



Petersburg Borough

12 South Nordic Drive
Petersburg, AK 99833

Meeting Agenda Borough Assembly Regular Meeting

Monday, November 21, 2022

6:00 PM

Assembly Chambers

You are invited to a Zoom webinar.
When: Nov 21, 2022 06:00 PM Alaska
Topic: November 21, 2022 Assembly Meeting

Please click the link below to join the webinar:
<https://petersburgak.gov.zoom.us/j/83912259416?pwd=RXVqaUtwV3Zhby81eGZtM1J0L0Zwdz09>
Passcode: 629829

Or Telephone:
(720) 707-2699 or (253) 205-0468 o
Webinar ID: 839 1225 9416
Passcode: 629829

1. **Call To Order/Roll Call**
2. **Voluntary Pledge of Allegiance**
3. **Approval of Minutes**
 - A. Regular Assembly Meeting Minutes November 7, 2022**
Special Assembly Meeting Minutes November 11, 2022
4. **Amendment and Approval of Meeting Agenda**
5. **Public Hearings**
6. **Bid Awards**
7. **Persons to be Heard Related to Agenda**
Persons wishing to share their views on any item on today's agenda may do so at this time.
8. **Persons to be Heard Unrelated to Agenda**
Persons with views on subjects not on today's agenda may share those views at this time.
9. **Boards, Commission and Committee Reports**

10. Consent Agenda

A. Inga's Galley Liquor License Renewal

Inga's Galley has applied with the Alaska Alcohol and Marijuana Control Office for a liquor license renewal. The Assembly may support or protest the applications. A protest may not be arbitrary, capricious or unreasonable.

11. Report of Other Officers

A. Projects Report

Manager Giesbrecht will provide a report regarding large projects that will be upcoming in the next five years.

12. Mayor's Report

A. November 21, 2022 Mayor's Report

13. Manager's Report

A. November 21, 2022 Manager's Report

14. Unfinished Business

15. New Business

A. Resolution #2022-19: A Resolution Approving a Purchase Order for the Maintenance and Repair of PMPL Caterpillar 398 Generator for an Amount Not to Exceed \$200,000

If approved, Resolution #2022-19 will authorize the issuance of a purchase order with NC Machinery of Juneau, Alaska to procure service and parts for the cleaning, inspection and rebuild of PMPL Caterpillar 398 for a price not to exceed \$200,000.00.

B. 2022 SEAPA Board Appointments

Mayor Jensen, with approval of the Assembly, will appoint two Petersburg residents (one voting member and one alternate) to represent our Borough on the SEAPA Board of Directors for calendar year 2023. Letters of interest were submitted by our current SEAPA Board Members, Assembly Member Lynn and Utility Director Hagerman.

C. Alaska Airlines Essential Air Service Letter of Support

Alaska Airlines has proposed to provide Essential Air Service for Cordova, Gustavus, Petersburg, Wrangell and Yakutat from May 2023 through April 2025. Attached is a draft letter of support for the Assembly's consideration.

16. Communications

A. Correspondence Received Since November 3, 2022

17. Assembly Discussion Items

A. Assembly Member Comments

B. Recognitions

18. Adjourn



Petersburg Borough

12 South Nordic Drive
Petersburg, AK 99833

Meeting Minutes Borough Assembly Regular Meeting

Monday, November 07, 2022

12:00 PM

Assembly Chambers

1. Call To Order/Roll Call

Mayor Jensen called the meeting to order at 12:00 p.m.

PRESENT

Mayor Mark Jensen
Assembly Member Thomas Fine-Walsh
Assembly Member David Kensinger
Assembly Member Bob Lynn
Assembly Member Donna Marsh
Assembly Member Jeff Meucci
Assembly Member Scott Newman

2. Voluntary Pledge of Allegiance

The Pledge was recited.

3. Approval of Minutes

A. Regular Assembly Meeting Minutes for October 17, 2022

The October 17, 2022 meeting minutes were unanimously approved.

Motion made by Assembly Member Marsh, Seconded by Assembly Member Kensinger.

Voting Yea: Mayor Jensen, Assembly Member Fine-Walsh, Assembly Member Kensinger, Assembly Member Lynn, Assembly Member Marsh, Assembly Member Meucci, Assembly Member Newman

4. Amendment and Approval of Meeting Agenda

The agenda was unanimously approved as submitted.

Motion made by Assembly Member Lynn, Seconded by Assembly Member Marsh.

Voting Yea: Mayor Jensen, Assembly Member Fine-Walsh, Assembly Member Kensinger, Assembly Member Lynn, Assembly Member Marsh, Assembly Member Meucci, Assembly

Member Newman

5. Public Hearings

There were no public hearings.

6. Bid Awards

There were no bid awards.

7. Persons to be Heard Related to Agenda

Persons wishing to share their views on any item on today's agenda may do so at this time.

Dana Thynes and Marietta Davis, representing themselves, each spoke in favor of holding all regular Assembly meetings during the evening, at 6:00 p.m.

Glorianne Wollen, representing herself, encouraged a 7:00 p.m. meeting start time for all regular Assembly meetings.

Sarah Fine-Walsh, acting Chair of the Parks & Recreation Advisory Board, read a letter from the Board in support of a proposed bike skills park project.

Michele Pfundt, representing herself, shared her opposition to hire an additional legal firm to represent the Borough in a recent lawsuit, her support for Resolution #2022-17 to change all regular Assembly meetings to evenings, and her support for the bike skills park project.

8. Persons to be Heard Unrelated to Agenda

Persons with views on subjects not on today's agenda may share those views at this time.

No views were shared.

9. Boards, Commission and Committee Reports

There were no reports.

10. Consent Agenda

A. Harbor Bar and Liquor Store Liquor License Renewal Application

The Assembly unanimously supported renewal of the Harbor Bar and Liquor Store liquor licenses.

Motion made by Assembly Member Kensinger, Seconded by Assembly Member Marsh.

Voting Yea: Mayor Jensen, Assembly Member Fine-Walsh, Assembly Member Kensinger, Assembly Member Lynn, Assembly Member Marsh, Assembly Member Meucci, Assembly Member Newman

11. Report of Other Officers

A. Southeast Alaska Power Agency (SEAPA)

Assembly and SEAPA Board Member Lynn updated the Assembly on SEAPA activities.

B. Tongass National Forest Petersburg District

USFS Ranger Born updated the Assembly on Forest Service activity in our region and requested public comments on the proposed nine new public use cabins accessible by road within the Petersburg and Wrangell Ranger Districts.

C. Petersburg Medical Center

PMC CEO Hofstetter reported on Medical Center activities.

D. Housing Task Force

Assembly Member Kensinger updated the Assembly on recent Housing Task Force meetings.

12. Mayor's Report

A. November 7, 2022 Mayor's Report

Mayor Jensen read his report into the record.

13. Manager's Report

A. November 7, 2022 Manager's Report

Manager Giesbrecht read his report into the record, a copy of which is attached and made a permanent part of these minutes.

14. Unfinished Business

A. Ordinance #2022-13: An Ordinance Determining that Property Conveyed to the Borough in a Tax Foreclosure Proceeding Shall not be Retained for a Public Purpose and Shall Hereafter be Sold - Third and Final Reading

Ordinance #2022-13 was unanimously approved in its third and final reading.

Motion made by Assembly Member Marsh, Seconded by Assembly Member Fine-Walsh.

Voting Yea: Mayor Jensen, Assembly Member Fine-Walsh, Assembly Member Kensinger, Assembly Member Lynn, Assembly Member Marsh, Assembly Member Meucci, Assembly Member Newman

B. Ordinance #2022-15: An Ordinance Adjusting the FY 2023 Budget for Known Changes - Third and Final Reading

By unanimous roll call vote, Ordinance #2022-15 was adopted by the Assembly in its third and final reading.

Motion made by Assembly Member Lynn, Seconded by Assembly Member Marsh. Voting Yea: Mayor Jensen, Assembly Member Fine-Walsh, Assembly Member Kensinger, Assembly Member Lynn, Assembly Member Marsh, Assembly Member Meucci, Assembly Member Newman

15. New Business

A. Resolution #2022-17: A Resolution Setting Regular Borough Assembly Meeting Start Times to 6:00 PM and to Recess Meetings by 8:00 PM

Resolution #2022-17 failed by a vote of 3-4.

Motion made by Assembly Member Marsh, Seconded by Assembly Member Newman. Voting Yea: Mayor Jensen, Assembly Member Marsh, Assembly Member Newman Voting Nay: Assembly Member Fine-Walsh, Assembly Member Kensinger, Assembly Member Lynn, Assembly Member Meucci

B. Resolution #2022-18: A Resolution Opposing a Constitutional Convention

If approved, Resolution #2022-18 will show the Assembly's Opposition to a Constitutional Convention.

Resolution #2022-18 was unanimously approved.

Motion made by Assembly Member Lynn, Seconded by Assembly Member Fine-Walsh. Voting Yea: Mayor Jensen, Assembly Member Fine-Walsh, Assembly Member Kensinger, Assembly Member Lynn, Assembly Member Marsh, Assembly Member Meucci, Assembly Member Newman

C. Appointment of Law Firm for Professional Legal Services

The Assembly unanimously voted to postpone action on this agenda item until Friday, November 11, 2022 at 5:00 p.m. in a special Assembly meeting.

Motion made by Assembly Member Kensinger, Seconded by Assembly Member Meucci. Voting Yea: Mayor Jensen, Assembly Member Fine-Walsh, Assembly Member Kensinger, Assembly Member Lynn, Assembly Member Marsh, Assembly Member Meucci, Assembly Member Newman

D. Election of Vice Mayor

Assembly Member Lynn was appointed Vice Mayor by a vote of 5-2.

Motion made by Assembly Member Kensinger, Seconded by Assembly Member Meucci.

Voting Yea: Assembly Member Fine-Walsh, Assembly Member Kensinger, Assembly Member Lynn, Assembly Member Marsh, Assembly Member Meucci

Voting Nay: Mayor Jensen, Assembly Member Newman

E. Assembly Appointments

Without objection, Mayor Jensen made the following Assembly appointments:

Southeast Conference Representatives: Mayor Jensen (voting member) & Assembly Member Kensinger

Alaska Municipal League Representatives: Mayor Jensen & Vice Mayor Lynn

Liaison to Harbors and Ports Advisory Board: Assembly Member Newman

Liaison to Public Safety Advisory Board: Assembly Member Meucci

Elected Official to Local Emergency Planning Committee: Assembly Member Meucci

Mayor's Designee to Petersburg Economic Development Council: Mayor Jensen

F. Harbors and Ports Advisory Board and Parks & Recreation Advisory Board Letters of Interest

The Assembly unanimously appointed Scott Roberge to the Harbors and Ports Advisory Board and Ambre Burrell to the Parks & Recreation Advisory Board until the October 2023 municipal election.

