



# Petersburg Borough

12 South Nordic Drive  
Petersburg, AK 99833

## Meeting Agenda Borough Assembly Regular Meeting

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Monday, December 15, 2025

6:00 PM

Assembly Chambers

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You are invited to a Zoom webinar!  
When: December 15, 2025 6:00 PM Alaska  
Topic: 12.15.2025 Assembly Meeting

Join from PC, Mac, iPad, or Android:

[https://petersburgak-  
gov.zoom.us/j/87956630375?pwd=TiYN8JaDIH8UgAxd2busbkUtRSZbXY.1](https://petersburgak.gov.zoom.us/j/87956630375?pwd=TiYN8JaDIH8UgAxd2busbkUtRSZbXY.1)

Passcode: 053833

Join via audio: (720) 707-2699 or (253) 215-8782  
Webinar ID: 879 5663 0375  
Passcode: 053833

1. **Call To Order/Roll Call**
2. **Voluntary Pledge of Allegiance**
3. **Approval of Minutes**
  - A. Regular Assembly Meeting Minutes December 1, 2025**
4. **Amendment and Approval of Meeting Agenda**
5. **Public Hearings**
6. **Bid Awards**
7. **Persons to be Heard Related to Agenda**

*Persons wishing to share their views on any item on today's agenda may do so at this time.*
8. **Persons to be Heard Unrelated to Agenda**

*Persons with views on subjects not on today's agenda may share those views at this time.*
9. **Boards, Commission and Committee Reports**
10. **Consent Agenda**
11. **Report of Other Officers**

**A. SEAPA Update:** Mayor Lynn and Utility Director Hagerman will provide an update on SEAPA activities.

**B. Blind Slough Owner's Dam Safety Plan (ODSP)**

Utility Director Hagerman will present information regarding the Owner's Dam Safety Plan (ODSP) and the Emergency Action Plan (EAP) for the Crystal Lake Dam. Per FERC guidelines, this information must be presented to the Assembly every two years, or after new Assembly members are elected.

**12. Mayor's Report**

**A. December 15, 2025 Mayor's Report**

**13. Manager's Report**

**A. No report for this meeting.**

**14. Unfinished Business**

**A. Ordinance #2025-16: An Ordinance Amending Chapter 4.04 of the Municipal Code, Entitled "Purchasing", to Update Bid and Proposal Submission Procedures - Third Reading**

If approved in three readings, Ordinance #2025-16 will amend Chapter 4.04 of the Municipal Code to modernize and clarify the Borough's purchasing requirements by allowing electronic submission of responses to Invitations to Bid and Requests for Proposals.

Ordinance #2025-16 was unanimously approved in its first and second readings.

**15. New Business**

**A. Resolution #2025-22: A Resolution Establishing Documents Which May Be Submitted to Determine Eligibility by Low-Income Senior Residents for a Senior Sales Tax Exemption**

If adopted, Resolution #2025-22 will allow seniors to demonstrate eligibility for a senior sales tax exemption card by providing proof of a pending application for the State of Alaska Senior Benefits Payment program.

**B. Resolution #2025-23: A Resolution Adopting an Alternative Allocation Method for the FY26 Shared Fisheries Business Tax Program and Certifying that this Allocation Method Fairly Represents the Distribution of Significant Effects of Fisheries Business Activity in FMA 18: Central Southeast Area**

Each year the Borough approves a version of this Resolution adopting the alternative allocation method for the current fiscal year's Shared Fisheries Business Tax Program. Finance Director Tow is requesting approval of Resolution #2025-23 for FY26.

**C. Assembly / Hospital Board Work Session**

Mayor Lynn requests to schedule a work session with the Hospital Board on Monday, January 26, 2025 at 5:30 pm in the Assembly Chambers.

**D. 2025 Borough Manager Performance Evaluation Timeline**

Clerk Regula requests amendment and/or approval of the attached timeline for Manager Giesbrecht's 2025 performance evaluation.

**E. Select Assembly Member to Assist Mayor Lynn with 2025 Borough Manager Performance Evaluation**

The Mayor and one Assembly Member will review the draft evaluation with Manager Giesbrecht and finalize it for Assembly approval. Clerk Regula requests the Assembly appoint a member for this task.

**16. Communications**

**A. Correspondence Received Since 11.27.2025**

**17. Assembly Discussion Items**

**A. Discussion on Communications Towers: *Requested by Member Meucci***

Member Meucci has prepared questions for Tidal Network regarding communications towers. The community is invited to attend a meeting hosted by Tidal Network to discuss communication towers in Petersburg on December 16, 6:30 PM at the John Hanson Sr. Community Hall.

**B. Assembly Member Comments**

**C. Recognitions**

**18. Adjourn**



# Petersburg Borough

12 South Nordic Drive  
Petersburg, AK 99833

## Meeting Minutes Borough Assembly Regular Meeting

Monday, December 01, 2025

12:00 PM

Assembly Chambers

### 1. Call To Order/Roll Call

The meeting was called to order by Mayor Lynn at 12:00 noon.

### 2. Voluntary Pledge of Allegiance

The Pledge was recited.

### 3. Approval of Minutes

#### A. Regular Assembly Meeting Minutes November 17, 2025

The minutes of the November 17, 2025 meeting were unanimously approved as submitted.

### 4. Amendment and Approval of Meeting Agenda

The agenda was approved as submitted.

Motion made by Assembly Member Meucci, Seconded by Assembly Member Valentine.  
Voting Yea: Mayor Lynn, Assembly Member Schwartz, Vice Mayor Stanton Gregor,  
Assembly Member Valentine, Assembly Member Meucci, Assembly Member Martin,  
Assembly Member Newman

### 5. Public Hearings

#### A. Ordinance #2025-16: An Ordinance Amending Chapter 4.04 of the Municipal Code, Entitled "Purchasing", to Update Bid and Proposal Submission Procedures

No testimony was given.

