



Petersburg Borough

500 N 3rd Street
Petersburg, AK 99833

Meeting Agenda Parks and Recreation Advisory Board

Thursday, April 21, 2022

4:00 PM

Parks & Recreation Upstairs
Office

A. You are invited to a scheduled Zoom Meeting.

Topic: Parks & Rec Advisory Board Meeting

Time: April 21, 2022

4:00 p.m. Alaska

To join Zoom Meeting:

<https://petersburgak-gov.zoom.us/j/83742415077?pwd=OGFhVWZvZFYyenh4dExhMEkyQW5CQT09>

Meeting ID: 837 4241 5077

Passcode: 749445

1. **Call to Order / Roll Call**
2. **Approval of Minutes**
- A.**
3. **Amendment and Approval of Meeting Agenda**
4. **Visitor's Views Related to Agenda**
5. **Visitor's Views Unrelated to Agenda**
6. **Director's Report**

A. Director Stephanie Payne reviews the happenings since our last meeting in January.

7. Unfinished Business

- A.** Board member Malena Marvin requested a work session that was set up for April 7th, 2022, in regards to Sandy Beach future goals and long term plans. Report to be given.
- B.** Director Payne would like to discuss and schedule a work session for Ice Skate Pond to prepare for upcoming improvements for fall 2022.

8. New Business

- A.** Voting of new officer's needs to be completed since new year.
- B.** Board member Malena Marvin would like to present a rough draft letter to the board for approval to send to Petersburg Assembly.

9. Communication

10. Discussion Items

11. Adjourn



Petersburg Borough

Meeting Minutes Parks & Rec Advisory Board Meeting

Thursday, January 06, 2022

4:00 PM

via Zoom

1. Call to Order / Roll Call

4:04 p.m. Stephanie Hayes called meeting to order.

Present at meeting was:

Malena Marvin

Sara Fine-Walsh

Stephanie Payne

Julie Anderson

Theresa Craig

2. Approval of Minutes

A. Meeting minutes from October 14, 2021.

Minutes from 10.14.21 meeting were approved by all.

2. Amendment and Approval of Meeting Agenda

Agenda was approved by all with no amendments.

3. Visitor's Views Related to Agenda

There were no visitor's views related to the agenda.

4. Visitor's Views Unrelated to Agenda

There were no visitor's views unrelated to the agenda.

6. Director's Report

A. Director Stephanie Payne report.

Stephanie Hayes gave a huge thank you for the Winter Wonderland event, she has received a lot of positive feedback from the community. Also, the update on the boiler project was a question to be asked but the director's report answered.

Contracted out snow removal for facility roof to Steelhead Construction. We have closed off the areas where snow comes down to protect public.

The purchase of two snow blowers has been completed, one will be for Parks & Rec facility.

5. Unfinished Business

There is no unfinished business to review.

8. New Business

A. Board Member Marvin would like to discuss signage at Sandy Beach.

Board member Marvin says the process is ongoing for the grant to put new signage up at Sandy Beach Park. There will be a public meeting held in February or later. The question is to receive input of what the public would like to see in future plans. RAC grant will be enough for about four signs. Thoughts of a walk through “story walk” has been considered but would consist of 10-20 points of interest. The existing signs need maintenance and decision of fixing or replacing needs to be decided. Director Payne would like to see existing signs repaired, then work on larger goals, to wait and do the larger plan would delay replacing the existing.

Board Member Fine-Walsh mentioned the pictographs, and Tlingit & Haida artifacts is a strong reason to make sure Petersburg Indian Association (PIA) is included in the meetings regarding these points of interest. Board Member Marvin stated that PIA has been involved in conversations and would be notified of meetings.

Conversation spurred Petersburg High School regarding their sign making machine. Thoughts of using for trails map, made from wood, on the back of existing kiosk.

Board Member Marvin would like to hold a work session regarding the future goals and long-term plans of Sandy Beach Park.

B. Director Payne would like to discuss lighting at skate park project.

The lighting project will be delayed until next year, with cold temperatures and snow it will just need to be put on back burner for a while.

Other issues are ATV’s and snow machines where they do not belong. Looking at different ideas to keep them out yet allow animal passage.

Board Member Marvin suggested future building of barricades, assess the costs.

Board Member Fine-Walsh suggested signage to divert from the pond.

