



Petersburg Borough

12 South Nordic Drive
Petersburg, AK 99833

Meeting Agenda Borough Assembly Regular Meeting

Tuesday, February 18, 2025

6:00 PM

Assembly Chambers

You are invited to a Zoom webinar!
When: February 18, 2025 06:00 PM Alaska
Topic: February 18, 2025 Borough Assembly Meeting

Join from PC, Mac, iPad, or Android:

<https://petersburgak.gov.zoom.us/j/83901784266?pwd=0wDI5RseQ4BgnuZ6jyXqEbluDddcwB.1>

Passcode:678499

Join via audio:

(253) 215-8782 or (720) 707-2699

Webinar ID: 839 0178 4266

Passcode: 678499

1. **Call To Order/Roll Call**
2. **Voluntary Pledge of Allegiance**
3. **Approval of Minutes**
 - A. February 3, 2025 Assembly Meeting Minutes**
4. **Amendment and Approval of Meeting Agenda**
5. **Public Hearings**
 - A. Public Hearing for Ordinance #2025-01: An Ordinance Amending the Official Zoning Map for Service Area 1 of the Petersburg Borough to Rezone Lot 13B, Plat 2008-15, (Parcel #01-014-700 Located at 1020 Sandy Beach Road) from Rural Residential (R-R) to Single-Family Residential (S-F)**

Any public testimony regarding Ordinance #2025-01 should be given during this public hearing. A copy of Ordinance #2025-01 may be found under agenda item 14A.
 - B. Public Hearing for Ordinance #2025-02: An Ordinance Adjusting the FY 2025 Budget for Known Changes**

Any public testimony regarding Ordinance #2025-02 should be given during this public hearing. A copy of Ordinance #2025-02 may be found under agenda item 14B.

6. Bid Awards

A. New Dock Shed Project Award

The Borough received six (6) bids for the New Dock Shed project. Harbormaster Wollen and Harai & Associates Engineer Murph recommend award of the project to the apparent low bidder, Reid Brothers Logging & Construction, Inc., for an amount not to exceed \$143,400. This project is funded in the FY 2025 budget.

7. Persons to be Heard Related to Agenda

Persons wishing to share their views on any item on today's agenda may do so at this time.

8. Persons to be Heard Unrelated to Agenda

Persons with views on subjects not on today's agenda may share those views at this time.

9. Boards, Commission and Committee Reports

A. Petersburg Borough Safety Committee

Chair Holmgrain has provided notes from the January 16, 2025 Safety Committee meeting for the Assembly's information.

10. Consent Agenda

A. Harbor Bar Liquor License Renewal

DC Harbor, Inc., dba Harbor Bar, has applied to renew their beverage dispensary license. AMCO has determined the application is complete. The Assembly may support or protest the application within 60 days of the date of notice of the application filing.

11. Report of Other Officers

A. Petersburg Police Department 2024 Annual Report

Chief Kerr has supplied the Assembly with a written report of Department training received, training provided, calls for service, jail bookings and days served in jail for 2024. Chief Kerr will be available if the Assembly has any questions.

B. Petersburg Volunteer Fire Department 2024 Annual Report

Emergency Services Director Hankins has provided a written report on current PVFD leadership, facilities and vehicles, and Fire, EMS and SAR response and training data for 2024. Director Hankins will be available if the Assembly has any questions regarding his report.

12. Mayor's Report

A. February 18, 2025 Mayor's Report

13. Manager's Report

A. February 18, 2025 Manager's Report

14. Unfinished Business

A. Ordinance #2025-01: An Ordinance Amending the Official Zoning Map for Service Area 1 of the Petersburg Borough to Rezone Lot 13B, Plat #2008-15 (Parcel #01-014-700 Located at 1020 Sandy Beach Road) from Rural Residential (R-R) to Single-Family Residential (S-F) - Second Reading

At the direction of the Assembly, the Planning Commission held a public hearing in December regarding the proposed rezone and recommends the Assembly rezone the parcel prior to a public sale of the property. The Assembly unanimously approved Ordinance #2025-01 in its first reading.

B. Ordinance #2025-02: An Ordinance Adjusting the FY 2025 Budget for Known Changes - Second Reading

If approved in three readings, Ordinance #2025-02 will 1) add a Homeland Security Cyber Grant of \$26,736 to the budget; 2) correct the Motor Pool payroll budget with an increase of \$82,595; 3) increase Power & Light's inventory budget by \$45,000 to replenish exhausted power poles and line extension supplies; 4) increase Power & Light's heat pump rebate program budget by \$15,000 to support customer's rebate applications to the end of this fiscal year; and 5) increase Motor Pool's travel and training budget by \$8,697 for CDL licensing. Ordinance #2028-02 was unanimously approved in its first reading.

15. New Business

A. Harbor New Dock Shed Project Contract Administration & Inspection Services

Harbormaster Wollen requests approval to engage Harai & Associates, Inc. to perform contract administration and inspection services for the Harbor's New Dock Shed Project for an amount not to exceed \$10,250. This expense is accounted for in the FY 2025 Harbor budget.

B. Request to the United States Army Corps of Engineers (USACE) for a General Investigations Study for Scow Bay

The Borough is requesting the USACE perform a general investigations study regarding development of a harbor basin and breakwater along Borough owned property in Scow Bay. This request is updated for 2025.

16. Communications

A. Correspondence Received Since January 30, 2024

17. Assembly Discussion Items

A. Assembly Member Comments

B. Recognitions

18. Adjourn



Petersburg Borough

12 South Nordic Drive
Petersburg, AK 99833

Meeting Minutes Borough Assembly Regular Meeting

Monday, February 03, 2025

12:00 PM

Assembly Chambers

1. Call To Order/Roll Call

PRESENT

Mayor Mark Jensen
Vice Mayor Donna Marsh
Assembly Member Bob Lynn
Assembly Member Scott Newman
Assembly Member Rob Schwartz
Assembly Member Jeigh Stanton Gregor

ABSENT

Assembly Member James Valentine

2. Voluntary Pledge of Allegiance

The Pledge was recited.

3. Approval of Minutes

A. January 21, 2025 Assembly Meeting Minutes

The January 21, 2025 minutes were approved as submitted.

4. Amendment and Approval of Meeting Agenda

The agenda was approved as submitted.

Motion made by Assembly Member Lynn, Seconded by Assembly Member Newman.

Voting Yea: Mayor Jensen, Vice Mayor Marsh, Assembly Member Lynn, Assembly Member Newman, Assembly Member Schwartz, Assembly Member Stanton Gregor

5. Public Hearings

There were no public hearings.

6. Bid Awards

There were no bid awards.

7. Persons to be Heard Related to Agenda

Persons wishing to share their views on any item on today's agenda may do so at this time.

No views were shared.

8. Persons to be Heard Unrelated to Agenda

Persons with views on subjects not on today's agenda may share those views at this time.

No views were shared.

9. Boards, Commission and Committee Reports

There were no reports.

10. Consent Agenda

There were no consent agenda items.

11. Report of Other Officers

A. Petersburg Medical Center

PMC CEO Hofstetter updated the Assembly on Medical Center activities.

B. US Forest Service

Petersburg District Ranger Case was unable to attend the meeting.

C. Petersburg Rod & Gun Club

Rod & Gun Club President Slaven reported on Club activities and future needs.

12. Mayor's Report

A. February 3, 2025 Mayor's Report

Mayor Jensen read his report into the record.

13. Manager's Report

A. February 3, 2025 Manager's Report

Manager Giesbrecht read his report into the record, a copy of which is attached and made a permanent part of these minutes.

14. Unfinished Business

There was no unfinished business.

15. New Business

A. Ordinance #2025-01: An Ordinance Amending the Official Zoning Map for Service Area 1 of the Petersburg Borough to Rezone Lot 13B, Plat #2008-15, (Parcel ID #01-014-700 Located at 1020 Sandy Beach Road) from Rural Residential (R-R) to Single-Family Residential (S-F)

At the direction of the Assembly, the Planning Commission held a public hearing in December regarding the proposed rezone and recommends the Assembly rezone the parcel prior to a public auction.

By unanimous roll call vote, the Assembly approved Ordinance #2025-01 in its first reading.

Motion made by Assembly Member Stanton Gregor, Seconded by Assembly Member Newman.

Voting Yea: Mayor Jensen, Vice Mayor Marsh, Assembly Member Lynn, Assembly Member Newman, Assembly Member Schwartz, Assembly Member Stanton Gregor

B. Ordinance #2025-02: An Ordinance Amending the FY 2025 Budget for Known Changes

If approved in three readings, Ordinance #2025-02 will 1) add a Homeland Security Cyber Grant of \$26,736 to the budget; 2) correct the Motor Pool payroll budget with an increase of \$82,595; 3) increase Power & Light's inventory budget by \$45,000 to replenish exhausted power poles and line extension supplies; 4) increase Power & Light's heat pump rebate program budget by \$15,000 to support customer's rebate applications to the end of this fiscal year; and 5) increase Motor Pool's travel and training budget by \$8,697 for CDL licensing.

The Assembly unanimously approved Ordinance #2025-02 in its first reading.

Motion made by Assembly Member Newman, Seconded by Assembly Member Lynn.

Voting Yea: Mayor Jensen, Vice Mayor Marsh, Assembly Member Lynn, Assembly Member Newman, Assembly Member Schwartz, Assembly Member Stanton Gregor

C. Scow Bay 65% Design Professional Services Contract with PND

The Assembly unanimously approved to enter into a professional services contract with PND Engineers, Inc. for Task 6, 65% Design Development for the Scow Bay project.

D. Petersburg Police Department K9 Unit Proposal

After much discussion, a motion to approve the acquisition of a K9 unit failed by a vote of 2-4, with Assembly members stating that the issue could be reconsidered after more is known about the FY 2026 municipal budget.

Motion made by Assembly Member Newman, Seconded by Assembly Member Stanton Gregor.

Voting Yea: Vice Mayor Marsh, Assembly Member Newman

Voting Nay: Mayor Jensen, Assembly Member Lynn, Assembly Member Schwartz, Assembly Member Stanton Gregor

E. Appointment of Rebecca Regula to the Position of Borough Clerk / Human Resources Director

Manager Giesbrecht requests permission to promote Rebecca (Becky) Regula to the position of Borough Clerk / Human Resources Director effective April 1, 2025 at an annual base salary of \$85,000. If approved, Manager Giesbrecht intends to advertise for the Human Resources Officer / Deputy Clerk position vacated by Becky at an annual base salary of \$65,000, to begin April 1, 2025. Clerk Thompson is retiring with her last day of work on April 30th.

The Assembly unanimously approved the promotion of Rebecca Regula to the position of Borough Clerk / Human Resources Director effective April 1, 2025.

Motion made by Assembly Member Stanton Gregor, Seconded by Assembly Member Newman.

Voting Yea: Mayor Jensen, Vice Mayor Marsh, Assembly Member Lynn, Assembly Member Newman, Assembly Member Schwartz, Assembly Member Stanton Gregor

16. Communications

A. Correspondence Received Since January 16, 2025

17. Assembly Discussion Items

A. Assembly Member Comments

Assembly Member Lynn stated PMC CEO Hofstetter did a good job at the recent Assembly / Hospital Board Work Session presenting financials for operating the current facility and plans for a new facility.

B. Recognitions

Member Lynn congratulated Carey Case for her selection as USFS District Ranger for Petersburg.

Member Stanton Gregor recognized Emergency Services Director Hankins, his staff, and all Fire and EMS volunteers for their work in our community and requested community members consider volunteering with the Petersburg Volunteer Fire Department as a firefighter, emergency medical services technician, and/or search and rescue team member.

18. Adjourn

The meeting was adjourned at 12:59 p.m.

