



Petersburg Borough

12 South Nordic Drive
Petersburg, AK 99833

Meeting Agenda Borough Assembly Regular Meeting

Monday, March 04, 2024

12:00 PM

Assembly Chambers

You are invited to a Zoom webinar.
When: March 4, 2024 12:00 PM Alaska
Topic: March 4, 2024 Assembly Meeting

Please click the link below to join the webinar:

https://petersburgak.gov.zoom.us/j/85081704769?pwd=LSycgdjM_Sj5vU689VSiStLhdP7X2g.LRzkFN-3VIFVj_3e

Passcode: 119001

Or Telephone:

(720) 707-2699 or (253) 215-8782

Webinar ID: 850 8170 4769

Passcode: 119001

1. **Call To Order/Roll Call**
2. **Voluntary Pledge of Allegiance**
3. **Approval of Minutes**
 - A. February 5, 2024 Assembly Meeting Minutes**
4. **Amendment and Approval of Meeting Agenda**
5. **Public Hearings**
 - A. Public Hearing for Ordinance #2024-01: An Ordinance Amending Section 16.12.160, *Required Authorization for Disposal of Borough Real Property*, of the Petersburg Municipal Code to Increase the Assessed Property Value Requirement for Sale or Exchange of Borough Property to be Ratified by the Voters of the Petersburg Borough**

Any public testimony regarding Ordinance #2024-01 should be given during this public hearing. A copy of Ordinance #2024-01 may be found under agenda item 14A.

B. Public Hearing for Ordinance #2024-02: An Ordinance Amending Section 16.12.030 of the Petersburg Municipal Code to Allow for Disposal of Borough Land for a Public Benefit Purpose

Any public testimony regarding Ordinance #2024-02 should be given during this public hearing. A copy of Ordinance #2024-02 may be found under agenda item 14B.

6. Bid Awards

7. Persons to be Heard Related to Agenda

Persons wishing to share their views on any item on today's agenda may do so at this time.

8. Persons to be Heard Unrelated to Agenda

Persons with views on subjects not on today's agenda may share those views at this time.

9. Boards, Commission and Committee Reports

10. Consent Agenda

A. Reno/Schonberg Lease Renewal

The Reno/Schonberg Lease of Tideland Parcel T-25 ATS9 is up for renewal effective March 1, 2024, at an annual rate of \$1,164.

B. Petersburg Port Dock Corner Dolphin Engineering Services Proposal

In the FY 2024 budget, the Assembly approved use of \$100,000 of the Marine Passenger Fee and Commercial Passenger Vessel Fund for design of a Passenger Tourship Mooring Dolphin at the Port Dock. PND Engineers, Inc., has provided a proposal for engineering services for this project for a cost not to exceed \$100,000.

11. Report of Other Officers

A. Petersburg Medical Center Update

PMC CEO Hofstetter is unable to attend in person due to travel but has provided a written update on activities at the Medical Center.

B. US Forest Service Update

District Ranger Born will provide an update on USFS activities.

C. Petersburg School District Turf Field

PSD Activities Director Cabral will share information regarding a possible future turf track and field.

12. Mayor's Report

A. March 4, 2024 Mayor's Report

13. Manager's Report

A. March 4, 2024 Manager's Report

14. Unfinished Business

A. Ordinance #2024-01: An Ordinance Amending Section 16.12.160, Required Authorization for Disposal of Borough Real Property, of the Petersburg Municipal Code to Increase the Assessed Property Value Requirement for Sale or Exchange of Borough Property to be Ratified by the Voters of the Petersburg Borough - Second Reading

If adopted in three readings, Ordinance #2024-01 would increase the assessed property value requirement for sale or exchange of Borough land to be ratified by Borough voters from \$500,000 to \$2,000,000. The last time the requirement was amended was in 1990, when it was increased from \$100,000 to \$500,000. The Assembly approved Ordinance #2024-01 by a vote of 4-1 in its first reading.

B. Ordinance #2024-02: An Ordinance Amending Section 16.12.030 of the Petersburg Municipal Code to Allow for Disposal of Borough Land for a Public Benefit Purpose - Second Reading

If adopted in three readings, Ordinance #2024-02 will provide for disposal of Borough real property for less than the assessed or appraised value, or for other forms of consideration in addition to or in lieu of, in whole or in part, direct monetary payment to the Borough, when the proposed disposal is for a project meeting both of the following requirements: (1) the project consists of economic development consisting of installation, construction, or operation of new or expanded industrial, manufacturing, or commercial facilities; construction of affordable housing; or construction of large residential housing developments creating twenty (20) or more residential lots that would address the shortage of reasonably priced housing within the borough; and (2) the assembly determines the project will result in a significant short- or long-term public benefit to the Petersburg Borough. "Public benefit", as used hereunder, means a project that provides one or more positive economic or noneconomic impacts on the community that in the assembly's determination outweigh maximizing the direct monetary payment to the borough. Ordinance #2024-02 was approved in its first reading by a vote of 4-1.

15. New Business

A. Ordinance #2024-03: An Ordinance Adjusting the FY 2024 Budget for Known Changes

If adopted in three readings, Ordinance #2024-03 will 1) transfer funds approved by the Assembly in the FY 2023 budget to begin the GIS Capital Project; 2) utilize \$9,000 of the Property Development Fund for conceptual plan design for parking and traffic flow improvements to better serve the Stedman Elementary School and the Petersburg Children's Center; 3) increase the Fire Department's Machine and Equipment budget by \$11,500 to purchase mounting cradles for Getec Tablets used for computer aided dispatch and for two Starlink Mobile units; 4) transfer \$367,599 from the General Fund FY 2023 Surplus to the Assisted Living Facility to cover the facility's operating deficit; 5) transfer \$41,616 from the Electric Department reserves to

their Travel & Training budget to cover new employee moving/hiring expenses and EMD training for our Power Generation/Mechanic/Operator position; 6) transfer \$10,000 from the Sanitation Department reserves to their Machinery & Equipment budget to purchase two 20' shipping containers to store household hazardous waste items at the Landfill; 7) transfer \$12,700 to the Community Development Department to provide Petersburg with an ICC-certified official while the new Building Official is working through his credentials and \$5,000 to the Community Development Travel & Training budget to send two employees to the International Code Council conference for continuing education credits and additional training; 8) transfer \$23,399 to the Finance Department's Auditing Expenses budget to cover the Borough auditor's fees for FY 2024; 9) transfer \$60,000 to the Borough's Attorney Fees budget to cover extra expenses incurred by the Kerr and Koenigs lawsuits; and 10) transfer \$30,017 to the Borough's Property Insurance budget due to increased property insurance premiums.

B. Ordinance #2024-04: An Ordinance Amending Section 10.20.010, *Discharge of Firearms Prohibited*, of the Petersburg Municipal Code, to Remove Prohibition of Discharge of Firearms in the Frederick Point East Area

Ordinance #2024-04, if approved in three readings, will remove the prohibition of the discharge of firearms in the Frederick Point East area to include immediately adjacent lands.

C. Limited Notice To Proceed (NTP) to Dawson Construction for the WERC Project

PMC CEO Hofstetter requests authorization to issue an NTP to Dawson Construction for an amount not to exceed \$3,300,000 to provide foundation work and to install underground mechanical, electrical and plumbing, and to procure structural steel and long lead mechanical and electrical equipment for the Wellness, Education & Resource Center. The \$3,300,000 is secured through the \$20,000,000 Department of Treasury grant which was awarded to PMC in December of 2023.

D. Support for Reappointment of John Jensen to the North Pacific Fishery Management Council

Mayor Jensen requests Assembly approval to send the attached letter of support for reappointment of John Jensen to the North Pacific Fishery Management Council to Governor Dunleavy and the Office of Boards & Commissions.

E. Support for Southeast Alaska Solid Waste Authority's (SEASWA) Grant Application for a Regional Solid Waste Management Planning Grant Offered by the Denali Commission

Public Works Director and SEASWA Chair Cotta requests approval of a letter of support for SEASWA's application for a grant offered by the Denali Commission for regional solid waste management planning.

F. Approval to Hire a Grant Writer for the Banana Point Breakwater

Manager Giesbrecht requests approval to use approximately \$5,000 to hire a grant writer to complete a Denali Commission grant for the Banana Point Breakwater. There

is \$4,397 in Special Revenue Fund 200 specifically budgeted for the Banana Point Breakwater.

16. Communications

A. Correspondence Received Since February 1, 2024

17. Assembly Discussion Items

A. Assembly Member Comments

B. Recognitions

18. Adjourn



Petersburg Borough

12 South Nordic Drive
Petersburg, AK 99833

Meeting Minutes Borough Assembly Regular Meeting

Monday, February 05, 2024

12:00 PM

Assembly Chambers

1. Call To Order/Roll Call

Vice Mayor Marsh called the meeting to order at 12:00 p.m.

PRESENT

Vice Mayor Donna Marsh
Assembly Member Thomas Fine-Walsh
Assembly Member Scott Newman
Assembly Member Rob Schwartz
Assembly Member Jeigh Stanton Gregor

EXCUSED

Mayor Mark Jensen
Assembly Member Bob Lynn

2. Selection of Mayor Pro Tem

Mayor Jensen is traveling to Southeast Conference and Vice Mayor Marsh is attending this meeting remotely via Zoom. Due to the difficulty in chairing a meeting remotely, Vice Mayor Marsh requests the Assembly appoint a member who is physically present in the Assembly Chambers to Chair this meeting.

Assembly Member Stanton Gregor was appointed Mayor Pro Tem for the remainder of the meeting.

Motion made by Assembly Member Schwartz, Seconded by Assembly Member Newman.
Voting Yea: Vice Mayor Marsh, Assembly Member Fine-Walsh, Assembly Member Newman, Assembly Member Schwartz, Assembly Member Stanton Gregor

3. Voluntary Pledge of Allegiance

The Pledge was recited.

4. Approval of Minutes

A. January 16, 2024 Assembly Meeting Minutes

The January 16, 2024 Assembly meeting minutes were unanimously approved.

Motion made by Assembly Member Fine-Walsh, Seconded by Assembly Member Schwartz.

Voting Yea: Vice Mayor Marsh, Assembly Member Fine-Walsh, Assembly Member Newman, Assembly Member Schwartz, Assembly Member Stanton Gregor

5. Amendment and Approval of Meeting Agenda

The agenda was approved as submitted.

Motion made by Vice Mayor Marsh, Seconded by Assembly Member Fine-Walsh.

Voting Yea: Vice Mayor Marsh, Assembly Member Fine-Walsh, Assembly Member Newman, Assembly Member Schwartz, Assembly Member Stanton Gregor

6. Public Hearings

There were no public hearings.

7. Bid Awards

There were no bid awards.

8. Persons to be Heard Related to Agenda

Persons wishing to share their views on any item on today's agenda may do so at this time.

Glorianne Wollen, representing the Borough in her capacity as Harbormaster, reported the South Harbor dredging was completed last week and thanked everyone for their patience during the long project. She asked the Assembly to approve the letter in today's packet to the US Army Corps of Engineers requesting a feasibility study for Scow Bay. She also stated her opposition to approval of the Ocean Beauty lease assignment under agenda item #16E, explaining the Harbor was hoping to use that property in the future.

Sarah Fine-Walsh, representing herself and as a Petersburg Economic Development Council board member, stated her support for Ordinance #2024-01 and Ordinance #2024-02. She thanked Community & Economic Development Director Cabrera for her part in drafting Ordinance #2024-02, which she believes updates Section 16.12.030 of the code to make it more applicable to Petersburg's current circumstances.

Andrew Mazzella, President of Fierce Allegiance Development, LLC, spoke in support of the assignment of the Ocean Beauty lease to his company, stating it will be beneficial to the Harbor, the Borough, and Ocean Beauty.

9. Persons to be Heard Unrelated to Agenda

Persons with views on subjects not on today's agenda may share those views at this time.

Bob Martin, representing himself and in his capacity as Harbor Advisory Board Chair, requested a joint work session with the Assembly and the Harbor Advisory Board to discuss the future of port leases.

10. Boards, Commission and Committee Reports

There were no reports.

11. Consent Agenda

There were no consent agenda items.

12. Report of Other Officers

A. FY 2023 Audit Report

BDO Auditor Bikky Shrestha thanked Finance Director Tow and the Finance Department staff for a smooth and organized audit. Mr. Shrestha reviewed the audit documents with the Assembly, stating that the Petersburg Borough was issued an unmodified opinion on the FY 2023 financial statements, which is the highest level of assurance the auditors can professionally render.

Here is a link to the Audit Wrap Up

document: https://www.petersburgak.gov/sites/default/files/fileattachments/finance/page/4178/4.16_petersburg_borough_audit_wrap_-_government.pdf

Financial statements may be found on the Borough's website

at: https://www.petersburgak.gov/sites/default/files/fileattachments/finance/page/4178/petersburg_borough_23.pdfgov

B. US Forest Service Report

District Ranger Born updated the Assembly on US Forest Service activities.

C. Petersburg Medical Center Report

CEO Hofstetter was traveling but provided a written report, attached.

13. Mayor's Report

There was no Mayor's Report for this meeting as Mayor Jensen was attending Southeast Conference in Juneau.

14. Manager's Report

A. February 5, 2024 Manager's Report

Manager Giesbrecht read his report into the record, a copy of which is attached and made a permanent part of these minutes.

15. Unfinished Business

There was no unfinished business.

16. New Business

A. Ordinance #2024-01: An Ordinance Amending Section 16.12.160, *Required Authorization for Disposal of Borough Real Property*, of the Petersburg Municipal Code to Increase the Assessed Property Value Requirement for Sale or Exchange of Borough Property to be Ratified by the Voters of the Petersburg Borough

If adopted in three readings, Ordinance #2024-01 would increase the assessed property value requirement for sale or exchange of Borough land to be ratified by Borough voters from \$500,000 to \$2,000,000. The last time the requirement was increased was in 1990, when it was increased from \$100,000 to \$500,000.

A motion to amend the ordinance to decrease the assessed property value requirement from \$2,000,000 to \$1,000,000 failed by a vote of 4-1.

Motion made by Vice Mayor Marsh, Seconded by Assembly Member Schwartz.

Voting Yea: Vice Mayor Marsh

Voting Nay: Assembly Member Fine-Walsh, Assembly Member Newman, Assembly Member Schwartz, Assembly Member Stanton Gregor

Ordinance #2024-01 was approved in its first reading by a vote of 4-1.

Motion made by Assembly Member Fine-Walsh, Seconded by Assembly Member Newman.

Voting Yea: Assembly Member Fine-Walsh, Assembly Member Newman, Assembly Member Schwartz, Assembly Member Stanton Gregor

Voting Nay: Vice Mayor Marsh

B. Ordinance #2024-02: An Ordinance Amending Section 16.12.030 of the Petersburg Municipal Code to Allow for Disposal of Borough Land for a Public Benefit Purpose

If adopted in three readings, Ordinance #2024-02 will provide for disposal of Borough real property for less than the assessed or appraised value, or for other forms of consideration in addition to or in lieu of, in whole or in part, direct monetary payment to the Borough, when the proposed disposal is for a project meeting both of the following requirements: (1) the project consists of economic development consisting of installation, construction, or operation of new or expanded industrial, manufacturing, or commercial facilities; construction of affordable housing; or construction of large residential housing developments creating twenty (20) or more residential lots that would address the shortage of reasonably priced housing within the borough; and (2) the assembly determines the project will result in a significant short- or long-term public benefit to the Petersburg Borough. "Public benefit", as used hereunder, means a project that provides one or more positive economic or noneconomic impacts on the community that in the assembly's determination outweigh maximizing the direct monetary payment to the borough.

By a vote of 4-1, Ordinance #2024 -02 was approved in its first reading.

Motion made by Assembly Member Fine-Walsh, Seconded by Assembly Member Schwartz.

Voting Yea: Assembly Member Fine-Walsh, Assembly Member Newman, Assembly Member Schwartz, Assembly Member Stanton Gregor

Voting Nay: Vice Mayor Marsh

C. Resolution #2024-03: A Resolution to Support the Petersburg Airport Rehabilitation Project

The Alaska Department of Transportation & Public Facilities is submitting a rehabilitation project for the Petersburg Airport to the Airport Project Evaluation Board for prioritization and funding and requested a resolution of support from the Assembly for the project. The project will rehabilitate sinking and settling areas of the runway and blast pad, replace runway and taxiway lights, replace some flood light poles and light heads on the poles, and mill and pave the runway, taxiway, and general aviation expansion area.

Resolution #2024-03 was unanimously approved.

Motion made by Assembly Member Newman, Seconded by Assembly Member Fine-Walsh.

Voting Yea: Vice Mayor Marsh, Assembly Member Fine-Walsh, Assembly Member Newman, Assembly Member Schwartz, Assembly Member Stanton Gregor

D. Request to the United States Army Corps of Engineers (USACE) for a General Investigations Study for Scow Bay

The Borough is requesting the USACE perform a general investigations study regarding development of a harbor basin and breakwater along Borough owned property in Scow Bay.

The letter to the USACE was unanimously approved.

Motion made by Assembly Member Newman, Seconded by Assembly Member Fine-Walsh.

Voting Yea: Vice Mayor Marsh, Assembly Member Fine-Walsh, Assembly Member Newman, Assembly Member Schwartz, Assembly Member Stanton Gregor

E. Assignment of Ocean Beauty, Inc. Lease to Fierce Allegiance Development, LLC

Fierce Allegiance Development, LLC is purchasing the Ocean Beauty bunkhouse located at 18 Harbor Way and requests to assume the Ocean Beauty lease located across the street from the bunkhouse to be used as parking for the residents of their development.

After much discussion, the Assembly voted unanimously to postpone this agenda item to the March 18, 2024 Assembly meeting.

Motion made by Assembly Member Fine-Walsh, Seconded by Assembly Member Schwartz.

Voting Yea: Vice Mayor Marsh, Assembly Member Fine-Walsh, Assembly Member Newman, Assembly Member Schwartz, Assembly Member Stanton Gregor

F. February 20, 2024 Assembly Meeting

By unanimous roll call vote, the Assembly cancelled the February 20 meeting due to a lack of quorum. The next Assembly meeting will be held on Monday, March 4, 2024 at 12:00 p.m.

Motion made by Assembly Member Schwartz, Seconded by Assembly Member Newman.

Voting Yea: Vice Mayor Marsh, Assembly Member Fine-Walsh, Assembly Member Newman, Assembly Member Schwartz, Assembly Member Stanton Gregor

G. Work Session with School Board

The Petersburg School District would requested a joint work session with the Assembly and School Board be scheduled sometime between Tuesday, February 27 and Tuesday, March 5 to discuss the School District's FY 2025 funding request and other budget matters.

The Assembly set the work session for Thursday, February 29, 2024 at 5:00 p.m.

17. Communications

A. Correspondence Received Since January 9, 2024

18. Assembly Discussion Items

A. Assembly Member Comments

There were no discussion items.