### 6. Bid Awards

There were no bid awards.

### 7. Persons to be Heard Related to Agenda

*Persons wishing to share their views on any item on today's agenda may do so at this time.*

Becky Turland, representing Petersburg Little League, asked the Assembly to approve the \$11,000 in the budget to repair the damage to the ballfield dugout.

## **8. Persons to be Heard Unrelated to Agenda**

*Persons with views on subjects not on today's agenda may share those views at this time.*

Judy Ohmer, representing herself, spoke about an upcoming meeting regarding the cell phone towers that are going up around town and spoke to the Assembly about the actions that have been taken so far in opposition to the cell phone towers.

Tom Kowalski, representing himself, spoke about the cell tower grant stipulations and that they are working on getting an unredacted version. He also shared the community efforts that are underway in opposition to the towers.

Paul Dupree, representing himself and his family, asked the Assembly to work with the cell phone tower company to relocate the Mill Road tower elsewhere away from residences.

John Murgas, representing himself, spoke about his opposition to the cell towers and how they cause a decline in property values.

Mika Cline, representing herself, would like to see the borough pause negotiations with Tidal Network for the Haugen Drive cell tower.

Jackie Tyson, representing all people who don't want a cell phone tower next to their houses, spoke about the safest distance that cell towers need to be from residences.

Dave Beebe, representing himself, spoke about the health risks of cell phone towers and asked the assembly to "do less until we know more".

Becky Knight, representing herself, asked the Assembly to pause the sale of the borough land for the cell phone tower and to put an injunction on any building of new towers. She encouraged the assembly to get full disclosure from Tlingit Haida.

Jackie Tyson, representing herself, discussed how houses with metal sheeting can provide protection against EMF radiation.

## **9. Boards, Commission and Committee Reports**

There were no reports.

## **10. Consent Agenda**

There were no consent agenda items.

## **11. Report of Other Officers**

### **A. Petersburg Medical Center**

PMC CEO Hofstetter updated the Assembly on Medical Center activities.

### **B. US Forest Service**

District Ranger Case provided an update on Forest Service activities.

**C. Petersburg School District**

Superintendent Taylor provided an update on School District activities.

**12. Mayor's Report**

**A. December 1, 2025 Mayor's Report**

Mayor Lynn read his report into the record.

**13. Manager's Report**

**A. December 1, 2025 Manager's Report**

Manager Giesbrecht read his report into the record, a copy of which is attached and made a permanent part of these minutes.

**14. Unfinished Business**

- A. Ordinance #2025-14: An Ordinance Amending the Official Zoning Map for Service Area 1 of the Petersburg Borough to**  
**(1) Rezone with a Condition Precedent Government Lot 21 (parcel #01-010-430) From Open Space – Recreational (O.S.R.) to Single-Family Mobile Home (SFMH); and**  
**(2) to Rezone Lot 4, Block A, Skylark II Subdivision, Plat #90-14 (Parcel #01-010-243) from Single-Family Residential (S-F) to Open Space – Recreational (O.S.R.) and Government Lot 13 (Parcel #01-010-412) from Public Use (P-1) to Open Space - Recreational (O.S.R.) Third Reading**

If adopted in three readings, Ordinance #2025-14 will rezone the above parcels in connection with the sale of Government Lot 21 to Skylark Park LLC under Resolution 2025-20. The rezoning of Government Lot 21 is to allow for the planned development. The rezoning of Lot 4 and Government Lot 13 is to create open, recreational space adjacent to the planned development.

The condition precedent to the rezone of Government Lot 21 is the completion of the sale to Skylark Park LLC; if the sale is not timely completed, Government Lot 21 would maintain its current zoning.

Ordinance #2025-14 was unanimously approved in its third and final reading.

Motion made by Vice Mayor Stanton Gregor, Seconded by Assembly Member Valentine.

Voting Yea: Mayor Lynn, Assembly Member Schwartz, Vice Mayor Stanton Gregor, Assembly Member Valentine, Assembly Member Meucci, Assembly Member Martin, Assembly Member Newman

- B. Ord #2025-15: An Ordinance of the Petersburg Borough Adjusting the FY 2026 Budget for Known Changes - Third Reading**

If approved in three readings this supplemental budget would make changes to the following funds:

Close out Fund 745, Auto Meter Reading Capital Project, by transferring the remaining \$15,901.75 to Fund 763, the Electric Grid Resiliency Capital Project Fund.

Budget \$78,000 in revenue from PIA for the Banana Point Breakwater Improvement Project per Resolution #2025-21.

Budget \$66,000 for engineering expenses in the Wastewater Fund not-to-exceed \$66,000 for time and material to prepare bid ready documents for repairs to the outfall pipe in Frederick Sound.

Budget \$25,000 in the Wastewater fund to purchase one replacement variable frequency drive (VFD) due to failure of the existing unit at Pump Station 5 and rebuild the two failed VFDs to serve as backup units for future operational needs. A memo from Director Marohl regarding the VFDs is attached.

Budget \$195,000 in expenses for new light poles for the Downtown Street Light Capital Project. \$195,000 in cash is already reserved in this capital project fund for this purpose.

Budget \$11,000 from P&R Repair and Maintenance Fund to repair a bleacher roof and dugout at the Mort Fryer Ballfield that were damaged by a windstorm on September 26, 2025. A memo from Director Payne regarding the repair is attached.

Ordinance #2025-15 was unanimously approved in its third and final reading.

Motion made by Assembly Member Meucci, Seconded by Assembly Member Valentine.

Voting Yea: Mayor Lynn, Assembly Member Schwartz, Vice Mayor Stanton Gregor, Assembly Member Valentine, Assembly Member Meucci, Assembly Member Martin, Assembly Member Newman

**C. Ordinance #2025-16: An Ordinance Amending Chapter 4.04 of the Municipal Code, Entitled “Purchasing”, to Update Bid and Proposal Submission Procedures - Second Reading**

If approved in three readings, Ordinance #2025-16 will amend Chapter 4.04 of the Municipal Code to modernize and clarify the Borough’s purchasing requirements by allowing electronic submission of responses to Invitations to Bid and Requests for Proposals.