Motion made by Assembly Member Stanton Gregor, Seconded by Vice Mayor Marsh.
Voting Yea: Mayor Jensen, Vice Mayor Marsh, Assembly Member Lynn, Assembly
Member Newman, Assembly Member Schwartz, Assembly Member Stanton Gregor

Debra K. Thompson, Borough Clerk

Date Approved

Borough Manager's Report
Assembly Meeting 03 February 2025

- ❖ Parks and Recreation Rainforest Survival Series will have the Office of Boating Safety visit Petersburg to host a Paddle Safety Instructor course for P&R staff, as well as host a Paddling Safety course for the public on Saturday, February 8th from 3-6p. Register with Parks and Rec, only 10 spots available, ages 14+, all skill levels!
- ❖ Parks and Rec hosted our partner Alaska Maring Safety Education Association (AMSEA) to instruct a Drill Conductor course on Saturday, Feb 1st, a safety training course for commercial fishermen (for free) and non-commercial fishermen (for a fee). See AMSEA's website for details on upcoming classes. Or contact Stephanie Payne for more information.
- ❖ Mariyam Medovaya of Alaska Trails will speak at the Petersburg Chamber of Commerce annual banquet on February 15th. Mariyam will speak about the economic impact that trails can make for our communities in Alaska and share an update about the AK Long Trail. Tickets are \$60 and are available at Lee's Clothing.
- ❖ Join Theresa Craig in an afternoon Aquatic Strength Training class on Mondays and Wednesdays from 1:15 - 2:15. Membership scan or daily use fee required.
- ❖ Skate Nights are booming! Every Friday night, with a themed night the last Friday of the month, this week is Western Theme.
- ❖ Only a few Dive-In Movie nights left in the season, seems like they just started... Great opportunity to have some good warm family fun!
- ❖ Stephanie has begun teaching adult swim lessons again, if you know of anyone who would like to join, have them contact me. Scott will be organizing youth swim lessons soon.
- ❖ If your crew needs American Red Cross First Aid/CPR/AED certification, please get in touch with me to get one scheduled. Already have Glo and Liz crews on the list.
- ❖ The first apartment to be renovated in Elderly Housing is nearing the end of the demolition phase and vendors have been contacted regarding supplies necessary to outfit the unit.
- ❖ Annual apartment inspections are being scheduled in Elderly Housing in preparation for our upcoming REAC inspection.
- ❖ Preliminary work is underway for the repair of flooring in the Elderly Housing commercial kitchen cooler/freezer area.
- ❖ The Harbor Department reminds their permanent stall holders to return their updated stall contracts that were sent out at the end of the year.
- ❖ Reminder to boat owners the annual drive-down permits are available.

- ❖ The Harbor has posted the dock roof project adjacent to the Harbor Office in the Pilot and bid documents are available on the Borough's website or at the Harbor Office. The Harbor encourages interested parties to reach out if there are questions.
- ❖ PMPL's new digger derrick was received, inspected and placed in service.
- ❖ There was a fire at a home adjacent to the Public Works yard and close to our Motor Pool fueling station, but fortunately it did not spread to our site. Thanks to PVFD for their quick response to this incident!
- ❖ The Pump Station 4 project is officially underway. Contractor Rock-N-Road has been issued a Notice to Proceed and has indicated that construction should begin in March or early April. Pumps for the project have been ordered by the Borough through Alaska Pump and Supply.
- ❖ Still figuring out if our various grants and loans will be affected by the most recent Presidential Executive Order that paused Federal funding and then cancelled the Executive Order. It appears to be good news.
- ❖ PMPL is working through requests from FERC to perform additional seismic hazard analysis on the Crystal Lake Dam. This is stemming from a footnote on the 2018 Part 12D safety inspection, and we can't seem to get to a conclusion that satisfies FERC. The next steps include a more detailed type of seismic hazard analysis, while PMPL is still waiting for FERC comments on a dam stability analysis that was submitted to the agency in the summer of 2023.
- ❖ The first single digit temperatures of the winter are forecasted for the first weekend of February. The department is coordinating Wrangell Light and Power and SEAPA to ensure that if SEAPA generation cannot meet the system loads, diesel support will be provided during periods of peak power usage.

Harai & Associates, Inc.

Consulting Civil Engineers & Land Surveyors

P.O. Box 625 Petersburg, Alaska 99833
Telephone & Fax (907) 772-9216

February 10, 2025

Glo Wollen
Petersburg Borough - Port & Harbor
P.O. Box 329
Petersburg, Alaska 99833

Re: New Dock Shed Project - 2025
Recommended Bid Award

Glo,

I am writing as the engineer of record for the project; New Dock Shed Project - 2025. The bids for this project were publicly opened on Friday, February 7th @ 2:00 pm. There were six bidders and all were responsive with all the required documentation. The apparent low bidder is Reid Brothers Logging & Construction, Inc. of Petersburg, Alaska. The low bid was \$143,400.00. The engineer's estimate for this project was \$225,000.00. The bid amount is within a reasonable range of the estimate. The bids ranged from \$143,400 to \$342,500.


I have reviewed all of the bids and find all bids in order with no irregularities. I recommend award of this project to Reid Brothers Logging & Construction, Inc. of Petersburg, Alaska for the total amount of \$143,400.00.



Alan Murph, PE
Harai & Associates, Inc.

PETERSBURG BOROUGH ~ PORT & HARBOR- NEW DOCK SHED PROJECT – 2025

BID SUMMARY, Opening: February 7, 2025 @ 2:00 pm page 1 of 4

CONTRACTOR NAME & ADDRESS				<u>ENGINEER ESTIMATE</u>		NEXT PAGE 	
PAY ITEM	DESCRIPTION	UNIT PRICE	QUANTITY	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
1510.1	Mobilization	LS	All Req'd	LS	8,000.00		
7061.1	New Shed Roof On Existing Dock. All Material and Installation – As Detailed In Plans – Including Fire Extinguisher and Timber Guardrail Modification	LS	All Req'd	LS	180,500.00		
7065.1	Electrical and Lighting - As Detailed In Plans	LS	All Req'd	LS	26,500.00		
7530.1	Final Project Clean-up	LS	All Req'd	LS	10,500.00		
TOTAL BID AMOUNT				\$225,500.00			

PETERSBURG BOROUGH ~ PORT & HARBOR- NEW DOCK SHED PROJECT – 2025

BID SUMMARY, Opening: February 7, 2025 @ 2:00 pm page 2 of 4

CONTRACTOR NAME & ADDRESS				REID BROTHERS LOGGING & CONSTRUCTION, INC. P.O. BOX 1187 PETERSBURG, AK 99833		ROCK-N-ROAD CONSTRUCTION, INC. P.O. BOX 1188 PETERSBURG, AK 99833	
PAY ITEM	DESCRIPTION	UNIT PRICE	QUANTITY	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
1510.1	Mobilization	LS	All Req'd	LS	5,000.00	LS	10,000.00
7061.1	New Shed Roof On Existing Dock. All Material and Installation – As Detailed In Plans – Including Fire Extinguisher and Timber Guardrail Modification	LS	All Req'd	LS	120,400.00	LS	190,000.00
7065.1	Electrical and Lighting - As Detailed In Plans	LS	All Req'd	LS	16,500.00	LS	21,000.00
7530.1	Final Project Clean-up	LS	All Req'd	LS	1,500.00	LS	6,500.00
TOTAL BID AMOUNT				\$143,400.00		\$227,500.00	

PETERSBURG BOROUGH ~ PORT & HARBOR- NEW DOCK SHED PROJECT – 2025

BID SUMMARY, Opening: February 7, 2025 @ 2:00 pm page 3 of 4

CONTRACTOR NAME & ADDRESS				RAM ENTERPRISE, INC 1225 WEST MAIN STREET ELKO, NV 89801		H CONSTRUCTION, LLC 15581 E. TEELING CIRCLE PALMER, AK 99645	
PAY ITEM	DESCRIPTION	UNIT PRICE	QUANTITY	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
1510.1	Mobilization	LS	All Req'd	LS	13,125.00	LS	30,000.00
7061.1	New Shed Roof On Existing Dock. All Material and Installation – As Detailed In Plans – Including Fire Extinguisher and Timber Guardrail Modification	LS	All Req'd	LS	206,134.55	LS	246,500.00
7065.1	Electrical and Lighting - As Detailed In Plans	LS	All Req'd	LS	7,500.00	LS	56,000.00
7530.1	Final Project Clean-up	LS	All Req'd	LS	2,500.00	LS	10,000.00
TOTAL BID AMOUNT				\$229,259.55		\$342,500.00	

PETERSBURG BOROUGH ~ PORT & HARBOR- NEW DOCK SHED PROJECT – 2025

BID SUMMARY, Opening: February 7, 2025 @ 2:00 pm

page 4 of 4

CONTRACTOR NAME & ADDRESS				DAWSON MARINE, LLC P.O. BOX 7858 KETCHIKAN, AK 99901		RAINFOREST CONTRACTING, INC. P.O. BOX 1786 PETERSBURG, AK 99833	
PAY ITEM	DESCRIPTION	UNIT PRICE	QUANTITY	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
1510.1	Mobilization	LS	All Req'd	LS	39,999.00	LS	6,000.00
7061.1	New Shed Roof On Existing Dock. All Material and Installation – As Detailed In Plans – Including Fire Extinguisher and Timber Guardrail Modification	LS	All Req'd	LS	205,000.00	LS	129,600.00
7065.1	Electrical and Lighting - As Detailed In Plans	LS	All Req'd	LS	25,000.00	LS	17,050.00
7530.1	Final Project Clean-up	LS	All Req'd	LS	27,080.00	LS	4,000.00
TOTAL BID AMOUNT				\$297,079.00		\$156,650.00	

Petersburg Borough Safety Committee Notes
January 16, 2025 1:00 pm – 2:00 pm

Meeting Attendees – Randy Holmgrain, Tonya Carr, Jim Holder, Martin Odegaard, Ed Tagaban, Michael Bell, Aaron Marohl, Becky Regula, Kari Petersen, Sam Caulum, Shawn Blake

Absent: Justin Haley

MEETING NOTES:

- APEI provided the 5-year Workman’s comp summary of the claim count by injury type. As discussed at the last safety meeting, the Safety Committee recommends some additional training for back and lifting safety for employees. Becky has contacted Cole at APEI and will let the committee and department directors know what training is available.
- OSHA update – Top 10 most frequently cited OSHA violations and upcoming OSHA regulations for 2025 information was handed out to the committee. A new PPE fit rule: One size does not fit all. Smaller sizes of PPE need to be available if needed. A proposed rule for heat-related injury and illness prevention is being considered by OSHA.
- Becky reminded everyone of the subscription available to all departments with JJ Keller for accessing Safety Data Sheets.
- Ice grippers purchased with the APEI safety grant are available to all departments. Additional large and extra-large sizes will be ordered.
- Confined Spaces training. ARWA (Alaska Rural Water Association) did not receive the grant funding to come to Petersburg to do the confined spaces training. APEI will let us know what training they may be able to provide. Becky also contacted the local government specialist with the State of Alaska to inquire about possible training options.
- Department Communications – Each member reported on activities in their departments and discussion ensued.
- The Safety Committee will meet quarterly in 2025 in April, July and October

Next meeting date: Thursday, April 17, 2025 1:00 pm

Top 10 most frequently cited OSHA violations for 2024

1. **Fall Protection (General Requirements):** 6,307 violations
2. **Hazard Communication:** 2,888 violations
3. **Ladders:** 2,573 violations
4. **Respiratory Protection:** 2,470 violations
5. **Lockout/Tagout:** 2,443 violations
6. **Powered Industrial Trucks:** 2,248 violations
7. **Fall Protection (Training Requirements):** 2,050 violations
8. **Scaffolding:** 1,873 violations
9. **Eye and Face Protection:** 1,814 violations
10. **Machine Guarding:** 1,541 violations¹²

New OSHA regulations for 2025 as of 1.16.2025 (www.osha.gov)

