



Petersburg Borough

12 South Nordic Drive
Petersburg, AK 99833

Meeting Agenda Planning Commission Regular Meeting

Tuesday, June 10, 2025

12:00 PM

Assembly Chambers

You are invited to a Zoom meeting.

When: Tuesday, June 10, 2025, 12:00 PM Alaska

Topic: Tuesday, June 10, 2025, Regular Planning Commission Meeting

Please click the link below to join the webinar:

[https://petersburgak-
gov.zoom.us/j/84415690158?pwd=mCnvaSG9ISASGE1z3CmIVVXfZJTZca.1](https://petersburgak.gov.zoom.us/j/84415690158?pwd=mCnvaSG9ISASGE1z3CmIVVXfZJTZca.1)

Passcode: 557284

Webinar ID: 844 1569 0158

Or Telephone:

(253) 215 8782 US (Tacoma) or (720) 707 2699 US (Denver)

1. **Call to Order**
2. **Roll Call**
3. **Acceptance of Agenda**
4. **Approval of Minutes**

A. May 13, 2025, Meeting Minutes.

5. **Public Comments**

Public comments are welcome on matters not appearing on the Public Hearing or Consent Calendar but are within the Borough's jurisdiction. Persons wishing to speak should come forward and state their name and address. Issues raised may be referred to staff and, if action by the Commission is needed, may be scheduled for a future meeting.

6. **Consent Calendar**

7. **Public Hearing Items**

A. Recommendation to the Borough Assembly regarding an application from American Cruise Lines to lease approximately 22,000 sf of borough tidelands for the purpose of constructing a mooring float at the end of Dock St (temp PID: 01-008-099).

B. Consideration of an application from Zach Peeler, dba Peeler's Alaskan Experience, to place a remote sidewalk sign at 104 N Nordic Dr. (PID: 01-007-352).

8. **Non-Agenda Items**

A. Commissioner Comments

B. Staff Comments

- Zoning Practice

C. Next Meeting is July 8, 2025, at 12:00pm.

9. Adjournment



Petersburg Borough

12 South Nordic Drive
Petersburg, AK 99833

Meeting Minutes Planning Commission Regular Meeting

Tuesday, May 13, 2025

12:00 PM

Assembly Chambers

1. Call to Order

The meeting was called to order at 12:00PM.

2. Roll Call

PRESENT

Commission Chair Chris Fry
Commission Vice-Chair Heather O'Neil
Commissioner Jim Floyd
Commissioner Marietta Davis
Commissioner Phillip Meeks
Commissioner Donald Sperl

ABSENT

Commissioner John Jensen

3. Acceptance of Agenda

The agenda was accepted as presented.

Motion made by Commission Vice-Chair O'Neil, Seconded by Commissioner Davis.

Voting Yea: Commission Chair Fry, Commission Vice-Chair O'Neil, Commissioner Floyd, Commissioner Davis, Commissioner Meeks, Commissioner Sperl

4. Approval of Minutes

A. April 8, 2025, Meeting Minutes.

The April 8, 2025, meeting minutes were unanimously approved.

Motion made by Commissioner Davis, Seconded by Commission Vice-Chair O'Neil.

Voting Yea: Commission Chair Fry, Commission Vice-Chair O'Neil, Commissioner Floyd, Commissioner Davis, Commissioner Meeks, Commissioner Sperl

5. Public Comments

None

6. Consent Calendar

None

7. Public Hearing Items

- A. Recommendation to the Borough Assembly regarding an application to rezone borough-owned property from Rural Residential to Single-family Residential at 1016 SANDY BEACH RD (PID: 01-014-010).

Motion made by Commissioner Floyd, Seconded by Commission Vice-Chair O'Neil.

Commissioner Floyd asked for clarification on who initiated the rezone and the reasoning behind it.

Director Cabrera spoke to say it was a motion of the Borough Assembly to initiate the rezone. It's one of the few lots in the area that are rural residential, and 1020 Sandy Beach was just rezoned to single family. Its surrounded mostly by single family. If the Borough wanted to sell it in the future, it makes sense to rezone it now.

Commission Chair Fry asked if the property was made rural residential before sewer service was out there.

Director Cabrera spoke to say it was rural residential from the 1980 comp plan right before they rezoned everything. The idea was to have a few much larger lots in the area. At that time, they envisioned rural residential to be these kind of estate tracts and it didn't include things like mobile home parks and mobile homes and a whole slew of things that are now eligible under rural residential. It was a different idea of rural residential than we have now. The main reason we have rural residential now is because they don't have the municipal services.

Voting Yea: Commission Chair Fry, Commission Vice-Chair O'Neil, Commissioner Floyd, Commissioner Davis, Commissioner Meeks, Commissioner Sperl

8. Non-Agenda Items

- A. Commissioner Comments

Commissioner Floyd spoke about the comments made by the Borough Assembly regarding how the Planning Commission handled agenda items for Mr. Johnson and Mr. Mazzella. Commission Floyd said the Planning Commission agenda items were in order of when the application was received. Mr. Mazzella was present and could testify, and Mr. Johnson was not present. The Assembly incorrectly stated that the Planning Commission refused to take up Johnson's application then said yes to Mazzella, that was incorrect.

Commission Vice-Chair O'Neil added that she wishes the Assembly would have bumped the agenda item back to the Planning Commission. If they thought the Commission handled it wrong, it could have been bumped back, and all parties could have been present. In the audience the night of the Assembly meeting homeowners off of Lake Street who wanted to buy property were present, Mazzella was not present only because he

works for the Borough and was out of town for classes. He would have been present and would have spoken but he was unable to.

B. Staff Comments

Director Cabrera mentioned there are agenda items for the June meeting.

C. Next Meeting is June 10, 2025, at 12:00PM.

9. Adjournment

The meeting adjourned at 12:09PM

Motion made by Commissioner Floyd, Seconded by Commission Vice-Chair O'Neil.

Voting Yea: Commission Chair Fry, Commission Vice-Chair O'Neil, Commissioner Floyd, Commissioner Davis, Commissioner Meeks, Commissioner Sperl

Planning Commission Staff Report & Finding of Fact

Meeting Date: June 10, 2025

APPLICANT/AGENT:

American Cruise Lines

OWNER(S), IF DIFFERENT:

Petersburg Borough

LEGAL DESCRIPTION:

PTN of ATS 9

LOT AREA:

22,000 sf

LOCATION:

End of Port Dock

SURROUNDING ZONING:

North: Unzoned

South: Industrial, MIO

East: Industrial, MIO

West: Industrial, MIO

ZONING:

UNZONED

PID:

01-008-099

APPLICATION SUBMISSION DATE:

I. APPLICANT REQUEST

The applicant requests to lease borough-owned tidelands/submerged lands.

II. APPLICABLE CODE

16.16 TIDELANDS

III. FINDINGS OF FACT

1. Application Request: The applicant has submitted a request to lease borough-owned submerged lands. The purpose of this lease is for the construction of a mooring float.
2. Location and Proposed Use: The subject parcel is located on submerged lands at the end of Dock Street, within the Petersburg Harbor system. The proposed use for this parcel is a surface-only mooring facility.
3. Site and Surrounding Uses: The parcel is identified as suitable for use as a mooring site. Adjacent submerged lands are currently utilized for mooring purposes. There are limited alternative uses for this specific site and it would be inappropriate to convert the site to a non-marine use, such as residential.
4. Harbor Capacity: The applicant currently moors vessels at the Port Dock, adjacent to the subject property. The applicant anticipates an increase in the number of port calls in the coming years. Options for mooring additional vessels within the existing harbor system are limited.
5. Harbor Operational Considerations: The current Port Dock configuration presents challenges for simultaneously accommodating small cruise ships and allowing Petro Marine to bring in fuel barges and provide fuel to larger vessels. The proposed mooring facility is designed to address these operational considerations.
6. Public Input: On February 10, 2025, the Borough Assembly held a town hall meeting to discuss the applicant's proposal. Nearly all public comments were supportive of the proposed project.
7. Harbor Board Review: On April 3, 2025, the Harbors and Ports Advisory Board recommended "the Assembly move forward with Concept 7 for development of the proposed multi-purpose

Planning Commission Staff Report & Finding of Fact

Meeting Date: June 10, 2025

small cruise ship dock partnership with American Cruise Lines and recommends following the Visitor Industry Management Plan's outlined Quality of Life goals. Motion carried 7-0."

8. Assembly Review: On May 5, 2025, the Borough Assembly reviewed ACL's application and approved referring to the Planning Commission and Harbor Board.
9. Zoning: Although the subject parcel is not zoned, the proposed use is consistent with waterfront uses allowed within the Marine Industrial Overlay (MIO) zone, which is designed to preserve waterfront areas for water-dependent uses, including passenger moorage facilities. The proposed mooring float aligns with the intent of the MIO.
10. Comprehensive Plan: The proposal is consistent with the goals of the Land Use section of the borough's Comprehensive Plan to "Manage the use of the waterfront Borough-wide to maximize the value of this scarce resource for business, residents and visitors, and specifically to integrate and balance the need to support a range of waterfront uses."
11. Visitor Industry Management Plan: The recently approved Visitor Industry Management Plan states "Petersburg has limited infrastructure to accommodate the visitor industry, particularly larger groups of visitors arriving via cruise ships. The existing infrastructure is designed to accommodate a small resident population, and existing marine infrastructure is used at capacity during the summer season and must be shared with a dynamic commercial fishing fleet. Focus on maximizing the benefits and minimizing user conflict of our existing marine infrastructure, finding cost effective alternatives to existing infrastructure, and providing infrastructure that benefits both the local populace and visitor population were deemed the priorities." Goal E.2. recommends installing a mooring dolphin at the Port Dock to address congestion at that location.
12. Environmental Review: Applicant identifies necessary environmental reviews and permits necessary prior to construction of the project.
13. Economic Considerations: Facilitating increased port calls by cruise ships has a direct economic impact through passenger spending on retail, meals, and local services. Improved harbor efficiency for fuel barges and other larger vessels supports the broader marine industrial sector, which is a foundational element of Petersburg's economy. The project contributes to the overall viability and competitiveness of Petersburg as a port of call and a marine service hub.

IV. PUBLIC NOTICE

The borough provided public notice of the hearing. Notice was mailed by first class mail to the owner of record of the property within six hundred feet of the exterior boundary of the property that is the subject of the application.

V. APPLICATION REVIEW

Criteria –

Per 16.16.050 (B), Tidelands and submerged lands owned by the borough may be leased for surface use only.

Per 16.16.050 C, an application to lease tidelands must demonstrate: 1. The proposed use of the nominated tideland or submerged land is a beneficial use in terms of highest and best use; and 2. That it is in the borough's interest to lease the nominated tideland or submerged land.

Planning Commission Staff Report & Finding of Fact

Meeting Date: June 10, 2025

VI. ACTION

Proposed motion: I move to recommend to the Borough Assembly that the subject property located at the end of Dock St be approved for lease for the purposes of constructing a mooring float along with findings of fact as presented.

Based on the preceding findings of fact, the Petersburg Planning Commission makes the following report to the Borough Assembly:

1. The Planning Commission finds the proposed use is consistent with the borough's Comprehensive Plan and Visitor Industry Management Plan. The proposed use of the submerged lands is a beneficial use and the highest and best use for the subject property.
2. The Planning Commission finds that the proposed use's economic benefits to the community and operational benefits to the harbor are in the borough's best interest.
3. The Planning Commission recommends that once there is a legal parcel the property be rezoned to industrial and included in the Marine Industrial Overlay.
4. The Planning Commission recommends the Borough Assembly approve the subject parcel for lease for construction of a mooring float.