Director Payne stated the goal is to make small improvements to clean area up and make a more welcoming area.

The purchase of lights has been cut down from original count due to pricing. The 10k that was donated is already used with the purchase of lights and the contracting of an electrician. The goal is to have three lights per pole, these would cover the pond and the parking lot to divert any negative behavior.

Board Member Hayes asked how the Advisory board can help.

Director Payne stated there are still many pieces to complete this project and funding is huge. Reaching out to the community would be helpful.

Board member Hayes asked for a list of what is needed to finish this project for the Board to reach out to the community. Director Payne agreed and will provide a list.

Board member Fine-Walsh made a motion for the Parks & Recreation Advisory Board supply fund raising for skate pond special donation.

Board member Marvin seconded the motion, and all agreed.

More discussion of having plans drawn up for community review, hockey team and Rock N Road construction creating their own ice rink that would be gone after the winter season.

The decision to work on Sandy Beach project be priority to get things going as spring approaches, then move on to the skate pond.

9. Communication

Board member Hayes would like it mentioned again the success of Winter Wonderland and to keep up the good work.

10. Discussion Items

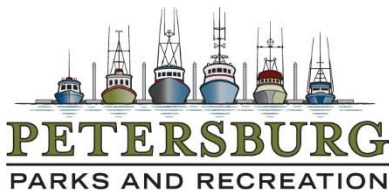
Board members discussed the need to vote on positions. This will be in next meeting's agenda.

11. Adjourn

Next meeting will be held on April 21, 2022.

Work Session will be held on April 7, 2022.

Meeting was adjourned at 5:08 p.m. by Board member Stephanie Hayes.



Director Report: April 12, 2022 for 4:00 pm Advisory Board meeting on April 21, 2022

Stephanie Payne

- ❖ Our Youth Volleyball was a big success, finishing out the season with a Pool and Pizza party.
- ❖ We have purchased a new Volleyball net, as we have been sharing the schools for this last season.
- ❖ Had Juneau engineers come for a brief check-in on boilers. One was found to be running at only 25% and the other working harder to make up for it. Minor maintenance work was completed on them to tide them over until new boilers can be installed.
- ❖ Keith has assisted the Petersburg Little League with getting a better locking situation happening at the ballfield.
- ❖ Colin has opened up the greenhouse and has it full of plants headed to our area gardens.
- ❖ We have begun Little Norway Festival meetings with the Chamber of Commerce and locals (creating the LNF Committee). We are well on our way to a great event!
- ❖ We have purchased 4 new Spin Bikes that will assist our Triathlon Club with trainings, however they are available for all patrons to use.
- ❖ We will restart the Triathlon Club meetings again soon now that we are progressing and there is an IRONMAN Triathlon event up in Juneau in August.
- ❖ Scott has been working on his IRONMAN Coaching Certification!
- ❖ A Sandy Beach Work Session was hosted on April 7. 5 people in attendance. With a few other comments about what could happen out there, the Troll Bridge was the #1 issue to see about making safer. Thank you, Sarah, for joining us!
- ❖ PiE hosted their Family Fun Night here at the facility on April 8th, using many rooms and had a wonderful time!
- ❖ The High School will be hosting a Teen Health Fair on April 15th. Parks and Rec will be giving the kids tours of rooms and equipment.
- ❖ Julie and I will be joining KFSK for Tradio every 2 weeks on Wednesdays to help promote our events/programming/needs.
- ❖ AMSEA will be using our Activity Room and Pool for cold water immersion preparation for the Aquaculture class with Mrs. Cumps.
- ❖ Facility use picking up with a record number of morning swimmers, facility and shelter reservations, and event participation.
- ❖ Another Parent/Tot swim session and another Open Swim Session has been added to our Aquatic Programming, creating swim opportunities for all every night of the week.
- ❖ Theresa and Julie have been working on their certification for Water Aerobics Instruction and have already been teaching the morning classes – and loving it! Great workouts!
- ❖ We co-hosted the recent Sandy Beach Clean Up event on Saturday, April 9th with Rotary, in efforts to clean up the park for Easter events.
- ❖ We also hosted the Moving Music Concert Series in Shelter #2 on Saturday, April 9th. It was a great weekend at the park and very busy! Was great to see.

- ❖ Eagles Roost Stairs contract has been signed by Manager Giesbrecht and PIA. PIA plans to use TTP Funds for the building project and projects an late fall/early winter 2022 start date.