1. **Injury and Illness Reporting Requirements:** Establishments in high-hazard industries with 100 or more employees must now electronically submit detailed data about workplace incidents. This includes information from OSHA Forms 300 and 301, covering the date, location, severity, and employee details of each recordable injury and illness. [The deadline for submission is March 2nd each year¹.](#)
2. **Heat Injury and Illness Prevention:** A **proposed** rule aims to protect workers from heat-related injuries and illnesses in both outdoor and indoor work settings. Employers would be required to create a plan to evaluate and control heat hazards. [This rule is currently under review and open for public comments².](#)
3. **Personal Protective Equipment (PPE) for Construction Workers:** A final rule has been issued requiring construction employers to provide PPE that properly fits their employees. [This update addresses the needs of smaller construction workers, particularly women, ensuring that PPE is available and fits correctly².](#)



THE STATE
of **ALASKA**
GOVERNOR MIKE DUNLEAVY

Department of Commerce, Community,
and Economic Development

ALCOHOL & MARIJUANA CONTROL OFFICE
550 West 7th Avenue, Suite 1600
Anchorage, AK 99501
Main: 907.269.0350

February 11, 2025

From: Alcohol.licensing@alaska.gov ; amco.localgovernmentonly@alaska.gov

Licensee: **DC Harbor Inc.**

DBA: Harbor Bar

VIA email: dcharborinc@gmail.com

CC: None

Local Government 1: Petersburg Borough

Local Government 2:

Via Email: dthompson@petersburgak.gov; bregula@petersburgak.gov

Re: Beverage Dispensary #498 Combined 2025-2026 Renewal Notice

License Number:	#498
License Type:	Beverage Dispensary
Licensee:	DC Harbor Inc.
Doing Business As:	Harbor Bar
Physical Address:	310 N Nordic Dr Petersburg, AK 99833
Designated Licensee:	DC Harbor Inc.
Phone Number:	907-518-1406
Email Address:	dcharborinc@gmail.com

License Renewal Application

Endorsement Renewal Application

Dear Licensee:

Our staff has reviewed your application after receiving your application and required fees. Your renewal documents appear to be in order, and I have determined that your application is complete for purposes of AS 04.11.510, and AS 04.11.520.

Your application is now considered complete and will be sent electronically to the local governing body(ies), your community council if your proposed premises is in Anchorage or certain locations in the Matanuska-Susitna Borough, and to any non-profit agencies who have requested notification of applications. The local governing body(ies) will have 60 days to protest the renewal of your license.

Your application will be scheduled for the **April 15th, 2025** board meeting for Alcoholic Beverage Control Board consideration. The address and call-in number for the meeting will be posted on our home page. The

board will not grant or deny your application at the meeting unless your local government waives its right to protest per AS 04.11.480(a).

Please feel free to contact us through the Alcohol.licensing@alaska.gov email address if you have any questions.

Dear Local Government:

We have received completed renewal applications for the above listed licenses within your jurisdiction. This is the notice required under AS 04.11.480. A local governing body may protest the issuance, renewal, relocation, or transfer to another person of a license with one or more endorsement, or issuance of an endorsement by sending the director and the applicant a protest and the reasons for the protest in a clear and concise statement within 60 days of the date of the notice of filing of the application. A protest received after the 60-day period may not be accepted by the board, and no event may a protest cause the board to reconsider an approved renewal, relocation, or transfer.

To protest any application(s) referenced above, please submit your written protest for each within 60 days to AMCO and provide proof of service upon the applicant and proof that the applicant has had reasonable opportunity to defend the application before the meeting of the local governing body. If you have any questions, please email amco.localgovernmentonly@alaska.gov.

Dear Community Council (Municipality of Anchorage and Mat-Su Borough only)

We have received a completed renewal application for the above listed license (see attached application documents) within your jurisdiction. This letter serves to provide written notice to the above referenced entities regarding the above application, as required under AS 04.11.310(b) and AS 04.11.525.

Please contact the local governing body with jurisdiction over the proposed premises for information regarding review of this application. Comments or objections you may have about the application should first be presented to the local governing body.

If you have any questions, please email Alcohol.licensing@alaska.gov

Sincerely,
Kyle Helie, Licensing Examiner II
For
Kevin Richard, Director

2024 Petersburg Police Department

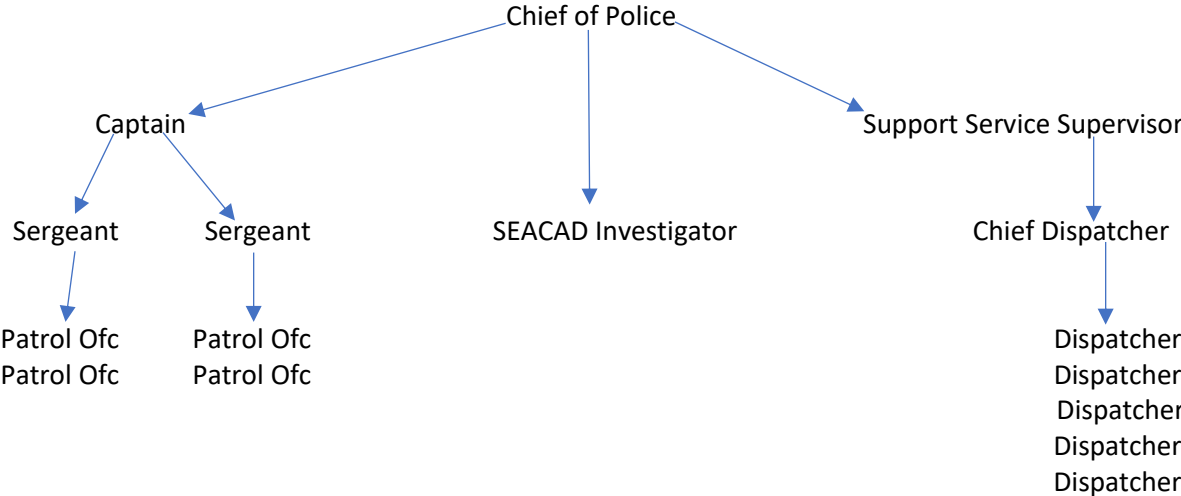


Annual Report

Message from Chief James Kerr

The Petersburg Police Department is made up of caring and courageous professionals who are committed to treating everyone with dignity and respect. Petersburg Police Department enjoys its strong support from Community Members, Borough Manager and Borough Assembly. It’s through public trust and community support that the Petersburg Police Department can provide a safe environment for our community and visitors. I’m proud of the men and women of the Petersburg Police Department and feel fortunate to serve the community alongside them as we work in partnership with community members to keep Petersburg a safe and thriving community.

Current Organization Chart of Dispatch and Officers, showing all approved positions.



Petersburg Police Department provides 24/7 coverage to the Petersburg Community utilizing 36/48-hour work weeks. This scheduling allows for maximum coverage, flexibility and training while reducing overtime.

Police Academy 2024

- No officers attended police academy in 2024 for certification.
- Officer attended ALET 24-02 as a TAC Officer.
- Provided Firearms Instruction at the ALET Academy.

Training Received in 2024

- PLS Dispatch Pro January
- PLS Dispatch Pro February
- PLS Dispatch Pro March
- PLS Dispatch Pro April
- PLS Dispatch Pro May
- PLS Dispatch Pro June
- PLS Dispatch Pro July
- PLS Dispatch Pro August
- PLS Dispatch Pro September
- PLS Dispatch Pro October
- PLS Dispatch Pro November
- PLS Dispatch Pro December
- Tactical Building Entry with Anchorage's FBI Tactical Team
- WRTC Tactical Medicine, stopping critical bleeds and stabilizing injuries
- Advanced Law Enforcement Sniper Course (K&M)
- Active Shooter 1
- Active Shooter 2
- Active Shooter 3
- Active Shooter 4
- Active Shooter Phases and Prevention
- Investigating Impaired Driving
- Current Drug Trends
- De-escalation and Reasonable Use of Force
- K-9 Operations
- Spanish for Law Enforcement
- All Things K9
- Arrest, Search, & Seizure (Fourth Amendment)
- Intoximeter-PBT
- Reid Technique of Investigative Interviewing and Positive Persuasion
- Pepper Ball Training
- 40mm Less Lethal Training
- Control Tactics
- Room Clearing
- CPR/First Aid
- WAVE Training-Children Grooming Training
- Social Media Liability Training
- Applied Suicide Intervention Skills Training

Instructor Level Training Received 2024

-Effective Fitness Combatives- Level 1 Instructor Course

Instruction Provided by Petersburg PD 2024

-Taser 7 user course/class
 -Firearms Instruction
 -40mm Less Lethal Training
 -Alice Training
 -Pepper Ball Training
 -Control Tactics
 -Low Light Range Quals
 -Normal Range Quals and Training
 -Room Clearing

Filed Training Provided by Police Officers and Dispatchers 2024

-Dispatcher Communications Training for 2.5 Employees
 -1 Officer completed a Modified Lateral FTO process.

Total Calls for Service (Police) (rpcdtccr.x1 PETZ)

2018	2019	2020	2021	2022	2023	2024
3,180	3,394	3,226	2,931	2,922	2,995	3,279

Calls for Service	2018	2019	2020	2021	2022	2023	2024
Murder	0	0	0	0	0	0	0
Sexual Assault	6	5	7	5	0	1	1
Robbery	1	0	0	0	0	0	0
Assault (Not DV)	33	16	14	15	10	8	7
Agency Assist	154	268	396	439	480	345	356
Abandoned Vehicle	34	32	14	33	10	22	21
Animal Problems (to include bears)	140	140	100	66	131	173	253
Domestic Violence	18	21	19	26	16	9	8
DVPO Service	22	24	67	23	20	12	18
Disturbance	239	210	229	125	120	150	186
Burglary	16	16	13	7	6	7	1
Fraud	24	44	20	18	28	14	10
Criminal Mischief	22	10	14	9	16	12	5
Citizen Assist	179	215	274	338	335	348	368
Theft	76	86	76	52	39	32	44

Motor Vehicle Accidents	67	42	41	50	41	40	45
Harassment	29	15	20	20	16	19	18
Theft Motor Vehicle	9	1	3	2	1	4	2
Lost/Found Property	219	216	159	205	149	119	119
Parking Problem	97	108	49	83	72	43	57
Welfare Check	451	424	217	281	284	115	91
Suspicious Circumstances	293	289	244	194	199	323	296
Trespass	38	29	48	44	22	15	13

Complete list of Law Total Incident Report, by Reported Offense available upon request.

(rpjlasr.x1)

Arrests	2018	2019	2020	2021	2022	2023	2024
Arrest	93	135	141	130	75	82	81

Offenses Charged	2018	2019	2020	2021	2022	2023	2024
Felony (Offenses)	26	35	31	23	12	15	12
Misdemeanor (Offenses)	68	134	146	155	70	75	71
Total Charged Offenses	94	169	177	178	82	90	83

Dispatch

Calls for Service by Day of Week (rpcdcdt.x1)

2018	Sunday	Monday	Tuesday	Wed	Thurs	Fri	Sat	2018 Total
	461	520	540	573	543	577	569	3,783

2019	Sunday	Monday	Tuesday	Wed	Thurs	Fri	Sat	2019 Total
	491	527	518	615	546	652	594	3,943

2020	Sunday	Monday	Tuesday	Wed	Thurs	Fri	Sat	2020 Total
	436	595	674	655	625	574	560	4,119

2021	Sunday	Monday	Tuesday	Wed	Thurs	Fri	Sat	2021 Total
	516	498	530	537	508	543	623	3,755

2022	Sunday	Monday	Tuesday	Wed	Thurs	Fri	Sat	2022 Total
	382	488	470	498	504	493	521	3,356

2023	Sunday	Monday	Tuesday	Wed	Thurs	Fri	Sat	2023 Total
	462	451	520	482	475	486	535	3,411

2024	Sunday	Monday	Tuesday	Wed	Thurs	Fri	Sat	2024 Total
	402	513	530	473	511	599	488	3,516

Total Dispatch Center Calls for Service (rpcdtccr.x1)

2018	2019	2020	2021	2022	2023	2024
3,783	3,943	4,119	3,755	3,356	3,411	3,516

Petersburg Jail

	2018	2019	2020	2021	2022	2023	2024
Bookings	82	105	119	104	70	88	80
Days Served in Jail (rpjldsr.x1)	271	466	464	524	288	309	289

Petersburg Volunteer Fire Department



2024 Year End Report



PETERSBURG VOLUNTEER FIRE DEPARTMENT



P.O. Box 329/1200 Haugen Dr, Petersburg, AK 99833

907-772-3355

To: Petersburg Borough Assembly
Cc: Stephen Giesbrecht, Borough Manager
Subj: PVFD 2024 Year End report

Petersburg Assembly Members,

I am happy to present to you Petersburg Volunteer Fire Department's 2024 year end report. At the beginning of 2024, we changed some of the data collection we were gathering to get a better picture of our response statistics throughout the year. We aim to use this data to strengthen our response to the varied emergencies we get called out to face.