EXHIBITS

- A. Applicant materials
- B. Vicinity & Detail Maps
- C. Public Hearing Mailout
- D. Harbor Board Minutes
- E. Excerpts from Comprehensive Plan and Visitor Plan
- F. Concept 7 Drawing
- G. Public Comments



Petersburg Borough, Alaska

Land Disposal Application

(\$500.00 non-refundable filing fee required)

Form must be completed in its entirety to be considered

Office Use:

Rec'd. by: DKT

Fee: \$ 500.00

Date Rec'd:

2.10.2025

Date: 4/18/2025

This is a request for land disposal via:

☒ Lease

☐ Exchange

☐ Purchase

☐ Other

(Describe)

Parcel ID #(s) of Subject Property:

Southwest of 01-008-220

Per City Planner no Parcel Number

Proposed term of lease: 50 years

(total years)

Legal Description(s) of Property:

Water - Wrangell Narrows

Current Zoning of Property:

Commercial

Is the Applicant applying to purchase under Petersburg Municipal Code Section 16.12.030 as one of the following? If yes, check approximate box below:

- ☐ State of Federal Agency
- ☐ Federally Recognized Tribe
- ☐ Nonprofit Entity
- ☐ Applying to Purchase for a Public Benefit Purpose per PMC 16.12.030

Applicant Name: Charles B. Robertson

Applicant Mailing Address: 741 Boston Post Road Guilford, CT 06437

Applicant Contact Info: 203-453-6800

(telephone and email)

cbrobertson@americancruiselines.com

1. Size of Area requested (identify the minimum area necessary in square feet): 22,000 sq ft.
2. Attach a map showing the location of the parcel(s) requested. Map must show surrounding area with the land requested clearly marked with bolded borders or highlighted color.

If applicant is applying to purchase property under PMC 16.12.030 for a public benefit purpose, the application must include, at a minimum, the following:

- a) a conceptual plan;
- b) a financial plan; and
- c) a development timeline

3. Narrative on use of property: Explain proposed use of land and when use is expected to begin and end. Include any planned new construction or renovation, including time-frame when construction or renovation will be completed and type of materials to be used. Provide the estimated dollar value of proposed improvements. Explain the value of the proposal to the economy of the borough and any other information you feel should be considered. (attached additional sheet if necessary)

See Attached

4. Name and address of all adjacent land owners or lessees, including upland owner(s) if applicable: (attach additional sheet if necessary)

Petro 49 INC 119 Dock Street LOTS 01-008-220, 221, 222,230

US Coast Guard 117 Dock Street LOTS 01-008-20

US Forest Service 115 Dock Street LOTS 01-008-260

Rocky's Marine Inc. 113 Dock Street LOTS 001-008-250

US Coast Guard 107 Dock Street LOTS 01-008-240,241

5. Are there any existing permits or leases covering any part of the land applied for?

☐ Yes ☒ No

If yes, please check one: ☐ Lease ☐ Permit

Describe the type of permit or lease, if applicable, and the name and last known address of the permittee or lessee: _____

N/A

6. What local, state or federal permits are required for the proposed use? (list all)

See Attached

7. If applicant is a corporation, provide the following information:

A. Name, address and place of incorporation:

741 Boston Post Road Guilford, CT 06437

Place of Incorporation - Delaware

B. Is the corporation qualified to do business in Alaska?: ☒ Yes ☐ No

Name and address of registered agent:

Eagle Raven Global - Tonya Tisher

1900 Crest Street Juneau, AK 99801

8. Why should the Planning Commission recommend Assembly approval of this request?

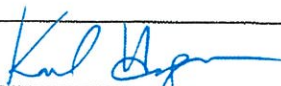
See Attached

9. How is this request consistent with the Borough's comprehensive plan?

See Attached

10. Prior to submitting this application, please verify with pertinent Borough Departments that the land requested for lease, purchase, exchange or other disposal is not needed for a public purpose by speaking with the appropriate personnel in the Electric, Water, Wastewater, Community Development, Harbor or Public Works Departments and obtain their comments and signatures below. (attach additional sheet if necessary):

Department Comments: PMPL has no need for this area.



Signature of Department Commenter

Department Comments: Subject property is not needed for a public purpose.

Liz Cabrera, Community Development

Signature of Department Commenter

Department Comments: Harbor Department - see attached

Glo Wollen - see attached

Signature of Department Commenter

Department Comments: Public Works - see attached

Chris Cotta - see attached

Signature of Department Commenter

NOTICE TO APPLICANT(s):

Application must be submitted to the Borough with a non-refundable filing fee of \$500. If the application moves forward, the applicant will be required to deposit with the Borough payment for other costs. See, PMC 16.12.030C(2)(a), 16.12.090, and 16.16.070A, as applicable.

I hereby certify that I have received and reviewed a copy of Petersburg Municipal Code Chapters 16.12 and 16.16 (as they may pertain to my particular application) and understand the Code requirements. I further certify I am authorized to sign this application on behalf of the applicant.

Please sign application in the presence of a Notary Public.

Charles B. Robertson

Applicant/Applicant's Representative Signature

Charles B. Robertson

Printed Name

Subscribed and sworn to by Charles B. Robertson, who personally appeared

before me this 18th day of April, 2025.

Melissa J. Boczar
Notary Public in and for the State of Alaska

My Commission Expires: 05/31/2025

MELISSA J. BOCZAR
NOTARY PUBLIC
MY COMMISSION EXPIRES MAY 31, 2025

Harbor Department Comments

Wednesday, April 30, 2025 12:36 PM

The Harbor Department remains supportive of the Borough working with American Cruise Lines to develop this piece of waterfront. Their proposed project fits well within the layout of the Petersburg waterfront for highest and best uses of Borough owned tidelands. The Harbor does not have immediate plans for these tidelands.

The Harbor appreciates that the ACL application mentions a partnership with the Borough that includes possible off season use by the Harbor Department. The application letter indicates that ACL will construct a 24' x 120' moorage float facility with an 8' x 100' aluminum gangway that is consistent with the joint uses identified in the Concept 7 design. The Concept 7 was jointly funded by ACL and the Borough with a design that includes plans for electrical and potable water/fire chase ways and an area for a sewer lift station that will render the facility usable in the future by the public. If ACL builds the facility with a future utility component design include, then the Harbor Department would see benefit from off season use. If the design does not allow for future utility placement then the Harbor Department may not benefit from using the facility in the off-season.

Moving forward with ACL application for building and maintaining their own facility will result in an estimated annual loss of \$30,000 in revenue (\$600 x 50 estimated stops) but would benefit harbor operations by reducing ACL needs for moorage on C-Float and at the Drive Down during peak fishing and transient visitor season.

Glo Wollen
Harbormaster

Public Works Comments

Public Works has no need for the subject parcel as outlined in red in the attachment.

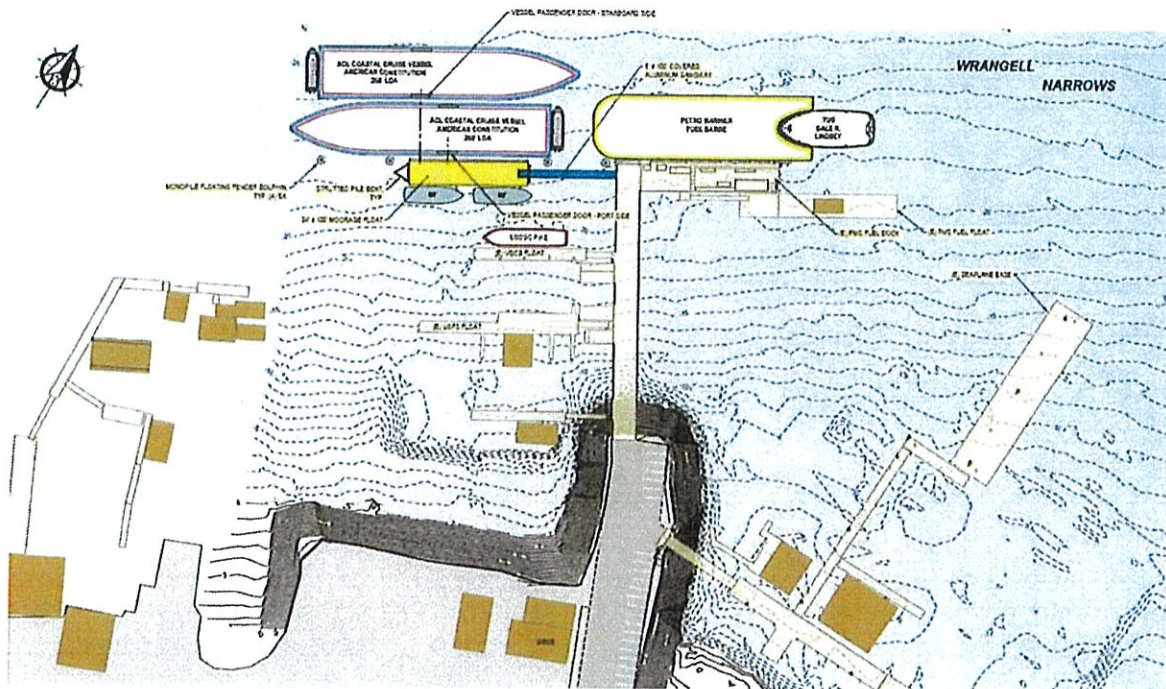
Water and wastewater connections are potentially available if ACL moves forward with this project. Water goes all the way to the end of the existing dock and the wastewater line stops near the Coast Guard float, but could potentially be extended to serve the proposed cruise ship dock.

Chris Cotta
Public Works Director

3. Narrative on Use of Property:

The property would be utilized to construct a new dock, roughly as shown below. The project would consist of a gangway and moorage float extending to the SW of parcel 01-008-220 * 119 DOCK STREET * PETRO 49 INC, LESSEE and PETERSBURG BOROUGH LESSOR. This project would include an approximately 8' x 100' aluminum gangway extending to a 24' x 120' moorage float. This design would allow American Cruise Lines vessels to dock either port or starboard side to the dock enhancing vessels safety depending on current and weather factors. Included in the scope of this project are monopiles equipped with floating fenders which will be used by vessels for mooring lines. It is estimated that this project will cost approximately \$3 million dollars.

Construction of this project will allow small overnight cruise vessels to operate with a consistent schedule which in turn will contribute to the local economy as guests aboard are able to explore the Borough of Petersburg.



6. What local, state or federal permits are required for the proposal use?

- USACE DA Individual Permit including Practicable Alternatives Analysis and Biological Assessment
- Incidental Harassment Authorization with formal NMFS consultation and Marine Mammal Monitoring and Mitigation Plan (4MP).
- Compensatory Mitigation for unavoidable impacts due to intertidal fill discharges associated with the proposed parking area, if it is to be constructed.
- ADEC 401 Water Quality Certification.
- ADEC Plan Review and Approval to Operate for water and sewer systems
- ADEC Stormwater Plan Review and Letter of Concurrence for runoff in the proposed parking lot, if constructed.
- Sunflower Sea Star Harassment Authorization with formal NMFS consultation.
- Local Building Permits possibly.

