



# Petersburg Borough

12 South Nordic Drive  
Petersburg, AK 99833

## Meeting Agenda Borough Assembly Regular Meeting

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Tuesday, July 05, 2022

12:00 PM

Assembly Chambers

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You are invited to a Zoom webinar.  
When: Jul 5, 2022 12:00 PM Alaska  
Topic: July 5, 2022 Noon Assembly Meeting

Please click the link below to join the webinar:  
<https://petersburgak.gov.zoom.us/j/81867128081?pwd=TmQza2tCS1YyQU9tMEdWekpGUIQrZz09>  
Passcode: 547115

Or Telephone:  
(720) 707-2699 or (253) 215-8782  
Webinar ID: 818 6712 8081  
Passcode: 547115

1. **Call To Order/Roll Call**
2. **Voluntary Pledge of Allegiance**
3. **Swearing in of Sergeant Ayriss**  
  
Officer Andrew Ayriss will be sworn in as Police Sergeant for the Petersburg Police Department.
4. **Approval of Minutes**
  - A. **June 20, 2022 Assembly Meeting Minutes**
5. **Amendment and Approval of Meeting Agenda**
6. **Public Hearings**
7. **Bid Awards**
8. **Persons to be Heard Related to Agenda**
9. **Persons to be Heard Unrelated to Agenda**

*Persons wishing to share their views on any item on today's agenda may do so at this time.*

*Persons with views on subjects not on today's agenda may share those views at this time.*

## 10. Boards, Commission and Committee Reports

## 11. Consent Agenda

## 12. Report of Other Officers

### A. Petersburg Medical Center

PMC CEO Phil Hofstetter will provide a report.

## 13. Mayor's Report

### A. July 5, 2022 Mayor's Report

## 14. Manager's Report

### A. July 5, 2022 Manager's Report

## 15. Unfinished Business

### A. **Ordinance #2022-08: An Ordinance Proposing an Amendment to Section 14.02A (Services to be Provided Only by Service Area) of the Home Rule Charter of the Petersburg Borough, and Directing that the Proposed Charter Amendment be Submitted to the Qualified Voters of the Borough - Third Reading**

If adopted, Ordinance #2022-08 will submit the proposed charter amendment to the qualified voters of the Petersburg Borough to amend the Charter to add language regarding collection of solid waste where the owner of the property requests and pays for such service; and water, sewer and electric services where extension of such utility service is being requested and paid for by the owner of the property. Ordinance #2022-08 was unanimously approved in its first and second readings.

### B. **Ordinance #2022-09: An Ordinance Proposing an Amendment to Section 19.03A (Personal Financial Interest and Nepotism) of the Home Rule Charter of the Petersburg Borough, and Directing that the Proposed Charter Amendment be Submitted to the Qualified Voters of the Borough - Third Reading**

If adopted, Ordinance #2022-09 will submit a proposed Charter amendment to the qualified voters of the Petersburg Borough to amend the Charter language from "Assembly" to "Body" to allow the elected body to which the officer belongs to determine if the officer may or may not participate in the official action. Ordinance #2022-09 was unanimously approved in its first and second readings.

### C. **Ordinance #2022-10: An Ordinance Proposing an Amendment to Section 11.13E (Purchasing; Contracting) of the Home Rule Charter of the Petersburg Borough to Allow Borough Employees and Officials to Participate in Borough Property Sales when Conducted by Competitive Outcry Auction, and Directing that the Proposed Charter Amendment be Submitted to the Qualified Voters of the Borough - Third Reading**

If adopted, Ordinance #2022-10 will submit a proposed Charter amendment to the qualified voters of the Petersburg Borough to amend the Charter to allow Borough employees and officials to participate in Borough property sales when conducted by competitive outcry auction. Ordinance #2022-10 was unanimously approved in its first and second readings.

## **16. New Business**

### **A. Appointment of an Assembly Member to Facilitate Assembly Meetings of July 18th, August 1st and August 15th.**

Mayor Jensen will be unavailable and Vice Mayor Stanton Gregor will be attending remotely if able. Per Robert Rules of Order, when the Mayor and Vice Mayor are not available to facilitate Assembly meetings, the Assembly shall appoint a member to do so by motion and roll call vote.

## **17. Communications**

### **A. Correspondence Received Since June 16, 2022**

## **18. Assembly Discussion Items**

**A.** Assembly Member Comments

**B.** Recognitions

## **19. Adjourn**



# Petersburg Borough

12 South Nordic Drive  
Petersburg, AK 99833

## Meeting Minutes Borough Assembly Regular Meeting

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Monday, June 20, 2022

6:00 PM

Assembly Chambers

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### 1. Call To Order/Roll Call

Vice Mayor Stanton Gregor called the meeting to order at 6:00 p.m.

#### PRESENT

Assembly Member Bob Lynn  
Assembly Member Chelsea Tremblay  
Assembly Member David Kensinger  
Vice Mayor Jeigh Stanton Gregor  
Assembly Member Jeff Meucci  
Assembly Member Thomas Fine-Walsh

#### EXCUSED

Mayor Mark Jensen

### 2. Voluntary Pledge of Allegiance

The Pledge was recited.

### 3. Approval of Minutes

#### A. June 6, 2022 Assembly Meeting Minutes

The June 6, 2022 Assembly meeting minutes were unanimously approved.

Motion made by Assembly Member Tremblay, Seconded by Assembly Member Meucci.

Voting Yea: Assembly Member Lynn, Assembly Member Tremblay, Assembly Member Kensinger, Vice Mayor Stanton Gregor, Assembly Member Meucci, Assembly Member Fine-Walsh

### 4. Amendment and Approval of Meeting Agenda

The agenda was amended to add appointment of Kallie Caples to the Early Childhood Education Task Force under New Business Item D. The amended agenda was unanimously approved.