2024 gave us a few hurdles to overcome with the resignation of our EMS Coordinator, changes within the officer corps, new regulations and aging equipment. Thankfully, with new leadership and staff in place, new recruits, and with help from the Title 3 USFS receipts we are looking like we are in a little better shape going into 2025. Overall, we have gained in membership 4 additional Firefighters, 14 Ambulance Drivers (with 11 slated to become EMT -1's after they test) and SAR membership held about even throughout the year. Please see my notes at the end of this report.

Responses for Fire, EMS, and Search and Rescue are down from 2023, but within normal fluctuations based on previous trends. Response times remain on average with the exception of the summer months where coverage remained spotty. We hope with our new recruits to be able to fill the gaps. We also foresee future challenges in obtaining supporting grants from the State of Alaska and FEMA and appreciate the opportunity to work with the Assembly going into the future to overcome regulatory and financial challenges that affect our mission of protecting life and property in Petersburg.

Should you have questions regarding this report, please do not hesitate to reach out.

With regards,

Aaron Hankins
Emergency Services Director
ahankins@petersburgak.gov

PVFD Leadership 2025

Paid Staff

Aaron Hankins
Emergency Services Director

Ryan Welde
Fire Marshall

Coby Holder
EMS Coordinator

Volunteer Chiefs

Daniel Bird

Fire Chief

David Berg
Assistant Chief /PIO

Troy Thynes
Assistant Chief

James Stolpe
Assistant Chief

Fire Officers

Devren Bennett
Fire Captain

Bjorn Stolpe
Fire Lieutenant

Brock Martin
Fire Lieutenant

Nicolas Espeseth
Fire Lieutenant

EMS Officers

Vacant
EMS Captain

Sarah Wright
EMS Lieutenant

Vacant
EMS Lieutenant

Search and Rescue Officers

Vacant
SAR Captain

Bjorn Stolpe
SAR Lieutenant

Bret Uppencamp
SAR Lieutenant

Stations and other locations

Station 1 – Fire Hall, 1200 Haugen Drive

- Paid Staff offices located here
- 2 bedrooms for responders on call.
- Primary meeting place for meetings and drills
- Houses both Ambulances, Engines 2,4 and 8, the “Squad-1” Mini pumper, SAR truck and Admin SUV
- Fire Radio repeaters, Ham Radio, and back up Dispatch equipment and Siren controls are housed here.
- 1 100kw backup generator on-site for emergency power
- Most likely to respond from Station 1 due to proximity to town and location of responders when toned out



Station 2 – Scow Bay Fire Station, 290 Mitkof Hwy

- Located in the Scow Bay turnaround, across from DOT
- Unmanned station, currently protects the far edges of SA1 from 2 mile out and beyond SA1.
- Houses Engine 6 and the Water Tender, also the 3 antique vehicles.
- Also stores additional training props and equipment inside the station.
- Behind the station is the Burn Tower and Container Prop.
- Ideally located away from residential areas when training with live burns.
- Responders who respond here typically work or live out here, or someone drives from intown to this station.



Harbor Sheds – North, South and Middle Harbors

- Each Harbor has a fire shed with one ATV and at least one trailer with portable pumps and hoses ready to deploy for boat fires.
- Middle Harbor also stores equipment for off island response.
- Harbors also have standpipes for water supplied from responding engines.

EOC Building – 16 N 12th St.

- The Emergency Communications Trailer and shelter supplies are stored here
- Contains 105 Cots, 158 Blankets, 150 Pillows, 275 hygiene kits, FM/AM radios, First Aid Kits, Misc MRE type food (7,800 servings).



(Engines 8, 4, 6 alongside Medics 1 and 2.
Squad 1 is also on the far left.)

Vehicle Details

Fire Engines

- In General:
 - Each Engine is rated to pump a minimum of 1250 gallons of water at 150 PSI
 - Carries 750 gallons of water onboard
 - Carries 650 ft of 5" large Diameter hose
 - Has at least 2 1 3/4 inch preconnected hoses for quick deployment
 - Has both deck gun or "Master Stream" and a deployable ground monitor for defensive and quick attack operations
 - Carries enough SCBA packs for the officer and 4 firefighters and one set of additional air tanks
- Engine 2 - 2023 Pierce Saber Pumper – 4,723 mi / 179 hrs
 - Carries one engineer, officer, and 4 firefighters
 - First Due for structure fires, carries saws, fans and tools for searching.
- Engine 4 - 2007 Pierce Saber Pumper – 9,137 mi / 856 hrs
 - Carries one engineer, officer, and 4 firefighters
 - First Due for vehicle fires and MVA's, carries extrication equipment.
- Engine 8 - 2001 Pierce Saber Pumper - 12,678 mi / 1,252 hrs
 - Carries one engineer, officer, and 4 firefighters
 - Second due for all fire calls, carries additional sets of tools for different types of response.
- Engine 6 - 1994 Pierce Saber Pumper 15,178 mi / 1,391 hrs
 - Carries one engineer, officer, and 3 firefighters
 - First Due for the Scow Bay area and out past the hydrant system. Alternatively, if a team is unable to assemble at Scow Bay, Engine 6 will stand in for an engine that travels out the road.
 - Currently up for replacement but has been deferred to 2028 to allow for more savings to build up.

Ambulances

- **Medic 1 – 2018 Ford F450 XLT Brawn NW Ambulance – 6,521 Miles**
 - Custom built ambulance box to fit underneath PMC ER overhang.
 - Seats 2 upfront, 6 passengers in the back
 - Outfitted with one power load cot and lift assist system
 - Primary ambulance since 2018
- **Medic 2 – 2005 Ford F450 XLT Brawn NW Ambulance – 9,824 Miles**
 - Custom built ambulance box to fit underneath PMC ER overhang.
 - Seats 2 upfront, 6 passengers in the back
 - Outfitted with one power load cot and lift assist system
 - Purchased with “Code Blue” funding in 2005.
 - Previously known as “Medic 1” until 2018.

Support Vehicles

- **Squad 1 – 2003 Ford F550 Mini Pumper – 4,360 miles / 54 hrs (on pump)**
 - Carries an auxiliary driven water pump, 4,000w genset and a hydraulic power pack for extrication tools and bumper mounted winch
 - Primarily used as a “rescue” truck assisting E-4 with MVA and vehicle fire responses
 - Useful for areas where the larger engines cannot travel due to weight restrictions or narrow roads.
 - Seats 2, and carries additional SCBA Packs and bottles
- **Water Tender – 2004 International 7400 – 1,768 Mi / 272 hrs**
 - Cab and chassis with a mounted 4,000-gallon tank.
 - Carries deployable, open topped water tank (porta-tank) for drafting water to engines.
 - Also carries 3in Honda trash pump for remote fill if needed.
 - Deployed to off hydrant areas and the airport to supply water where needed
- **Admin SUV – 2015 Ford Expedition – 36,179 mi**
 - Used by Paid staff for daily operations
 - Also used to transport personnel and additional equipment during emergencies
- **Search and Rescue Truck – 2004 Ford F250 – 34,709 mi**
 - Primarily used by Search and Rescue to deploy around Mitkof Island
 - Obtained through a Homeland Security grant in 2008
 - Sometimes used by paid staff to transfer equipment and plow snow and by responders during emergencies
 - Also used to move the Emergency Communications Trailer

- Harbor 4-Wheelers and Trailers – 3 ATV's and 6 trailers
 - Located in fire sheds in each harbor
 - Trailers are preloaded with portable pumps and hose loads to protect the harbor
 - ATV's can also be loaded onto Harbor Security Boat for response to Kupreanof. City of Kupreanof partially funded one ATV purchase.
 - ATV's have also been used by SAR for missions off Mitkof Island where there are roads.
- Harbor Security Boat – 2006 32' Drop Bow Skiff – 800.9 hrs (pt ob) / 800.2 (stb ob)
 - Located in the Middle Harbor
 - Twin 2012 200hp Yamaha outboards
 - Jointly owned/used by PPD, Harbor, and PVFD
 - Paid for mostly by grants in 2005(?) with contributions from the City of Kupreanof
 - Used for Fire Response in harbors and off island coastlines, Off-island EMS calls and Search and rescue missions.
- Communications Trailer – 2005 Wells Cargo Tandem Axle Trailer
 - Located in EOC building across from MVM-AL
 - Carries one radio repeater, repeater antenna, 4 VHF radios, one CB radio, 3,000w inverter and Onan 5kw generator.
 - Previously shared between PPD and PVFD. PPD released interest in 2023.
 - Paid for mostly by grants in 2008 that also paid for the SAR Truck
 - Used to extend communications in areas where radio reception is poor
 - Also used as a command post for SAR missions on island.
 - Repeater marginally repaired in 2024
 - 3,000w inverter replaced in 2023 with grant funding.
- 4 - 5,500 w Honda Generators
 - 2 located at MVM and 2 located at schools
 - Director's note, I don't have a lot of history on these other than that they exist. I am still working to run down the intended purpose as I have time. I theorize they would be used for emergency power during a prolonged power outage.