8. Why should the Planning Commission recommend Assembly approval of this request?

The overarching goal of the Borough's February 2016 Comprehensive Plan Update identified in Chapter 5 is to improve the diverse transportation system that links Petersburg to the outside world. As a part of this goal, promoting a growing economy in the commercial fish processing and tourism are identified as key components. Planning Commission approval of this request would allow for consistent, sustainable tourism and economic benefit during scheduled dockings of American Cruise Lines vessels each summer.

9. How is this request consistent with the Borough's comprehensive plan?

The Borough's February 2016 Comprehensive Plan Update identifies objectives for the waterfront lands in Petersburg. One of those objectives is to utilize good planning to support a diverse use of the waterfront. The concept plan proposed by American Cruise Lines allows for dock development in a location which would not impede other area users including federal agencies, marine business and a commercial fueling operation serving the vital fishing community.



741 Boston Post Road, Suite 200, Guilford, CT 06437 • (203) 453-6800

April 18th, 2025

Ms. Glorianne Wollen
Harbor Master
Borough of Petersburg
223 Harbor Way
Petersburg, AK 99833

Dear Ms. Wollen:

We appreciate the collaboration over the last nine months as we work to structure a long-term partnership with the Borough. Thank you for organizing the April 15th meeting with the leadership team of the Borough.

We understand the funding concerns through the previously proposed public-private partnership. In light of this, American Cruise Lines believes the most efficient path forward is to modify our Land Disposal Application to lease the property from the borough and fund the new dock through its own efforts.

In the spirit of partnership, we would be happy to incorporate the following into a lease agreement with the Borough:

- ACL will design, permit, fund and build the new dock extension
- ACL will have a (50) fifty-year lease as stated on the Land Use Application
- ACL to pay annual standard lease fee and property tax as any other lease holder within the Borough
- In the spirit of partnership and sustainable tourism, ACL agrees to only allow small overnight passenger vessels with a passenger capacity under 250 to dock for the entire duration of the Lease. ACL will not accept reservations from other overnight passenger vessels unless referred from the Petersburg Harbor Department.
- ACL will maintain the dock, will manage the schedule, and will retain all revenue associated with other uses its schedules at the dock.
- If it chooses, the Borough may take over management and scheduling of the dock from September 30 to May 1 in each year. If the Borough chooses this, it will make no payment to ACL, but will take the full maintenance cost of the dock (except for damage caused by ACL) and will split the revenue it derives from the dock 50/50 with ACL.

We look forward to the continued partnership with the Borough of Petersburg and are happy to discuss this updated proposal at any time.

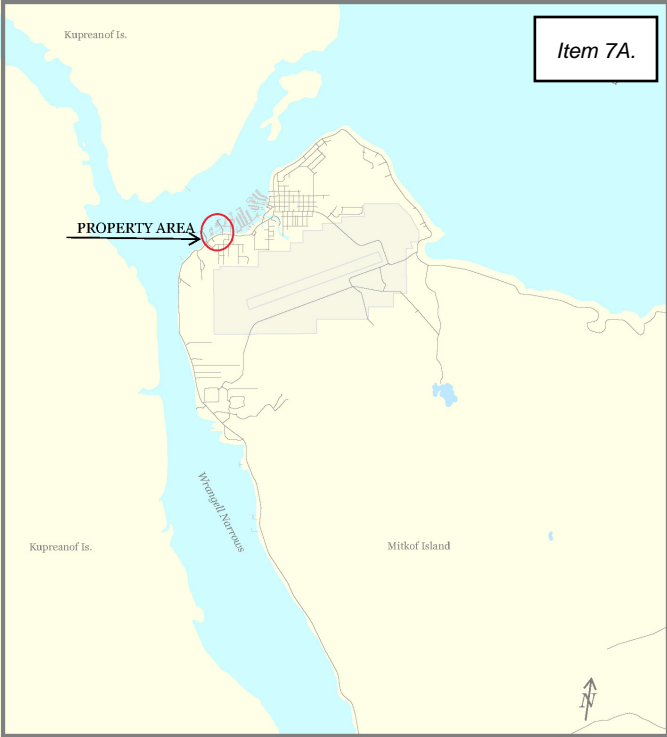
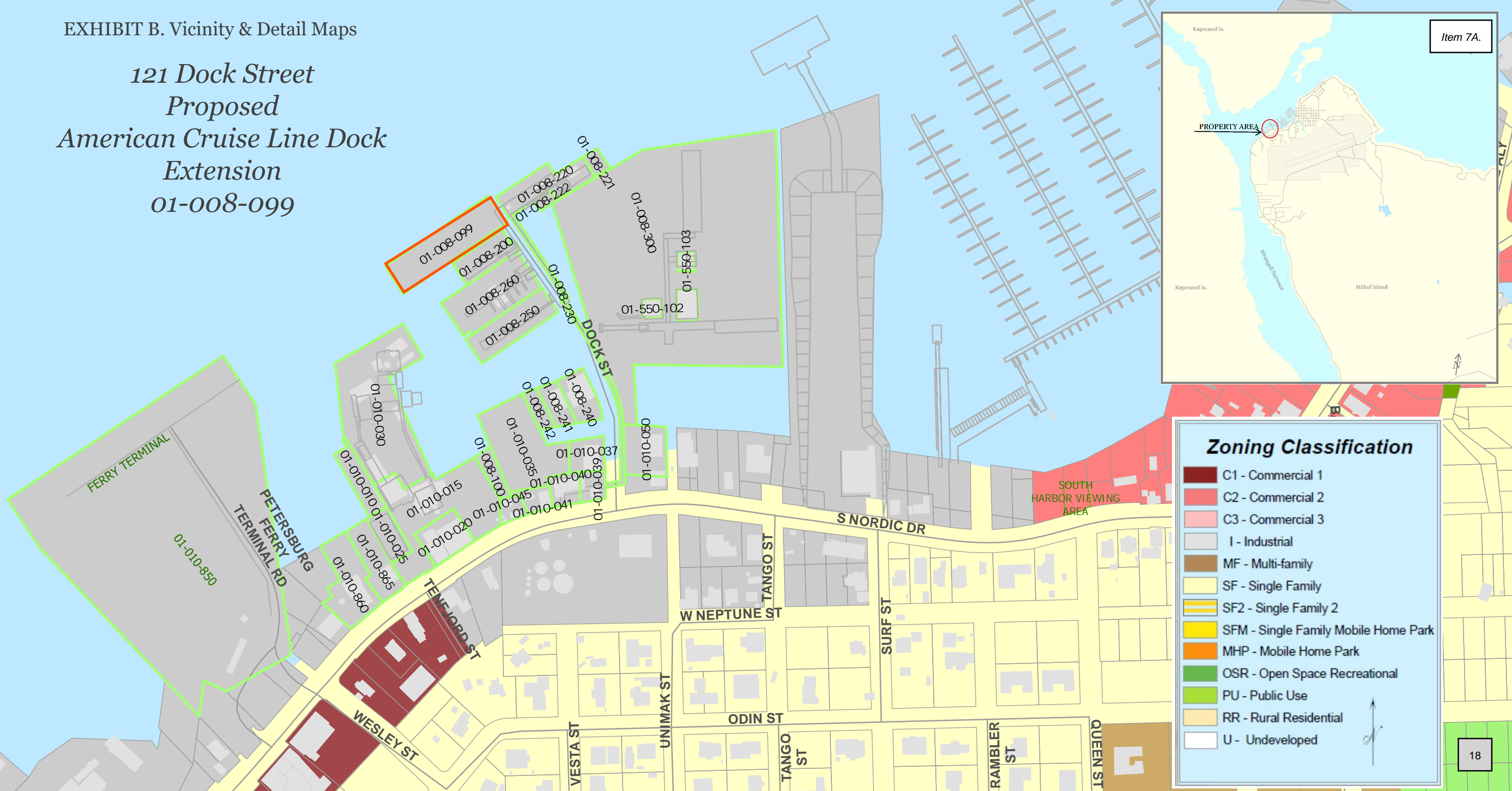
Sincerely,

Charles B. Robertson
President & CEO

Kristin Meira
Director of Government
Affairs

Eric Dussault
Director of Port Development
and Construction

121 Dock Street
Proposed
American Cruise Line Dock
Extension
01-008-099



Zoning Classification

	C1 - Commercial 1
	C2 - Commercial 2
	C3 - Commercial 3
	I - Industrial
	MF - Multi-family
	SF - Single Family
	SF2 - Single Family 2
	SFM - Single Family Mobile Home Park
	MHP - Mobile Home Park
	OSR - Open Space Recreational
	PU - Public Use
	RR - Rural Residential
	U - Undeveloped



May 23, 2025

RUTHERFORD ANDREW
PO BOX 190498
ANCHORAGE, AK 99519-0498

NOTICE OF SCHEDULED PUBLIC HEARINGS

The Petersburg Borough Planning Commission has scheduled a public hearing to consider:

Recommendation to the Borough Assembly regarding an application from American Cruise Lines to lease approximately 22,000 sf of borough tidelands for the purpose of constructing a mooring float at the end of Dock St (temp PID: 01-008-099).

The public hearing and consideration of the application will be held:	Tuesday, June 10th, 2025, at 12:00 PM Assembly Chambers, Municipal Building 12 South Nordic Drive, Petersburg, Alaska.
The meeting is open to the public. To attend via ZOOM , please contact Anna Caulum at 907-772-5409.	

Interested persons desiring to present their views on the applications, either in writing or verbally, will be given the opportunity to be heard during the above-mentioned hearing. Said hearing may be continued from time to time as necessary. If the Planning Commission is unable to meet at the date and time stated above, this application will be considered at a future meeting with no further notice provided except for the general notice provided to the public.

TO SUBMIT WRITTEN COMMENTS TO THE PLANNING COMMISSION	
By Mail:	PO Box 329, Petersburg, Alaska 99833
By Email:	acaulum@petersburgak.gov
Hand-Deliver:	Petersburg Municipal Building, 12 S. Nordic Dr.

The Petersburg Municipal Code (PMC) provides for an appeal of a Planning Commission decision to the Borough Assembly by the property owner or a governmental agency, or any property owner within 600' of the applicant property and requires that such an appeal be filed within 10 consecutive calendar days of the date the decision is made. For more information regarding appeal requirements, please see PMC Chapter 19.92.

