aluminum Culvert, 120"O, 3"x1" Ribs, 0.164 Thickness	LF	210	880	184,800.00	0	0	0.00	184,800.00
5526.1	Extension & Removal of Existing Steel Culvert	LS	All Req'd	Lump Sum	7,700.00	0	0	0.00	7,700.00
6503.1	Construction Surveying and Staking	LS	All Req'd	Lump Sum	3,500.00	0	0	0.00	3,500.00
7030.1	Erosion & Sediment Control	LS	All Req'd	Lump Sum	5,000.00	0	0	0.00	5,000.00
7520.1	Placed Rock Weirs In Streams	Each	3	1,200.00	3,600.00	0	0	0.00	3,600.00
7030.1	Final Cleanup Of Borough Maintenance Storage Yard	LS	All Req'd	Lump Sum	3,500.00	0	0	0.00	3,500.00
					\$568,605.00			\$342,228.53	910,833.53

Indicates negotiated price for 3" vs. 1" bedding material

Signed (Contractor's Representative) _____ Date _____

**Petersburg Borough
Priority Community Projects**

Project Title	Est. Project Cost	Funding Already Secured	Funding Required	Priority
Petersburg Medical Center Replacement -Construction	\$ 84,000,000	\$ 28,000,000	\$ 56,000,000	1
Scow Bay Haul out & Wash down Pad	\$ 7,240,000	\$ 500,000	\$ 6,740,000	2
Subdivision Build out for workforce housing - Airport Subdivision				3
South Harbor Maintenance Dredge	12,000,000	5,700,000	\$ 4,600,000	4
Paving Borough Residential Streets (Excel, Fram, Gjoa, Harbor Wy, 2nd Street)	\$ 2,000,000		\$ 2,000,000	5
Papke's (parking lot, dock, floats and ramp) Estimate.	\$ 6,400,000		\$ 6,400,000	6
Banana Point facilities, including launch ramp, breakwater, and access road			\$ -	7
Blind Slough Hydro Rehabilitation	\$ 7,227,635	\$ 727,635	\$ 6,500,000	8
Scow Bay Generator 2	\$ 1,450,000	\$ 50,000	\$ 1,400,000	9
Aquatic Center Refurbishment - \$3M (painting, mechanical, control systems, etc.)	\$ 3,000,000	120,000	2,880,000	10
Roof Replacement (Votech, Middle School, High School)	\$ 4,500,000		\$ 4,500,000	11
Petersburg Airport Bypass Road	\$ 5,000,000	\$ 2,000,000	\$ 3,000,000	12
Clear Well Replacement (Water)	\$ 2,000,000		\$ 2,000,000	13
South Harbor Ramp Replacement (ADA ramps)	\$ 2,000,000	\$ 200,000	\$ 1,800,000	14
Pump station 4 Upgrade and Force Main Replacement	\$ 2,000,000	\$ 330,000	\$ 1,670,000	15
	\$ 138,817,635	\$ 37,627,635	\$ 99,490,000	