Ordinance #2025-16 was unanimously approved in its second reading.

Motion made by Assembly Member Valentine, Seconded by Assembly Member Meucci.

Voting Yea: Mayor Lynn, Assembly Member Schwartz, Vice Mayor Stanton Gregor, Assembly Member Valentine, Assembly Member Meucci, Assembly Member Martin, Assembly Member Newman

**15. New Business**

**A. Approval of Scow Bay Generator #2 Design Build Contract with Dawson Construction Inc.**

The Assembly unanimously approved the final format of the design build contract award with Dawson Construction.

Motion made by Vice Mayor Stanton Gregor, Seconded by Assembly Member Meucci.  
 Voting Yea: Mayor Lynn, Assembly Member Schwartz, Vice Mayor Stanton Gregor,  
 Assembly Member Valentine, Assembly Member Meucci, Assembly Member Martin,  
 Assembly Member Newman

## 16. Communications

### A. Correspondence Received Since 11.13.2025

## 17. Assembly Discussion Items

### A. Assembly Member Comments

Member Schwartz asked about assembly members attending community meetings and the number of members allowed. Discussion ensued.

Member Valentine would like to remind the public that during persons to be heard related portions of the agenda, that the assembly does not respond and that during assembly member comments the assembly can respond. Discussion ensued.

Member Meucci spoke about Tidal Network and the scheduled meetings in SE Alaska in December. Discussion ensued.

Member Newman spoke about the need for an ordinance to address communication towers going forward.

### B. Community Meeting Announcement: *Requested by Member Meucci*

Member Meucci reminded people of the meeting with Tidal Network on December 16, 2025 at 6:30 pm at the John Hanson Sr. Community Hall and encouraged the community to attend to ask questions and find out more.

### C. Recognitions

Member Martin thanked Max Worhatch for his many years of service as chair for the Fish and Game Advisory committee. Max has stepped down, and Heather Bauscher has stepped up to replace him as chair.

## 18. Adjourn

The meeting was adjourned at 1:22 p.m.



## SEAPA Notes for the December 3, 2025 Meeting

Compiled by Bob Lynn and Karl Hagerman

- The Board approved holding the wholesale power rate for 2026 at 7.3 cents a kilowatt hour.
- The Board approved a contract for financial auditing services to BDO USA for a three-year period including FY26, FY27 and FY28.
- The Board approved a contract for installation of seven new helipads along the transmission line on the Cleveland Peninsula to H Construction out of Palmer Alaska.
- A change order was approved for the Tyee 3<sup>rd</sup> Turbine project to add the supply of a Unit Control Cabinet. Canyon Industries will supply this cabinet and it will allow for efficiencies in factory acceptance testing as well as on-site testing during commissioning of the unit.
- The FY2026 SEAPA budget was reviewed and approved.
- The FY 2026 operations plan was reviewed and approved as required by the Power Sales Agreement. The plan is based on the best estimate of weather conditions in 2026 to predict inflows into the reservoirs, the communities estimated power needs, as well as any forecasted construction work at the legacy hydro plants of the member utilities. The plan continues to include provisions to protect the dedicated firm power needs of Petersburg and Wrangell out of Tyee Lake, and has provisions for diesel generation by member utilities to cover system peaks that may exceed SEAPA's available output. The plan is detailed and complex. If interested in reading the plan, here is a link to SEAPA's December 3, 2025 meeting packet, which includes the entire 2026 Operations Plan:  
<https://www.seapahydro.org/board-members#minutes>.

# BLIND SLOUGH HYDRO OWNER'S DAM SAFETY PLAN AND EMERGENCY ACTION PLAN

Presentation to Petersburg Borough Assembly  
December 15, 2025

- ▶ Federal Energy Regulatory Commission License Requirements – Safety plans
- ▶ Owner's Dam Safety Plan
- ▶ Emergency Action Plan

# AGENDA

# FERC LICENSE REQUIREMENTS FOR SAFETY

- ▶ Public Safety Plan
- ▶ Dam Safety, Surveillance and Monitoring Plan
- ▶ Owner's Dam Safety Plan
- ▶ Emergency Action Plan

# CRYSTAL LAKE OWNER'S DAM SAFETY PLAN

## STATEMENT OF PURPOSE

- ▶ This plan recognizes the special responsibility that all owners must operate their dams in a safe manner.
- ▶ Crystal Lake Dam is a High Hazard Dam due to potential for loss of life and damage to structures at the Crystal Lake Hatchery and USFS Blind Slough picnic area if a failure were to occur.