Appointment of Scott Roberge: Motion made by Assembly Member Lynn, Seconded by Assembly Member Meucci.

Voting Yea: Mayor Jensen, Assembly Member Fine-Walsh, Assembly Member Kensinger, Assembly Member Lynn, Assembly Member Marsh, Assembly Member Meucci, Assembly Member Newman

Appointment of Ambre Burrell: Motion made by Assembly Member Marsh, Seconded by Assembly Member Newman.

Voting Yea: Mayor Jensen, Assembly Member Fine-Walsh, Assembly Member Kensinger, Assembly Member Lynn, Assembly Member Marsh, Assembly Member Meucci, Assembly Member Newman

16. Communications

A. Correspondence Received Since October 13, 2022

17. Assembly Discussion Items

A. Assembly Member Comments

Vice Mayor Lynn requested Manager Giesbrecht discuss with the Assembly any major projects the Borough may be planning for in the next two to three years at the next regular Assembly meeting. Also, in honor of Veteran's Day on November 11th, he encouraged everyone to take a minute to think about those who made sacrifices for our freedom.

B. Recognitions

Assembly Member Fine-Walsh thanked everyone involved in taking care of the landslide on Mitkof Highway on October 31st.

18. Adjourn

The meeting was adjourned at 1:52 p.m.

Motion made by Assembly Member Kensinger, Seconded by Assembly Member Lynn.
Voting Yea: Mayor Jensen, Assembly Member Fine-Walsh, Assembly Member Kensinger, Assembly Member Lynn, Assembly Member Marsh, Assembly Member Meucci, Assembly Member Newman



Petersburg Borough

12 South Nordic Drive
Petersburg, AK 99833

Meeting Minutes November 11, 2022 Special Assembly Meeting

Friday, November 11, 2022

5:00 PM

Zoom Meeting

1. Call to Order / Roll Call

Mayor Jensen called the meeting to order at 5:00 p.m.

PRESENT

Mayor Mark Jensen
Vice Mayor Bob Lynn
Assembly Member Thomas Fine-Walsh
Assembly Member David Kensinger
Assembly Member Donna Marsh
Assembly Member Jeff Meucci
Assembly Member Scott Newman

2. Approval of Agenda

The agenda was approved as submitted by a vote of 6-1.

Motion made by Assembly Member Lynn, Seconded by Assembly Member Fine-Walsh.
Voting Yea: Mayor Jensen, Assembly Member Fine-Walsh, Assembly Member Kensinger,
Assembly Member Lynn, Assembly Member Meucci, Assembly Member Newman
Voting Nay: Assembly Member Marsh

3. Persons to be Heard Related to Agenda

No views were shared.

4. Executive Session

The Assembly adjourned to Executive Session to receive advice and recommendations from the Borough attorney in regard to pending litigation against the Borough (case numbers 1PE-22-00046CI and 1JU-22-00856CI).

Motion made by Assembly Member Fine-Walsh, Seconded by Assembly Member Marsh.
Voting Yea: Mayor Jensen, Assembly Member Fine-Walsh, Assembly Member Kensinger,

Assembly Member Lynn, Assembly Member Marsh, Assembly Member Meucci, Assembly Member Newman

The Assembly adjourned the Executive Session to rejoin the special meeting at 5:36 p.m.

Motion made by Assembly Member Lynn, Seconded by Assembly Member Newman.
Voting Yea: Mayor Jensen, Assembly Member Fine-Walsh, Assembly Member Kensinger, Assembly Member Lynn, Assembly Member Marsh, Assembly Member Meucci, Assembly Member Newman

5. Unfinished Business

A. Appointment of Law Firm for Professional Legal Services

By unanimous roll call vote, the Assembly approved the appointment of the law firm of Jermain, Dunnagan & Owens to serve as special legal counsel for the Borough and its clerk in connection with a lawsuit regarding a public records act request.

Motion made by Assembly Member Lynn, Seconded by Assembly Member Meucci.
Voting Yea: Mayor Jensen, Assembly Member Fine-Walsh, Assembly Member Kensinger, Assembly Member Lynn, Assembly Member Marsh, Assembly Member Meucci, Assembly Member Newman

6. Adjourn

The meeting was adjourned at 5:40 p.m.

Motion made by Assembly Member Marsh, Seconded by Assembly Member Fine-Walsh.
Voting Yea: Mayor Jensen, Assembly Member Fine-Walsh, Assembly Member Kensinger, Assembly Member Lynn, Assembly Member Marsh, Assembly Member Meucci, Assembly Member Newman



THE STATE
of ALASKA
GOVERNOR MIKE DUNLEAVY

Department of Commerce, Community,
and Economic Development

ALCOHOL & MARIJUANA CONTROL OFFICE
550 West 7th Avenue, Suite 1600
Anchorage, AK 99501
Main: 907.269.0350

November 3, 2022

Petersburg Borough

Via Email: dtompson@petersburgak.gov; bregula@petersburgak.gov

Re: Notice of 2023/2024 Liquor License Renewal Application

License Type:	Restaurant/Eating Place	License Number:	5392
Licensee:	Eide Ventures LLC		
Doing Business As:	Inga's Galley		

We have received a completed renewal application for the above listed license (see attached application documents) within your jurisdiction. This is the notice required under AS 04.11.480.

A local governing body may protest the approval of an application(s) pursuant to AS 04.11.480 by furnishing the director **and** the applicant with a clear and concise written statement of reasons for the protest within 60 days of receipt of this notice, and by allowing the applicant a reasonable opportunity to defend the application before a meeting of the local governing body, as required by 3 AAC 304.145(d). If a protest is filed, the board will deny the application unless the board finds that the protest is arbitrary, capricious, and unreasonable.

To protest the application referenced above, please submit your written protest within 60 days, and show proof of service upon the applicant and proof that the applicant has had a reasonable opportunity to defend the application before a meeting of the local governing body.

Sincerely,

Joan Wilson, Director
amco.localgovernmentonly@alaska.gov

Assembly Member Lynn's request
Capital Maintenance Projects estimated for the next 5-10 years
November 16, 2022

Parks & Recreation

Community Center Sewer main and laterals

Purchase of new Lap Pool circulation pump to have on hand

Completion of repairs from Fire Event at the Aquatic Center

Pool resurfacing and Aquatic Center Paint

Shower valve replacement for Aquatic Center

Sprinkler system overhaul for Community Center

Drainage issue behind Parks & Recreation.

New roof over Whale Observatory

Exhaust fans for chem and elevator mechanical rooms

Window replacement for weight room

Basketball hoop alignment/replacement

Rock wall repairs

Water supply to cemetery

Park water fountains

Year-Round restroom for park system

Ira II Playground overhaul

Fencing around Ice Skate Pond (or other way to keep snowmobiles out but not hinder animal passage)

Harbor and marine facilities

South Harbor Dredge

South Harbor ADA ramps

Papke's Landing floats and dock deferred maintenance

Banana Point breakwater

Harbor Office replacement

Harbor Maintenance Facility

Hard Surface paving for Drive Down approach

Utilities

Fram Street water main (9th-10th)

Lake Street water main

Sing Lee Alley/Enge Bridge water main

Sandy Beach Road water main

12th Street water main

WTP Clear Well replacement/cover

Hammer Slough/Kiseno Street water main

Transite water main replacements (Valkyrie, Fram, Gjoa, Kiseno, North 3rd, North 5th)

Pumpstation 4 PS and Force Main upgrades

WWTP Effluent Disinfection

Pumpstation 3 Upgrade

Lake Street Sewer main

Skylark Pumpstation replacement

SCADA system upgrades

Kiseno, Neptune and Marian Street pump station replacement.

Pumpstation 8 upgrades (airport subdivision area)

Blind Slough Hydro

Scow Bay Generation

EMD-16 rebuild

Caterpillar 398 rebuild

EMD-20-2 Reseal

AMI metering infrastructure expansion

Downtown Streetlight replacement

Scow Bay storage sheds

Superior Building Roof

Penstock Upgrades/Replacement

Public Works

Public Works Building – slope stability evaluation, possible reinforcement of slope and building foundation

Public Works Yard – permanent repairs to 2022 landslide area

Paving and resurfacing projects throughout town

Sidewalk repairs and replacement throughout town

Frederick Drive resurfacing, widening and guard rails where needed

Fram Street infrastructure repairs

Rasmus Enge Bridge deck replacement and/or bridge replacement

Birch Street Bridge deck repairs/replacement

Baler roof rehab and/or replacement

Baler fire sprinkler system replacement

Landfill fencing replacement

Baler sewer line and force main upgrades

Baler sludge dewatering station

Municipal Building sewage pump station installation (joint project with WW Dept)

Water storage tank piping improvements (joint project with Water Dept)

Other

Elderly Housing plumbing

Clausen Museum

Elderly Housing main kitchen remodel and update

Elderly Housing entrance structural fix

Elderly Housing storage building

Elderly Housing conversion to heat pumps in apartments

School District Roof Replacement

GIS Mapping project (Updating and upgrading all utility mapping information to GIS format)

Fire and Police Departments

Scow Bay Station Bathroom Remodel

Scow Bay Station Electric heater replacement.

Scow Bay Burn Tower repair or replacement.

Station 1 Automatic Light controller replacement.

**Mayor's Report
November 21, 2022 Assembly Meeting**

- 1. Seeking Letters of Interest:** The Petersburg Borough is seeking letters of interest to serve on the Petersburg Economic Development Council as the Assembly's Appointed Public Member At-Large. Appointees will serve a 3-year term (until December 31, 2025). Residents who wish to serve the community are encouraged to submit a letter of interest no later than Monday, December 12, 2022, to Clerk Thompson at the borough municipal building located at 12 S. Nordic Drive; by sending to PO Box 329, Petersburg, AK 99833; or by emailing to dthompson@petersburgak.gov.