Petersburg Borough Capital Project Requests

Project Title	Est. Project Cost	Funding Potentially Secured	Funding shortfall	Capsis Y/N	Needs List	Congressionally Directed Spending	Priority	Dept Head
Harbor Department, Borough launch ramps and remote docks (in priority order)								
Scow Bay Haul out & Wash down Pad	\$ 7,240,000	\$ 500,000	\$ 6,740,000	Y		Y	2	Liz
Papke's (parking lot, dock, floats and ramp) Estimate.	\$ 6,400,000		\$ 6,400,000	Y		Y	6	Steve
South Harbor Maintenance Dredge	12,000,000	5,700,000	\$ 4,600,000	N			4	Glo
North Harbor - sheet pile and parking	\$ 2,530,000	\$ -	\$ 2,530,000	Y				Glo
Scow Bay Boat Harbor	\$ 62,000,000		\$ 62,000,000	Y				Glo
Harbor Maintenance Shop upgrade (if the Petro building is not aquired)	\$ 700,000		\$ 700,000	Y				Glo
South Harbor Utility Float Reconstruction	\$ 400,000	\$ -	\$ 400,000	Y				Glo
Harbor Office/Shower/Restroom facility redesign and reconstruction	\$ 500,000		\$ 500,000	Y				Glo
Banana Point facilities, including launch ramp, breakwater, and access road			\$ -	N		Y	7	Chris
South Harbor Ramp Replacement (ADA ramps)	\$ 2,000,000	\$ 200,000	\$ 1,800,000	Y	Y	Y	14	Glo
South Harbor Parking Lot	\$ 250,000		\$ 250,000	N				Glo
Purchase of private land adjacent to Harbor	\$ 900,000		\$ 900,000	Y				Glo
Increase South Harbor Launch Ramp Capacity & Parking	\$ 1,580,000	\$ -	\$ 1,580,000	Y				Glo
Berthing Dolphin at Petro Dock	\$ 400,000	\$ -	\$ 400,000	Y				Glo
Parks and Recreation Department (in priority order)								
Aquatic Center Refurbishment - \$3M (painting, mechanical, control systems, etc)	\$ 3,000,000	120,000	2,880,000	Y			10	Steph
Eagles Roost Stair Replacement (or ADA option would be about \$500K)	\$ 45,000		\$ 45,000	Y				Steph
Playground equipment for IRA II	\$ 80,000		\$ 80,000	Y				Steph
Lighting for Ballpark and Ice Rink			\$ -	Y				Steph
Expansion of Weight Room Facility	\$ 150,000		\$ 150,000	Y				Steph
Climate Controlled storage building near the Community Center	\$ 150,000		\$ 150,000	Y				Steph
Story Poles for Sandy Beach Park	\$ 160,000		\$ 160,000	Y				Steph
Trail Kiosks with trail guides and local interest information	\$ 40,000		\$ 40,000	Y				Steph

Project Title	Est. Project Cost	Funding Potentially Secured	Funding shortfall	Capsis Y/N	Needs List	Congressionally Directed Spending	Priority	Dept Head
Historical and Education signs along trails and at parks	\$ 30,000		\$ 30,000	Y				Steph
Sandy Beach bike/walking trail			\$ -	N				Steph
Severson's to Airport Trail			\$ -	N				Steph
Public Address System for Community Center	\$ 35,000		\$ 35,000	Y				Steph
Mathisen Fishing Pier	\$ 1,350,000	\$ 150,000	\$ 1,200,000	Y				Steph
Public Works Department (in priority order)								
Paving Borough Residential Streets (Excel, Fram, Gjoa, Harbor Wy, 2nd Street)	\$ 2,000,000		\$ 2,000,000	Y	Y		5	Chris
Petersburg Airport Bypass Road	\$ 5,000,000	\$ 2,000,000	\$ 3,000,000	N	Y	Y	12	Chris
Fram Street infrastructure repairs	\$ 750,000		\$ 750,000	Y				Chris
Frederick Road resurfacing	\$ 225,000	\$ 45,000	\$ 180,000	N				Chris
Rasmus Enge Bridge Replacement (on needs list as Sing Lee Alley bridge)	\$ 2,500,000		\$ 2,500,000	N	Y			Chris
Safe Schools Route (sidewalks)			\$ -	N				Chris
Improved Gravel Road around Mitkof Island			\$ -	N				Chris
Paving and widening Frederick Road			\$ -	N				Chris
Paving from South Mitkof ferry terminal to end of the road			\$ -	N	Y			
Resurface Scow Bay Loop			\$ -	N	Y			
Road connection to Frederick Point East Subdivision			\$ -	N				Chris
Paving Dump Hill	\$ 201,000		\$ 201,000	N				Chris
Greens Camp Road, loop and driveway			\$ -	N	Y			Chris
Wrangell Narrows Ferry Terminal			\$ -	N	Y			
Wrangell Narrows Shuttle Ferry			\$ -	N	Y			
Petersburg Shuttle Ferry Terminal			\$ -	N	Y			
Wrangell Narrows Shuttle Ferry			\$ -	N	Y			
Kupreanof Shuttle Ferry Terminal			\$ -	N	Y			
Improve Drop off at Stedman Elementary, including parking, sidewalks, and crosswalks			\$ -	N	Y			
Boardwalk trail along a mile of beachfront to replace historic Frederick Point Trail			\$ -	N	Y			
Petersburg School District (in priority order)								
Roof Replacement (Votech, Middle School, High School)	\$ 4,500,000		\$ 4,500,000	Y			11	Erica