# PROJECT DESCRIPTION



















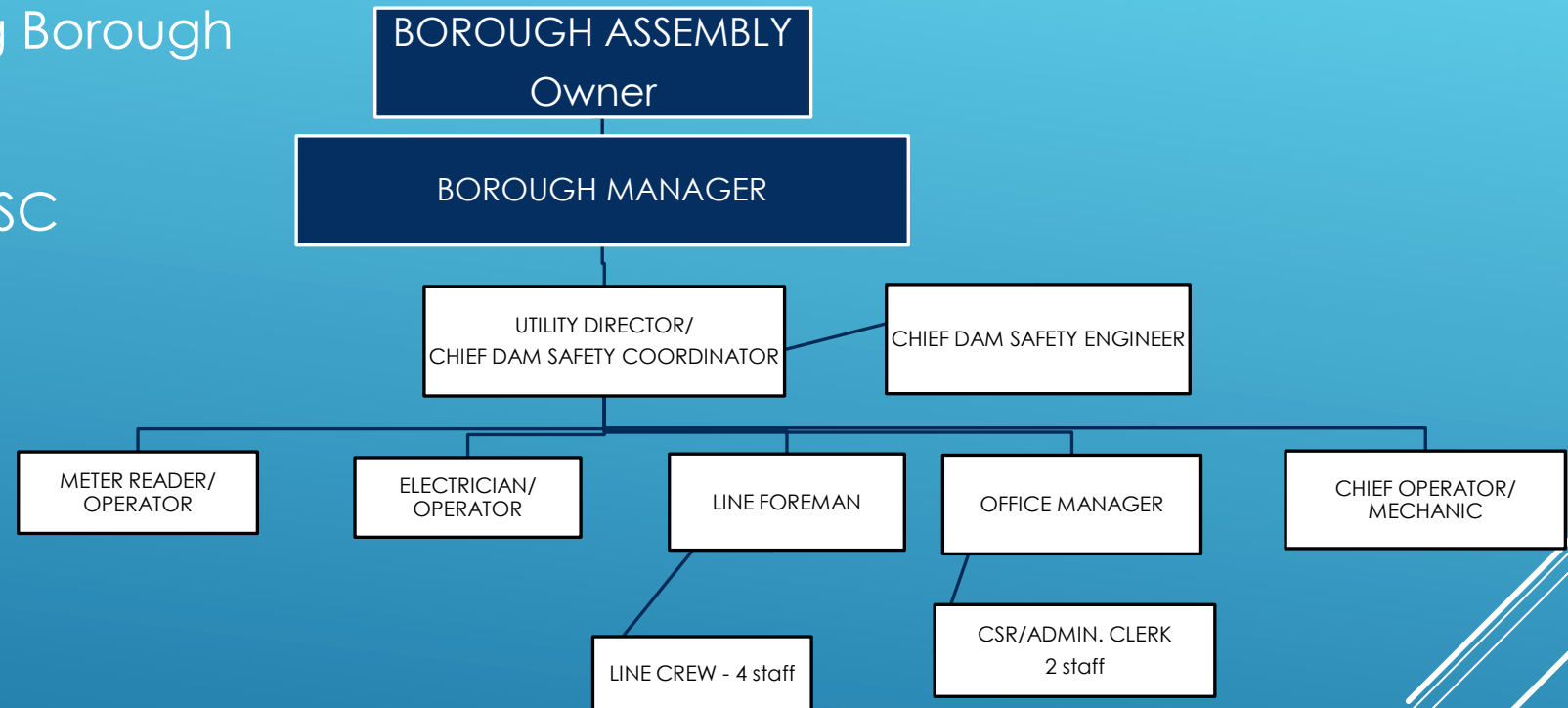






# RESPONSIBILITY FOR DAM SAFETY

- ▶ Owner – Petersburg Borough
- ▶ Operator – PMPL
- ▶ Utility Director – CDSC
  - ▶ CDSE
- ▶ PMPL Staff



DAM SAFETY TRAINING

COMMUNICATIONS/REPORTING

RECORD KEEPING

CONTINUAL IMPROVEMENTS

ODSP AUDITS

THE ODSP SERVES TO ESTABLISH AND MAINTAIN A SAFE  
HYDROELECTRIC PROJECT FOR THE BOROUGH AND MEMBERS  
OF THE PUBLIC.

# EMERGENCY ACTION PLAN

## STATEMENT OF PURPOSE

- ▶ This plan defines responsibilities and provides procedures designed to identify unusual and unlikely conditions which may endanger the Crystal Lake Dam in time to mitigate any hazards and notify affected parties of possible, impending or actual failure of the dam.

# DAM SAFETY EMERGENCY LEVEL CATEGORIES

CDSC, IN CONSULTATION WITH CDSE, DETERMINES IF ACTIVATION OF EAP IS NECESSARY AND THE EMERGENCY LEVEL PRIOR TO NOTIFICATIONS

