



Petersburg Borough

12 South Nordic Drive
Petersburg, AK 99833

Meeting Agenda Borough Assembly Regular Meeting

Monday, January 05, 2026

12:00 PM

Assembly Chambers

You are invited to a Zoom webinar!
When: Jan 5, 2026 12:00 PM Alaska
Topic: 1.5.2026 Assembly Meeting

Join from PC, Mac, iPad, or Android: <https://petersburgak-gov.zoom.us/j/88190072640?pwd=3QmbZAwQASXxVfEtN4QfUaHeKlcjTx.1>

Passcode: 941392
Join via audio: (720) 707-2699 or (253) 215-8782
Webinar ID: 881 9007 2640
Passcode: 941392

1. **Call To Order/Roll Call**
2. **Voluntary Pledge of Allegiance**
3. **Approval of Minutes**
 - A. Regular Assembly Meeting Minutes December 1, 2025**
4. **Amendment and Approval of Meeting Agenda**
5. **Public Hearings**
6. **Bid Awards**
7. **Persons to be Heard Related to Agenda**

Persons wishing to share their views on any item on today's agenda may do so at this time.
8. **Persons to be Heard Unrelated to Agenda**

Persons with views on subjects not on today's agenda may share those views at this time.
9. **Boards, Commission and Committee Reports**
10. **Consent Agenda**
11. **Report of Other Officers**
 - A. SEAPA Update:** Mayor Lynn and Utility Director Hagerman will provide an update on SEAPA activities.

B. Petersburg Medical Center

PMC CEO Hofstetter will update the Assembly on Medical Center activities.

C. Petersburg School District

Petersburg School Superintendent Taylor will provide a report on school district activities.

12. Mayor's Report

A. January 5, 2026 Mayor's Report

13. Manager's Report

A. January 5, 2026 Manager's Report

14. Unfinished Business

A. Ordinance #2025-16: An Ordinance Amending Chapter 4.04 of the Municipal Code, Entitled “Purchasing”, to Update Bid and Proposal Submission Procedures - Third Reading

If approved in three readings, Ordinance #2025-16 will amend Chapter 4.04 of the Municipal Code to modernize and clarify the Borough’s purchasing requirements by allowing electronic submission of responses to Invitations to Bid and Requests for Proposals.

Ordinance #2025-16 was unanimously approved in its first and second readings.

15. New Business

A. Ordinance #2026-01 Supplemental Budget: An Ordinance of the Petersburg Borough Adjusting the FY 2026 Budget for Known Changes - First Reading

If approved in three readings this supplemental budget would make changes to the following funds:

Transfer \$300,000 from the FY2025 General Fund Surplus to the Parks and Recreation Sewer Repair Capital Project. A memo from Director Payne regarding the transfer is attached.

Transfer the remaining General Fund FY2025 surplus of \$131,365 to the Assisted Living Facility Fund that is operating at a deficit.

B. Resolution #2025-22: A Resolution Establishing Documents Which May Be Submitted to Determine Eligibility by Low-Income Senior Residents for a Senior Sales Tax Exemption

If adopted, Resolution #2025-22 will allow seniors to demonstrate eligibility for a senior sales tax exemption card by providing proof of a pending application for the State of Alaska Senior Benefits Payment program.

C. Resolution #2025-23: A Resolution Adopting an Alternative Allocation Method for the FY26 Shared Fisheries Business Tax Program and Certifying that this Allocation Method Fairly Represents the Distribution of Significant Effects of Fisheries Business Activity in FMA 18: Central Southeast Area

Each year the Borough approves a version of this Resolution adopting the alternative allocation method for the current fiscal year's Shared Fisheries Business Tax Program. Finance Director Tow is requesting approval of Resolution #2025-23 for FY26.

D. Assembly / Hospital Board Work Session

Per Petersburg Borough Code 3.50.090, the hospital board shall meet with the assembly at least annually to discuss and coordinate financial planning, capital improvement needs, comprehensive plans for health care and other issues relating to the hospital and associated facilities.

Mayor Lynn requests to schedule a work session with the Hospital Board on Monday, January 26, 2026 at 5:30 pm in the Assembly Chambers.

E. Mayor's Request to Reschedule April Assembly Meeting

Mayor Lynn requests that the Assembly reschedule the first April Assembly meeting from Monday, April 6, 2026, at 12:00 p.m. to Monday, April 13, 2026, at 12:00 p.m. due to clerks' attendance at the Society for Human Resource Management (SHRM) Conference in Anchorage.

F. Mayor's Request to Schedule Board of Equalization Hearing

Mayor Lynn requests that the Assembly schedule the Board of Equalization hearing for Tuesday, April 14, 2026, at 12:00 p.m.

G. Review of Proposed 2026 Capital Projects

Attached to this meeting packet are two spreadsheets detailing the proposed Capital Projects for Petersburg in 2026.

Attachment 1: A prioritized list of the top recommended projects.

Attachment 2: A comprehensive list of all Capital Project requests submitted by borough departments.

These proposals are based on the 2025 Capital Projects list, updated to include new projects and revisions to ongoing projects.

The Assembly is asked to review these Capital Project requests and to approve the list or recommend any changes.

H. FY2027 Federal Priority Projects

The Assembly is asked to review the attached FY2027 Federal Priority Projects and to approve the projects or recommend any changes.

I. Appointed Member at Large to the Petersburg Economic Development Council

The Borough Assembly has received one letter of interest from Rocio Tejera to serve as the Assembly's appointed Member at Large to the PEDC. Without objection, Mayor Lynn will appoint Rocio Tejera to the three-year term that begins January 5, 2026 and ends December 31, 2028.

J. Borough Manager Performance Evaluation Timeline

The Clerk requests the Assembly review the attached timeline for Manager Giesbrecht's performance evaluation and amend or approve as appropriate.

K. Appointment of Assembly Member for Borough Manager Evaluation Review

After all Assembly members have completed their individual evaluations, the Mayor and one appointed Assembly Member will meet with the Borough Manager to review the compiled evaluations and finalize the draft for Assembly approval.

The Clerk requests that the Assembly appoint one member to participate in this review process.

16. Communications

A. Correspondence Received Since 11.27.2025

17. Assembly Discussion Items

A. Discussion on Communications Towers with Tidal Network: *Requested by Member Meucci*

Member Meucci has prepared questions for Tidal Network regarding communications towers.

B. Assembly Member Comments

C. Recognitions

18. Adjourn



Petersburg Borough

12 South Nordic Drive
Petersburg, AK 99833

Meeting Minutes Borough Assembly Regular Meeting

Monday, December 01, 2025

12:00 PM

Assembly Chambers

1. Call To Order/Roll Call

The meeting was called to order by Mayor Lynn at 12:00 noon.

2. Voluntary Pledge of Allegiance

The Pledge was recited.

3. Approval of Minutes

A. Regular Assembly Meeting Minutes November 17, 2025

The minutes of the November 17, 2025 meeting were unanimously approved as submitted.

4. Amendment and Approval of Meeting Agenda

The agenda was approved as submitted.

Motion made by Assembly Member Meucci, Seconded by Assembly Member Valentine.
Voting Yea: Mayor Lynn, Assembly Member Schwartz, Vice Mayor Stanton Gregor,
Assembly Member Valentine, Assembly Member Meucci, Assembly Member Martin,
Assembly Member Newman

5. Public Hearings

A. Ordinance #2025-16: An Ordinance Amending Chapter 4.04 of the Municipal Code, Entitled "Purchasing", to Update Bid and Proposal Submission Procedures

No testimony was given.

6. Bid Awards

There were no bid awards.

7. Persons to be Heard Related to Agenda

Persons wishing to share their views on any item on today's agenda may do so at this time.

Becky Turland, representing Petersburg Little League, asked the Assembly to approve the \$11,000 in the budget to repair the damage to the ballfield dugout.

8. Persons to be Heard Unrelated to Agenda

Persons with views on subjects not on today's agenda may share those views at this time.

Judy Ohmer, representing herself, spoke about an upcoming meeting regarding the cell phone towers that are going up around town and spoke to the Assembly about the actions that have been taken so far in opposition to the cell phone towers.

Tom Kowalski, representing himself, spoke about the cell tower grant stipulations and that they are working on getting an unredacted version. He also shared the community efforts that are underway in opposition to the towers.

Paul Dupree, representing himself and his family, asked the Assembly to work with the cell phone tower company to relocate the Mill Road tower elsewhere away from residences.

John Murgas, representing himself, spoke about his opposition to the cell towers and how they cause a decline in property values.

Mika Cline, representing herself, would like to see the borough pause negotiations with Tidal Network for the Haugen Drive cell tower.