B. Recognitions

Mayor Pro Tem Stanton Gregor recognized previous Assembly Member Nancy Strand for her time serving Petersburg, stating he learned a lot from her.

Assembly Member Schwartz recognized John McCabe for his generous contributions to the Petersburg Public Library; Finance Director Tow for receiving a clean audit for FY 2023; and Member Fine-Walsh for his work on Ordinance #2024-02.

19. Adjourn

The meeting was adjourned at 1:44 p.m.

Motion made by Assembly Member Newman, Seconded by Assembly Member Fine-Walsh.

Voting Yea: Vice Mayor Marsh, Assembly Member Fine-Walsh, Assembly Member Newman, Assembly Member Schwartz, Assembly Member Stanton Gregor

Record in the Petersburg Recording District.

**Amendment No. 8 to the
Tidelands/Submerged Lands Lease Agreement
Between the Petersburg Borough-Lessor
and
Seaira Reno and Franz Schonberg – Lessee**

Tideland Parcel T-25 ATS9

Original Lease - Effective Date: March 1, 1989 as recorded in the Petersburg Recording District, book 0033, Pgs 1-23 on May 22, 1989

Amendment #1 - Effective Date: March 1, 1994, recorded in the Petersburg Recording District, book 0044, pgs 789-791

Amendment #2 – Effective Date: March 1, 1999, recorded in the Petersburg Recording District, book 0063, pgs 412-414

Amendment #3 – Effective Date: September 10, 1999, recorded in the Petersburg Recording District, book 0064, pgs 567-569

Amendment #4 – Effective Date: March 1, 2004, recorded in the Petersburg Recording District, document #2004-000209-0

Amendment #5 – Effective Date: March 1, 2009, recorded in the Petersburg Recording District, document #2009-000230-0

Amendment #6 – Effective Date: March 1, 2014, recorded in the Petersburg Recording District, document #2014-000159-0

Assignment of Lease and Consent from Estate of Kathryn Anne Chaney to Rachel Lee Chaney – Effective Date: February 19, 2016, recorded in the Petersburg Recording District, document #2016-000135-0

Assignment of Lease and Consent from Rachel Lee Chaney to Sammy M Parker and Lee Roy Newton – Effective Date: March 21, 2016, recorded in the Petersburg Recording District, document #2016-000225-0

Amendment #7 – Effective Date: March 1, 2019, recorded in the Petersburg Recording District, document #2019-000330-0

Assignment of Lease and Consent from Rachel Lee Chaney to Seaira Reno and Franz Schonberg – Effective Date: November 5, 2020, recorded in the Petersburg Recording District, document #2020-000648-0

Effective Date of This Amendment – March 1, 2024

WHEREAS, the Original Lease dated March 1, 1989 recorded in Book 0033, pages 1 through 23, as amended, provides for renewal of the term of the lease;

WHEREAS, Municipal Code and the amended original lease require the annual rent be adjusted on each fifth anniversary date of the lease and the new annual rent shall be based upon the current full and true value of the property and any borough owned improvements, as established by the borough’s assessor.

THEREFORE, BE IT RESOLVED, the original lease dated February 1, 1984, as amended, is further amended as follows:

Pursuant to Section 3 of the Original Lease, as amended, the annual rental rate for the five-year period from March 1, 2024 through February 28, 2029 is:

Based on the borough assessor’s statement of valuations for the leased premises of \$19,400 as reflected in the 2024 assessment records,

One Thousand Thirty-Eight Dollars and 00/100
(2024 assessed value of \$19,400.00 x 6%) = \$1,164.00)

Lessor and Lessee hereby agree to the terms of this lease amendment. All other terms and conditions of the Original Lease, as amended, remain in full force and effect.

Dated the _____ day of _____, 2024.

LESSOR: Petersburg Borough
PO Box 329
Petersburg, AK 99833

By: _____
Debra K. Thompson, CMC
Borough Clerk

STATE OF ALASKA)
) ss
FIRST JUDICIAL DISTRICT)

THIS IS TO CERTIFY that on this ____ day of _____, 2024, before me the undersigned, a Notary Public in and for the State of Alaska, duly commissioned and sworn, personally appeared Debra Thompson to me known to be the Borough Clerk of the Petersburg Borough described in and which executed the above and foregoing instrument, and acknowledged to me said instrument to be the free and voluntary act and deed of said Borough for the uses and purposes therein mentioned, and on oath stated that she is authorized to execute this instrument.

WITNESS My Hand and Official Seal the day and year in this certificate first above written.

Notary Public in and for the State of Alaska residing at Petersburg, Alaska.
My commission expires _____.

After Recording Return To: *Borough Clerk
Petersburg Borough
PO Box 329
Petersburg, AK 99833*



ENGINEERS, INC.

April 4, 2023

23J043

Glo Wollen
Harbormaster
Peterburg Borough
PO Box 329
Petersburg, AK 99833

SUBJECT: Petersburg Port Dock Corner Dolphin

Dear Ms. Wollen:

PND Engineers, Inc. (PND) is pleased to provide this engineering services proposal for the Petersburg Port Dock Corner Dolphin project. We understand the Borough is interested in adding a new corner dolphin with fendering elements at the southerly end of the existing dock to improve berthing operations for larger fuel barges and other vessels moored to the dock.

Scope of Services: PND will first meet on site with the Borough and project stakeholders such as Petro Marine to discuss vessel and dock operations and to review vessel technical data. We will prepare a concept plan and cost estimate for review by all parties. The concept will be discussed, modified and updated based on the review comments until a preferred alternative is selected by the Borough to advance to final design. PND will then prepare 65% design documents for Borough review. 65% deliverables will include plans, draft technical specifications and a cost estimate. Following Borough review of the 65% documents, PND will prepare 100% Stamped Bid Ready Documents suitable for advertising for construction bids. PND does not anticipate any electrical, lighting, utility or dock repair work will be included in the project.

PND will commence with environmental documents and permit applications for the project based on the 65% design. We anticipate preparing a Biological Assessment, Incidental Harassment Authorization Request, Marine Mammal Monitoring Plan, USACE Individual Permit Application and State of Alaska 401 Water Quality Certification Application for this project. The extent of environmental study and documentation required will be dictated by several regulatory agencies including the National Marine Fisheries Service, US Army Corps of Engineers and Alaska Department of Environmental Conservation.

Fee Proposal: PND will provide services on a Time and Expenses (T&E) basis utilizing our Standard Billing rates, attached. All third party and reimbursable expenses shall include a 10% administrative markup. You have requested PND to scope our services to fit within a \$100K budget. We will be able to complete the bid ready design documents and a significant portion of the environmental documentation and permitting efforts within this budget. However, we are not certain we will complete the environmental process since the regulatory agencies will dictate the level of review and associated environmental study required. It is also possible that this budget is satisfactory to meet their needs.

Engineering and permitting tasks are summarized below with estimated T&E budgets for each to fit within the \$100K budget allocation.

MARCH 24, 2023

Port Dock Corner Dolphin

Task Description	Fees
1. Project Management: contract, correspondence, coordination, administration & clerical	\$4,000
2. Site visit, project scoping, conceptual design, cost estimate, work session & preferred alternative selection	\$12,000
3. 65% Design plans, technical specifications, cost estimate & design review work session	\$16,000
4. 100% Stamped bid ready contract documents - design plans, technical specifications & engineer's final cost estimate	\$12,000
5. Environmental studies & permit applications (budget placeholder)	\$56,000
Total Proposed T&E Fee	\$ 100,000

PND appreciates the opportunity to assist the Petersburg Borough with this work. Feel free to call me at any time if you have any questions or desire any changes to the proposed scope of services to better serve your needs. Should you find this proposal acceptable please forward an agreement for my signature and we will proceed with the described work. We look forward to working with you on this project.

Sincerely,

PND Engineers, Inc. | Juneau Office



Dick Somerville, P.E.
Vice President

Attachment: Billing Rates



PND ENGINEERS, INC.
ALASKA STANDARD RATE SCHEDULE
EFFECTIVE FEBRUARY 2023

<u>Professional:</u>	Staff Engineer I	\$105.00
	Staff Engineer II	\$120.00
	Staff Engineer III	\$130.00
	Staff Engineer IV	\$137.50
	Staff Engineer V	\$142.50
	Staff Engineer VI	\$160.00
	Senior Engineer I	\$155.00
	Senior Engineer II	\$165.00
	Senior Engineer III	\$175.00
	Senior Engineer IV	\$185.00
	Senior Engineer V	\$200.00
	Senior Engineer VI	\$220.00
	Senior Engineer VII	\$235.00
	Environmental Scientist I	\$110.00
	Environmental Scientist II	\$130.00
	Environmental Scientist III	\$145.00
	Environmental Scientist IV	\$160.00
	Environmental Scientist V	\$180.00
	Environmental Scientist VI	\$190.00
<u>Surveyors:</u>	Senior Land Surveyor I	\$120.00
	Senior Land Surveyor II	\$130.00
	Senior Land Surveyor III	\$142.50
<u>Technicians:</u>	Technician I	\$62.50
	Technician II	\$90.00
	Technician III	\$100.00
	Technician IV	\$110.00
	Technician V	\$137.50
	Technician VI	\$157.50
	CAD Designer III	\$90.00
	CAD Designer IV	\$105.00
	CAD Designer V	\$125.00
	CAD Designer VI	\$137.50

Petersburg Borough, Alaska
 275 - MPF CPV Fund
 Special Revenue Fund

MPF & CPV Fund
Local Marine Passenger Fee & State Commercial Passenger Vessel Fund

Objectives

The proceeds of this fund shall be appropriated in support of the marine passenger ship industry.

275 Account Number	Description	FY 20/21 Actual	FY 21/22 Actual	FY 22/23 Adopted Budget	FY 23/24 Adopted Budget
Revenues					
000 401260	Marine Passenger Fee Tax	-	28,150	35,000	45,000
000 401220	MPF Penalty & Interest				-
000 401261	Commercial Passenger Vessel Tax				20,000
000 401221	CPV Penalty & Interest				-
Revenues Total		-	28,150	35,000	65,000
Expenditures					
			-		
000 506501	Downtown Public Restrooms	8	9,351	50,000	15,000
000 506502	Library Janitorial Services & Supplies - (May - Sept)		-	-	14,250
000 506505	Passenger Tourship Mooring Dolphin - Design				100,000
			-		
Expenditures Total		8	9,351	50,000	129,250



Petersburg Medical Center

Borough Assembly Report – March 2024 – Phil Hofstetter, CEO

FY24-28 Strategic Plan Goals, Priorities, and Benchmarks

Community Engagement:

- January 30: Borough/Hospital annual work session held. Topics of discussion included key operational milestones, strategic plan, financial performance and new building update.
- January 31: Open house on new hospital project. About 80 community members attended an open house on the new facility project hosted by Bettisworth North, project architects, and PMC. The day-long event featured updates and presentations from Bettisworth North architects and PMC CFO consultant Jason McCormick on CAH Medicare case-based reimbursement.



- February 6: Legislative Meetings:
 - Met with Senator Stedman. Discussed need for legislative capital support of the PMC replacement project. Assembly Member Lynn, PMC board president Jerod Cook, PMC CFO consultant Jason McCormick and PMC CEO Phil Hofstetter attended, along with the Borough’s state lobbyist.
 - Met with Senator Claman’s office on the Department of Justice Report and advocating for mental health initiatives in rural areas. Updated him on challenges seen in our community.
 - Met with Representative Zach Fields on his initiatives with childcare in the state and discussed the burden on licensure limitations. He was very interested in hearing about the Kinder Skog outdoor program.



- February 19-21: AHHA Legislative Fly-In. These sessions were an opportunity to review legislative priorities and meet with legislators to discuss healthcare policy and legislation. Additionally, during my time in Juneau, I also met with Senators Olson and Hoffman, Representative Himschoot, and Alaska Department of Health commissioner Heidi Hedberg.

HEALTH FAIR BLOOD DRAWS

TO SCHEDULE YOUR BLOOD DRAW VISIT
WWW.PMCAK.ORG

Week 1: Feb 20-26
Week 2: Feb 27-29
Week 3: March 5-7

Testing is for adults 18 years or older.

If you need assistance please email healthfair@pmcak.org
or call 772-5552.

Payments can be made online with credit card or day of appointment
with cash or check.

Community Health & Safety Fair
"Nurture your Health with Nature"
Saturday, March 23rd 10am-1p

Guiding Values: Integrity - Dignity - Professionalism - Team Work - Quality

- February 22: KFSK Radio PMC Live
- March 23: Community Health and Safety Fair
- March 24: Wilderness First Aid Course, brought to the community by PMC, PVFD and Base Medical. Sign up at www.pmcak.org/.

Financial Wellness:

- FY23 Audit completed the annual financial audit and was presented and reviewed at the January 18 board meeting.
- Financial performance continues to improve albeit slowly and steadily. PMC is waiting on cost report settlement with Medicare and repayment of almost \$900,000.
- Jason McCormick CFO consultant spent 2 weeks in Petersburg to provide training to the assembly and board at the work session, training to the community at the open house, training to managers throughout the timeframe and training to Senator Stedman at the legislative meeting. The focus was understanding the Critical Access Hospital (CAH) designation and cost-based allocation – particularly as it relates to expenses by department and depreciation of a new facility.

Workforce Wellness:

- In January, PMC nursing and medical staff received training from Airlift Northwest (ALNW) Medevac group focused on patient airway. ALNW provides training to help ensure that those involved in critical care and transportation services stay updated on the latest best practices and standards of care should such an incident occur.
- PMC conducted an employee survey to better understand current and future childcare needs of PMC employees. The anonymous survey was a request from the Kinder Skog advisory committee and ran from mid- to late-January.



Wilderness First Aid Course
SUNDAY, MARCH 24

This course from Base Medical will prepare you with the knowledge and skills to respond to medical emergencies in your backyard or out in the backcountry.

Part 1: 8 Hours of Online Learning
Self-paced and required to be complete before in-person class

Part 2: Full Day In-Person Training
8:00AM-6:00PM on Sunday, March 24. Includes scenarios and hands-on skill practice.

Registration: \$175
(normally \$200-\$300!)
Register by March 18th

BROUGHT TO YOU BY:

For more information or to register:
www.pmcak.org or 772-5552



Facility:

- An open house was held January 31 to share the latest design drawings on both the WERC building and the main hospital building.
- Updates: Project updates are available on the PMC website under the “New Facility & Planning” tab: <https://www.pmcak.org/new-building.html>.



Patient-Centered Care:

- Scope clinic occurred in collaboration with SEARHC and our nursing staff in mid-January for another successful clinic. Optometry was very busy and here the last week in January at PMC’s Specialty Clinic. Orthopedic Clinic will occur Feb 29 – March 1 with a collaboration with Juneau Bone and Joint. Dr. Tarim, Psychiatrist will be onsite in March and again in May. Dermatology Clinic is scheduled for its second clinic in May.
- A community health and safety fair will be held March 23, 2024, with blood draws being available at the lab from late February through early March. The basic health fair panel includes important indicators of overall health including a complete blood count, glucose, lipids, and much more. In addition to the basic panel, these tests are also available: HgbA1c, TSH, Vitamin D, PSA and iFOB. Blood draws will occur Feb. 20-22, Feb. 27-29, and March 5-7. To schedule a blood draw or learn more information, visit <https://www.pmcak.org/health-fair.html>.

**Mayor's Report
For
March 4, 2024 Assembly Meeting**

- 1. Southeast Conference Mid-Session Summit:** Mayor Jensen attended the Southeast Conference Mid-Session Summit in Juneau February 6-8 and will provide a brief report.

- 2. Alaska Municipal League Winter Legislative Conference:** Mayor Jensen, Assembly Members Fine-Walsh and Lynn, and Manager Giesbrecht attended the AML Winter Legislative Conference in Juneau February 20-22. Mayor Jensen will provide a brief report.



**Borough Manager's Report
Assembly Meeting 04 March 2024**

- ❖ Parks and Rec will be hosting more swim and gym time during Spring Break. Check online or swing by for a flyer for your fridge!
- ❖ Borough employee Chrystine Lynn won the Chamber of Commerce 2024 Young Leader of the Year Award for her work as a volunteer at the Fire Department & EMS, and Youth Sports in the Community.
- ❖ During the recent warm weather spell, the Public Works crew constructed a pole barn to store bridge repair materials and other supplies that need to be kept under cover. Most of the materials for this structure were surplus that we had on hand.
- ❖ We are working some unbudgeted overtime in the Motor Pool to keep plow equipment running and address the routine needs of the department. Still no applicants for the open Motor Pool mechanic position.
- ❖ All departments working on next year's budget and monitoring their current year's activities.
- ❖ Director Cotta will be on vacation from March 8th – March 18th. Sanitation Dept Supervisor Aaron Marohl will be acting Public Works Director during this time.
- ❖ Artic Fire & Security will arrive March 11 and start installing the new locking system at the PD. Install should be completed on or before March 22.
- ❖ The finance director and staff are currently reviewing and editing the sales tax code for more transparency and clarification. Edits will be going before the assembly at a future meeting.
- ❖ Assessment notices went out in the mail on March 1. Property owners have one month to appeal their assessment.
- ❖ The library's annual inventory closure is scheduled for Monday, March 4 –March 7.
- ❖ Harbor Staff working with Alan Murph on a few conceptual designs and cost estimates for future harbor projects.
- ❖ Harbor working on tour ship schedule, it's a bit higher with 118 on the schedule so far.
- ❖ Harbor Board has met and worked through Borough harbor lease considerations that have been forwarded to Admin.

- ❖ The South Harbor Dredge project made national news for the positive use of infrastructure monies that allowed the Corps to dredge the Harbor for the first time in 42 years and accept future responsibilities for dredging work.
- ❖ Derrick is working with Jaque from the hospital about Medicaid. We have 3 years of Medicaid that needs to be put into their system that works for Medicaid audits.
- ❖ Covid has been hitting the Assisted Living facility. We had 7 residents with covid. Everyone is doing better.
- ❖ We are in the process of evaluating the rate structure of Assisted Living. It is likely rates will increase for next year's budget.
- ❖ Paperwork has been submitted and approved for the annual Operating Cost Adjustment Factors (OCAF) rent adjustment for Petersburg Elderly Housing. This is a HUD process.
- ❖ Raincountry Contractors completed the annual boiler maintenance where Brian discovered and repaired an issue with the fuel line, improving the efficiency and effectiveness of the system.
- ❖ Ongoing firefighter course at the Fire Hall started March 2nd. If an individual is interested now is a great time to join. Classes will run on Saturdays until completed.
- ❖ The Borough is hosting a Wilderness First Aid course for the public. We partnered with PMC to do this. The Course is March 24th 8-6. Contact PVFD or PMC Wellness office for details.
- ❖ I met with Tribal President Debra O'Gara and Vice Chair Nathan Lopez to discuss the possibility of moving forward on the 8th Street housing project. PIA is looking at the project and will let me know.
- ❖ I spoke with Jackie Pata from Tlingit & Haida Housing this past week. They are working with PIA on the possibility of moving forward with a housing project in Petersburg. I had met with Tribal President Debra O'Gara and Vice Chair Nathan Lopez as well.
- ❖ Assembly members Lynn and Fine-Walsh, along with Mayor Jensen, and myself, met with the ADOT Southcoast Regional Director to discuss future projects that could benefit Petersburg. The Group also met with Senator Stedman and Representative Himschoot to discuss various issues related to school funding, the Hospital, deferred maintenance, and other future capital needs.

