



Petersburg Borough

12 South Nordic Drive
Petersburg, AK 99833

Meeting Agenda Borough Assembly Regular Meeting

Monday, July 21, 2025

6:00 PM

Assembly Chambers

You are invited to a Zoom webinar!
When: Jul 21, 2025 06:00 PM Alaska

Topic: 7.21.2025 Assembly Meeting

Join from PC, Mac, iPad, or Android:

<https://petersburgak-gov.zoom.us/j/83003456097?pwd=Y7hv4lBzlUMFRyX6QcS9uvv5BkpSO.1>

Passcode:900859

Join via audio: (720) 707-2699 or (253) 215-8782
Webinar ID: 830 0345 6097
Passcode: 900859

1. **Call To Order/Roll Call**
2. **Voluntary Pledge of Allegiance**
3. **Approval of Minutes**

A. Regular Assembly Meeting Minutes July 7, 2025

4. **Amendment and Approval of Meeting Agenda**
5. **Public Hearings**
6. **Bid Awards**

7. **Persons to be Heard Related to Agenda**
Persons wishing to share their views on any item on today's agenda may do so at this time.

8. **Persons to be Heard Unrelated to Agenda**
Persons with views on subjects not on today's agenda may share those views at this time.

9. **Boards, Commission and Committee Reports**

10. **Consent Agenda**

11. Report of Other Officers

A. 2025 Municipal Election Report

Clerk Regula has provided the election calendar and a written report with information on the open board seats and proposition that will be on this year's municipal election ballot at the October 7, 2025 Election.

12. Mayor's Report

A. July 21, 2025 Mayor's Report

13. Manager's Report

A. July 21, 2025 Manager's Report

14. Unfinished Business

A. Ordinance #2025-11: An Ordinance Amending the Official Zoning Map for Service Area 1 of the Petersburg Borough to Rezone Government Lot 12, Section 35, Township 58 South, Range 79 East, Copper River Meridian (Parcel #01-014-010 Located At 1016 Sandy Beach Road) From Rural Residential (R-R) to Single-Family Residential (S-F) -Third and Final Reading

At the direction of the Assembly, the Planning Commission held a public hearing on May 13, 2025 regarding the proposed rezone and recommends the Assembly rezone the parcel prior to a public auction. If approved in three readings, Ordinance #2025-11 will rezone Parcel ID #01-014-010 located at 1016 Sandy Beach Road from Rural Residential to Single-Family Residential. Ordinance #2025-11 was unanimously approved in its second reading.

B. Ordinance #2025-12: An Ordinance of the Petersburg Borough Adjusting the FY 2026 Budget for Known Changes - Third and Final Reading

If approved in three readings this supplemental budget would make changes to the Property Development Fund as follows:

Add \$50,000 to provide utility connection stubs to the property lines of Borough lots being proposed to sell in the future.

Remove \$15,000 of expenses for a Public Works Survey that was completed underbudget in FY25. Add \$9,300 to use as a local match for a grant application being administered by Alaska Municipal League for a Safe Streets and Roads for All Program. Add \$17,222 in expenses to the Property Development Fund for Library facility related expenses.

Transfer \$90,000 from Fund 758, School Deferred Maintenance, to Fund 350, the Borough's Debt Service Fund, to cover school bond payments that were historically reimbursed by the State of Alaska.

Ordinance #2025-12 was unanimously approved in its second reading as amended.

15. New Business

A. Resolution #2025-15: A Resolution Authorizing the Friends of the Bike Park to Collect and Sell Aluminum Scrap as a Fundraiser

If approved, this resolution will authorize the Friends of the Bike Park, a local non-profit organization, to collect aluminum scrap from the baler facility to sell to recyclers for fundraising to support the Petersburg Bike Park.

B. Resolution #2025-16: A Resolution of the Borough Assembly of Petersburg, Alaska, Formally Submitting a Harbor Facility Grant Application to the State Of Alaska, Department of Transportation and Public Facilities (DOT&PF) in the Amount of \$617,000 for the Project Entitled “South Harbor C Float Finger Float Replacement”

If approved, Resolution #2025-16 would allow for submission of a grant application for replacement of the South Harbor C Float Finger Float.

C. PND Engineers Design and Permitting Services Fee Proposal

Harbormaster Wollen requests approval to engage PND Engineering for engineering services related to the anticipated replacement of finger floats along South Harbor’s C Float. This expense is accounted for in the FY2026 Harbor budget.

D. Dave Ohmer Land Purchase Application

Dave Ohmer submitted an application to purchase borough owned property described as Lots 5 and 6, Block78, Southeast Addition Subdivision.

The Planning Commission held a public hearing regarding the application to purchase on July 8, 2025 and recommends the Borough Assembly approve the sale of the subject properties. The Planning Commission's report is attached to this packet.

Borough Code Section 16.12.080(E) states that the Assembly shall determine whether an application shall move forward in the application process or be denied. If the application is to move forward, the Assembly shall schedule a public sale or exempt the application from public sale.

If the application is exempted from public sale, the Assembly may authorize the Borough Manager to negotiate the sale with the applicant, the final terms of which are subject to approval by the Assembly.

E. CAT 950 Loader Replacement for Public Works

The FY26 approved Borough budget includes \$460,000 for replacement of Public Works #100 CAT 950 loader. Assistant Public Works Director Marohl has provided a memo which is attached to this packet and recommends awarding the purchase contract to NC Machinery in the amount of \$427,842.84.

F. Appointment of SEASWA Representative

Appointment of incoming Public Works Director, Aaron Marohl as Petersburg's Representative to the Southeast Alaska Solid Waste Authority, and outgoing Public Works Director, Chris Cotta, as Petersburg's Alternate Representative. Marohl's appointment to expire January 31, 2027. Cotta's appointment to expire on his last day of employment with Petersburg Borough.

16. Communications

A. FEMA Shelter Training - August 15th and 16th

17. Assembly Discussion Items

A. Assembly Member Comments

B. Recognitions

18. Adjourn



Petersburg Borough

12 South Nordic Drive
Petersburg, AK 99833

Meeting Minutes Borough Assembly Regular Meeting

Monday, July 07, 2025

12:00 PM

Assembly Chambers

1. Call To Order/Roll Call

The meeting was called to order at 12:00 pm by Vice Mayor Marsh.

PRESENT

Vice Mayor Donna Marsh
Assembly Member Bob Lynn
Assembly Member Scott Newman
Assembly Member Jeigh Stanton Gregor

EXCUSED

Mayor Mark Jensen
Assembly Member Rob Schwartz
Assembly Member James Valentine

2. Voluntary Pledge of Allegiance

The Pledge was recited.

3. Approval of Minutes

A. Regular Assembly Meeting Minutes June 16, 2025

The minutes were approved as submitted.

Motion made by Assembly Member Lynn, Seconded by Assembly Member Newman.
Voting Yea: Vice Mayor Marsh, Assembly Member Lynn, Assembly Member Newman,
Assembly Member Stanton Gregor

4. Amendment and Approval of Meeting Agenda

The agenda was unanimously approved as submitted.

Motion made by Assembly Member Lynn, Seconded by Assembly Member Newman.
Voting Yea: Vice Mayor Marsh, Assembly Member Lynn, Assembly Member Newman,
Assembly Member Stanton Gregor

5. Public Hearings

A. Ordinance #2025-11: An Ordinance Amending the Official Zoning Map for Service Area 1 of the Petersburg Borough to Rezone Government Lot 12, Section 35, Township 58 South, Range 79 East, Copper River Meridian (Parcel #01-014-010 Located At 1016 Sandy Beach Road) From Rural Residential (R-R) to Single-Family Residential (S-F)

No testimony was given.

B. Ordinance #2025-12: An Ordinance of the Petersburg Borough Adjusting the FY 2026 Budget for Known Changes

No testimony was given.

6. Bid Awards

A. Award Recommendation - Scow Bay Storage Building Addition

The Assembly unanimously awarded the Scow Bay Storage Building Addition project to Steelhead Enterprises for an amount not to exceed \$100,000.00.

Motion made by Assembly Member Lynn, Seconded by Assembly Member Newman.
Voting Yea: Vice Mayor Marsh, Assembly Member Lynn, Assembly Member Newman, Assembly Member Stanton Gregor

B. Scow Bay Generator Step Up Transformer Bid Award

The Assembly unanimously awarded the Scow Bay Generator Step-Up Transformer procurement to GD Partners for an amount not to exceed \$274,273.75.

Motion made by Assembly Member Newman, Seconded by Assembly Member Lynn.
Voting Yea: Vice Mayor Marsh, Assembly Member Lynn, Assembly Member Newman, Assembly Member Stanton Gregor

7. Persons to be Heard Related to Agenda

Persons wishing to share their views on any item on today's agenda may do so at this time.

Dave Beebe, representing himself, spoke in support of Resolution 2025-14, advocating against the sale of public lands.

Becky Knight, representing herself, spoke in support of Resolution 2025-14, advocating against the sale of public lands.

8. Persons to be Heard Unrelated to Agenda

Persons with views on subjects not on today's agenda may share those views at this time.

John Havrelik, representing himself, encouraged PIA and the Assembly to repaint the lines on the bike path and on the roads downtown. Mr. Havrelik also asked for people to clean up after their dogs.

Director Hankins invited everyone to attend the FEMA and Red Cross training for setting up emergency response shelters. The classes will be on August 15th and 16th at the Fire Department.

9. Boards, Commission and Committee Reports

There were no reports.

10. Consent Agenda

There were no consent agenda items.

11. Report of Other Officers

A. Petersburg Medical Center

PMC CEO Hofstetter updated the Assembly on Medical Center activities.

B. US Forest Service

District Ranger Case provided an update on Forest Service activities.

C. Petersburg School District

Superintendent Taylor provided an update on School District activities.

D. SEAPA - SE Alaska Power Agency Report

Assembly Member and SEAPA Board Chair Lynn provided an update on SEAPA activities.

12. Mayor's Report

A. July 7, 2025 Mayor's Report

Vice Mayor Marsh read the Mayor's Report into the record.

13. Manager's Report

A. July 7, 2025 Manager's Report

Manager Giesbrecht read his report into the record, a copy of which is attached and made a permanent part of these minutes.

14. Unfinished Business

- ### **A. Ordinance #2025-11: An Ordinance Amending the Official Zoning Map for Service Area 1 of the Petersburg Borough to Rezone Government Lot 12, Section 35, Township 58 South, Range 79 East, Copper River Meridian (Parcel #01-014-010 Located At 1016 Sandy Beach Road) From Rural Residential (R-R) to Single-Family Residential (S-F) -Second Reading**

At the direction of the Assembly, the Planning Commission held a public hearing on May 13, 2025 regarding the proposed rezone and recommends the Assembly rezone the parcel prior to a public auction. If approved in three readings, Ordinance #2025-11 will rezone Parcel ID #01-014-010 located at 1016 Sandy Beach Road from Rural Residential to Single-Family Residential.

The Assembly unanimously approved Ordinance #2025-11 in its second reading.

Motion made by Assembly Member Newman, Seconded by Assembly Member Lynn.
Voting Yea: Vice Mayor Marsh, Assembly Member Lynn, Assembly Member Newman, Assembly Member Stanton Gregor

B. Ordinance #2025-12: An Ordinance of the Petersburg Borough Adjusting the FY 2026 Budget for Known Changes - Second Reading

Two amendments were made to Ordinance #2025-12.

Amendment one added \$17,222 in expenses to the Property Development Fund for Library facility related expenses. These expenses were identified after the library's budget was submitted. \$7,222 is to rebuild domestic water backflow preventer and retest. This repair is necessary to remain in compliance with safety regulations. \$10,000 is needed to finish replacing failed library clerestory windows.

Amendment two transferred \$90,000 from Fund 758, School Deferred Maintenance, to Fund 350, the Borough's Debt Service Fund to cover school bond payments that the State of Alaska normally reimburses the Borough for. This is due to the Governor's vetoes and reductions that have now been signed and published. Per HB53, the school bond reimbursement appropriation has been reduced. The program is funded for FY26 at approximately 69%; Petersburg had been looking at full funding from the state at approximately \$287k, and with the reduction it will be approximately \$198k instead. The Borough was officially notified of this reduction on June 23 by the State of Alaska Department of Education.

By unanimous roll call vote, the Assembly approved Ordinance #2025-12 as amended in its second reading.

Motion made by Assembly Member Lynn, Seconded by Assembly Member Newman.
Voting Yea: Vice Mayor Marsh, Assembly Member Lynn, Assembly Member Newman, Assembly Member Stanton Gregor

C. PVFD Rental Agreement

By unanimous roll call vote, the Assembly approved the PVFD Rental Agreement.

Motion made by Assembly Member Newman, Seconded by Assembly Member Lynn.
Voting Yea: Vice Mayor Marsh, Assembly Member Lynn, Assembly Member Newman, Assembly Member Stanton Gregor

15. New Business

A. Resolution # 2025-13: A Resolution Authorizing Specified Borough Officials and Employees to Conduct Financial Activities on Behalf of the Petersburg Borough

By unanimous roll call vote, the Assembly approved Resolution # 2025-13, authorizing specific borough officials and employees to conduct financial activities on behalf of the Petersburg Borough.

Motion made by Assembly Member Newman, Seconded by Assembly Member Lynn.
Voting Yea: Vice Mayor Marsh, Assembly Member Lynn, Assembly Member Newman, Assembly Member Stanton Gregor

B. Resolution #2025-14: A Resolution Opposing the Sale of Public Lands and Advocating for Responsible Stewardship

By unanimous roll call vote, the Assembly approved Resolution # 2025-14, opposing the sale of public lands.

Motion made by Assembly Member Stanton Gregor, Seconded by Assembly Member Lynn.
Voting Yea: Vice Mayor Marsh, Assembly Member Lynn, Assembly Member Newman, Assembly Member Stanton Gregor

C. Letter of Support for Kake Fuel Dock

By unanimous roll call vote, the letter of support for the Kake Fuel Dock was approved.

Motion made by Assembly Member Lynn, Seconded by Assembly Member Newman.
Voting Yea: Vice Mayor Marsh, Assembly Member Lynn, Assembly Member Newman, Assembly Member Stanton Gregor

D. PND Engineer Proposal of \$1500 to update Concept 7 of proposed American Cruise Lines Dock

The PND proposal for updating Concept 7 with a scalable aerial drawing failed by a vote of 0-4.