Jackie Tyson, representing all people who don't want a cell phone tower next to their houses, spoke about the safest distance that cell towers need to be from residences.

Dave Beebe, representing himself, spoke about the health risks of cell phone towers and asked the assembly to "do less until we know more".

Becky Knight, representing herself, asked the Assembly to pause the sale of the borough land for the cell phone tower and to put an injunction on any building of new towers. She encouraged the assembly to get full disclosure from Tlingit Haida.

Jackie Tyson, representing herself, discussed how houses with metal sheeting can provide protection against EMF radiation.

9. Boards, Commission and Committee Reports

There were no reports.

10. Consent Agenda

There were no consent agenda items.

11. Report of Other Officers

A. Petersburg Medical Center

PMC CEO Hofstetter updated the Assembly on Medical Center activities.

B. US Forest Service

District Ranger Case provided an update on Forest Service activities.

C. Petersburg School District

Superintendent Taylor provided an update on School District activities.

12. Mayor's Report

A. December 1, 2025 Mayor's Report

Mayor Lynn read his report into the record.

13. Manager's Report

A. December 1, 2025 Manager's Report

Manager Giesbrecht read his report into the record, a copy of which is attached and made a permanent part of these minutes.

14. Unfinished Business

- A. Ordinance #2025-14: An Ordinance Amending the Official Zoning Map for Service Area 1 of the Petersburg Borough to**
(1) Rezone with a Condition Precedent Government Lot 21 (parcel #01-010-430) From Open Space – Recreational (O.S.R.) to Single-Family Mobile Home (SFMH); and
(2) to Rezone Lot 4, Block A, Skylark II Subdivision, Plat #90-14 (Parcel #01-010-243) from Single-Family Residential (S-F) to Open Space – Recreational (O.S.R.) and Government Lot 13 (Parcel #01-010-412) from Public Use (P-1) to Open Space - Recreational (O.S.R.) Third Reading

If adopted in three readings, Ordinance #2025-14 will rezone the above parcels in connection with the sale of Government Lot 21 to Skylark Park LLC under Resolution 2025-20. The rezoning of Government Lot 21 is to allow for the planned development. The rezoning of Lot 4 and Government Lot 13 is to create open, recreational space adjacent to the planned development.

The condition precedent to the rezone of Government Lot 21 is the completion of the sale to Skylark Park LLC; if the sale is not timely completed, Government Lot 21 would maintain its current zoning.

Ordinance #2025-14 was unanimously approved in its third and final reading.

Motion made by Vice Mayor Stanton Gregor, Seconded by Assembly Member Valentine.

Voting Yea: Mayor Lynn, Assembly Member Schwartz, Vice Mayor Stanton Gregor, Assembly Member Valentine, Assembly Member Meucci, Assembly Member Martin, Assembly Member Newman

- B. Ord #2025-15: An Ordinance of the Petersburg Borough Adjusting the FY 2026 Budget for Known Changes - Third Reading**

If approved in three readings this supplemental budget would make changes to the following funds:

Close out Fund 745, Auto Meter Reading Capital Project, by transferring the remaining \$15,901.75 to Fund 763, the Electric Grid Resiliency Capital Project Fund.

Budget \$78,000 in revenue from PIA for the Banana Point Breakwater Improvement Project per Resolution #2025-21.

Budget \$66,000 for engineering expenses in the Wastewater Fund not-to-exceed \$66,000 for time and material to prepare bid ready documents for repairs to the outfall pipe in Frederick Sound.

Budget \$25,000 in the Wastewater fund to purchase one replacement variable frequency drive (VFD) due to failure of the existing unit at Pump Station 5 and rebuild the two failed VFDs to serve as backup units for future operational needs. A memo from Director Marohl regarding the VFDs is attached.

Budget \$195,000 in expenses for new light poles for the Downtown Street Light Capital Project. \$195,000 in cash is already reserved in this capital project fund for this purpose.

Budget \$11,000 from P&R Repair and Maintenance Fund to repair a bleacher roof and dugout at the Mort Fryer Ballfield that were damaged by a windstorm on September 26, 2025. A memo from Director Payne regarding the repair is attached.

Ordinance #2025-15 was unanimously approved in its third and final reading.

Motion made by Assembly Member Meucci, Seconded by Assembly Member Valentine.

Voting Yea: Mayor Lynn, Assembly Member Schwartz, Vice Mayor Stanton Gregor, Assembly Member Valentine, Assembly Member Meucci, Assembly Member Martin, Assembly Member Newman

C. Ordinance #2025-16: An Ordinance Amending Chapter 4.04 of the Municipal Code, Entitled “Purchasing”, to Update Bid and Proposal Submission Procedures - Second Reading

If approved in three readings, Ordinance #2025-16 will amend Chapter 4.04 of the Municipal Code to modernize and clarify the Borough’s purchasing requirements by allowing electronic submission of responses to Invitations to Bid and Requests for Proposals.

Ordinance #2025-16 was unanimously approved in its second reading.

Motion made by Assembly Member Valentine, Seconded by Assembly Member Meucci.

Voting Yea: Mayor Lynn, Assembly Member Schwartz, Vice Mayor Stanton Gregor, Assembly Member Valentine, Assembly Member Meucci, Assembly Member Martin, Assembly Member Newman

15. New Business

A. Approval of Scow Bay Generator #2 Design Build Contract with Dawson Construction Inc.

The Assembly unanimously approved the final format of the design build contract award with Dawson Construction.

Motion made by Vice Mayor Stanton Gregor, Seconded by Assembly Member Meucci.
 Voting Yea: Mayor Lynn, Assembly Member Schwartz, Vice Mayor Stanton Gregor,
 Assembly Member Valentine, Assembly Member Meucci, Assembly Member Martin,
 Assembly Member Newman

16. Communications

A. Correspondence Received Since 11.13.2025

17. Assembly Discussion Items

A. Assembly Member Comments

Member Schwartz asked about assembly members attending community meetings and the number of members allowed. Discussion ensued.

Member Valentine would like to remind the public that during persons to be heard related portions of the agenda, that the assembly does not respond and that during assembly member comments the assembly can respond. Discussion ensued.

Member Meucci spoke about Tidal Network and the scheduled meetings in SE Alaska in December. Discussion ensued.

Member Newman spoke about the need for an ordinance to address communication towers going forward.

B. Community Meeting Announcement: *Requested by Member Meucci*

Member Meucci reminded people of the meeting with Tidal Network on December 16, 2025 at 6:30 pm at the John Hanson Sr. Community Hall and encouraged the community to attend to ask questions and find out more.

C. Recognitions

Member Martin thanked Max Worhatch for his many years of service as chair for the Fish and Game Advisory committee. Max has stepped down, and Heather Bauscher has stepped up to replace him as chair.

18. Adjourn

The meeting was adjourned at 1:22 p.m.

SEAPA Notes for the December 3, 2025 Meeting

Compiled by Bob Lynn and Karl Hagerman

- The Board approved holding the wholesale power rate for 2026 at 7.3 cents a kilowatt hour.
- The Board approved a contract for financial auditing services to BDO USA for a three-year period including FY26, FY27 and FY28.
- The Board approved a contract for installation of seven new helipads along the transmission line on the Cleveland Peninsula to H Construction out of Palmer Alaska.
- A change order was approved for the Tyee 3rd Turbine project to add the supply of a Unit Control Cabinet. Canyon Industries will supply this cabinet and it will allow for efficiencies in factory acceptance testing as well as on-site testing during commissioning of the unit.
- The FY2026 SEAPA budget was reviewed and approved.
- The FY 2026 operations plan was reviewed and approved as required by the Power Sales Agreement. The plan is based on the best estimate of weather conditions in 2026 to predict inflows into the reservoirs, the communities estimated power needs, as well as any forecasted construction work at the legacy hydro plants of the member utilities. The plan continues to include provisions to protect the dedicated firm power needs of Petersburg and Wrangell out of Tyee Lake, and has provisions for diesel generation by member utilities to cover system peaks that may exceed SEAPA's available output. The plan is detailed and complex. If interested in reading the plan, here is a link to SEAPA's December 3, 2025 meeting packet, which includes the entire 2026 Operations Plan:
<https://www.seapahydro.org/board-members#minutes>.



Petersburg
MEDICAL CENTER

PMC CEO Hospital Board Report to Assembly January 2026

Mission Statement: Excellence in healthcare services and the promotion of wellness in our community.