Response and Training Data

○ Fire Branch – 34 Calls/ 35 Drills

- Alarms - 16
- EMS Assists – 1 (skewed as FF's are counted as EMS crew in run reports, actual is higher)
- Vehicle Fires - 1
- Moter Vehicle Accidents - 2
- Structure Fires - 3
- Power Pole Fires - 1
- Report of Smoke/Odor - 6
- Chimney Fires - 1
- Boat Fires - 1
- Boat Accidents - 1
- Burn Violation – 1

2 of these calls fell outside SA-1

In Total, Fire Branch had 290 Response hrs, 919 Normal Drill hrs, 95 extra training/event hrs, and 467 hours from an intro FF class. **The total donated hours from Fire Branch to the borough was 1,771 hours.**

Fire Branch ended 2024 with **34 Volunteers and 3 paid staff.**

○ EMS Branch – 244 Calls / 24 Drills

- | | |
|---------------------------|----------------------------|
| ○ <u>Medical - 95</u> | ○ <u>Event Standby – 2</u> |
| ○ <u>Trauma - 11</u> | ○ <u>Falls - 41</u> |
| ○ <u>Fire Standby – 3</u> | ○ <u>Transports - 4</u> |

- Code Blue calls – 3**
- Cancelled - 2
- Stroke Alerts - 8
- Mass Casualty Incidents - 0
- Medivacs - 67
- Motor Vehicle accidents – 4***
- Drug Overdoses - 4

10 Calls occurred outside SA-1 **Code Blue refers to patients with immediate threats to life

*** MVA numbers here refer to the number of PT's encountered due to MVA's

In Total, EMS Branch had 683 response hrs, 308 drill hrs, 52 extra training/event hrs, 1,540 hrs from an EMT initial class. **The total donated hours from EMS branch to the borough were 1,900 hours.**

EMS ended 2024 with **5 ETTs, 3 EMT-1s, 9 EMT-2s and 18 Ambulance Drivers** (11 of which will be EMT-1s soon). **EMS has a total of 34 Volunteers and 3 paid staff.**

- Search and Rescue Branch – 7 Calls/ 24 Drills
 - 4 search calls
 - 3 EMS assists

In Total, SAR Branch had 56 response hrs, 18 assist hrs, 50 extra training/event hrs, and 386 training hrs. **The total donated hours from SAR Branch to the borough was 492 hours.**

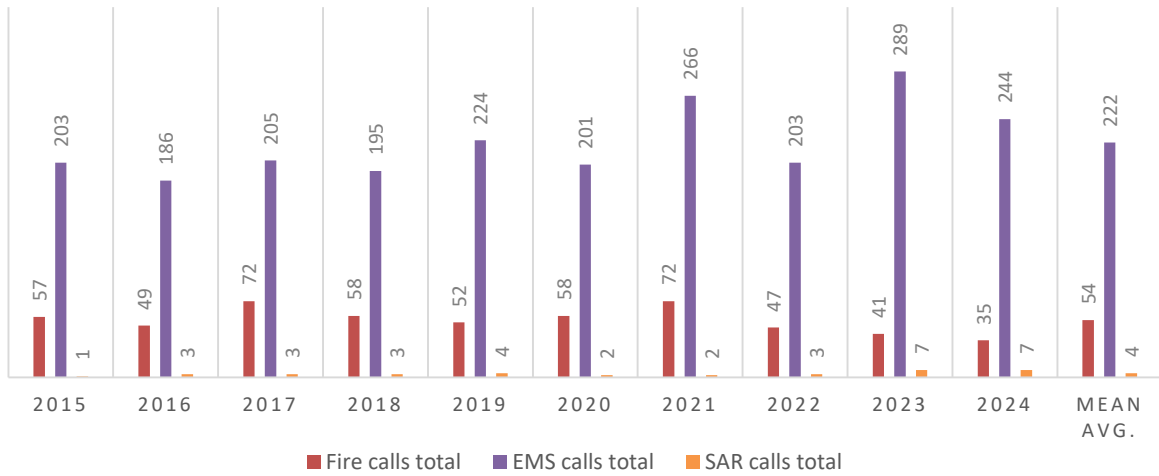
SAR Branch ended 2024 with **34 Volunteers and 1 paid staff.**

17 SAR Members are trained as Wilderness First Responders.

Total Donated Hours – 4,163 hours.

Year to Year Comparisons

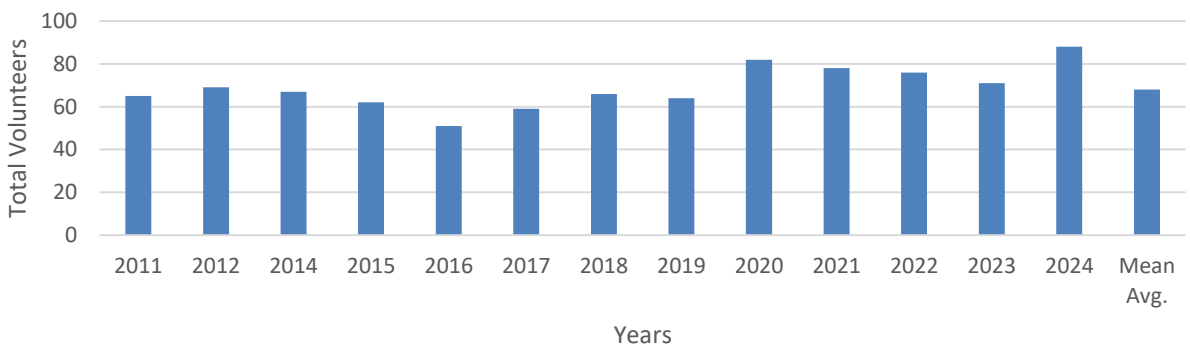
CALL VOLUME BY BRANCH



	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	Mean Avg.
Fire calls total	57	49	72	58	52	58	72	47	41	35	54
EMS calls total	203	186	205	195	224	201	266	203	289	244	222
SAR calls total	1	3	3	3	4	2	2	3	7	7	4

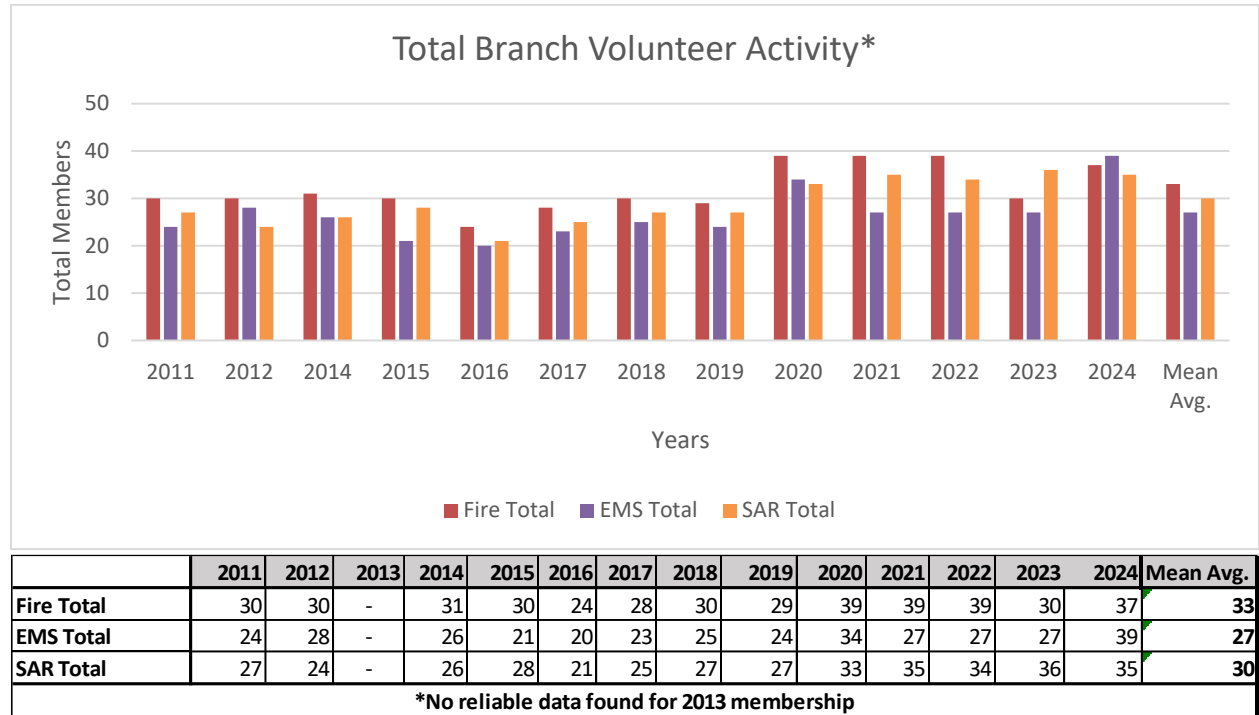
Membership Statistics

Total Members by Year, 2011-2024*



	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	Mean Avg.
Total Members	65	69	-	67	62	51	59	66	64	82	78	76	71	88	68

This Chart outlines total roster count by end of calendar year. 2016 was the lowest at 51 members, 2024 was the highest at 88 due to a high volume of recruits at the end of the year. This graph does not account for losses or gains throughout the year. 2013 did not have a reliable data set to include.



This chart breaks down total involvement by branch. While mostly stable, EMS shows a large increase in

PVFD Membership Trends from 2011-2024*															
Discipline	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	Mean Avg.
Fire	19	17	-	17	15	11	13	16	14	20	22	21	17	20	17
EMS	13	18	-	13	6	6	9	11	11	18	12	11	12	20	12
SAR	20	20	-	23	23	20	21	25	24	23	24	23	25	18	23
Fire/EMS	6	10	-	11	11	13	12	12	12	11	9	10	6	9	11
Fire/SAR	2	1	-	1	1	0	2	0	2	5	5	5	2	5	3
EMS/SAR	2	1	-	0	1	1	1	0	0	2	3	3	4	8	2
Fire/EMS/SAR	3	2	-	2	3	0	1	2	1	3	3	3	5	4	3
Total Members	65	69	-	67	62	51	59	66	64	82	78	76	71	88	70

*No reliable data found for 2013 membership

numbers due to our revamped ambulance driver program.

This chart breaks down individual member involvement in the 3 branches of the fire department. Very few can offer to do more than one branch due to the time commitment of training and response. Regardless of how many branches a volunteer is involved in, I remain grateful for their efforts.

Notes on membership:

While roster numbers are up, the majority (**63%**) of the department is made up of members who have been in the department 5 years or less (56 members, 27 of these are new this year). Another 11

members (**12.5%**) have been in 10 years or less. The First Responder services in general continue to exhibit a high attrition rate. Petersburg is no exception. Though I am excited for our recent new members, the likelihood is less than half will still be involved within a few years. PVFD officers and staff remain committed to try and bolster our retention rate and will be calling on the Borough to aid in those efforts through a request for volunteer stipends, continued support in acquiring needed equipment and letters of support when applying for grants, writing to the state and feds to support rural fire departments and attracting younger members to the community to be able to recruit.

Additional details and considerations:

It is worth noting that there are 8,760 hours in a single calendar year. With the volunteers donated hours pooled together, it would equate to a member of the department spending 47.5% of the calendar year responding, training to respond, or participating in a community event.

In 2022's report, I outlined that PVFD would need 12 paid staff to cover the majority of the incidents the current members respond to. In that report, I used \$25/ hr as yard stick to estimate how much the borough would need to pay in order to field that many staff (Using Info from the National Volunteer Fire council), The total number including the cost of benefits was **\$94,900/employee or \$1,138,800 for 12 employees**. For large events, the 12 staff would still need to be supported by volunteers.

To put a direct value to PVFD's contributions, aside from the value of the paid staff they replace and revenue from ambulance fees, **if the volunteers had been paid \$25/hr, their combined time would be worth a donated cost of \$104,075.**

With extreme gratitude for our volunteers, I submit this 2024 report detailing their efforts.

Aaron Hankins, Emergency Services Director.

**Mayor's Report
for
February 18, 2025 Assembly Meeting**

- 1. Seeking Letters of Interest:** The Petersburg Borough is accepting letters of interest from citizens who wish to serve the community by filling a vacant seat on the Parks & Recreation Advisory Board until the October 2025 Municipal Election.

Letters of interest may be submitted to Clerk Thompson at the Borough offices located at 12 S. Nordic Drive; by sending to PO Box 329, Petersburg, AK 99833; or by emailing to dthompson@petersburgak.gov.

- 2. Alaska Municipal League Winter Legislative Conference:** Mayor Jensen and Assembly Member Lynn are attending the AML Winter Legislative Conference in Juneau February 18 – 20, 2025.
- 3. Southeast Conference Mid-Session Summit Report:** Assembly Member Valentine attended SE Conference and a Transportation Symposium in Juneau last week and will give a brief report.