Project Title	Est. Project Cost	Funding Potentially Secured	Funding shortfall	Capsis Y/N	Needs List	Congressionally Directed Spending	Priority	Dept Head
Mitkof Middle School/PHS Auditorium Foundation Repair	\$ 500,000	\$ -	\$ 500,000	Y				Erica
Stedman Elementary Plumbing System Replacement	\$ 750,000	\$ -	\$ 750,000	Y				Erica
Middle School/High School Digital HVAC Controls	\$ 250,000	\$ -	\$ 250,000	Y				Erica
Districtwide ADA Renovations	\$ 1,000,000	\$ -	\$ 1,000,000	Y				Erica
Middle School/High School Electrical Upgrades	\$ 1,000,000	\$ -	\$ 1,000,000	Y				Erica
Water Department (in priority order)								
Storage Tank Piping Improvements	40,000	\$ 25,000	\$ 15,000	N				Karl
Fram Street - Transite Water Main Replacement	\$ 200,000	\$ 200,000	\$ -	N				Karl
Rasmus Enge Bridge Water Main Replacement	\$ 325,000		\$ 325,000	N				Karl
Clear Well Replacement (Water)	\$ 2,000,000		\$ 2,000,000	N		Y	13	Karl
Hammer Slough Water Main Replacement	\$ 300,000		\$ 300,000	N				Karl
Sandy Beach Road Water Main Replacement	\$ 8,000,000		\$ 8,000,000	Y		Y		Karl
Lake Street Water Main	\$ 450,000		\$ 450,000	N				Karl
Wastewater Department (in priority order)								
Pump station 4 Upgrade and Force Main Replacement	\$ 2,000,000	\$ 330,000	\$ 1,670,000	N		Y	15	Karl
Wastewater SCADA system	\$ 542,500	\$ 42,500	\$ 500,000	N				Karl
Pump station 3 Upgrade	\$ 650,000		\$ 650,000	N				Karl
Lake Street Sewer Main	\$ 300,000		\$ 300,000	N				Karl
Skylark Pump station Rehabilitation	\$ 550,000		\$ 550,000	N				Karl
Rasmus Enge Bridge Sewer Main project	\$ 250,000		\$ 250,000	N				Karl
Power and Light Department (in priority order)								
Blind Slough Hydro Rehabilitation	\$ 7,227,635	\$ 727,635	\$ 6,500,000	y			8	Karl
Scow Bay Generator 2	\$ 1,450,000	\$ 50,000	\$ 1,400,000	y			9	Karl
AMI Infrastructure Project	\$ 360,000	\$ 20,000	\$ 340,000	N				Karl
24.9 Rebuild - Airport 2400 Conversion (in-house)	\$ 162,000	\$ -	\$ 162,000	N				Karl
Downtown Streetlights (in-house)	\$ 220,000	\$ 195,000	\$ 25,000	N				Karl
Storage Yard Relocation - Storage Sheds (2)	\$ 125,000	\$ 118,316	\$ 6,684	N				Karl
EMD 16 Overhaul	\$ 250,000		\$ 250,000	N				Karl
Petersburg Medical Center (in priority order)								
Petersburg Medical Center Replacement -Construction	\$ 84,000,000	\$ 28,000,000	\$ 56,000,000	Y		Y	1	Phil
Emergency Room Doors	\$ 40,000	\$ 25,000	\$ 15,000	N				Phil
Public Safety and Support (not in priority order)								