- 2. December 5, 2022 Assembly Meeting:** Mayor Jensen will not be available to attend the December 5th Assembly meeting.

- 3. Happy Thanksgiving:** The Borough Assembly would like to wish everyone a safe and Happy Thanksgiving.



Borough Manager's Report
Assembly Meeting 21 November 2022

- ❖ Public Works repaired a leaking water main near the intersection of 7th and Gjoa Streets.
- ❖ The Harbor Dept's new telehandler arrived and is being readied for service.
- ❖ DNR retracted its draft patent deed for Thomas Bay. They are still working through some issues regarding the conveyance. They did not provide a timeline for reissuing the draft patent.
- ❖ Community Development staff are attending monthly meetings with building officials around the state to discuss changing to the 2021 building code.
- ❖ Liz and staff are attending webinars regarding understanding federal programs promoting broadband access and deployment.
- ❖ We are currently going through the process of recertifying the ambulance, the paperwork is finished and is being sent around for the appropriate signatures.
- ❖ The Zoll X Series Cardiac Monitor for Medic 1 is now onboard and the one for Medic 2 has been ordered.
- ❖ A big shout out to KSFK for helping PVFD revamp our radio PSA's, this is an ongoing process, and we appreciate their support!
- ❖ A reminder to the Public that we will be holding a Modified FF1 course, and an EMT-1 course in January, please contact the Fire Hall at 907-772-3355 to get your name on the list if interested.
- ❖ Working with building maintenance to get some minor remodeling done for office space at the Manor.
- ❖ Derrick is going through the facility and making sure we are compliant with sprinklers and exit ways.
- ❖ Parks and Recreation will have limited hours on Friday, Nov. 25th. They will be open 6a – 4p with all regular programming during that timeframe.
- ❖ Parks and Recreation will be closed on Friday Dec. 2nd from 9a – 12p for ALICE training.
- ❖ Due to staffing issues the library will be closed on Mondays until further notice. This time is being used to train staff to take on extra duties and catch up on maintenance activities with local contractors (replacing lights, installing frost proof hose bibs, mechanical systems maintenance, and cleaning/recoating of our slate floors).

- ❖ Tara will be out of the office Nov 24-Dec 16. Kari Petersen will be acting library director.
- ❖ Water staff is winterizing air relief valves and other equipment.
- ❖ The department has had some success with a local diver cleaning the interior of the 2-million-gallon storage tank. The equipment has been developed and the process was tested last week. About 1/5 of the tank was cleaned, with the remainder to be addressed soon.
- ❖ Site surveying at Pumpstation 4 continues. Currently, the surveyor is providing topo so that the most beneficial routing of the force main can be considered and the project design adjusted as needed.
- ❖ WW staff has been informed by ADEC that the 401-water certification, required in conjunction with our EPA 301h Discharge Permit renewal, is moving forward. The State has requested that Petersburg complete some technical forms in order for the certification process to advance. As has been done by many of the other regional utilities who are the subject of the renewal process, Petersburg will seek the assistance of an engineering firm to complete the forms.
- ❖ Bi-annual industry safety training was held for the PMPL line and operations staff on November 14th. Thanks to the Fire Department for the use of the training room for the event.
- ❖ A load test of the Blind Slough traveling crane in the powerhouse was performed on November 16th. The crane successfully lifted 31,000 lbs and was certified by the visiting technician. This will offer confidence to the future refurbishment contractor that the crane is ready for use. Thanks to Public Works for the loader and operator needed to move the test blocks into position for the load test.
- ❖ The line crew is ready to assist Public Works and Matt Bryner with decorating the community Christmas tree.
- ❖ Officers are filling dispatch shifts four times a week to allow for days off.
- ❖ Our Police Officer applicant is in the final stage of the hiring process. Projecting a start date in December. This will bring the patrol side of the department to be fully staffed.

**PETERSBURG BOROUGH
RESOLUTION #2022-19**

**A RESOLUTION APPROVING A PURCHASE ORDER FOR THE MAINTENANCE
AND REPAIR OF PMPL CATERPILLAR 398 GENERATOR FOR AN AMOUNT NOT
TO EXCEED \$200,000**

WHEREAS, Petersburg Municipal Power and Light must refurbish the Caterpillar 398 generator to provide standby power generation during times of SEAPA or local power outages; and

WHEREAS, a quote has been received from NC Machinery, the Alaskan regional Caterpillar dealer and maintenance representative for Caterpillar equipment, in the amount of \$186,249.62 to provide generator cleaning and inspection and a complete rebuild of the engine, including parts and materials; and

WHEREAS, it is prudent to include a project contingency of \$14,000 above the quoted price to account for unforeseen issues and accompanying service needs that may be encountered during the machine inspection; and

WHEREAS, the FY 2023 Borough budget was amended by Assembly approval of Ordinance #2022-15, which increased the Electric fund budget by \$200,000 in order to complete the Caterpillar 398 rebuild, and

WHEREAS, NC Machinery has been a long standing Caterpillar factory representative and service vendor to the Petersburg Borough and is highly qualified to perform the cleaning, inspection and rebuild of the generator and engine; and

WHEREAS, Petersburg Municipal Code, Chapter 4.04.040 Exceptions to Bidding, states:

“Competitive bidding shall not be required for the following:”

...

“D. Contracts for equipment maintenance and repair. Contracts for the maintenance, repair or overhaul of borough equipment do not require the public bid process when the furnishing of parts or materials is incidental to furnishing of services or labor. The term "equipment" for these purposes shall mean a single unit whether or not attached as a fixture”; and

WHEREAS, the cleaning, inspection and rebuild of the Caterpillar 398 is work whereby the furnishing of parts and materials is incidental to the furnishing of services and labor by NC Machinery, and

WHEREAS, time is of the essence in order to restore the dependability and full generation capacity of the Caterpillar 398 generator and it is in the Borough’s best interest to hire NC Machinery to complete the rebuild as soon as possible.

THEREFORE BE IT RESOLVED the Assembly for the Petersburg Borough approves of a purchase order to NC Machinery of Juneau Alaska to procure service and parts for the cleaning, inspection and rebuild of PMPL Caterpillar 398 for a price not to exceed \$200,000.00.

Passed and Approved by the Petersburg Borough Assembly on November 21, 2022.

Mark Jensen, Mayor

ATTEST:

Rebecca Regula, Deputy Clerk

SOUTHEAST ALASKA POWER AGENCY

1900 First Avenue
Suite 318
Ketchikan, Alaska 99901



P 907.228.2281
F 907.225.2287
www.seapahydro.org

October 21, 2022

Delivery Via Email to:
clerk@wrangell.com

City and Borough of Wrangell and
Wrangell Municipal Light and Power
Post Office Box 531
Wrangell, Alaska 99929

Delivery Via Email to:
dthompson@petersburgak.gov

Petersburg Borough and
Petersburg Municipal Power and Light
Post Office Box 329
Petersburg, Alaska 99833

Delivery Via Email to:
kims@ktn-ak.us

City of Ketchikan and
Ketchikan Public Utilities
334 Front Street
Ketchikan, Alaska 99901

SEAPA Board Member Selections for Calendar Year 2023

Dear Member Communities and Utilities:

Pursuant to the Bylaws of the Southeast Alaska Power Agency ("SEAPA") and the Third Joint Action Agency Agreement (the "JAA"), the 2022 term for each of the SEAPA board members from each of its Member Utilities ends on December 31, 2022.

Section 1.2 of the Bylaws for SEAPA establishes that each Project (Swan and Tyee) has two (2) members from the Member Utilities providing representation to SEAPA's Board of Directors. In the case of Swan Lake, Ketchikan has two members. In the case of Tyee Lake, the Interconnected Utilities of Petersburg and Wrangell each have one (1) board member. A fifth board member rotates between each Project.

The following schedule has taken place since the Agency restructured for the fifth board member rotation:

Year	Rotation Process	Community to Appoint Fifth Board Member
2009	1 st year of Restructured Agency: Ketchikan held 5 th board seat (determined through random selection process agreed to by Member Utilities).	Ketchikan
2010	2 nd year appointment of fifth board member	Wrangell
2011	3 rd " " " " " "	Ketchikan
2012	4 th " " " " " "	Petersburg
2013	5 th " " " " " "	Ketchikan
2014	6 th " " " " " "	Wrangell
2015	7 th " " " " " "	Ketchikan
2016	8 th " " " " " "	Petersburg
2017	9 th " " " " " "	Ketchikan
2018	10 th " " " " " "	Wrangell
2019	11 th " " " " " "	Ketchikan
2020	12 th " " " " " "	Petersburg
2021	13 th " " " " " "	Ketchikan
2022	14 th " " " " " "	Wrangell
2023	15 th " " " " " "	Ketchikan

Continuing the rotation cycle noted above, it is Ketchikan's turn to appoint a member to serve as the fifth board member for calendar year 2023. The vacant seats for the 2023 term of the Board of Directors for SEAPA are to be appointed as follows:

Wrangell	1 voting member	1 alternate
Petersburg	1 voting member	1 alternate
Ketchikan	3 voting members	3 alternates

SOUTHEAST ALASKA POWER AGENCY

Member Communities and Utilities of Wrangell, Petersburg and Ketchikan
October 21, 2022
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We ask that, if possible, you please notify the undersigned, in writing, of the individuals you have appointed to the SEAPA board of directors for calendar year 2023 by December 1, 2022, so we can contact the new members prior to the first of the year to try and determine a first quarter meeting date that works with everyone's schedule.

Please contact Sharon Thompson at 907.228.2015 or email to sthompson@seapahydro.org if you have any questions. We look forward to another productive year!