Motion made by Assembly Member Meucci, Seconded by Assembly Member Tremblay. Voting Yea: Assembly Member Lynn, Assembly Member Tremblay, Assembly Member Kensinger, Vice Mayor Stanton Gregor, Assembly Member Meucci, Assembly Member Fine-Walsh

**5. Public Hearings**

**A. Public Hearing for Ordinance #2022-08: An Ordinance Proposing an Amendment to Section 14.02A (Services to be Provided Only by Service Area) of the Home Rule Charter of the Petersburg Borough, and Directing that the Proposed Charter Amendment be Submitted to the Qualified Voters of the Borough**

No testimony was received.

**B. Public Hearing for Ordinance #2022-09: An Ordinance Proposing an Amendment to Section 19.03A (Personal Financial Interest and Nepotism) of the Home Rule Charter of the Petersburg Borough, and Directing that the Proposed Charter Amendment be Submitted to the Qualified Voters of the Borough**

No testimony was received.

**C. Public Hearing for Ordinance #2022-10: An Ordinance Proposing an Amendment to Section 11.13E (Purchasing; Contracting) of the Home Rule Charter of the Petersburg Borough to Allow Borough Employees and Officials to Participate in Borough Property Sales when Conducted by Competitive Outcry Auction, and Directing that the Proposed Charter Amendment be Submitted to the Qualified Voters of the Borough**

No testimony was received.

**6. Bid Awards**

There were no bid awards.

**7. Persons to be Heard Related to Agenda**

*Persons wishing to share their views on any item on today's agenda may do so at this time.*

Donna Marsh, representing herself, spoke in opposition to Petersburg Medical Center taking over management and operation of the Mountain View Manor Assisted Living Facility and wondered why the Borough will bring minor changes to the Borough Charter to the voters on the ballot this year but will not ask the voters whether PMC should proceed with building a new hospital.

John Murgas, representing himself, thanked Vice Mayor Stanton Gregor for his message on the Mayor's Report regarding Pride Month, thanked the Assembly for the continued progress on acquiring the Papke's Landing facility and requested the Assembly vote down Resolution #2022-10 and not change Assembly meetings to Thursdays for the months of July through September, 2022.

## 8. Persons to be Heard Unrelated to Agenda

*Persons with views on subjects not on today's agenda may share those views at this time.*

No views were shared.

## 9. Boards, Commission and Committee Reports

No reports were given.

## 10. Consent Agenda

### A. The Trees, LLC Liquor License Transfer to The Trees RV L.L.C.

The Assembly unanimously supported the liquor license transfer for The Trees RV L.L.C.

Motion made by Assembly Member Meucci, Seconded by Assembly Member Tremblay.

Voting Yea: Assembly Member Lynn, Assembly Member Tremblay, Assembly Member Kensinger, Vice Mayor Stanton Gregor, Assembly Member Meucci, Assembly Member Fine-Walsh

## 11. Report of Other Officers

### A. Fire/EMS Director Dixon

Fire/EMS/SAR Director Dixon, who is retiring on June 30, shared her experiences during 21 years as career staff for the City/Borough, including teaching CPR, ETT and EMS classes, participating in emergency/disaster drills, facilitating true emergency response, and collaborating with other agencies. She then focused on volunteering, which she began doing in 1997 with the Petersburg Volunteer Fire Department (PVFD), stating her time as a PVFD volunteer has been fun, challenging, heart breaking and rewarding. She encouraged others to volunteer, and for businesses to allow their employees to volunteer and respond to emergencies while at work when needed. She thanked the PVFD members - past, present and future; and encouraged the community to support, respect and recognize our volunteers who are the backbone of our community.

## 12. Mayor's Report

### A. June 20, 2022 Mayor's Report

Vice Mayor Stanton Gregor read his report into the record.

## 13. Manager's Report

There was no Manager's Report for this meeting as Manager Giesbrecht was out of the office.

## 14. Unfinished Business

**A. Ordinance #2022-08: An Ordinance Proposing an Amendment to Section 14.02A (Services to be Provided Only by Service Area) of the Home Rule Charter of the Petersburg Borough, and Directing that the Proposed Charter Amendment be Submitted to the Qualified Voters of the Borough - Second Reading**

Ordinance #2022-08 was unanimously approved in its second reading.

Motion made by Assembly Member Meucci, Seconded by Assembly Member Tremblay.

Voting Yea: Assembly Member Lynn, Assembly Member Tremblay, Assembly Member Kensinger, Vice Mayor Stanton Gregor, Assembly Member Meucci, Assembly Member Fine-Walsh

**B. Ordinance #2022-09: An Ordinance Proposing an Amendment to Section 19.03A (Personal Financial Interest and Nepotism) of the Home Rule Charter of the Petersburg Borough, and Directing that the Proposed Charter Amendment be Submitted to the Qualified Voters of the Borough - Second Reading**

By roll call vote, the Assembly unanimously approved Ordinance #2022-09 in its second reading.

Motion made by Assembly Member Lynn, Seconded by Assembly Member Meucci.

Voting Yea: Assembly Member Lynn, Assembly Member Tremblay, Assembly Member Kensinger, Vice Mayor Stanton Gregor, Assembly Member Meucci, Assembly Member Fine-Walsh

**C. Ordinance #2022-10: An Ordinance Proposing an Amendment to Section 11.13E (Purchasing; Contracting) of the Home Rule Charter of the Petersburg Borough to Allow Borough Employees and Officials to Participate in Borough Property Sales when Conducted by Competitive Outcry Auction, and Directing that the Proposed Charter Amendment be Submitted to the Qualified Voters of the Borough - Second Reading**

The Assembly unanimously approved Ordinance #2022-10 in its second reading.

Motion made by Assembly Member Meucci, Seconded by Assembly Member Tremblay.