Sincerely,

Liz Cabrera
 Community & Economic Development Department

Name1	Name2	Address1	City	State	Zip
CHRIS FRY		PO BOX 1440	PETERSBURG	AK	99833-1440
HEATHER O'NEIL		PO BOX 1083	PETERSBURG	AK	99833-1083
JIM FLOYD		PO BOX 281	PETERSBURG	AK	99833-0281
JOHN JENSEN		PO BOX 681	PETERSBURG	AK	99833-0681
PHIL MEEKS		PO BOX 1514	PETERSBURG	AK	99833-1514
MARIETTA DAVIS		PO BOX 673	PETERSBURG	AK	99833-0673
DONALD SPERL		PO BOX 1407	PETERSBURG	AK	99833-1407
AMERICAN CRUISE LINES	CHARLES B ROBERTSON	741 BOSTON POST ROAD	GUILFORD	CT	06437
ALASKA COMMERCIAL ELECTRONICS LLC		PO BOX 1144	PETERSBURG	AK	99833-1144
ALASKA STATE OF		550 W 7TH AVE STE 1050A	ANCHORAGE	AK	99501-3579
BIRCHELL PROPERTIES LLC		PO BOX 12	PETERSBURG	AK	99833-0012
ISLAND REFRIGERATION LLC		PO BOX 2185	PETERSBURG	AK	99833-2185
PARKER SAMUELLE MAE		PO BOX 1364	PETERSBURG	AK	99833-1364
PETERSBURG FLYING SERVICES LLC		PO BOX 1348	PETERSBURG	AK	99833-1348
PETRO 49 INC		PO BOX 389	SEWARD	AK	99664
PISTON AND RUDDER SERVICE INC.		PO BOX 1308	PETERSBURG	AK	99833-1308
ROCKY'S MARINE INC.		PO BOX 690	PETERSBURG	AK	99833-0690
ROSVOLD ERIC		PO BOX 1144	PETERSBURG	AK	99833-1144
RUTHERFORD ANDREW		PO BOX 190498	ANCHORAGE	AK	99519-0498
STROMDAHL KIMBERLY		PO BOX 523	PETERSBURG	AK	99833-0523
US COAST GUARD		PO BOX 1290	PETERSBURG	AK	99833-1290
WIKAN JOHN B WIKAN SHERI L	WIKAN ENTERPRISES INC	PO BOX 929	PETERSBURG	AK	99833-0929
ALASKA DOT & PF		PO BOX 112505	JUNEAU	AK	99811-2505



Petersburg Borough

12 South Nordic Drive
Petersburg, AK 99833

Meeting Minutes Harbors and Ports Advisory Board

Thursday, April 03, 2025

6:30 PM

Assembly Chambers

1. Call to Order / Roll Call

PRESENT

Board Chair Bob Martin
Board Member Daniel Cardenas
Board Member Casey Knight
Board Member John Murgas
Board Member Joel Randrup
Board Member Scott Roberge
Board Member Don Spigelmyre

Assembly Liaison Scott Newman was present.

American Cruise Lines Representative, Mark Freeman present online.

2. Approval of Minutes

October 16, 2024 Regular Meeting Minutes

The minutes of October 16, 2024, regular meeting were unanimously approved as written.

Motion made by Board Member Randrup, Seconded by Board Member Knight.
Voting Yea: Board Chair Martin, Board Member Cardenas, Board Member Knight, Board Member Murgas, Board Member Randrup, Board Member Roberge, Board Member Spigelmyre

3. Amendment and Approval of Meeting Agenda

The agenda was unanimously approved as written.

Motion made by Board Member Knight, Seconded by Board Member Randrup.
Voting Yea: Board Chair Martin, Board Member Cardenas, Board Member Knight, Board Member Murgas, Board Member Randrup, Board Member Roberge, Board Member Spigelmyre

4. **Persons to be Heard Related to the Agenda**

No views were shared.

5. **Persons to be Heard Unrelated to the Agenda**

No views were shared.

6. **Harbormaster Report**

A. **2025 Spring Harbormaster Report**

Harbormaster Wollen read the report into the record.

B. **Port Calls List**

Harbormaster Wollen presented the Port Calls List from 2003 to March 2025.

7. **Unfinished Business**

A. **FY2026 Budget**

A motion was made to recommend the assembly adopt the proposed FY2026 Harbor Enterprise Budget. The board unanimously approved 7 - 0.

Motion made by Board Member Spigelmyre, Seconded by Board Member Randrup. Voting Yea: Board Chair Martin, Board Member Cardenas, Board Member Knight, Board Member Murgas, Board Member Randrup, Board Member Roberge, Board Member Spigelmyre

B. **American Cruise Lines Multi-Purpose Small Cruise Ship Dock**

The Harbor Board recommends the Assembly move forward with Concept 7 for development of the proposed multi-purpose small cruise ship dock partnership with American Cruise Lines and recommends following the Visitor Industry Management Plan's outlined Quality of Life goals. Motion carried 7-0

Motion made by Board Member Spigelmyre, Seconded by Board Member Knight. Voting Yea: Board Chair Martin, Board Member Cardenas, Board Member Knight, Board Member Murgas, Board Member Randrup, Board Member Roberge, Board Member Spigelmyre

8. **New Business**

There was no new business.

9. **Communication**

There were no communications.

10. Discussion Items

Update on PEDC Scow Bay Boat Yard Project funding and timeline.

Harbormaster Wollen gave a brief outline on the state of the recent Federal spending freeze on the funding package for the Scow Bay Project. She also updated the Board on the desire of PEDC to encourage future growth by expanding the design to include a wider ramp to allow for an amphibious 150 ton travel lift.

Chairman Martin invited members to participate in the upcoming Assembly meeting to address the need for Marine Industrial Overlay (MIO) of Borough owned and formally owned Port and Scow Bay properties.

11. Adjourn

The board unanimously adjourned at 8:13 pm.

CHAPTER 3: LAND USE + ENVIRONMENT

Overarching Goal: Encourage and guide growth to make Petersburg town and Borough an increasingly dynamic, successful and attractive place to live, work, invest and visit.

This chapter outlines land use and environmental policies, beginning with an overview of relevant goals and strategies, followed by a more detailed explanation of strategies and potential actions. The chapter concludes with an overview of the background and context that have informed land use policy recommendations.

GOALS + STRATEGIES

1. **Goal: Support Development.** Actively work to reduce barriers to private development.
 - a. Take steps to reduce the delay, cost and uncertainty associated with compliance with the Army Corps of Engineers 404 wetlands fill permit, required of all development projects in the Borough. Reserve Borough lands as a wetlands mitigation pool; consider taking over local management of discharge of fill into wetlands within the Petersburg Borough boundaries
 - b. Investigate options for the Borough to facilitate the extension of power to homes in rural subdivisions.
 - c. The Borough administration should include a development advocate function. This position would work with projects that could bring significant public benefits, but which need assistance to move quickly through the review and approval process.
2. **Goal: Encourage and Guide Growth.** Create an improved, Borough-wide system of land use tools to help carry out goals and strategies in this chapter and the Plan as a whole.
 - a. Extend subdivision authority to the entire Borough; apply different subdivision standards outside of Service Area One to reflect the unique characteristics and needs of these areas.
 - b. Develop a new Borough-wide, generalized land use map. Within Service Area One this will be a translation and update of current zoning; outside of Service Area One this will be based on the very different scale and style of development in these areas. See proposed land use map legend tables on pages 40 and 41 and accompanying draft generalized land use maps in Appendix B.
 - c. Develop appropriate land use codes to be used to implement the generalized land use map, recognizing the different characteristics and needs of different locations.
 - d. Establish an improved system for selecting, inventorying and managing Borough-owned land.



3. **Goal: Quality.** Adopt policies that encourage high quality buildings and site development practices that reflect Petersburg's history and setting. (*Note: this goal focuses on Service Area One*).
 - a. Identify priorities and set objectives for improving the current Service Area One zoning code.
 - b. Identify priorities and set objectives for improving the current subdivision code and how it is applied in Service Area One.
 - c. Establish guidelines that allow for and encourage higher density housing while ensuring quality of neighborhoods and individual structures.
4. **Goal: Downtown.** Help make Petersburg's downtown is a good place to start or run a business, by taking actions so downtown is lively, attractive, walkable and inviting for residents and visitors.
 - a. Develop and adopt policies that encourage more downtown private development and redevelopment.
 - b. Evaluate options and develop strategies to respond to fire hazards.
 - c. Develop a comprehensive strategy to balance the need to provide adequate downtown and waterfront parking, with the need to maintain a compact, walkable downtown.
 - d. Increase the amount of residential, office and other uses within walking distance of downtown.
 - e. Improve circulation for vehicles, bikes and pedestrians. *See Chapter 5: Transportation for more information on roads and sidewalks.*
5. **Goal: Waterfront.** Manage the use of the waterfront Borough-wide to maximize the value of this scarce resource for business, residents and visitors.
 - a. Integrate and balance the need to support a range of waterfront uses.

6. **Goal: Environment.** Maintain the overall quality of the Petersburg Borough natural environment; protect "environmental services" like watersheds and drainage ways as well as preserving the aesthetic beauty of the community.
 - a. Inventory and identify important and potentially vulnerable environmental assets, including streams, watersheds, flood plains, fish and wildlife habitat.
 - b. Work with public and private landowners to identify strategies to protect important natural resource values.



View from the Petersburg waterfront

A. QUALITY OF LIFE

GOAL: SUSTAIN A REASONABLE BALANCE BETWEEN VISITOR INDUSTRY AND THE QUALITY OF LIFE IN OUR COMMUNITY.

Protecting the residential quality of life is a prerequisite for the continued vibrancy of the visitor industry and sustaining the many economic benefits it brings. This goal, of maintaining livability in the face of ever-growing visitor industry seen throughout the region, is present in one way or another in every recommendation in this plan. Community residents have witnessed the impacts of increased visitor traffic on the quality of life in nearby communities. The sheer number of visitors has changed the character of neighborhoods, the make-up of downtown business districts, exacerbated traffic, and congestion and generated noise, trash, and pollution. Managing the visitor industry requires ongoing monitoring of the benefits and impacts as well as resident sentiment.

1. CREATE OPPORTUNITIES TO ASSESS COMMUNITY SENTIMENT FOR VISITOR INDUSTRY.

- Include visitor industry-related questions in future community surveys.

2. DEVELOP BASELINE INFORMATION AND MONITOR YEAR-TO-YEAR CHANGES, PARTICULARLY FOR CRUISE SHIPS.

- For example, numbers of port calls per year, visitors per season or visitors per day.

- Number of calls to the Chamber of Commerce's suggestion line per season.

3. CONSIDER ESTABLISHING A BOROUGH POLICY TO "TRIGGER" PUBLIC MEETING OR THE ESTABLISHMENT OF A WORK GROUP OR PUBLIC PROCESS TO EVALUATE IMPACT OF VISITOR LEVELS AND DETERMINE IF CONTINUED GROWTH IS DESIRED. POSSIBLE TRIGGERS:

- Over 246 port calls in a season (15% growth from highest year - 2002).
- 18,000 passengers (20% growth from 2006) or \$90,000 in marine passenger fee revenue in one season.
- Significant increase in demand for EMS services.

4. CONSIDER ESTABLISHING A PLANNING PROCESS FOR INFRASTRUCTURE IMPROVEMENTS ALLOWING FOR LARGER SHIPS TO DOCK (280'-400') OR IMPROVEMENTS TO LITERING FACILITIES.

5. CONSIDER INVITING TOUR OPERATORS TO BECOME PART OF THE COMMUNITY.

- Send letter suggesting donations to the Community Foundation, purchasing memberships to visit Museum, etc.