**PETERSBURG BOROUGH
ORDINANCE #2024-01**

AN ORDINANCE AMENDING SECTION 16.12.160, *REQUIRED AUTHORIZATION FOR DISPOSAL OF BOROUGH REAL PROPERTY*, OF THE PETERSBURG MUNICIPAL CODE TO INCREASE THE ASSESSED PROPERTY VALUE REQUIREMENT FOR SALE OR EXCHANGE OF BOROUGH PROPERTY TO BE RATIFIED BY THE VOTERS OF THE PETERSBURG BOROUGH

WHEREAS, PMC Section 16.12.160 provides for the sale or exchange of Borough-owned property assessed at greater than \$500,000 by ordinance submitted to the electors of the borough for ratification; and

WHEREAS, in 1982 the assessed property value requirement for sale or exchange of Borough property to be submitted to the voters was increased from \$25,000 to \$100,000, and in 1990 the assessed property value requirement was increased from \$100,000 to \$500,000; and

WHEREAS, no additional increases have been made to the assessed property value requirement for sale or exchange of Borough property to be submitted to the voters since 1990; and

WHEREAS, another increase, from \$500,000 to \$2,000,000 is deemed desirable at this time, to account for significant inflation and higher costs for real estate and development of real estate since 1990.

THEREFORE, THE PETERSBURG BOROUGH ORDAINS, Section 16.12.160 of the Petersburg Municipal Code is hereby amended as follows. The language proposed for addition is in red and underlined and the language proposed for deletion is struck through.

Section 1. Classification: This ordinance is of a general and permanent nature and shall be codified in the Petersburg Municipal Code.

Section 2. Purpose: The purpose of this ordinance is to amend Section 16.12.160 to increase the assessed property value requirement for sale or exchange of Borough property to be ratified by the voters of the Petersburg Borough from \$500,000 to \$2,000,000.

Section 3. Substantive Provisions:

16.12.160 Required authorization for disposal of borough real property.

- A. Property valued at two million dollars (~~\$500,000.00~~2,000,000) or more. The sale or equivalent value exchange of fee ownership of a borough property assessed at greater than two million dollars (~~\$500,000.00~~2,000,000) shall be by ordinance submitted to the electors of the borough for ratification. The ordinance shall incorporate the contract of sale or exchange agreement by reference. Upon approval of a majority of those voting on the question, the assembly may approve the sale or exchange on the terms and conditions approved by the voters. If the sale or exchange was initiated by application, the applicant shall pay all costs of the election in advance, unless the assembly determines the costs shall be paid or shared by the borough.

- B. Property valued at more than ~~two hundred fifty thousand dollars (\$250,000).00~~ but less than ~~two million dollars (\$500,000.00~~ two million dollars (\$2,000,000). The sale or equivalent value exchange of fee ownership of a borough property with an assessed value greater than ~~two hundred fifty thousand dollars (\$250,000).00~~ but less than two million dollars (\$2,000,000) shall be by ordinance. The ordinance shall incorporate the contract of sale or exchange agreement by reference. The assembly may not authorize the sale of real property unless the assembly first determines the property is not required for municipal purposes. The ordinance shall contain an authorization of the appropriate officers of the borough to execute all deeds, agreements or other documents required to complete the transaction.
- C. Property valued at ~~two hundred fifty thousand dollars (\$250,000).00~~ or less, or disposal by leasehold or other ~~similar temporary interest in borough property~~. The sale or equivalent value exchange of ~~real property of~~ fee ownership of a borough property with an assessed value of two hundred fifty thousand dollars (\$250,000) or less, or the disposal of property by leasehold or other similar temporary interest, shall be authorized by a resolution of the assembly. The assembly may not authorize the sale of real property unless the assembly first determines the property is not required for municipal purposes. The resolution shall incorporate the conveyance documents by reference and shall contain an authorization of the appropriate officers of the borough to execute those documents.
- D. Pursuant to section 11.13 of the Borough Charter, any sale of real property previously dedicated to a public use shall not be final until the ordinance or resolution to do so has been on file in the office of the borough clerk for thirty (30) days.

Section 4. Severability: If any provision of this ordinance or any application to any person or circumstance is held invalid, the remainder of this ordinance and application to any person and circumstance shall not be affected.

Section 5. Effective Date: This ordinance shall be effective immediately upon final passage.

PASSED AND APPROVED by the Petersburg Borough Assembly, Petersburg, Alaska this _____ day of _____, 2024.

Mark Jensen, Mayor

ATTEST:

Debra K. Thompson, Borough Clerk

Adopted:
Published:
Effective:

**PETERSBURG BOROUGH
ORDINANCE #2024-02**

AN ORDINANCE AMENDING SECTION 16.12.030 OF THE PETERSBURG MUNICIPAL CODE, TO ALLOW FOR DISPOSAL OF BOROUGH LAND FOR A PUBLIC BENEFIT PURPOSE

WHEREAS, there has been community interest in the development of affordable housing and large residential developments, in order to alleviate the shortage of available housing within the borough; and

WHEREAS, this can be addressed in part by expanding the current language of Section 16.12.030 of the borough code to allow the borough assembly to dispose of borough land for certain projects that result in significant short or long-term public benefit to the borough. These projects would include disposals for less than assessed value and by directly negotiated sale, for affordable housing projects and large residential developments.

THEREFORE, THE PETERSBURG BOROUGH ORDAINS, Section 16.12.030, *Disposal to a state or federal agency, federally recognized tribe, or nonprofit entity, or for purposes of economic development*, of the Petersburg Municipal Code, is hereby amended as follows:

Section 1. Classification: This ordinance is of a general and permanent nature and shall be codified in the Petersburg Municipal Code.

Section 2. Purpose: The purpose of this ordinance is to amend the language of the section to address disposals of borough land for a public benefit purpose.

Section 3 Substantive Provisions: Section 16.12.030 of the Petersburg Municipal Code, entitled *Disposal to a state or federal agency, federally recognized tribe, or nonprofit entity, or for purposes of economic development*, is hereby amended as follows. The language proposed for addition is underlined and in red, and the language proposed for deletion is struck through.

16.12.030 - Disposal to a state or federal agency, federally recognized tribe, or nonprofit entity, or for ~~purposes of economic development~~ a public benefit purpose.

A. The borough may dispose of borough real property for less than the assessed value to a state or federal agency, federally recognized tribe, or nonprofit entity, for considerations determined by the borough assembly to be in the best interest of the borough.

~~B. The borough assembly may authorize disposal of borough property for less than the assessed value, and by directly negotiated sale, for economic development purposes to entities wishing to install, construct and operate new or expanded industrial, manufacturing or commercial facilities within the borough, upon the terms and conditions as the assembly considers advantageous to the civic welfare of the borough. In addition to review and recommendation by the planning commission, any such proposal shall be reviewed by the Petersburg Economic Development Council, which shall research and advise the assembly on the potential benefits to the borough of the economic development proposal. The assembly may authorize the borough manager to negotiate directly for disposal of borough property for economic development purposes; the final terms of such a negotiated disposal are subject to approval by the assembly.~~

B. The borough assembly may authorize the disposal of borough property for less than the assessed or appraised value, or for other forms of consideration in addition to or in lieu of, in whole or in part, direct monetary payment to the Borough, when the proposed disposal is for a project meeting both of the following requirements: (1) the project consists of economic development consisting of installation, construction, or operation of new or expanded industrial, manufacturing, or commercial facilities; construction of affordable housing; or construction of large residential housing developments creating twenty (20) or more residential lots that would address the shortage of reasonably priced housing within the borough; and (2) the assembly determines the project will result in a significant short- or long-term public benefit to the Petersburg Borough. "Public benefit", as used hereunder, means a project that provides one or more positive economic or noneconomic impacts on the community that in the assembly's determination outweigh maximizing the direct monetary payment to the borough.

C. Disposals for a public benefit under section B above may be initiated by the assembly, or by developer application submitted to the assembly.

1. If a disposal is initiated by application, the application shall include, at a minimum, a conceptual plan and development timeline.

2. A proposed disposal, if initiated by the assembly or if the assembly wishes to move an application forward, shall be sent to the borough planning commission for review and recommendation, including a public hearing. The borough manager may also refer a proposed disposal for review and comment to other applicable boards or commissions. Any disposal proposing an economic development project shall be reviewed by the Petersburg Economic Development Council (PEDC). Following receipt of planning commission recommendations, as well as PEDC or other board or commission comments, the borough manager shall prepare and submit to the assembly a written report and recommendation that, at a minimum, includes:

- a) A fair market value appraisal of the property, including any borough-owned improvements, determined by a certified real estate appraiser, assuming the property was sold without any development requirements that may be imposed pursuant to this section.
- b) A descriptive summary listing of expected economic and non-economic public benefits of the project, and associated costs.
- c) Recommended disposal requirements or conditions, if any, to ensure the proper development and timely completion of the project in the public interest.
- d) A proposed method of disposal.

D. The assembly shall hold at least one public hearing on a proposed disposal for a public benefit. If the assembly wishes to approve the disposal, it shall issue written findings setting out its basis for the determination that the project provides one or more positive short- or long-term economic or noneconomic impacts on the community that outweigh maximizing the direct monetary payment to the borough of the assessed or appraised value of the property.

E. While the borough assembly may approve disposal of borough property under this section by any of the methods set out in PMC 16.12.020, competitive bidding or competitive proposals for a specific use or development are preferred unless direct negotiations are deemed to be in the best interests of the borough. If the assembly

determines to proceed by direct negotiations, the assembly may authorize the borough manager to commence such negotiations, the final terms of which are subject to approval by the assembly unless the minimum essential terms and the authority of the borough manager to execute the disposal documents are set forth in the resolution or ordinance authorizing negotiations. If the disposal is to proceed by direct negotiations, notice shall be provided to the owners of real property located immediately adjacent to the property, by certified mail to the last known address of record, at least ten (10) days prior to the public hearing held before the assembly.

F. As a condition of disposal and to ensure provision of the anticipated public benefit, the assembly may impose specific project requirements and conditions, including without limitation construction of specific improvements, a time frame for completion of those improvements or the project as a whole, price limitations, public notice requirements or purchaser restrictions on affordable housing or large residential housing development projects, and monetary impacts on the developer if the project requirements and conditions are not met. The disposal requirements and conditions shall be set out in a purchase agreement.

Section 4. Severability: If any provision of this ordinance or any application to any person or circumstance is held invalid, the remainder of this ordinance and the application to other persons or circumstances shall not be affected.

Section 5. Effective Date: This Ordinance shall become effective immediately upon final passage.

PASSED AND APPROVED by the Petersburg Borough Assembly, Petersburg, Alaska this ____ day of _____, 2024.

Mark Jensen, Mayor

ATTEST:

Debra K. Thompson, Clerk

Adopted:
Noticed:
Effective:

**PETERSBURG BOROUGH
ORDINANCE #2024-03**

**AN ORDINANCE OF THE PETERSBURG BOROUGH ADJUSTING
THE FY 2024 BUDGET FOR KNOWN CHANGES**

Section 1. Classification: This ordinance is not of a permanent nature and shall not be codified in the Petersburg Municipal Code.

Section 2. Purpose: The purpose of this ordinance is to adjust the FY 2024 budget for known changes.

Section 3. Substantive Provisions: In accordance with Section 11.09(a) of the Charter of the Petersburg Borough, the budget for the fiscal period beginning July 1, 2023 and ending June 30, 2024 is adjusted as follows:

Explanation: Necessary revisions in the FY 2024 budget identified after adoption of the Budget. This is the second supplemental budget of the year.

<u>Account Number</u>	<u>Account</u>	<u>Original Budget</u>	<u>Increase (Decrease)</u>	<u>Amended Budget</u>
<u>FISCAL YEAR 2024 REVENUE / EXPENSE BUDGET ADJUSTMENTS</u>				
GIS Mapping Fund				
410.000.501960	Electric Transfer Out to GIS Capital Project	0	(\$60,000)	(\$60,000)
420.000.501960	Water Transfer Out to GIS Capital Project	0	(\$15,000)	(15,000)
430.000.501960	Wastewater Transfer Out to GIS Capital Proj.	0	(\$15,000)	(\$15,000)
757.000.402240	GIS Capital Project Revenue from Transfer In	0	90,000.	\$90,000.
The Borough Assembly approved transfer of these funds in the FY2023 Budget. No activity occurred in FY2023 and the funds were never transferred. Requesting to make the transfer at this time to start on the project.				
Property Development Fund				
260.000.506525	Elementary School Parking	\$0	(\$9,000.)	(\$9,000.)
If approved by the Assembly these funds would be spent to hire Harai & Associates to design conceptual plans for parking improvements and improve traffic flow to better serve the Elementary school and the Petersburg Childrens Center.				

Fire Department				
110.525.506519	Machine and Equipment	(\$27,680.)	(\$11,500.)	(\$39,180.)
\$4,200 for mounting cradles for the Getec Tablets for computer aided dispatch the fire department purchased through the E911 fund. \$7,300 for two Starlink Mobile units.				
General Fund - 50% of FY23 Surplus to Assisted Living Facility				
110.000.501960	General fund Transfer Out to Assisted Living	\$0	(\$367,599)	(\$367,599)
480.000.402240	Assisted Living Facility Transfer In Revenue	\$0	\$367,599.	\$367,599.
In the Borough's Budget policy document it states that the Borough will designate 50% of the previous year's annual General Fund surplus into the Property Development Fund. It is being proposed to instead transfer these funds to cover the operating deficit by the Assisted Living facility. As of the end of FY23 the Assisted Living facility owed the General fund \$367,599.				
PMPL – Electric Department – New Employee Expenses				
410.000.501485	New Employee Moving Expenses	\$0	(\$21,825.)	(\$21,825.)
410.000.501430	Travel & Training	(\$41,400)	(\$41,616.)	(\$83,016.)
\$6,825 Moving Expenses for August Jewell (Apprentice Lineman) & \$15,000 Moving Expenses for Steve Harbour. (New Electrician) Travel & Training - \$32,761 is to cover August Jewell's (newly hired apprentice lineman) indenture debt with Cordova Electric Cooperative. \$8,855 to cover EMD training (technical and practical) at Engine Systems, Inc. in Rocky Mount, NC for Joe Poling (Power Generation/Mechanic Operator) April 20 th -May4 th . Joe was newly hired in June 2023 and PMPL would like to see this training occur before the next shut down.				
Sanitation				
440.000.506519	Machinery & Equipment	\$0	(\$10,000.)	(\$10,000)
To purchase two 20' shipping containers for storing household hazardous waste items at the Landfill. The canvas tent being used for this purpose was destroyed by a windstorm at Christmas.				
Community Development				
110.536.501412	Temporary Building Official	(\$5,300)	(\$12,700.)	(\$18,000.)
110.536.501430	Travel and Training	(\$1,675)	(\$5,000)	(\$6,675)
An additional \$12,700 is requested to provide Petersburg with an ICC-certified official while the new Building Official is working through all his credentials. \$5,000 will cover the cost of sending two attendees to the International Code Council conference to acquire continuing education credits for Joe Bertagnoli and additional training to prepare Eric Holl for certification.				
Finance – Auditing				
110.514.501413	Auditing Expenses	(\$70,000)	(\$23,399)	(\$93,399)
BDO's auditing fees were higher then we budgeted for in FY24.				

General Fund – Attorney Fees				
110.515.501410	Attorney Fees	(\$100,000)	(\$60,000)	(\$160,000)
Attorney Fees are projected to go above budget by fiscal year end due to two lawsuits.				
General Fund – Property Insurance				
110.576.501463	Property Insurance	(\$64,270)	(\$30,017)	(\$94,287)
Property insurance premiums in FY23 increased \$35,858.57 in the General Fund. General fund buildings include the Municipal Building, Aquatic Center, Community Gym, Fire Department, Scow Bay Fire Building, Library, Public Works, Clausen Museum, and the Visitors Center Building.				

Section 4. Severability: If any provision of this ordinance or any application to any person or circumstance is held invalid, the remainder of this ordinance and application to any person and circumstance shall not be affected.

Section 5. Effective Date: This ordinance shall become effective immediately after the date of its passage.

Passed and approved by the Petersburg Borough Assembly, Petersburg, Alaska this 18th day of December, 2023.

Mark Jensen, Mayor

ATTEST:

Debra K. Thompson, Borough Clerk

Adopted:
 Published:
 Effective:

Harai & Associates, Inc.

Consulting Civil Engineers & Land Surveyors

203 Sandy Beach Road ~ P.O. Box 625 Petersburg, Alaska 99833
Telephone & Fax (907) 772-9216

January 23, 2024

Steve Giesprecht
Borough Manager
Petersburg Borough
P.O. Box 329
Petersburg, Alaska 99833

Re: Elementary School Parking - Future Use Conceptual
Engineering Services Proposal

Steve,

I would like to offer engineering services for the elementary school parking, future use conceptual plans. The need for parking improvements has come to the forefront with the expanded need for improved traffic flow and parking in the area to better serve the Petersburg Elementary School and the Petersburg Children Center from the perspective of safety and efficiency.

This proposal is for site improvement conceptual drawings for various potential site improvements to the elementary school future parking area. These would include but not limited to: (1) differing traffic flow along Dolphin and 5th Street, (2) various parking lot layouts on Borough owned lots east of the Children Center and (3) various designed drop-off sites for Elementary School and Children Center. Other options can be added as the project advances.

I will be working with you, Police, Petersburg School District, Petersburg Children Center staff during this project to come up with the best plan conceptual. The final product from these engineering services is a set of conceptual drawings and preliminary cost estimate to be used as a future planning tool. These conceptual drawings and project cost estimate can be used as a guide for public discussion on the future direction for development of the Elementary School future parking area.

This proposal includes two meetings with involved staff and one revision of the conceptual drawings.