Voting Yea: Assembly Member Lynn, Assembly Member Tremblay, Assembly Member Kensinger, Vice Mayor Stanton Gregor, Assembly Member Meucci, Assembly Member Fine-Walsh

**15. New Business**

**A. Resolution #2022-10: A Resolution to Temporarily Change Assembly Meeting Dates from Monday to Thursday for July through September, 2022**

Resolution #2022-10 failed by a vote of 5-1.

Motion made by Assembly Member Tremblay, Seconded by Assembly Member Kensinger.

Voting Yea: Assembly Member Kensinger

Voting Nay: Assembly Member Lynn, Assembly Member Tremblay, Vice Mayor Stanton Gregor, Assembly Member Meucci, Assembly Member Fine-Walsh

**B. Southeast Alaska Regional Dive Fisheries Association (SARDFA) Board Seat Nomination**

Jeff Meucci was unanimously approved to be Petersburg's nomination to fill a one-year Municipal Board Member seat on the SARDFA Board of Directors.

Motion made by Assembly Member Lynn, Seconded by Assembly Member Tremblay.

Voting Yea: Assembly Member Lynn, Assembly Member Tremblay, Assembly Member Kensinger, Vice Mayor Stanton Gregor, Assembly Member Meucci, Assembly Member Fine-Walsh

**C. Papke's Landing Marine Facility Improvements Conceptual Plans**

By unanimous roll call vote, the Assembly approved Bob Lynn and Dave Kensinger to work with Alan Murph of Harai & Associates, Inc. to finalize the conceptual plans for the proposed Papke's Landing marine facility improvements.

Motion made by Assembly Member Meucci, Seconded by Assembly Member Tremblay.

Voting Yea: Assembly Member Lynn, Assembly Member Tremblay, Assembly Member Kensinger, Vice Mayor Stanton Gregor, Assembly Member Meucci, Assembly Member Fine-Walsh

**D. Early Childhood Education Task Force Appointment**

The Assembly unanimously appointed Kallie Caples to the ECE Task Force.

Motion made by Assembly Member Kensinger, Seconded by Assembly Member Meucci.

Voting Yea: Assembly Member Meucci, Assembly Member Lynn, Assembly Member Kensinger, Assembly Member Tremblay, Assembly Member Fine-Walsh, Vice Mayor Stanton Gregor

**16. Communications**

**A. Correspondence Received Since June 2, 2022**

**17. Assembly Discussion Items**

**A. Assembly Member Comments**

No comments were shared.

**B. Recognitions**



Assembly Member Tremblay thanked Director Dixson for her dedicated service to our community and noted there will be a Pride Month reception at the Clausen Memorial Museum on Saturday, June 25th from 5:00 to 7:00 p.m.

Assembly Member Meucci thanked Director Dixson for her thorough training in EMS services and her leadership of the department. He stated Sandy will be missed.

Assembly Member Kensinger thanked Director Dixson and stated he appreciated her long hours during the COVID pandemic when she worked above and beyond the call of duty.

## **18. Adjourn**

The meeting was adjourned at 6:37 p.m.

Motion made by Assembly Member Tremblay, Seconded by Assembly Member Meucci. Voting Yea: Assembly Member Lynn, Assembly Member Tremblay, Assembly Member Kensinger, Vice Mayor Stanton Gregor, Assembly Member Meucci, Assembly Member Fine-Walsh

**Mayor's Report  
July 5, 2022 Assembly Meeting**

- 1. Appreciation for Robert Ziemke, Power Generation Mechanic/Operator:** Thank you to Robert Ziemke who is retiring after 25 years with Petersburg Power and Light. Thank you for your part in keeping the lights on in Petersburg and enjoy your retirement!
- 2. Congratulations to Sergeant Andrew Ayriss and Officer Rob Waechter:** Congratulations on the promotion of Sergeant Andrew Ayriss and to Officer Robert Waechter for graduating from the Police Academy in June.
- 3. Seeking Letters of Interest:** The Petersburg Borough is accepting letters of interest from citizens who wish to serve the community by filling one of the vacant seats on the following Borough Boards/Commissions until the October 2022 Municipal Election:

Planning Commission – two vacant seats  
Parks & Recreation Advisory Board – one vacant seat

Letters of interest should be submitted to Clerk Thompson at the Borough offices located at 12 S. Nordic Drive; by sending to PO Box 329, Petersburg, AK 99833; or by emailing to [dthompson@petersburgak.gov](mailto:dthompson@petersburgak.gov)

Vice Mayor Stanton Gregor



**Borough Manager's Report  
Assembly Meeting 5 July 2022**

- ❖ Officer Waechter graduated the Alaska Training Academy and is now back serving the Petersburg Community. We recently completed the Police Sergeant promotion process. Andrew Ayriss is the new Petersburg Police Sergeant. Chase & Crystal Kirby visited Petersburg this July 4<sup>th</sup> weekend. We are hoping to fill the open Police Officer position with Chase Kirby who is a certified police officer. Rachel (Raquel) Krafchow was hired to fill one of the vacant dispatcher positions.
- ❖ Sandy has submitted another request for at-home COVID test kits from the State. Unsure if this order will be filled as the State will not be ordering more tests for distribution.
- ❖ Windows in the Apparatus Bay roll-up doors have been replaced with tempered glass to meet code.
- ❖ During the regularly scheduled generator test we had a communication issue between the generator and electrical panel. Our electrical supply failed to switch back to utility power after the test. Mattingly Electric is looking into a remedy. In the meantime, we will have to manually throw some switches and start the generator in the event of a power outage.
- ❖ Petersburg Triathlon Club is moving forward with Parks and Recreation, with both on-site and off-site training sessions. Contact Scott Burt at Parks and Rec for more information.
- ❖ The last of the needed pool paint will be showing up at any moment and we can start the painting and curing process for the Leisure Pool – Thank you, City Cargo, for your diligence getting it to us as soon as it arrives on island!
- ❖ There will be another Lifeguard Certification Course happening at P&R in July. Please contact Parks and Rec for more information if interested.
- ❖ Adult Volleyball, Pickleball, Basketball, and Open Gym – a lot of Gym Schedule offerings this summer! See both the Aquatic Center and Gym Schedules on P&R Website and Facebook Page!
- ❖ STILL CRAZY BUSY in the Harbor! Transient numbers are up with a full schedule of July and August stops. Waiting list for permanent moorage continues to grow.
- ❖ Tour ship activity is steady and regular with the larger vessels using the Drive Down 3-4 time a week and lightering into the South Harbor Loading Zone. A big thank you to our local fleet who are playing so nice! The practice of reserving space on the inside has become common and staff appreciates the communication between skippers, staff, and other users.
- ❖ Harbor Parking is being enforced along Harbor Way and Harbor parking lots and take notice of the “no wake” zone outside all 3 harbors and the responsibilities for the owner/operator.