Upcoming:

- ❖ We will be advertising for our Facility Specialist position to replace Abby (not that you could ever replace Ms. Abby!!), advertising for this will be coming out in beginning of May.
- ❖ May 10th will be our AKOSH visit (AK version of OSHA).
- ❖ We will be closing on Friday, May 20 at 1:00 to prepare to participate in LNF activities. We host the Parade, Sill Toss, and Lop the Loop events. **This marks our official Maintenance Closure.**

Maintenance Closure Details

- Juneau team will be arriving on Sunday, May 22nd via ferry to begin the work on Aquatic Center electrical repairs on Monday.
 - Draining pool for tile and light repairs, bottom and wall cleaning, filter cleaning, deck cleaning, slide waxing.
 - Sauna repairs: complete facelift. Same set up plus a wider bench for laying down. Floor to be redone.
 - Mezzanine cleaning, floor polishing, equipment repairs
 - Painting Fitness Center hallway
 - Room and equipment repairs and cleaning.
 - New Boiler placement
- Set to be completed by June 10th, planning to reopen facility for use on Monday, June 13.

Upcoming, cont'd:

- ❖ During our closure – PMC will be hosting their Health Fair in our gym and Activity Room on June 4th. We make sure that we complete any cleaning/repairs of those areas beforehand and will route community members through via old entrance by HS Shop/School Finance office.
- ❖ The Special Primary Election will take place in our Activity Room on Saturday, June 11th.
- ❖ I do not think that we will even get past LNF before we begin our 4th of July Committee conversations. The 4th of July event is a much bigger commitment for Parks and Rec than LNF and requires a huge effort by our crew.

This concludes my report. If you have any questions, I will be happy to answer them.

DRAFT LETTER

April 21st, 2022

To: Petersburg Assembly
CC: Petersburg Indian Association

Re: Trails Work Session & Public Support for Severson’s Connector Trail

To Whom It May Concern,

In October of 2021 the Petersburg Parks and Recreation Board held a public work session to take input on local trail development.

The work session was well attended on a week night with twelve participants from across the community as well as the then director of Petersburg Indian Association. Participants included families, retirees, business owners, cyclists, hikers, dog walkers, and volunteers interested in helping to build more trails.

The Parks and Recreation Board also received two emails from the public prior to the event.

Discussion at the work session included input from attendees as well as a print out of the responses from the February 2021 Parks and Recreation public interest survey summarized and presented by a Parks and Rec Board member.

While the Trails Work Session attendees and survey respondents contributed many helpful suggestions and ideas, a few rose to the surface repeatedly.

When asked about existing trails and trail development, the number one most common comment from the public was to please add more trails and trail connectivity in our community. People noted that many people exercise outdoors in Petersburg and our trails allow people to stay healthy and hike, run, and walk in the beauty of nature.

The number two most common public comment was to move forward with a crosstown trail connection, specifically the proposed trail link between Severson’s subdivision and the Fire Station/Post Office area of Haugen Dr. This request appeared in 16 different responses in our February 2021 community survey, more than any other trail-related suggestion by a factor of 8. It was also the proposal most discussed by attendees of the October 2021 trails work session.

Emails to the Parks and Rec Board from business owner David Berg and Severson Subdivision homeowner Casey Knight were also in support of the Severson connector trail. Mr. Berg noted such a trail would add activities for travelers including those from the harbor or drive down dock and suggested there may be visitor businesses who would partner with the community to construct the trail. Mr. Knight summarized via email and in person at the work session the

existing proposal, work done on its behalf by Susan Harai at Petersburg Indian Association, and road blocks its boosters have encountered, namely from the Alaska Department of Transportation. Mr. Knight has collected resident signatures in support of the project and suggested the Parks and Recreation Board and Petersburg Assembly continue to advocate for the Severson's trail.

While road blocks to the Severson's trail proposal have been encountered in the past, it's clear that public support for the proposal is still broad and enthusiastic enough to warrant further work toward solutions amenable to all stakeholders.

The Petersburg Parks and Recreation Board therefore asks the Petersburg Assembly and Borough staff to increase or re-establish efforts to support the development of the Severson's trail through resolution, direction to staff, or in any way the Assembly finds prudent and effective.

Sincerely,
Petersburg Parks and Recreation Board