6. CONSIDER PROVIDING A COPY OF THIS DOCUMENT TO THE VISITOR INDUSTRY/TOUR OPERATORS.

7. EXPLORE WAYS TO MITIGATE PEDESTRIAN CONGESTION IN DOWNTOWN, AS NEEDED.

- Stagger walking tours; allowing free time for exploring downtown

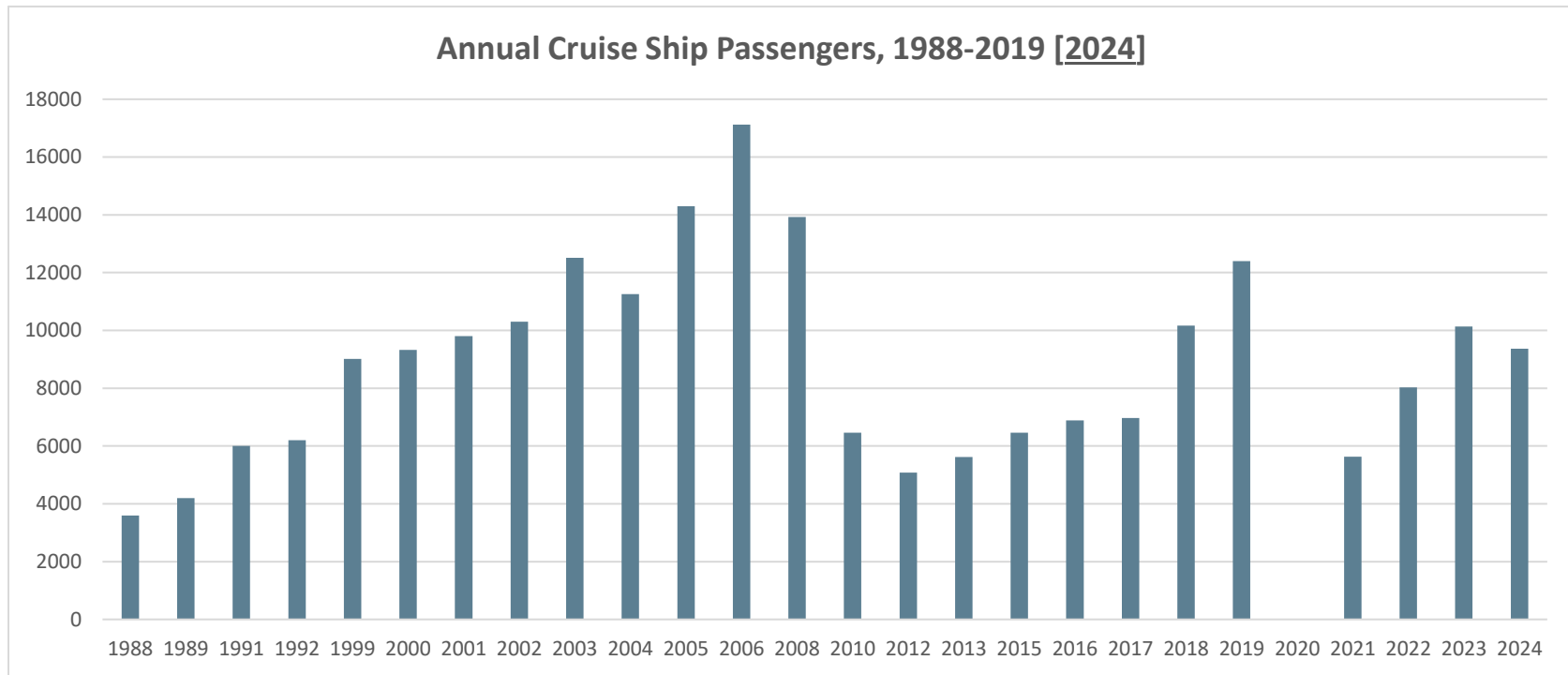
- Develop alternatives to being downtown; consider out the road options.

8. ENSURE RECREATION FACILITIES/TRAILS ARE AVAILABLE FOR LOCAL USE

- Identify which trails are better suited for visitors. Consider establishing local permitting system if visitor use is creating an impact.

9. PUBLIC SAFETY ISSUES RELATED TO LARGE-GROUP TOURISM SHOULD BE REFERRED TO APPROPRIATE ORGANIZATIONS OR COMMITTEES.

- Planned response to health issues (norovirus, flu, novel viruses) related to large group travel should be prepared and implemented as needed.
- RVs parking on downtown streets.



E. INFRASTRUCTURE & PLANNING

GOAL: IDENTIFY AND PRIORITIZE INFRASTRUCTURE NEEDS.

Petersburg has limited infrastructure to accommodate the visitor industry, particularly larger groups of visitors arriving via cruise ships. The existing infrastructure is designed to accommodate a small resident population and existing marine infrastructure is used at capacity during the summer season and must be shared with a dynamic commercial fishing fleet. Focus on maximizing the benefits and minimizing user conflict of our existing marine infrastructure, finding cost-effective alternatives to existing infrastructure, and providing infrastructure that benefits both the local populace and visitor population were deemed the priorities. Cost estimates have been added where available.

1. IMPROVE ACCESS/PROVIDE ADDITIONAL PUBLIC RESTROOMS*

- Install "Public Rest Room" signs outside all buildings with public restrooms. Identify ADA restrooms, where appropriate.
- Add location of restrooms to all walking and event maps.
- Allow access to municipal building and police station restrooms during Little Norway Festival and Fourth of July.
- Purchase additional mobile seasonal restrooms that can be used anywhere and anytime there is a community event. (Cost estimate: \$40-50,000) [Completed in 2021]

2. IDENTIFY CURRENT INFRASTRUCTURE NEEDS BENEFITING BOTH LOCAL AND VISITOR POPULATIONS

- Supply shore-side power at Drive Down Dock.

- Install Marine Pump-out station* (Could be used as marketing tool) (Cost estimate: \$50-85,000, depending on location).
- Install ADA-compliant ramp at northern end of South Harbor (Cost estimate: \$1.7m with reconfigured approach).
- Install mooring dolphin at Port Dock (Cost estimate: \$371,000).
- Create multi-use covered area at Drive-down dock for activities include visitor staging, vendor stalls, and farmer's market. Area can be used to overhaul fishing gear during off-season.
- Improve general accessibility (ADA) throughout town.

3. MAXIMIZE OUR EXISTING INFRASTRUCTURE AND MINIMIZE CONFLICTS

- Parking areas around harbors are congested. Create staging area for shuttles.
- Consider repurposing shuttles for multiple uses and minimize the number of vehicles entering harbor area.
- Harbormaster's office continues to coordinate port call schedules with local fleet needs. (i.e. End of July/August are good times for cruise visits as harbor activity slowed down. Saturdays/Sundays also better).
- Establish "change fee" for tour ships changing scheduled port location.

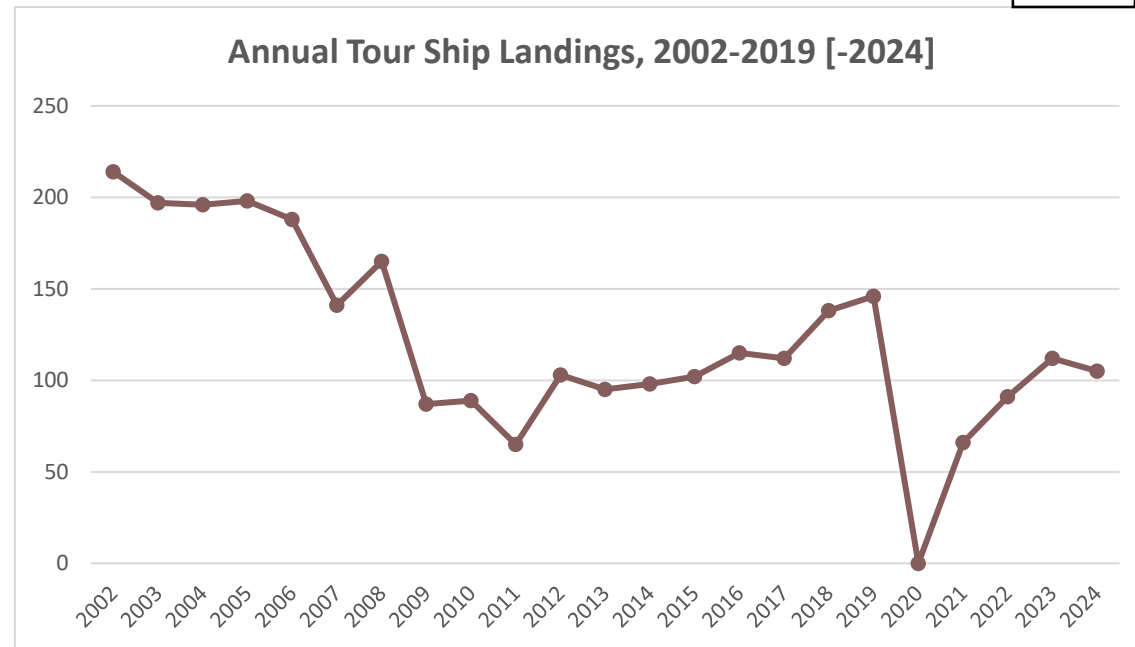
4. CONSIDER OPTIONS FOR NEW INFRASTRUCTURE TO REDUCE CONGESTION IN HARBOR AND TO MAINTAIN CURRENT LEVEL

OF VISITOR TRAFFIC FROM CRUISE SHIPS (current trend in small cruise ships is slightly larger than we can accommodate within our harbor with LOA of 250' – 450' and passenger capacities ranging from 100 to 560.)

- Install a "Day Float" to facilitate liter operations. Possible locations: Outlook Park, Commercial Property at Frederick Pt, Banana Pt.
- Request use of existing ferry terminals for MV Columbia-size (400') tour ships, both Downtown and South Mitkof locations.
- See #3 under Quality of Life.

5. IMPROVE RECREATIONAL INFRASTRUCTURE

- Consider installing kayak floats and paddle board racks, and bike racks.
- Establish private-public partnership (similar to canned salmon label trash cans) for new benches.



***Port Dock:** Vessel up to 280 ft.

Drive Down Float: Vessel up to 220 ft.

End of C Float: Vessel up to 280 ft.

***South Harbor Loading Zone:** vessels up to 165 ft. & 2 (50 ft.) liters at a time If SOLAS; if not SOLAS, 4 liters at one time.
(*Areas authorized by US Department of Homeland Security for moorage of SOLAS vessels (vessels that come and go from foreign ports) and their liters.)

How many port calls does Petersburg receive per year?

Port calls to Petersburg have ranged from a high of 214 (2002) to a low of 65 (2011). In 2019, Petersburg received 146 port calls from tour ships, including ships using liters.¹⁷ Due to the global pandemic in 2020, there were no port calls from commercial passenger ships in 2020. Port calls for 2021 are uncertain at this time. [2024 saw 105 port calls.]