Costs for the Elementary School Parking - Future Use Conceptual Plans engineering services are estimated as follows:

Preliminary project inventory of information

Professional Engineer:

8 hrs @ \$125/hr =

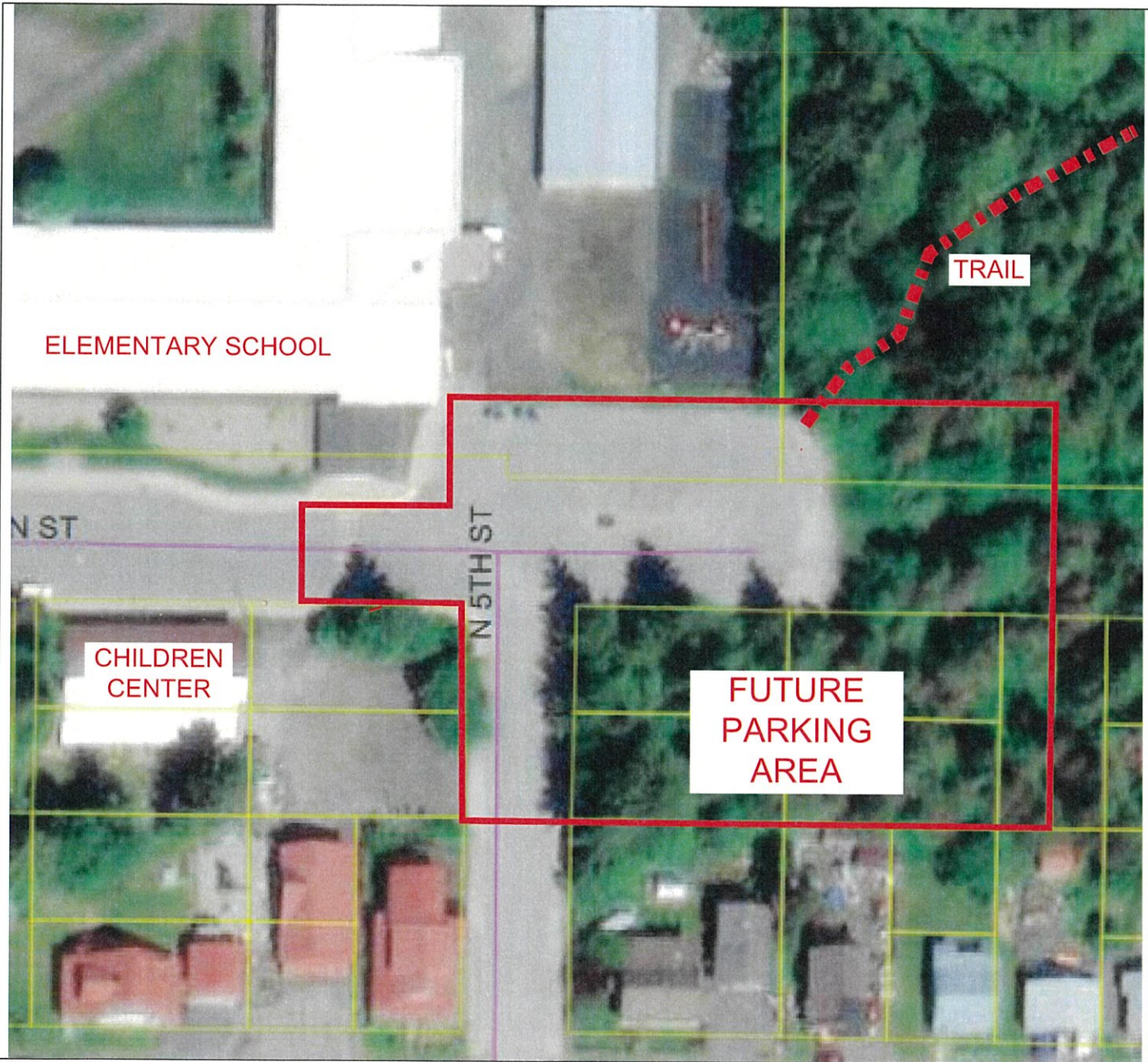
\$1,000.00

Field assessment of existing site Preliminary site survey Professional Engineer: 8 hrs @ \$125/hr =	\$1,000.00
Preliminary conceptual design – 1 st review Professional Engineer 24 hrs @ \$125/hr =	\$3,000.00
Final conceptual drawings – 2 nd review Professional Engineer 12 hrs @ \$125/hr =	\$1,500.00
Project construction cost estimate Professional Engineer 20 hrs @ \$125/hr =	<u>\$2,500.00</u>
Elementary School Parking - Future Use Conceptual Engineering Services Total	\$9,000.00

The total cost for these engineering services is \$9,000.00. If you have questions or I can be of further help, please call me. If this engineering services proposal is acceptable, let me know and I can start on the project in March, 2024. This is due to the present work load. If you have questions or I can be of further help, please call me. Thank you, for considering my engineering and design services.



Susan Harai, PE/LS
Harai & Associates, Inc.



Elementary School Parking - Future Use

Memo:**To:**

Jody Tow, Finance Director

From:

Aaron Hankins, Emergency Services Director

Subject:

Supplemental Budget Requests.

Jody,

Fire has a few supplemental things to add.

Under Machine and Equipment (110.525.506519)

\$4,200 for mounting cradles for the Getac Tablets for Computer Aided Dispatch that Fire purchased through the E911 fund. These cradles not only mount the tablets but are a docking station which the internet and charging cables pass through. When we ordered these tablets, we were under the impression that these cradles were included, They were not and are required to properly mount the devices. These devices are around \$435 each, we need 7 (one for each rig), The request includes \$1,000 for shipping. These are a "Built to order Item" and are not eligible to be paid for by E911.

\$7,300 for 2 Starlink "Roamsat" Mobile units.

This originated as an item I was going to request during my next budget cycle. I have moved up this request due to availability concerns.

The specific devices I have been looking at are a 22lb packable device that can be set up anywhere there is clear sky. They use a specific Starlink antenna that the manufacturer disassembles and puts into a unit that has a battery to power the antenna. They operate for 8 hours on one battery charge but can be plugged in if a source is available. This device can also be used in motion.

These devices are a complete stand-alone unit, unlike the original portable Starlink device, which still requires a separate power source to make the device usable, such as a generator or battery setup with an inverter. The latter requirement adds to the complexity and complication of standing one of the portable Starlink devices up, especially if being setup by someone unfamiliar with the technology or during an emergency situation. The problem is that Starlink discontinued the antenna and it's replacement cannot be used in the same manner. If and when the aftermarket company redesigns the device to fit the new antenna, the new device will be heavier and less user friendly.

Originally, I was going to budget this for the next budget cycle, but the vendor has told me that they have a 4-month supply of antennas left (as long as sales hold steady). Steve recommended I go this route after consulting him. These will be used not just for the fire department, but as back-up communications for the borough should normal communications go down, or if operating in areas with poor or no communication. Examples of when this could be used include during remote SAR operations, when the PPD is assisting AST in remote operations, or going to Kake, and when PMPL is repairing or providing maintenance to equipment outside of a normal communications area. My main concern for having two of these units on hand is ensuring the borough can call for external aid or work with off-island agencies in a large-scale disaster without delay.

The \$7,300 only covers the device and shipping, we will budget the service plan in the next cycle.

See attached information at the links below.

<https://www.ingramt.com/ds-gtc-714.html>

<https://roamsat.com/product/roamsat/>

Aaron Hankins

Emergency Services Director

Ph. 907-772-3355

C.907-518-0119

AHankins@Petersburgak.gov



Havis - DS-GTC-714

was
~~\$435.00~~
\$413.25

Docking Station For Getac's Z710 and ZX70 Rugged Tablets

AVAILABILITY: **BUILD-TO-ORDER**

SKU: **DS-GTC-714**

1

 ADD TO CART



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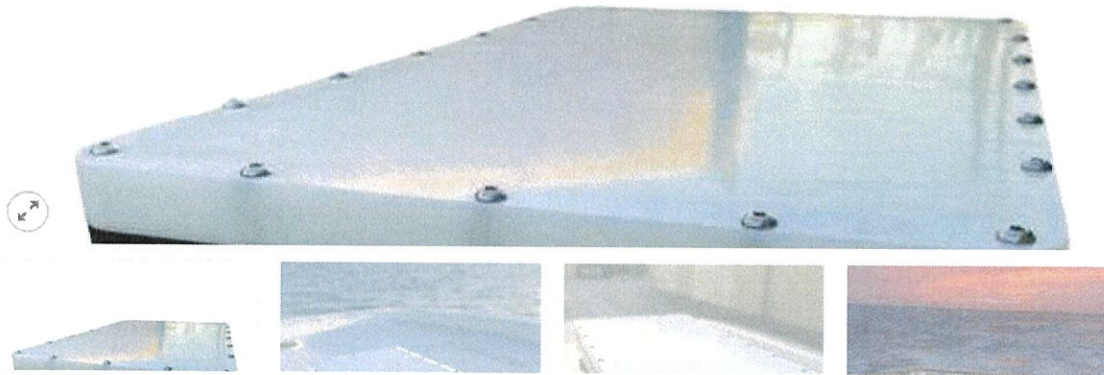
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Docking Station For Getac's Z710 and ZX70 Rugged Tablets
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RoamSat

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\$2,495.00



Build Your RoamSat Accessories Details Mail-In Instructions

Mount *

- Vacuum/Suction Feet Mount (\$0.00)
- Magnetic Feet Mount (\$0.00)
- Both Mounts (\$200.00)

\$0.00

Satellite *

- Customer Supplied Starlink Roam Dish (\$0.00)
- New Starlink Roam Dish (\$699.00)

\$699.00

Auxiliary Power Cable (multiple select if needed) *

- 12v DC Cable (\$0.00)
- 12v DC Cable with Cigarette Lighter (\$30.00)
- 12v DC Cable with Jumper Clips (\$30.00)
- 12/24v DC Aux Cable with Locking Hubbell 30a Plug (\$75.00)

\$0.00

Add-On Accessories (multiple select if needed)

- RoamSat Carry Case (\$125.00)
- Carry Handle Installed (\$50.00)

100 Watt Solar Panel w/ 5a Charger and RoamSat Wire Harness (\$350.00)

110v Power Supply (\$75.00)

\$300.00

WiFi/SSID Network Name *

Your preferred WiFi network name for setup

WiFi Password *

Your preferred WiFi password for setup

Options Price \$999.00

Product Price \$2,495.00

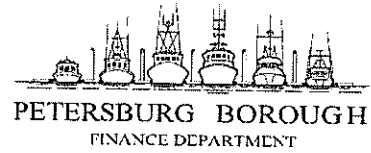
Total \$3,494.00

- 1 + ADD TO CART



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February 23, 2024

TO: Steve Giesbrecht, Borough Manager

FR: Jody Tow, Finance Director

RE: Assisted Living Operating Deficit – Supplemental Budget

This memo is to make a recommendation that the Assembly approve transferring \$367,599 (approximately 50% of the prior year’s General Fund surplus) to the Mountain View Manor Assisted Living facility to cover the facility’s outstanding IOU to the General fund.

Normally, per financial policy document, 50% of the prior years surplus has gone to the Property Development fund. This year that is not my recommendation. Below is the last few years of the operating deficit accruing to the total it is now.

	Due to the General Fund from the Assisted Living Fund	
FY20	\$	193
FY21	\$	84,099
FY22	\$	100,213
FY23	\$	367,599

I also recommend that the other 50% of the FY23 General Fund surplus remain in the General fund reserves.

February 22, 2024

TO: Jody Tow, Finance Director

FR: Liz Cabrera, Community Development Director

RE: SUPPLEMENTAL BUDGET REQUEST

The Community Development Department requests two budget line item changes to its FY24 budget:

Budget Item	Description	Increase
536 501412	Temporary Building Official	\$12,700
536 501430	Travel and Training	\$5,000

Temporary Building Official – Petersburg’s building official is ICC certified in three different areas: residential inspection, plan review, and mechanical inspection. The new building official recently acquired his certification for residential inspection, but there are still two more certifications required. In the interim, we need an ICC-certified official to review building plans and conduct mechanical inspections. As the name indicates, this is a temporary situation and we do not expect it to be an ongoing annual expense.

Travel and Training – The additional funds will cover the cost of sending two attendees to the International Code Council conference. Generally, the building official attends the conference once every three years. It provides an efficient way for the building official to acquire all the continuing education credits necessary to maintain their ICC certification. The temporary building official’s certification ends in March, but it is in the borough’s interest to ensure we have someone with all three certifications until the new building official is fully accredited. The new building official will also attend in preparation for taking the other two ICC exams required for certification. The travel has been approved by the borough manager. After this year, we anticipate sending only one person and returning to the once every three years schedule so this will not be an annual ongoing expense.

**PETERSBURG BOROUGH
ORDINANCE #2024-04**

AN ORDINANCE AMENDING SECTION 10.20.010, *DISCHARGE OF FIREARMS PROHIBITED*, OF THE PETERSBURG MUNICIPAL CODE, TO REMOVE PROHIBITION OF DISCHARGE OF FIREARMS IN THE AREA OF FREDERICK POINT EAST SUBDIVISION

WHEREAS, PMC Section 10.20.010 prohibits the discharge of firearms in certain areas of the Petersburg Borough; and

WHEREAS, as currently written in Code, that area includes the Frederick Point East Subdivision and lands immediately adjacent thereto (see attached Exhibit A for a map of the current area where discharge of firearms is prohibited); and

WHEREAS, the intent of prohibiting the discharge of firearms is to prevent the discharge of firearms in residential and more populated areas of the Petersburg Borough, for safety reasons; and

WHEREAS, the Frederick Point East area is less populated than the remainder of the current firearms discharge prohibited area by a wide margin; and

WHEREAS, Frederick Point East Subdivision is accessed by Forest Service Road 6204, which is not maintained on a regular basis, and not at all during the winter months, making the Frederick Point East area largely inaccessible by land for law enforcement; and

WHEREAS, for the aforementioned reasons, the Petersburg Borough Assembly wishes to remove the Frederick Point East Subdivision and immediately adjacent lands from the designated area where the discharge of firearms is prohibited (see attached Exhibit B for a map of the proposed area where discharge of firearms would be prohibited upon adoption of this ordinance); and

WHEREAS, further, there is a typographical error in the description of the firearms discharge prohibited area, found in paragraph 2, and that error requires correction.

THEREFORE, THE PETERSBURG BOROUGH ORDAINS, Section 10.20.010 of the Petersburg Municipal Code is hereby amended as follows. The language proposed for addition is in red and underlined and the language proposed for deletion is struck through.

Section 1. Classification: This ordinance is of a general and permanent nature and shall be codified in the Petersburg Municipal Code.

Section 2. Purpose: The purpose of this ordinance is to amend Section 10.20.010 to remove the prohibition of the discharge of firearms in the area of the Frederick Point East Subdivision of the Petersburg Borough.

Section 3. Substantive Provisions:

10.20.010 Discharge of firearms prohibited.

- A. It is unlawful for any person, except a peace officer or other state or local official performing a lawful duty, to fire or discharge any firearm within the following described areas of the borough:
 1. ~~All land located to the east of Forest Road 6204 from the marker located at approximately mile 7.9 south to the marker located at approximately mile 10.0 (Frederick Point East Subdivision).~~
 2. All land located to the north and west of a line from Frederick Point to the highest point in Section 8, T59S, ~~R90E~~ **R80E**; to the highest point in Section 7, T59S, R80E; to the highest point in Section 13, T59S, R79E; to the highest point in Section 23, T59S, R79E; then due south to the boundary line of Service Area 1.

Section 4. Severability: If any provision of this ordinance or any application to any person or circumstance is held invalid, the remainder of this ordinance and application to any person and circumstance shall not be affected.

Section 5. Effective Date: This ordinance shall be effective immediately upon final passage.

PASSED AND APPROVED by the Petersburg Borough Assembly, Petersburg, Alaska this _____ day of _____, 2024.

Mark Jensen, Mayor

ATTEST:

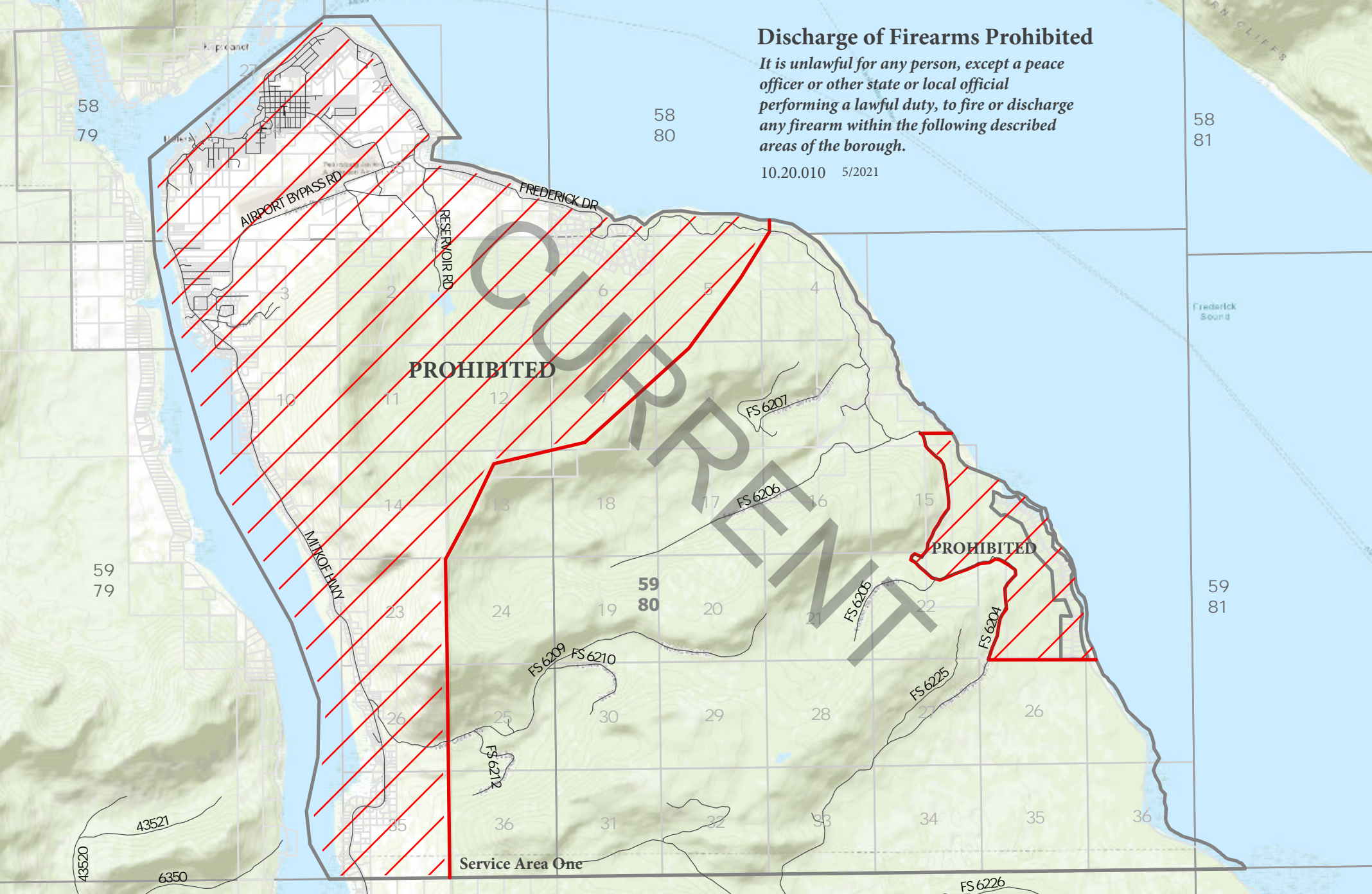
Debra K. Thompson, Borough Clerk

Adopted:
Published:
Effective:

Discharge of Firearms Prohibited

It is unlawful for any person, except a peace officer or other state or local official performing a lawful duty, to fire or discharge any firearm within the following described areas of the borough.