Motion made by Assembly Member Lynn, Seconded by Assembly Member Stanton Gregor.
Voting Nay: Vice Mayor Marsh, Assembly Member Lynn, Assembly Member Newman, Assembly Member Stanton Gregor

16. Communications

A. Correspondence Received Since June 12, 2025

17. Assembly Discussion Items

A. Assembly Member Comments

There were no comments.

B. Recognitions

Member Stanton Gregor recognized Nancy Strand's contribution to the community of Petersburg for her service on the Utility Advisory Board beginning in 2001, her service on the Charter Commission and her service on the City of Petersburg Council from 2010 through 2015; and on the Petersburg Borough Assembly from October 2015 through October 2018.

Vice Mayor Marsh thanked Public Works for setting up the large tent for Amy Hallingstad Day.

18. Adjourn

The meeting was adjourned at 12:57 p.m.

Motion made by Assembly Member Stanton Gregor, Seconded by Assembly Member Lynn.

Voting Yea: Vice Mayor Marsh, Assembly Member Lynn, Assembly Member Newman, Assembly Member Stanton Gregor

2025 Election Report July 21, 2025 Assembly Meeting

The annual Municipal Election will be held on Tuesday, October 7, 2025 in the Parks and Recreation Activity Room. Early voting will begin on September 17th downstairs in the Municipal Building from 11:00 am to 3:00 pm. Absentee voting by mail and email will also be available.

This year's ballot will provide for the election of twenty elected positions as follows:

Position Title	Term
Mayor	One - 3 Year Term
Assembly Members	Two - 3 year terms
School Board	Two - 3 year terms
Hospital Board	Three - 3 year terms
Planning Commissioners	Two - 3 year terms; One – 2 year term
Harbor & Ports Advisory Board	Two - 3 year terms
Library Advisory Board	Two- 3 year terms
Parks & Recreation Advisory Board	Two- 3 year terms; One – 2 year term
Public Safety Advisory Board	Two - 3 year terms

1. The first day to file for a seat is July 29th and the last day to file is August 26th. Candidacy Filing packets will be available at the front desk and on the Borough website beginning on July 23rd.

2. There is one proposition on the October 7th ballot. Proposition #1 will decide whether to limit eligibility for the borough sales tax senior exemption to those who qualify for the State of Alaska Senior Benefits Payment Program.

3. Applications to request absentee ballots are available now on the Borough website.

4. Please contact Becky if you are interested in serving as an election official at 907-772-5405 or send an email to bregula@petersburgak.gov. The names of the election officials will be on the agenda for approval at a future Assembly meeting.

Visit the borough website election page for more information at www.petersburgak.gov.

Rebecca Regula
Borough Clerk

IMPORTANT INFORMATION ABOUT OCTOBER 7, 2025 BOROUGH ELECTION

According to the records in the Borough Clerk's office, the following elected terms will expire and will be voted on at the next regular municipal election on **October 7, 2025**.

**Filing Dates for Borough Candidacy to have name on printed ballot for the
election on October 7, 2025**

First Day to File: July 29, 2025

Last Day to File: August 26, 2025 by 4:30 pm.

# of Open Seats	Position Title	Name of Current Office Holders whose terms are expiring	Term Length for Election on 10.7.2025	New Term Expiration Date
1	Mayor	Mark Jensen	3 years	October 2028
2	Assembly Member	Donna Marsh	3 years	October 2028
3	Assembly Member	Scott Newman	3 years	October 2028
1	School Board	Sarah Holmgrain	3 years	October 2028
2	School Board	Niccole Olsen	3 years	October 2028
1	Hospital Board	Joe Stratman	3 years	October 2028
2	Hospital Board	Cindi Lagoudakis	3 years	October 2028
3	Hospital Board	Kimberley Simbahon	3 years	October 2028
1	Planning Commission	Jim Floyd	3 years	October 2028
2	Planning Commission	Phillip Meeks	3 years	October 2028
3	Planning Commission	Donald Sperl	2 years	October 2027
1	Harbors and Ports Advisory Board	Casey Knight	3 years	October 2028
2	Harbors and Ports Advisory Board	John Murgas	3 years	October 2028
1	Library Advisory Board	Barb Fish	3 years	October 2028
2	Library Advisory Board	Debra O'Gara	3 years	October 2028
1	Parks and Rec Advisory Board	Sarah Fine-Walsh	3 years	October 2028
2	Parks and Rec Advisory Board	Michele Pfundt	3 years	October 2028
3	Parks and Rec Advisory Board	Chrystine Lynn	2 years	October 2027
1	Public Safety Advisory Board	Devren Bennett	3 years	October 2028
2	Public Safety Advisory Board	John Lichtenberger	3 years	October 2028



2025 Election Calendar

July

Request an absentee ballot on the Borough website election page at www.petersburgak.gov or at the municipal building.

Voters can cast a ballot by mail, email or fax.

July 23	Candidacy Packets Available at Borough Clerk's office and on Petersburg Borough Website (<i>Policy</i>)
July 29	Filing for Candidacy Opens (PBC 2.20.030)

August

August 26	Filing for Candidacy Closes at 4:30 pm <i>Deadline to file for office in order to appear on the ballot. (PBC 2.20.030)</i>
August 27	Write in for Candidacy Opens (PBC 2.20.040)
August 29	Last Day for Filed Candidate to Withdraw from Election (PBC 2.20.070)

September

September 7	Deadline for Voters to Register to Vote or Update Their Registration (<i>Per State Statute</i>)
September 17	11:00 am to 3:00 pm: Early In-Person Voting Begins Downstairs in Municipal Building at 12 S Nordic Drive (PBC 2.38.030)

October

October 2	Deadline to Request Absentee By Mail or Electronic Ballot - 4:30 pm (PBC 2.38.040)
October 3	Deadline to Submit Write In Declarations of Candidacy (PBC 2.20.040)
October 6	Early In-Person Voting Ends at noon (PBC 2.38.030)
October 7	Deadline to Return Absentee Ballots (by mail, email or fax) by 8 pm
October 7	ELECTION DAY – Polls open at 8 am and Close at 8 pm Parks and Recreation Activities Room at 500 North 3rd St (PBC 2.04.030)
October 10	Canvassing and Certification of Election at Special Assembly Meeting (PBC 2.36.050 & 2.36.090)
October 20	After Taking the Oath of Office, Newly Elected Officials Take Office (PBC 3.04.040)

Mayor's Report For July 21, 2025 Assembly Meeting

The Petersburg Borough has seven boards that will have open seats for the October 2025 election. These boards each have important functions within the Borough.

The Planning Commission advises the Borough Assembly on issues and policies related to planning and land use regulation as well as community development in general.

The Parks and Recreation Advisory Board facilitates communication with the public regarding the current programs and services offered by Parks and Recreation.

The Library Advisory Board supports effective communication between the Public Library and the community, promotes awareness of current programs and services and approves library policies.

The Public Safety Advisory Board reviews, investigate and make recommendations on any matter referred by the borough assembly or manager.

The Harbors and Ports Advisory Board facilitates communication with the public regarding harbor facilities and services.

The School Board formulates policy for the operation of the schools; manages the employment status of the school district superintendent and generally supervises school district fiscal affairs.

The Petersburg Medical Center is governed by a Board of Directors composed of seven community members who assist the hospital in carrying out its mission.

Go to petersburgak.gov for more information about the open seats on the Assembly and other boards.



**Borough Manager's Report
Assembly Meeting 21 July 2025**

- ❖ Harbor Parking is being enforced along Harbor Way and Middle, South Harbor and long term at Drive Down.
- ❖ Reminder to boaters of the no wake zone outside all 3 harbors and responsibilities for wake are on the owner/operator.
- ❖ Some welcome news regarding federal funding, USDOT has contacted us regarding the \$8.8 million RAISE (now known as BUILD) for the Scow Bay Haul-out project. We are scheduling a kickoff meeting with their grant management team for the week of July 28th. This is the agency's first step in the grant agreement development process.
- ❖ The final calculations for the fuel adjustment charge caused by the annual SEAPA shutdown and diesel plant run are complete. This year's adjustment will be 1.4 cents per kilowatt hour for every kilowatt hour that was used by customers on their June billing period. Thanks to all customers who conserved energy during the June billing period.
- ❖ A purchase order has been issued to GD Partners Inc. for supply of the step-up transformer for Scow Bay Generator #2.
- ❖ PMPL is working with Steelhead Enterprises to finalize the contract for the Scow Bay pole yard storage addition.
- ❖ PMPL underwent the annual Dam Safety Inspection at Crystal Lake Dam on July 15th.
- ❖ PMPL staff continue to gather GIS data points as schedules allow us to maintain forward progress on the utility maps. The process is continuing to go smoothly.
- ❖ Property tax bills were mailed on July 1st. Please let the finance office know if you did not receive a bill for your parcel.
- ❖ Utility and Harbor bills will be printed with a new statement format starting this month. An additional feature on the new statement will be a usage bar chart for electric and water showing the last 12 months of usage. We hope that customers find this information useful.
- ❖ Ken Painting has started to paint the Assisted Living facility

- ❖ Swimming lessons are happening, contact the front desk at Parks & Rec. or Scott Burt for more information.
- ❖ Lifeguard class August 21-24th, contact Scott Burt for more information.
- ❖ Summer Sprint Triathlon coming up on August 2nd! Contact the front desk or Scott Burt for more information.
- ❖ The Borough's grader is having transmission issues and is down for repairs while we sort out exactly what's wrong. Thanks to some quick work by Assistant Public Works Director Aaron Marohl, we were able to rent PIA's grader in order to get some grading done while we have the weather for it. Martin has been out grading streets this week with the PIA machine. Thanks to PIA for working with us to get a rental agreement put together on short notice!
- ❖ Martin and the Streets crew will be starting on dust control on Wednesday 7/16. We have a full tank of lignosite since we haven't had much call for dust control so far this season!
- ❖ Bear activity has picked up sharply in the last couple of weeks and we've had a lot of requests for bear straps to put on garbage cans. We had 75 straps on hand and are now out of stock, so have ordered more. We have also started a PSA and ads in the local paper to remind folks to keep garbage secured as required by the Borough code.
- ❖ The Building Maintenance crew is working on replacing some failing bird netting at the baler.
- ❖ Nathan Ajax was hired for the new Wastewater Operator position and started work on July 14th. This position was part of the approved FY26 Borough budget and is needed in order to accommodate all the additional testing requirements that are being incorporated into the Borough's new EPA wastewater discharge permit.
- ❖ The Pump Station 4 and Force Main Upgrade project has encountered another wrinkle: the sheet pile cofferdam for the new wet well installation began to buckle and caused construction to halt while the issue is being investigated. Project Engineer PND is working with contractor Rock-N-Road to identify a remedy. The contractor is planning to continue working on other portions of the project in the meantime.
- ❖ We are working on transitioning Public Works leadership. Assistant Director Marohl will be taking over as Director at the end of July as the current Director Cotta transitions out. The hiring process for Assistant Public Works Director is underway.
- ❖ Thank you to Senator Murkowski for the generous appropriation of \$225,000 for up-to-date SCBA tanks for our local fire department volunteers. This will allow our department to properly outfit the volunteers and keep them safe as they provide emergency services to our community.

**PETERSBURG BOROUGH
ORDINANCE #2025-11**

**AN ORDINANCE AMENDING THE OFFICIAL ZONING MAP FOR SERVICE AREA 1 OF
THE PETERSBURG BOROUGH TO REZONE GOVERNMENT LOT 12, SECTION 35,
TOWNSHIP 58 SOUTH, RANGE 79 EAST, COPPER RIVER MERIDIAN (PARCEL #01-
014-010 LOCATED AT 1016 SANDY BEACH ROAD) FROM RURAL RESIDENTIAL (R-R)
TO SINGLE-FAMILY RESIDENTIAL (S-F)**

WHEREAS, the Petersburg Borough owns the parcel of land described as follows:

Government Lot 12, Section 35, Township 58 South, Range 79 East,
Copper River Meridian, Petersburg Recording District, State of Alaska
(physical address: 1016 Sandy Beach Road) (hereinafter "the parcel")

; and

WHEREAS, the parcel is currently zoned Rural Residential (R-R); and

WHEREAS, the R-R district requires a minimum of 1-acre lots and is intended for one single-family home per acre. However, conditional uses in the R-R district include mobile homes and mobile home parks; and

WHEREAS, the parcel is located across from an area zoned Single-Family Residential (S-F), a well-developed residential area with some institutional uses (churches, park, playground), and with road access and municipal power, water, and sewer located nearby; and

WHEREAS, rezoning from R-R to S-F would allow single-family or duplex as a primary use and reduce the minimum lot size from 1-acre to 8,000 sq.ft. Mobile homes and mobile home parks are not allowable uses in S-F; and

WHEREAS, R-R zoning has primarily been used for areas of Service Area 1 without access to municipal water and sewer. The large minimum lot size of 1-acre in the R-R zone is intended to ensure sufficient acreage for on-site septic systems and create a more rural, lower density area; and

WHEREAS, the Planning Commission previously recommended that the Borough Assembly initiate, prior to disposal, a zoning amendment for the parcel, from R-R to S-F, and the Assembly did so by motion on March 17, 2025; and

WHEREAS, the Planning Commission conducted a duly noticed public hearing on the proposed rezone on May 13, 2025, and considered and reviewed applicant materials, public comments and testimony, and staff report. The Commission recommended the Borough Assembly rezone the property by a vote of 6-0, citing that a rezone responds to market demand for developable residential property, is consistent with the Comprehensive Plan by providing residential land for development at appropriate densities, is appropriate to zone for higher residential density due to its location on the road system and utility service area, and that no significant expansion of municipal roads or utilities would be required to develop the property; and

WHEREAS, Chapter 19.84 of the Petersburg Municipal Code (Service Area 1) provides for zoning amendments whenever the public necessity, convenience or general welfare requires; and

**PETERSBURG BOROUGH
ORDINANCE #2025-11**

WHEREAS, Borough Charter Section 3.01(K) and Section 1.12.010(G) of the Municipal Code require amendments to the official zoning map be enacted by Ordinance.

THEREFORE, THE PETERSBURG BOROUGH ORDAINS as follows:

Section 1. Classification. This Ordinance is of a general and permanent nature but will not be codified in the Municipal Code.

Section 2. Purpose. The purpose of this Ordinance is to amend the Official Zoning Map for Service Area 1 of the Petersburg Borough.

Section 3. Substantive Provisions.