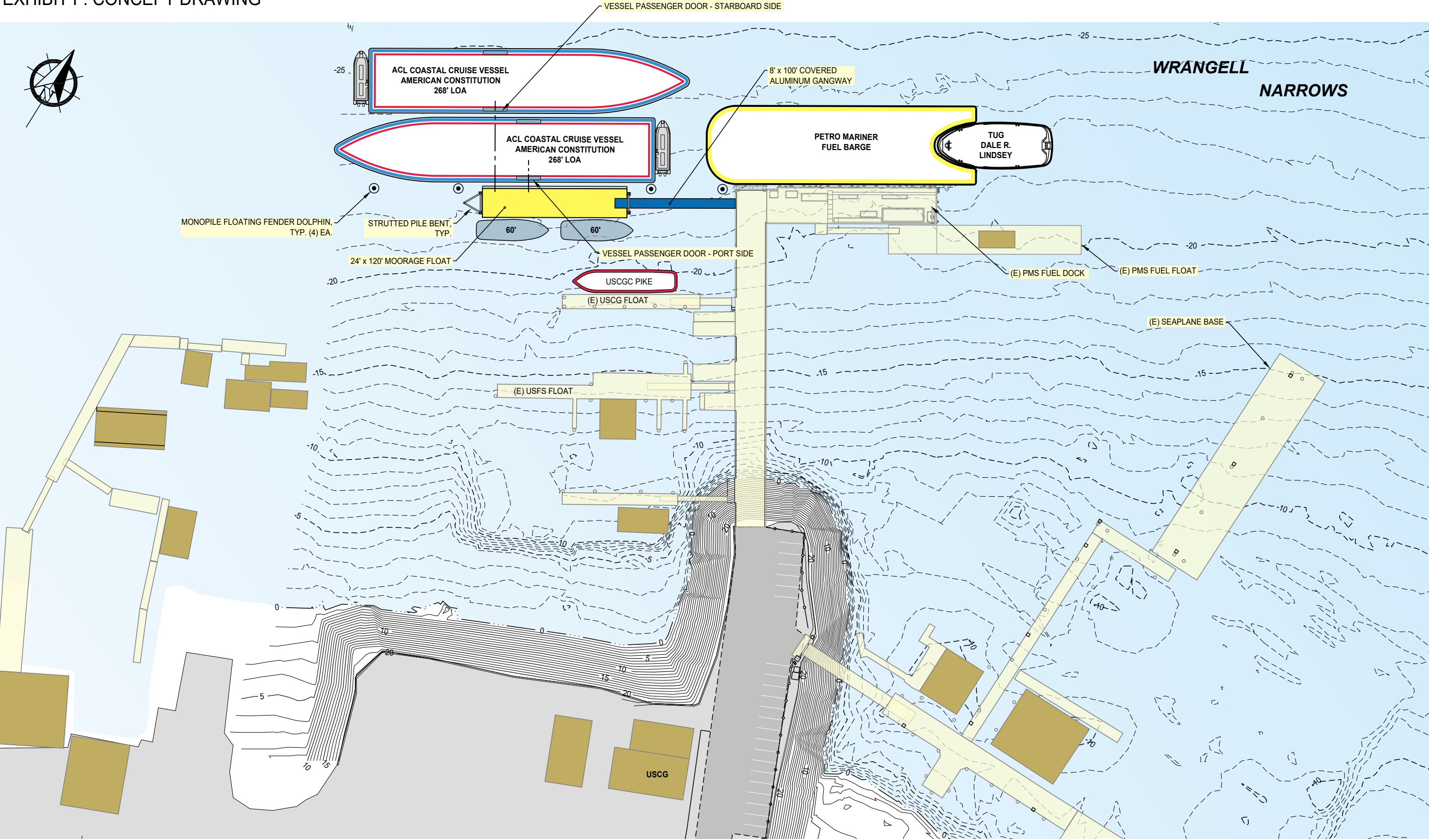
Frequently Asked Question

What size ships can navigate the Wrangell Narrows?

The MV Le Soleal (466' LOA; 59' wide; 16.4' draft) and the AMHS Ferry MV Columbia, (418' LOA; 85' wide; loaded draft 17'-6 1/8") are the largest vessels to navigate the Wrangell Narrows.

What size ships can tie up at each berthing location within the harbor?

There are four locations within the Petersburg harbors where tour ships are moored and where ships may disembark passengers during litering operations:



REVISIONS					
REV.	DATE	DESCRIPTION	DWN.	CKD.	APP.

PND

ENGINEERS, INC.

9360 Glacier Highway Ste 100
Juneau, Alaska 99801

Phone: 907-586-2093
www.pndengineers.com

DESIGN: CRS

CHECKED: JLD

SCALE: SCALE IN FEET

DRAWN: PJD

APPROVED: CRS

0 40 80 FT.

CONCEPT

DATE: 3/24/25

PETERSBURG BOROUGH
AMERICAN CRUISE LINES
SMALL CRUISE SHIP DOCK

SHEET TITLE: DOCK PLAN
CONCEPT NO.7

PND PROJECT NO.: 242093 C.A.N. NO.: AECC250



1813 E 1st Avenue
Anchorage, AK 99501
907-562-5000
www.petromarineservices.com

March 5, 2025

Glorianne Wollen
Harbor Master
Petersburg Borough Port and Harbor Dept.
PO Box 329
Petersburg, AK 99833

Re: Fuel Dock Conflicts


Dear Ms. Wollen:

Both Petro 49 and the Petersburg Borough are parties to a 1987 Tideland/Submerged Lands Lease agreement that allows Petro 49 to operate a fuel dock in Petersburg.

As the number of cruise ship visits to Petersburg has increased, so have instances where a cruise ship tied up to the dock, for extended periods of time, blocks access to our fuel facility and interferes with our lease and ability to sell fuel to local customers.

Petro's terminal staff communicates and coordinates with the Harbor staff to minimize the impacts of cruise ship visits. But Petro believes the best long-term solution to address these issues is to expand the dock face. This expansion provides the cruise vessels with dedicated space for their needs while allowing Petro to provide uninterrupted service to our marine customers.

Regards,


Jason Werner
C.F.O.



June 2, 2025

RE: American Cruise Lines Lease Application

To: Planning Commission

We are writing to express our strong support for the proposed construction of a small cruise ship dock at the end of Dock Street. This project presents a valuable opportunity to enhance our community and retain control of our marine infrastructure.

Establishing a dedicated dock would foster a long-term relationship with a cruise operator, making Petersburg a preferred port of call. This stability in annual visits would create a more predictable environment for local businesses. While it may result in modest increases in tourist traffic, the primary benefit lies in the increased certainty for shops, restaurants, tour operators, and other service providers, encouraging investment and job creation.

A dedicated dock would significantly improve the safety and efficiency of our marine infrastructure. Currently, the Port Dock's availability is restricted to accommodate fuel barges and commercial vessel fueling. Expanding the dock would allow simultaneous mooring for both a small cruise ship and the fuel barge. Further, the dock would be available for use by third parties during the off-season, maximizing its utility.

Lastly, this project provides a timely opportunity to incorporate a marine pump-out station, a long-discussed and prudent investment to protect our surrounding waters from wastewater discharge.

We acknowledge the need for careful planning and consideration of potential impacts for any development project. However, we are confident that with appropriate mitigation measures and a commitment to responsible development, the borough can minimize any adverse effects and maximize the benefits for our community. A well-designed small cruise ship dock can integrate harmoniously with our existing waterfront infrastructure, contributing positively to our local environment.

We strongly urge you to approve this project and commit to a collaborative approach with American Cruise Lines and the community to ensure its successful implementation.

Thank you for your time and consideration.

Sincerely,

Casey Flint
President, PEDC Board of Directors

Planning Commission Staff Report & Finding of Fact

Meeting Date: 06/10/2025

APPLICANT/AGENT:

Zachary Peeler

OWNER(S), IF DIFFERENT:

Peeler's Alaskan Experience

LEGAL DESCRIPTION:

-

LOT AREA:

-

LOCATION:

Inga's Galley – 104 N Nordic Dr.

SURROUNDING ZONING:

North : Commercial 1

South: Commercial 1 --

East: Commercial 1 --

West: Commercial 1 --

ZONING:

Commercial-1 (C-1)

PID:

01-007-352

EXISTING STRUCTURES:

Commercial buildings

APPLICATION SUBMISSION DATE:

5/8/2025

RECOMMENDATION:

Approve with Conditions

I. APPLICANT REQUEST:

Applicant is requesting approval to place a remote sign on the sidewalk at 104 N NORDIC DR.

II. APPLICABLE CODES:

19.32 COMMERCIAL-1 DISTRICT

19.56.050. SIGNS IN C-1, C-2 AND INDUSTRIAL DISTRICTS.

III. FINDING:

- a. The municipal code limits sidewalk signs to one per business and the sign must be located directly in front of the premises during store hours when the business is open.
- b. The Planning Commission may approve additional sidewalk signs if it is deemed necessary for the purpose of directing traffic to a remote business.
- c. The Planning Commission has previously approved remote signs at:
 - a. Corner of Haugen & Nordic Dr (Farragut Farms sign)
 - b. 110 N. Nordic Dr (SEAK Alaska sign at Scandia House).
 - c. 110 N Nordic Dr (Fin & Fjord sign at Scandia House)
- d. The Planning Commission has previously denied approval for remote signs at:
 - a. 311 N. Nordic (SEAK Alaska sign at Glacier Laundry)
 - b. 400 N. Nordic (SEAK Alaska sign at Common Grounds)
 - c. 307 N. 1st ST (Fin & Fjord sign at Tides Inn)
- e. Municipal code states that a sidewalk sign shall not exceed thirty inches in width and thirty-six inches in height. However, the planning commission may allow a larger sign or signs if it is determined the size of the sign or signs is proportional to the building and the character of the sign does not detract from the neighborhood.
- f. The applicant is a commercial guiding business located in the North Harbor.
- g. Applicant is proposing to place a remote sign in front of a commercial business on N Nordic Dr.

Planning Commission Staff Report & Finding of Fact

Meeting Date: 06/10/2025

- h. The established business often has their own sidewalk sign out at this location. Approving a remote sign for Peeler would not prohibit the existing business from continuing to use a sidewalk sign to advertise their own business.
- i. The sidewalk at the proposed location is relatively wide compared to other locations and would provide sufficient room for pedestrian traffic.
- j. The surrounding area is commercial in nature with hotels and coffee shops adjacent to the proposed sign location.

IV. PUBLIC NOTICE

While 19.56 does not require public notice, notice of the proposed action and hearing was mailed by first class mail to the owner of record of the property within a distance of six hundred feet of the exterior boundary of the properties that are the subject of the application.

V. APPLICATION REVIEW

The application is classified as a request for a remote sign and approval of a sidewalk sign.

Standard	Proposed	Comment
The sidewalk sign must allow a minimum of thirty-six inches of clear space on the sidewalk to not interfere with the movement of pedestrians.	Applicant stated they will comply with code.	Conforms
Sidewalk sign shall not exceed thirty inches in width and thirty-six inches in height.	Applicant did not provide sign dimensions.	Conforms. Applicant indicated on the application that the sign meets requirements of the code.
Sign may only be displayed during store hours and when the store is open for business.	Applicant stated they will comply with code.	Conforms
sidewalk sign shall not require electrical power in any form and shall not display lights or contain any moving parts.	Applicant stated they will comply with code.	Conforms

VI. ACTION

Proposed motion: I move to approve the application from Peeler's Alaskan Experience for remote sign at 104 N Nordic Dr. along with findings and conditions of approval as presented.

Based on the preceding findings of fact, the Petersburg Planning Commission makes the following determination:

- a. The applicant meets the standard of remote business.

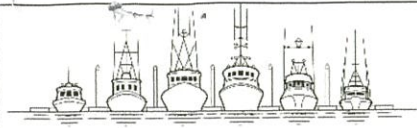
Planning Commission Staff Report & Finding of Fact

Meeting Date: 06/10/2025

- b. The approval granted by the planning commission shall expire unless the privilege granted is utilized within one year after the granting. The applicant may request an extension in writing prior to expiration of their permit.
- c. The planning commission may, in writing, suspend or revoke approval whenever it is issued in error or based on incorrect information supplied, or in violation of any ordinance or regulation or any provisions of this code.
- d. As a condition of approval, the Applicant/Owner shall ensure:
 - a. Sign is brought inside when the storefront is closed.
 - b. Sign will not be displayed when remote business is not operating (i.e. fall, winter)
 - c. Storefront business owner/property owner may request the remote sign be removed at any time.