10.20.010 5/2021



Discharge of Firearms Prohibited

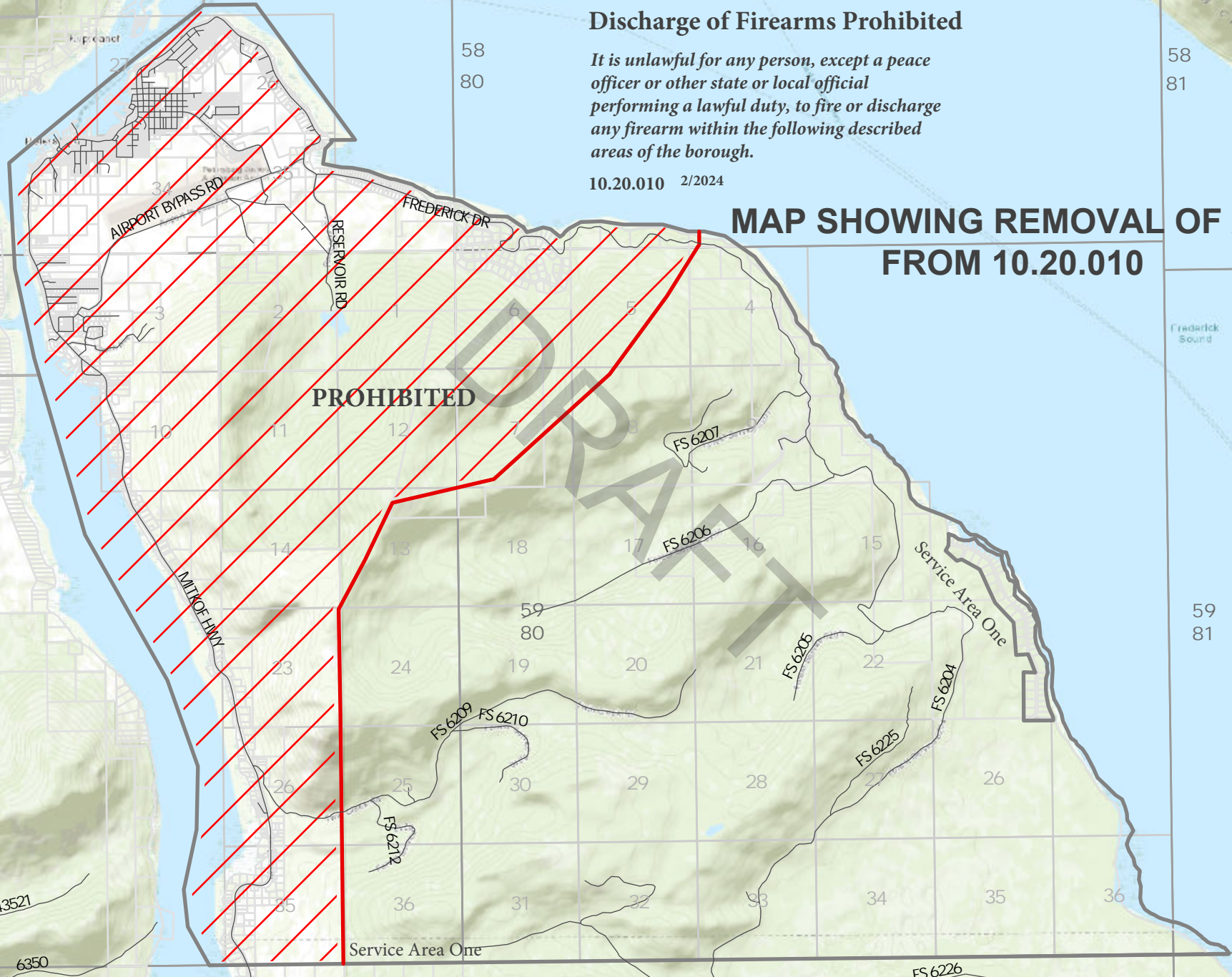
It is unlawful for any person, except a peace officer or other state or local official performing a lawful duty, to fire or discharge any firearm within the following described areas of the borough.

10.20.010 2/2024

MAP SHOWING REMOVAL OF A.1. FROM 10.20.010

PROHIBITED

DRAFT



MEMORANDUM

TO: Petersburg Borough Assembly

FROM: Philip Hofstetter, Petersburg Medical Center CEO

SUBJECT: New Hospital Project – Limited NTP to Dawson Construction

DATE: February 23, 2024

CC: Steve Giesbrecht, Borough Manager
Jody Tow, Finance Director
Debbie Thompson, Borough Clerk
Jerod Cook, PMC Board Chair

Borough Resolution 2023-04 authorized PMC to execute a CM/GC contract with Dawson Construction for pre-construction services for the new hospital project. The resolution also stipulated that the Borough Assembly must authorize GMP amendments (modifications) or NTP's for any construction services.

In August 2023 the Assembly approved a GMP Amendment to the Dawson contract for sitework. That work is ongoing and expected to be complete in May for both the Wellness, Education & Resource Center (WERC) and Main Hospital Building. Now that the WERC is fully funded, PMC is ready to issue an NTP for foundation work, installation of underground mechanical, electrical and plumbing (MEP), and the procurement of structural steel and long lead mechanical & electrical (M&E) equipment. These elements of the project are described in a set of drawings published in mid-February and the most recent information provided by the mechanical and electrical engineers. An NTP for these activities is necessary in advance of the full GMP amendment for the WERC (which cannot be negotiated until after the 65% design documents are issued in late March), in order to make efficient use of the 2024 construction season and maintain the overall project schedule.

Construction Schedule: The primary objective is to get the roof on NLT the end of September, and have the building enclosed and in the dry by October. Roofing in October or beyond slows production and would undoubtedly require tenting and temporary heat at a significant additional cost. In order to maintain schedule, Dawson needs to start foundation work in April. They also need to start the procurement process now for structural steel and long lead M&E equipment (e.g., the main Air Handling Unit, electrical switchgear, standby generator, etc.). Detailing and fabrication of structural steel will take approximately 4 months. Production times for the referenced M&E equipment range from 8 – 12 months. Its critical to secure a place in the production queues by placing written orders as soon as possible. Extending the start of foundations beyond April and delaying the procurement of steel and long lead M&E equipment will result in higher costs as a result of working outside the best weather window and also increases risks related to inflation and market volatility.

NTP Amount: The estimate for the above referenced work and procurement activities is approximately \$3,300,000. A detailed summary prepared by Dawson is attached for reference. Please note the following.

- Dawson will obtain competitive quotes for all materials and equipment
- Dawson only needs the authority to place orders for structural steel and long lead M&E equipment; the full cost for most of these items will not appear on a pay application until well after the overall GMP amendment is negotiated and executed

- The GMP negotiations and subsequent contract amendment will include all of the NTP work and activities summarized above
- All materials and equipment procured under the authority of the NTP will go through a submittal approval process by the design team
- For direct construction labor, Dawson is required to use State prevailing wage rates
- Labor rates for Dawson supervision were established via a competitive RFP process in January 2023 and are within industry standards
- Dawson’s OH&P rate was also established via the competitive RFP process; it is 5.5% which compares very favorably with the 10% rate being used by HMS in their independent estimates
- As further evidence that it is reasonable to issue the proposed NTP, Dawson’s estimate for the foundation work at the 35% design point back in November was compared against the independent estimate prepared by HMS at that same time for the foundation scope of work; the results are summarized below

	<u>HMS</u>	<u>Dawson</u> ³
Foundation Work ^{1,2}	\$701,884	\$680,996

¹ Footings, Retaining Wall, Pilasters, and Concrete Slab on Grade

² Self-performed by Dawson

³ Note that Dawson’s current estimate for foundation work is \$611,000 based on value engineering sessions conducted with the design team and PMC since the 35% design documents were published last fall

- The architect also performed an independent analysis of the NTP amount, and found it to be in alignment with the cost estimate prepared by HMS in November

Design and Contract Schedule: 65% documents for the WERC will be published by the architect, Bettisworth North, on March 22nd. Their independent estimator (HMS, Inc.) will then prepare a full estimate for the building. Concurrently, Dawson will prepare a formal GMP proposal, including subcontract bids. Using both documents, PMC will conduct open book negotiations with Dawson to establish a final overall Guaranteed Maximum Price (GMP) for the project. The GMP proposal will be presented to the Borough Assembly for approval in May, prior to incorporating it into the construction contract as a formal amendment (modification). Again, note that the GMP negotiations and subsequent contract modification will include all of the NTP work and activities summarized above.

The steps and sequence of events summarized above are consistent with the CM/GC project delivery method approved by the Assembly via Resolution 2023-04.

Funding Source: Funds for the NTP are available via the \$20 million Department of Treasury grant which was awarded to PMC in December 2023.

RECOMMENDATION: That the Borough Assembly authorize PMC to issue an NTP to the Dawson Construction contract for foundation work, installation of underground MEP, and early procurement activities, in an amount not to exceed \$3,300,000.

Thank you for your consideration.

Attachment:

1. NTP Estimate

WERC Project
Estimate for Foundation Work and Early Procurement Activities

Dawson Construction
23 February 2024

line	Description	Amount	Comment
1	Foundations		
2	Form Materials & Accessories	\$40,000	Dawson self-performed work
3	Rebar	\$55,000	
4	Vapor Barrier, Waterstop, Epoxy, Foundation Insulation	\$18,000	
5	Foundation Waterproofing Material	\$8,000	
6	Concrete Footings, Walls & Slab On Grade Labor	\$350,000	
7	Foundation Insulation & Waterproofing Labor	\$20,000	
8	Excavate Footings, MEP Trench/Backfill, Capillary Break	\$120,000	
9	Subtotal	\$611,000	
10	Underground MEP		
11	Underground Mechanical Materials	\$40,000	
12	Underground Electrical Materials	\$40,000	
13	Underground Mechanical Labor	\$80,000	
14	Underground Electrical Labor	\$80,000	
15	Subtotal	\$240,000	
16	Structural Steel Materials		
17	Structural Metal Framing Engineering	\$10,000	
18	Structural Steel, Stairs & Metal Decking	\$500,000	FOB Seattle dock; estimated ship date early June
19	Nails, Bolts, Fasteners & Consumables	\$30,000	
20	Structural Metal Framing Material	\$38,000	
21	Subtotal	\$578,000	
22	Long Lead M&E Equipment		
23	Rooftop AHU (8 month lead time)	\$500,000	FOB factory
24	Transformer and Switchgear (9 month lead time)	\$275,000	
25	Standby Generator (12 month lead time)	\$450,000	
26	Subtotal	\$1,225,000	
27	<i>Total</i>	<i>\$2,654,000</i>	
28	Division 1		
29	Superintendent	\$70,000	10 weeks @ approximately 55 hr/wk
30	Project Manager	\$13,000	13 weeks @ approximately 10 hr/wk
31	Sr. Project Manager	\$50,000	13 weeks @ approximately 25 hr/wk
32	Project Engineer	\$50,000	13 weeks @ approximately 45 hr/wk
33	Project Administrator	\$8,000	13 weeks @ approximately 10 hr/wk
34	Temporary Power	\$35,000	
35	Other Temp Utilities	\$20,000	
36	Misc. Equipment	\$65,000	
37	Freight	\$75,000	
38	Travel, Lodging, Per Diem	\$100,000	
39	Subtotal	\$486,000	18% of all above
40	Total	\$3,140,000	
41	Bond & Insurance	\$48,670	1.55%
42	Subtotal	\$3,188,670	
43	OH&P	\$175,377	5.50%
44	Grand Total	\$3,364,047	



March 4, 2024

Office of Governor Dunleavy
Office of Boards & Commissions
PO Box 110001
Juneau, AK 99811-0001

Honorable Governor Dunleavy and Office of Boards & Commissions,

The Petersburg Borough Assembly wishes to share their support for reappointment of John Jensen to the North Pacific Fishery Management Council. John has served on the Council since August of 2018 and is a valuable member, in part due to his long history as a commercial fisherman. John's family (Jensen) has been involved in the commercial fishing industry in Alaska for more than one hundred years and he grew up on a boat with his father, uncles and brothers. As an adult, John has owned and captained many commercial fishing vessels.

John also served over twenty years on the Alaska Board of Fisheries (from January, 2003 to June, 2023), a portion of that service as Chair of the Board.

Commercial fishing is the main economic driver in Petersburg and having a Council member who will look out for Alaska's commercial fishermen and fisheries they participate in is imperative to our community. It is important that the Council hear and understand the needs of commercial fishermen as a whole and the impacts fisheries management decisions have on the industry.

Please accept this letter of support for John Jensen's reappointment to the North Pacific Fishery Management Council in 2024. Thank you for your consideration.

Respectfully,

Mark Jensen
Mayor

Approved by the Petersburg Borough Assembly March 4, 2024

Borough Administration
PO Box 329, Petersburg, AK 99833 – Phone (907) 772-4425 Fax (907)772-3759
www.ci.petersburg.ak.us



March 4, 2024

Kristin Reardon, Program Manager
Denali Commission
550 W 7th Avenue, Suite 1230
Anchorage, AK 99501
kreardon@denali.gov

RE: Letter of Support for Southeast Alaska Solid Waste Authority (SEASWA) for Regional Solid Waste Management Planning for Rural Communities via the Denali Commission

Dear Denali Commission Selection Committee,

The Petersburg Borough Assembly is writing to express its support for the SEASWA's application for the regional solid waste management planning grant being offered by the Denali Commission.

Like many other communities in Southeast Alaska, Petersburg is struggling to cope with the ever-increasing costs of solid waste disposal. In the last year Petersburg's cost to ship and dispose of municipal solid waste has increased approximately 35%. This is going to require raising collection rates, thereby passing those costs along to the ratepayers. With many other costs of living on the rise as well, Petersburg is looking for ways to lower or at least stabilize the costs associated with waste disposal in order to reduce financial stress on local residents and businesses.

As a longstanding member community of the SEASWA, Petersburg Borough recognizes the importance of regional collaboration and planning on solid waste disposal issues. Individually, Petersburg – like many Southeast Alaska communities – has very limited resources to commit toward finding solutions to this problem. A coordinated study and planning effort by Southeast Alaska communities via the SEASWA will ensure that all viable options for solid waste disposal are evaluated to determine the best future solution or solutions for communities in the region.

For the reasons outlined above, we strongly support SEASWA's application to Denali Commission for regional solid waste management planning funds.

Sincerely,

Mayor Mark Jensen and Members of the Petersburg Borough Assembly

Cc: Chris Cotta, Chair, SEASWA

Borough Administration
PO Box 329, Petersburg, AK 99833 – Phone (907) 772-4425 Fax (907)772-3759
www.ci.petersburg.ak.us

Petersburg Borough, Alaska
Fund 200 - Miscellaneous Grants
Special Revenue Fund

Program Description - Special revenue funds are used to account for revenues restricted to particular expenditures. They are used primarily to provide separate accounting for grant funds.

200 Account Number	Description	FY 21/22 Actual	FY 22/23 Revised Budget	FY 23/24 Adopted Budget
Revenues:				
000 402224	Mitigation - Banana Point Breakwater	-	4,397	4,397
000 402230	Library Grants	-	10,000	8,000
000 402232	Rasmuson Foundation Grant			
000 402233	Library ARPA Grant	6,000		
000 402234	Library ARPA - Indigenous Voices Podcast	31,840		
000 402245	Ernie Haugen Public Use	7,826	6,242	6,242
000 402270	State Grants			
000 402271	State DHSS Grant - COVID Testing & Vaccine	86,340	-	
000 402273	Alaska State Chamber Grant			
000 402274	State Grant Revenue - Division of Public Health	-	22,377	66,322
521 402271	Police - Bulletproof Vest Grant	-		
572 402230	IMLS Basic Grant - Library	10,000	7,000	9,000
578 402230	Ball Park/Skating Rink Lighting	4,135	3,968	4,500
578 402231	State Legislative Grant - Ball Field Lighting		123,158	122,342
Revenues Total		146,142	177,142	220,803
Expenditures:				
000 500201	ARPA - Indigenous Voices Podcast	31,840		
000 502000	ARPA - Janitor/Materials	6,000		
000 501930	Banana Point Breakwater		4,397	4,397
000 504626	Library Materials		10,000	8,000
000 504630	Campground Vector/Maintenance	7,826	6,242	6,242
000 504632	Healthy and Equitable Communities Grant	86,340	22,377	66,322
000 504636	Chamber Incentive Grants - Vaccination			
000 506650	Nonprofit Grants - Rasmuson Match			
521 506447	Police - Bullet Proof Vests			
572 504628	IMLS Basic Library Grant	10,000	7,000	9,000
578 506500	Ball Park/Skating Rink Lighting	4,135	3,968	4,500
578 506501	Ball Field Lighting Expenses, 23-RR-017		100,300	100,300
578 506502	Ball Field Lighting Expenses, 23-RR-018		22,858	22,342
Expenditures Total		146,142	177,142	221,103



Forest Service
Tongass National Forest
Alaska Region

Petersburg Ranger District
P.O. Box 1328
Petersburg, AK 99833-1328
907-772-3871

File Code: 2360
Date: January 29, 2024

Mark Jensen
Mayor
Petersburg Borough
Po Box 329
Petersburg AK, 99833

Dear Mayor Jensen,

The USDA Forest Service (FS) Petersburg Ranger District plans to renovate the Petersburg Federal Building (formerly Petersburg’s US Post Office) at 12 N. Nordic Drive in Petersburg, Alaska (Figure 1). The Petersburg Borough has been identified as an interested party to this effort.

Built in 1972, the Petersburg Federal Building is now over 50 years of age and was recently determined eligible for listing on the National Register of Historic Places. Its National Register eligibility is based on its New Formalism architectural style from the Late Modern Period, which is a less common style for buildings in Alaska. Additionally, the building has an historic association with a federal development program in the 1950s through the 1970s, as well as an association with an increased federal workforce in local areas. Since the 1980s the building and site have undergone a series of modifications as the use shifted from a federal post office to the Tongass National Forest’s Petersburg Ranger District office. The exterior of the building retains much of its historic integrity and character.

The renovation project proposes both interior and exterior changes to the building. Most of the interior work would consist of updating electrical, ventilation and fire suppression systems, updating finishes, and reconfiguring the interior layout for a more modern workplace. Some of this work would result in changes to the exterior of the building, such as replacing the opaque storefront panels on the northeast corner with operable windows and replacing the windows on the south end of level 2 to help with noise reduction (Figures 2-5). To minimize negative effects to the building’s historic integrity, the FS proposes using an aluminum window that closely matches the original window style and material used in the era the building was built. Additionally, the project is proposing to replace metal doors on the north lower elevation and to restore the original stucco finish to the outside of the building’s penthouse (Figures 2-5).