- A. The Official Zoning Map for Service Area 1 of the Petersburg Borough, codified and referenced in Section 19.08.020 in the Municipal Code, is hereby amended for the following described property from Rural Residential (R-R) to Single-Family Residential (S-F): Government Lot 12, Section 35, Township 58 South, Range 79 East, Copper River Meridian, Petersburg Recording District, State of Alaska.

Section 4. Where Record to be Maintained. This non-Code ordinance, and the enactment of the zoning amendment referenced under Section 3 of this ordinance, shall be maintained with the zoning records of the Borough.

Section 5. Effective Date. This Ordinance will take effect immediately upon adoption.

PASSED and APPROVED by the Assembly of the Petersburg Borough, Alaska this 21st day of July 2025.

Donna Marsh, Vice Mayor

ATTEST:

Rebecca Regula, Borough Clerk

Adopted:
Published:
Effective:

Planning Commission Report & Finding of Fact

Meeting Date: May 13, 2025

APPLICANT/AGENT:

Petersburg Borough

OWNER(S), IF DIFFERENT:

LEGAL DESCRIPTION:

GL Lot 12

LOT AREA:

94,764 Sq Ft

LOCATION:

1016 Sandy Beach Rd

SURROUNDING ZONING

North: Rural Residential

South: Single Family

East: Rural Residential

West: Unclassified

ZONING:

Rural Residential

PID:

01-014-010

APPLICATION SUBMISSION DATE:

RECOMMENDATION:

Recommend rezone

I. APPLICANT REQUEST: The Borough Assembly initiated an amendment of the Borough zoning map.

II. APPLICABLE CODES:

19.84 AMENDMENTS

19.19 RURAL RESIDENTIAL DISTRICT

19.20 SINGLE-FAMILY RESIDENTIAL DISTRICT

III. FINDINGS:

- a. At its March 17, 2025, meeting, the Borough Assembly initiated a rezone of Government Lot 12 at 1016 Sandy Beach Rd from Rural Residential to Single-family residential. The rezone was referred to the Planning Commission for review and recommendation.
- b. The subject property is a vacant lot.
- c. The RR district requires a minimum of 1-acre lots and is intended for one single-family home per acre. However, conditional uses in the RR include mobile homes and mobile home parks.
- d. The surrounding area is zoned SF or public use and is a well-developed residential area with some institutional uses (churches, park, playground) with road access and municipal power, water, and sewer located nearby.
- e. Rezoning from RR to SF would allow single-family or duplex as a primary use and reduce the minimum lot size from 1 acre to 8,000 sf. The maximum number of dwellings per lot is 2 with single family, two-family (duplex), and detached accessory dwellings allowed use. Mobile homes and mobile home parks are not allowable uses in SF.
- f. Rural residential zoning has primarily been used for areas of Service Area 1 without access to municipal water and sewer. The larger minimum lot size of 1 acre is intended to ensure sufficient acreage for on-site septic systems and create a more rural, lower density area.
- g. Although the Sandy Beach Rd neighborhood is zoned single-family, lot sizes vary significantly from large multi-acre parcels to lots of 9,000/10,000-sf. The area is generally less dense than other neighborhoods apart from certain stretches of the waterfront.

Planning Commission Report & Finding of Fact

Meeting Date: May 13, 2025

IV. PUBLIC NOTICE

The borough provided public notice consistent with PMC 19.84.040. Notice was mailed by first class mail to the owner of record of the property within six hundred feet of the exterior boundary of the property that is the subject of the application.

V. APPLICATION REVIEW

- a. The application is classified as a request to amend the borough zoning map.
- b. Criteria – Per 19.84.030, The Planning Commission’s report to the Assembly shall include findings as to need and justification for the proposed change, including findings as to the effect which the proposed change would have on the objective of the comprehensive plan.

The 2016 comprehensive plan recommends future land use for this area to be Low- Density Residential. The intended use is lower density residential, *Single family or duplex residential, option for accessory dwelling units and home-based businesses, 1-4 dwellings per acre (DUA) is most common; but allow option for densities up to 6-8 DUA.*

VI. ACTION

Based on the preceding findings of fact, the Petersburg Planning Commission makes the following recommendation to the Borough Assembly:

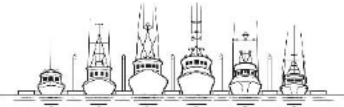
1. The commission recommends the borough zoning map be amended by rezoning Government Lot 12 at 1016 Sandy Beach Road from Rural Residential to Single-Family Residential, including findings of fact as presented.
2. The rezone responds to market demand for developable residential property.
3. The rezone is consistent with the objectives of the comprehensive plan by providing residential land for development at appropriate densities. The comprehensive plan encourages the development of land adjacent to existing infrastructure.
4. The proposed development is located on the road system and utility service area, so it is appropriate to zone for higher residential density.
5. No significant expansion of municipal roads or utilities is required to develop the property.

EXHIBITS

- A. Applicant materials
- B. Vicinity & Detail Maps
- C. Public Hearing Mailout
- D. Planning Commission Minutes

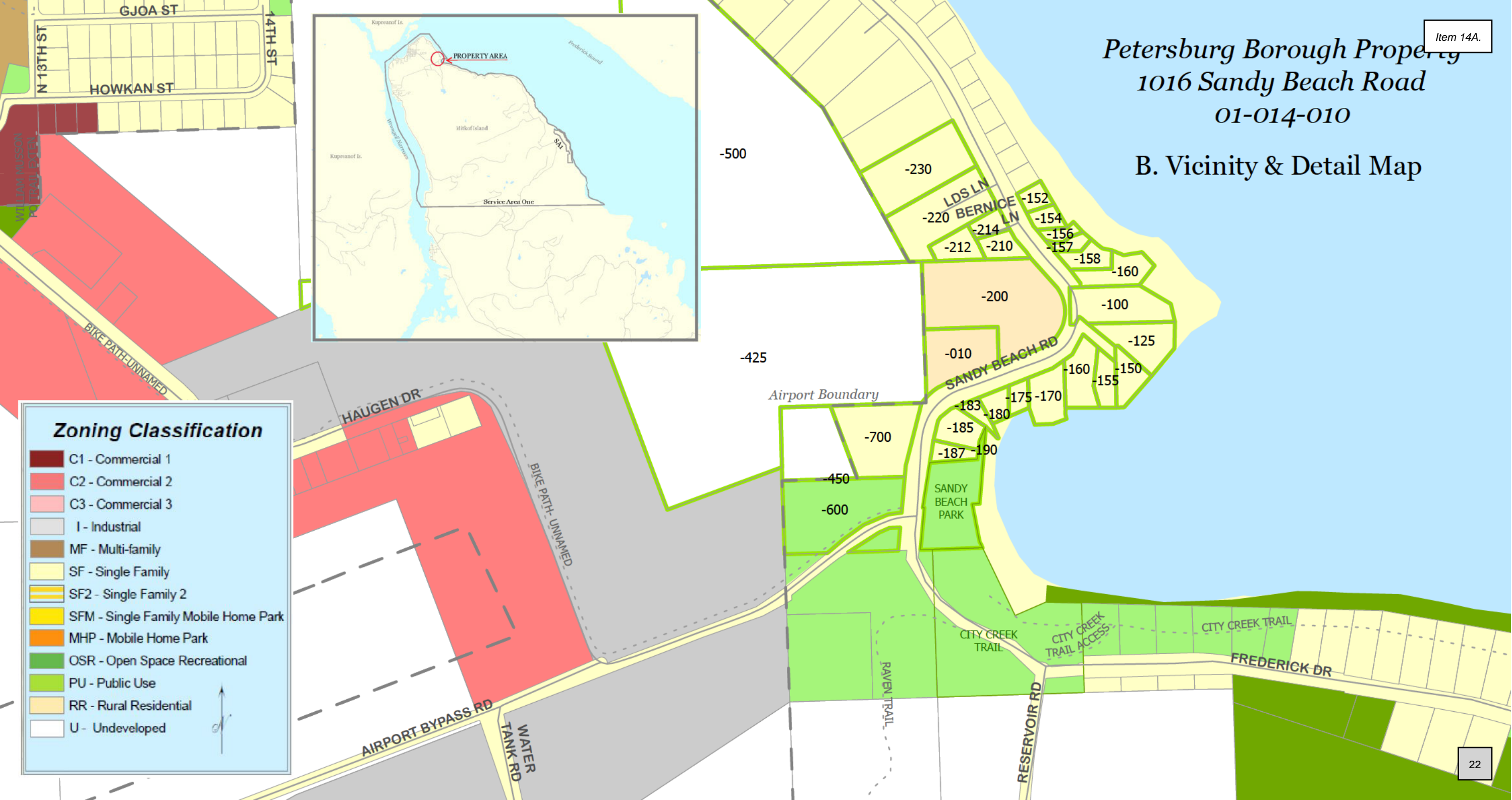
A. Applicant Materials

Item 14A.

 PETERSBURG BOROUGH LAND USE APPLICATION		CODE TO:	110.000.404110
		BASE FEE:	-
		PUBLIC NOTICE FEE:	\$70.00
		TOTAL:	-
DATE RECEIVED:		RECEIVED BY:	CHECK NO. or CC:
APPLICANT/AGENT		LEGAL OWNER (IF DIFFERENT THAN APPLICANT/AGENT)	
NAME Petersburg Borough		NAME	
MAILING ADDRESS PO Box 329		MAILING ADDRESS	
CITY/STATE/ZIP Petersburg AK 99833		CITY/STATE/ZIP	
PHONE 907-772-4425		PHONE	
EMAIL dthompson@petersburgak.gov		EMAIL	
PROPERTY INFORMATION			
PHYSICAL ADDRESS or LEGAL DESCRIPTION: 1016 Sandy Beach Rd			
PARCEL ID: 01-014-010		ZONE: RR	OVERLAY: -
CURRENT USE OF PROPERTY: vacant			LOT SIZE: 94,764
PROPOSED USE OF PROPERTY (IF DIFFERENT):			
CURRENT OR PLANNED SEWER SYSTEM: <input checked="" type="checkbox"/> Municipal <input type="checkbox"/> DEC-approved on-site system			
CURRENT OR PLANNED WATER SOURCE: <input checked="" type="checkbox"/> Municipal <input type="checkbox"/> Cistern/Roof Collection <input type="checkbox"/> Well			
LEGAL ACCESS TO LOT(S) (Street Name): Sandy Beach Road			
TYPE OF APPLICATION & BASE FEE			
<input checked="" type="checkbox"/> 19.84 Zoning Change (\$100)			
<input type="checkbox"/> 18.18 Record of Survey (\$50) (Note: No Public Notice Fee)			
<input type="checkbox"/> 18.20 Minor Subdivision/18.24 Preliminary Plat/18.19 Replat (\$75 + \$10 per lot)			
<input type="checkbox"/> 18.24 Final Plat (\$25 per lot)			
SUBMITTALS:			
For Zoning Change, please submit letter stating the new zoning and explaining the need for the change. For Subdivision approvals, please submit a prepared plat map as required by borough code.			
SIGNATURE(S):			
I hereby affirm all of the information submitted with this application is true and correct to the best of my knowledge. I also affirm that I am the true and legal property owner(s) or authorized agent thereof for the property subject herein.			
Applicant(s): _____		Date: _____	
Owner: _____		Date: _____	
Owner: _____		Date: _____	
Owner: _____		Date: _____	

Petersburg Borough Property
1016 Sandy Beach Road
01-014-010

B. Vicinity & Detail Map





April 25, 2025

WOLLEN GLORIANNE D



PETERSBURG, AK 99833-1076

NOTICE OF SCHEDULED PUBLIC HEARINGS

The Petersburg Borough Planning Commission has scheduled a public hearing to consider:

Recommendation to the Borough Assembly regarding an application to rezone borough-owned property from Rural Residential to Single-family Residential at 1016 SANDY BEACH RD (PID: 01-014-010).

The public hearing and consideration of the application will be held:	Tuesday, May 13th, 2025, at 12:00 PM Assembly Chambers, Municipal Building 12 South Nordic Drive, Petersburg, Alaska.
The meeting is open to the public. To attend via ZOOM , please contact Anna Caulum at 907-772-5409.	

Interested persons desiring to present their views on the applications, either in writing or verbally, will be given the opportunity to be heard during the above-mentioned hearing. Said hearing may be continued from time to time as necessary. If the Planning Commission is unable to meet at the date and time stated above, this application will be considered at a future meeting with no further notice provided except for the general notice provided to the public.

TO SUBMIT WRITTEN COMMENTS TO THE PLANNING COMMISSION	
By Mail:	PO Box 329, Petersburg, Alaska 99833
By Email:	acaulum@petersburgak.gov
Hand-Deliver:	Petersburg Municipal Building, 12 S. Nordic Dr.

The Petersburg Municipal Code (PMC) provides for an appeal of a Planning Commission decision to the Borough Assembly by the property owner or a governmental agency, or any property owner within 600' of the applicant property and requires that such an appeal be filed within 10 consecutive calendar days of the date the decision is made. For more information regarding appeal requirements, please see PMC Chapter 19.92.

Sincerely,

Liz Cabrera
Community & Economic Development Department

Community & Economic Development

PO Box 329, Petersburg, AK 99833 – Phone (907)772-4042 Fax (907)772-3759

www.petersburgak.gov

Name1	Name2	Address1	City	State	Zip
CHRIST FRY			PETERSBURG	AK	99833-1440
HEATHER O'NEIL			PETERSBURG	AK	99833-1083
JIM FLOYD			PETERSBURG	AK	99833-0281
JOHN JENSEN			PETERSBURG	AK	99833-0681
PHIL MEEKS			PETERSBURG	AK	99833-1514
MARIETTA DAVIS			PETERSBURG	AK	99833-0673
DONALD SPERL			PETERSBURG	AK	99833-1407
ALASKA MENTAL HEALTH TRUST			ANCHORAGE	AK	99503
ALASKA STATE OF			ANCHORAGE	AK	99501-3579
BAKOS TOBY J	BAKOS KELLY DENISE		PETERSBURG	AK	99833-0173
BERGERON SAMUEL EDWARD	MILLARD LINDA GAY		PETERSBURG	AK	99833-2090
BURKE TIMOTHY MARK	BURKE DANA GAY		LAHAINA	HI	96761
CHURCH OF JESUS CHRIST			SALT LAKE CITY	UT	84150-2201
DUDDLES MATTHEW W	DUDDLES JOLYN I		PETERSBURG	AK	99833-0490
EDDY JACK	EDDY KAREN		PETERSBURG	AK	99833-1467
EVENS CHRIS R	EVENS TAMARA		PETERSBURG	AK	99833-0886
FORNER MURPHY	FORNER MARY		ANCHORAGE	AK	99519-1056
HUNTER BRADFORD	HUNTER SHARON		PETERSBURG	AK	99833-1603
JENSEN CAROL L			PETERSBURG	AK	99833-0774
KLOSE DIETER			PETERSBURG	AK	99833-1522
KOENEMAN TIMOTHY	KOENEMAN POLLY A		PETERSBURG	AK	99833-1324
LOESCH RONALD	LOESCH ANNE		PETERSBURG	AK	99833-0451
NOROSZ KRISTINE MARIE			PETERSBURG	AK	99833-0805
OHMER SUSAN			PETERSBURG	AK	99833-0556
ORTH PAUL	ORTH DEBORAH M		CHARRAROY	WA	99003-8532
PETERSBURG BIBLE CHURCH			PETERSBURG	AK	99833-0704
STRAND NANCY			PORTLAND	OR	97221
SWANSON ADAM			PETERSBURG	AK	99833-2151
WEGENER CODY A			PETERSBURG	AK	99833-2078
WILLIS JOSEPH	WILLIS ERIN K		PETERSBURG	AK	99833-0043
WOLLEN GLORIANNE D			PETERSBURG	AK	99833-1076



Petersburg Borough

12 South Nordic Drive
Petersburg, AK 99833

Meeting Minutes Planning Commission Regular Meeting

Tuesday, May 13, 2025

12:00 PM

Assembly Chambers

1. Call to Order

The meeting was called to order at 12:00PM.