EXHIBITS

- A. Applicant materials
- B. Vicinity & Detail Maps
- C. Public Hearing Mailout

 PETERSBURG BOROUGH REMOTE BUSINESS SIDEWALK SIGN		CODE TO: 110.000.404110 PUBLIC NOTICE FEE: \$70.00 TOTAL: \$70.00
DATE RECEIVED:	RECEIVED BY:	CHECK NO. or CC:
APPLICANT BUSINESS INFORMATION		
APPLICANT NAME Zachary Peeler		BUSINESS NAME Peeler's Alaskan Experience
MAILING ADDRESS PO Box 1904		PHYSICAL LOCATION OF BUSINESS NORTH HARBOR
CITY/STATE/ZIP Petersburg, AK 99833		
PHONE (907)518-0259		
EMAIL zach@peelersalaskanexperience.com		SALES TAX REGISTRATION #: 002790
PHYSICAL ADDRESS FOR EACH PROPOSED SIGN		
Sign 1: 104 N NORDIC Dr		
Sign 2:		
Sign 3:		
Sign 4:		
SIGN DIMENSIONS (w x h): 24in x 36in		ZONING DISTRICT: <input type="checkbox"/> Commercial-1 <input type="checkbox"/> Commercial-2 <input type="checkbox"/> Industrial
PLEASE CHECK EACH BOX TO INDICATE YOUR SIGN(S) COMPLY WITH BOROUGH CODE (PMC 19.56.050)		
<input checked="" type="checkbox"/> Sign is necessary for the purpose of directing traffic to a remote business.		
<input checked="" type="checkbox"/> Sign is moveable and will not be attached or affixed to a support structure, walls, or posts.		
<input checked="" type="checkbox"/> Sign does not exceed thirty inches in width and thirty-six inches in height.		
<input checked="" type="checkbox"/> Sign does not require electrical power in any form and does not display lights or contain any moving parts.		
<input checked="" type="checkbox"/> Sign allows a minimum of thirty-six inches of clear space on the sidewalk to not interfere with the movement of pedestrians.		
<input checked="" type="checkbox"/> Sign will be located directly in front of the approved premises.		
<input checked="" type="checkbox"/> Sign will only be displayed during store hours and when the store is open for business.		
SUBMITTALS:		
<input checked="" type="checkbox"/> Signed Notice of Intent to Occupy Sidewalk for each proposed sign location.		
<input checked="" type="checkbox"/> Photo or proposed design of sign.		
SIGNATURE:		
I hereby affirm all the information submitted with this application is true and correct to the best of my knowledge.		
Applicant: <u><i>Zachary Peeler</i></u>		Date: <u>05/08/25</u>
Applicant: <u><i>Zachary Peeler</i></u>		Date: <u>05/08/25</u>

PAID

MAY 09 2025


FINANCE DEPT.

RECEIVED

MAY 09 2025

FINANCE DEPT.

NOTICE OF INTENT TO OCCUPY SIDEWALK

I,  hereby give permission to Zachary Peeler
 (Property Owner/Manager) (Applicant)
 to place a remote business sidewalk sign in front of my property at
104 N Nordic Dr
 (Physical Address)

I understand the sign must meet the following requirements:

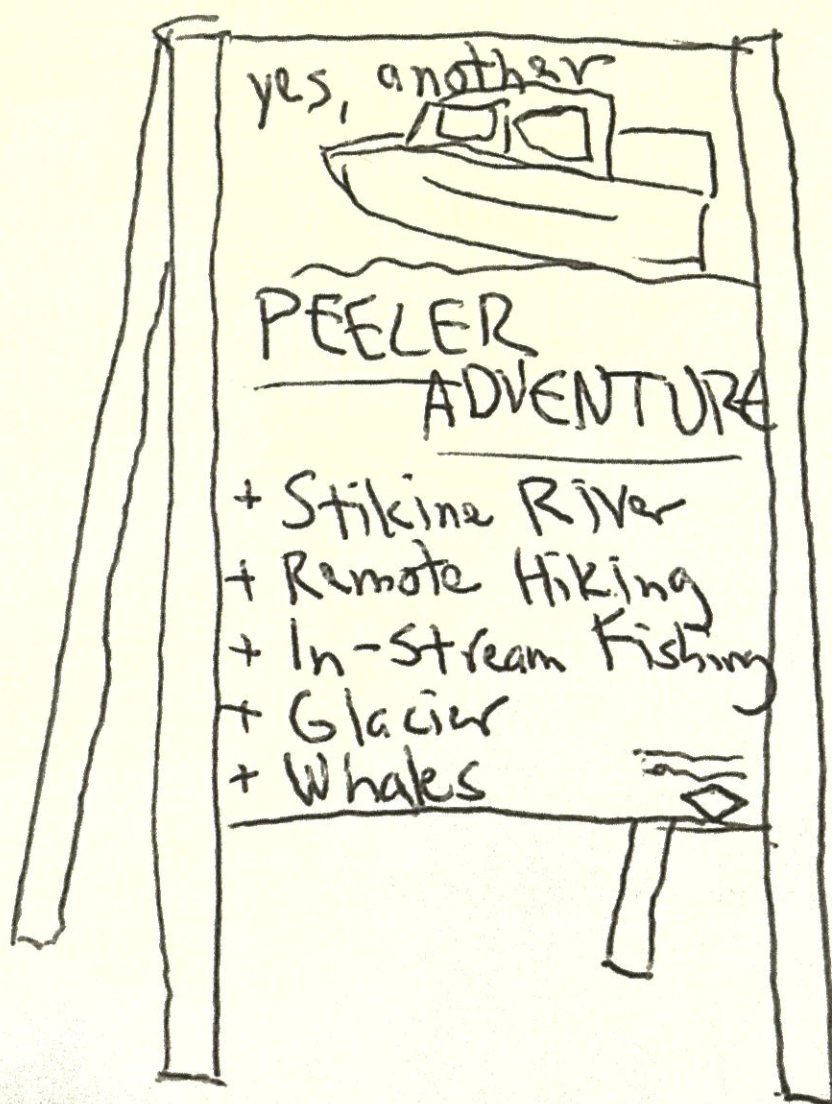
- The sidewalk sign may only be displayed during store hours and when the store is open for business.
- The sidewalk sign must allow a minimum of thirty-six inches of clear space on the sidewalk to not interfere with the movement of pedestrians.
- The sign must be located directly in front of the premises.
- The sidewalk sign shall not exceed thirty inches in width and thirty-six inches in height.
- The movable sidewalk sign shall not require electrical power in any form and shall not display lights or contain any moving parts.

 5-9-25
 Signature of Owner/Manager Date

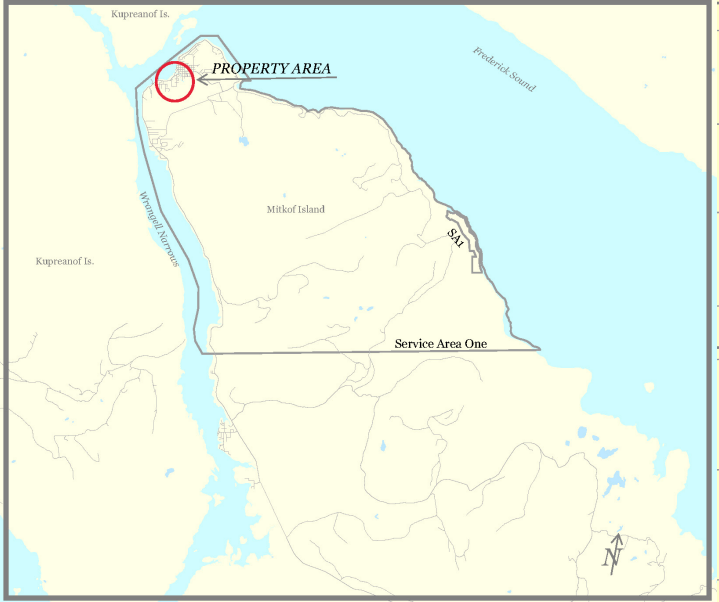
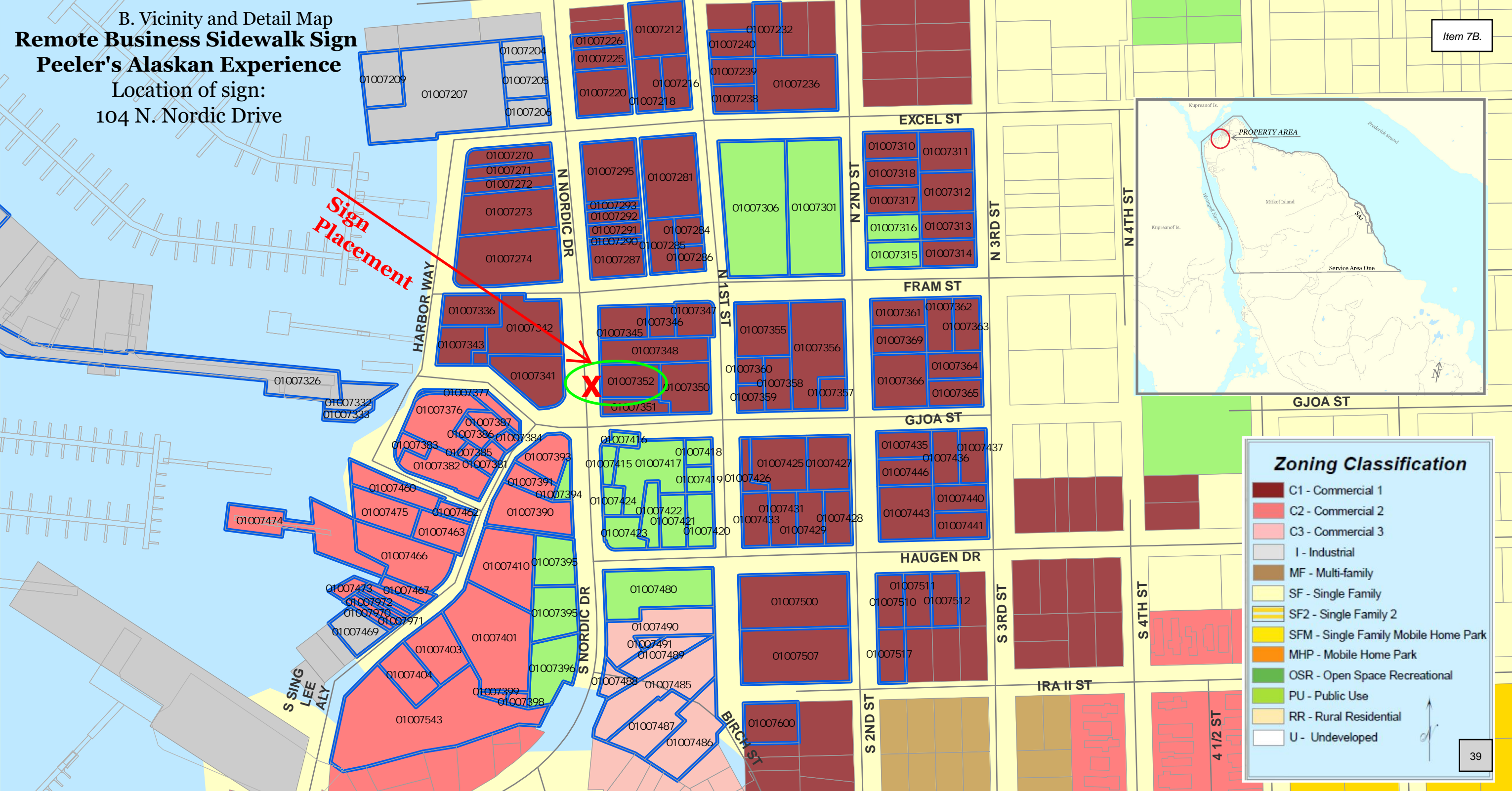
Contact phone number of Owner/Manager:

Contact email of Owner/Manager:

(Note: Giving permission for a remote business sign to be placed in front of your business does not prohibit you from having a sidewalk sign to advertise your own business, as allowed by borough code.)