Guiding Values: Dignity, Integrity, Professionalism, Teamwork, and Quality

Annual Work Session: January 26th, 2026: Assembly Borough/ Hospital Board at 5:30pm in Borough Chambers

The State will hear back from the Center for Medicare and Medicaid by Dec. 31st on whether the state plan for the Rural Healthcare Transformation Program (RHTP) was approved. In mid-January, PMC will be attending the Alaska RHTP convening in Anchorage for updates from state leadership on the program's vision and implementation. Other PMC staff will be attending a virtual option for an overview of Alaska's vision, approved initiative areas anticipated timelines, and what is known to date about how funding will be rolled out.

Alaska Mental Health Trust Authority awarded PMC a grant of \$81,000 to support ongoing telepsychiatry development, psychotherapy services in Long-Term Care, and staff training.

Rasmuson Foundation recently awarded PMC Youth Programs with a generous grant (a Tier 1 grant in the amount of \$25,000.00) to support Youth Programs "Tides and Trails Initiative." The grant will go towards purchasing kayaking and camping equipment for the summer ORCA camps and the Kinder Skog program. The grant is essential to promote the sustainability of these programs and to work toward reducing cost barriers for families in the community. We really appreciate Rasmuson Foundation's support of providing healthy activities for kids to put them on a path of wellness.

Workforce Wellness: *Goal: To create a supportive work environment and promote the physical and mental well-being of hospital staff to improve retention and overall productivity.*

- **December 5:** PMC annual Holiday Party was well attended. PMC thanks the Elks Lodge for the ballroom rental, the Emblem club for the kitchen usage, Fire Catering for the wonderful food, and the Rockfish band for the lively entertainment.
- **December 12:** Activities Assistant Barb Marifern and Nursing Assistant Rachel Thomas, both working in Long Term Care, completed training and passed their state proctored Certified Nursing Assistant (CNA) tests.
- **December 18:** Coffee with Phil- offers all employees the opportunity to connect directly with leadership in an open informal setting. Thank you to hospital board vice president, Cindi, for attending.
- **December 19:** Manager Meeting
- **Ongoing:** Employee Meals

- **Ongoing:** Employee Recognition and Rewards

Community Engagement: *Goal: To strengthen the hospital's relationship with the local community and promote health and wellness within the community.*



- **December 1:** Submitted written report and attended/reported out at Borough Noon Assembly Meeting.
- **December 4:** KFSK Live
- **December 4:** Hospital Board Meeting open to the public, and broadcast live on KFSK
- **December 15:** Health E Connect Meeting – *Board Member*
- **December 19:** Long Term Care Christmas Meal for residents and their families
- **December 22:** Julebukking in the Dorothy Ingle Conference Room from 3-5pm.
- **Ongoing:** Kinder Skog Program
- **Ongoing:** Bingocize and Tai Chi Programs
- **Ongoing:** UAA nursing program, we currently have two employees enrolled in this course.
- **January 26:** Assembly Borough/ Hospital Board annual Work Session 5:30pm in Borough Chambers.



- **January 29:** KFSK Live
- **January 29:** Hospital Board Meeting at 5:30pm in Borough Chambers.

Patient Centered Care: *Goal: To provide high-quality, patient-centered care, and promote wellness for patients.*

- **December 10:** Medstaff Meeting
- **December 17:** Quality Meetings (LTC Quality and Infection Prevention and Control)
- **Joy Janssen Clinic** Access to Primary Care: We are currently staffed with 3 Physicians and 2 mid-level practitioners.
 - We are actively looking for a provider to fill the 4th position available.
 - We have two locum providers set to assist through fall and winter months.
 - Clinic is open and available M-F 8AM-5PM, and Saturday 8AM-12, 1PM-4:30PM. Same day appointments for urgent or acute care are readily available.
 - Flu shots available at clinic, call for appointment.
- **Audiology:** Phil Hofstetter, continues to see patients in the Specialty Clinic. Call 772-5792 to schedule.
- **Psychiatry:** services are ongoing via telehealth with Dr. Sonkiss by referral.
- **Integrative Medicine:** Integrated Medicine with Dr. Hyer is offered via telehealth, email Dr. Hyer directly at jhyer@pmc-health.org to schedule.
- **Optometry Clinic:** Dr. Kamey Kapp, Optometrist with Last Frontier Eye Care, regularly visiting Petersburg in the Specialty Clinic. Please call 907-434-1554 to schedule appointments.
- **Scopes Clinic:** scheduled to be in Petersburg Feb 5-6 seeing referred patients. Our goal is to establish this as a regular rotational service, reducing the need for community members to travel or arrange lodging for this procedure.
- **Dermatology:** Cameron French will be returning in the Spring for dermatology appointments
- **Orthopedic Clinic:** Discussions taking place to explore options for bringing ortho clinic specialty to Petersburg.

New Facility: *Goal: To expand the capacity and capabilities of the community borough-owned rural hospital through the construction of a new facility, while considering the needs and priorities of the local community.*

- Steering Committee met 12/2 to review and refine concept designs for phased approach. Managers meeting followed, and included a review of design led by owners rep, Justin Wetzel/ Arcadis on 12/19.
- Monument sign pending arrival and installation- new campus.
- WERC open house will be scheduled once MRI services are fully operational. We continue to work through the State's Certificate of Need process. PMC has submitted another response letter with clarifications requested by the State, and we are now waiting for their response. Although areas such as Public Health are

complete, we believe it is important for all components of the WERC — including conference rooms and the computer lab, currently undergoing final technology setup and reservation planning — to be fully ready before hosting the event. This deliberate approach ensures high-quality, fully functioning services for our community at launch.

Financial Wellness: *Goal: To achieve financial stability and sustainability for the hospital.*

FY25 Benchmarks for Key Performance Indicators (KPIs): Gross A/R days to be less than 55, DNFB < then 5 days, and 90 Days Cash on Hand

Accounts Receivables (AR) Update: This number was at 96 in March, down to 88 at the end of April, down to 78 mid-June, 76 for July, at 80 as of August 27th, at 76 as of September 15th, numbers at 68 as of October 21st, 62 as of November 24th, and currently at 58 as of 12/23/2025. These numbers represent a steady and significant decrease in AR days reaching lowest numbers ever in PMC records.



Submitted by: Phil Hofstetter, CEO

**Mayor's Report
For
January 5, 2026 Assembly Meeting**

1. **Housing Work Session:** The Assembly and Borough staff will hold a work session on January 7, 2026, at noon to discuss housing solutions in Petersburg. The purpose of this session is to review current plans and projects and determine whether additional actions or new plans are necessary to address housing needs.
2. **Seeking Letters of Interest:** The Petersburg Borough is accepting letters of interest from citizens who wish to serve the community by filling one vacant seat on the Public Safety Advisory Board until the October 2026 Municipal Election. Letters of interest should be submitted to the clerk at the Borough offices located at 12 S. Nordic Drive; by sending to PO Box 329, Petersburg, AK 99833; or by emailing to bregula@petersburgak.gov.
3. **Happy New Year!** On behalf of myself and the Assembly, I want to take a moment to thank Borough employees for their dedication and contributions to our community. Your efforts make Petersburg a wonderful place to live. We also want to extend our heartfelt gratitude to the entire community for your support, engagement, and commitment to making Petersburg thrive.





**Borough Manager's Report
Assembly Meeting 05 January 2026**

- ❖ Once the Assembly approves the Capital Project list and the Federal priorities list, the lists will be disseminated to our State and Federal lobbyists and entered into CAPSIS.
- ❖ PMPL Staff spent considerable time troubleshooting and repairing the Scow Bay #1 Generator after its digital controller failed. The unit is available for service currently, although additional adjustments to the remote operation of the generator is ongoing in coordination with our control consultant out of Juneau.
- ❖ During the cold weather PMPL shared responsibility for supporting the north end of the SEAPA system with Wrangell. When SEAPA's maximum generation output is exceeded by cold weather loads, both utilities take two-day shifts and monitor the north end loads to inject diesel generation as needed to keep all customers in power. The cooperation between PMPL, WMLP, SEAPA and KPU during these extreme events has been excellent.
- ❖ PMPL staff, with assistance from the Building Maintenance staff, continue to make progress on erecting the temporary Scow Bay Gen #2 shelter, as time dealing with weather-related electrical system issues allows.
- ❖ Steve Harbour is now transitioning to the Utility Director role. The overall responsibility for power and light will remain with Karl until the end of March, at which time Steve will assume full responsibility for PMPL. Karl will assist Steve as needed until his retirement in June.
- ❖ PMPL has completed end of year FERC reporting.
- ❖ For all residents who felt like 2025 was a rainy year, PMPL can confirm that the rain gauge at Crystal Lake recorded over 201" as of December 30th, with one day of rain left in the 2025 forecast. Although great for hydro power, we are hoping for a "normal" year of rainfall in 2026. Happy New Year!
- ❖ Upcoming EMT-1 class runs Mon, Wed, Fri Nights 6p-10p, and all day Sunday, from Jan 25th to March 16th. Students who complete the course will have a two-year AK Emt-1 license. The basic requirements are you must be 18 by course completion and pass a background check. Email ahankins@petersburgak.gov for more details.
- ❖ Aaron H is working on filling out the paperwork to receive the CDS funds granted to the Department for new SCBA equipment. The Self-Contained Breathing Apparatus is what Firefighters use to protect themselves from dangerous conditions and the FD's current fleet of SCBA's were set to expire in 2027. A huge thank you to Sen. Murkowski and her staff for this appropriation.
- ❖ A reminder to clear sidewalks and 3 ft around hydrants in your area. A huge thank you to those who are already doing so and more. Also, please make sure not to pile snow where it can block drainages. Also, in terms of clearing snow, please don't block any ground level electrical cabinets. PMPL moves snow away from switch cabinets that we need to access during a restoration process and unfortunately one of them was

filled up with concrete snow just hours after we had cleared it. If we can't open a switch cabinet, it affects our ability to open and close the switch during a restoration.