2. Roll Call

PRESENT

Commission Chair Chris Fry
Commission Vice-Chair Heather O'Neil
Commissioner Jim Floyd
Commissioner Marietta Davis
Commissioner Phillip Meeks
Commissioner Donald Sperl

ABSENT

Commissioner John Jensen

3. Acceptance of Agenda

The agenda was accepted as presented.

Motion made by Commission Vice-Chair O'Neil, Seconded by Commissioner Davis.

Voting Yea: Commission Chair Fry, Commission Vice-Chair O'Neil, Commissioner Floyd,
Commissioner Davis, Commissioner Meeks, Commissioner Sperl

4. Approval of Minutes

A. April 8, 2025, Meeting Minutes.

The April 8, 2025, meeting minutes were unanimously approved.

Motion made by Commissioner Davis, Seconded by Commission Vice-Chair O'Neil.

Voting Yea: Commission Chair Fry, Commission Vice-Chair O'Neil, Commissioner Floyd,
Commissioner Davis, Commissioner Meeks, Commissioner Sperl

5. Public Comments

None

6. Consent Calendar

None

7. Public Hearing Items

- A. Recommendation to the Borough Assembly regarding an application to rezone borough-owned property from Rural Residential to Single-family Residential at 1016 SANDY BEACH RD (PID: 01-014-010).

Motion made by Commissioner Floyd, Seconded by Commission Vice-Chair O'Neil.

Commissioner Floyd asked for clarification on who initiated the rezone and the reasoning behind it.

Director Cabrera spoke to say it was a motion of the Borough Assembly to initiate the rezone. It's one of the few lots in the area that are rural residential, and 1020 Sandy Beach was just rezoned to single family. Its surrounded mostly by single family. If the Borough wanted to sell it in the future, it makes sense to rezone it now.

Commission Chair Fry asked if the property was made rural residential before sewer service was out there.

Director Cabrera spoke to say it was rural residential from the 1980 comp plan right before they rezoned everything. The idea was to have a few much larger lots in the area. At that time, they envisioned rural residential to be these kind of estate tracts and it didn't include things like mobile home parks and mobile homes and a whole slew of things that are now eligible under rural residential. It was a different idea of rural residential than we have now. The main reason we have rural residential now is because they don't have the municipal services.

Voting Yea: Commission Chair Fry, Commission Vice-Chair O'Neil, Commissioner Floyd, Commissioner Davis, Commissioner Meeks, Commissioner Sperl

8. Non-Agenda Items

- A. Commissioner Comments

Commissioner Floyd spoke about the comments made by the Borough Assembly regarding how the Planning Commission handled agenda items for Mr. Johnson and Mr. Mazzella. Commission Floyd said the Planning Commission agenda items were in order of when the application was received. Mr. Mazzella was present and could testify, and Mr. Johnson was not present. The Assembly incorrectly stated that the Planning Commission refused to take up Johnson's application then said yes to Mazzella, that was incorrect.

Commission Vice-Chair O'Neil added that she wishes the Assembly would have bumped the agenda item back to the Planning Commission. If they thought the Commission handled it wrong, it could have been bumped back, and all parties could have been present. In the audience the night of the Assembly meeting homeowners off of Lake Street who wanted to buy property were present, Mazzella was not present only because he

works for the Borough and was out of town for classes. He would have been present and would have spoken but he was unable to.

B. Staff Comments

Director Cabrera mentioned there are agenda items for the June meeting.

C. Next Meeting is June 10, 2025, at 12:00PM.

9. Adjournment

The meeting adjourned at 12:09PM

Motion made by Commissioner Floyd, Seconded by Commission Vice-Chair O'Neil.

Voting Yea: Commission Chair Fry, Commission Vice-Chair O'Neil, Commissioner Floyd, Commissioner Davis, Commissioner Meeks, Commissioner Sperl

**PETERSBURG BOROUGH
ORDINANCE #2025-12**

**AN ORDINANCE OF THE PETERSBURG BOROUGH ADJUSTING
THE FY 2026 BUDGET FOR KNOWN CHANGES**

Section 1. Classification: This ordinance is not of a permanent nature and shall not be codified in the Petersburg Municipal Code.

Section 2. Purpose: The purpose of this ordinance is to adjust the FY 2026 budget for known changes.

Section 3. Substantive Provisions: In accordance with Section 11.09(a) of the Charter of the Petersburg Borough, the budget for the fiscal period beginning July 1, 2025 and ending June 30, 2026 is adjusted as follows:

Explanation: Necessary revisions in the FY 2026 budget identified after adoption of the Budget.

Account Number	Account	Original Budget	Increase (Decrease)	Amended Budget
<u>FISCAL YEAR 2026 REVENUE / EXPENSE BUDGET ADJUSTMENTS</u>				
Property Development Fund – Utility Connection Stubs				
260.000.506530	To provide utility connection stubs to residentially zoned Borough property lines to prepare the lots for future sale.	\$0	\$50,000.	\$50,000.
This budget amendment was approved by Resolution #2023-09. This work was not completed during the FY2025 Budget.				
Property Development Fund				
260.000.506529	Public Works Site Survey	\$15,000.	-\$15,000.	\$0
Funds in FY26 for the Public Works Site Survey are not needed. The project has been completed, and it is under budget.				
Property Development Fund				
260.000.506531	Safe Streets and Roads Match	\$0	\$9,300.	\$9,300.
\$9,300 is being requested as a local match for a Safe Streets and Roads for All Program grant application.				
Property Development Fund				
260.000.506519	Library Improvements	\$0	\$17,222.	\$17,222.
\$7,222 to rebuild domestic water backflow preventer & retest. \$10,000 to replace failed clerestory windows.				

**PETERSBURG BOROUGH
ORDINANCE #2025-12**

Debt Service Fund				
350.000.402241	Transfer In from Fund 758 School Deferred Maintenance to Debt Service Fund	\$0	\$90,000.	\$90,000.
758.000.501960	Transfer Out to Fund 350 Debt Service Fund	\$0	-\$90,000.	-\$90,000.
This transfer is to fully fund the Borough's school bond payments in FY26. The funding for the State of Alaska school bond reimbursement program has been decreased due to Governor veto's and reductions.				

Section 4. Severability: If any provision of this ordinance or any application to any person or circumstance is held invalid, the remainder of this ordinance and application to any person and circumstance shall not be affected.

Section 5. Effective Date: This ordinance shall become effective immediately after the date of its passage.

Passed and approved by the Petersburg Borough Assembly, Petersburg, Alaska this 21st day of July, 2025.

Donna Marsh, Vice Mayor

ATTEST:

Rebecca Regula, Borough Clerk

Adopted:
Published:
Effective:



June 16, 2025

The Honorable Sean Duffy
Secretary
U.S. Department of Transportation
1200 New Jersey Ave., SE
Washington, DC 20590

RE: Pathways to Safety: Action Planning for Alaska's Rural Communities to the Safe Streets and Roads for All Grant Program

Dear Secretary Duffy,

On behalf of the Petersburg Borough, I write to express our strong support for the Pathways to Safety: Action Planning for Alaska's Rural Communities as a candidate for the Safe Streets and Roads for All (SS4A) Program. This initiative will support a collaborative approach to safety planning across 15 rural Alaskan communities.

The project will identify crash and fatality data sources, develop methodologies for analyzing safety metrics related to small-population and remote areas, identify common crash causes between communities, promote coordination across jurisdictional boundaries, and propose context-sensitive solutions to significantly reduce or eliminate roadway fatalities and serious injuries involving various road users. A comprehensive safety action plan will be developed for each community.

This project is critically important for Petersburg and other small, remote Alaskan communities like ours, as we face unique roadway safety challenges due to limited, often unpaved road networks, harsh weather, and extended periods of low light, all of which contribute to higher crash risks and longer emergency response times. By analyzing crash data specific to small populations, this initiative will enable us to implement context-sensitive solutions directly tailored to Petersburg's needs, such as improved signage for wildlife, better maintenance for gravel roads, or targeted public awareness campaigns for winter driving conditions.

The project aligns directly with the shared goal of reducing traffic-related fatalities and serious injuries in our communities. The project demonstrates a commitment to advancing safe, equitable, and sustainable transportation systems, and we believe this initiative will have a measurable impact on the safety and well-being of all road users.

The Petersburg Borough is committed to the success of this project and commits to a local match of up to \$9,300 in support of the project.

Thank you for your consideration of this important project.

Sincerely,

Donna Marsh
Vice Mayor
Petersburg Borough

**PETERSBURG BOROUGH, ALASKA
RESOLUTION #2023-09**

**A RESOLUTION TO USE UP TO \$100,000 FROM THE PROPERTY DEVELOPMENT FUND TO
PROVIDE UTILITY CONNECTION STUBS TO RESIDENTIALLY ZONED BOROUGH PROPERTY
LINES TO PREPARE THE LOTS FOR FUTURE SALE**

WHEREAS, the Petersburg Borough is currently experiencing a housing shortage for new and current Borough residents; and

WHEREAS, the Petersburg Borough appointed a Housing Task Force to research the subject and bring forward ideas the Borough can act on to provide needed housing; and

WHEREAS, the Petersburg Borough Assembly, at their February 6, 2023 meeting, unanimously voted for Manager Giesbrecht to instruct the Borough's Utility Director to identify any existing Borough-owned lots that can be easily connected to water, sewer and electric services and bring them forward to the Assembly to consider offering for public sale; and

WHEREAS, Utility Director Hagerman identified the following Borough lots with estimated costs to provide utility connections in preparation for future sale:

1200 Lake Street	\$24,000
200 Aaslaug Street	\$27,000
Sandy Beach Road Parcel #01.003.515	<u>\$22,000</u>
	\$73,000 estimated total costs

WHEREAS, actual costs to provide these utility connection stubs will be added to the assessed value of the property to determine the selling price of each lot; and

WHEREAS, Director Hagerman also noted Borough property located at 1016 Sandy Beach Road, which has existing water and sewer service at the property line, that Community Development Director Cabrera recommends to rezone from Rural Residential (R-R) to Single Family Residential (S-F) to fit better in the neighborhood and in preparation for future sale; and

WHEREAS, the Borough's Property Development Fund currently has \$295,075 in available, unencumbered funds.

NOW THEREFORE, BE IT RESOLVED, the Petersburg Borough Assembly approves to use up to \$100,000 from the Property Development Fund to provide utility connection stubs to residentially zoned Borough property lines located at 1200 Lake Street, 200 Aaslaug Street and Parcel #01.003.515 on Sandy Beach Road to prepare the lots for future sale.

Passed and Approved by the Petersburg Borough Assembly on July 17, 2023.

ATTEST:


Debra K. Thompson, Borough Clerk


Bob Lynn, Vice Mayor

**PETERSBURG BOROUGH
Resolution #2025-15**

**A RESOLUTION OF THE BOROUGH ASSEMBLY OF PETERSBURG, ALASKA,
AUTHORIZING THE FRIENDS OF THE PETERSBURG BIKE PARK TO COLLECT
AND SELL ALUMINUM SCRAP AS A FUNDRAISER**

WHEREAS, the Friends of the Petersburg Bike Park is a local nonprofit organization dedicated to the construction and operation of the Petersburg Bike Park, which is funded solely by private donations and small fundraising efforts; and

WHEREAS, the Friends of the Petersburg Bike Park, with the support of volunteers and significant contributions from local businesses, have successfully constructed approximately a quarter mile of compacted gravel bike trails, with plans to expand the trail network; and

WHEREAS, the Friends of the Petersburg Bike Park seek to collect aluminum scrap from the baler facility to sell to recyclers as a fundraising effort, following the precedent set by other groups such as the Boy Scouts; and

WHEREAS, Alaska Marine Lines has agreed to loan and ship a container free of charge for the collection and transportation of the aluminum scrap to a recycler in Seattle; and

WHEREAS, the Friends of the Petersburg Bike Park will utilize volunteer help to load the container, and have arranged for a boom truck to load the container onto the AML chassis; and

WHEREAS, the Friends of the Petersburg Bike Park will require access to electricity to operate a saw for cutting the aluminum, and all volunteers will sign the Borough's salvage disclaimers; and

WHEREAS, the proceeds from the sale of the aluminum scrap will directly support the Petersburg Bike Park, a valuable Borough asset used by local children and adults;

NOW, THEREFORE, BE IT RESOLVED by the Petersburg Borough Assembly;

1. The Friends of the Petersburg Bike Park are hereby authorized to collect aluminum scrap at the baler facility and sell it to recyclers as a fundraiser for a period of two years from the date of this resolution.
2. The Borough will waive the \$10 salvage permit fee for volunteers participating in this project.
3. The Borough will provide access to electricity for the operation of a saw to cut the aluminum scrap.

**PETERSBURG BOROUGH
Resolution #2025-15**

4. All proceeds from this fundraising effort will be used to support the Petersburg Bike Park.
5. The agreement may be extended upon mutual agreement of both parties, subject to approval by the Borough Assembly.

PASSED AND APPROVED by the Petersburg Borough Assembly this 21st day of July, 2025.