- ❖ Water, Wastewater, PMPL and PW staff have been responding to issues with contractors hitting utilities and working without a completed Dig Permit. As a reminder to the community, ALL underground work must conform to the Dig Permit process and cannot be started until all known utilities are marked. Additionally, if any warning tape is uncovered during an excavation, the contractor must resort to hand digging to uncover the utility prior to going back to machine excavation. If an unknown conduit or pipe is discovered, work must stop to contact the Borough and identify the infrastructure. Failure to obtain a dig permit is extremely unsafe and may lead to injury or death of the workers, and substantial costs to the contractor for damage to municipal or other private utilities. Apply for a dig permit on the Borough's website or call Public Works for more information.
- ❖ Water deliveries to outlying residents continue due to the dry weather.
- ❖ The wood waste drop-off site at 14<sup>th</sup> street is closed until further notice. Citizens and contractors will need to find alternate disposal sites for branches and brush. The landfill accepts this waste for a fee.
- ❖ The annual diesel run was ended two days early due to favorable weather conditions that helped the various contractors complete their work. Thanks to SEAPA for getting their work done as soon as possible and reducing diesel fuel costs for its member communities.
- ❖ PMPL hosted engineers from McMillen Jacobs and Gilkes Hydro on June 14 and 15<sup>th</sup>. The trip was beneficial to confirm various dimensions of the powerhouse and ensure that the full scope of equipment delivery is understood by Gilkes. This work was part of the equipment procurement contract for the Blind Slough Hydro Refurbishment project.
- ❖ PMPL Staff hosted our FERC Inspector on June 21 and 22<sup>nd</sup> for an annual inspection of the dam and powerhouse. The inspection went well.
- ❖ PMPL has two openings on our staff. We are seeking a Groundman/Operator to round out the line crew and operations staff, and we are seeking applicants to fill a soon to be vacant Meter Reader/Operator position. Interested applicants may apply through the Borough's HR department.
- ❖ Congratulations to Sandy Dixon on her retirement! We thank you for all of your dedication to the Borough and for the many trainings that you've offered to keep us all safe and ready to handle any first aid and CPR incidents while on the job. Enjoy your time "after work" ... you have surely earned some stress-free time with your family! Best wishes.
- ❖ Dry weather conditions continue, and streets are very dusty. We are still unable to obtain a supply of our regular dust control material (lignosite) but will be ordering some as soon as it becomes available. A PSA is being issued to ask motorists to keep speeds to a minimum on dirt streets which will help reduce the amount of dust generated by vehicle traffic.
- ❖ Reid Brothers is onsite and working expeditiously to complete the new Public Works culvert installation while the weather is favorable.
- ❖ A portion of the Public Works yard that was being used to store excavated materials unexpectedly let go this past weekend and caused a small landslide into the Hammer Slough Creek basin. We have reported the incident to permitting authorities and have mobilized the Public Works crew to begin clearing out the debris as quickly as possible. ADEC, the US Corps of Engineers and Fish and Wildlife have been notified.

- ❖ The Motor Pool received bids on 3 of the 7 surplus units being auctioned. So far, 2 have been paid for and picked up. Remaining surplus vehicles will be sold over the counter. For details contact Public Works at 907-772-4430.
- ❖ The scrap metal contractor removed approximately 1300 tons of scrap from the landfill. We are now working on a plan to clean up the metals area and do some seeding and slope stabilization.
- ❖ The State of Alaska's special Small Business Loan Program funded with covid relief dollars expires at the end of July. There are still some funds available to lend in this program at a low interest rate of 2.44%. The loan would need to be closed by end of July and funds disbursed in September. For more information, contact Liz Cabrera at 518-0242.

**PETERSBURG BOROUGH  
ORDINANCE #2022-08**

**AN ORDINANCE PROPOSING AN AMENDMENT TO SECTION 14.02A (SERVICES TO BE PROVIDED ONLY BY SERVICE AREA) OF THE HOME RULE CHARTER OF THE PETERSBURG BOROUGH, AND DIRECTING THAT THE PROPOSED CHARTER AMENDMENT BE SUBMITTED TO THE QUALIFIED VOTERS OF THE BOROUGH**

**WHEREAS**, Section 14.02A, *Services to be Provided Only by Service Area*, of the Borough Charter lists powers of the Borough that are to be exercised only through the establishment of service areas; and

**WHEREAS**, this listing at paragraph 3 of Section 14.02A includes the collection of solid waste; and

**WHEREAS**, this listing at paragraph 4 of Section 14.02A includes water, sewer and electric services; and

**WHEREAS**, except for paragraphs 3 and 4, the powers listed in Section 14.02A are ones generally paid for through general real property taxation, rather than by costs charged directly to individual property owners; and

**WHEREAS**, paragraph 3 would purport to require creation of a new service area outside of Service Area No. 1 even in an instance where an individual property owner wishes to obtain and pay for garbage collection; and