- ❖ Street Division Crews have been working hard to keep roads passable during recent snow and freezing temperatures, successfully maintaining community mobility.
- ❖ Motor Pool – Sam and Randy have efficiently handled increased fleet repairs caused by the weather and kept up with year–end inspections. They also coordinated with a technician who was in town to resolve issues with the crane truck and the water tank delivery truck, saving transportation costs.
- ❖ Water Plant operations remain stable. Blake has effectively served as Acting Supervisor during Mike Bell's absence. Water deliveries have been difficult due to weather, but crews are reaching as many customers as conditions allow.
- ❖ Wastewater Work on Pump Station 4 paused for the holidays and will resume after the new year. Flooding near AML overfilled Pump Station 2, but staff restored operations. Heavy rainfall increased plant output to 1.9 million gallons (normal: 350,000).
- ❖ Despite weather challenges, Sanitation staff maintained regular collection schedules with support from the Street Division. Baler operations continued without issues.
- ❖ Building Maintenance Provided strong support to the Street Division during peak workload and assisted PMPL with constructing the Scow Bay Gen #2 shelter, while continuing routine Borough building maintenance.
- ❖ Youth Volleyball registration has opened, season to start in January!
- ❖ We will be gearing up for swim lessons that will begin in February, with a swim placement assessment planned for Jan 27th.
- ❖ Indoor Triathlon on January 17th! Teams and individuals welcome! Sign up at Parks and Rec.
- ❖ During below-freezing temperatures, Borough Maintenance and Apex Refrigeration addressed a leaking circulating pump that helps provide heat to 24 apartments in Elderly Housing, keeping our residents safe and warm.
- ❖ A big thank you to both the Rotarians for providing Mt. View Manor residents with an annual Christmas party and Saint Catherine's Catholic Church for annual Christmas caroling!
- ❖ Assisted Living staff has been providing consistent, compassionate care to our residents, despite being short-staffed. If you are someone with a heart for our elders, please consider applying for a permanent or on-call position at Mt. View Manor.

**PETERSBURG BOROUGH
ORDINANCE #2025-16**

**AN ORDINANCE AMENDING CHAPTER 4.04 OF THE MUNICIPAL CODE, ENTITLED
“PURCHASING”, TO UPDATE BID AND PROPOSAL SUBMISSION PROCEDURES**

WHEREAS, the Borough seeks to modernize and clarify its bidding procedures to reflect current practices and technologies;

Therefore, the Petersburg Borough Ordains, Sections 4.04.060 and .070 of the Petersburg Municipal Code are hereby amended to update submission procedures for Invitations to Bid and Requests for Proposals, specifically to allow for electronic submissions.

Section 1. Classification: This ordinance is of a permanent nature and shall be codified in the Petersburg Borough Code.

Section 2. Purpose: The purpose of this ordinance is to modernize and clarify the Borough’s purchasing requirements by allowing electronic submission of responses to Invitations to Bid and Requests for Proposals, while maintaining the integrity and confidentiality of the bidding process.

Section 3. Substantive Provisions: Sections 4.04.060, *Bid procedure*, and 4.04.070, *Competitive Proposals*, of the Borough Code are hereby amended to read as follows (the proposed new language is in red and underlined and the language proposed for deletion is struck through):

4.04.060 - Bid procedure.

A. All competitive bids shall be solicited by the borough manager or manager's designee, who shall publish ~~give prospective bidders~~ a notice of invitation to bid not less than two weeks before the date of the opening of bids. Invitations to bid shall be solicited by publication in a newspaper calculated to reach prospective bidders or on an online platform. The publication shall contain at least a general description of the item to be purchased or of the work required and shall designate the place where detailed requirements and specifications may be obtained and the time and place where the sealed bids will be opened. The manager may also solicit bids by sending notice electronically or by mail to any known prospective bidder. The invitation to bid may include criteria to determine the acceptability of bids such as inspection, testing, quality, delivery and suitability for a particular purpose.

B. The borough may elect to accept bids in hard copy form, through an online bidding platform, or both:

1. If accepted in hard copy form: All ~~B~~ bids shall be submitted in writing in sealed envelopes that show clearly on the outside of the envelope the item bid and the time for opening. ~~All bids shall be in writing.~~ Hard copy bids, if allowed, Bids may not be submitted by electronic mail or other in

**PETERSBURG BOROUGH
ORDINANCE #2025-16**

electronic ~~means form will not be accepted~~, but modifications to hard copy bids already submitted to the borough and not yet opened may be submitted electronically. Modifications shall not reveal the total amount of the original or revised bid. Modifications shall state a plus or minus to the affected bid item or items only.

2. If accepted through an online bidding platform: Bids shall be submitted through the secure online portal designated by the borough.

C. Bids received after the due date and time noticed shall not be accepted and shall not be opened; if received in hard copy form, the late bid shall be returned to the bidder unopened.

D. After bid opening, changes in bid prices or other provisions of bids prejudicial to the interest of the borough shall not be permitted.

E. Bids shall be opened at the time and place designated in the invitation to bid, either in person or via an electronic communications platform that provides real-time video conferencing. Bid openings shall be open to the public and a record made of the bidder name and amount bid.

[There are no changes to paragraphs F through M]

4.04.070 - Competitive proposals.

A. If not awarded by bidding, the borough may make purchase and award contracts by competitive proposals when the borough manager or manager's designee determines the request for proposals is more advantageous to the borough than competitive sealed bids. Competitive proposals allow the borough to subjectively evaluate proposals made for a purchase, or specific scope of work, with award of the purchase or contract based upon qualitative criteria detailed in the request for proposal as well as a proposed price.

B. A request for proposal must contain the date and time for ~~delivering~~ submitting proposals, a specific description of the supplies, construction, services or professional services to be provided and the terms under which the purchases are provided. The request shall provide a description of the factors that will be considered by the borough when evaluating the proposals received including the relative importance of price and other evaluation factors.

C. Notice of request for proposal shall be given in the same manner as notice of invitation to bid.

D. Requests for Proposals may be submitted and accepted in the same manner as provided for Invitations to Bid in paragraphs 4.04.060B(1) and (2) of this Chapter. ~~All proposals shall be~~

**PETERSBURG BOROUGH
ORDINANCE #2025-16**

~~submitted in sealed envelopes that show clearly on the outside of the envelope the request for proposal title and the deadline for submission. All p~~**R**~~oposals shall be in writing and shall conform to the requirements of the request for proposals to be considered responsive. Proposals submitted in electronic form will not be accepted, but modifications or additions to proposals already submitted to the borough and not yet opened may be submitted electronically. Modifications or additions shall not reveal the total cost of the original or revised proposal. Modifications to proposed costs shall state a plus or minus to the affected proposal item or items only. Submitted proposals shall be opened, in public, at the designated time and place, either in person or via an electronic communications platform that provides real-time video conferencing.~~

[There are no changes to paragraphs E through G]

Section 4. Severability: If any provision of this ordinance or any application to any person or circumstance is held invalid, the remainder of this ordinance and the application to other persons or circumstances shall not be affected.

Section 5. Effective Date: This Ordinance shall become effective immediately upon final passage.

Passed and approved by the Petersburg Borough Assembly, Petersburg, Alaska this 5th day of January, 2026.