Sincerely,



Trey Acteson, CEO
Southeast Alaska Power Agency
P 907.617.0323 | Email tacteson@seapahydro.org

cc: Joel Paisner, Ascent Law Partners, LLP, Counsel to SEAPA

Z/Board of Directors/Director Appointments

November 3, 2022

To: Petersburg Borough Assembly

Thru: Ms. Debra Thompson, Borough Clerk
Petersburg Borough
PO Box 329
Petersburg, Alaska 99833

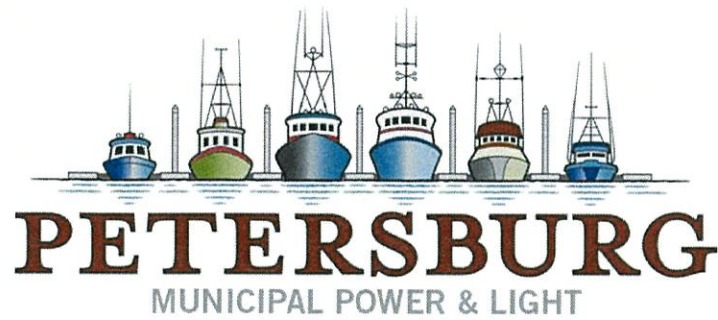
Subject: Letter of Interest to Continue Serving on the SEAPA Board of Directors

I would like to continue serving Petersburg's interests on the SEAPA Board of Directors for calendar year 2023. In 2022 Mr. Hagerman and I obtained support for two studies that look into the future electrical needs for Petersburg and other communities. One is a load study on projects and what we can expect for growth in electrical needs. The other is a rate study that will look at funding needs for the future. Lastly, the CEO has announced his intent to retire at the end of the calendar year. The Board has already initiated a process for selecting a new CEO and will take further action at the December meeting.

I would like to continue as your member in these very important processes.

Thank You,

Bob Lynn



November 2, 2022

Ms. Debra Thompson, Borough Clerk
Petersburg Borough
PO Box 329
Petersburg, Alaska 99833

Re: Letter of Interest to Serve on the SEAPA Board of Directors

Dear Debbie,

I would like to express my interest in continuing to represent Petersburg on the SEAPA Board of Directors for calendar year 2023.

I look forward to maintaining continuity on the Board of Directors as the Board moves forward with ongoing research into the next increment of power generation, future load growth and rate studies, and most importantly the process to select the agency's next CEO in the wake of Trey Acteson's retirement at the end of December.

Please let me know if you have any questions of me and please forward my interest to the Mayor and Borough Assembly for their consideration.

Thank you,


Karl Hagerman
Utility Director

Cc: Bob Lynn, SEAPA Board of Directors, Petersburg Voting member



November 22, 2022

Michael D. Gormas, Office of Aviation Analysis
United States Department of Transportation
1200 New Jersey Ave SE
Washington, DC 20590

Re: Order 2022-10-1, Essential Air Service (EAS) at Cordova, Gustavus, Petersburg, Wrangell,
and Yakutat, Alaska – OST -1998-4899

Dear Mr. Gormas:

This letter is to express strong support for the selection of Alaska Airlines to continue providing essential air service to our community and Southeast Alaska with jet aircraft.

Alaska's service connects Southeast Alaska passengers to one or more major communities of interest, with single-plane service to Anchorage, Juneau, Ketchikan or Seattle. From these hubs, our community can access the airline's extensive route system and benefit from its marketing relationships with other carriers. The 737-jet passenger aircraft, which Alaska Airlines will continue using on this route, provides freight and mail capacity that other carriers simply cannot provide.

Since we are not connected to a road system, having safe, scheduled air service is vital to keeping our communities connected. Further, Alaska Airlines aircraft are equipped with Required Navigation Performance Technology, which enables the airline to reliably access Southeast Alaska's airports during inclement weather, thus reducing diversions and cancellations and, in turn, enabling people and products to dependably reach the community.

Simply put, Alaska Airlines' service is critical to the economic well-being of our community and the Petersburg Borough Assembly supports their application to provide Essential Air Service to Southeast Alaska.

Sincerely,

Mark Jensen
Mayor

Borough Administration
PO Box 329, Petersburg, AK 99833 – Phone (907) 772-4425 Fax (907)772-3759
www.petersburgak.gov



November 3, 2022

Mr. Michael Gormas
Office of Aviation Analysis
U.S. Department of Transportation
1200 New Jersey Ave., S.E.
Washington, D.C. 20590

Re: Proposal to Provide EAS at Cordova, Gustavus, Petersburg, Wrangell, and Yakutat, Alaska

Dear Mr. Gormas:

Enclosed is the proposal of Alaska Airlines, Inc., to provide Essential Air Service to the communities of Cordova, Gustavus, Petersburg, Wrangell, and Yakutat, Alaska.

Also attached is the certification for a drug-free workplace, certification of nondiscrimination, and the certification pertaining to influencing activities.

Please do not hesitate to contact me if you have any questions or require additional information.

Sincerely,

A handwritten signature in black ink that reads "Megan Ouellette".

Megan Ouellette
Managing Director
Government and Community Affairs
Alaska Airlines, Inc.

Alaska Airlines, Inc.
 Essential Air Service at Cordova, Gustavus, Petersburg, Wrangell, and Yakutat, Alaska
 Order 2022-10-1

Index of Exhibits

Exhibit	Title	Pages
AS-1	Narrative Statement	2
AS-2	Subsidy Request - Combined - Passenger - Freighter	3
AS-3	Allocations by Community	1
AS-4	Schedules (Estimated)	2
AS-5	Completion Factors	1

Alaska Airlines, Inc.
Compensation Requirement
Order 2022-10-1
Essential Air Service to Cordova, Gustavus, Petersburg, Wrangell and Yakutat
DOT-OST-1998-4899

Narrative Statement

Alaska Airlines, Inc. (“Alaska Airlines”) is pleased to submit this proposal to serve the Southeast Alaska points of Cordova, Gustavus, Petersburg, Wrangell and Yakutat in response to Order 2022-10-1. Access to air service through the Essential Air Service (“EAS”) program is critical to these communities, which share important commercial and cultural ties to the region but that lack access to road systems. Alaska Airlines is proud to have supported these communities by providing reliable connectivity to each other and to the national and global air transportation system, and wishes to continue that support by virtue of this proposal.

Alaska Airlines requests an EAS averaged compensation level of \$14.8 million per year for a two-year contract period, which includes a \$14.2 million bid for passenger service and a \$0.6 million bid for freighter service. This combined bid will enable Alaska Airlines to continue offering the levels of service these communities need, with appropriate seasonal adjustments. While Alaska Airlines has always been mindful of increases in subsidy amounts during its long history of providing service to SE Alaska EAS markets, this proposal reflects a step-cost change to account for the current economic realities facing the industry, including rising labor and fuel costs, inflation, and supply chain constraints. Specifically, Alaska Airlines’ proposal reflects increases in operational costs, fuel, labor, and maintenance; additionally, the bid rectifies lingering changes in cost realities associated with serving this region related to the retirement of the 737 classic/combi aircraft that were not addressed in Alaska Airlines’ 2020 bid.

Alaska Airlines requests \$14.2 million in average annual compensation for jet aircraft passenger services to these communities with First Class, Premium, and main cabin seating options for our guests. Each passenger flight to/from these Southeast Alaska communities will offer passengers and shippers single-plane jet service to Juneau or Ketchikan and on to Alaska Airlines’ Anchorage or Seattle hubs. For service to/from Gustavus, Alaska Airlines proposes seasonal (summer-only) service to/from Juneau with the aircraft continuing on to either Anchorage or Seattle.¹

Alaska Airlines proposes maintaining its existing flight schedule as historically operated.² Under this proposal, Alaska Airlines would continue to provide twice-daily service³ to each market to ensure crucial connectivity that would not be possible with a single daily flight. A second flight enables same-

¹ In Year 1, Alaska Airlines intends to start service at Gustavus on a date to be determined between May 18, 2023 and June 1, 2023 and end summer service between August 10, 2023 and August 24, 2023. In Year 2, Alaska Airlines intends to start service at Gustavus on a date to be determined between May 23, 2024 and June 6, 2024 and end summer service between August 15, 2024 and August 29, 2024.

² Alaska Airlines requests the flexibility where necessary to adjust its passenger service schedule to meet the communities’ needs.

³ Twice-daily service would be provided to Cordova, Petersburg, Wrangell and Yakutat, with once-daily seasonal (summer-only) service to Gustavus.

day travel between these Southeast Alaska communities (Cordova, Yakutat, Wrangell, Petersburg, Juneau, Ketchikan, Sitka) in addition to providing service to Anchorage and Seattle, where passengers can connect onto flights to more than 120 cities that Alaska Airlines serves. For individuals traveling to these communities, a second flight provides the option to conduct day trips; a crucial benefit at certain times of the year when lodging reaches capacity.

Alaska Airlines also requests \$0.6 million to separately operate freighter service throughout Southeast Alaska beginning in summer 2023, which will allow Alaska Airlines to serve the air cargo needs of these communities. Alaska Airlines plans to operate 52 annual freighter flights for Cordova, Yakutat, Petersburg and Wrangell, pursuant to the enclosed schedule.⁴ Without EAS subsidy support, year-round freighter service would not be sustainable due to seasonality of demand. Alaska Airlines' request will ensure the continued provision of year-round service that is critical to meeting these communities' cargo needs.

The estimates in this proposal are based on costs associated with operating passenger and freighter Boeing 737-700 aircraft to/from Cordova, Gustavus, Petersburg, Wrangell and Yakutat. Alaska Airlines requests the flexibility to substitute aircraft with other 737 aircraft model types in some circumstances. For both passenger and freighter service, Alaska Airlines predicts an increase in fuel prices compared to 2020 by assuming a \$3.75 per gallon in Year 1 and \$3.50 per gallon in Year 2. This is forecasted based on Alaska Airlines' observed pricing.

Importantly, all of the jet aircraft Alaska Airlines would use to operate service under this proposal are equipped with Alaska Airlines' proprietary Required Navigation Performance ("RNP") technology. RNP technology provides computer-plotted landing paths with pinpoint accuracy by using a combination of onboard navigation technology and the Global Positioning System satellite network. All of Alaska Airlines' flight crews are trained in its use, enabling Alaska Airlines to reliably serve these communities even in inclement weather. Alaska Airlines' high completion factor for flights to/from these communities during the past two years is a testament to the reliable service Alaska Airlines provides.

As has been noted for years in Alaska Airlines' prior proposals, Alaska Airlines takes seriously its unique obligation to continue fulfilling its longstanding role as the critical transportation link for these communities (without access to road systems) to hubs within and beyond the state of Alaska. Alaska Airlines is committed to providing these communities not only a vital transportation link, but excellent service as well. Alaska Airlines' passenger jet service, combined with its freighter operation, will best serve the needs of Southeast Alaska residents and visitors.

⁴ Alaska Airlines requests the flexibility to adjust its freighter schedule where necessary to meet these communities' needs.