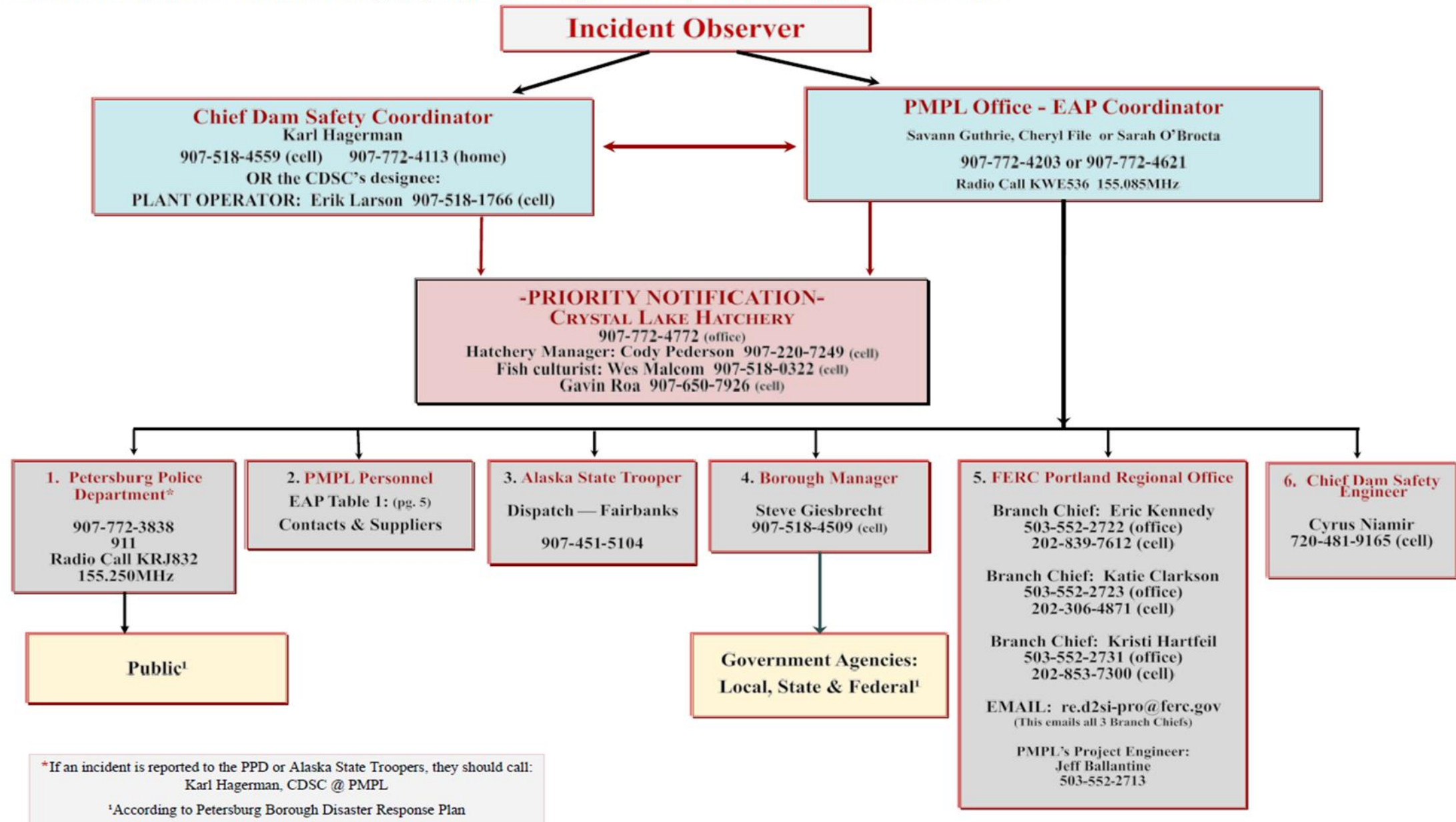
Non-  
failure

Potential  
Failure

Imminent  
Failure



# Notification Flowchart for Blind Slough Hydroelectric Project No. 201—Potential or Imminent Failure

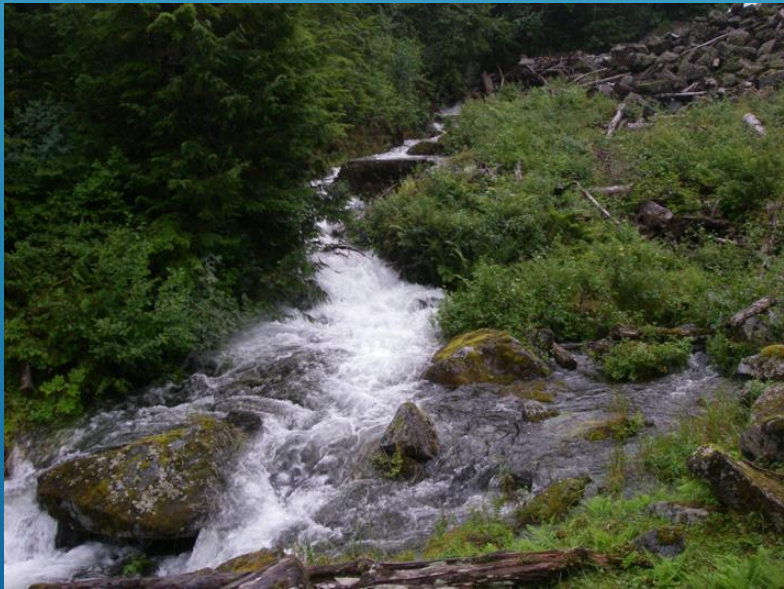


- ▶ EAP Provisions
  - ▶ Detection
  - ▶ Notification and communication
  - ▶ Emergency Actions
  - ▶ Termination and follow-up
  - ▶ Preparedness









- ▶ FERC mandated safety plans serve to make our hydroelectric project safe for employees and the public, and also guide the Borough in the event of an emergency situation.
- ▶ Thank you
- ▶ Questions?

**Mayor's Report  
For  
December 15, 2025 Assembly Meeting**

1. **Housing Work Session:** The Assembly and Borough staff will hold a work session on January 7, 2026, at noon to discuss housing solutions in Petersburg. The purpose of this session is to review current plans and projects and determine whether additional actions or new plans are necessary to address housing needs.
2. **Seeking Letters of Interest:** The Petersburg Borough is accepting letters of interest from citizens who wish to serve the community by filling one vacant seat on the Public Safety Advisory Board until the October 2026 Municipal Election. Letters of interest should be submitted to the clerk at the Borough offices located at 12 S. Nordic Drive; by sending to PO Box 329, Petersburg, AK 99833; or by emailing to [bregula@petersburgak.gov](mailto:bregula@petersburgak.gov).
3. **Seeking Letters of Interest:** The Petersburg Borough is seeking letters of interest to serve on the Petersburg Economic Development Council as the Assembly's Appointed Public Member At-Large. Appointees will serve a 3-year term (until December 31, 2028). Residents who wish to serve the community are encouraged to submit a letter of interest no later than Monday, January 5, 2026, to the clerk at the borough municipal building located at 12 S. Nordic Drive; by sending to PO Box 329, Petersburg, AK 99833; or by emailing to [bregula@petersburgak.gov](mailto:bregula@petersburgak.gov).
4. **Have a Merry Christmas and a Happy New Year!** As we approach the end of the year, on behalf of myself and the Assembly, I want to take a moment to thank Borough employees for their dedication and contributions to our community. Your efforts make Petersburg a wonderful place to live. We also want to extend our heartfelt gratitude to the entire community for your support, engagement, and commitment to making Petersburg thrive.





**PETERSBURG BOROUGH  
ORDINANCE #2025-16**

**AN ORDINANCE AMENDING CHAPTER 4.04 OF THE MUNICIPAL CODE, ENTITLED  
“PURCHASING”, TO UPDATE BID AND PROPOSAL SUBMISSION PROCEDURES**

**WHEREAS**, the Borough seeks to modernize and clarify its bidding procedures to reflect current practices and technologies;

**Therefore**, the Petersburg Borough Ordains, Sections 4.04.060 and .070 of the Petersburg Municipal Code are hereby amended to update submission procedures for Invitations to Bid and Requests for Proposals, specifically to allow for electronic submissions.