Bob Lynn, Mayor

ATTEST:

Rebecca Regula, Clerk

Adopted:
Published:
Effective:

**PETERSBURG BOROUGH
ORDINANCE #2026-01**

**AN ORDINANCE OF THE PETERSBURG BOROUGH ADJUSTING
THE FY 2026 BUDGET FOR KNOWN CHANGES**

Section 1. Classification: This ordinance is not of a permanent nature and shall not be codified in the Petersburg Municipal Code.

Section 2. Purpose: The purpose of this ordinance is to adjust the FY 2026 budget for known changes.

Section 3. Substantive Provisions: In accordance with Section 11.09(a) of the Charter of the Petersburg Borough, the budget for the fiscal period beginning July 1, 2025 and ending June 30, 2026 is adjusted as follows:

Explanation: Necessary revisions in the FY 2026 budget identified after adoption of the Budget.

<u>Account Number</u>	<u>Account</u>	<u>Original Budget</u>	<u>Increase (Decrease)</u>	<u>Amended Budget</u>
<u>FISCAL YEAR 2026 REVENUE / EXPENSE BUDGET ADJUSTMENTS</u>				
General Fund – Parks and Recreation – Sewer Repair Project				
110.000.501962	Transfer Out to P&R Sewer Repair	\$0	(\$300,000.)	(\$300,000.)
703.000.402272	Transfer In From General Fund Reserves	\$	\$300,000.	\$300,000.
Additional funding is necessary to proceed with the award of the contract for repairs at the Aquatic Center. The Aquatic Center Capital Project currently has an available balance of \$1,002,109. Approval of the proposed transfer from General Fund reserves would increase the total project funding to \$1,302,109. The General Fund closed FY25 with a surplus of \$431,365, from which the \$300,000 proposed transfer would be funded from.				
Assisted Living – Operating Transfer				
480.000.402240	Operating Transfer from the General Fund	\$125,000.	\$131,365.	\$256,365.
110.000.501960	Transfer remaining FY25 surplus out of General Fund to Assisted Living	(\$125,000.)	(\$131,365.)	(\$256,365.)
Transfer the remaining General Fund surplus from fiscal year 2025 to the Assisted Living Facility that is operating at a deficit.				

Section 4. Severability: If any provision of this ordinance or any application to any person or circumstance is held invalid, the remainder of this ordinance and application to any person and circumstance shall not be affected.

Section 5. Effective Date: This ordinance shall become effective immediately after the date of its passage.

**PETERSBURG BOROUGH
ORDINANCE #2026-01**

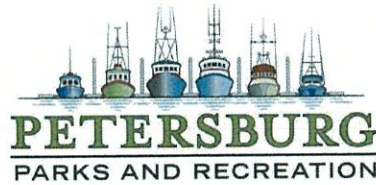
Passed and approved by the Petersburg Borough Assembly, Petersburg, Alaska this 2nd day of February, 2026.

Bob Lynn, Mayor

ATTEST:

Rebecca Regula, Borough Clerk

Adopted:
Published:
Effective:



MEMORANDUM

TO: MAYOR LYNN AND BOROUGH ASSEMBLY
FROM: STAPHANIE PAYNE, PARKS AND RECREATION DIRECTOR
SUBJECT: AQUATIC SEWER LINE REPAIR COST
DATE: 12.23.25
CC: STEVE GIESBRECHT, BOROUGH MANAGER

The Parks and Recreation Department has been experiencing disruptions to our aquatic center sewer system for past few years, rendering parts of our facility unusable for health concerns. We have worked with RESPEC Engineering to create bid documents and have received only one bid for the repair project. The bid received was considerably higher than expected. We have worked with both RESPEC and bidding company to reduce costs through negotiations and project adjustments.

The Aquatic Center Fund currently has a balance of \$1,002,109.00. The current bid price is \$1,148,548.21, along with an additional engineering cost of \$32,250 for shoring and access assistance, for a total of \$1,180,798. We would like to request an additional amount of \$300,000 from the General Fund be added to the Aquatic Center Fund to cover these expenses and allow for contingencies, bringing the balance of said fund to \$1,302,109.

Thank you for your consideration.



RESPEC

PSG Aquatic - Temp Shoring & Access

12/08/25

SUMMARY

Phase	Project Management	Structural	ODCs	Total
1 #450 - Temp. Shoring	\$5,920.00	\$16,790.00	\$1,000.00	\$23,710.00
2 #450 - Temp. Access Demo	\$0.00	\$8,540.00	\$0.00	\$8,540.00
3 #-	\$0.00	\$0.00	\$0.00	\$0.00
4 #-	\$0.00	\$0.00	\$0.00	\$0.00
5 #-	\$0.00	\$0.00	\$0.00	\$0.00
6 #-	\$0.00	\$0.00	\$0.00	\$0.00
7 #-	\$0.00	\$0.00	\$0.00	\$0.00
8 #-	\$0.00	\$0.00	\$0.00	\$0.00
9 #-	\$0.00	\$0.00	\$0.00	\$0.00
Subtotal	\$5,920.00	\$25,330.00	\$1,000.00	\$32,250.00
Est Tax				\$0.00
Total				\$32,250.00

**PETERSBURG BOROUGH
RESOLUTION 2025-22**

**A RESOLUTION ESTABLISHING DOCUMENTS WHICH MAY BE SUBMITTED TO
DETERMINE TEMPORARY ELIGIBILITY BY LOW-INCOME SENIOR RESIDENTS
FOR A SENIOR SALES TAX EXEMPTION**

WHEREAS, in June of 2025, the Assembly enacted Ordinance #2025-06, proposing limiting the senior sales tax exemption to low-income senior residents, and directing that the proposition be submitted to Petersburg voters; and

WHEREAS, at the regular municipal election held on October 7, 2025, the voters approved the proposition; and

WHEREAS, the ordinance establishes low-income status by eligibility for the State of Alaska Senior Benefits Payment Program ("the Program"), as set out in A.S. 47.45.301 - .309 and 7 AAC Chapter 47, Article 3, and provides that eligibility may be demonstrated by presentation of a Program eligibility notification or "other documents deemed acceptable by Assembly resolution" (PMC 4.28.130A(1)); and

WHEREAS, the Borough Assembly has been informed of a substantial backlog in the State's processing of applications for the Program; and

WHEREAS, it is not the intent of the Assembly to cause undue delays to seniors seeking exemption cards while awaiting State review of their Program applications; and

WHEREAS, the Assembly has determined that low-income senior residents can demonstrate eligibility for a senior sales tax exemption card upon presentation of proof of a pending Program application.

NOW, THEREFORE, BE IT RESOLVED by the Petersburg Borough Assembly that:

Section 1. Proof of successful submission of a pending application for the Alaska Senior Benefits Payment Program shall be accepted, in accordance with PMC 4.28.130A(1)(v), as a determination of eligibility for the Petersburg Borough Senior Sales Tax Exemption. This determination shall remain valid until the State of Alaska issues a Program eligibility notification. Seniors are expected to respond promptly to any requests for information from the State and to submit the Program eligibility notification to the Borough immediately upon receipt. If the application is denied, eligibility for the senior sales tax exemption shall terminate.

Section 2: The Borough Finance Department will issue temporary senior sales tax exemption cards to senior residents who meet the eligibility criteria outlined in Section 1. These cards will remain valid for six (6) months or until the Program eligibility notification is received, whichever occurs first. If the Program eligibility notification has not been received within six (6) months, despite an applicant's best efforts, the Finance Director

**PETERSBURG BOROUGH
RESOLUTION 2025-22**

may grant an extension of up to an additional six (6) months, however in no event shall a temporary exemption card be valid for more than one (1) year.

PASSED and APPROVED by the Assembly of the Petersburg Borough this 5th day of January 2026.

Bob Lynn, Mayor

ATTEST:

Rebecca Regula, Borough Clerk

**PETERSBURG BOROUGH
RESOLUTION # 2025-23
FY 26 SHARED FISHERIES BUSINESS TAX PROGRAM
ALTERNATIVE METHOD RESOLUTION**

**A RESOLUTION ADOPTING AN ALTERNATIVE ALLOCATION METHOD FOR THE
FY26 SHARED FISHERIES BUSINESS TAX PROGRAM AND CERTIFYING THAT
THIS ALLOCATION METHOD FAIRLY REPRESENTS THE DISTRIBUTION OF
SIGNIFICANT EFFECTS OF FISHERIES BUSINESS ACTIVITY IN FMA 18:
CENTRAL SOUTHEAST AREA**

WHEREAS, AS 29.60.450 requires that for a municipality to participate in the FY 26 Shared Fisheries Business Tax Program, the municipality must demonstrate to the Department of Commerce, Community and Economic Development that the municipality suffered significant effects during calendar year 2024 from fisheries business activities; and

WHEREAS, 3 AAC 134.060 provides for the allocation of available program funding to eligible municipalities located within fisheries management areas specified by the Department of Commerce, Community and Economic Development; and

WHEREAS, 3 AAC 134.070 provides for the use, at the discretion of the Department of Commerce, Community and Economic Development, of alternative allocation methods which may be used within fisheries management areas if all eligible municipalities within the area agree to use the method, and the method incorporates some measure of the relative significant effect of fisheries business activity on the respective municipalities in the area; and

WHEREAS, the Petersburg Borough proposes to use an alternative allocation method for allocation of FY26 funding available within the FMA 18: Central Southeast Area in agreement with all other municipalities in this area participating in the FY26 Shared Fisheries Business Tax Program.