Borough Manager's Report
Assembly Meeting 18 February 2025

- ❖ Annual Report from our Emergency Services Department is available for anyone who wishes to review. See Aaron at the Fire Hall and online.
- ❖ Paddle Safety Class was A-Mazing!! We will investigate getting a self and assisted rescue practice night in the pool for those of us who have found that we are a bit out of shape!
- ❖ Trying to keep people from throwing items into the pond to freeze. Anyone missing a walker?
- ❖ Mid-day aquatic strength training class has been going great!
- ❖ There has been a lot of traffic through the harbor office looking at the Scow Bay Plans and the American Cruise Line proposal. Thanks to Kirsten Meira from ACL who joined us at the Town Hall Meeting.
- ❖ We had a good turnout for USCG Dockside Exams last week. Thank you to the safety inspectors that annually come to town prior to the tanner opening to perform them and our very own Desi Burrell, who as part of the local CG Auxiliary, has trained to be an examiner.
- ❖ All Departments are working on Budget preparation for next years budget. Very challenging.
- ❖ The line crew continues to be busy with service installs, tree trimming and a pole move.
- ❖ We still have not received word on when the Section 243 grant, Tribal Grid Resiliency grant and Scow Bay funding will be released to the Borough or if they will be retained by the Administration.
- ❖ Staff was able to successfully employ our diesel plant to cover peak loads during the colder temperatures recently. This duty is shared by PMPL and WMLP to cover the “north end” communities that are served by SEAPA. The diesel run was short lived but necessary, nonetheless.
- ❖ Karl is recovering from his accident and extends his thanks to his staff for keeping the community's lights on and heaters working through the cold snap.
- ❖ There was a nice write up about Petersburg's PRADU program (Permit Ready Accessory Dwelling Units) in the latest issue of Alaska Business Monthly.
- ❖ Filling potholes, pruning trees as the weather allows.
- ❖ Finishing up the final vehicle inspections to determine replacement/service extension for the Motor Pool.

- ❖ Along with SE Windowcraft, installed a new windshield in one of the school's Viking buses.
- ❖ New rain gutters and downspouts have been installed on the front of the Baler facility. Rainwater will eventually be underground across the street to alleviate the constant erosion and potholing on the road's driving surface.
- ❖ Mattingly Electric has replaced 3 surge protectors on the Municipal Building's HVAC controls. Still waiting on a PCB board for the heat pump.
- ❖ Working on Fire Safety Self Inspections for APEI
- ❖ Assisted P&R in replacing a leaky flange on the pool's sand filter.
- ❖ New steel exterior doors have been ordered to replace two at the Water Plant that are aged and degrading
- ❖ Water delivery requests beyond our distribution system are increasing and are much more challenging in the cold weather
- ❖ Assistant Director Marohl is preparing for a sealed bid auction of several surplus vehicles.
- ❖ The library's annual inventory closure is scheduled for Monday March 3 – Thursday March 6
- ❖ Upcoming programs at the library include Teen Game Night, Robotics for Kids, and Folk Art Painting with Pia Reilly and Felt Garlands with MaryAnn Rainey, and Rainforest Writers with Orin Pierson. More information at psglib.org
- ❖ 22 interviews with residents are now available on the library's Homegrown Conversations podcast, airing every Tuesday evening at 6:30pm on KFSK. These interviews were recorded last spring by Tim Shumway's senior Alaska History class at PHS. Topics include commercial fishing, the history of main street, logging and more. Listen to the podcast at psglib.org/podcast
- ❖ Property assessments will be mailed at the end of the month. Property owners will have one month to appeal. More information can be found on the back side of the assessment notice. It is the responsibility of the property owner to update the finance department of any changes to the mailing address.
- ❖ Derrick and Assisted Living want to extend heartfelt thanks to Sabrina, Ileen and CC from the Hospital who are helping us out at Assisted Living. We continue to be four full-time employees short.
- ❖ We have an opening or two at Assisted Living. Derrick is working through the waiting list.
- ❖ OSHA was in town reviewing the Manor last week. Derrick and Staff are working with them and working on the state audit.
- ❖ Assisted Living is in the process of implementing an electronic system which will count medication as well as let us know when to order. It can work with the pharmacy's system and auto order medication. It also allows for the care plans and other documentation to be sent through a secure email so the families can electronically review the plans.

**PETERSBURG BOROUGH
ORDINANCE #2025-01**

**AN ORDINANCE AMENDING THE OFFICIAL ZONING MAP FOR SERVICE AREA 1 OF
THE PETERSBURG BOROUGH TO REZONE LOT 13B, PLAT #2008-15, (PARCEL #01-
014-700 LOCATED AT 1020 SANDY BEACH ROAD) FROM RURAL RESIDENTIAL (R-R)
TO SINGLE-FAMILY RESIDENTIAL (S-F)**

WHEREAS, the Petersburg Borough owns the parcel of land described as follows:

Lot 13B, Plat 2008-15, Petersburg Recording District, State of Alaska (physical
address: 1020 Sandy Beach Road) (hereinafter "the parcel")
;and

WHEREAS, the parcel is currently zoned Rural Residential (R-R); and

WHEREAS, the R-R district requires a minimum of 1-acre lots and is intended for one single-family home per acre. However, conditional uses in the R-R district include mobile homes and mobile home parks; and

WHEREAS, the parcel is located across from an area zoned Single-Family Residential (S-F), a well-developed residential area with some institutional uses (churches, park, playground), and with road access and municipal power, water, and sewer located nearby; and

WHEREAS, rezoning from R-R to S-F would allow single-family or duplex as a primary use and reduce the minimum lot size from 1-acre to 8,000 sq.ft. Mobile homes and mobile home parks are not allowable uses in S-F; and

WHEREAS, R-R zoning has primarily been used for areas of Service Area 1 without access to municipal water and sewer. The large minimum lot size of 1-acre in the R-R zone is intended to ensure sufficient acreage for on-site septic systems and create a more rural, lower density area; and

WHEREAS, after receipt of an application to purchase the parcel, the Planning Commission recommended that the Borough Assembly initiate, prior to disposal, a zoning amendment for the parcel, from R-R to S-F, and the Assembly did so by motion on November 4, 2024; and

WHEREAS, the Planning Commission conducted a duly noticed public hearing on the proposed rezone on December 10, 2024, and considered and reviewed applicant materials, public comments and testimony, and staff report. The Commission recommended the Borough Assembly rezone the property by a vote of 4-0, citing that a rezone responds to market demand for developable residential property, is consistent with the Comprehensive Plan by providing residential land for development at appropriate densities, is appropriate to zone for higher residential density due to its location on the road system and utility service area, and no significant expansion of municipal roads or utilities would be required to develop the property; and

WHEREAS, Chapter 19.84 of the Petersburg Municipal Code (Service Area 1) provides for zoning amendments whenever the public necessity, convenience or general welfare requires; and

WHEREAS, Borough Charter Section 3.01(K) and Section 1.12.010(G) of the Municipal Code require amendments to the official zoning map be enacted by Ordinance.

THEREFORE, THE PETERSBURG BOROUGH ORDAINS as follows:

Section 1. Classification. This Ordinance is of a general and permanent nature but will not be codified in the Municipal Code.

Section 2. Purpose. The purpose of this Ordinance is to amend the Official Zoning Map for Service Area 1 of the Petersburg Borough.

Section 3. Substantive Provisions.

A. The Official Zoning Map for Service Area 1 of the Petersburg Borough, codified and referenced in Section 19.08.020 in the Municipal Code, is hereby amended for the following described property from Rural Residential (R-R) to Single-Family Residential (S-F): Lot 13B, Plat #2008-15, Petersburg Recording District, State of Alaska.

Section 4. Where Record to be Maintained. This non-Code ordinance, and the enactment of the zoning amendment referenced under Section 3 of this ordinance, shall be maintained with the zoning records of the Borough.

Section 5. Effective Date. This Ordinance will take effect immediately upon adoption.

PASSED and APPROVED by the Assembly of the Petersburg Borough, Alaska this _____ day of _____, 2025.

Mark Jensen, Mayor

ATTEST:

Rebecca Regula, Deputy Clerk

Adopted:
Published:
Effective:

Planning Commission Report & Finding of Fact

Commission Meeting Date: December 10, 2024

APPLICANT/AGENT:

Petersburg Borough

OWNER(S), IF DIFFERENT:

LEGAL DESCRIPTION:

Lot 13B, Plat 2008-15

LOT AREA:

Lot 13B - 98,881 sf

LOCATION:

1020 Sandy Beach Rd (Lot 13B)

SURROUNDING ZONING

North: Rural Residential

South: Public Use/Single Family

East: Public Use/Single Family

West: Unclassified

ZONING:

Rural Residential

PID:

01-014-700

APPLICATION SUBMISSION DATE:

Assembly motion – 11/4/2024

RECOMMENDATION:

Recommend rezone

I. APPLICANT REQUEST: The Borough Assembly initiated an amendment of the Borough zoning map.

II. APPLICABLE CODES:

19.84 AMENDMENTS

19.19 RURAL RESIDENTIAL DISTRICT

19.20 SINGLE-FAMILY RESIDENTIAL DISTRICT

III. FINDINGS:

- a. Ron and Anne Loesch applied to purchase borough property at 1020 Sandy Beach Rd (Lot 13B).
- b. At the October 2024 Planning Commission meeting, the commission recommended the Borough Assembly rezone the property prior to disposal. The Assembly concurred and initiated a motion to rezone.
- c. The subject property is a vacant lot.
- d. The RR district requires a minimum of 1-acre lots and is intended for one single-family home per acre. However, conditional uses in the RR include mobile homes and mobile home parks.
- e. The immediate surrounding area is zoned SF or public use and is a well-developed residential area with some institutional uses (churches, park, playground) with road access and municipal power, water, and sewer located nearby.
- f. Rezoning from RR to SF would allow single-family or duplex as a primary use and reduce the minimum lot size from 1 acre to 8,000 sf. The maximum number of dwellings per lot is 2 with single family, two-family (duplex), and detached accessory dwellings allowed use. Mobile homes and mobile home parks are not allowable uses in SF.
- g. Rural residential zoning has primarily been used for areas of Service Area 1 without access to municipal water and sewer. The larger minimum lot size of 1 acre is intended to ensure sufficient acreage for on-site septic systems and create a more rural, lower density area.
- h. Although the Sandy Beach Rd neighborhood is zoned single-family, lot sizes vary significantly from large multi-acre parcels to lots of 9,000/10,000-sf. The area is generally less dense than other neighborhoods apart from certain stretches of the waterfront.

Planning Commission Report & Finding of Fact

Commission Meeting Date: December 10, 2024

IV. PUBLIC NOTICE

The borough provided public notice consistent with PMC 19.84.040. Notice was mailed by first class mail to the owner of record of the property within six hundred feet of the exterior boundary of the property that is the subject of the application.

V. APPLICATION REVIEW

- a. The application is classified as a request to amend the borough zoning map.
- b. Criteria – Per 19.84.030, The Planning Commission’s report to the Assembly shall include findings as to need and justification for the proposed change, including findings as to the effect which the proposed change would have on the objective of the comprehensive plan.

The 2016 comprehensive plan recommends future land use for this area be Low- Density Residential. The intended use is lower density residential, *Single family or duplex residential, option for accessory dwelling units and home-based businesses, 1-4 dwellings per acre (DUA) is most common; but allow option for densities up to 6-8 DUA.*

VI. ACTION

Based on the preceding findings of fact, the Petersburg Planning Commission makes the following recommendation to the Borough Assembly:

1. The rezone responds to market demand for developable residential property.
2. The rezone is consistent with the objectives of the comprehensive plan by providing residential land for development at appropriate densities.
3. The proposed development is located on the road system and utility service area, so it is appropriate to zone for higher residential density.
4. No significant expansion of municipal roads or utilities is required to develop the property.

Approved by the commission by a vote of 4-0.

EXHIBITS

- A. Applicant materials
- B. Vicinity & Detail Maps
- C. Public Hearing Mailout



Petersburg Borough

12 South Nordic Drive
Petersburg, AK 99833

Meeting Minutes Planning Commission Regular Meeting

Tuesday, December 10, 2024

12:00 PM

Assembly Chambers

1. Call to Order

The meeting was called to order at 12:00PM.

2. Roll Call

PRESENT

Commission Chair Chris Fry
Commission Vice-Chair Heather O'Neil
Commissioner Jim Floyd
Commissioner Phillip Meeks

ABSENT

Commissioner John Jensen
Commissioner Marietta Davis

3. Acceptance of Agenda

The agenda was accepted as presented.