**Section 1. Classification:** This ordinance is of a permanent nature and shall be codified in the Petersburg Borough Code.

**Section 2. Purpose:** The purpose of this ordinance is to modernize and clarify the Borough’s purchasing requirements by allowing electronic submission of responses to Invitations to Bid and Requests for Proposals, while maintaining the integrity and confidentiality of the bidding process.

**Section 3. Substantive Provisions:** Sections 4.04.060, *Bid procedure*, and 4.04.070, *Competitive Proposals*, of the Borough Code are hereby amended to read as follows (the proposed new language is in red and underlined and the language proposed for deletion is struck through):

4.04.060 - Bid procedure.

A. All competitive bids shall be solicited by the borough manager or manager's designee, who shall publish ~~give prospective bidders~~ a notice of invitation to bid not less than two weeks before the date of the opening of bids. Invitations to bid shall be solicited by publication in a newspaper calculated to reach prospective bidders or on an online platform. The publication shall contain at least a general description of the item to be purchased or of the work required and shall designate the place where detailed requirements and specifications may be obtained and the time and place where the sealed bids will be opened. The manager may also solicit bids by sending notice electronically or by mail to any known prospective bidder. The invitation to bid may include criteria to determine the acceptability of bids such as inspection, testing, quality, delivery and suitability for a particular purpose.

B. The borough may elect to accept bids in hard copy form, through an online bidding platform, or both:

1. If accepted in hard copy form: All ~~B~~ bids shall be submitted in writing in sealed envelopes that show clearly on the outside of the envelope the item bid and the time for opening. ~~All bids shall be in writing.~~ Hard copy bids, if allowed, Bids may not be submitted by electronic mail or other in

**PETERSBURG BOROUGH  
ORDINANCE #2025-16**

electronic ~~means form will not be accepted~~, but modifications to hard copy bids already submitted to the borough and not yet opened may be submitted electronically. Modifications shall not reveal the total amount of the original or revised bid. Modifications shall state a plus or minus to the affected bid item or items only.

2. If accepted through an online bidding platform: Bids shall be submitted through the secure online portal designated by the borough.

C. Bids received after the due date and time noticed shall not be accepted and shall not be opened; if received in hard copy form, the late bid shall be returned to the bidder unopened.

D. After bid opening, changes in bid prices or other provisions of bids prejudicial to the interest of the borough shall not be permitted.

E. Bids shall be opened at the time and place designated in the invitation to bid, either in person or via an electronic communications platform that provides real-time video conferencing. Bid openings shall be open to the public and a record made of the bidder name and amount bid.

*[There are no changes to paragraphs F through M]*

4.04.070 - Competitive proposals.

A. If not awarded by bidding, the borough may make purchase and award contracts by competitive proposals when the borough manager or manager's designee determines the request for proposals is more advantageous to the borough than competitive sealed bids. Competitive proposals allow the borough to subjectively evaluate proposals made for a purchase, or specific scope of work, with award of the purchase or contract based upon qualitative criteria detailed in the request for proposal as well as a proposed price.

B. A request for proposal must contain the date and time for ~~delivering~~ submitting proposals, a specific description of the supplies, construction, services or professional services to be provided and the terms under which the purchases are provided. The request shall provide a description of the factors that will be considered by the borough when evaluating the proposals received including the relative importance of price and other evaluation factors.

C. Notice of request for proposal shall be given in the same manner as notice of invitation to bid.

D. Requests for Proposals may be submitted and accepted in the same manner as provided for Invitations to Bid in paragraphs 4.04.060B(1) and (2) of this Chapter. ~~All proposals shall be~~



**PETERSBURG BOROUGH  
ORDINANCE #2025-16**

~~submitted in sealed envelopes that show clearly on the outside of the envelope the request for proposal title and the deadline for submission. All p~~**R**~~oposals shall be in writing and shall conform to the requirements of the request for proposals to be considered responsive. Proposals submitted in electronic form will not be accepted, but modifications or additions to proposals already submitted to the borough and not yet opened may be submitted electronically. Modifications or additions shall not reveal the total cost of the original or revised proposal. Modifications to proposed costs shall state a plus or minus to the affected proposal item or items only. Submitted proposals shall be opened, in public, at the designated time and place, either in person or via an electronic communications platform that provides real-time video conferencing.~~

*[There are no changes to paragraphs E through G]*

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**Section 4. Severability:** If any provision of this ordinance or any application to any person or circumstance is held invalid, the remainder of this ordinance and the application to other persons or circumstances shall not be affected.

**Section 5. Effective Date:** This Ordinance shall become effective immediately upon final passage.

Passed and approved by the Petersburg Borough Assembly, Petersburg, Alaska this 15<sup>th</sup> day of December, 2025.

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Bob Lynn, Mayor

ATTEST:

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Rebecca Regula, Clerk

Adopted:  
Published:  
Effective:

**PETERSBURG BOROUGH  
RESOLUTION 2025-22**

**A RESOLUTION ESTABLISHING DOCUMENTS WHICH MAY BE SUBMITTED TO  
DETERMINE TEMPORARY ELIGIBILITY BY LOW-INCOME SENIOR RESIDENTS  
FOR A SENIOR SALES TAX EXEMPTION**

**WHEREAS**, in June of 2025, the Assembly enacted Ordinance #2025-06, proposing limiting the senior sales tax exemption to low-income senior residents, and directing that the proposition be submitted to Petersburg voters; and

**WHEREAS**, at the regular municipal election held on October 7, 2025, the voters approved the proposition; and

**WHEREAS**, the ordinance establishes low-income status by eligibility for the State of Alaska Senior Benefits Payment Program ("the Program"), as set out in A.S. 47.45.301 - .309 and 7 AAC Chapter 47, Article 3, and provides that eligibility may be demonstrated by presentation of a Program eligibility notification or "other documents deemed acceptable by Assembly resolution" (PMC 4.28.130A(1)); and

**WHEREAS**, the Borough Assembly has been informed of a substantial backlog in the State's processing of applications for the Program; and

**WHEREAS**, it is not the intent of the Assembly to cause undue delays to seniors seeking exemption cards while awaiting State review of their Program applications; and

**WHEREAS**, the Assembly has determined that low-income senior residents can demonstrate eligibility for a senior sales tax exemption card upon presentation of proof of a pending Program application.