NOW THEREFORE BE IT RESOLVED THAT: The Assembly of the Petersburg Borough by this resolution certifies that the following alternative allocation method fairly represents the distribution of significant effects during 2024 of fisheries business activity in FMA 18: Central Southeast Area:

All municipalities share equally 50% of allocation; all municipalities share remaining 50% on a per capita basis.

PASSED and APPROVED by the Borough Assembly of Petersburg, Alaska this 5th day of January, 2026

Bob Lynn, Mayor

Rebecca Regula, Borough Clerk



THE STATE
of **ALASKA**
GOVERNOR MIKE DUNLEAVY

Department of Commerce, Community,
and Economic Development
DIVISION OF COMMUNITY AND REGIONAL AFFAIRS
Anchorage Office

550 W 7th Ave, Suite 1650
Anchorage, AK 99501
Main: 907.269.4501
Fax: 907.269.4563

November 14, 2025

Petersburg Borough
PO Box 329
Petersburg, Alaska 99833

Dear Judy:

The Department of Commerce, Community, and Economic Development is pleased to announce availability of the **FY 2026 Shared Fisheries Business Tax Program**. The purpose of the program is to allocate a share of state fish tax collected outside municipal boundaries with municipalities that have been affected by fishing industry activities. Municipalities around the state will share approximately \$790,000.00 based on 2024 fisheries activity as reported by fish processors on their fish tax returns.

Your municipality is located within a fisheries management area, **FMA 18 Petersburg Borough**. I have attached a separate sheet that details the communities that are in your FMA, in addition to the anticipated payment. If the determination of the municipalities' allocation is \$50.00 or less, the department will determine that the amount of the effects from fisheries business activities is negligible and the department will not distribute the allocation to the applicant. This will be determined by the applications received within your FMA.

**DEADLINE FOR SUBMISSION OF COMPLETED APPLICATION IS
FEBRUARY 15, 2026**

Applications for the FY26 Shared Fisheries Business Tax will be found under the Opportunities page in the [DCRAGrants Management System](#). Attached with this letter is a blank resolution you can use then upload once you complete your application (additional copies may be found on the DCRA Grants and Funding website). You will receive a notification that the application period is open from [DGMS](#) no later than November 15, 2025.

If you have any questions, please contact me at caa@alaska.gov or at 907-334-2634.

Sincerely,

Kasey Bezold

Kasey Bezold
Grants Administrator 2

Enclosure
SBFT Blank Resolution for FMA
FMA Share Allocation

FMA 18: Central Southeast						FY 25 Landing Tax Allocation
	Total allocation:	50% Divided	50% per capita		LONG	\$0.00
	\$19,871.46	\$9,935.73	\$9,935.73			
Community	Population	50% divided share	50% per capita share	Calculated Allocation		Calculated Allocation
City and Borough of Sitka	8,063	\$1,103.97	\$5,533.73	\$6,637.70		\$0.00
City and Borough of Wrangell	2,030	\$1,103.97	\$1,393.21	\$2,497.18		\$0.00
City of Coffman Cove	209	\$1,103.97	\$143.44	\$1,247.41		\$0.00
City of Kake	522	\$1,103.97	\$358.25	\$1,462.22		\$0.00
City of Kupreanof	26	\$1,103.97	\$17.84	\$1,121.81		\$0.00
City of Pelican	89	\$1,103.97	\$61.08	\$1,165.05		\$0.00
City of Port Alexander	63	\$1,103.97	\$43.24	\$1,147.21		\$0.00
City of Whale Pass	96	\$1,103.97	\$65.89	\$1,169.86		\$0.00
Petersburg Borough	3,379	\$1,103.97	\$2,319.05	\$3,423.02		\$0.00
Totals	14,477	\$9,935.73	\$9,935.73	\$19,871.46		\$0.00
Community Count	9					
* All municipalities share 50% of allocation equally; share remaining 50% on a per capita basis.					FBT + FLT CHECK	\$19,871.46 OKAY

Petersburg Borough - Priority Community Projects

Item 15G.

Project Title	Est. Project Cost	Funding Already Secured	Funding Required	Priority
Petersburg Medical Center Replacement - Phase 3 (32M) and Phase 4 (35M) , Long Term Care and Main Hospital Construction	\$ 67,000,000		\$ 67,000,000	1
Wastewater disinfectant Study and Engineering for plant infrastructure	\$ 2,000,000		\$ 2,000,000	2
Papke's (parking lot, dock, floats and ramp) Conceptural Design	\$ 40,000		\$ 40,000	3
Aquatic Center Refurbishment - (mechanical, control systems, sewer, etc)	\$ 4,000,000		\$ 4,000,000	4
Petersburg Airport Bypass Road - Design	\$ 2,000,000		\$ 2,000,000	5
Petersburg Community Cold Storage	\$ 250,000		\$ 250,000	6
South Harbor Ramp Replacement (ADA ramps)	\$ 2,000,000	\$ 200,000	\$ 1,800,000	7
Volunteer Fire Department Training Area	\$ 100,000		\$ 100,000	8
	\$ 77,390,000	\$ 200,000	\$ 77,190,000	

**2026 Petersburg Borough
Capital Projects Requests**

Item 15G.

Project Title	Est. Project Cost	Funding Secured	Funding shortfall	Capsis Y/N	Needs List	Congressionally Directed Spending	Priority	Dept Head	Maint.
Harbor Department, Borough launch ramps and remote docks (in priority order)									
Papke's (parking lot, dock, floats and ramp) Conceptual Design	\$ 45,000		\$ 45,000	Y	Y	Y	3	Steve	N
North Harbor - sheet pile and parking	\$ 2,530,000	\$ -	\$ 2,530,000	Y				Glo	N
Scow Bay Boat Harbor	\$ 62,000,000		\$ 62,000,000	Y	Y			Glo	N
Harbor Maintenance Shop upgrade	\$ 300,000		\$ 300,000	Y				Glo	?
South Harbor C Float Finger Float replacement	\$ 1,340,000	\$ 720,000	\$ 620,000					Glo	Y
Middle Harbor Trestle Replace and parking upgrade	\$ 950,000		\$ 950,000	Y				Glo	N
South Harbor Utility Float Reconstruction	\$ 400,000	\$ -	\$ 400,000	Y				Glo	Y
Harbor Office/Shower/Restroom facility redesign and reconstruction	\$ 500,000		\$ 500,000	Y				Glo	Y
South Harbor Parking lot repaving	\$ 800,000	\$ 250,000	\$ 550,000					Glo	
Drive Down Approach Asphalt	\$ 450,000		\$ 450,000	N				Glo	?
South Harbor Ramp Replacement (ADA ramps)	\$ 2,000,000	\$ 200,000	\$ 1,800,000	Y	Y	Y	7	Glo	N
Alaska Seaplane Float in Petersburg	\$ 500,000		\$ 500,000	Y				Glo	Y
Parks and Recreation Department (in priority order)									
Aquatic Center Refurbishment - (sewer)	\$ 1,200,000		\$ 1,200,000	Y			4	Steph	Y
Eagles Roost Stair Replacement (or ADA option would be about \$500K)	\$ 45,000		\$ 45,000	Y				Steph	N
Playground equipment for IRA II	\$ 80,000		\$ 80,000	Y				Steph	Y
Expansion of Weight Room Facility	\$ 150,000		\$ 150,000	Y				Steph	N
Climate Controlled storage building near the Community Center	\$ 150,000		\$ 150,000	Y				Steph	N
ADA Doors at Parks and Rec. main entrance				N				Steph	N
Public Address System for Community Center	\$ 35,000		\$ 35,000	Y				Steph	N
Conceptual Drawings and cost estimate for Bowling alley/skating rink	\$ 100,000			Y				Steph	
Conceptual Drawings and cost estimate for Turf Baseball & Softball Field	\$ 100,000			Y				Steph	
Public Works Department (in priority order)									
Petersburg Airport Bypass Road - Design	\$ 2,000,000		\$ 2,000,000	Y		Y	5	Aaron M	N
Fram Street infrastructure repairs	\$ 750,000		\$ 750,000	Y				Aaron M	Y
Frederick Road resurfacing, extension to East, and widening - Design	\$ 500,000		\$ 500,000	Y	Y			Aaron M	Y
Rasmus Enge Bridge Replacement (on needs list as Sing Lee Alley bridge)	\$ 2,500,000		\$ 2,500,000	Y	Y			Aaron M	Y
Paving Borough Residential Streets (Excel, Fram, Gjoa, Harbor Wy, 2nd Street)	\$ 2,000,000		\$ 2,000,000	Y	Y			Aaron M	Y
Sandy Beach cycling and pedestrian trail	\$ 2,500,000		\$ 2,500,000	N	Y			Aaron M	N
Paving Dump Hill	\$ 500,000		\$ 500,000	N				Aaron M	N
2nd Street Sidewalks - Haugen to Dolphin	\$ 1,340,000							Aaron M	

2026 Petersburg Borough
Capital Projects Requests

Item 15G.