B. Vicinity and Detail Map
Remote Business Sidewalk Sign
Peeler's Alaskan Experience
Location of sign:
104 N. Nordic Drive



Zoning Classification

- C1 - Commercial 1
- C2 - Commercial 2
- C3 - Commercial 3
- I - Industrial
- MF - Multi-family
- SF - Single Family
- SF2 - Single Family 2
- SFM - Single Family Mobile Home Park
- MHP - Mobile Home Park
- OSR - Open Space Recreational
- PU - Public Use
- RR - Rural Residential
- U - Undeveloped

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May 23, 2025

**PETERSBURG INDIAN ASSOCIATION
PO BOX 1410
PETERSBURG, AK 99833-1410**

NOTICE OF SCHEDULED PUBLIC HEARINGS

The Petersburg Borough Planning Commission has scheduled a public hearing to consider:

An application from Zach Peeler, dba Peeler's Alaskan Experience, to place a remote sidewalk sign at 104 N Nordic Dr. (PID: 01-007-352).

The public hearing and consideration of the application will be held:	Tuesday, June 10th, 2025, at 12:00 PM Assembly Chambers, Municipal Building 12 South Nordic Drive, Petersburg, Alaska.
The meeting is open to the public. To attend via ZOOM , please contact Anna Caulum at 907-772-5409.	

Interested persons desiring to present their views on the applications, either in writing or verbally, will be given the opportunity to be heard during the above-mentioned hearing. Said hearing may be continued from time to time as necessary. If the Planning Commission is unable to meet at the date and time stated above, this application will be considered at a future meeting with no further notice provided except for the general notice provided to the public.

TO SUBMIT WRITTEN COMMENTS TO THE PLANNING COMMISSION	
By Mail:	PO Box 329, Petersburg, Alaska 99833
By Email:	acaulum@petersburgak.gov
Hand-Deliver:	Petersburg Municipal Building, 12 S. Nordic Dr.

The Petersburg Municipal Code (PMC) provides for an appeal of a Planning Commission decision to the Borough Assembly by the property owner or a governmental agency, or any property owner within 600' of the applicant property and requires that such an appeal be filed within 10 consecutive calendar days of the date the decision is made. For more information regarding appeal requirements, please see PMC Chapter 19.92.

Sincerely,

Liz Cabrera
Community & Economic Development Department

Community & Economic Development

PO Box 329, Petersburg, AK 99833 – Phone (907)772-4042 Fax (907)772-3759

www.petersburgak.gov

Name1	Name2	Address1	City	State	Zip
CHRIST FRY		PO BOX 1440	PETERSBURG	AK	99833-1440
HEATHER O'NEIL		PO BOX 1083	PETERSBURG	AK	99833-1083
JIM FLOYD		PO BOX 281	PETERSBURG	AK	99833-0281
JOHN JENSEN		PO BOX 681	PETERSBURG	AK	99833-0681
PHIL MEEKS		PO BOX 1514	PETERSBURG	AK	99833-1514
MARIETTA DAVIS		PO BOX 673	PETERSBURG	AK	99833-0673
DONALD SPERL		PO BOX 1407	PETERSBURG	AK	99833-1407
ZACHARY PEELER		PO BOX 1904	PETERSBURG	AK	99833-1904
15 SINGLEE ALLEY LLC		806 CARY RD	EDMONDS	WA	98020
4 & 4 RENTALS LLC		PO BOX 1952	PETERSBURG	AK	99833-1952
ADAMS JOSHUA		PO BOX 746	PETERSBURG	AK	99833-0746
ALASKA POWER & TELEPHONE		PO BOX 647	PETERSBURG	AK	99833-0647
ALASKA STATE OF		550 W 7TH AVE STE 1050A	ANCHORAGE	AK	99501-3579
ALCOCK TARALEE		PO BOX 494	PETERSBURG	AK	99833-0494
BAYSIDE LANDING LLC		PO BOX 1181	PETERSBURG	AK	99833-1181
BERG DAVID A	BERG NANCY A	PO BOX 1435	PETERSBURG	AK	99833-1435
BERNALDO DELILAH		PO BOX 1951	PETERSBURG	AK	99833-1951
BLUE GLACIER LLC		PO BOX 876702	WASILLA	AK	99687
BURRELL SUSAN		PO BOX 485	PETERSBURG	AK	99833-0485
CHAMBER OF COMMERCE		PO BOX 649	PETERSBURG	AK	99833-0649
DAVIS MARCIA		PO BOX 1678	PETERSBURG	AK	99833-1678
DIAMANTE GIFT SHOPPE INC		PO BOX 1029	PETERSBURG	AK	99833-1029
EC PHILLIPS AND SONS INC		PO BOX 209	PETERSBURG	AK	99833-209
EIDE DICK	EIDE PASSAWEE	PO BOX 15	PETERSBURG	AK	99833-0015
FEIST ROBERT ANTHONY		PO BOX 2131	PETERSBURG	AK	99833-2131
FIERCE ALLEGIANCE DEVELOPMENT LLC		PO BOX 11463	BOZEMAN	MT	59719
FIRST BANK		PO BOX 1109	PETERSBURG	AK	99833-1109
FREEDOM VENTURES LLC		PO BOX 2075	PETERSBURG	AK	99833-2075
GILLILAND HARVEY C	GILLILAND SARAH E	PO BOX 107	PETERSBURG	AK	99833-0107
GOOD INVESTMENTS LLC		PO BOX 818	PETERSBURG	AK	99833-0818
HAMILTON JOHN A IV	HAMILTON JENNIFER Y	PO BOX 2161	PETERSBURG	AK	99833-2161
HAMMER & WIKAN		PO BOX 249	PETERSBURG	AK	99833-0249
HARBOR CONDOMINIUMS		PO BOX 2084	PETERSBURG	AK	99833-2084
HEATHER ISLAND INC		PO BOX 478	PETERSBURG	AK	99833-0478
HIGGINS DONALD K	HIGGINS NANCY M	PO BOX 1625	PETERSBURG	AK	99833-1625
HILLSIDE RENTALS LLC		PO BOX 2125	PETERSBURG	AK	99833-2125
IGLOO LLC		PO BOX 307	PETERSBURG	AK	99833-0307
KAWASHIMA GENE	KAWASHIMA JANE	PO BOX 1428	PETERSBURG	AK	99833-1428
KITOS KAVE INC		PO BOX 1510	PETERSBURG	AK	99833-1510
KORCHAK PAUL		PO BOX 1256	PETERSBURG	AK	99833-1256
KVERNVIK RACHEL M		PO BOX 822	PETERSBURG	AK	99833-0822
LEGGETT JIMMY		2505 SOUNDVIEW DR	LANGLEY	WA	98260
LOESCH RONALD	ANNE LOESCH	PO BOX 451	PETERSBURG	AK	99833-0451
LOPEZ CHADAM S	LOPEZ DEREK AND MICHELLE	PO BOX 882	PETERSBURG	AK	99833-0882
MARTENS COLLIN B	ROBSON KIMBERLY M	PO BOX 1123	PETERSBURG	AK	99833-1123
MARTIN TYLER J		PO BOX 2033	PETERSBURG	AK	99833-2033
MEEKS PHILLIP E	MEEKS SANDRA R	PO BOX 1514	PETERSBURG	AK	99833-1514
MICHAEL ERIN A		PO BOX 506	PETERSBURG	AK	99833-0506
MILLER JASON L	MILLER VANESSA K	PO BOX 1473	PETERSBURG	AK	99833-1473
MOORE JOSHUA A	MOORSE VICTORIA R	PO BOX 2015	PETERSBURG	AK	99833-2015
MURRISON GEORGE	MURRISON NANCY	PO BOX 689	PETERSBURG	AK	99833-0689
NARVERUD ARTHUR E	NARVERUD MARY M	4676 HERITAGE OAKS LN	FAIRFIELD	CA	94534-1309
OHMER DAVE N		PO BOX 13	PETERSBURG	AK	99833-0013
PETERSBURG ELKS LODGE		PO BOX 609	PETERSBURG	AK	99833-0609
PETERSBURG INDIAN ASSOCIATION		PO BOX 1410	PETERSBURG	AK	99833-1410
PETERSBURG MEDICAL CENTER		PO BOX 589	PETERSBURG	AK	99833-0589
PETERSBURG MENTAL HEALTH SERVICES		PO BOX 1309	PETERSBURG	AK	99833-1309
PETERSBURG MOOSE LODGE		PO BOX 222	PETERSBURG	AK	99833-0222
PETERSBURG MOTORS INC		PO BOX 767	PETERSBURG	AK	99833-0767
PRESBYTERIAN CHURCH		PO BOX 712	PETERSBURG	AK	99833-0712
PRIEST POINT LLC	C/O SUSAN ERICKSON	PO BOX 53	PETERSBURG	AK	99833-0053
QUITSLUND JOSEF M		PO BOX 668	PETERSBURG	AK	99833-0668
ROCKWELL DEVELOPMENT LLC		9831 MAIN TREE DR	ANCHORAGE	AK	99507
SALVATION ARMY-PETERSBURG		PO BOX 101459	ANCHORAGE	AK	99510-1459
SANAMADA HOLDINGS LLC		PO BOX 1694	PETERSBURG	AK	99833-1694
SKEEK LEONARD	SKEEK LOURDES	PO BOX 742	PETERSBURG	AK	99833-0742
SONDENAA ANITA	SONDENAA LEROY	PO BOX 1115	PETERSBURG	AK	99833-1115
SONS OF NORWAY		PO BOX 629	PETERSBURG	AK	99833-0629
SPRAGUE RICHARD	SPRAGUE SHARON	PO BOX 567	PETERSBURG	AK	99833-0567
SWAINSON DYLAN P		PO BOX 2125	PETERSBURG	AK	99833-2125
TIDES INN OF PETERSBURG LLC		PO BOX 556	PETERSBURG	AK	99833-0556
TONGASS FEDERAL CREDIT UNION		2000 TONGASS AVE	KETCHIKAN	AK	99901
TRIEM FRED		PO BOX 129	PETERSBURG	AK	99833-0129
TUCCILLO MARK WILLIAM	OHMER SUSAN	PO BOX 556	PETERSBURG	AK	99833-0556
US FOREST SERVICE		PO BOX 21628	JUNEAU	AK	99802-1628
VALHALLA PLACE LLC		9831 MAIN TREE DR	ANCHORAGE	AK	99507
VARSAO DANIEL J	SMETS MARIA	PO BOX 1714	PETERSBURG	AK	99833-1714
VINSON TRACI	VINSON ANTHONY	PO BOX 461	PETERSBURG	AK	99833-0461
WEAVER PAT ELAINE		PO BOX 1181	PETERSBURG	AK	99833-1181
WELDE DOUGLAS		PO BOX 875	PETERSBURG	AK	99833-0875
WELLS FARGO TAX L C/O D	WELLS FARGO-c/o DELOITTE TAX LLP	PO BOX 2609	CARLSBAD	CA	92018
WIKAN RICHARD		PO BOX 1461	PETERSBURG	AK	99833-1461
ZUSE LLC		PO BOX 373	PETERSBURG	AK	99833-0373