Figure 1. Petersburg Federal Building

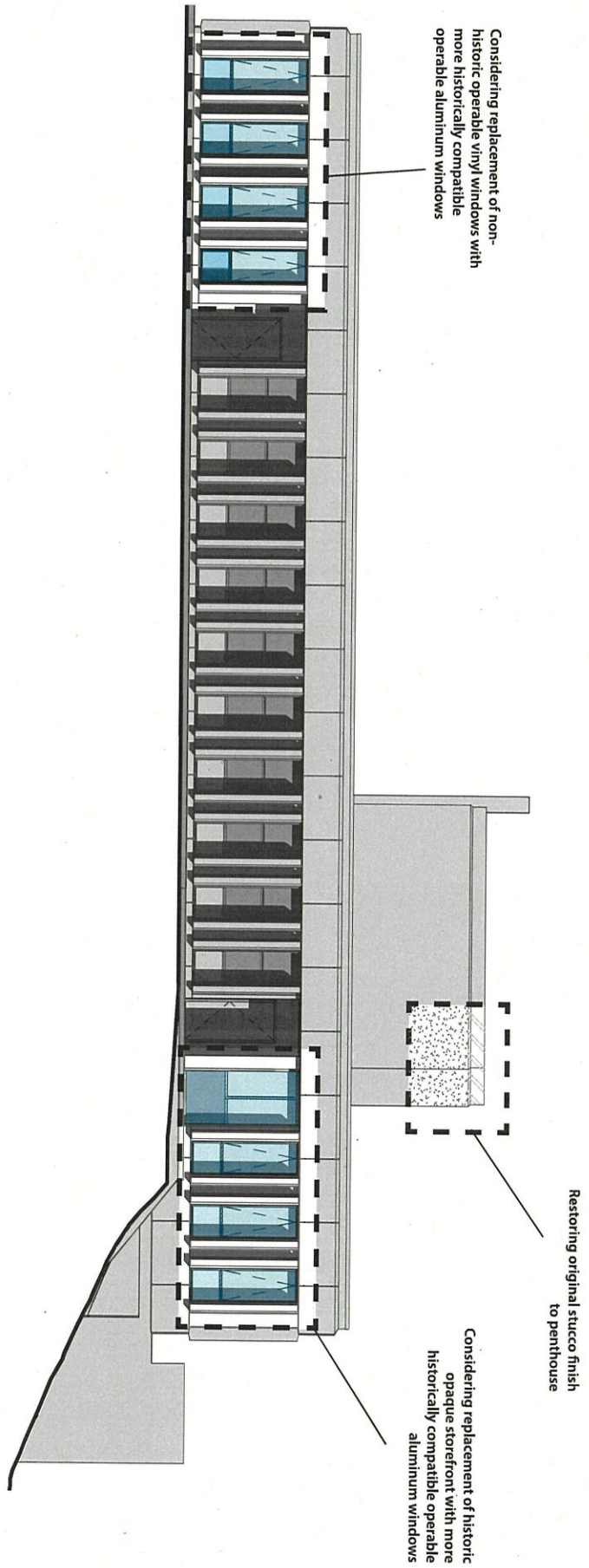


Figure 2.

EAST ELEVATION - PRELIMINARY DESIGN

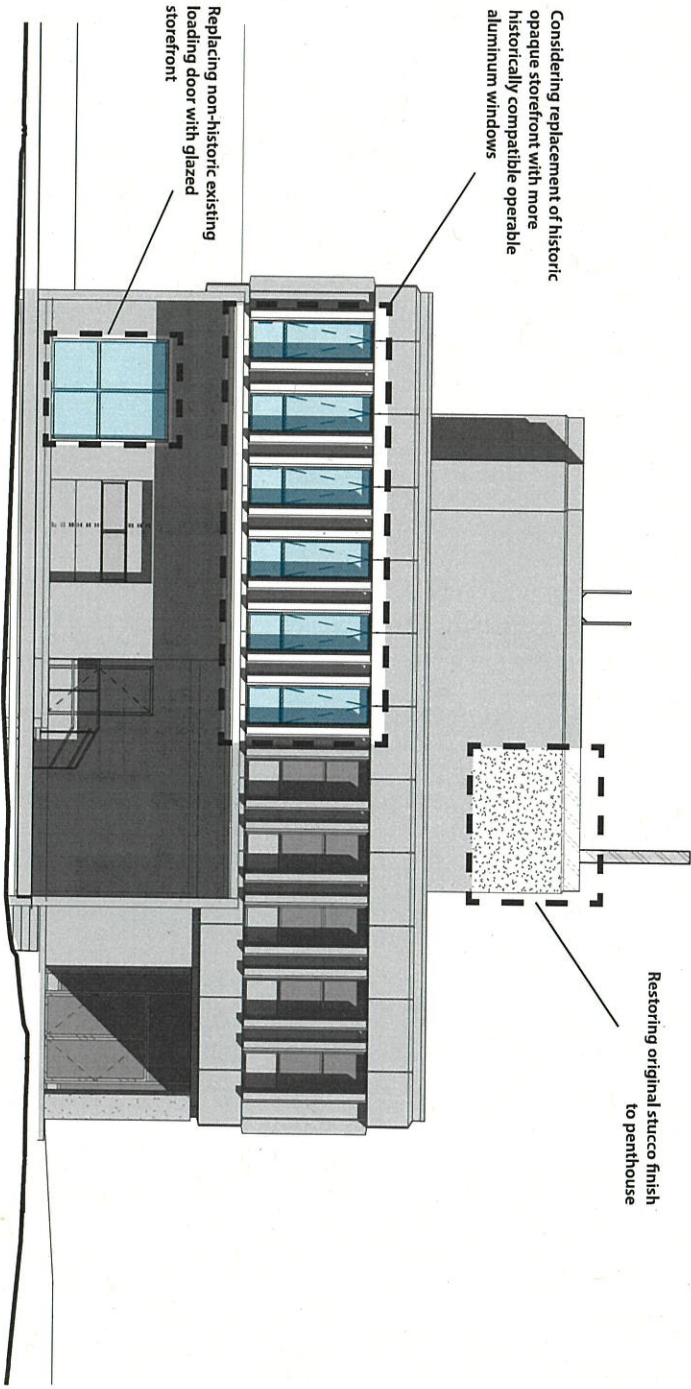


Figure 3. NORTH ELEVATION - PRELIMINARY DESIGN

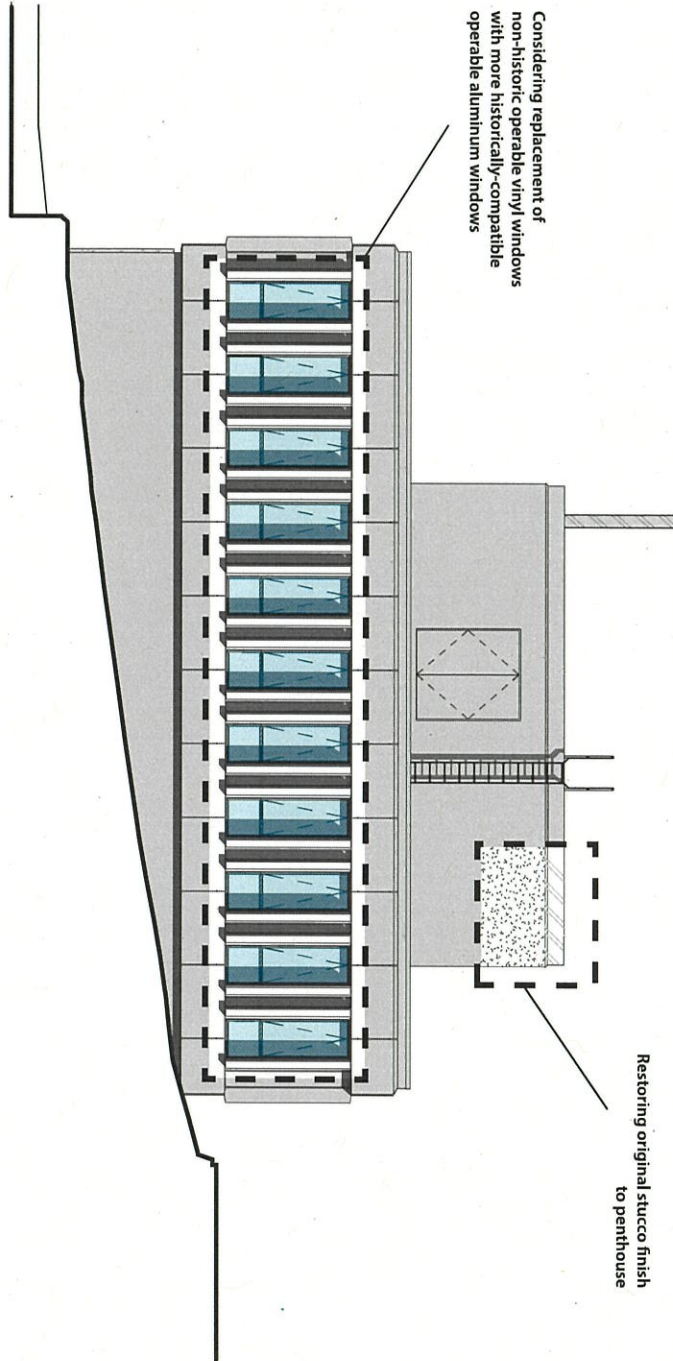


Figure 4. SOUTH ELEVATION - PRELIMINARY DESIGN

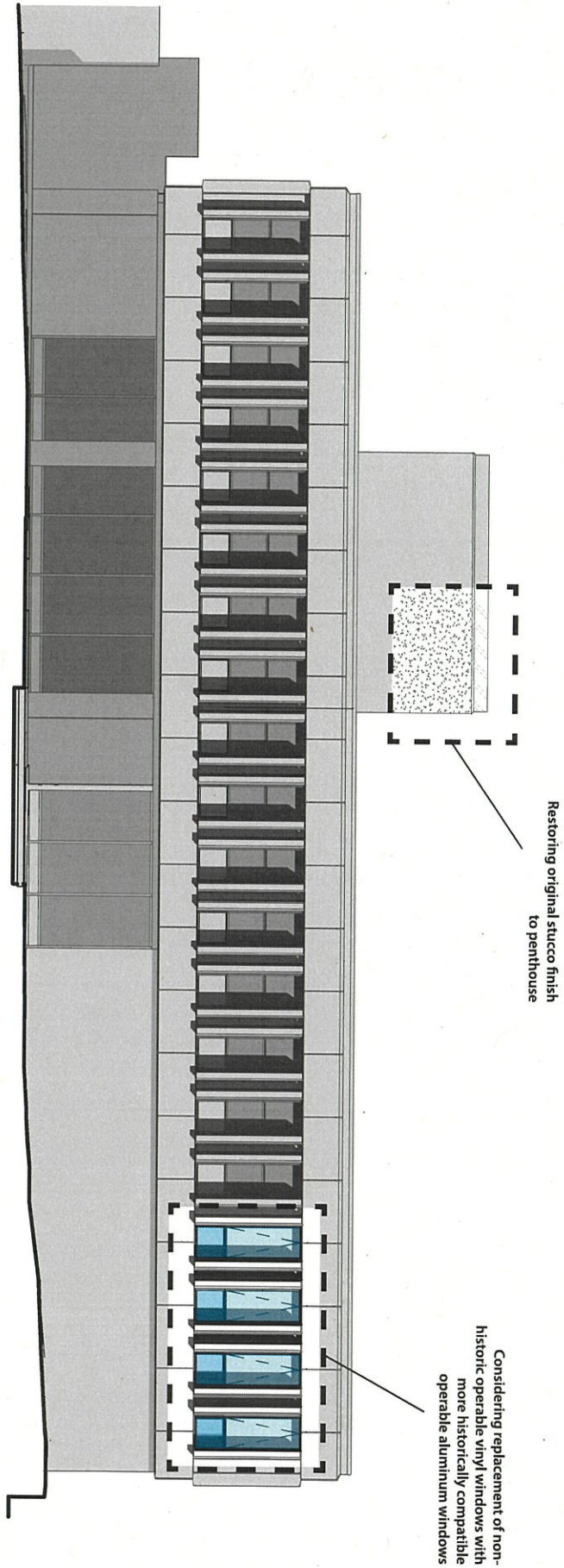


Figure 5.

WEST ELEVATION - PRELIMINARY DESIGN



THE STATE
of ALASKA
GOVERNOR MIKE DUNLEAVY

Department of Environmental Conservation

DIVISION OF WATER
Wastewater Discharge Authorization Program

PO Box 111800
Juneau, Alaska 99811-1800
Main: 907.465.5180
Fax: 907.465.5070

January 31, 2024

Subject: **Early notification** of wastewater discharge permit for AKG523000 Offshore Seafood Processors in Alaska General Permit

Dear Local and Tribal Government Leaders:

The Alaska Department of Environmental Conservation (DEC) proposes to reissue an Alaska Pollutant Discharge Elimination System (APDES) general permit (AKG523000) for the Offshore Seafood Processors in Alaska. This permit would regulate wastewater discharges Statewide.

Background information

The permit authorizes and sets conditions on the discharge of pollutants from operators of seafood processing vessels in Alaska discharging between shore (0.0 nautical miles (nm) at mean lower low water (MLLW)) to 3.0 nm from shore as delineated by MLLW or baseline, whichever is greater. In order to ensure protection of water quality and human health, the permit places limits on the types and amounts of pollutants that can be discharged from the seafood processors and outlines best management practices to which the seafood processors must adhere.

The Offshore Seafood GP authorizes seafood processing waste discharges to navigable waters of the U.S. located in the State of Alaska's jurisdiction, except in designated Excluded Areas. These Excluded Areas include protected water resources such as national parks, national wildlife refuges, critical habitat areas, and sea lion haul outs. The Offshore Seafood GP also includes conditions applicable to "Excluded Area" discharges to critical habitat areas, certain waters near specified federal and state-owned locations, at-risk waters, and degraded water bodies. Further, the Offshore Seafood GP establishes buffer zones around many of the Excluded Areas. DEC also proposes to continue the 2012 permit modification approved to allow coverage under the Offshore Seafood GP for the discharge of pollutants to the Excluded Areas, in accordance with the conditions, monitoring requirements, and effluent limitations of the Offshore Seafood GP.

Description of discharge

The pollutants of concern associated with seafood processing and ground fish waste discharges include residues, biochemical oxygen demand (BOD), total suspended solids (TSS), and non-petroleum oil and grease (polar). These pollutants result from the waste solids (shell, bones, skin, scales, flesh, and organs), blood, body fluids, slime, stickwater, and oils and fats from cooking and rendering operations. Ammonia or chlorine may also be present intermittently. Other regulated parameters include color, turbidity, pH, and temperature.

APDES Early Notification Letter

January 31, 2024

The permit also authorizes the discharge of cooling water, boiler water, freshwater pressure relief water, refrigeration condensate, refrigerated seawater, cooking water, scrubber water, catch transfer water, and live tank water. Pollutants in these discharge streams may include TSS, BOD, fecal coliform, non-petroleum oil and grease (polar), pH, and temperature.

General Permit additional information

Any operator that meets the eligibility requirements of the general permit will be authorized to discharge after filing a Notice of Intent (NOI) with DEC so long as all conditions of the permit are met. The public has an opportunity to comment and provide information for this general permit; however, public notice will not be issued for individual NOIs submitted by qualified facilities. The general permit will expire five years after the effective date.

Opportunities for tribal and local government participation in this permitting decision

DEC recognizes rural Alaska has unique needs and considerations with regard to wastewater discharges and strives to issue permits that reflect a full understanding of local conditions. This letter is intended as an **early notice** to assist you in determining whether your community may be affected and inform you of the opportunity to provide traditional, cultural, or other local information that DEC should consider as part of this permit reissuance. DEC would like to know how your area and resources may be affected by this permitting action.

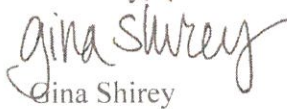
Next steps

After the permit is drafted, there may be a **10-day applicant review period** of the preliminary draft permit. Following the applicant review period, there will be a minimum of a **30-day public review and comment period**. I will provide a copy of the public notice for the permit by mail or e-mail at the start of the public comment period. After the public review and comment period, there may be a **5-day applicant review period** of the final draft permit before the permit is issued.

If requested, I can also provide notice of the preliminary draft and proposed final applicant review periods. Due to the short timeframes for those reviews, notices are sent by email or fax. Please provide an e-mail address or fax number if you would like to receive notices for the preliminary draft and proposed final applicant review periods.

If you would like more information or would like to provide DEC with information about this permit, please do not hesitate to contact me at (907) 465-5272 or at gina.shirey@alaska.gov. For technical questions about the permit, you may also directly contact the permit writer, Jackie Ebert, at (907) 723-8186 or at jackie.ebert@alaska.gov.

Sincerely,



Gina Shirey
Local and Tribal Government Coordinator

cc: Potentially Affected Local Governments
Potentially Affected Federally-recognized Indian Tribes



United States Department of the Interior

U.S. FISH AND WILDLIFE SERVICE
1011 East Tudor Road
Anchorage, Alaska 99503



In Reply Refer to:
FWS/R7/AFES/MMM

February 1, 2024

Petersburg Borough
P.O. Box 329
Petersburg, Alaska 99833

Dear Stakeholder:

The U.S. Fish and Wildlife Service (Service) has published in the *Federal Register* (89 FR 4970, January 25, 2024) a proposed Incidental Harassment Authorization (IHA) under the Marine Mammal Protection Act of 1972 (MMPA). If finalized, this IHA would authorize the incidental take of small numbers of northern sea otters (*Enhydra lutris kenyoni*) from the Southwest Alaska stock. We are seeking public comment on this proposed IHA for a 30-day period ending on February 23, 2024. We have also drafted a National Environmental Policy Act Environmental Assessment (EA) that analyzes the effects on the human environment of issuing the IHA. The Service is interested in any comments you may have on this proposed IHA or the draft EA.

Under the MMPA, otherwise prohibited actions that may result in the incidental taking by harassment of small numbers of marine mammals may be authorized by the Service for a period of up to one year, provided certain findings are made. We received a request from Trident Seafoods Corporation for such an authorization, associated with their improvements and replacements to a dock facility at Kodiak, Alaska. If finalized, the IHA would authorize incidental harassment, including disturbance, to northern sea otters that could result from Trident Seafood Corporation's activities. However, no lethal take would be authorized under the proposed IHA.

The Service's proposed IHA was developed and based on our determinations that take from the activities will affect a small number of northern sea otters, will have a negligible impact on the Southwest Alaska stock of northern sea otters, and will not have an unmitigable adverse impact on the availability of northern sea otters for subsistence uses. In writing this draft IHA, we also identified mitigation measures that Trident Seafoods Corporation will be required to implement to ensure their work will have the least practicable adverse impact on northern sea otters and their habitat.