Donna Marsh, Vice Mayor

ATTEST:

Rebecca Regula, Borough Clerk

PETERSBURG BOROUGH
Resolution # 2025-16

**A RESOLUTION OF THE BOROUGH ASSEMBLY OF PETERSBURG, ALASKA,
 FORMALLY SUBMITTING A HARBOR FACILITY GRANT APPLICATION TO THE
 STATE OF ALASKA, DEPARTMENT OF TRANSPORTATION AND PUBLIC
 FACILITIES (DOT&PF) IN THE AMOUNT OF \$617,000 FOR THE PROJECT
 ENTITLED “SOUTH HARBOR C FLOAT FINGER FLOAT REPLACEMENT”**

WHEREAS, the State of Alaska, Department of Transportation and Public Facilities administers the Harbor Facility Grant Program; and

WHEREAS, the Petersburg Borough owns and maintains the Petersburg Harbor and the Petersburg Harbor is eligible for a Harbor Facility Grant; and

WHEREAS, the Petersburg Borough has the required 50% in local matching funds for construction of the South Harbor C Float Finger Float Replacement per the Harbor Facility Grant Program; and

WHEREAS, the Petersburg Borough is capable of completing the South Harbor C Float Finger Float Replacement within eighteen (18) months after award of a Harbor Facility Grant; and

WHEREAS, the Petersburg Harbor is critical to the Petersburg Borough;

NOW, THEREFORE, BE IT RESOLVED by the Borough Assembly of Petersburg, Alaska, that the Petersburg Borough supports the project entitled South Harbor C Float Finger Float Replacement and agrees, subject to available Alaska Legislative funding and selection by DOT&PF, to enter into a grant agreement with the State of Alaska, Department of Transportation and Public Facilities for a Harbor Facility Grant.

BE IT FURTHER RESOLVED that the local cash matching share for this grant shall be provided from the Harbor Fund.

BE IT FURTHER RESOLVED that the Borough Manager, or in his absence, the Harbormaster, is hereby designated as the authorized representative of the Petersburg Borough for purposes of this application.

PASSED AND APPROVED by the Borough Assembly of Petersburg, Alaska, this 21st day of July, 2025.

ATTEST:

Rebecca Regula, Borough Clerk

Donna Marsh, Vice Mayor



July 8, 2025

PND 212085.02

Glorianne Wollen
 Harbormaster
 Petersburg Borough
 PO Box 329
 Petersburg, Alaska 99833

Subject: Petersburg South Harbor C Float Refurbishment – Finger Float Replacement
 Task 2 – Design and Permitting Services Fee Proposal - Revised

Dear Ms. Wollen,

PND Engineers, Inc. (PND) appreciates the opportunity to provide this fee proposal for engineering services related to the anticipated replacement of finger floats along South Harbor's C Float. The scope of services under this proposal are detailed as follows:

DESIGN:

The design work anticipated under this proposal is detailed in the attached SOW document and summarized in the attached ROM budget estimate. Design submittals for 65%, 95% and Bid-Ready will be developed along with technical specifications and engineer estimates for each of these submittal deliverables.

Task 2a - Item Description	Fee
Design Services to produce Contract Documents and Engineer's Estimate.	
Total Proposed Fixed Fee (see detailed SOW attached)	\$68,000

PERMITTING:

The proposed scope for permitting assistance is as follows:

- i. A USACE Department of Army Nationwide Permit (NWP) application and associated drawings and quantities will be prepared. Following PSG review and acceptance of the application, PND will submit it to the USACE and respond to any information requests as required.
- ii. It is anticipated that the scope of improvements will be authorized under the U.S. Army Corps of Engineers (Corps) Alaska District and NOAA's National Marine Fisheries Service (NMFS) jointly developed Alaska Standard Local Operating Procedures for Endangered Species (AK-SLOPES) program. PND will complete and submit the AK-SLOPES verification form and respond to information requests as required. No additional informal or formal endangered species consultation is anticipated.

Any additional potential regulatory requirements or applications not explicitly described above are not included within the proposed scope. However, should conditions require it, PND can provide additional services, or procure them from a subcontractor, under a separate agreement.

As discussed, the permitting approach detailed above has a level of effort, cost, and timeframe to obtain that is significantly less than those anticipated for an Incidental Harassment Authorization (IHA) which was included in the previous proposal (October 2023) for this project. The AK-SLOPES program is a recent development that provides a cost-effective alternative, but does not come without risks for the owner. Exclusion zones are still part of the permit requirements and pile driving/removal work would need to be temporarily paused when a marine mammal enters the exclusion zone. Given the anticipated scope of work for this project, the proposed permitting scope may be a viable option. The Petersburg Borough would need to confirm the permitting scope they wish PND to pursue.

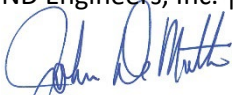
Task 2b - Item Description	Fees
Permitting	
Total Proposed T&M	\$35,000

PND proposes to provide the design services identified above for a fixed-fee amount as the scope is well defined. The permitting effort detailed above is proposed as T&M based on a level of effort for similar projects, but with the understanding that this can vary depending on the federal agency personnel assigned to the project.

We appreciate the opportunity to provide professional services to the Petersburg Borough for this essential project. Please feel free to contact PND should you have any questions or desire any changes to the proposed scope of services to better serve your needs. We look forward to continuing to work with you on this project.

Sincerely,

PND Engineers, Inc. | Juneau, AK



John DeMuth, P.E., S.E.
Principal/Vice President



Brandon Ivanowicz
Staff Engineer

Attachments

Detailed Scope of Work

- 1) Administration w/ PSG
 - A. Contract, invoicing, coordination
 - B. Confirm SOW – Base Bid w/ Add. Alts?
 - C. Correspondence/Design Clarifications
 - D. Permitting: USACE – NWP; and AK-SLOPES
 - E. Design Submittal Reviews – 65%, 95% and Bid Ready (Final)
- 2) Existing Conditions Site Plan – background review of previous South Harbor work and existing structural details (for connecting finger floats)
- 3) Demolition (Salvage) Plan
 - A. Demolition Summary/Schedule
 - B. Demolition General Notes
 - i. Utilize local dump or
 - ii. Barge concrete floats and piles out of town
- 4) Overall Site Plan and Project Control
- 5) Construction Limitations and Sequencing; General Notes
- 6) Pile Schedule and Anode Schedule
- 7) Float Design
 - A. Float Layout w/ Replacement Finger Floats
 - i. Typical Section w/ General Notes
 - configuration – concrete thickness; bullrail or cleats;
 - materials
 - freeboard
 - B. Existing Mainwalk Supplemental Floatation (as required)
 - i. Coated billets to increase/restore freeboard and/or level mainwalk float
 - ii. Coordinate w/ existing floatation installed in 2003 project
 - C. Float-to-Float Connection
 - i. Tri-Brace and/or Piano Hinge Assemblies
 - ii. Utilize existing thru-rods
 - D. Mooring Piles
 - i. Length and embedment requirements
 - ii. Fiberglass caps
 - iii. Anodes – welded to all piles
- 8) Drawing Submittals – 65%, 95% and Bid Ready (Final)
- 9) Specifications Submittals – 95% and Bid Ready (Final)
 - A. Technical specifications – PND
 - B. Front Boiler Plate – similar to past projects
- 10) Cost Estimate Submittals – 65%, 95%, Bid Ready (Final)
 - A. Quantity Estimates
 - B. Cost Estimates
- 11) Final Design Document Submittal
- 12) Bid Assistance (Bidder questions, addendum, pre-bid meeting, etc.)

PND Engineers, Inc.
Petersburg South Harbor C Finger Float Replacement
Engineering Services Fee Proposal - July, 2025
PND Project No. 212085.02



Scope of Services

<div><div>P</div><div>N</div><div>D</div></div> <div>Scope of Services</div>	Senior Engineer VII	Senior Engineer II	Senior Engineer I	Enviro Engineer IV	Enviro Engineer II	Staff Engineer VI	Staff Engineer III	Tech VI	Tech V	CAD Designer VI	Line Item Costs	Task Subtotal Costs
	\$255.00	\$177.00	\$167.00	\$172.00	\$140.00	\$172.00	\$140.00	\$169.00	\$147.00	\$147.00		
Task 2 - Engineering Design Services												
Contract Administration: Contract, correspondence, coordination w/ PB and PND staff.	12		4			4		4			\$5,092	\$67,834
Existing Conditons Site Plan: 65%, 95% and Bid-Ready	4		2			16				8	\$5,282	
Demolition Summary and Plan: 65%, 95% and Bid-Ready	4		2			16				8	\$5,282	
Overall Site Plan and Project Control: 65%, 95% and Bid-Ready	4		2			16				16	\$6,458	
Supplemental Floatation Design: 65%, 95% and Bid-Ready	4		2			16				16	\$6,458	
New Finger Float & Connection Design: 65%, 95% and Bid-Ready	8		8			40				32	\$14,960	
Mooring Pile Design: 65%, 95% and Bid-Ready	4		2			16				16	\$6,458	
Cathodic Protection Design: 65%, 95% and Bid-Ready	2		2			16				8	\$4,772	
Specifications: 65%, 95% and Bid-Ready	4		2			16		16			\$6,810	
Cost Estimates: 65%, 95% and Bid-Ready	2		2			4					\$1,532	
Post Design Submittal Review: 65%, 95% and Bid-Ready	6					6					\$2,562	
Bid Assistance	2					4		4		2	\$2,168	
Total Estimated Manhours	56		28			170		24		106		
Estimated Third Party & Reimbursable Expenses												
Third Party Expenses	None											
Admin. Fee	10% of Third Party Expenses											
TOTAL ESTIMATED FIXED-FEE												\$67,834

Notes:



SOUTH HARBOR C FLOAT FINGER FLOAT REPLACEMENT
ROM Engineer Estimate
Prepared By: PND Engineers, Inc., July 2025

Item	Item Description	Units	Quantity	Unit Cost	Amount
1	Mobilization/Demobilization	LS	All Req'd	\$205,000	\$205,000
2	Demolition, Salvage and Disposal	LS	All Req'd	\$150,000	\$150,000
3	Supply and Install New 6'x50' Finger Floats	EA	4	\$125,000	\$500,000
4	Supply and Install New 16"dia Mooring Piles	EA	4	\$18,000	\$72,000
5	Supply and Install New Pile Anodes	EA	8	\$1,375	\$11,000
6	Supply and Install New Hinged Connections	EA	4	\$30,000	\$120,000
7	Supplemental Floatation	EA	12	\$1,000	\$12,000
ESTIMATED CONSTRUCTION BID PRICE					\$1,058,000
CONTINGENCY (10%)					\$106,000
ENVIRONMENTAL PERMITTING					\$35,000
MARINE MAMMAL OBSERVATIONS					\$15,000
DESIGN & CONTRACT DOCUMENTS (6%)					\$68,000
CA/CI (5%)					\$55,000
TOTAL CONSTRUCTION PROJECT BUDGET					\$1,337,000



9360 Glacier Highway, Suite 100 · Juneau, Alaska 99801 · Phone 907.586.2093

Planning Commission Report & Finding of Fact

Meeting Date: July 8, 2025

APPLICANT/AGENT:

Dave Ohmer

OWNER(S), IF DIFFERENT:

Petersburg Borough

LEGAL DESCRIPTION:

Lot 5 & 6, Block 78, Southeast Addition,
Plat #69-202

LOT AREA:

Lot 5 – 6,600 sf
Lot 6 – 6,000 sf

LOCATION:

805 and 807 Haugen Drive.

SURROUNDING ZONING:

Lot 5:

North: SF

South: SF

East: Public Use

West: SF

Lot 6:

North: SF

South: SF

East: SF

West: SF

ZONING:

Single Family Residential (SF)

PID:

Lot 5 - 01-006-320

Lot 6 - 01-006-321

APPLICATION SUBMISSION DATE:

April 11, 2025

I. APPLICANT REQUEST: The applicant has requested to purchase 2 borough-owned properties for development of rental housing at 805 and 807 Haugen Drive.

II. APPLICABLE CODE:

16.12 ACQUISITION OR DISPOSAL OF BOROUGH PROPERTY 19.20 SINGLE-FAMILY RESIDENTIAL

III. FINDINGS:

1. Subject properties are owned by the Petersburg Borough and are not needed for a public purpose.
2. Subject properties are zoned single-family residential, which is consistent with proposed use.
3. Lot areas are substandard for the SF district, which requires a minimum of 8,000 sf. However, the lots were created in 1969 by subdivision and considered legal nonconforming.
4. Subject properties have legal and practical access from Haugen Drive. Haugen Drive is a State of Alaska right-of-way.
5. Lots have access to municipal power, water, and wastewater utility. However, subject properties may not have water/sewer service stubbed to the property line.
6. There is a 10' wide utility easement along Haugen Drive to protect the existing water main. Applicant will need to ensure the 10" water main is stabilized and its integrity maintained during and after construction of a driveway.
7. The surrounding area is well developed residential area with new WERC building and future hospital planned nearby. WERC/hospital entrance is located on Haugen Drive just to the north of the subject properties.

Planning Commission Report & Finding of Fact

Meeting Date: July 8, 2025

8. The comprehensive Plan recommends this area be maintained as low-density residential, which is consistent with the proposed use.
9. The proposal is consistent with the Comprehensive Plan goal to “encourage higher density housing while ensuring quality of neighborhoods and individual structures” by “increase[ing] the supply of housing within the already developed parts of town.”(p 54).
10. Alaska DOT encroachment permit may be required for driveway/approach from Haugen Drive.
11. Building and electrical permits are required prior to construction of new dwellings.

IV. PUBLIC NOTICE:

The borough provided public notice of the hearing. Notice was mailed by first class mail to the owner of record of the property within six hundred feet of the exterior boundary of the property that is the subject of the application.

V. APPLICATION REVIEW:

- a. The application is classified as a request to purchase borough property.
- b. Criteria – Per 16.12.050, no borough property in Service Area 1 may be disposed of unless it has been zoned by the borough. As noted in Section III, Findings, the subject property is zoned.

Per 16.12.080 (A), the Planning Commission may require an applicant to state the nature, extent, size and general specifications of improvements the applicant intends to construct upon the real property and the time when the improvements will be completed.