Motion made by Commissioner Floyd, Seconded by Commissioner Meeks.

Voting Yea: Commission Chair Fry, Commission Vice-Chair O'Neil, Commissioner Floyd, Commissioner Meeks

4. Approval of Minutes

A. November 12, 2024, Meeting Minutes.

The November 12, 2024, meeting minutes were unanimously approved.

Motion made by Commissioner Floyd, Seconded by Commissioner Meeks.

Voting Yea: Commission Chair Fry, Commission Vice-Chair O'Neil, Commissioner Floyd, Commissioner Meeks

5. Public Comment

None.

6. Consent Calendar

None.

7. Public Hearing Items

- A. Final Plat approval for an application from John and Miriam Swanson for major subdivision and vacation of a portion of the Ramona St right-of-way at 1320 Nordic Dr. (PID: 01-002-161).

Dave Thynes spoke as the surveyor to make himself available for any questions.

Director Liz Cabrera spoke to clarify the final plat and the consolidation of the ROW with their main Lot 1A to make Lot 1AA.

Motion made by Commissioner Floyd, Seconded by Commissioner Meeks.
Voting Yea: Commission Chair Fry, Commission Vice-Chair O'Neil, Commissioner Floyd, Commissioner Meeks

- B. Recommendation to the Borough Assembly to rezone Lot 13B, Plat#2008-15 from Rural Residential to Single-Family Residential at 1020 Sandy Beach Rd. (PID: 01-014-700).

Motion made by Commissioner Floyd, Seconded by Commissioner Meeks.
Voting Yea: Commission Chair Fry, Commission Vice-Chair O'Neil, Commissioner Floyd, Commissioner Meeks

- C. Recommendation to the Borough Assembly to establish a Marine Industrial Overlay District at the Port Dock area and Scow Bay Turnaround area.

John Wikan spoke to say the zoning is fine the way it is now. Every business is marine related. If you make it strictly marine related, who is to say what is or is not marine related?

Glorianne Wollen, Harbormaster spoke in support of this district and the importance of protecting the waterfront for marine use.

Motion made by Commissioner Floyd, Seconded by Commissioner Meeks.

Commissioner Meeks asked to table this for further discussion.

Commission Chair Fry stated it would be continuing the discussion at the next meeting, not tabling.

Motion made by Commissioner Floyd to postpone and continue the conversation at the January meeting, Seconded by Commissioner Meeks.

Voting Yea: Commission Chair Fry, Commission Vice-Chair O'Neil, Commissioner Floyd, Commissioner Meeks

7. Non-Agenda Items

- A. Commissioner Comments
None.
- B. Staff Comments

Liz said the next meeting is January 14th and asked the commissioners to notify herself or Anna if they could not attend. Also, at the next meeting we will have the 2025 planning commission calendar.

C. Next Meeting is January 14, 2025, at 12:00pm.

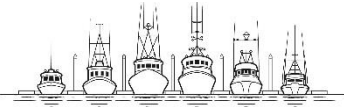
9. Adjournment

The meeting adjourned at 12:20PM.

Motion made by Commissioner Floyd, Seconded by Commission Vice-Chair O'Neil.
Voting Yea: Commission Chair Fry, Commission Vice-Chair O'Neil, Commissioner Floyd,
Commissioner Meeks

A. Applicant Material

Item 14A.

 PETERSBURG BOROUGH LAND USE APPLICATION		CODE TO: 110.000.404110
		BASE FEE:
		PUBLIC NOTICE FEE: \$70.00
		TOTAL:
DATE RECEIVED:	RECEIVED BY:	CHECK NO. or CC:
APPLICANT/AGENT		LEGAL OWNER (IF DIFFERENT THAN APPLICANT/AGENT)
NAME Petersburg Borough		NAME
MAILING ADDRESS PO Box 329		MAILING ADDRESS
CITY/STATE/ZIP Petersburg, AK 99833		CITY/STATE/ZIP
PHONE 907-772-4425		PHONE
EMAIL		EMAIL
PROPERTY INFORMATION		
PHYSICAL ADDRESS or LEGAL DESCRIPTION: 1020 Sandy Beach Rd		
PARCEL ID: 01-014-700	ZONE: RR	OVERLAY:
CURRENT USE OF PROPERTY: vacant		LOT SIZE: 98,881
PROPOSED USE OF PROPERTY (IF DIFFERENT): residential		
CURRENT OR PLANNED SEWER SYSTEM: <input checked="" type="checkbox"/> Municipal <input type="checkbox"/> DEC-approved on-site system		
CURRENT OR PLANNED WATER SOURCE: <input checked="" type="checkbox"/> Municipal <input type="checkbox"/> Cistern/Roof Collection <input type="checkbox"/> Well		
LEGAL ACCESS TO LOT(S) (Street Name): Sandy Beach Road		
TYPE OF APPLICATION & BASE FEE		
<input checked="" type="checkbox"/> 19.84 Zoning Change (\$100)		
<input type="checkbox"/> 18.18 Record of Survey (\$50) (Note: No Public Notice Fee)		
<input type="checkbox"/> 18.20 Minor Subdivision/18.24 Preliminary Plat/18.19 Replat (\$75 + \$10 per lot)		
<input type="checkbox"/> 18.24 Final Plat (\$25 per lot)		
SUBMITTALS:		
For Zoning Change, please submit letter stating the new zoning and explaining the need for the change. For Subdivision approvals, please submit a prepared plat map as required by borough code.		
SIGNATURE(S):		
I hereby affirm all of the information submitted with this application is true and correct to the best of my knowledge. I also affirm that I am the true and legal property owner(s) or authorized agent thereof for the property subject herein.		
Applicant(s): _____		Date: _____
Owner: _____		Date: _____
Owner: _____		Date: _____
Owner: _____		Date: _____

Petersburg Borough Property
 1020 Sandy Beach Road
 01-014-700

Item 14A.

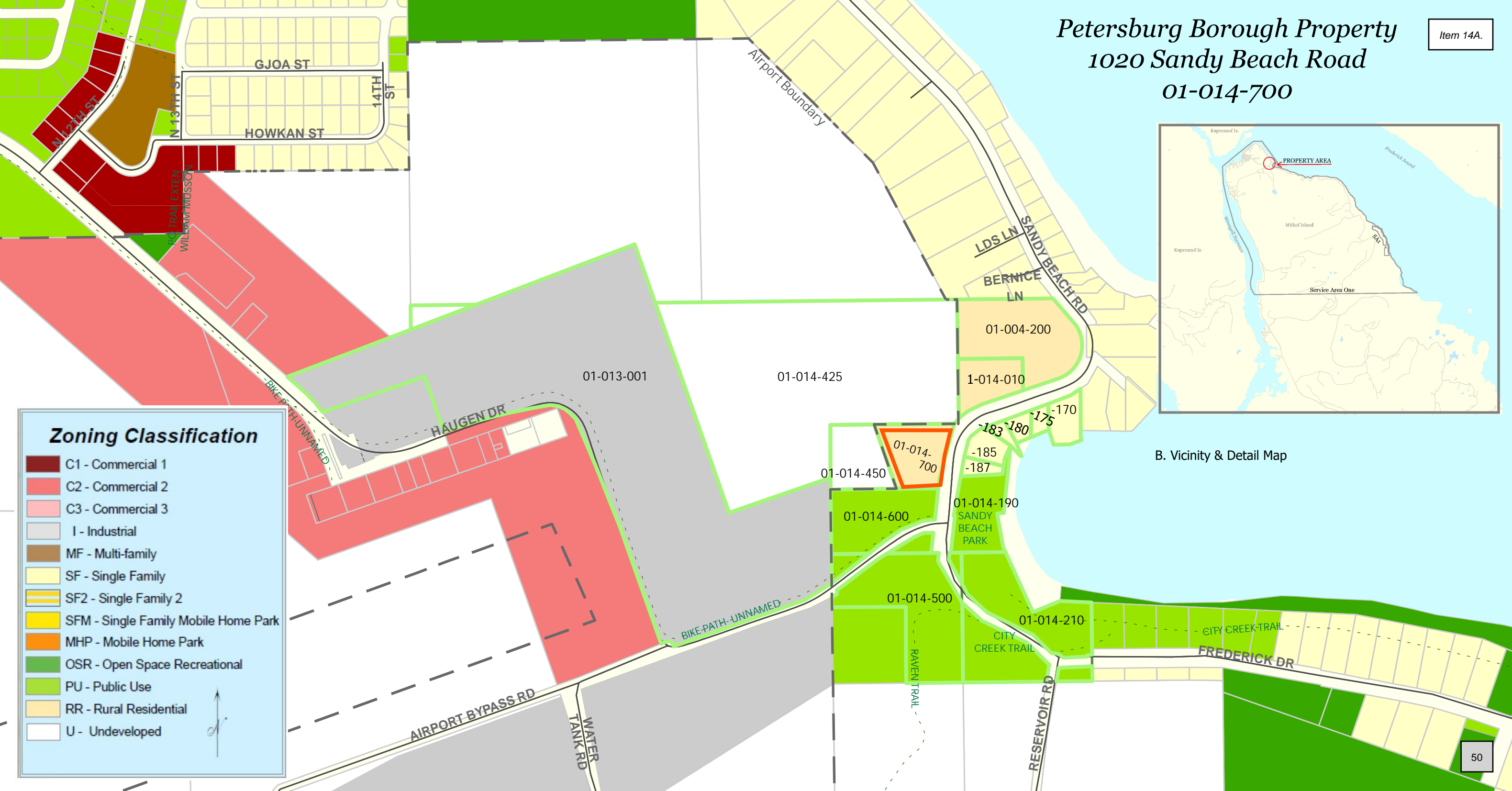


B. Vicinity & Detail Map

Zoning Classification

- C1 - Commercial 1
- C2 - Commercial 2
- C3 - Commercial 3
- I - Industrial
- MF - Multi-family
- SF - Single Family
- SF2 - Single Family 2
- SFM - Single Family Mobile Home Park
- MHP - Mobile Home Park
- OSR - Open Space Recreational
- PU - Public Use
- RR - Rural Residential
- U - Undeveloped

↑





November 18, 2024

**PETERSBURG BIBLE CHURCH
 PO BOX 704
 PETERSBURG, AK 99833-0704**

NOTICE OF SCHEDULED PUBLIC HEARINGS

The Petersburg Borough Planning Commission has scheduled a public hearing to consider:

Recommendation to the Borough Assembly to rezone Lot 13B, Plat#2008-15 from Rural Residential to Single-Family Residential at 1020 Sandy Beach Rd. (PID: 01-014-700).

The public hearing and consideration of the application will be held:	Tuesday, December 10th, 2024, at 12:00 PM Assembly Chambers, Municipal Building 12 South Nordic Drive, Petersburg, Alaska.
The meeting is open to the public. To attend via ZOOM , please contact Anna Caulum at 907-772-5409.	

Interested persons desiring to present their views on the applications, either in writing or verbally, will be given the opportunity to be heard during the above-mentioned hearing. Said hearing may be continued from time to time as necessary. If the Planning Commission is unable to meet at the date and time stated above, this application will be considered at a future meeting with no further notice provided except for the general notice provided to the public.

TO SUBMIT WRITTEN COMMENTS TO THE PLANNING COMMISSION	
By Mail:	PO Box 329, Petersburg, Alaska 99833
By Email:	acaulum@petersburgak.gov
Hand-Deliver:	Petersburg Municipal Building, 12 S. Nordic Dr.

The Petersburg Municipal Code (PMC) provides for an appeal of a Planning Commission decision to the Borough Assembly by the property owner or a governmental agency, or any property owner within 600' of the applicant property and requires that such an appeal be filed within 10 consecutive calendar days of the date the decision is made. For more information regarding appeal requirements, please see PMC Chapter 19.92.