**WHEREAS**, paragraph 4 would purport to require creation of a new service area outside of Service Area No. 1 even where the costs of extension of utility service to a property are being requested and paid for wholly by the property owner to receive the service; and

**WHEREAS**, requiring creation of a service area in such instances -- where the cost of utility installation is voluntarily paid for in full by the new service holder, or where an individual property owner wants to obtain waste collection -- is not a practical application of service area requirements and would substantially hinder borough residents who live outside of Service Area No. 1 and who wish to pay the costs to hook up to or access nearby utilities; and

**WHEREAS**, in each instance, the property owner would be charged the standard utility rates established in borough code for the service, and a service area is not needed to collect monthly charges imposed after service is initiated; and

**WHEREAS**, nothing in this amendment would alter the intent of Section 14.02A, to ensure that residents did not receive services from the borough that they don't want without the opportunity to vote on those services; and

**WHEREAS**, Petersburg Borough Charter Section 18.02, entitled Election, specifies that any proposed charter amendment shall be submitted to the qualified voters of the Borough.

**THEREFORE, THE PETERSBURG BOROUGH ORDAINS**, that the following proposed amendment to the Home Rule Charter of the Petersburg Borough be submitted to the qualified voters of the Borough at the next regular or special election occurring more than 90 days after adoption of this ordinance.

**Section 1. Classification:** This is a non-code ordinance, however the proposed borough charter amendment set out below is of a permanent nature and, if approved by the voters, shall be reflected in the Petersburg Borough Charter.

**Section 2. Purpose:** The purpose of this ordinance is to propose a charter amendment to the Borough voters that would allow for extension of water, sewer, electric, and solid waste collection services to properties without establishment of a service area where any costs and expenses of any installation of the service, and monthly charges thereafter, would be paid for by the property owner receiving the new service.

**Section 3. Substantive Provisions:**

a) Proposed Charter Amendment – Sections 14.02A of the Charter: The new language proposed is in red and underlined.

**Section 14.02 - Services to be Provided Only by Service Area.**

A. The following powers shall be exercised only through service areas:

1. The establishment and operation of police departments, the hiring of police officers or the contracting for the services of police officers;
2. The establishment and operation of fire and emergency medical services departments, the hiring of firefighters and the contracting for fire fighting services;
3. The collection but not disposal of solid waste, except where collection is being requested and voluntarily paid for by the owner of the property to receive such service;
4. Water, sewer and electric services, except where the extension of such utility service is being requested and voluntarily paid for by the owner of the property to receive such service;
5. Street construction and maintenance;
6. Building code enforcement;
7. Parks and recreation; and
8. Animal control

B. Until otherwise changed, those areas which were, at the time this Charter was approved, a part of the former City of Petersburg's public water system or sanitary sewage system or which were within the boundaries of the former City of Petersburg shall be included within a service area for each and all of the above powers and for the power to build, operate, maintain and replace the public water system, sanitary sewage services, roads, bridges, sidewalks, culverts, storm sewers and drainage ways.

C. All other service areas in existence on the date this Charter becomes effective shall continue in effect until such time as changed as provided in this article and the borough shall exercise the same powers within those service areas as were exercised by the former governing body.

D. Nothing in this Charter except section 14.06 prohibits the borough from exercising any other power on a non-areawide basis or through service areas.

E. No areawide power shall be interpreted to include or authorize any of the powers described in 14.02 A.

b) Submittal to Voters: The question to be submitted to the voters shall read substantially as follows:

**Proposition #\_\_\_**

**Providing that Creation of a Service Area is not Required when Extension of Utility Service to a Property is Requested and Paid for by the Property Owner**

Shall Section 14.02A(4) of the Petersburg Borough Charter be amended to provide that the creation of a service area is not required where the extension of water, sewer, electric or solid waste collection to a property is requested and will be paid for by the property owner?

- YES
- NO

**Section 4. Severability:** If any provision of this ordinance or any application to any person or circumstance is held invalid, the remainder of this ordinance and application to any person and circumstance shall not be affected.

**Section 5. Effective Date:** This ordinance shall be effective upon adoption. The proposed borough charter amendment set forth herein, if approved by the voters, shall become effective immediately upon certification of the election results.

**Passed and approved by the Petersburg Borough Assembly, Petersburg, Alaska this 5th day of July, 2022.**

\_\_\_\_\_  
**Jeigh Stanton Gregor, Vice Mayor**

**ATTEST:**

\_\_\_\_\_  
**Rebecca A. Regula, Deputy Borough Clerk**

Adopted:  
Published:  
Effective: Ordinance effective upon adoption. Charter Amendment effective upon Voter Approval and Certification of Election Results.



**PETERSBURG BOROUGH  
ORDINANCE #2022-09**

**AN ORDINANCE PROPOSING AN AMENDMENT TO SECTION 19.03A (PERSONAL FINANCIAL INTEREST AND NEPOTISM) OF THE HOME RULE CHARTER OF THE PETERSBURG BOROUGH, AND DIRECTING THAT THE PROPOSED CHARTER AMENDMENT BE SUBMITTED TO THE QUALIFIED VOTERS OF THE BOROUGH**

**WHEREAS**, Section 19.03A, *Personal Financial Interest and Nepotism*, of the Borough Charter currently reads as follows (emphasis added):

Section 19.03 - Personal Financial Interest and Nepotism.

A. Prohibition. An elected borough officer may not participate in any official action in which the officer or a member of the officer's household has a substantial financial interest unless after disclosure of the interest the officer's participation is approved in a public meeting by the majority of the assembly. Borough officials shall publicly disclose their substantial financial interests as required by law.