The proposed IHA, including our analysis of effects, draft EA, and the supporting documents provided by the applicant are now available for public review and comment. To view these documents or to provide the Service with comment, visit www.regulations.gov and search for

IHA Stakeholder

2

docket number: FWS-R7-ES-2023-0212. The Service will accept comments on this proposed authorization until February 23, 2024.

We will review all comments prior to making a final determination. Should you have questions, please feel free to contact me, via email at r7mmmregulatory@fws.gov or by phone at 1-800-362-5148.

Sincerely,

Charles S. Hamilton

Acting Field Office Supervisor,
Marine Mammals Management

Debra Thompson

From: Casey Knight <caseyaknight@gmail.com>
Sent: Tuesday, February 6, 2024 4:01 PM
To: Assembly
Subject: Sales of leased land, possible harbor issues work session
Attachments: Knight.Recommendation.about.Wikan.Enterprises.pdf

Dear Assembly,

I am writing to voice my support of the idea, introduced by Bob Martin at the 5 Feb 2024 Assembly meeting, that there be scheduled a work session, crucially involving both the Assembly and the Harbor Board, and at least involving the issue of selling leased land near the Borough waterfront.

Last summer, in the middle of August, the issue of selling the parcel on which Wikan Enterprises stands was brought before the Harbor Board. At that meeting, the HB passed a recommendation on to the Assembly, to the effect that the Assembly should pursue the sale of said parcel to the Wikans, provided that certain further restrictions on the use of that land were put in place. I attach to this email the recommendation, for your convenience, if you haven't read it.

As the member who wrote the recommendation, I emphasized two reasons why the Borough should put restrictions on the use of the land. (1) We don't want a Marine Diesel Shop to turn into a Dockside Chocolate Shoppe, and (2) the Borough wants to discourage leaseholders from applying to buy leased land.

As I understand it, the outcome of the Wikan deal is that no restrictions were put on the sale of that land. For the above reasons, this seems to me to be the wrong result. So be it. We may have taken a step in the wrong direction, but that doesn't mean we can't correct our course.

There should be a frank discussion about how the Borough intends to approach the question of selling-off leased land, especially the land that was designated part of a marine industrial park 40 years ago. This is additionally important, in light of the recent interest in the parcel that lies behind Wikan Enterprises. It appears that we are already on our way down the slippery slope. The Assembly can take the applications case-by-case, but we should try to go about this in a principled way.

If there is no work session, but just a HB meeting around this topic, I worry that the interests and concerns of the HB, the Harbor Department, and harbor rate-payers generally, will be forgotten. What about the possible loss of marine-related services? What about the lost lease revenue to the Harbor Department? Where goes the money from the sale of the leased land?

Perhaps in addition we could discuss the intentions of the Assembly with regard to the proposed \$9 million Papke's landing project, especially with respect to issues pertaining to funding and upkeep. Harbor rate-payers interests are at risk of being forgotten here, too.

Sincerely,

Casey Knight
907-650-7345

A RECOMMENDATION, FROM THE HARBOR BOARD TO THE PETERSBURG BOROUGH ASSEMBLY, TO GRANT THE LAND PURCHASE APPLICATION, FILED BY WIKAN ENTERPRISES, TO PURCHASE THE TIDELANDS PARCEL THEY CURRENTLY LEASE FROM THE BOROUGH, PROVIDED THAT CERTAIN FURTHER RESTRICTIONS, TO BE AGREED UPON BY THE ASSEMBLY AND BOROUGH STAFF, ARE MET.

SUBMITTED ON 17 AUGUST 2023 BY CASEY KNIGHT TO THE HARBOR BOARD FOR CONSIDERATION AS A RECOMMENDATION TO CONVEY TO THE PETERSBURG BOROUGH ASSEMBLY.

WHEREAS, the type of marine diesel engine services provided by Wikan Enterprises are essential to maintaining a working waterfront in Petersburg; **AND**

WHEREAS, there are presently barely enough diesel mechanic services in Petersburg to meet the demands of the fleet, both commercial and non-commercial; **AND**

WHEREAS, the commercial fishing fleet is a primary driver of the economy of Petersburg; **AND**

WHEREAS, the non-commercial fishing fleet is also an economic and recreational force in Petersburg; **AND**

WHEREAS, generally, it is in the best interests of the community, and therefore is incumbent upon the community government, to support its primary economic and recreational activities;

THEREFORE BE IT RECOMMENDED, by the Harbor Board to the Assembly, to grant the land purchase application filed by Wikan Enterprises; **BUT**

WHEREAS, the Borough seeks to maintain an appropriate amount of control over, and income from, said parcel of land; **AND**

WHEREAS, the Borough seeks to maintain an appropriate amount of control over, and income from, similar parcels of leased land; **AND**

WHEREAS, Borough staff are worried about the possibility of a slippery slope, where a landslide of further similar applications to purchase leased land might come before the Borough; **AND**

WHEREAS, if such a landslide occurred, it might not be in the long-term best interests of the Borough, for a variety of reasons; **AND**

WHEREAS, the current regime of using land-leases to control the use of waterfront land does not prevent said land from being used for purposes unrelated to the marine industry (as witnessed by the coffee shop, automotive garage, and school bus depot adjacent the parcel in question (all of which, it is important to recognize, do provide valuable public services)); **AND**

WHEREAS, appropriate restrictions on the use of the parcel in question could help to maintain control over, and income from, said parcel; **AND** might help prevent a landslide of further similar applications; **AND** can prevent the parcel from being used for purposes unrelated to the marine industry, if so-desired;

BE IT FURTHER RECOMMENDED, by the Harbor Board to the Assembly, to place appropriate restrictions on the use of the parcel in question, in the form of some legal action taken at or before the granting of the application; **BUT**

IT IS NOT RECOMMENDED, by the Harbor Board to the Assembly, as to the exact form such action should take; **HOWEVER**

BE IT SUGGESTED, by the Harbor Board, that the Assembly consult the Borough attorney, as well as other Borough staff, as to whether the restriction in question should be either (1) a covenant attached to the property itself, (2) satisfaction of a “first-right-of-refusal” agreement between the Borough and any potential owner of the parcel, (3) a change to the Borough zoning code, or (4) something else.

Commentary

My goal in this recommendation is to ease a tension between what seem to be two opposing viewpoints.

First is the truth that Wikan Enterprises, under no circumstances, should be allowed to go out of existence without passing on the torch as they see fit. I believe that it would be a gross error for the Borough to stand by while one of the most important services for Petersburg’s fleet is whittled down to just one diesel mechanic shop. The current situation, with both Wikan’s and Luhr’s shops, is barely enough as it is. The community is nothing without a thriving waterfront, and you can’t have a thriving waterfront without tradesmen to service it.

The second viewpoint, one rightly held by Borough staff, is that the Borough should have an appropriate amount of control over its waterfront. It is a public space, and so the Borough, as agent of the public, should have a say in what happens there. This includes an appropriate amount of control over land that is waterfront-adjacent.

These come into conflict because the Borough would apparently lose control over the parcel, if the parcel were no longer under lease, and owned by another party.

Here you have my best attempt to resolve the tension between the two viewpoints. But, because I’m not a lawyer, or realtor, or otherwise qualified, I merely wave my hands at the form a “restriction on the use of the parcel” might take. You might somehow attach a covenant to the deed to the land, proclaiming it to be for marine-industrial use only. You might try a sales agreement that guarantees the Borough a “first-right-of-refusal” in perpetuity: where every time the parcel passes on, the Borough has an opportunity to buy it back. You might change the Borough code to maintain some sort of control over the parcel in question or even over other similar parcels, should they ever be sold.

This raises bigger issues than what I believe is the Harbor Board’s place to comment on. What is legally the best alternative among the three suggested; or should the Borough pursue some other legal avenue? Exactly how far should the Borough go in maintaining control over public space? How much should be left to private enterprise?

My own view is that public government should try to support the public good at least by providing a structure under which it can flourish. I think that we should alter this structure just a bit to help flourishing of Petersburg’s waterfront.

Debra Thompson

From: Brian Smith <brmsmith6@gmail.com>
Sent: Tuesday, February 20, 2024 12:42 PM
To: Assembly
Subject: Borough support for school district funding

Hello Petersburg Borough Assembly members,

I want to convey the importance of the Borough sufficiently funding our local school district. I'm reaching out now because of the upcoming work session on this subject on February 29.

I'm representing my views as a parent of two young children, advocating for the long-term strength of our Petersburg educational system. I'm also president of our Partners in Education organization, although I am not attempting to represent that organization with my comments.

I'm not trying to sound alarmist, but I do have concerns about the trajectory of the quality of our educational system if we don't take active steps to increase our support of it. The state's funding for education has been truly inadequate in addition to being uncertain. It has not come anywhere near keeping up with inflation, and there have been one-time / temporary funding increases but a total of less than 1% increase in permanent per student funding since **2017**. I personally and in my small leadership role with PiE have been doing what I can to advocate for sufficient state education funding with our state legislators and governor. And I hope you have, too, as our local elected officials. But with the lack of action at the state level, our local government needs to step up. I've been attending the teacher contract negotiations, and discussions at that forum have left me wondering about the strength of our local support.

The prime reason for my alarm about our trajectory is our ability to recruit new high quality teachers and staff when positions open up. I've seen multiple teaching positions remain open into the start of the school year this year and last, sometimes only filled temporarily by retired teachers who come back solely for the good of our community's children. I also see things like the KFSK article from just last month about the 4th grade teacher that was hired at the beginning of this school year but stopped teaching just before Christmas. We need to make sure the salary and benefits we offer are competitive enough to attract the best qualified candidates that we want long-term in our schools and community. I'm deeply concerned about our ability to recruit great new teachers, and concerned about what that means for our district, while my kids are in school for the next 14 years, if we don't course correct quickly.

We all want our community to be a vibrant, thriving place, and a strong school district that parents want their kids to be in is a core aspect of that. As you go into this upcoming work session on the subject of education funding, please support funding our district to the maximum ability of the Borough.

Thank you,
Brian Smith

Debra Thompson

From: Gina Uppencamp <gemeucci@gmail.com>
Sent: Monday, February 26, 2024 3:51 PM
To: Assembly
Subject: Borough's Support for the School District

Hello,

I am writing to convey the importance and necessity for the Borough to fully fund our local school district. The school system is one of the most important factors in keeping families and having new families move here. We need the local borough to show their support to the school by sufficiently funding the schools to the maximum ability they can.

I have two young children who will be starting in our school district soon and it is important to me that we can recruit and keep quality teachers. The borough has recently raised the salary of many positions they are advertising showing the importance of salary for recruiting and keeping folks around.

We need to be able to do this at our school district also. The time is gone where our reputation as a great place to live can recruit teachers in itself. We need to be able to offer a competitive salary to encourage more people to move here and keep the staff we currently have.

Thank you for your time!

--

Gina Uppencamp



NEWS RELEASE

U.S. ARMY CORPS OF ENGINEERS

BUILDING STRONG®

For Immediate Release:
February 26, 2024
Release No. 24 - 004

Contact:
John Budnik, 907-753-2615
Public.affairs3@usace.army.mil

Infrastructure law helps to dredge Petersburg Harbor for first time in 42 years

By John Budnik
Public Affairs Specialist
USACE – Alaska District

JOINT BASE ELEMENDORF-RICHARDSON – Water spilled over the edges of the clamshell shovel like a fountain as the crane hoisted the final bucket of dredged material. On Jan. 24, the six cubic yard-scoop of shoal marked the completion of the U.S. Army Corps of Engineers – Alaska District’s first project funded by the Bipartisan Infrastructure Law. Now, one of Alaska’s coastal communities can safely use their harbor more efficiently.

Located in Southeast Alaska between Juneau and Ketchikan, the Petersburg Navigation Improvements project restored the Petersburg Borough’s South Harbor to original design depths ranging from minus 9 to 19 feet and improved general navigation features to allow for safe passage of vessels. The first ever dredging operation within the basin since it was built in 1982 removed about 57,000 cubic yards of material.

“These improvements reflect our renewed commitment to serving as a community partner and our dedication to addressing Petersburg’s harbor maintenance needs,” said Col. Jeffrey Palazzini, district commander. “Also, it is exciting to see the funds our administration and Congressional delegates worked hard to provide for Alaska come to fruition in the form of this completed project that directly supports Alaskans and the economy.”

Before, shallow depths caused transportation inefficiencies and limited access for boats during low tides with some known to high center on the shoals. According to the borough’s website, the customer base includes commercial fishing vessels, work boats, recreational and charter vessels on a permanent basis, while some transient and tour ships visit during the summer months. The Petersburg Indian Association uses the harbor for subsistence activities as well.

Western Marine completed the necessary activities within the harbor areas during the past two winter seasons after being awarded a construction contract in May 2022. The project cost about \$7.3 million with the federal government providing 90 percent of the funds. The Petersburg Borough served as the non-federal sponsor and provided the remaining cost share.

“I think this is a great example of a project executed under USACE’s ‘Continuing Authorities Program,’” said Kim Graham, project manager for the Alaska District. “It was the right application, right amount of money and for the right outcome.”

U.S. ARMY CORPS OF ENGINEERS – ALASKA DISTRICT

P.O. Box 6898, Joint Base Elmendorf-Richardson, AK 99506-0898

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The program is a group of nine legislative authorities which allows for the enterprise to plan, design and implement certain types of water resources projects without additional project-specific Congressional authorization. Typically, these projects are limited in size, cost, scope and complexity. For Petersburg, the project was executed under Section 107 of the program which covers navigation improvements.

During construction, the project's stakeholders found creative solutions to keep the project delivery on time and costs down while maintaining the day-to-day functions of the facilities. For example, harbor piles were removed and replaced as needed for the contractor to access shallow areas within the tidal zones. The practice alleviated the need for the contractor to access the harbor from land, which would require additional permissions.

"Petersburg has a large commercial fleet, and it was necessary to temporarily relocate more than 100 vessels," said Glorianne Wollen, harbormaster for the Petersburg Borough's Port and Harbor Department. "Communication was essential for scheduling purposes."

In fact, Graham likened the coordination to "trying to install carpet while hosting a house party." Nonetheless, the effective communication paid off and the delicate balance between keeping the harbor open for business while making the upgrades was successful.

The borough is located on the northwest end of Mitkof Island, where the Wrangell Narrows meets Frederick Sound, and it is not connected to the state's road system. Therefore, the ports and harbors serve as vital infrastructure for the area's economy. Dredging the harbors for the first time in 42 years to help the community is precisely the kind of project the infrastructure law was designed to address.

"Petersburg is a waterfront community and good working conditions within our harbors are essential elements to that end," Wollen said. "I often say this unique project was an out-of-body experience given the timeframe and patience it took to navigate the moving parts."

In 2022, USACE received about \$1 billion worth of civil works construction projects in the state following the ratification of the infrastructure law as well as the Disaster Relief Supplemental Appropriations Act. Other major projects funded by these two pieces of legislation include the Port of Nome Modification Project; Lowell Creek Flood Diversion Project in Seward; Moose Creek Dam Modification Project in North Pole; Kenai River Bluffs Erosion Project; Elim Subsistence Harbor Project; and the Barrow Alaska Coastal Erosion Project in Utqiagvik.

Moving forward, USACE will continue to monitor the need for dredging in the catch basin of Petersburg's Middle Harbor. A ribbon-cutting ceremony is being planned for May 2024.

"I'm excited to see the functionality of the harbor," Graham said.

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Photo Captions

240223-A-A5015-1001

Shown here, a boat is high centered on the shoals within the Petersburg Borough's harbor system. Recently, the U.S. Army Corps of Engineers – Alaska District completed the Petersburg Navigation Improvements project funded by the Bipartisan Infrastructure Law. The project restored the South Harbor to original design depths ranging from minus 9 to 19 feet and improved general navigation features to allow for safe passage of vessels. The first ever dredging operation within the basin since it was built in 1982 removed about 57,000 cubic yards of material. (Photo by Glorianne Wollen, Petersburg Borough's Port and Harbor Department)

240223-A-A5015-1002

A clamshell dredge hoists shoal from the bottom of Petersburg Borough's harbor system in southeast Alaska. Recently, the U.S. Army Corps of Engineers – Alaska District completed the Petersburg Navigation Improvements project funded by the Bipartisan Infrastructure Law. The project restored the South Harbor to original design depths ranging from minus 9 to 19 feet and improved general navigation features to allow for safe passage of vessels. The first ever dredging operation within the basin since it was built in 1982 removed about 57,000 cubic yards of material. (Photo Courtesy of USACE – Alaska District)

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NOTICE OF PROPOSED NEW REGULATIONS ON DERELICT VESSELS
IN THE REGULATIONS OF THE DEPARTMENT OF NATURAL RESOURCES

BRIEF DESCRIPTION

The Department of Natural Resources proposes to adopt new regulations on the administration of the Derelict Vessel Prevention Program Fund and the department's related enforcement authorities.

The Department of Natural Resources proposes to adopt regulation changes in Title 11 of the Alaska Administrative Code, dealing with the administration of the Derelict Vessel Prevention Program Fund and the department's related enforcement authorities, including the following:

- (1) 11 AAC Chapter 61 is proposed to be added as follows:
 - Defines appropriate uses of the derelict vessel prevention program fund to include: reimbursement to a municipality or state agency for the removal of a derelict vessel from waters of the state or from state or municipal property; payment for the development and implementation of other derelict vessel prevention program goals; subsidization of projects directly related to the derelict vessel prevention program; payment for administering the fund.
 - Establishes annual percentages of money available for each use of the derelict vessel prevention program. Allows for the exceedance of these percentages, when money from the fund remains available, for situations where removal of a derelict vessel would prevent substantial harm or substantially improve ecological conditions.
 - Establishes the processes by which a state agency or municipality may apply for reimbursement, or a municipality may apply for a guarantee of reimbursement.
 - Establishes enforcement authority.
 - Establishes definitions.

The public may comment on the proposed regulation changes, including the potential costs to private persons of complying with the proposed changes, by submitting written comments to Marcella Dent at 550 W. 7th Avenue, Suite 1070, Anchorage, AK 99501-3579. Additionally, the Department of Natural Resources will accept comments through SmartComment at <https://alaskadnr.commentinput.com?id=cfCQx2GVWM> or by electronic mail at dnr.derelictvessels.regulation@alaska.gov. The comments must be received not later than **5:00 pm Alaska Daylight Time on Monday, April 1, 2024**.

The public may submit written questions relevant to the proposed action to the contact information provided above. The questions must be received at least 10 days before the end of the public comment period by **Friday, March 22, 2024**. The Department of Natural Resources will aggregate its response to substantially similar questions and make the questions and responses available on the Alaska Online Public Notice System and at <https://dnr.alaska.gov/mlw/news/>.

Persons with a disability who need a special accommodation in order to participate in this process

may contact Marcella Dent, dnr.derelictvessels.regulation@alaska.gov or 907-334-2683 not later than **Friday, March 22, 2024** to ensure that any necessary accommodations can be provided.

A copy of the proposed regulation changes is available on the Alaska Online Public Notice System and by contacting Marcella Dent, dnr.derelictvessels.regulation@alaska.gov or 907-334-2683.