VI. ACTION:

Based on the preceding findings of fact, the Petersburg Planning Commission makes the following report to the Borough Assembly:

1. The commission recommends the Borough Assembly approve the sale of the subject properties.
2. Subject properties are owned by Petersburg Borough and are not needed for a public purpose.
3. Subject properties are zoned as required by code.
4. The applicant is proposing to develop new rental housing. This proposed use is consistent with the existing single-family residential zoning and with the borough’s comprehensive plan.
5. The applicant shall consult with EMS and Medical Center regarding location of driveway.
6. The Public Works Department shall review and approve the applicant’s plan for a driveway prior to construction to ensure integrity of the existing water main.
7. The applicant is responsible for obtaining all necessary federal, state, and local permits and approvals prior to development.

VII. EXHIBITS:

- A. Applicant materials
- B. Vicinity & Detail Maps
- C. Public Hearing Mailout
- D. Public Comments
- E. Planning Commission Meeting Minutes



Petersburg Borough, Alaska

Land Disposal Application

(\$500.00 non-refundable filing fee required)

Form must be completed in its entirety to be considered

Office Use:

Rec'd. by: KT

Fee: \$ 500⁰⁰

Date Rec'd:

4/7/25

Date: 3/17/25

This is a request for land disposal via:

☐ Lease

☒ Purchase

☐ Exchange

☐ Other

(Describe)

Parcel ID #(s) of Subject Property:

01006321
01006320

Proposed term of lease: _____
(total years)

Legal Description(s) of Property:

Lot 6, Plat 69-202, Southeast Addition
Lot 5, Plat 69-202, Southeast Addition

Current Zoning of Property:

Single Family Residential
Single Family Residential

Is the Applicant applying to purchase under Petersburg Municipal Code Section 16.12.030 as one of the following? If yes, check approximate box below:

- ☐ State of Federal Agency
☐ Federally Recognized Tribe
☐ Nonprofit Entity
☐ Applying to Purchase for a Public Benefit Purpose per PMC 16.12.030

Applicant Name:

Dave Ohmer

Applicant Mailing Address:

P.O. Box [REDACTED]
Petersburg AK 99833

Applicant Contact Info:
(telephone and email)

[REDACTED]
[REDACTED]

1. Size of Area requested (identify the minimum area necessary in square feet): ^{2 lots} ~9900 sq ft
2. Attach a map showing the location of the parcel(s) requested. Map must show surrounding area with the land requested clearly marked with bolded borders or highlighted color. ✓

If applicant is applying to purchase property under PMC 16.12.030 for a public benefit purpose, the application must include, at a minimum, the following:

- a) a conceptual plan;
- b) a financial plan; and
- c) a development timeline

3. Narrative on use of property: Explain proposed use of land and when use is expected to begin and end. Include any planned new construction or renovation, including time-frame when construction or renovation will be completed and type of materials to be used. Provide the estimated dollar value of proposed improvements. Explain the value of the proposal to the economy of the borough and any other information you feel should be considered. (attached additional sheet if necessary)

I would like to build additional rental housing on these lots. Petersburg is currently very short on housing and these lots in the downtown area with close proximity to the schools, businesses, churches and hospital should be part of our housing available housing land area. I would like the opportunity to develop it.

4. Name and address of all adjacent land owners or lessees, including upland owner(s) if applicable: (attach additional sheet if necessary)

Otis and Diane Marshall
Sam and Linda Bunge
Petersburg Borough

804 Gjoa St
800 Gjoa St / 801 Hauge Dr
New Hospital Land

5. Are there any existing permits or leases covering any part of the land applied for?

☐ Yes ☒ No

If yes, please check one: ☐ Lease ☐ Permit

Describe the type of permit or lease, if applicable, and the name and last known address of the permittee or lessee: _____

6. What local, state or federal permits are required for the proposed use? (list all)

Borough Building Permit

7. If applicant is a corporation, provide the following information:

A. Name, address and place of incorporation: NA

B. Is the corporation qualified to do business in Alaska?: ☐ Yes ☐ No

Name and address of registered agent: NA

8. Why should the Planning Commission recommend Assembly approval of this request?

These properties currently are not helping the community solve our housing shortage. I have a history of developing safe, sound, and affordable housing in Petersburg and would like the opportunity to acquire these lots to provide more local housing.

9. How is this request consistent with the Borough's comprehensive plan?

These lots are in the city center and are zoned SFR. I would build homes that match the zoning specified in the comprehensive plan.

10. Prior to submitting this application, please verify with pertinent Borough Departments that the land requested for lease, purchase, exchange or other disposal is not needed for a public purpose by speaking with the appropriate personnel in the Electric, Water, Wastewater, Community Development, Harbor or Public Works Departments and obtain their comments and signatures below. (attach additional sheet if necessary):

Department Comments: PMPL HAS NO NEED FOR THIS PROPERTY.

Karl Heg
Signature of Department Commenter

Department Comments: See attached comments from Community & Economic Director Cabrera.

Signature of Department Commenter

Department Comments: See attached comments from Public Works
Director Cotta.

 Signature of Department Commenter

Department Comments: _____

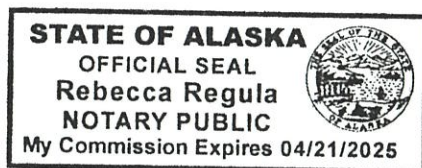
 Signature of Department Commenter

NOTICE TO APPLICANT(s):

Application must be submitted to the Borough with a non-refundable filing fee of \$500. If the application moves forward, the applicant will be required to deposit with the Borough payment for other costs. See, PMC 16.12.030C(2)(a), 16.12.090, and 16.16.070A, as applicable.

I hereby certify that I have received and reviewed a copy of Petersburg Municipal Code Chapters 16.12 and 16.16 (as they may pertain to my particular application) and understand the Code requirements. I further certify I am authorized to sign this application on behalf of the applicant.

Please sign application in the presence of a Notary Public.



[Signature]
 Applicant/Applicant's Representative Signature

Dave Ohmer
 Printed Name

Subscribed and sworn to by Rebecca Regula, who personally appeared

before me this 11 day of April, 2025.

[Signature]
 Notary Public in and for the State of Alaska.
 My Commission Expires: 4.21.2025

Debra Thompson

From: Liz Cabrera
Sent: Tuesday, March 18, 2025 7:22 AM
To: Debra Thompson; Chris Cotta
Subject: Re: Dave Ohmer Land Purchase Application

Community Development has no public purpose need for these parcels.

Thanks,
 Liz

From: Debra Thompson <dthompson@petersburgak.gov>
Sent: Monday, March 17, 2025 7:53 PM
To: Liz Cabrera <lcabrera@petersburgak.gov>; Chris Cotta <ccotta@petersburgak.gov>
Subject: Dave Ohmer Land Purchase Application

Hi Liz & Chris,

Please see attached a land purchase application from Dave Ohmer for Lots 5&6, Plat 69-202, Southeast Addition (PID #01-006-320 & 01-006-321). Please fill out Section 10 of the application (or just email me back) regarding whether these parcels are needed by your departments for a public purpose.

Thank you,
 Debbie

Debra K. Thompson, CMC
 Borough Clerk/Human Resources Director

Petersburg Borough
 907-772-5405



Debra Thompson

From: Chris Cotta
Sent: Friday, March 21, 2025 3:10 PM
To: Debra Thompson; Liz Cabrera
Cc: Becky Regula
Subject: RE: Dave Ohmer Land Purchase Application

Public Works does not need these parcels for a public purpose. Thanks,

Chris

From: Debra Thompson <dthompson@petersburgak.gov>
Sent: Monday, March 17, 2025 3:54 PM
To: Liz Cabrera <lcabrera@petersburgak.gov>; Chris Cotta <ccotta@petersburgak.gov>
Subject: Dave Ohmer Land Purchase Application

Hi Liz & Chris,

Please see attached a land purchase application from Dave Ohmer for Lots 5&6, Plat 69-202, Southeast Addition (PID #01-006-320 & 01-006-321). Please fill out Section 10 of the application (or just email me back) regarding whether these parcels are needed by your departments for a public purpose.

Thank you,
Debbie

Debra K. Thompson, CMC
Borough Clerk/Human Resources Director

Petersburg Borough
907-772-5405





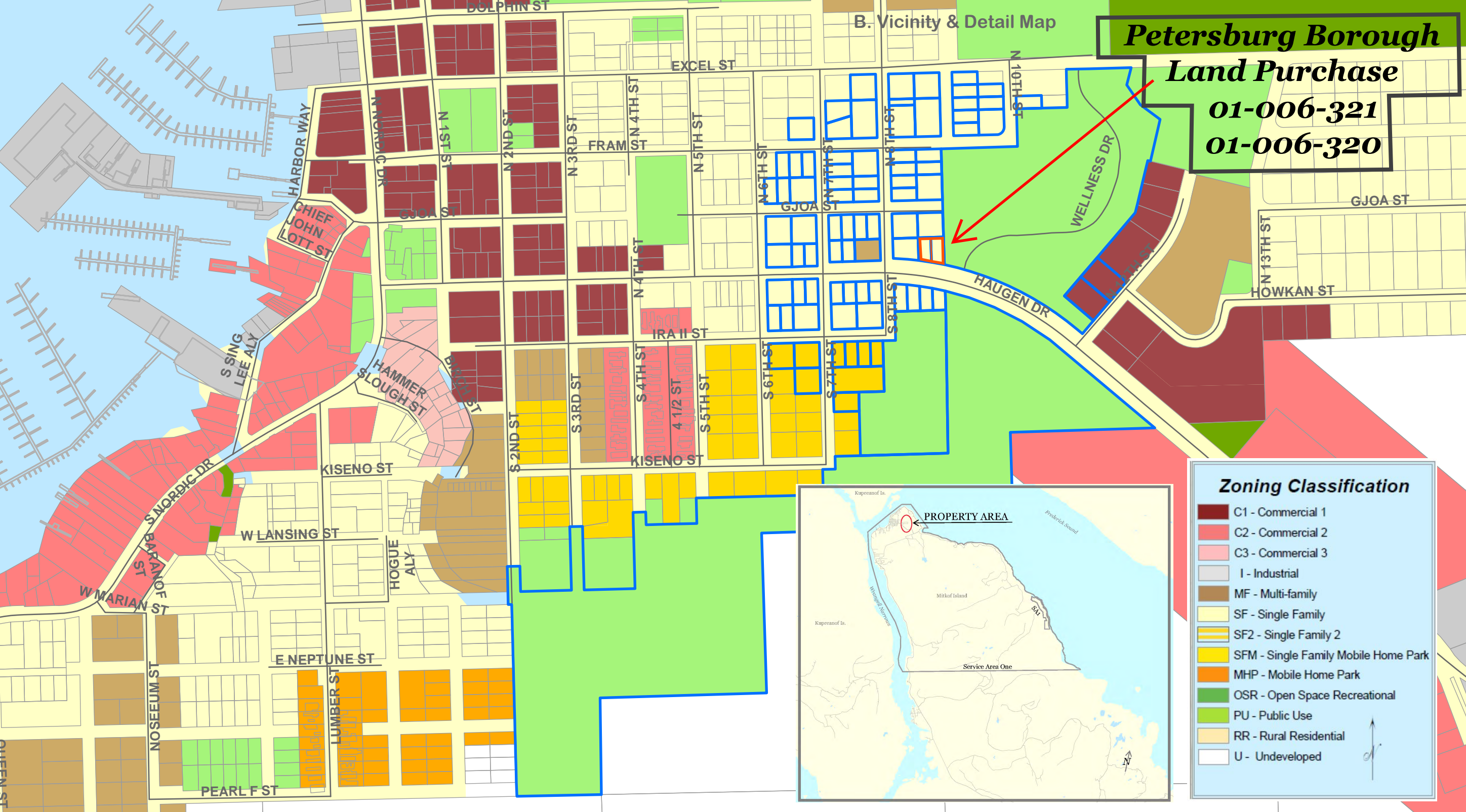
B. Vicinity & Detail Map

Petersburg Borough

Land Purchase

01-006-321

01-006-320



Zoning Classification

- C1 - Commercial 1
- C2 - Commercial 2
- C3 - Commercial 3
- I - Industrial
- MF - Multi-family
- SF - Single Family
- SF2 - Single Family 2
- SFM - Single Family Mobile Home Park
- MHP - Mobile Home Park
- OSR - Open Space Recreational
- PU - Public Use
- RR - Rural Residential
- U - Undeveloped



June 23, 2025

JOHNSON CARLEE RAE BAXTER-MCINTOSH RANS
PO BOX 2162
PETERSBURG, AK 99833-2162

NOTICE OF SCHEDULED PUBLIC HEARINGS

The Petersburg Borough Planning Commission has scheduled a public hearing to consider:

Recommendation to the Borough Assembly regarding an application from Dave Ohmer to purchase borough owned properties at 805 and 807 HAUGEN DR (PID's: 01-006-321, 01-006-320).

The public hearing and consideration of the application will be held:	Tuesday, July 8th, 2025, at 12:00 PM Assembly Chambers, Municipal Building 12 South Nordic Drive, Petersburg, Alaska.
The meeting is open to the public. To attend via ZOOM , please contact Anna Caulum at 907-772-5409.	

Interested persons desiring to present their views on the applications, either in writing or verbally, will be given the opportunity to be heard during the above-mentioned hearing. Said hearing may be continued from time to time as necessary. If the Planning Commission is unable to meet at the date and time stated above, this application will be considered at a future meeting with no further notice provided except for the general notice provided to the public.

TO SUBMIT WRITTEN COMMENTS TO THE PLANNING COMMISSION	
By Mail:	PO Box 329, Petersburg, Alaska 99833
By Email:	acaulum@petersburgak.gov
Hand-Deliver:	Petersburg Municipal Building, 12 S. Nordic Dr.

The Petersburg Municipal Code (PMC) provides for an appeal of a Planning Commission decision to the Borough Assembly by the property owner or a governmental agency, or any property owner within 600' of the applicant property and requires that such an appeal be filed within 10 consecutive calendar days of the date the decision is made. For more information regarding appeal requirements, please see PMC Chapter 19.92.