; and

**WHEREAS**, this Section is applicable to all elected borough boards, which includes without limitation the Planning Commission, the Harbor and Ports Advisory Board, the Library Board, the Public Safety Advisory Board, and the Parks and Recreation Advisory Board; and

**WHEREAS**, this Section would purport to establish a procedure whereby a member of a borough board other than the assembly would be required to go to the assembly to have that member's financial interest disclosed and considered, rather than having the board upon which the member sits consider that interest; and

**WHEREAS**, in 2006, the Borough Charter Committee looked to the Haines Borough Charter when it drafted the home rule charter which was to be included in Peterburg's borough formation petition; and

**WHEREAS**, the Haines Borough Charter provides that elected officers' conflicts of interest are to be addressed by the body on which the officer sits (Haines Borough Charter, §18.01); and

**WHEREAS**, there is nothing in the minutes of the Charter Committee meetings which indicate that this matter was specifically discussed or considered, or that the Committee intended a substantive change from the typical procedure, like Haines', under which individual boards consider and address member conflicts; and

**WHEREAS**, as currently written, the language raises issues regarding its workability, as it is likely that by the time the assembly has the opportunity to consider a conflict disclosed by a member of another board, the matter at issue could have passed out of the board's purview; and

**WHEREAS**, nothing in this amendment would alter the substantive intent of Section 19.03A, to ensure that elected officials timely raise conflicts of interest and that those conflicts be considered and resolved by other borough officials prior to a member's participation; and

**WHEREAS**, Petersburg Borough Charter Section 18.02, entitled Election, specifies that any proposed charter amendment shall be submitted to the qualified voters of the Borough.

**THEREFORE, THE PETERSBURG BOROUGH ORDAINS**, that the following proposed amendment to the Home Rule Charter of the Petersburg Borough be submitted to the qualified voters of the Borough at the next regular or special election occurring more than 90 days after adoption of this ordinance.

**Section 1. Classification:** This is a non-code ordinance, however the proposed borough charter amendment set out below is of a permanent nature and, if approved by the voters, shall be reflected in the Petersburg Borough Charter.

**Section 2. Purpose:** The purpose of this ordinance is to propose a charter amendment to the Borough voters which would provide that a conflict of interest disclosed by a member of an elected borough board be considered and resolved by that board, rather than the assembly.

**Section 3. Substantive Provisions:**

a) Proposed Charter Amendment – Sections 19.03A of the Charter: The language proposed for deletion is struck through and the proposed addition is in **red and underlined**.

Section 19.03 - Personal Financial Interest and Nepotism.

A. Prohibition. An elected borough officer may not participate in any official action in which the officer or a member of the officer's household has a substantial financial interest unless after disclosure of the interest the officer's participation is approved in a public meeting by the majority of the **body**assembly. Borough officials shall publicly disclose their substantial financial interests as required by law.

.b) Submittal to Voters: The question to be submitted to the voters shall read substantially as follows:

**Proposition #\_\_\_**

**Providing that Conflicts of Interest Raised by Members of Elected Borough Boards be Addressed by the Board on Which the Officer Sits**

Shall Section 19.03A of the Petersburg Borough Charter be amended to provide that when an elected borough officer discloses a substantial financial interest in a matter before the board on which the officer sits, that board shall consider and address that member's conflict of interest?

- YES
- NO

**Section 4. Severability:** If any provision of this ordinance or any application to any person or circumstance is held invalid, the remainder of this ordinance and application to any person and circumstance shall not be affected.

**Section 5. Effective Date:** This ordinance shall be effective upon adoption. The proposed borough charter amendment set forth herein, if approved by the voters, shall become effective immediately upon certification of the election results.

**Passed and approved by the Petersburg Borough Assembly, Petersburg, Alaska this 5th day of July, 2022.**

\_\_\_\_\_  
**Jeigh Stanton Gregor, Vice Mayor**

**ATTEST:**

\_\_\_\_\_  
**Rebecca A. Regula, Deputy Borough Clerk**

Adopted:  
Published:  
Effective: Ordinance effective upon adoption. Charter Amendment effective upon Voter Approval and Certification of Election Results.

**PETERSBURG BOROUGH  
ORDINANCE #2022-10**

**AN ORDINANCE PROPOSING AN AMENDMENT TO SECTION 11.13E (PURCHASING;  
CONTRACTING) OF THE HOME RULE CHARTER OF THE PETERSBURG BOROUGH TO  
ALLOW BOROUGH EMPLOYEES AND OFFICIALS TO PARTICIPATE IN BOROUGH  
PROPERTY SALES WHEN CONDUCTED BY COMPETITIVE OUTCRY AUCTION, AND  
DIRECTING THAT THE PROPOSED CHARTER AMENDMENT BE SUBMITTED TO THE  
QUALIFIED VOTERS OF THE BOROUGH**

**WHEREAS**, Section 11.13E of the Borough Charter currently reads as follows (emphasis added):

Personal Interest. **Borough officers, employees and elected officials shall not be eligible to sell, barter, or supply anything to the borough or purchase anything from the borough while holding office or employment or for a period of six months after leaving office or employment unless an invitation to submit sealed bids is published**, and the borough complies with all ordinance provisions regarding the acceptance or rejection of bids. This section shall not apply to things valued at less than \$5,000.00 or those things which the borough offers generally to the public (as for example, utility services) which shall be purchased or offered at prices or rates prevailing in the community and without discrimination.

; and

**WHEREAS**, the Borough Code, at PMC 16.12.020, allows public sales of Borough real property to be conducted by either submittal of sealed bids or by outcry auction; and

**WHEREAS**, both sealed bidding and outcry auction procedures constitute competitive bidding, and thus there is no substantive difference between the two methods in regard to ensuring that borough employees and officials are not perceived to have received an unfair advantage, which could arise if direct sale procedures were utilized; and

**WHEREAS**, the Assembly has generally opted for the holding of outcry auctions for the sale of real property, deemed preferable for the purposes of maximizing sale proceeds, with the resulting unintended consequence of excluding borough employees and officials from participation in the auction under Charter section 11.13E even though competitive public bidding is occurring; and

**WHEREAS**, nothing in this amendment would alter the substantive intent of Section 11.13E, ensuring that competitive procedures have been utilized in connection with property sales in which borough employees and officials participate; and

**WHEREAS**, Petersburg Borough Charter Section 18.02, entitled Election, specifies that any proposed charter amendment shall be submitted to the qualified voters of the Borough.