Project Title	Est. Project Cost	Funding Secured	Funding shortfall	Capsis Y/N	Needs List	Congressionally Directed Spending	Priority	Dept Head	Maint.
5th Street Sidewalks - Haugen to Excel	\$ 1,073,000							Aaron M	
3rd Street Sidewalks - Haugen to Dolphin	\$ 1,340,000							Aaron M	
Petersburg School District (in priority order)									
Rae C Stedman Elementary School Drop-off Zone/Parking	\$ 800,000		\$ 800,000					Robyn	
Middle School/High School Electrical Upgrades	\$ 2,000,000	\$ -	\$ 2,000,000	Y				Robyn	Y
Middle School/High School Digital HVAC Controls	\$ 250,000	\$ -	\$ 250,000	Y				Robyn	N
Water Department (in priority order)									
Storage Tank Piping Improvements	\$ 60,000	\$ 25,000	\$ 35,000	N				Aaron M	?
Fram Street - Transite Water Main Replacement	\$ 200,000	\$ 200,000	\$ -	N				Aaron M	Y
Rasmus Enge Bridge Water Main Replacement	\$ 325,000		\$ 325,000	N				Aaron M	Y
Hammer Slough Water Main Replacement	\$ 300,000		\$ 300,000	N				Aaron M	Y
Sandy Beach Road Water Main Replacement	\$ 8,000,000		\$ 8,000,000	Y		Y		Aaron M	Y
Lake Street Water Main	\$ 450,000		\$ 450,000	N				Aaron M	Y
Wastewater Department (in priority order)									
Wastewater disinfectant Study and Engineering for plant infrastructure	\$ 2,000,000		\$ 2,000,000				2	Aaron M	
WW outflow pipe replacement	\$ 500,000		\$ 500,000					Aaron M	
Wastewater SCADA system	\$ 542,500	\$ 42,500	\$ 500,000	Y				Aaron M	?
Pump station 3 Upgrade	\$ 750,000		\$ 750,000	N				Aaron M	?
Infiltration and Inflow (I&I) Study	\$ 200,000		\$ 200,000	N				Aaron M	N
Lake Street Sewer Main	\$ 300,000		\$ 300,000	N				Aaron M	Y
Skylark Pump station Rehabilitation	\$ 550,000		\$ 550,000	N				Aaron M	Y
Rasmus Enge Bridge Sewer Main project	\$ 250,000		\$ 250,000	N				Aaron M	?
Power and Light Department (in priority order)									
Scow Bay Generator 3	\$ 8,000,000	\$ -	\$ 8,000,000	Y				Karl	
Replacement of vintage 1955 Penstock for Hydro Facility	\$ 4,500,000		\$ 4,500,000	Y				Karl	
Superior Building Roof	\$ 550,000	\$ 40,000	\$ 510,000	N				Karl	
AMI Infrastructure Project	\$ 360,000	\$ 135,000	\$ 225,000	N				Karl	
24.9 Rebuild - Airport 2400 Conversion (in-house)	\$ 162,000	\$ -	\$ 162,000	N				Karl	
Blind Slough BESS - Design Study	\$ 50,000		\$ 50,000	N				Steve	
Main Street Substation - Design Study	\$ 75,000		\$ 75,000	N				Steve	
Petersburg Medical Center (in priority order)									
Petersburg Medical Center Replacement -Phase 3 (32M) and Phase 4 (35M), Long Term Care and Main Hospital Construction	\$ 67,000,000		\$ 67,000,000	Y		Y	1	Phil	N

2026 Petersburg Borough
Capital Projects Requests

Project Title	Est. Project Cost	Funding Secured	Funding shortfall	Capsis Y/N	Needs List	Congressionally Directed Spending	Priority	Dept Head	Maint.
Public Safety and Support (not in priority order)									
Volunteer Fire Department Training Area	\$ 100,000		\$ 100,000					Aaron H	
Shooting Range Structure Rehabilitation	\$ 50,000	\$ -	\$ 50,000	Y				Chris/Steph	
Shooting Range Trap & Skeet Equipment Upgrades	\$ 150,000	\$ -	\$ 150,000	Y				Chris/Steph	
Sanitation (in priority order)									
Fire Sprinkler System Replacment - Baler	\$ 200,000		\$ 200,000	N				Aaron M	
Baler Roof Replacement	\$ 250,000		\$ 250,000	Y				Aaron M	
Recycling drop off Center	\$ 50,000		\$ 50,000	N				Aaron M	
Envirorack Car Disposal System	\$ 50,000		\$ 50,000	N				Aaron M	
Waste Oil Storage System Upgrades	\$ 25,000		\$ 25,000	N				Aaron M	
Landfill Fencing repairs/replacement	\$ 100,000		\$ 100,000	N				Aaron M	
Storage Quonset Hut Replacement	\$ 150,000		\$ 150,000	N				Aaron M	
Community Development (in priority order)									
Children's Center expansion	\$ 2,240,000		\$ 2,400,000	Y				Bob Lynn	
Petersburg Community Cold Storage	\$ 250,000		\$ 250,000					Liz	
Clausen Musuem Roof and front door repairs	\$ 40,000		\$ 40,000					Gloriane	
Assisted Living and Elderly Housing (in priority order)									
Expansion of the Assisted Living Kitchen	\$ 400,000		\$ 400,000	Y				Michelle	
Repairs for the back deck at Assisted Living				N				Michelle	



Top Petersburg Borough Projects FY 2027

Approved, and prioritized in a public meeting January 5, 2026, by the Petersburg Assembly

Projects awaiting distribution of funds.

1. **Banana Point Boat facilities – Awaiting distribution of \$2M in funding from 2024.**
Expansion and improvements for the Banana Point Boat facilities that improve transportation of goods and passengers between Petersburg and other communities in Southeast Alaska.

\$2.0M to finish off the current project.
2. **Engineering and disinfectant study for Wastewater Plant Improvements- Awaiting distribution of partial funding (\$8M):**

After 14 years of administrative extensions of the Petersburg NPDES discharge permit, and 19 years since the last permit renewal, the EPA commenced the permit renewal process in 2022. The new permit, with updated State of Alaska water quality certification, will be complete by the end of 2024. To comply with updated regulations borne out of the discharge permit renewal process, the Borough must significantly upgrade its wastewater treatment plant.

Engineering for the new Wastewater Plant system and the Disinfectant Study - \$2M
Construction for Plant modifications - \$12M to \$15M

Projects awaiting funding

1. **Replacement Petersburg Medical Center – Awaiting future funding**

Phase 1 – Site Development	complete
Phase 2 – Wellness, Education & Resource Center (WERC)	complete
Phase 3 - Long Term Care Center: Interior/Furniture/Fixtures	\$32M
Phase 4 - Main Hospital Building: Interior/Furniture/Fixtures	\$35M
TOTAL	\$67M

Replacement of Petersburg Medical Center (PMC) is urgently needed due to failing systems and obsolete infrastructure in the Borough-owned Critical Access Hospital. Both Phase 1: Site Development and Phase 2: Construction and full interior build-out/FF&E of the Wellness, Education & Resource Center were completed on time and under budget as of 2025. The Borough's highest priority for FY27 is Phase 3: Construction and full interior build-out/FF&E of the Long-Term Care Center. Swift completion

of this phase is critical, as Petersburg has no local alternative for our residents in Long Term Care (LTC). If services are disrupted by a generator, plumbing, or other potentially imminent systems failure, current LTC residents would be forced to evacuate the community for emergency displacement. Phase 4: Construction and full interior build-out/FF&E of the Main Hospital is the next and final project component. Each phase is essential to maintaining continuity of vital healthcare services – PMC is the sole hospital serving Petersburg Borough and surrounding remote communities. We are actively seeking funding to complete the replacement Petersburg Medical Center and sustain access to comprehensive, cost-effective, modern healthcare where we live, work, and raise our families.