**NOW, THEREFORE, BE IT RESOLVED** by the Petersburg Borough Assembly that:

**Section 1.** Proof of successful submission of a pending application for the Alaska Senior Benefits Payment Program shall be accepted, in accordance with PMC 4.28.130A(1)(v), as a determination of eligibility for the Petersburg Borough Senior Sales Tax Exemption. This determination shall remain valid until the State of Alaska issues a Program eligibility notification. Seniors are expected to respond promptly to any requests for information from the State and to submit the Program eligibility notification to the Borough immediately upon receipt. If the application is denied, eligibility for the senior sales tax exemption shall terminate.

**Section 2:** The Borough Finance Department will issue temporary senior sales tax exemption cards to senior residents who meet the eligibility criteria outlined in Section 1. These cards will remain valid for six (6) months or until the Program eligibility notification is received, whichever occurs first. If the Program eligibility notification has not been received within six (6) months, despite an applicant's best efforts, the Finance Director

**PETERSBURG BOROUGH  
RESOLUTION 2025-22**

may grant an extension of up to an additional six (6) months, however in no event shall a temporary exemption card be valid for more than one (1) year.

**PASSED and APPROVED by the Assembly of the Petersburg Borough this 15<sup>th</sup> day of December, 2025.**

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**Bob Lynn, Mayor**

**ATTEST:**

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**Rebecca Regula, Borough Clerk**

**PETERSBURG BOROUGH  
RESOLUTION # 2025-23  
FY 26 SHARED FISHERIES BUSINESS TAX PROGRAM  
ALTERNATIVE METHOD RESOLUTION**

**A RESOLUTION ADOPTING AN ALTERNATIVE ALLOCATION METHOD FOR THE  
FY26 SHARED FISHERIES BUSINESS TAX PROGRAM AND CERTIFYING THAT  
THIS ALLOCATION METHOD FAIRLY REPRESENTS THE DISTRIBUTION OF  
SIGNIFICANT EFFECTS OF FISHERIES BUSINESS ACTIVITY IN FMA 18:  
CENTRAL SOUTHEAST AREA**

WHEREAS, AS 29.60.450 requires that for a municipality to participate in the FY 26 Shared Fisheries Business Tax Program, the municipality must demonstrate to the Department of Commerce, Community and Economic Development that the municipality suffered significant effects during calendar year 2024 from fisheries business activities; and

WHEREAS, 3 AAC 134.060 provides for the allocation of available program funding to eligible municipalities located within fisheries management areas specified by the Department of Commerce, Community and Economic Development; and

WHEREAS, 3 AAC 134.070 provides for the use, at the discretion of the Department of Commerce, Community and Economic Development, of alternative allocation methods which may be used within fisheries management areas if all eligible municipalities within the area agree to use the method, and the method incorporates some measure of the relative significant effect of fisheries business activity on the respective municipalities in the area; and

WHEREAS, the Petersburg Borough proposes to use an alternative allocation method for allocation of FY26 funding available within the FMA 18: Central Southeast Area in agreement with all other municipalities in this area participating in the FY26 Shared Fisheries Business Tax Program.

NOW THEREFORE BE IT RESOLVED THAT: The Assembly of the Petersburg Borough by this resolution certifies that the following alternative allocation method fairly represents the distribution of significant effects during 2024 of fisheries business activity in FMA 18: Central Southeast Area:

**All municipalities share equally 50% of allocation; all municipalities share remaining 50% on a per capita basis.**

PASSED and APPROVED by the Borough Assembly of Petersburg, Alaska this 15th day of December, 2025.

\_\_\_\_\_  
Bob Lynn, Mayor

\_\_\_\_\_  
Rebecca Regula, Borough Clerk



THE STATE  
of **ALASKA**  
GOVERNOR MIKE DUNLEAVY

Department of Commerce, Community,  
and Economic Development  
DIVISION OF COMMUNITY AND REGIONAL AFFAIRS  
Anchorage Office

550 W 7<sup>th</sup> Ave, Suite 1650  
Anchorage, AK 99501  
Main: 907.269.4501  
Fax: 907.269.4563

November 14, 2025

Petersburg Borough  
PO Box 329  
Petersburg, Alaska 99833

Dear Judy:

The Department of Commerce, Community, and Economic Development is pleased to announce availability of the **FY 2026 Shared Fisheries Business Tax Program**. The purpose of the program is to allocate a share of state fish tax collected outside municipal boundaries with municipalities that have been affected by fishing industry activities. Municipalities around the state will share approximately \$790,000.00 based on 2024 fisheries activity as reported by fish processors on their fish tax returns.

Your municipality is located within a fisheries management area, **FMA 18 Petersburg Borough**. I have attached a separate sheet that details the communities that are in your FMA, in addition to the anticipated payment. If the determination of the municipalities' allocation is \$50.00 or less, the department will determine that the amount of the effects from fisheries business activities is negligible and the department will not distribute the allocation to the applicant. This will be determined by the applications received within your FMA.