**THEREFORE, THE PETERSBURG BOROUGH ORDAINS**, that the following proposed amendment to the Home Rule Charter of the Petersburg Borough be submitted to the qualified voters of the Borough at the next regular or special election occurring more than 90 days after adoption of this ordinance.

**Section 1. Classification:** This is a non-code ordinance, however the proposed borough charter amendment set out below is of a permanent nature and, if approved by the voters, shall be reflected in the Petersburg Borough Charter.

**Section 2. Purpose:** The purpose of this ordinance is to propose a charter amendment to the Borough voters which would allow borough employees and officials to participate in sales of borough property held using competitive outcry auctions procedures.

**Section 3. Substantive Provisions:**

a) Proposed Charter Amendment – Sections 11.13E of the Charter: The language proposed for addition is in **red and underlined**.

Section 11.13 - Purchasing; Contracting.

A. The assembly, by ordinance, shall provide for competitive bidding for purchase of goods and services by the borough and sales of surplus borough property and for any exceptions.

B. The assembly, by ordinance, shall establish provisions for approval of borough contracts and exceptions. The provisions shall address, at a minimum:

1. Authority of assembly. All contracts, except as provided in subsection 2 of this section, shall be authorized by the assembly and, if in writing, shall be signed by the manager and clerk. Contracts shall be approved as to form by the borough attorney if the assembly requires such approval.

2. Purchase and Sale of Borough Property. Procedures for the purchase and sale of borough property and equipment shall include a provision for the centralized purchasing on behalf of the borough. The procedures shall also provide the dollar limit within which purchases of the borough property and equipment may be made without specific assembly approval and define those circumstances where competitive bidding is not required.

C. Limitations on Contractual Power.

1. The assembly shall have power to enter into only those contracts which, by their terms, will be fully executed within a period of five years. This limitation shall not apply to contracts concerning interests in real property. Any contract, other than a franchise, which will not be fully executed within a period of five years shall first receive the approval of a majority of the qualified electors of the borough who vote on the contract. This restriction shall not apply to any contract for services with a public utility or with other governmental units, or to contracts for debt secured by the bonds or notes of the borough.

2. The assembly shall provide by ordinance the procedure whereby the borough may purchase, sell, lease or dispose of real property. No action of the assembly to dispose of any borough interest in real property dedicated to public use shall be final until the resolution to do so has been on file in the office of the borough clerk for 30 days.

3. Except as authorized in subsection 11.13B2 above, each contract for the construction of public improvements or for the purchase or sale of personal property shall be let only after opportunity for competitive bidding and after appropriate notice of

not less than two weeks. All bids shall be opened in public at the time and place designated in the invitation for bids. The assembly may reject any or all bids. If, after opportunity for competitive bidding, no bids are received which are satisfactory to the assembly, it may authorize the manager to negotiate for a contract in the open market. The assembly may waive any and all irregularities.

4. The assembly may approve contracts for engineering, architectural, legal, medical and other professional services for the borough without competitive bidding. Such contracts shall not exceed two years, except for completion of work in progress under architectural or engineering contracts.

D. Business Dealings with the Borough. The assembly shall provide by ordinance the procedure whereby an officer or employee of the borough, who intends to have business dealings with the borough whereby he or she may derive income or benefits other than those provided as a remuneration for official duties or the duties of employment, shall file with the clerk a statement, under oath, setting forth the nature of such business dealings and his or her interest therein, not less than ten days before the date when action may be taken by the assembly or by any officer or agency of the borough upon the matter involved. Such statement shall be sufficient for continuing transactions of a similar or like nature for six months from the date of its filing.

E. Personal Interest. Borough officers, employees and elected officials shall not be eligible to sell, barter, or supply anything to the borough or purchase anything from the borough while holding office or employment or for a period of six months after leaving office or employment unless an invitation to submit sealed bids is published **or an outcry auction is conducted**, and the borough complies with all ordinance provisions regarding the acceptance or rejection of bids. This section shall not apply to things valued at less than \$5,000.00 or those things which the borough offers generally to the public (as for example, utility services) which shall be purchased or offered at prices or rates prevailing in the community and without discrimination.

b) Submittal to Voters: The question to be submitted to the voters shall read substantially as follows:

**Proposition #\_\_\_\_**

**Allowing Borough Employees and Officials to Participate in Borough Property Sales when Competitive Bidding Procedures are Followed**

The Petersburg Borough Charter, at Section 11.13E, currently allows borough officials and employees to participate in sales of borough property when those sales are conducted by competitive sealed bidding. Shall the Petersburg Borough Charter be amended to additionally include sales held by competitive outcry auction?

- YES
- NO

**Section 4. Severability:** If any provision of this ordinance or any application to any person or circumstance is held invalid, the remainder of this ordinance and application to any person and circumstance shall not be affected.

**Section 5. Effective Date:** This ordinance shall be effective upon adoption. The proposed borough charter amendment set forth herein, if approved by the voters, shall become effective immediately upon certification of the election results.

**Passed and approved by the Petersburg Borough Assembly, Petersburg, Alaska this 5th day of July, 2022.**

\_\_\_\_\_  
**Jeigh Stanton Gregor, Vice Mayor**

**ATTEST:**

\_\_\_\_\_  
**Rebecca A. Regula, Deputy Borough Clerk**

Adopted:  
Published:  
Effective: Ordinance effective upon adoption. Charter Amendment effective upon Voter Approval and Certification of Election Results.