Project Title	Est. Project Cost	Funding Potentially Secured	Funding shortfall	Capsis Y/N	Needs List	Congressionally Directed Spending	Priority	Dept Head
Shooting Range Structure Rehabilitation	\$ 50,000	\$ -	\$ 50,000	Y				Chris/Steph
Shooting Range Trap & Skeet Equipment Upgrades	\$ 25,000	\$ -	\$ 25,000	Y				Chris/Steph
Shooting Range Boardwalk Improvements	\$ 30,000	\$ -	\$ 30,000	Y				Chris/Steph
Sanitation (in priority order)								
Fire Sprinkler System Replacment - Baler	\$ 75,000		\$ 75,000	N				Chris
Recycling drop off Center	\$ 20,000		\$ 20,000	N				Chris
Envirorack Car Disposal System	\$ 25,000		\$ 25,000	N				Chris
Waste Oil Storage System Upgrades	\$ 20,000		\$ 20,000	N				Chris
Landfill Fencing repairs/replacement	\$ 50,000		\$ 50,000	N				Chris
Storage Quonset Hut Replacement	\$ 150,000		\$ 150,000	N				Chris
Baler Roof Replacement	\$ 200,000		\$ 200,000	N				Chris
Sanitation Security Upgrades (camera and gate)	\$ 25,000		\$ 25,000	N				Chris
Community Development (in priority order)								
Subdivision Build out for workforce housing - Airport Subdivision				N			3	Steve
Fram Street Lots buildout				N				Liz
GREEN - requested to add to Needs List RED - ASSEMBLY requested to delete from Needs List Email sent to ADOT to update the list on July 19, 2022								

July 18, 2022

To the Petersburg Borough Assembly:

Please do consider eliminating these line items listed as priorities by the State of Alaska Dept of Transportation, as part of the Capital Budget being discussed at tonight's meeting:

- Wrangell Narrows Shuttle Terminal
- Petersburg Shuttle Terminal
- Wrangell Narrows Shuttle Ferry (listed twice)
- Kupreanof Shuttle Ferry Terminal

As a reminder, the Kake-Petersburg Road for which these projects would provide a connection, was opposed by the communities of Kake and Kupreanof as well as a majority of Petersburg residents. The Assembly at the time of the project's consideration raised numerous concerns about lack of winter maintenance and access, impacts to subsistence hunting, lack of clarity and responsibility for any emergency response in that area, and the ongoing cost of maintenance, all at a time when the State's budget was more robust than is currently the case (see Assembly meeting minutes from July 15, 2013, for example). The Dept. of Transportation representative Andy Hughes acknowledged in a Borough Assembly meeting in 2013 that maintenance for the road was unlikely to receive adequate funding given the state of the State's budget, even at that time.

There exist private individuals providing shuttle service to various locations in this area. The State does not need to be competing with those operations and building expensive, low-use facilities that will need future maintenance. The level of anticipated demand does not warrant the level of anticipated cost for building and maintaining these projects.

We have other priorities for which the State could be focusing their attention which would have greater benefits for the Borough's economic robustness, and the health and safety of its citizens.

Sincerely,

Cindi Lagoudakis

Debra Thompson

From: Bill Tremblay <btrembla@gmail.com>
Sent: Monday, July 18, 2022 8:46 AM
To: Assembly
Subject: Drop support for ferry from Petersburg to Kake Road

Sent from Mail for Windows
 Dear Assembly Members;

I encourage you to drop any support for a ferry from Petersburg to the Kake Road connection (at the 12 Mile area on Kupreanof). There are several reasons for this.

At it's inception, the State had always noted that there would be no ferry connection to this road and that "private enterprise" would provide this service. There is not, and never will be, the amount of traffic required to support a ferry service to this road connection.

Other factors;

- The Federal Highway Administration, with the concurrence by the State, determined that this road served no purpose or need in their 2016 analysis of this road.
- The Corps of Engineers allowed the permitting of this road after doing a separate environmental analysis which did not incorporated the earlier determination of need by Federal or State resources. (Ignoring both Petersburg and Kake comments to this project and probably issuing an illegal finding.)
- The State has never said that there were funds to support the maintenance of this road. Example: If this road was that important for "emergency use" one would think there would have been snow plowing performed to ensure accessibility during the winter months. However, no such maintenance was performed last year, or is proposed in the future.

State and Federal funds need to be focused on projects that support our community, not just satisfy the needs or wants of a handful of people. I encourage you to drop the need for a ferry from Petersburg to the Kake Road from your Capital Improvement Projects list.

Thank you,

Bill Tremblay
 P.O. BOX 662
 Petersburg, AK 99833
 (907) 772-4461