After the public comment period ends, the Department of Natural Resources will either adopt the proposed regulation changes or other provisions dealing with the same subject, without further notice, or decide to take no action. The language of the final regulation may be different from that of the proposed regulation. Anyone whose interests could be affected should comment during the time allowed.

Statutory authority: AS 30.30.090; AS 30.30.095; AS 30.30.096; AS 30.30.165; AS 30.30.010


Statutes being implemented, interpreted, or made specific: AS 30.30.090; AS 30.30.095; AS 30.30.096; AS 30.30.165; AS 30.30.010

Fiscal information: The proposed regulation changes are not expected to require an increased appropriation.

The Department of Natural Resources keeps a list of individuals and organizations interested in its regulations. Those on the list will automatically be sent a copy of all of the department notices of proposed regulation changes. To be added to or removed from the list, send a request to the department at dnr.derelictvessels.regulation@alaska.gov, giving your name, and either your e-mail address or mailing address, as you prefer for receiving notices.

Individuals can also subscribe to receive automated notifications of all State of Alaska notices, including public notice for regulation changes, by subscribing to the Alaska Online Public Notices System: <https://aws.state.ak.us/OnlinePublicNotices/Default.aspx>.

Date: February 28, 2024



 Christy Colles, Director
 Alaska Department of Natural Resources
 Division of Mining, Land and Water

APPENDIX C-1: Additional Regulation Notice Information

ADDITIONAL REGULATION NOTICE INFORMATION
(AS 44.62.190(d))

- 1. Adopting agency: Department of Natural Resources
2. General subject of regulation: Derelict vessel prevention program fund and related enforcement authority
3. Citation of regulation (may be grouped): 11 AAC 61.010-61.900
4. Department of Law file number, if any: 2023200268
5. Reason for the proposed action:
() Compliance with federal law or action (identify):
() Compliance with new or changed state statute
() Compliance with federal or state court decision (identify):
() Development of program standards
(x) Other (identify): New chapter of regulations to interpret and make specific the Derelict Vessels Act, AS 30.30.

6. Appropriation/Allocation: 3002 Department of Natural Resources/Agency Unallocated

7. Estimated annual cost to comply with the proposed action to:

A private person: no cost
Another state agency: no cost
A municipality: no cost

8. Cost of implementation to the state agency and available funding (in thousands of dollars):

Table with 3 columns: Category, Initial Year FY 2024, Subsequent Years. Rows include Operating Cost, Capital Cost, 1002 Federal receipts, 1003 General fund match, 1004 General fund, and 1005 General fund/program.

APPENDIX C-1: Additional Regulation Notice Information

Other (identify) \$ 0 \$ 0

9. The name of the contact person for the regulation:

Name: Aaron Timian
Title: Natural Resource Manager 3
Address: 550 W 7th Ave, Ste 1050a, Anchorage, AK 99501-3579
Telephone: (907) 465-3513
E-mail address: aaron.timian@alaska.gov

10. The origin of the proposed action:

- x Staff of state agency
Federal government
General public
Petition for regulation change
Other (identify):

11. Date: February 28, 2024 Prepared by: Marcella Dent

[signature]

Name (printed): Marcella Dent

Title (printed): Natural Resources Specialist

Telephone: 907-334-2683

Register _____, _____, 2024 NATURAL RESOURCES

11 AAC is amended by adding a new chapter to read:

Chapter 61. Derelict and Abandoned Vessels.

Article

- 1. Derelict Vessel Prevention Program Fund (11 AAC 61.010 - 11 AAC 61.016)
- 2. Enforcement Authority (11 AAC 61.110 - 11 AAC 61.900)

Article 1. Derelict Vessel Prevention Program Fund.

Section

- 10. Derelict vessel prevention program fund
- 15. Reimbursements to municipalities
- 16. Reimbursements to state agencies

11 AAC 61.010. Derelict vessel prevention program fund. (a) The department may use the derelict vessel prevention program fund established under AS 30.30.096 to

(1) reimburse

(A) a municipality for a derelict vessel removal from waters of the state and from state or municipal property; or

(B) a state agency, including the department, for a derelict vessel removal from waters of the state and from state or municipal property;

(2) pay for the development and implementation of other derelict vessel prevention program goals;

(3) subsidize a project directly related to the derelict vessel prevention program; and

(4) pay the costs of administering the fund.

Register _____, _____, 2024 NATURAL RESOURCES

(b) The department will allocate an annual percentage of money available from the derelict vessel prevention program fund to uses set out in (a) of this section, as follows:

(1) the use set out under (a)(1)(A) of this section will be allocated up to 42.5 percent;

(2) the use set out under (a)(1)(B) of this section will be allocated up to 42.5 percent;

(3) for program development, program implementation, or a project subsidy as set out under (a)(2) and (3) of this section, up to 13 percent collectively; and

(4) for fund administration as set out under (a)(4) of this section, up to two percent.

(c) If money from the derelict vessel prevention program fund remains available to the department, the allocation percentages set out under (b) of the section may be exceeded if

(1) the removal of a derelict vessel would prevent substantial environmental or economic harm;

(2) the removal of a derelict vessel would substantially improve ecological or economic function; or

(3) any portion of the annual fiscal year funding available to the department remains unspent after December 31 of each year. (Eff. ____/____/____, Register ____)

Authority: AS 30.30.090 AS 30.30.096 AS 30.30.165
AS 30.30.095

Register _____, _____, 2024 NATURAL RESOURCES

11 AAC 61.015. Reimbursements to municipalities. (a) For reimbursements under 11 AAC 61.010(a)(1)(A),

(1) the department will run a 60-day solicitation on April 1 of each year to collect applications for reimbursement; the department will post information about the solicitation on the department's abandoned and derelict vessel program website, including the annual amount of funding available, the application packet for reimbursement, and the list of projects chosen for reimbursement; if funding remains after completion of the first solicitation period, the department will accept applications on a continuous basis until the allocated percentage listed in 11 AAC 61.010(b)(1) is reached;

(2) the department will accept an application seeking

(A) reimbursement for a derelict vessel removal that has been conducted;

or

(B) a guarantee of reimbursement for a derelict vessel removal that a municipality seeks to conduct;

(3) a municipality seeking reimbursement for a derelict vessel removal that has been completed must submit an application on a form provided by the department; the application must include

(A) any information known to the municipality that is responsive to the criteria listed in (b) of this section;

(B) all receipts directly tied to the removal of the vessel;

(C) the total amount the municipality is requesting for reimbursement;

(D) the date the vessel removal occurred; and

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(E) other additional information the department determines is necessary to make a determination under (b) of this section;

(4) a municipality seeking a guarantee of reimbursement for a derelict vessel removal it seeks to conduct must submit an application on a form provided by the department; the application must include

(A) any information known to the municipality that is responsive to the criteria listed in (b) of this section;

(B) a formal estimate of the removal cost;

(C) the current ownership status of the vessel;

(D) the total amount the municipality is requesting for the reimbursement guarantee; and

(E) other additional information the department determines is necessary to make a determination under (b) of this section.

(b) In reaching a decision on an application, the department will consider

(1) whether the vessel is a derelict vessel within the meaning given in AS 30.30.090;

(2) whether the vessel is an important cultural resource;

(3) whether the vessel's removal may adversely affect cultural resources;

(4) whether reasonable efforts have been made to identify, locate, and hold accountable the party responsible for the vessel;

(5) the condition of the vessel and whether the vessel poses a risk of sinking or breaking up;

(6) whether the vessel poses an environmental hazard;

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(7) whether the vessel poses a public safety threat; and

(8) whether the vessel may obstruct other productive uses of the area.

(c) Upon approving an application for reimbursement, the department may specify

(1) the total amount to be reimbursed; and

(2) the date by which the vessel removal must be completed.

(d) If the vessel removal is not complete on or before the date set by the department, the department may withhold the entire sum previously approved for reimbursement. (Eff.

____/____/____, Register _____)

Authority: AS 30.30.090 AS 30.30.096 AS 30.30.165
AS 30.30.095

11 AAC 61.016. Reimbursements to state agencies. (a) For reimbursements under 11 AAC 61.010(a)(1)(B), the department will accept on a continuous basis applications for reimbursement. The department will post information about the reimbursement process on the department's abandoned and derelict vessel program website, including the annual amount of funding available, the application packet for reimbursement, and the list of projects chosen for reimbursement.

(b) A state agency seeking reimbursement for a derelict vessel removal that has been completed must submit an application on a form provided by the department. The application must include

(1) all receipts directly tied to the removal of the vessel;

(2) the total amount the state agency is requesting for reimbursement;

(3) the date the vessel removal occurred; and

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(4) other additional information the department determines is necessary to make a determination under (c) of this section.

(c) In reaching a decision on an application, the department will consider

(1) whether the vessel was a derelict vessel within the meaning given in AS 30.30.090;

(2) whether the vessel was an important cultural resource;

(3) whether the vessel's removal adversely affected cultural resources;

(4) whether the vessel removal was associated with a state or federally funded spill response;

(5) whether reasonable efforts were made to identify, locate, and hold accountable the party responsible for the vessel;

(6) whether the vessel posed an environmental hazard;

(7) whether the vessel posed a public safety threat; and

(8) whether the vessel obstructed other productive uses of the area.

(d) Upon approving an application for reimbursement, the department may specify the total amount to be reimbursed. (Eff. ____/____/____, Register ____)

Authority: AS 30.30.090 AS 30.30.096 AS 30.30.165
AS 30.30.095

Article 2. Miscellaneous.

Section

110. Enforcement authority

900. Definitions

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11 AAC 61.110. Enforcement authority. (a) For the purpose of enforcing AS 30.30 and this chapter, a peace officer of the state, within the meaning given in AS 30.30.165, may

- (1) inspect a vessel believed to be abandoned or derelict;
- (2) post a written notice on the vessel as set out in AS 30.30.040(a) and (b);
- (3) post a notice of disposition on the vessel as set out in AS 30.30.045(a);
- (4) execute a warrant or other process issued by an officer or court of competent

jurisdiction as set out in AS 30.30.165(b)(1); or

(5) administer or take an oath, affirmation, or affidavit as set out in AS 30.30.165(b)(2).

(b) The authority granted by AS 30.30.010, 30.30.015, 30.30.055, 30.30.065(a), 30.30.165, and this section is permissive. Nothing in this section

- (1) requires an authorized public entity to exercise the authority; or
- (2) attaches liability to an authorized public entity that chooses not to exercise the authority. (Eff. ___/___/____, Register _____)

Authority: AS 30.30.010 AS 30.30.165

11 AAC 61.900. Definitions. In this chapter,

- (1) "abandoned" has the meaning given in AS 30.30.170;
- (2) "derelict vessel" means a vessel within the meaning given in AS 30.30.090;
- (3) "peace officer" has the meaning given in AS 30.30.165(a);
- (4) "removal" means the process of taking possession and disposing of a vessel;
- (5) "vessel" has the meaning given in AS 30.30.170. (Eff. ___/___/____,

Register _____)

Authority: AS 30.30.090 AS 30.30.095 AS 30.30.096

MINUTES OF THE PETERSBURG ROD & GUN CLUB INFORMAL PUBLIC MEETING, HELD FRIDAY, FEBRUARY 16, 2024 AT 6:00 P.M. IN BOROUGH ASSEMBLY CHAMBERS, PETERSBURG, ALASKA

Executive Committee President Chris Cotta called the meeting to order at approximately 6:10 p.m. Present: Current Executive Committee Members: President Chris Cotta, Vice President Ted Sandhofer, Treasurer Larry O'Rear, Secretary Kathy O'Rear and Director Jeremy Collison. Rod & Gun Club Members at large; Jake and Kelli Slaven, Doug Welde, Rex Friend and Stan Hjort. New Club Member Justin Blakley. Interested Citizens; Margaret Newlun, Brian Dreisbach and John Lichtenberger.

President Cotta welcomed all in attendance and informed the meeting was being held for the purposes of: discussing ideas on how to promote interest in becoming a club member; gathering information on the types of events and/or programs that the club should consider sponsoring or conducting; receive suggestions on critical and routine maintenance and operations improvements that are needed at the facility; and what participation from and with local government is expected or desired. A brief history of the Club's formation and existence since the 1970's was provided. Also noted at the start of the meeting was the \$33,000, plus of upgrades /improvements made by the Devil's Thumb Shooters over the past two to three years via grants and fund raisers for the shotgun venue; and that the handgun range cover should be completed in April.

1. **Annual Rod & Gun Club Meeting** It was announced the Club's annual meeting and range cleanup would be scheduled for Saturday, April 6 with the meeting to begin at 10:00 a.m., followed immediately by range cleanup.
2. **Election of Executive Committee Members at Annual Meeting** It was noted that the total, current Executive Committee terms of office will expire at the annual meeting. Provisions will be made on that meeting agenda to elect new Executive Committee Members with staggered two-year terms. Copies of the By-Laws for the Club were available for all those in attendance. Secretary O'Rear advised that there will be several proposed amendments to the By-Laws that will be offered for consideration at the annual meeting.
3. **How to Inspire Membership in and Participation with the R & G Club AND What Type of Events and/or Programs Should the Club Consider for the Future** The following ideas were shared on how to encourage Club membership and participation.
 - a. Club should sponsor various competition events, with awards given, in all firearms disciplines. Entry fees could be charged to cover the event operating and award costs, with club members receiving a discount on the entry fee charged to non-club members.
 - b. Events that could be considered: A police conducted Three Gun Shoot; Club sponsored family events such as turkey or easter egg shoots; rifle enthusiast of the club could consider providing an NRL22 (long range precision) competition; the National Pistol Association for Handguns could be contacted for specific activities/events geared for handguns.
 - c. Determine a means to provide public use and access to electric trap houses.
 - d. Conduct some "members only" events, such as a social gathering, i.e., annual wild game dinner/dance/banquet; conduct some competitive shoots for members only.
 - e. Offer some specific professional training such as: NRA Coach/Advance Coach Training; provide a woman's personal safety and/or hunting program; conduct a program on proper cleaning of game.
 - f. Start a "bulk order" ammo and targets program.
 - g. Erect signage along Mitkof Highway inviting and promoting use of the range and membership in the Club.
 - h. Determine a means to provide all members with clubhouse and locked gate access.

MINUTES OF THE PETERSBURG ROD & GUN CLUB INFORMAL PUBLIC MEETING, HELD FRIDAY, FEBRUARY 16, 2024 AT 6:00 P.M. IN BOROUGH ASSEMBLY CHAMBERS, PETERSBURG, ALASKA

- i. Add signage at the range that 1) better informs the Club is the primary maintenance/cleanup provider to the site; 2) each firearm field should inform of general rules of use while encouraging everyone to clean-up after themselves (trash, brass, shell casings, paper/cardboard targets, etc.)
 - j. Rent locker space at the facility for individual member supplies.
 - k. Discourage users from bringing “junk” to the rifle range for targets by providing and maintaining steel targets.
 - l. Train and provide Range Safety Officers
 - m. Create a website or Facebook page to publicly promote club activities.
 - n. Provide electronic banking for members to pay dues electronically.
 - o. Conduct raffles for firearms or other outdoor sports type prizes to help generate money for upgrade projects.
- 4. What Type of Events and/or Programs Should the Club Consider for the Future** Combined with agenda item 3 above.
- 5. Suggestions on Critical and Routine Maintenance and/or Improvements Needed at the Facility**
The Club’s current project/maintenance list was available at this meeting. All in attendance were given the opportunity to provide suggestions for new projects/maintenance items that can be submitted to the Executive Committee for consideration of inclusion on the list. New items to consider:
- a. Revisit the possibilities of having a caretaker on sight.
 - b. Provide and maintain stationary targets on the rifle and handgun ranges to discourage use of “junk” as targets.
 - c. Add a Club House Committee to address maintenance and improvement needs of the club house, general parking area and primary signage of the facility.
 - d. Add lighting at the trap range.
 - e. Add signage at each range venue informing of expected courtesies/obligations (as addressed in agenda item #3).
- 6. More participation from/with Local Government Needed** A general discussion was held on what help the Club should expect to receive from the Borough in maintaining and improving this public facility. A copy of the current 20 plus year-old Memorandum of Agreement between the Club and Borough was available for review. The following items were noted as areas to explore with the Borough for public funding that could be considered during the annual Borough budget process:
- a. Expand existing small bin trash pickup (currently located only in the parking lot) by replacing fire barrels with a dumpster (and/or bins) between the rifle and handgun ranges that can be emptied on a regular basis by the Sanitation Department.
 - b. Consider installing a recycling bin, with regular scheduled pickup; (cardboard and paper only?)
 - c. Explore possibilities for adding disposal containers for brass and/or ammo.
 - d. Add clearing traps at each range venue to assure firearms are safely and properly unloaded after use.
 - e. The monthly electric charge to maintain clubhouse and storage container lighting, security camera power, trap machines operations, and future field lighting should be paid by the Borough or forgiven.
 - f. Ask the Borough to fund the replacement of the 15-year-old plus failed security camera system.

**MINUTES OF THE PETERSBURG ROD & GUN CLUB INFORMAL PUBLIC MEETING, HELD FRIDAY,
FEBRUARY 16, 2024 AT 6:00 P.M. IN BOROUGH ASSEMBLY CHAMBERS, PETERSBURG, ALASKA**

- g. Help fund initial making and posting of individual range courtesy and safety rules.
- h. Continue the ongoing cleaning and emptying of comfort station (outhouse)
- i. Provide a designated amount of gravel each year to maintain graveled areas at the facility.
- j. Provide rock, gravel and filter cloth for replacement of the rotted wood planking with a gravel walkway at the rifle range out to the 200-yard marker.
- k. Provide expenses for the materials, equipment and labor needed to repair and stabilize the back berm and corner wood wall of the handgun range.
- l. Assist with clubhouse roof and southern wall replacement.

Attendees were thanked for their participation in this meeting and will be provided with a copy of the meeting minutes.

Respectfully Submitted:

Kathy O'Rear

Kathy O'Rear, Club Secretary

February 28, 2024



**NOTICE OF ANNUAL ROD & GUN CLUB MEETING
AND
RANGE CLEANUP**

Saturday, April 6, 2024 at 10:00 a.m.

The Petersburg Rod and Gun Club will conduct its annual meeting at 10:00 a.m, Saturday, April 6, 2024, at the Club House of the Public Gun Range. Immediately following the meeting, cleanup of the range will begin.

The Board encourages your participation in both the meeting and range cleanup. We are looking for new club members as well as individuals who are willing to serve on the Executive Committee of the Club. Please contact current Club Secretary Kathy O'Rear, if you are interested in serving as a club officer or desire more information about the Club. 907-518-9166 or orear@gci.net.

The annual meeting agenda and all meeting materials will be sent to Club Members prior to the meeting.

ANYONE CAN ATTEND!!!

**YOU DO NOT NEED TO BE A ROD AND GUN
CLUB MEMBER TO SIT IN ON THE MEETING
OR HELP CLEANUP THE RANGE!!**