AS-2

Passenger + Freighter Service	Year 1 Final Bid May 2023 - April 2024			Year 2 Final Bid May 2024 - April 2025			Consolidated Bid May 2023 - April 2025		
	Cordova, Yakutat, Gustavus ⁷	Petersburg, Wrangell	Year 1 Total	Cordova, Yakutat, Gustavus ⁷	Petersburg, Wrangell	Year 2 Total	Cordova, Yakutat, Gustavus ⁷	Petersburg, Wrangell	Consolidated Total
	Operating Revenue								
Passenger ¹	8,215,313	8,542,133	16,757,446	8,215,313	8,542,133	16,757,446	8,215,313	8,542,133	16,757,446
Freight/Mail ²	2,208,510	1,393,326	3,601,836	2,208,510	1,393,326	3,601,836	2,208,510	1,393,326	3,601,836
Trans. Related & Other	2,766,744	2,413,356	5,180,101	2,766,744	2,413,356	5,180,101	2,766,744	2,413,356	5,180,101
Total Operating Revenue	13,190,567	12,348,815	25,539,382	13,190,567	12,348,815	25,539,382	13,190,567	12,348,815	25,539,382
Operating Expenses									
Direct Operating Expenses									
Non-FuelExpense ³	13,097,120	10,818,268	23,915,388	14,294,631	11,735,675	26,030,307	13,695,876	11,276,971	24,972,847
Fuel Expense ⁴	4,844,101	3,030,023	7,874,124	4,844,101	3,030,023	7,874,124	4,844,101	3,030,023	7,874,124
Total Direct Operating Expenses	17,941,222	13,848,290	31,789,512	19,138,733	14,765,698	33,904,431	18,539,977	14,306,994	32,846,971
Indirect Operating Expenses									
Overhead ⁵	1,219,500	1,109,000	2,328,500	1,219,500	1,109,000	2,328,500	1,219,500	1,109,000	2,328,500
Ownership	1,739,181	1,360,341	3,099,521	1,739,181	1,360,341	3,099,521	1,739,181	1,360,341	3,099,521
Total Indirect Operating Expenses	2,958,681	2,469,341	5,428,021	2,958,681	2,469,341	5,428,021	2,958,681	2,469,341	5,428,021
Total Operating Expenses	20,899,902	16,317,631	37,217,533	22,097,413	17,235,039	39,332,452	21,498,658	16,776,335	38,274,993
Total Non-Operating Expenses	69,589	42,896	112,484	69,589	42,896	112,484	69,589	42,896	112,484
Operating Profit (Loss)	(7,778,924)	(4,011,711)	(11,790,636)	(8,976,435)	(4,929,119)	(13,905,554)	(8,377,680)	(4,470,415)	(12,848,095)
5% Return	1,048,475	818,026	1,866,501	1,108,350	863,897	1,972,247	1,078,412	840,962	1,919,374
Compensation	(8,827,399)	(4,829,738)	(13,657,136)	(10,084,785)	(5,793,016)	(15,877,801)	(9,456,092)	(5,311,377)	(14,767,469)

Notes

1-Passenger revenue flat vs 2021/2022 levels. Freight revenue based off 2021/2022 levels.

2- Freight revenue on passenger aircraft remains flat vs 2021/2022 levels

3- Increase in crew wages by 16% in year 1 and 4% in year 2. 5% increase maintenance expense in year 1 and 8% in year 2 off higher wages and expense increase in spare parts

4- Fuel estimated at \$3.75 per gallon in year 1 and \$3.50 in year 2

5-Based off 10% of per departure costs

6- Return of 5%

7-Gustavus service is summer only and passenger service only

AS-2

Passenger Service	Year 1 Final Bid May 2023 - April 2024			Year 2 Final Bid May 2024 - April 2025			Consolidated Bid May 2023 - April 2025		
	Cordova, Yakutat, Gustavus	Petersburg, Wrangell	Year 1 Total	Cordova, Yakutat, Gustavus	Petersburg, Wrangell	Year 2 Total	Cordova, Yakutat, Gustavus	Petersburg, Wrangell	Consolidated Total
	Operating Revenue								
Passenger ¹	8,215,313	8,542,133	16,757,446	8,215,313	8,542,133	16,757,446	8,215,313	8,542,133	16,757,446
Freight/Mail ²	1,200,113	752,816	1,952,929	1,200,113	752,816	1,952,929	1,200,113	752,816	1,952,929
Trans. Related & Other	2,766,744	2,413,356	5,180,101	2,766,744	2,413,356	5,180,101	2,766,744	2,413,356	5,180,101
Total Operating Revenue	12,182,170	11,708,305	23,890,475	12,182,170	11,708,305	23,890,475	12,182,170	11,708,305	23,890,475
Operating Expenses									
Direct Operating Expenses									
Non-FuelExpense ³	12,320,311	10,298,320	22,618,631	13,450,742	11,174,946	24,625,688	12,885,527	10,736,633	23,622,160
Fuel Expense ⁴	4,524,850	2,893,982	7,418,832	4,524,850	2,893,982	7,418,832	4,524,850	2,893,982	7,418,832
Total Direct Operating Expenses	16,845,161	13,192,302	30,037,463	17,975,592	14,068,928	32,044,520	17,410,377	13,630,615	31,040,992
Indirect Operating Expenses									
Overhead ⁵	1,141,500	1,057,000	2,198,500	1,141,500	1,057,000	2,198,500	1,141,500	1,057,000	2,198,500
Ownership	1,626,984	1,289,376	2,916,360	1,626,984	1,289,376	2,916,360	1,626,984	1,289,376	2,916,360
Total Indirect Operating Expenses	2,768,484	2,346,376	5,114,860	2,768,484	2,346,376	5,114,860	2,768,484	2,346,376	5,114,860
Total Operating Expenses	19,613,646	15,538,677	35,152,323	20,744,077	16,415,304	37,159,380	20,178,861	15,976,991	36,155,852
Total Non-Operating Expenses	65,215	40,949	106,164	65,215	40,949	106,164	65,215	40,949	106,164
Operating Profit (Loss)	(7,496,690)	(3,871,322)	(11,368,012)	(8,627,121)	(4,747,948)	(13,375,069)	(8,061,906)	(4,309,635)	(12,371,540)
5% Return	983,943	778,981	1,762,924	1,040,465	822,813	1,863,277	1,012,204	800,897	1,813,101
Compensation	(8,480,633)	(4,650,303)	(13,130,936)	(9,667,586)	(5,570,760)	(15,238,346)	(9,074,110)	(5,110,532)	(14,184,641)

Notes

1-Passenger revenue flat vs 2021/2022 levels

2- Freight on passenger aircraft revenue remains flat vs 2021/2022 levels

3- Increase in crew wages by 19% in year 1 and 6% in year 2. 5% increase maintenance expense in year 1 and 8% in year 2 off higher wages and expense increase in spare part

4- Fuel estimated at \$3.75 per gallon in year 1 and \$3.50 in year 2

5-Based off 10% of per departure costs

6- Return of 5%

AS-2

Freighter Service	Year 1 Final Bid			Year 2 Final Bid			Consolidated Bid		
	May 2023 - April 2024			May 2024 - April 2025			May 2023 - April 2025		
	Cordova, Yakutat	Petersburg, Wrangell	Year 1 Total	Cordova, Yakutat	Petersburg, Wrangell	Year 2 Total	Cordova, Yakutat	Petersburg, Wrangell	Consolidated Total
Operating Revenue									
Passenger	-	-	-	-	-	-	-	-	-
Freight/Mail ¹	1,008,397	640,510	1,648,907	1,008,397	640,510	1,648,907	1,008,397	640,510	1,648,907
Trans. Related & Other	-	-	-	-	-	-	-	-	-
Total Operating Revenue	1,008,397	640,510	1,648,907	1,008,397	640,510	1,648,907	1,008,397	640,510	1,648,907
Operating Expenses									
Direct Operating Expenses									
Non-Fuel Expense ²	776,809	519,948	1,296,757	843,889	560,729	1,404,618	810,349	540,338	1,350,687
Fuel Expense ³	319,251	136,041	455,292	319,251	136,041	455,292	319,251	136,041	455,292
Total Direct Operating Expenses	1,096,061	655,989	1,752,049	1,163,141	696,770	1,859,911	1,129,601	676,379	1,805,980
Indirect Operating Expenses									
Overhead ⁴	78,000	52,000	130,000	78,000	52,000	130,000	78,000	52,000	130,000
Ownership	112,196	70,965	183,161	112,196	70,965	183,161	112,196	70,965	183,161
Total Indirect Operating Expenses	190,196	122,965	313,161	190,196	122,965	313,161	190,196	122,965	313,161
Total Operating Expenses	1,286,257	778,953	2,065,210	1,353,337	819,735	2,173,072	1,319,797	799,344	2,119,141
Total Non-Operating Expenses	4,374	1,946	6,321	4,374	1,946	6,321	4,374	1,946	6,321
Operating Profit (Loss)	(282,234)	(140,390)	(422,624)	(349,314)	(181,171)	(530,485)	(315,774)	(160,780)	(476,554)
5% Return ⁵	64,532	39,045	103,577	67,886	41,084	108,970	66,209	40,065	106,273
Compensation	(346,766)	(179,435)	(526,200)	(417,199)	(222,255)	(639,455)	(381,983)	(200,845)	(582,827)

Notes

1- Revenue forecast off 2021/2022 actuals

3- Increase in crew wages by 19% in year 1 and 6% in year 2. 5% increase maintenance expense in year 1 and 8% in year 2 off higher wages and expense increase in spare part

3- Fuel estimated at \$3.75 per gallon in year 1 and \$3.50 in year 2

4- Based off 10% of per departure costs

5- Return of 5%

AS-3

Subsidy Allocation by Community (averaged over 2 years)

Allocation: Passenger	
Cordova	\$4,320,331
Yakutat	\$4,348,600
Gustavus	\$405,178
Total	\$9,074,110
Wrangell	\$2,638,479
Petersburg	\$2,472,052
Total	\$5,110,532

Allocation: Freighter	
Cordova	\$44,586
Yakutat	\$42,838
Total	\$87,424
Wrangell	\$257,610
Petersburg	\$237,794
Total	\$495,403

AS-4

Passenger SE Alaska Market Schedule (Estimated-- Flexibility Requested)