Sincerely,

Liz Cabrera
 Community & Economic Development Department

Community & Economic Development

PO Box 329, Petersburg, AK 99833 – Phone (907)772-4042 Fax (907)772-3759

www.petersburgak.gov

Name1	Name2
CHRIST FRY	
HEATHER O'NEIL	
JIM FLOYD	
JOHN JENSEN	
PHIL MEEKS	
MARIETTA DAVIS	
DONALD SPERL	
OHMER DAVE N	
BETHESDA FELLOWSHIP	BETHESDA FELLOWSHIP
CHURCH OF GOD	BETHESDA FELLOWSHIP
BRYNER ETHAN	
BUNGE WILLIAM	BUNGE LINDA
CAPLES PENNIE	CAPLES DUSTIN
CASTRO ERIC	
CLEMENS GEORGE D	CLEMENS MARY A
COLLISON JEREMY N	COLLISON MARISSA A
CURTISS CRAIG CURTISS NANCY A	CURTISS LIVING TRUST
DUNHAM LARRY D	MACDONALD LARINE H
EWING LYNN R	EWING DONNA M
GIESBRECHT STEPHEN D	ROKEY MARY D
HANSON JOHN	HANSON ARLENE
HISAW EDMOND K	HISAW MELANIE G
HUETTL ANN P	
ISLAND PROPERTIES LLC	
JOHNSON CARLEE RAE	BAXTER-MCINTOSH RANS
KAER JOHN C	KAER VICTORIA G
KVERNVIK KURT G	KVERNVIK JANET L
LARSON ERIK C	
LITTLETON RODNEY	LITTLETON IRENE J
LITTLETON RYAN	
LOCKHART MARCI A	
MALDONADO-LOPEZ ALEJANDRO	WARE VERONICA
MARSH OTIS	MARSH DIANE
MARTIN ROBERT W	MARTIN BECKY J
MEDALEN HAROLD DAVID	MEDALEN CHRISTINE MAY
MIDKIFF NATHAN	
NELSON DONALD	NELSON BETTY
OHMER NICHOLAS E	OHMER RACHEL M
OLSEN GORDON SCOTT	
OLSEN ROBERT G JR	OLSEN NICCOLE M
OVERDORFF ERIC C	OVERDORFF KELLY J
PADGETT ROBERT C	PADGETT JOAN D
PALLISSARD MATTHEW P	
PETERSBURG INDIAN ASSOCIATION	
PILCHER JERRID W	PILCHER REBECCA M
RANDRUP JEFF A	RANDRUP MELVA Y
RANDRUP PATRICIA P	
SCHNEIDER KATHRYN M	
SMALL DALTON E L	
SNIDER BROCK	
SNIDER JEANETTE	STRICKLAND RALPH
STEELE WILLIAM	
STEWART DAVID L	
THOMPSON ELIZABETH	
TURLAND BECKY A	
US COAST GUARD	
WAECHTER ROBERT LOUIS	WAECHTER CHRISTINE LYNN
WARE ADAM	WARE WILLIAM JR
WRIGHT CHADWICK C	JOHNSON SARAH A
ZIEMKE ROBERT M	ZIEMKE LINNEA L

From: [Rakkasan68](#)
To: [Anna Caulum](#)
Subject: Dave Ohmer to buy Lots 5 & 6, Bk 78
Date: Tuesday, June 24, 2025 3:45:58 PM
Attachments: [Bunge, 2013-16.pdf](#)

External Email! Use Caution

Hi, Thanks for the opportunity to comment.

As the owners of Lot 9, Block 78, adjacent to Lots 5 & 6, we approve of the sale of Lots 5 & 6, Block 78, for the development of affordable housing. No objection from us.

Linda & Sam Bunge

OWNERS' APPROVAL CERTIFICATE

We certify that the WILLIAM SAMUEL AND LINDA BUNGE LIVING TRUST is the owner of Lots 9 and 10, Block 78, Southeast Addition, within U.S. Survey No. 1252. We, Wm. Samuel Bunge and Linda J. Bunge, are the trustees. For the Trust, we approve this survey and this plat.

Wm. Samuel Bunge TEE 29 Aug. 2013
Wm. Samuel Bunge, Trustee date

Linda J. Bunge TEE 29 Aug. 2013
Linda J. Bunge, Trustee date

NOTARY'S ACKNOWLEDGEMENT

I certify that I am a public notary for the State of

Alaska. I certify that on the 29 day of August 2013
Wm. Samuel Bunge, Trustee, and Linda J. Bunge, Trustee,
signed this plat.



LEGEND

Monuments established by this survey

- 2 X 2 in. wood post, original monument of plat 69-202, replaced by aluminum post, 2 1/2 X 30 ins., with 3 in. diameter aluminum cap
- ⊕ aluminum post, 2 1/2 X 30 ins., with 3 in. diameter aluminum cap
- 2 X 2 in. wood post, original monument of plat 69-202, replaced by aluminum rod, 5/8 in. X 9 ft., with 3 in. diameter aluminum cap
- aluminum rod, 5/8 in. X 9 ft., with 3 in. diameter aluminum cap

Monuments recovered by this survey

- ⊙ brass cap
- 2 X 2 in. wood post, original monument of plat 69-202, replaced by 5/8 in. steel rebar.

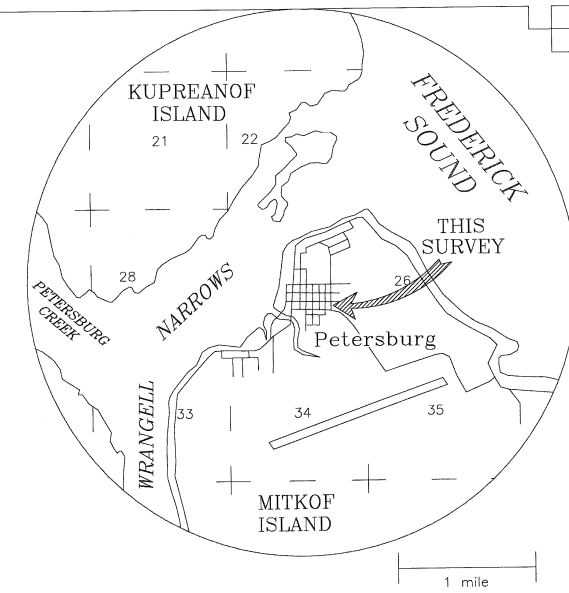
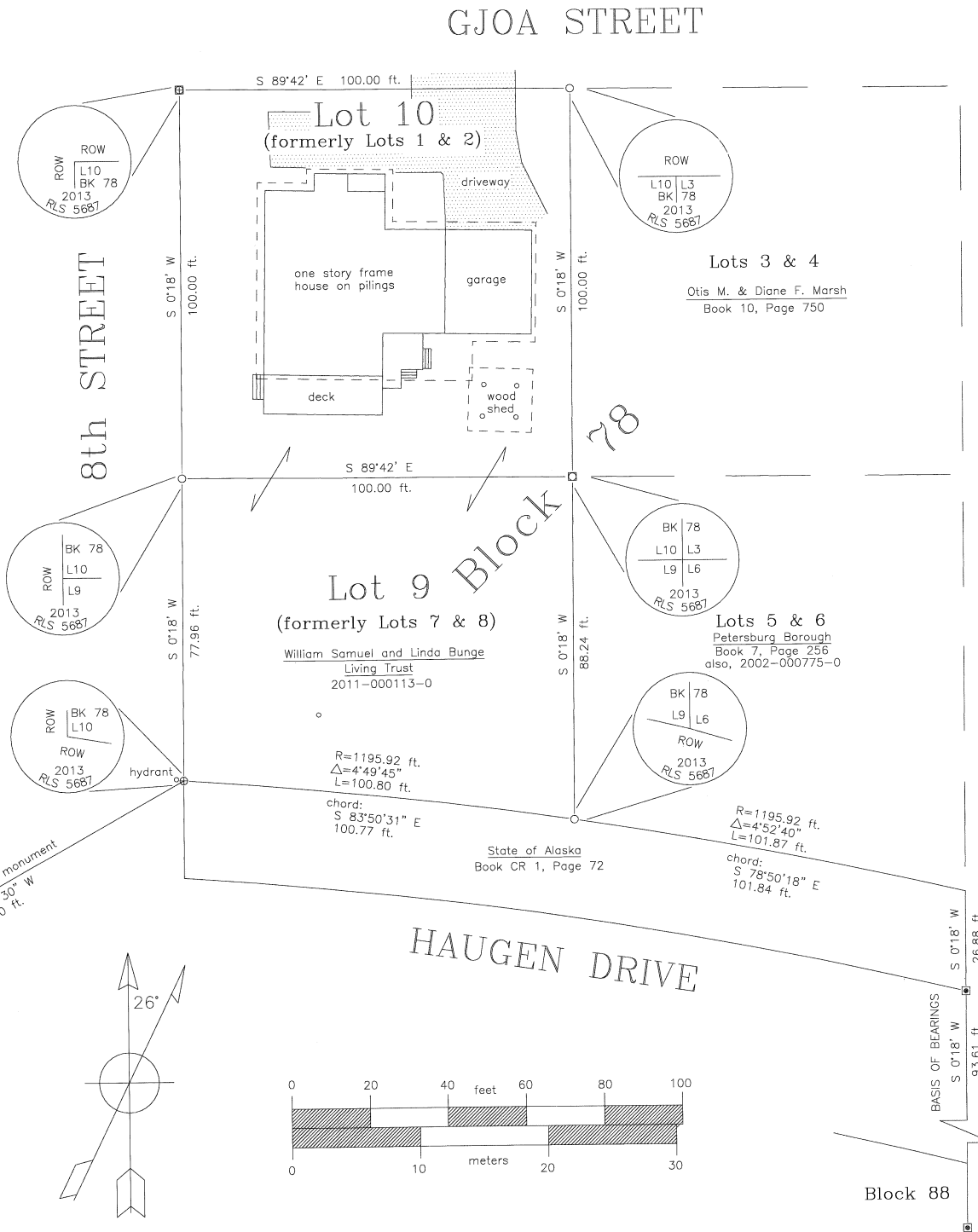
LAND SURVEYOR'S NOTES

1. The basis of bearings for this survey is the bearing of record shown on plat No. 69-202, Southeast Addition, between the two monuments, both recovered, on the east sideline of Blocks 78 and 88.
2. The documents on which this survey is based are:
Plat 69-202, Southeast Addition, August 1967
Deed to the State of Alaska filed in CR Book 1,
Page 72, with right-of-way plat, July 1973
Deed to the WILLIAM SAMUEL AND LINDA BUNGE LIVING TRUST, filed as document No. 2011-000113-0, January 2011
3. The location of Lots 9 and 10 was determined by the recovery of four 2 X 2 inch wooden stakes, monuments set by the survey of the Southeast Addition.
4. Lot 10 contains 10,000 square feet.
5. Lot 9 contains 8,714 square feet.

APPROVAL BY THE PLATTING BOARD,
PETERSBURG BOROUGH

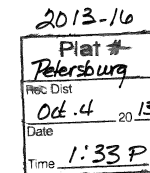
I certify that this survey and plat of Lots 9 and 10, Block 78, meets the platting requirements of the Petersburg Borough. This plat is approved for recording in the office of The District Recorder.

Director, Community Development
Petersburg Borough
9/23/13 date



LAND SURVEYOR'S CERTIFICATE

I, Wm. Samuel Bunge, certify that I am a land surveyor registered by the State of Alaska. I performed the survey that located the property lines and the structures shown on this plat. The monuments depicted hereon actually exist on the ground, as shown. The traverse upon which this survey is based closed better than 1 part in 10,000. The dimensions and other details on this plat are correct, to the best of my professional knowledge and belief.

RECORD OF SURVEY
PETERSBURG RECORDING DISTRICT
LOTS 9 and 10, BLOCK 78

SOUTHEAST ADDITION
within U.S. SURVEY No. 1252
PETERSBURG BOROUGH, ALASKA

Wm. Samuel Bunge
RLS 5687

31 July 2013



Petersburg Borough

12 South Nordic Drive
Petersburg, AK 99833

Meeting Minutes Planning Commission Regular Meeting

Tuesday, July 08, 2025

12:00 PM

Assembly Chambers

1. Call to Order

The meeting was called to order at 12:00PM.

2. Roll Call

PRESENT

Commission Chair Chris Fry
Commission Vice-Chair Heather O'Neil
Commissioner Jim Floyd
Commissioner John Jensen

ABSENT

Commissioner Marietta Davis
Commissioner Phillip Meeks
Commissioner Donald Sperl

3. Acceptance of Agenda

The agenda was accepted as presented.

Motion made by Commissioner Jensen, Seconded by Commission Vice-Chair O'Neil.

Voting Yea: Commission Chair Fry, Commission Vice-Chair O'Neil, Commissioner Floyd,
Commissioner Jensen

4. Approval of Minutes

A. June 10, 2025, Meeting Minutes

The June 10, 2025, meeting minutes were unanimously approved.

Motion made by Commissioner Jensen, Seconded by Commission Vice-Chair O'Neil.

Voting Yea: Commission Chair Fry, Commission Vice-Chair O'Neil, Commissioner
Floyd, Commissioner Jensen

5. Public Comments

None

6. Consent Calendar

None

7. Public Hearing Items

- A. Recommendation to the Borough Assembly regarding an application from Dave Ohmer to purchase borough owned properties at 805 and 807 HAUGEN DR (PID's: 01-006-321, 01-006-320).

Dave Ohmer spoke regarding his plans for the lots he would like to purchase. He would like to build rental housing on the properties and help the city with housing crisis. Dave said he advertised his newly built rental on Second Street and within 4 hours he received 19 calls. Two months ago, he had two other places available, in 6 hours he had 27 calls and in two days, 15 completed applications.

Commissioner Jensen asked Mr. Ohmer if he plans to build single-family or duplex. Mr. Ohmer responded by saying the only way to make them cost effective is duplex.

Mary Clemens spoke representing herself she owns a home on Fram Street, two streets over from the proposal. She wanted to express her feelings toward Otis and Diane Marsh; these lots backup to their place, the Marsh's are one the most effected by the hospital construction.

Gary Aulbach spoke representing himself. Mr. Aulbach asked Mr. Ohmer where the utilities are for those lots. Mr. Ohmer responded that water is available through the main, and sewer is believed to be close by. The driveway would be off Haugen, Mr. Ohmer said.

Motion made by Commissioner Floyd, Seconded by Commissioner Jensen.

Commissioner Floyd spoke about the reason for approving these lots.

Commission Chair Fry spoke regarding the lack of rentals and how it has impacted hiring at the schools.

Commission Vice-Chair O'Neil agreed there is a need for more housing.

Voting Yea: Commission Chair Fry, Commission Vice-Chair O'Neil, Commissioner Floyd, Commissioner Jensen

- B. Consideration of an application from Lisa and Bryan Haas for a variance from the front-yard setback requirement to allow for construction of a pole-barn within 5' of the property line at 782 MITKOF HIGHWAY (PID:01-174-152).

Lisa and Bryan Haas spoke regarding their variance request to build a boat shed and made themselves available for any questions.