THE STATE  
of **ALASKA**  
GOVERNOR MICHAEL J. DUNLEAVY

## Department of Revenue

COMMISSIONER'S OFFICE

State Office Building  
333 Willoughby Avenue, 11<sup>th</sup> Floor  
P.O. Box 110400  
Juneau, Alaska 99811-0400  
Main: 907.465.2300  
Toll free tax: 888.224.4538

June 20, 2022

### Department of Revenue Notification

Due to the volatility associated with petroleum revenues, the Department of Revenue has implemented a process to notify policymakers and citizens regarding changes in the revenue outlook. Our goal is to ensure that policymakers and citizens have the most accurate and up-to-date information when making decisions that impact the fiscal condition of the state.

The Department of Revenue currently develops a monthly revenue outlook for the current and next fiscal year (for FY2022 and FY2023), that is used internally to review actual revenue for the current fiscal year and to update our estimated revenue based on the most recent information. While this update does not incorporate the level of rigor and detail that we put into the official spring and fall revenue forecasts, it does give an indication of how revenues are expected to perform based on the most currently available information. If the non-POMV unrestricted revenues are estimated to be 10% more or less than the previous official forecast, a notification will be sent to Legislators and others who have requested to be included on the distribution list.

	FY2022 (\$millions)			FY2023 (\$millions)		
	Spring Forecast (3/15/2022)	Current Futures (6/14/2022)	Difference	Spring Forecast (3/15/2022)	Current Futures (6/14/2022)	Difference
Price Per Barrel	\$ 91.68	\$ 91.90	\$ 0.22	\$ 101.00	\$ 111.04	\$ 10.04
Estimated Revenues (Excluding POMV)	\$ 3,883.4	\$ 3,951.0	\$ 67.6	\$ 4,970.4	\$ 5,676.9	\$ 706.5
Estimated Revenues (Including POMV)	\$ 6,952.7	\$ 7,020.3	\$ 67.6	\$ 8,331.0	\$ 9,037.5	\$ 706.5

To be included on the distribution list, please contact DOR's acting liaison Leighan Gonzales at [leighan.gonzales@alaska.gov](mailto:leighan.gonzales@alaska.gov)



**From:** USDA Forest Service <[forestservice@public.govdelivery.com](mailto:forestservice@public.govdelivery.com)>

**Sent:** Wednesday, June 22, 2022 5:47 PM

**Subject:** Courtesy Copy: USDA Forest Service - Decision Signed - Invasive Plant Management Plan



Dear Planning Participant,

The Forest Service is pleased to announce that the final Decision Notice for the Wrangell-Petersburg Invasive Plant Management Project on the Tongass National Forest has been signed. The Decision Notice, Environmental Assessment and FONSI are available for review at the Wrangell and Petersburg Ranger District Offices and online at <https://www.fs.usda.gov/project/?project=59576>.

The Decision Notice documents the Responsible Officials' decision to select the Proposed Action, hereafter, the Selected Alternative, and describes their rationale for the decision. In summary, this decision authorizes the Wrangell and Petersburg Ranger Districts to:

1. Treat invasive plants on National Forest System lands (including wilderness) and on lands of other ownership, as authorized.
2. Manage invasive plants using manual, mechanical and herbicide treatment methods to eradicate or control populations of weeds. Herbicides include aquatic formulations of glyphosate and imazapyr, and aminopyralid. Herbicides would be applied by broadcast spray, spot spray, wicking and wiping, foliar applications and/or cut-stump methods. Application rates for all three herbicides would be at or below the maximum rate stated on the product label.
3. Treat emergent vegetation to contain or eradicate invasive plant populations in riparian areas below the ordinary high-water mark and in the intertidal zone below mean high tide.
4. Include no limit on the acres of weed treatment within the project area. Continue to use the early detection-rapid response (EDRR) management strategy to provide the flexibility to treat new infestations.

The EA, FONSI and draft Decision Notice were available for public review prior to the final decision, pursuant to the pre-decisional administrative review process (objection process) under 36 CFR 218, subparts A and B, and one objection with standing was received during the 45-day objection filing period. The Reviewing Officer reviewed the objection in accordance with 36 CFR 218.3 (a) and found no violation of law, regulation, or policy and determined the final Decision Notice could be signed. The objection and response are available for review on the project website in the "Objection" folder.

For additional information on this project or decision, please contact Carey Case, Project Lead, at 907-772-3871 or email at [carey.case@usda.gov](mailto:carey.case@usda.gov).

From: Ken and Laura <klhowardak@aol.com>  
Sent: Thursday, June 30, 2022 6:40 AM  
To: Assembly <assembly@petersburgak.gov>; Debra Thompson <dthompson@petersburgak.gov>  
Subject: Comments regarding proposed improvements to Papkey's Landing

Petersburg Assembly Members and Mayor Jensen

We live in the Keene channel area and use Papkey's as our land contact point when we travel to Petersburg. We keep a vehicle there and drive the final 12 miles into town for our supplies, medical care and, travel needs. It has served as a major asset in our commute to town. One, as a place to leave our vehicle and two, as a dock to land our boat or skiff in most any weather conditions.

The plan as proposed seems a bit ambitious to us, but would be a great improvement over the current facility. We see one major problem still being an issue irregardless of how much dock / parking space is provided. Until there is a policy for enforcement of regulations misuse or abuse will continue to be a problem. Free parking of vehicles and boats will continue to draw the folks who abuse this facility now. We need an enforcement mechanism to encourage that users of the facility abide by the rules and regulations.

Three lodges use Papkey's as their contact point to Petersburg every summer, all summer long. Some spring into early fall. This is another issue that needs to be addressed.

An important asses/ improvement, not included within this proposal or in plans, would be a loading area with a hoist similar to the crane dock at North harbor.

Finally, please do not put the restroom / out houses in direct view of the neighbors home.

Thank you,

Ken and Laura Howard