Flight #	Off-Peak			
	65	61	64	66
	↓	↓	↑	↑
Seattle	0800	0745	2036	2341
Ketchikan	0910 0955		1743 1658	
Wrangell	1046 1131		1620 1535	
Petersburg	1158 1243		1507 1422	
Juneau	1327 1417	0924 1014	1331 1241	2020 1811
Yakutat		1116 1206		1717 1627
Cordova		1259 1349		1535 1445
Anchorage	1603	1440	1100	1345

Flight #	Peak (Summer)					
	65	61	71	77	64	66
	↓	↓	↓	↓	↑	↑
Seattle	0812	0745	1340		2020	2213
Ketchikan	0921 1008				1718 1628	
Wrangell	1049 1139				1554 1504	
Petersburg	1202 1252				1441 1351	
Gustavus						
Juneau	1333 1423	0921 1011	1513 1603	1812	1306 1211	1848 1758
Gustavus			1640	1740		
Yakutat		1109 1159				1707 1617
Cordova		1252 1342				1526 1436
Anchorage	1605	1435			1035	1344

Source:

Off Peak: Winter 2022 schedule

Peak: Summer 2022 schedule

AS-4

Freighter SE Alaska EAS Market Schedule (Estimated - Flexibility Requested)

Not all flights operate on the same day of the week

Origin	Destination	Est Dprt Tm	Est Arrv Tm
SEA	WRG	7:15	8:45
WRG	JNU	9:30	10:20
SEA	PSG	8:10	9:35
PSG	JNU	10:20	11:00
ANC	CDV	14:00	14:50
CDV	YAK	15:35	16:25
YAK	JNU	17:10	18:00

AS-5

Completion Factors for SE AK EAS Markets

Data represents a 2 year span from October 2020 thru September 2022

Passenger Operating Stats			
Market	Scheduled	Operated	Completion Factor
ANCCDV	1,446	1,405	97.16%
CDVYAK	1,453	1,382	95.11%
GSTJNU	398	386	96.98%
JNUPSG	1,449	1,420	98.00%
JNUYAK	1,453	1,389	95.60%
KTNWRG	1,446	1,418	98.06%
PSGWRG	1,448	1,419	98.00%
Grand Total	9,093	8,819	96.99%

Freighter Operating Stats			
Station	Scheduled	Operated	Completion Factor
CDV	105	101	96.19%
PSG	102	72	70.59%
WRG	103	79	76.70%
YAK	105	95	90.48%
Grand Total	415	347	83.61%

**UNITED STATES OF AMERICA
DEPARTMENT OF TRANSPORTATION
OFFICE OF THE SECRETARY
OFFICE OF AVIATION ANALYSIS**

**CERTIFICATION REGARDING DRUG-FREE WORKPLACE REQUIREMENTS
IN THE PERFORMANCE OF SUBSIDIZED ESSENTIAL AIR SERVICE**

A. The subsidized essential air service carrier certifies that it will, or will continue, to provide a drug-free workplace by:

- (a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance is prohibited in the carrier's workplace, and specifying the actions that will be taken against employees for violation of such prohibition;
- (b) Establishing an ongoing drug-free awareness program to inform employees about--
 - (1) The dangers of drug abuse in the workplace;
 - (2) The grantee's policy of maintaining a drug-free workplace;
 - (3) Any available drug counseling, rehabilitation, and employee assistance programs; and
 - (4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
- (c) Making it a requirement that each employee to be engaged in the performance of work supported by the subsidy be given a copy of the statement required by paragraph (a);
- (d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment supported by the subsidy, the employee will--
 - (1) Abide by the terms of the statement; and
 - (2) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;
- (e) Notifying the agency in writing, within ten calendar days after receiving notice under paragraph (d)(2) from an employee or otherwise receiving actual notice of conviction. Employers of convicted employees must provide notice, including position title, to the Office of Aviation Analysis. Notice shall include the order number of each affected subsidized service;
- (f) Taking one of the following actions, within 30 days of receiving notice under paragraph (d)(2), with respect to any employee who is so convicted--
 - (1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended, or
 - (2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State or local health, law enforcement, or other appropriate agency;

INSTRUCTIONS FOR CERTIFICATION

1. By signing and/or submitting this application or grant agreement, the subsidized essential air service carrier is providing the certification.
2. The certification is a material representation of fact upon which reliance is placed when the agency awards the subsidy. If it is later determined that the subsidized carrier knowingly rendered a false certification, or otherwise violated the requirements of the Drug-Free Workplace Act, the agency, in addition to any other remedies available to the Federal Government, may take action authorized under the Drug-Free Workplace Act.
3. Workplaces under grants, for grantees other than individuals, need not be identified on the certification. If known, they may be identified in the subsidy application. If the subsidized carrier does not identify the workplaces at the time of application, or upon award if there is no application, the carrier must keep the identity of the workplaces on file in its office and make the information available for Federal inspection. Failure to identify all known workplaces constitutes a violation of the subsidized carrier's drug-free workplace requirements.
4. Workplace identifications must include the actual address of buildings (or parts of buildings) or other sites where work under the grant takes place. Categorical descriptions may be used (*e.g.*, all counters at the airports served by the carrier).
5. If the workplace identified to the agency changes during the performance of the subsidized service, the subsidized carrier shall inform the agency of the change, if it previously identified the workplace in question.
6. Definitions of terms in the Nonprocurement Suspension and Debarment common rule (49 CFR Part 29) and Drug-Free Workplace common rule (49 CFR Part 29, Subpart F) apply to this certification. Carriers' attention is called, in particular, to the following definitions from these rules:

Controlled substance means a controlled substance in Schedules I through V of the Controlled Substances Act (21 USC 812) and as further defined by regulation (21 CFR 1308.11 through 1308.15);

Conviction means a finding of guilt (including a plea of *nolo contendere*) or imposition of sentence, or both, by any judicial body charged with the responsibility to determine violations of the Federal or State criminal drug statutes;

Criminal drug statute means a Federal or non-Federal criminal statute involving the manufacture, distribution, dispensing, use, or possession of any controlled substance;

Employee means the employee of a subsidized carrier directly engaged in the performance of work supported by the subsidy, including: (i) All *direct charge* employees; (ii) All *indirect charge* employees unless their impact or involvement is insignificant to the performance of subsidized service; and (iii) Temporary personnel and consultants who are directly engaged in the performance of work supported by the subsidy and who are on the subsidized carrier's payroll. This definition does not include workers not on the payroll of the subsidized carrier (*e.g.*, volunteers, even if used to meet a matching requirement; consultants or independent contractors not on the subsidized carrier's payroll; or employees of subrecipients or subcontractors in covered workplaces).

(g) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a), (b), (c), (d), (e) and (f).

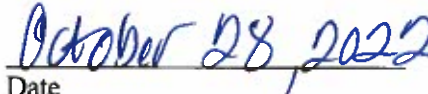
B. The subsidized essential air service carrier *may*, but is not required to, insert in the space provided below the site for the performance of work done in connection with the specific grant.

Places of Performance (street address, city, county, state, zip code). For the provision of essential air service, workplaces include outstations, maintenance sites, headquarters office locations, training sites and any other worksites where work is performed that is supported by the subsidy.

_____	_____
_____	_____
_____	_____
_____	_____

Check if there are workplaces on file that are not identified here.


Signature


Date

**UNITED STATES OF AMERICA
DEPARTMENT OF TRANSPORTATION
OFFICE OF THE SECRETARY
OFFICE OF AVIATION ANALYSIS**

**TITLE VI ASSURANCE
(Implementing Title VI of the Civil Rights Act of 1964, as amended)**

**ASSURANCE CONCERNING NONDISCRIMINATION ON THE
BASIS OF DISABILITY IN FEDERALLY-ASSISTED PROGRAMS
AND ACTIVITIES RECEIVING OR BENEFITING FROM
FEDERAL FINANCIAL ASSISTANCE**

**(Implementing the Rehabilitation Act of 1973, as amended, and the
Air Carrier Access Act of 1986)**

49 CFR Parts 21 and 27 and 14 CFR Parts 271, and 382

Alaska Airlines, Inc. _____ (the Recipient) HEREBY AGREES THAT,
(Name of Recipient)

I. As a condition to receiving any Federal financial assistance from the Department of Transportation, it will comply: with Title VI of the Civil Rights Act of 1964, as amended, 42 U.S.C. 2000d--42 U.S.C. 2000d-4; all requirements imposed by or pursuant to: Title 49, Code of Federal Regulations, Part 21, Nondiscrimination in Federally-Assisted Programs of the Department of Transportation--Effectuation of Title VI of the Civil Rights Act of 1964; and other pertinent directives so that no person in the United States shall, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity for which the Recipient receives Federal financial assistance from the Department of Transportation. This assurance is required by Title 49, Code of Federal Regulations, section 21.7(a) and Title 14, Code of Federal Regulations, section 271.9(c).

II. As a condition to receiving any Federal financial assistance from the Department of Transportation, it will comply with: section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. 794); the Air Carrier Access Act of 1986 (49 U.S.C. 1374(c)); and all requirements imposed by or pursuant to Title 49, Code of Federal Regulations, Part 27, Nondiscrimination on the Basis of Handicap in Programs and Activities Receiving or Benefitting from Federal Financial Assistance, Title 14, Code of Federal Regulations, Part 382, Nondiscrimination on the Basis of Handicap in Air Travel; and other pertinent directives

so that no otherwise qualified person with a disability, be excluded from participation in, be denied the benefits of, be discriminated against by reason of such handicap in the provision of air transportation, or otherwise be subjected to discrimination under any program for which the Recipient receives Federal financial assistance from the Department of Transportation. This assurance is required by Title 49, Code of Federal Regulations, section 27.9 and Title 14, Code of Federal Regulations, sections 271.9(c) and 382.9.

III. It will promptly take any measures necessary to effectuate this agreement. The Recipient further agrees that it shall take reasonable actions to guarantee that it, its contractors and subcontractors subject to the Department of Transportation regulations cited above, transferees, and successors in interest will comply with all requirements imposed or pursuant to the statutes and Department of Transportation regulations cited above, other pertinent directives, and the above assurances.

IV. These assurances obligate the Recipient for the period during which Federal financial assistance is extended. The Recipient agrees that the United States has a right to seek judicial enforcement with regard to any matter arising under the statutes and Department of Transportation regulations cited above, other pertinent directives, and the above assurances.