**DEADLINE FOR SUBMISSION OF COMPLETED APPLICATION IS  
FEBRUARY 15, 2026**

Applications for the FY26 Shared Fisheries Business Tax will be found under the Opportunities page in the [DCRAGrants Management System](#). Attached with this letter is a blank resolution you can use then upload once you complete your application (additional copies may be found on the DCRA Grants and Funding website). You will receive a notification that the application period is open from [DGMS](#) no later than November 15, 2025.

If you have any questions, please contact me at [caa@alaska.gov](mailto:caa@alaska.gov) or at 907-334-2634.

Sincerely,

*Kasey Bezold*

Kasey Bezold  
Grants Administrator 2

Enclosure  
SBFT Blank Resolution for FMA  
FMA Share Allocation

FMA 18: Central Southeast						FY 25 Landing Tax Allocation
	Total allocation:	50% Divided	50% per capita		LONG	\$0.00
	\$19,871.46	\$9,935.73	\$9,935.73			
Community	Population	50% divided share	50% per capita share	Calculated Allocation		Calculated Allocation
City and Borough of Sitka	8,063	\$1,103.97	\$5,533.73	\$6,637.70		\$0.00
City and Borough of Wrangell	2,030	\$1,103.97	\$1,393.21	\$2,497.18		\$0.00
City of Coffman Cove	209	\$1,103.97	\$143.44	\$1,247.41		\$0.00
City of Kake	522	\$1,103.97	\$358.25	\$1,462.22		\$0.00
City of Kupreanof	26	\$1,103.97	\$17.84	\$1,121.81		\$0.00
City of Pelican	89	\$1,103.97	\$61.08	\$1,165.05		\$0.00
City of Port Alexander	63	\$1,103.97	\$43.24	\$1,147.21		\$0.00
City of Whale Pass	96	\$1,103.97	\$65.89	\$1,169.86		\$0.00
Petersburg Borough	3,379	\$1,103.97	\$2,319.05	\$3,423.02		\$0.00
<b>Totals</b>	<b>14,477</b>	<b>\$9,935.73</b>	<b>\$9,935.73</b>	<b>\$19,871.46</b>		<b>\$0.00</b>
Community Count	9					
* All municipalities share 50% of allocation equally; share remaining 50% on a per capita basis.					<b>FBT + FLT CHECK</b>	<b>\$19,871.46 OKAY</b>

**To:** Petersburg Borough Assembly Members

**From:** Becky Regula, Borough Clerk

**Date:** December 15, 2025

**Subject:** 2025 Borough Manager Performance Evaluation Timeline

It's time to begin the performance evaluation for Borough Manager Giesbrecht. We will follow the same process as in prior years. Please review the timeline below and plan accordingly.

**Evaluation Timeline:**

<b>Evaluations Issued</b>	December 15, 2025
<b>Selection of Assembly Member to Assist Mayor</b>	December 15, 2025 Assembly Meeting
<b>Completed Evaluations Returned to Clerk</b>	January 16, 2026 - end of day
<b>Clerk Prepares Combined Evaluation Form</b>	January 19 - 23, 2026
<b>Conference with Mayor, Selected Assembly Member, and Manager</b>	January 26 - 30, 2026
<b>Assembly Reviews Draft Evaluation</b>	Executive Session - February 2, 2026

If you have any questions or need assistance, please contact me. Thank you for your attention to this important process.

**From:** Sarah Holmgrain <spholmgrain@gmail.com>

**Sent:** Monday, December 8, 2025 11:24 AM

**To:** Assembly <assembly@petersburgak.gov>

**Subject:** Plowing at Papke's

Dear Assembly Members & Mayor Lynn,

I am writing to request the plowing of Papke's Landing neighborhood roads be added back into the budget. I counted over 30 households that commute to work almost daily. This does not account for multiple drives in the households, such as ours. We have three drivers that need to leave daily. I only counted our household as one.

Plowing services were offered up years ago as a carrot stick for property owners in the neighborhood to sign off on Borough formation. There was an increase in the mil rate for those property owners and they were promised increased services for paying more in real estate taxes. Plowing services were added and have been provided since, until this year. Although last year it was initially cut and then reinstated by the prior Assembly.

As far as I know, despite budget cuts, no other neighborhood in the entire Borough has had their services diminished or eliminated. I am struggling to understand why snow plowing was eliminated in just this particular neighborhood and no other neighborhood. It was not an equitable decision.

I looked back at the cost of plowing services and in 2023 it was under \$12,000. I do not have a figure for 2024 but according to Rock n Road last year, 2025, it was \$1,924. So less than \$2,000.

Please consider a budget revision and add back the contract to plow the neighborhood streets of Papke's.

Thank you for your time and consideration.

Sincerely,

Sarah Pawuk Holmgrain

24 Halvoy Lane

907-518-0718



**12.15.2025**

**Questions for Tidal Network**

- 1) By what means was it determined that Petersburg was unserved or underserved as a stipulation of the grant requirements.
- 2) What was the actual process involved in making that determination?
- 3) How many people were considered or contacted?
- 4) Given the fixed population of Petersburg, how does Tlingit & Haida Council plan to achieve the license requirements of providing 50% coverage within 4 years and 80% coverage within 8 years to of fixed population without displacing customers from existing internet provider?
- 5) Given that any Petersburg Borough resident is currently served internet access by Starlink, exactly how can Tlingit and Haida/Tidal Network claim that there exists “unserved” in SE Alaska.
- 6) What are the specifications needed for sites chosen for telecommunications towers being erected? Site locations and requirements.....
- 7) Who is responsible for maintaining and servicing completed towers and what are the plans for dismantling the towers when new technology arrives?
- 8) How would you suggest that local government officials respond to health concerns from community members?
- 9) How would you suggest that local government officials respond to decreased property values due to proximity to towers being built?
- 10) What will be the price per month for customers for the new broadband service?
- 11) What are the chances of frequency interference related to a tower next to the Fire Hall and the general proximity to the new campus of the Petersburg Medical Center?
- 12) The towers appear to have emergency power capabilities. How much fuel is needed and how is the surrounding environment protected from spills.