Commissioner Floyd asked how far the property line was off the road. Ms. Haas shared a plat image from her phone and mentioned the skinny lot in the front is going to be combined.

Discussion.

Motion made by Commissioner Floyd, Seconded by Commissioner Jensen.

Commissioner Floyd mentioned he appreciated the Haas's showing the plat image. Commissioner Jensen agreed.

Commission Vice-Chair O'Neil said she has no problem with it because it is tucked way off from the road, it is a huge right of way.

Voting Yea: Commission Chair Fry, Commission Vice-Chair O'Neil, Commissioner Floyd, Commissioner Jensen

8. Non-Agenda Items

A. Commissioner Comments

None

B. Staff Comments

Director Liz Cabrera mentioned we do have agenda items for August. Secondly, there were additional scam emails sent to the applicants from the last meeting. Director Cabrera wanted to remind everyone that we do not request money to be wired to the Borough or request additional money after an application fee has been paid.

C. Next Meeting is August 12, 2025, at 12:00PM.

9. Adjournment

The meeting adjourned at 12:20PM.

Motion made by Commissioner Jensen, Seconded by Commissioner Floyd.

Voting Yea: Commission Chair Fry, Commission Vice-Chair O'Neil, Commissioner Floyd, Commissioner Jensen



07/14/25

Memorandum

To: Steve Giesbrecht, Borough Manager
 Cc: Mayor Jensen and Members of the Borough Assembly
 From: Aaron Marohl, Assistant Public Works Director
 Re: Public Works #100 Replacement

The FY26 approved Borough budget includes \$460,000 for replacement of Public Works #100 CAT 950 loader (copy of FY26 Motor Pool Replacement Memo attached for reference).

NC Machinery has supplied a quote of \$427,842.84 for a new CAT 950-BR with rock bucket (quote attached). This pricing was supplied through Sourcewell, which is a purchasing cooperative that serves many government entities and utilizes pre-bid equipment contracts. Borough code allows this type of purchasing process, as follows:

Code Section 4.04.040 (Exceptions to Bidding), Section G States: *When it is advantageous to the borough to enter into a contract with a bidder for the same supplies or services such bidder is providing another Alaskan local government, the state of Alaska, a cooperative purchasing association composed of government agencies, or the United States, where such supplies, equipment or services are being provided to the other governmental unit or association on the basis of competitive bids submitted; and where the borough contract is on substantially the same terms as those bid; or to contract with or through such other governmental unit or association so that the benefit of the responsible bid accrues to the borough;*

This proposed equipment replacement adheres to Borough purchasing code and the cost is under the amount budgeted. Payment for the vehicle will be taken from the Streets Dept's Motor Pool reserves, which are currently in excess of \$1.2M dollars. The equipment being retired will be surplus after the new equipment is placed in service and any amount received from the sale will be used to offset the cost of the new unit.

For the preceding reasons, Public Works recommends award of this vehicle purchase to NC Machinery in the amount of \$427,842.84. If you agree with this recommendation, please forward it to the Borough Assembly for consideration at their next regular meeting on July 21, 2025. Thank you.

Attachments: NC Machinery Quote (1 page)
 FY26 Motor Pool Replacement Memo (2 pages)

Purchaser's Order

DATE

Quote No.

Item 15E.

316200

PURCHASER STREET ADDRESS CITY/STATE POSTAL CODE CUSTOMER CONTACT: EQUIPMENT PRODUCT SUPPORT INDUSTRY CODE:		PETERSBURG BOROUGH PO BOX 329 PETERSBURG, AK 99833-0329 Aaron Marohl SAM HOSCHAR LOCAL GOVERNMENT (GV93)		COUNTY PETERSBURG PHONE NO. 907 772 4425		BUILDING, COMMERCIAL & PUBLIC (250)		AK WEST DELIVER TO AML SEA DOCK. AML BARGE PRE-PAID TO PETERSBURG. ERIK WILL PROVIDE BOOKING # F.O.B. AT: AML Petersburg dock	
CUSTOMER NUMBER 9991601		Sales Tax Exemption # (if applicable) LOCAL GOVERNMENT				CUSTOMER PO NUMBER			
PAYMENT TERMS: (All terms and payments are subject to Finance Company - OAC approval) NET PAYMENT ON RECEIPT OF INVOICE <input checked="" type="checkbox"/> NET ON DELIVERY <input type="checkbox"/> FINANCIAL SERVICES <input type="checkbox"/> CSC <input type="checkbox"/> LEASE <input type="checkbox"/> LKE Assignment <input type="checkbox"/> CASH WITH ORDER \$0.00 BALANCE TO FINANCE INTEREST RATE PAYMENT PERIOD PAYMENT AMOUNT NUMBER OF PAYMENTS OPTIONAL BUY-OUT									
DESCRIPTION OF EQUIPMENT ORDERED / PURCHASED									
MAKE: CATERPILLAR STOCK NUMBER: TBD		MODEL: 950-BR SERIAL NUMBER: TBD		YEAR: 2025 SMU: TBA					
950 WHEEL LOADER		590-6108		WINDOWS, STANDARD		627-5969		OIL CHANGE SYSTEM, HIGH SPEED	
				JOYSTICK 4V, STEERING WHEEL		536-1588		WHEEL CHOCKS	
LANE 3 ORDER		0P-9003		STEERING SYST, STD, WHL		590-6265		12 month Standard warranty	
STANDARD PACKAGE		632-4593		PRODUCT LINK, DUAL PLE683		558-7515		PSM HPL Coupler	
LINKAGE, STANDARD LIFT		590-6206		TECHNOLOGY, PAYLOAD, ASSIST		633-1811		PSM 4.75 cyd bucket with teeth, adapters, segments & heel plates	
COUNTERWEIGHT, STANDARD		632-7599		CAMERA, REAR VISION		572-1871		Parts Book and service shop manual	
AXLES, MAN/OPEN, SGR, WHL		633-8175		COOLING CORES, 9FPI		566-3139			
NO AXLE OIL COOLER		590-6312		ANTIFREEZE, -34C (-29F)		626-1926			
HYDRAULICS, 4V RC STD/LOG		590-6153		TIRES, 23.5R25 BS VJT * L3		622-7018			
QUICK COUPLER READY, STD		631-1548		AIR INLET STANDARD, RAIN CAP		365-0112			
HYDRAULIC OIL, STANDARD		366-9912		FENDERS, FRONT W/REAR EXTN		550-3409			
STARTING, COLD (120V)		590-6273		AUTOLUBE, STD		590-6232			
LIGHTS, LED PREMIUM		590-6197		LIGHT, WARNING BEACON		491-7467			
CAB, DELUXE, STRG WHEEL		647-7843		LIGHTS, SERVICE/ACCESS		590-6405			
FILTRATION, STANDARD		633-1821		GUARD, POWERTRAIN		569-8170			
TRADE-IN EQUIPMENT MODEL: _____ YEAR: _____ SN: _____ PAYOUT TO: _____ AMOUNT: _____ PAID BY: _____ MODEL: _____ YEAR: _____ SN: _____ PAYOUT TO: _____ AMOUNT: _____ PAID BY: _____ MODEL: _____ YEAR: _____ SN: _____ PAYOUT TO: _____ AMOUNT: _____ PAID BY: _____ MODEL: _____ YEAR: _____ SN: _____ PAYOUT TO: _____ AMOUNT: _____ PAID BY: _____ ALL TRADE-INS ARE SUBJECT TO EQUIPMENT BEING IN "AS INSPECTED CONDITION" BY VENDOR AT TIME OF DELIVERY OF REPLACEMENT MACHINE PURCHASE ABOVE. PURCHASER HEREBY SELLS THE TRADE-IN EQUIPMENT DESCRIBED ABOVE TO THE VENDOR AND WARRANTS IT TO BE FREE AND CLEAR OF ALL CLAIMS, LIENS, MORTGAGES AND SECURITY INTEREST EXCEPT AS SHOWN ABOVE.									
<input checked="" type="checkbox"/> CATERPILLAR EQUIPMENT WARRANTY INITIAL _____ The customer acknowledges that he has received a copy of the /Caterpillar Warranty and has read and understood said warranty. Scheduled oil sampling (S.O.S.) is mandatory with this warranty. The customer is responsible for taking oil samples at designated intervals from all power train components and failure to do so may result in voiding the warranty. Warranty applicable including expiration date where necessary: 12 Months Standard Warranty				<input type="checkbox"/> USED EQUIPMENT WARRANTY INITIAL _____ All used equipment is sold as is where is and no warranty is offered or implied except as specified here: Warranty applicable:					
CSA:									
NOTES:									

THIS AGREEMENT IS SUBJECT TO THE TERMS AND CONDITIONS ON THE REVERSE

ORDER RECEIVED BY

Clark, Erik

REPRESENTATIVE

APPROVED AND ACCEPTED ON
PETERSBURG BOROUGH

PURCHASER

BY

PURCHASER

PRINT NAME AND TITLE

SIGNATURE

MOTOR POOL RECOMMENDATION

TO: STEVE GIESBRECHT, BOROUGH MANAGER
FROM: CHRIS COTTA, PUBLIC WORKS DIRECTOR
SUBJECT: FY26 VEHICLE/EQUIPMENT FLEET RECOMMENDATIONS
DATE: 2/27/2025
CC: MOTOR POOL FILE

FY26 Replacement Recommendation Summary

The following is a summary of the Motor Pool's recommendations for vehicle replacements and service extensions for the next budget year.

Units replaced:	4	\$705,000
Units extended:	13	
Total recommended replacement budget:		<u>\$705,000</u>

<u>Unit</u>	<u>Recommendation</u>	<u>Budget</u>
PMPL #32 (2015 Ford F550 flatbed w/ dump)	Replace	\$105,000
PD #86 (2017 Ford F250 4x4 crew cab pickup)	Replace	\$ 80,000
PW #100 (2000 Cat 950 loader)	Replace	\$460,000
P&R #111 (2004 Ford cutaway van)	Replace	\$ 60,000
P&R #1 (2010 Toyota Tacoma)	Extend for 2 years	-
WW GEN3 (2006 John Deere generator)	Extend for 3 years	-
FD #6 (1994 Pierce Pumper fire engine)	Extend for 1 year	-
FD #9 (2003 Ford F550 squad vehicle)	Extend for 2 years	-
PW #13 (2004 Ingersoll-Rand air compressor)	Extend for 3 years	-
PMPL #21 (2006 Interstate tilt deck trailer)	Extend for 3 years	-
EH #23 (2004 Chevy Trailblazer)	Extend for 2 years	-
PW #41 (2003 Sander attachment)	Extend for 2 years	-
PW #50 (2014 Ford Explorer)	Extend for 3 years	-
FD #92 (2005 Ford F450 Ambulance)	Extend for 2 years	-
PW #95 (2004 International crane truck)	Extend for 2 years	-
PW #106 (2003 Clark forklift)	Extend for 3 years	-
SAN #117 (2016 International garbage truck)	Extend for 1 year	-

Total Replacement Budget requested FY2026	\$705,000
--	------------------

Fleet Replacement Recommendations

PMPL #32 (2015 Ford F550 4x4 flatbed w/ dump) This 2-ton flatbed is used as a service and transport vehicle for the Power & Light crew. The dump feature facilitates the hauling/unloading of brush and crushed rock for department projects. It is also fitted with a snowplow and used for clearing PMPL sites in the winter months. The chassis is experiencing transmission problems and the work body has severe rust/corrosion issues. It is time to replace this unit with the same type of truck and body before a major failure occurs resulting in extensive downtime. The existing snow plow will be retained and used on the replacement vehicle.

PD #86 (2017 Ford F250 4x4 crew cab pickup) This unit serves the Police Dept as a patrol vehicle and also performs light duty trailer towing when required. It has generally served the department well but has had some engine problems that required it to be sent off-island for repairs and resulting downtime. At 8 years old and 70K island miles it is only a matter of time before this vehicle experiences another issue that results in extended downtime. Because of the critical nature of this truck's mission, we recommend replacement before any further problems occur. The budget assumes replacement with a similar class of vehicle (truck or heavy SUV) and should support outfitting the new unit as a K9 carrier - if the department ends up implementing a K9 program.

PW #100 (2000 Cat 950 loader) This unit is used by the Streets crew for loading rock and is also one of the Borough's primary snow removal units in the winter months. It was originally slated for replacement in FY21 and has been extended 3 times for a total of 5 years of additional service. At present it still operates but has approximately 7,000 hours of runtime on the meter. The engine and transmission are getting weak as are the hydraulics. It is time to replace this unit before a major component failure occurs. Since the intended mission for this unit has not changed, the replacement would be substantially similar to the existing loader.

P&R #111 (2004 Ford E350 cutaway van) This unit serves the Parks-N-Rec Dept as a facility maintenance vehicle, used for storing and transporting tools, supplies and equipment. Also used for event setup. It was originally scheduled for replacement after 10 years of service and has far outlived its programmed lifespan, having been extended several times. Although mileage (45K) is not excessive, the engine has developed the common Ford problem of throwing spark plugs out of the heads periodically. This unit also has severe rust issues, with some frame members completely rusted through. It is time to replace this vehicle before corrosion issues begin to compromise vehicle safety. Because the layout of this vehicle does not fit very well with the department's current mission (it is more of a cargo truck than a service van), the intention is to replace it with a service van that has standing headroom in the van body.

Fleet Extensions

A total of 13 units are recommended for extension. The various vehicles and equipment were evaluated by the Motor Pool dept. All units recommended for extension have been found to be reliable and in good mechanical condition. The units listed in the first page summary are being recommended for 1-3 year extensions with details provided upon request.

End of Recommendation

FEMA SHELTER FIELD GUIDE

TRAINING

AUGUST 15TH 9AM-3PM @ FIRE STATION
AUGUST 16TH 11:30AM-FINISHED @ P&R GYM

COURSE IS FREE TO THE PUBLIC!

What:

A course developed by the American Red Cross and FEMA to train participants in sheltering practices and techniques

Course Goal:

Familiarize students with seven different roles involved in sheltering, the resources available to shelters, how to prepare for shelter operations, and how to use the Shelter Field Guide to open, operate, and close a shelter.

Course Objectives:

- Identify the seven different roles involved in sheltering.
- Explain the resources available to shelters.
- Use the Shelter Filed Guide to open, operate, and close a shelter.
- Prepare for shelter operations.
- Target Audience: This course is intended for Shelter Managers and functional supervisors representing faith-based groups, non-profit companies, or private industry.



Petersburg
MEDICAL CENTER