V. These assurances are given for the purpose of obtaining Federal subsidy under the Essential Air Service Program and are binding on the Recipient, contractors, subcontractors, transferees, successors in interest, and all other participants receiving Federal subsidy in the Essential Air Service Program. The person or persons whose signatures appear below are authorized to sign this agreement on behalf of the Recipient.

VI. In addition to these assurances, the Recipient agrees to file: a summary of all complaints filed against it within the past year that allege violation(s) by the Recipient of Title VI of the Civil Rights Act of 1964, as amended, section 504 of the Rehabilitation Act of 1973, as amended, or the Air Carrier Access Act of 1986; or a statement that there have been no complaints filed against it. The summary should include the date the complaint was filed, the nature of the complaint, the status or outcome of the complaint (i.e., whether it is still pending or how it was resolved).

October 28, 2022
Date

JULIETTE RODRIGUEZ
Legal Name of Recipient

By: Juliette Rodde
Signature of Authorized Official

UNITED STATES OF AMERICA
DEPARTMENT OF TRANSPORTATION
OFFICE OF THE SECRETARY
OFFICE OF AVIATION ANALYSIS

CERTIFICATION REGARDING INFLUENCING ACTIVITIES

Certification for Contracts, Grants, Loans,
and Cooperative Agreements

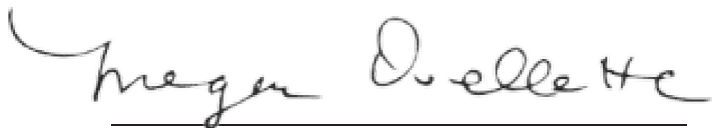
The undersigned certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Influencing Activities," in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.



Signature

10/31/2022

Date

Managing Director, Government & Community Affairs
Title

Alaska Airlines, Inc.
Air Carrier

Cordova, Gustavus, Petersburg, Wrangell, and Yakutat, Alaska
Essential Air Service Point(s) To Which Certification Applies

October 27, 2022

Petersburg Borough Assembly

assembly@petersburgak.gov

Re: Bike Skills Park Project Support

Dear Assembly:

We, the Parks & Rec Advisory Board, hereby voice our unanimous support for the Bike Skills Park Project planned for recreation parcel #01-014-600 at the corner of Haugen Drive and Sandy Beach Road to begin as soon as possible. Our support for this project is based upon the widespread enthusiasm from the community received by our Advisory Board via comments made on the record in person at three recent meetings, in emails to the Advisory Board and to our Assembly, and in Facebook comments and in-person conversations.

During our regular meeting on September 29, 2022, the Advisory Board was introduced to the idea of a Bike Skills Park across the road from Sandy Beach Park with a presentation from Pat Blair of Wheelhouse Bikes. After this meeting, our Parks & Rec Director Stephanie Payne solicited public comments about the project through the Assembly and Advisory Board Member Malena Marvin solicited public comments through Facebook. During this process we received both enthusiastic comments in support of a Bike Skills Park and a few follow-up questions about certain aspects of the project.

To further address these comments and questions about the Bike Skills Park Project, Parks & Rec held a work session on October 20, 2022, where we received a presentation from Sig Burrell of Rock-N-Road Construction, who has volunteered to help construct and maintain this park as a donation to the community free of charge. The feedback from the community at this work session was quite enthusiastic; we received multiple requests to begin as soon as possible.

On October 27, 2022 we held a Special Meeting to discuss the result of the work session and to vote on whether the Parks & Rec Advisory Board would write a letter in support of the Bike Skills Park Project to the assembly. In this meeting, we the Parks & Rec Advisory Board voted in unanimous support of this Bike Skills Park Project planned for recreation parcel #01-014-600. We further show our support for the project with this letter for the Assembly's consideration.

Sincerely yours,

Parks & Rec Advisory Board

From: Tina Buschmann <tlou59@hotmail.com>
Sent: Friday, November 4, 2022 4:17 AM
To: Assembly <assembly@petersburgak.gov>
Subject: Assembly meeting time

November 4, 2022

Dear Assembly,

I'm writing in support of changing the regular Assembly meeting time to 6:00 pm. It has never made sense to me to have meetings during the work day when the majority of the Borough's population is working and unable to attend.

Sincerely,

Tina Buschmann
PO Box 1367
Petersburg, Alaska 99833

To: Petersburg Assembly Members

From: Jerod Cook

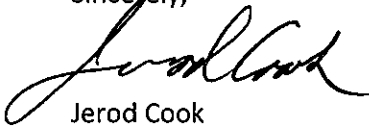
Subject: Meeting Time

Dear Assembly Members;

I ask that you strongly consider returning all assembly meetings back to 6pm. The noon meeting do not work for the working class members of the community. We cannot leave work to voice our concerns at these noon meetings. Workers would have to take leave in many cases to attend a noon meeting to be there for the entire meeting. In many cases workers are not able to even listen to the meeting during that time period. It is important that the meetings be at a time when the majority of the community has the ability to listen or attend these meetings.

I hope you will strongly consider this important issue.

Sincerely,

A handwritten signature in black ink, appearing to read "Jerod Cook", written in a cursive style.

Jerod Cook

From: Lea Stanton Gregor <lea.stanton@icloud.com>
Sent: Friday, November 4, 2022 12:56 PM
To: Assembly <assembly@petersburgak.gov>
Subject: Meeting Time

Dear Assembly,

Please keep the once a month noon meeting. When it was decided to incorporate as a Borough, it was implied that ALL citizens would have access to meetings. Many were against Borough formation. This was the one tiny olive branch that was offered. Access to internet isn't always reliable in outlying areas, and it isn't a good argument as to why it doesn't matter anymore if meetings are all changed to 6pm. Why it does matter is because a portion of your constituents want equal access to in-person meetings.

Thanks for your time,
Lea

From: none none <feraltmcloud@hotmail.com>
Sent: Saturday, November 5, 2022 2:03 PM
To: Assembly <assembly@petersburgak.gov>
Subject: Resolution 2022-17

I hope you will not approve any changes to meeting times, unless of course it might be to schedule all Assembly meetings at noon . . . Please vote No!

Nancy Strand
Petersburg, Alaska
907 772 4872

15. New Business

A. Resolution #2022-17 A Resolution Setting Regular Borough Assembly Meeting

Start Times to 6:00 PM and to Recess Meetings by 8:00 PM

If approved, Resolution #2022-17 will change the meeting times of all regular Assembly meetings to 6:00 p.m. and will recess meetings by 8:00 p.m. to be continued at 6:00 p.m. the following day

From: Ambre Burrell <ambre@rocknroadak.com>
Sent: Monday, November 7, 2022 11:23 AM
To: Assembly <assembly@petersburgak.gov>; Debra Thompson <dthompson@petersburgak.gov>
Subject: For 11-7-22 Meeting

Good Morning Assembly members.

While scanning the Assembly meeting packet I came across something that I felt the need to write in about..

1st I would like to inquire as to why the Borough is expending more money on attorneys as we have one on retainer. Is this replacing Sarah Heideman?

2nd. As someone who has submitted a records request I can attest to the fact that the process is anything but transparent or quick. It is my understanding that it is the assembly as individuals who get to choose what emails are turned in. Obviously when you are looking for specific information this person gets to choose whether they will be sending that email for a FOIA or not.

Also, even though the information is supposed to be given within 10 days this has never happened. I do understand that the world is short staffed, however if this is a continued problem it seems the Borough expending a few hours having staff perform these duties instead of hiring attorneys is a no brainer.

Thank you for your time.

Ambre Burrell
Rock-N-Road Construction, Inc
P. 907.772.3308
F. 907.772.2268

From: ckowalski@gci.net <ckowalski@gci.net>
Sent: Monday, November 7, 2022 8:12 AM
To: Assembly <assembly@petersburgak.gov>
Subject: #2022-18

Dear Assembly persons,

I am writing this letter in support of the time change in assembly meetings to evenings (resolution #2022-18)

As a retail owner this schedule is not conducive to many of us who work during the day. Mondays are notoriously busy around town. From freight coming in, to orders going out, to mail and customer service, we are lucky if we get a lunch on time or lunch at all for that matter!

Since covid, the work force is down not only here, but around the nation. We often run a tight, thin ship as employees needs must be addressed for their days off, medical matters and vacations which leaves us with further staffing challenges. We have often considered closing to attend the noon meetings, but we are certain that you would be hearing from our customers at this inconvenience to them as well.

I realize you aren't in a position to solve staffing issues or lunch times, but there is a responsibility to serve the majority of the community that is unable to attend a noon meeting due to work.

I encourage you all to consider those you were elected to serve.

Thank you for your time.

Catherine Kowalski



7 November 2022

Mayor Jensen and Petersburg Assembly members,

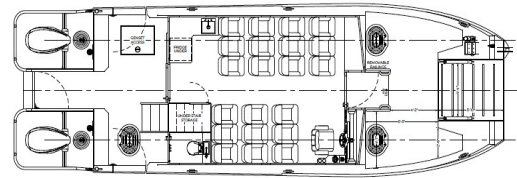
I recently read an article in the Wrangell Sentinel about a letter that the Assembly received from the Petersburg Assembly, in which they expressed their desire to partner with Wrangell in restoring the Inter-Island Ferry Service. I appreciated Wrangell Mayor Gilbert's statement that she didn't want to "ace out our own private enterprises in town" and that is the basis for me writing this letter to you today.

My new vessel, the *Island Cat*, is a 38-foot-long Catamaran. It features twin offshore outboards, a landing craft bow for ease of loading and unloading, an onboard bathroom, and a catamaran hull for a smooth, stable, and safe ride. It is USCG inspected and certified to carry maximum of 21 people and gear, and can safely operate in all but the most extreme weather conditions in our surrounding waters. It cannot haul vehicles, aside from single-person ATVs.

If Wrangell and Petersburg are interested in subsidizing an inter-island ferry system, then Muddy Water Adventures is up to the task! My vessel operates at approximately a 1/3 of the proposed cost of the existing inter-island ferry, requires no additional infrastructure to load and unload passengers, and can accomplish the same route in a fraction of the time. I can provide timely and reliable transportation services year-round to Coffman Cove, Whale Pass, Wrangell, and Petersburg (either Banana Point or North Harbor), on a bi-weekly, weekly, bi-monthly, or monthly schedule; whatever the Assemblies feel is necessary for their constituent's needs.