2. **Papke's Landing Facility** – As an island community, transportation for people, goods and services is heavily reliant on water transportation. The Petersburg Borough Assembly has prioritized improvements to Papke's Landing to improve various components of the facility, including the Dock, launch ramp, floats, equipment storage and long-term parking, for Papke's Landing Facility. This will help to improve transportation for off-island residents and hunting and fishing lodges in the area.
Conceptual Design \$40,000
3. **Addition of ADA ramps for the South Harbor** – ADA ramps will help facilitate easier access to the main Petersburg commercial district for visitors and residents who require less of a slope to access the Community and Harbor. **\$3.0M.**
4. **Design for Petersburg Airport Bypass Road** – Development of the project plan, engineering and construction estimates, for the Airport bypass road. **\$2M**

This development project would provide utilities, a paved road and open a large area in the community for commercial and residential property. The road is currently used as a “haul” road and runs adjacent to the Petersburg Airport.

5. **Expansion of the Children's Center** - Child care, particularly after-school care, is a critical service for working families in Petersburg. This expansion project would be efficient, convenient, necessary, almost shovel ready. The land is available at no cost and zoned. Conceptual drawings are completed and construction costs professionally estimated. It would accommodate approximately 30-40 school age children. Its location next to the elementary school would be perfect for the students and the staff of the current Children's Center. **\$2.24M**
6. **Volunteer Fire Department Training Area** – As the community continues to expand, the need to improve the training area for the Volunteer Fire Department has become more important. The training area includes access to fire hydrants, a multi-floor training building and areas to store equipment for use in supporting fire response farther out from downtown. This request, if funded, would allow the Borough to purchase and develop land for this purpose. **\$100,000**
7. **Petersburg Community Cold Storage** - In recent years, the Petersburg Community Cold Storage facility has transitioned from freezing mostly Headed & Gutted fish to supporting several value-added fish businesses, including several direct marketers. To make operations more effective, increase volumes, and better enable the value-added businesses that utilize this shared processing facility, PEDC hopes to create new DEC-approved space on an existing loading dock. **\$250,000**
 - a. The creation of the new, covered, DEC-approved space on the loading dock transforms the operation by:

- b. **Converting Unusable Space into Productive, Compliant Space:** It converts a single use loading dock into a sanitary area with cover that can be used for critical processing, staging, or handling of fish, directly impacting the flow and capacity of the entire facility.
- c. **Facilitating Value-Added Processes:** By providing dedicated, regulatory-compliant space, it allows the value-added businesses to work more efficiently and potentially expand their product lines, which often involve filleting, custom cuts, or packaging that must occur in a clean environment.
- d. **Improving Flow and Bottleneck Management:** The added space likely acts as a buffer or pre-processing area, reducing bottlenecks inside the main facility and making the overall movement of fish from delivery to processing and freezing smoother and faster.

From: Rocio Tejera <Rocio.Tejera@firstbankak.com>
Sent: Wednesday, December 17, 2025 12:07 PM
To: Assembly@petersburgak.gov
Subject: Letter of Interest – Economic Development Council (Public Member At-Large)

Dear Members of the Petersburg Borough Assembly,

I am writing to express my interest in serving on the Petersburg Economic Development Council as the Assembly's Appointed Public Member At-Large.

I have been a resident of Petersburg for the past 24 years and have remained actively involved in the community throughout that time. I currently serve on the boards of the Petersburg Chamber of Commerce and the Petersburg Community Foundation, where I work alongside other community leaders to support local businesses, nonprofits, and long-term community sustainability.

Public service is an important part of my commitment to Petersburg. Through my service on local boards, I have gained a strong appreciation for collaboration, transparency, and responsible decision-making. I take seriously the responsibility of representing the public interest and am committed to contributing positively to the long-term well-being of our community.

My educational background is in Biology; however, my professional career has been focused in the financial sector. I bring more than 24 years of financial experience, including over three years as Controller of Petersburg Medical Center and 21 years of banking experience with First Bank. Through these roles, I have developed strong skills in financial management, budgeting, strategic planning, business planning etc. — experience I believe would be valuable to the work of the Economic Development Council.

I strongly believe that Petersburg has great potential as a community and that thoughtful, strategic economic development plays a critical role in supporting a stable and prosperous future. I am passionate about contributing my experience, perspective, and time to help ensure economic development efforts serve as a driving force to move Petersburg forward.

Thank you for your consideration. I would be honored to serve and contribute to the continued growth and vitality of our community.

Sincerely,

Rocio Tejera Elejabeitia

First Bank | Vice President | **Branch Manager** | Petersburg Branch

To: Petersburg Borough Assembly Members

From: Becky Regula, Borough Clerk

Date: January 5, 2026

Subject: 2026 Borough Manager Performance Evaluation Timeline

It's time to begin the performance evaluation for Borough Manager Giesbrecht. We will follow the same process as in prior years. Please review the timeline below and plan accordingly.

Evaluation Timeline:

Evaluations Issued	January 5, 2026
Selection of Assembly Member to Assist Mayor	January 5, 2026 Assembly Meeting
Completed Evaluations Returned to Clerk	January 20, 2026 - end of day
Clerk Prepares Combined Evaluation Form	January 21 - 23 2026
Evaluation Review Meeting with Mayor, Selected Assembly Member, and Manager	January 26 - 30, 2026
Assembly Reviews Draft Evaluation	Executive Session – February 2 , 2026

If you have any questions or need assistance, please contact the clerk. Thank you for your attention to this important process.

From: Sarah Holmgrain <spholmgrain@gmail.com>

Sent: Monday, December 8, 2025 11:24 AM

To: Assembly <assembly@petersburgak.gov>

Subject: Plowing at Papke's

Dear Assembly Members & Mayor Lynn,

I am writing to request the plowing of Papke's Landing neighborhood roads be added back into the budget. I counted over 30 households that commute to work almost daily. This does not account for multiple drives in the households, such as ours. We have three drivers that need to leave daily. I only counted our household as one.

Plowing services were offered up years ago as a carrot stick for property owners in the neighborhood to sign off on Borough formation. There was an increase in the mil rate for those property owners and they were promised increased services for paying more in real estate taxes. Plowing services were added and have been provided since, until this year. Although last year it was initially cut and then reinstated by the prior Assembly.

As far as I know, despite budget cuts, no other neighborhood in the entire Borough has had their services diminished or eliminated. I am struggling to understand why snow plowing was eliminated in just this particular neighborhood and no other neighborhood. It was not an equitable decision.

I looked back at the cost of plowing services and in 2023 it was under \$12,000. I do not have a figure for 2024 but according to Rock n Road last year, 2025, it was \$1,924. So less than \$2,000.

Please consider a budget revision and add back the contract to plow the neighborhood streets of Papke's.

Thank you for your time and consideration.

Sincerely,

Sarah Pawuk Holmgrain

24 Halvoy Lane

907-518-0718

12.15.2025

Questions for Tidal Network

- 1) By what means was it determined that Petersburg was unserved or underserved as a stipulation of the grant requirements.
- 2) What was the actual process involved in making that determination?
- 3) How many people were considered or contacted?
- 4) Given the fixed population of Petersburg, how does Tlingit & Haida Council plan to achieve the license requirements of providing 50% coverage within 4 years and 80% coverage within 8 years to of fixed population without displacing customers from existing internet provider?
- 5) Given that any Petersburg Borough resident is currently served internet access by Starlink, exactly how can Tlingit and Haida/Tidal Network claim that there exists “unserved” in SE Alaska.
- 6) What are the specifications needed for sites chosen for telecommunications towers being erected? Site locations and requirements.....
- 7) Who is responsible for maintaining and servicing completed towers and what are the plans for dismantling the towers when new technology arrives?
- 8) How would you suggest that local government officials respond to health concerns from community members?
- 9) How would you suggest that local government officials respond to decreased property values due to proximity to towers being built?
- 10) What will be the price per month for customers for the new broadband service?
- 11) What are the chances of frequency interference related to a tower next to the Fire Hall and the general proximity to the new campus of the Petersburg Medical Center?
- 12) The towers appear to have emergency power capabilities. How much fuel is needed and how is the surrounding environment protected from spills.