The following is more detailed specs on the vessel. It meets or exceeds all current USCG safety requirements for its class.

The Island Cat is currently in Wrangell and is in service as a water taxi and tour vessel. It is a high-speed catamaran, built specifically for SE Alaska's rapidly changing sea conditions and the current need for passenger transportation.

Side View*Overhead Cutaway**Front View-Hull***Construction Features:**

- Dual-hull catamaran
 - 2 Deep-V hulls connected by a central superstructure and cabin
 - Superior ride and performance in rough water
- Landing Craft Bow
 - Hydraulic ramp on the bow, for easily walking in and out of the vessel during beach landings
- Fully enclosed, heated cabin with seating for 21 passengers
- Dual 425hp offshore outboard engines
- Searchlights
 - Dual 1000watt sodium searchlights for night or poor-weather visibility
- Built-in Generator
 - Power for searchlights and other power requirements on board
- Bathroom on board with hot hand-washing water
- Galley with sink, microwave, coffee pot, and running hot water
- Partially covered back deck and spacious cabin, for dry luggage storage

Safety Features:

- 6 separate flotation chambers, 3 in each hull
- 25 passenger life raft
- PFDs for all passengers
 - Passengers are given a safety briefing before departure, explaining the location of all emergency gear, and evacuation procedures
- EPIRB on board (automatic rescue beacon)
- Dual VHF radios

- 1 with marine channels, 1 with Wrangell Fire Department channels
- InReach satellite communicator
 - Tracking pings sent to home-base whenever vessel is in operation
 - 2-way text communications worldwide
 - Pre-programmed SOS message to all officers of the Wrangell Volunteer Fire Department. Includes SOS message, and GPS location in real-time
- Fully stocked emergency medical kit
- Crew is all CPR and/or EMT certified
- Captain has 25+ years local boating experience, 11 years commercial captain experience

Capabilities:

The Island Cat will be available for year-round water taxis out of Wrangell, in all but the most extreme weather conditions, and is certified for night operations. This vessel one-of-a-kind in the local charter fleet, and will offer a far smoother, stable, faster, and overall superior ride than any other vessel currently available.

I am the captain/owner of Muddy Water Adventures, was born and raised in Wrangell, and have spent my life on the water as a private boat owner, commercial fisherman, and commercial operator; both at my own and several other charter companies in town. I am an EMT-2 and Lieutenant on the Wrangell Volunteer Fire Department, and hold a 100-Ton Master USCG license, Reference #3217735. I am also the manager and head driver of Taylor Transportation, the local school bus company. I am the "son" in John Taylor & Sons; who serviced Wrangell and Petersburg's automatic fire sprinklers for many years. I am a combat veteran of the US Army, after a 6-year enlistment from 2004-2010.

If you have any additional questions about the vessel or crew, or would like to discuss a contract for full-time service, please do not hesitate to contact me by phone or email!

Thank you for your consideration,

Zach Taylor
 Owner/Operator
 Muddy Water Adventures
 907-305-0206
 muddywaterak@gmail.com

To the borough council:

I, Erica Worhatch, am writing to represent myself.

I would be here in person if I could and this is my concern.

I am hoping the meeting times for borough assembly meetings can be reconsidered for evening meetings as opposed to the current alternating schedule.

Noon meetings are a challenge if not impossible for many of us in the workforce to attend, participate, or just listen too.

I thank you for the option of writing this and your consideration. I would much rather be there in person. Perhaps you can make this more of a possibility for me and others in the future.

Respectfully,

Erica Worhatch

-----Original Message-----

From: Michele Pfundt <michelepfundt@gmail.com>
 Sent: Sunday, November 6, 2022 11:23 PM
 To: Assembly <assembly@petersburgak.gov>
 Cc: Debra Thompson <dthompson@petersburgak.gov>
 Subject: Additional Attorney Hire/ Time of Meetings

To the Petersburg Assembly,

First of all, it has come to my attention that according to state law, I should not have called out a single member of the Borough Assembly for his behavior regarding the declaration of a conflict of interest. I would like to apologize to that member of the Assembly for doing so during the Assembly meeting. While I am not the one to police such things in the Borough Assembly meetings, I did come across it when reading up on the duties regarding my recent election to the Parks and Rec. Advisory Board. The content of my suggestion is sound, however, that any member of the Borough Assembly whose income is related to how well the police function and/or how evidence is documented should declare a conflict of interest when the police budget or purchasing of police equipment is discussed.

That being said, my letter is also written to address the Assembly's upcoming discussion regarding the hiring of a legal firm in addition to the Borough Attorney that is already employed by the Borough of Petersburg and to urge the adoption of Resolution #2022-17.

As someone who has helped individual community members with several records requests recently, I am interested to know if all of the Assembly Members truly know WHY they are hiring an attorney. In lieu of that, and in forming your discussion points regarding Section C of New Business at the November 7th meeting, I would appreciate it if you address the following questions.

1. Does each Assembly Member understand exactly why this legal firm is being hired? Or are you being told that you need to hire them without a full explanation?
2. If Ms. Heideman is not able to handle this court case for the borough, then why is she advising the borough? Was she advising the assembly, or just the administration, on how to avoid a court case in the first place?
3. Do you know why this Records Request, that is the subject of the lawsuit, was made?
4. Do you know why this Records Request was refused? Or to what extent it was refused?
5. Have you read the actual court document that has been filed against the Borough?
6. Do you know how many Records Requests have been filed this year and how many persons making those requests were unsatisfied with the Borough's response? Do you know the reasons why any other Records Requests were refused?
7. Has the whole Assembly read the complaint filed by Chief Kerr and/or the document written by another independent attorney that supposedly adjudicated his complaint? And was it the Assembly members' thoughtful decision to refuse to release records such as those?

8. Do you really want to pursue a case simply to keep information private that has already been released to others outside of the Borough's attorney-client privilege?
9. If these questions haven't been answered completely for you, then do you believe that you have enough information to make this decision for hiring another attorney?
10. If these questions haven't been answered for you, then why not? Who is keeping this information from you? Why are our duly elected officials not getting this information?
11. Lastly, why not investigate this matter for yourself and upon finding that the community has a legitimate right to know how their elected officials operate, then make the decision to just give out the information and keep the Borough from going to court? This would be a much cheaper option and should be one within your purview.

Remember that the Borough Attorney is hired to look out for the interests of Petersburg as a whole and not just the interests of one or two Assembly Members. If the Borough attorney has been conferring with some of the members of this assembly and yet refusing to give information to others, then that is ethically a violation as she doesn't work for just a few members. If matters concerning the borough have been kept from the Assembly by the Administration, then why do we have elected officials? The borough to whom the borough attorney owes her allegiance is the community of Petersburg and not the position of an Assembly Member or two. We community members are the ones demanding transparency from our Borough Assembly, and we are the ones whose interests should be protected rather than the Assembly members themselves. That is what it means to be a civil servant.

I would encourage all Assembly Members to insist on being fully informed whenever Petersburg Borough's liability is at stake. Insist that the Assembly be informed completely before the matter goes to court. Please do not be put off from inquiring by statements that insinuate that you need to be blind to the problem just in case the problem gets bigger in the future. Plausible deniability is not truly achievable by those means and is something that no one in this community should allow from their elected representatives. Should an executive session be called on this matter, I would like to sincerely request that I be allowed to testify to the executive session as one who has pertinent information for the Assembly.

Sincerely,

Michele J.W. Pfundt

P.S. Because (1.) there is greater community accessibility to the Petersburg legislative process when meetings are held outside of the normal workday, and (2.) because persons in outlying areas have access to the evening Assembly Meetings through technology, but (3.) generally persons working within road access to meetings do not have the ability to skip work and attend noon meetings with technology or otherwise, I am in support of Resolution #2022-17 A Resolution Setting Regular Borough Assembly Meeting Start Times to 6:00 PM and to Recess Meetings by 8:00 PM, with a resumption of the meeting on the succeeding evening.

From: mika hasbrouck <mikahasbrouck@hotmail.com>
Sent: Monday, November 7, 2022 8:01 AM
To: Assembly <assembly@petersburgak.gov>
Subject: Nov.7 agenda

Dear Petersburg Borough Assembly,

In reading through today's (November 7,2022) agenda, I have some questions and comments about a couple items.

First, I would like to express my support for Resolution #2022-17, I encourage the Assembly to pass this resolution in order to allow more borough residents to participate in assembly meetings. As we all know, more residents than not work during the noon meeting time making it a counterproductive time to hold assembly meetings that allow everyone to partake.

Second, under New Business C, I would like to know why the current Borough attorney is recommending the hiring of another law firm for the Borough and Clerk? What public records were requested? When was this request made? Why weren't the public records requested provided? If the records requested were in fact confidential or classified, what are the grounds for a lawsuit? If this is not public information, I ask that the assembly ask these questions before hiring additional legal counsel at the cost of taxpayers.

Respectfully,

Mika Hasbrouck

From: Kinder Skog <kinderskog@PMC-HEALTH.ORG>
Sent: Thursday, November 10, 2022 10:51 AM
To: Assembly <assembly@petersburgak.gov>
Cc: Stephen Giesbrecht <sgiesbrecht@petersburgak.gov>; Debra Thompson <dthompson@petersburgak.gov>
Subject: Kinder Skog invitation

Hello Assembly Members,

I wanted to send an email thanking you all for your service to our community through your roles as Assembly Members. As an elected official myself, I have an understanding of the amount of time, energy, and passion that goes into service and I commend you all for stepping up for Petersburg.

That being said, we have a few new Assembly Members so I wanted to renew my standing invitation for members to join Kinder Skog for an adventure anytime. This would be an opportunity to see first hand the program we offer, highlight the importance of varied childcare options, as well as demonstrate how valuable having highly-qualified staff is to a program, as a bonus we tend to have a load of fun and are fortunate to enroll some incredible kiddos who would love to show you all some of our favorite spots around Petersburg.

In addition, I am available via email anytime if you have any questions pertaining to the childcare situation in Petersburg or on the state level.

Again, thank you for serving Petersburg and bringing your diverse voices to the table to keep Petersburg moving in a positive direction.

Happy Adventuring!

Katie Holmlund
Kinder Skog Administrator
PMC Youth Program Coordinator