Sincerely,

Liz Cabrera
 Community & Economic Development Department

Name1	Name2	Address1	City	State	Zip
CHRIST FRY		PO BOX 1440	PETERSBURG	AK	99833-1440
HEATHER O'NEIL		PO BOX 1083	PETERSBURG	AK	99833-1083
JIM FLOYD		PO BOX 281	PETERSBURG	AK	99833-0281
JOHN JENSEN		PO BOX 681	PETERSBURG	AK	99833-0681
PHIL MEEKS		PO BOX 1514	PETERSBURG	AK	99833-1514
MARIETTA DAVIS		PO BOX 673	PETERSBURG	AK	99833-0673
LOESCH RONALD JOHN LOESCH ANNE MARIE		PO BOX 451	PETERSBURG	AK	99833-0451
OHMER SUSAN		PO BOX 556	PETERSBURG	AK	99833-0556
STRAND NANCY		PO BOX 505	PETERSBURG	AK	99833-0505
BERGERON SAMUEL EDWARD MILLARD LINDA GAY		PO BOX 2090	PETERSBURG	AK	99833-2090
DUDDLES MATTHEW W DUDDLES JOLYN I		PO BOX 490	PETERSBURG	AK	99833-0490
FORNER MURPHY FORNER MARY		PO BOX 191056	ANCHORAGE	AK	99519-1056
PETERSBURG BIBLE CHURCH		PO BOX 704	PETERSBURG	AK	99833-0704
ALASKA STATE OF		550 W 7TH AVE STE 1050A	ANCHORAGE	AK	99501-3579

**PETERSBURG BOROUGH
ORDINANCE #2025-02**

**AN ORDINANCE OF THE PETERSBURG BOROUGH ADJUSTING
THE FY 2025 BUDGET FOR KNOWN CHANGES**

Section 1. Classification: This ordinance is not of a permanent nature and shall not be codified in the Petersburg Municipal Code.

Section 2. Purpose: The purpose of this ordinance is to adjust the FY 2025 budget for known changes.

Section 3. Substantive Provisions: In accordance with Section 11.09(a) of the Charter of the Petersburg Borough, the budget for the fiscal period beginning July 1, 2024 and ending June 30, 2025 is adjusted as follows:

Explanation: Necessary revisions in the FY 2025 budget identified after adoption of the Budget.

<u>Account Number</u>	<u>Account</u>	<u>Original Budget</u>	<u>Increase (Decrease)</u>	<u>Amended Budget</u>
<u>FISCAL YEAR 2025 REVENUE / EXPENSE BUDGET ADJUSTMENTS</u>				
State of Alaska Homeland Security Cyber Grant				
711.000.402261	State Grant Revenue	\$0	\$26,736	\$26,736
711.000.501461	Cybersecurity Grant – Table Top Exercise	\$0	(\$5,376)	(\$5,376)
711.000.501462	Cybersecurity Grant – Vulnerability Scan	\$0	(\$21,360)	(\$21,360)
The Petersburg Borough was awarded a grant to help enhance cybersecurity preparedness and response by systematically identifying potential weaknesses.				
Motor Pool Payroll				
510.000.500110	Regular Payroll	\$139,721	\$82,595	\$222,316
The payroll line item for the Motor Pool Department was incorrectly budgeted due to a corrupted Excel spreadsheet. This adjustment will correct the amount to match the original budget. Please note, this increase is not due to any additions to personnel or salary increases.				
Electric Dept Inventory				
410.000.501350	Inventory	\$99,553	\$45,000	\$144,553
The line item from which PMPL purchases power poles and line extension supplies has been exhausted due to higher than anticipated service requests and line extensions. The department needs to increase the inventory line item to order and stock more power poles so that we can complete any work requested by our customers.				

Electric Department Heat Pump Rebate				
410.000.501445	Heat Pump Rebate	\$18,000	\$15,000	\$33,000
The PMPL heat pump rebate program is outpacing the budget. A budget increase will ensure that the program can support our customers' rebate applications to the end of the fiscal year.				
Motor Pool Travel and Training				
510.000.501430	Travel and Training	\$0	\$8,697	\$8,697
CDL Licensing for new mechanic – No grant funding available.				

Section 4. Severability: If any provision of this ordinance or any application to any person or circumstance is held invalid, the remainder of this ordinance and application to any person and circumstance shall not be affected.

Section 5. Effective Date: This ordinance shall become effective immediately after the date of its passage.

PASSED AND APPROVED by the Petersburg Borough Assembly, Petersburg, Alaska this 3rd day of March, 2025.

Mark Jensen, Mayor

ATTEST:

Debra K. Thompson, Borough Clerk

Adopted:
 Published:
 Effective:

Harai & Associates, Inc.

Consulting Civil Engineers & Land Surveyors

P.O. Box 625 Petersburg, Alaska 99833
Telephone & Fax (907) 772-9216

January 29, 2025

Glo Wollen
Harbor Master
Petersburg Borough
P.O. Box 1047
Petersburg, Alaska 99833

Re:
Contract Administration & Inspection Proposal
New Dock Shed Project Adjacent To Harbor Office

Glo,

I would like to offer my engineering services for the contract administration & inspection proposal for the New Dock Shed Project Adjacent To Harbor Office.

This proposal will provide the engineering services to provide all the administration required for the bidding, construction, and contract closeout necessary for successfully completion of the construction project. The inspection services will provide all of the on ground and office work necessary to have good quality control and final product oversight necessary for this construction project.

Throughout the different phases of this construction project I will keep you in the communication loop along with updates on the pace of the project as well as where in the cycle of completion the project is.

Costs for these engineering services are estimated as follows:

Pre-bid contract administration phase	
Professional Engineer:	
10 hrs @ \$125/hr =	\$1,250.00
Contract bidding & awarding phase	
Professional Engineer	
15 hrs @ \$125/hr =	\$1,875.00
Contract inspection phase	
Professional Engineer	
45 hrs @ \$125/hr =	\$5,250.00
Contract closeout phase	
Professional Engineer	
15 hrs @ \$125/hr =	<u>\$1,875.00</u>
Contract Administration & Inspection Proposal Total	\$10,250.00

These engineering services for the contract administration and inspection for the “New Dock Shed Project Adjacent To Harbor Office” total is \$10,250.00. This total does not include the cost of bid advertisements, copies of contracts, mailing cost or other miscellaneous cost associated with the bidding process. These additional costs will be billed directly to the Borough.

If you have questions or I can be of further help, please call me. Thank you, for considering my engineering services.

A handwritten signature in black ink that reads "Alan Murph". The signature is written in a cursive, slightly slanted style.

Alan Murph, PE/LS
Harai & Associates, Inc.



February 18, 2025

Bruce Sexauer, Chief
Civil Works Branch
Alaska District, USACE
Box 6898
JBER, Alaska 99506-0898

Re: General Investigations Study

Dear Mr. Sexauer:

The Petersburg Borough is requesting a general investigations study or assistance from the USACE from another applicable program to look at developing a harbor basin and breakwater along Borough owned property in Scow Bay.

Harbors are vital for the Petersburg economy and our three harbor system is at full capacity with a waiting list for seasonal and permanent moorage. This impacts our ability to attract and retain new businesses, as well as provide increased support for the US Coast Guard. The protected nature of the harbors coupled with the centralized location of Petersburg has long been a factor in a consistent customer base. Future growth will depend upon moorage availability.

The Borough's downtown waterfront has been fully utilized with no available area for future development therefore Scow Bay has been identified as a logical choice for harbor facility expansion. Phase one of the development plan for Scow Bay, a haul out and boat yard, is now fully funded and we anticipate construction beginning in the next year. With phase one funded, we are ready to begin working with the Corps to plan for the next phase – a harbor facility.

On behalf of the Petersburg Borough, I request the Alaska district initiate a study to construct a harbor basin, breakwater and all navigation features needed for a future harbor for Petersburg.

Sincerely,

Mark Jensen
Mayor
Petersburg Borough

Debra Thompson

From: Gary Aulbach <gaulbachsculpin@gmail.com>
Sent: Monday, February 3, 2025 7:55 AM
To: Assembly
Subject: Drug Dog

External Email! Use Caution

Good morning,

I am writing to the Assembly to let you know that I am opposed to the purchase or shared use of a drug dog for the police department. I understand there will be an initial cost as well as an estimated \$14,000.00 per year cost. Is this \$14,000.00 going to be paid by the Petersburg Borough? It sounds like the dog will be available to several other nearby towns so I would think they would also chip in? Recent studies show that drug trafficking and use has dropped sharply in the past 6 months especially where fentanyl, heroin and cocaine are concerned. It is my feeling that there are better ways to spend \$14,000.00 a year. Road maintenance would be just one area.

Thank you for your time.

Gary Aulbach

State of Alaska
Department of Natural Resources
Division of Forestry and Fire Protection
Southeast Area Office
Draft Forest Land Use Plan

The Alaska Department of Natural Resources, Division of Forestry and Fire Protection (DOF), gives formal notice per AS 38.05.945 that the Division proposes to adopt a site-specific Forest Land Use Plan (FLUP) under AS 38.05.112 and the administrative standards of AS 41.17.060 for the commercial timber sale: Edna Bay Parlay Three Timber Sale (SSE-1342-3).

This timber sale is located on Kosciusko Island, centered approximately two miles west of the City of Edna Bay. The legal description of the sale area is within Sections 1 and 2 of Township 69 South, Range 76 East, all in Copper River Meridian. Access to the sale area is by a log transfer facility in Section 34 and from existing road systems.

The harvest units total approximately 114 acres and contain approximately 2,800 MBF of timber. This volume will be sold under the provisions of AS 38.05.120, in the form of one or multiple sales.

The FLUP is intended to provide the best available information regarding the proposed timber harvest on 114 acres and the management of other non-timber uses in compliance with AS 38.05.112 and AS 41.17.060, and must be adopted by the DOF before the proposed activity can occur. This FLUP does not determine whether or not to access and sell timber within the timber sale area, nor the method of sale. Those decisions have been made previously in the March 9, 2017 Best Interest Finding and are not appealable under this FLUP.

The public is invited to comment on the FLUP. Comments can be submitted by mail or by email using the contact information listed below. Comments must be received at the Division of Forestry office no later than **March 7, 2025**, in order to be considered in the adopted FLUP. To be eligible to appeal the adopted FLUP a person must have provided written comment by **March 7, 2025**.

FOR MORE INFORMATION OR TO SUBMIT COMMENTS CONTACT:

Alaska Division of Forestry and Fire Protection	Contact:	Greg Staunton
2417 Tongass Avenue, Suite 213	Phone:	(907) 225-3070
Ketchikan, AK 99901	Email:	dnr.dof.sse@alaska.gov

Copies of the FLUP are available for review at the division's Area Office, the division's web site along with the community libraries in Craig, Thorne Bay, Edna Bay, Ketchikan, Petersburg and Wrangell and at the State Online Public Notice System at <http://notice.alaska.gov/218367>.

The State of Alaska, Department of Natural Resources, Division of Forestry complies with Title II of the Americans with Disabilities Act of 1990. Individuals with disabilities who may need auxiliary aids, services, or special modifications to participate in this review may contact the number above.

Debra Thompson

From: Cynthia Mathisen <gear@leesclothing.com>
Sent: Friday, February 7, 2025 1:05 PM
To: Assembly
Subject: Visitor Industry Management Plan reminder

External Email! Use Caution

Hello,

With the town hall meeting coming up on Monday, I would like to encourage you to review the award winning Visitor Industry Management Plan developed under the direction of Liz Cabrera. It can be easily found on the PEDC section of Borough's website.

I was a member of the group that helped develop this plan. We met from 2019-2020 with hours of thoughtful discussion, breaking out in to smaller groups to address specific issues.

As a working group we developed objectives and recommendations to address the goal of maintaining the balance between Petersburg's quality of life and the visitor economy while preserving Petersburg's authenticity and sense of place.

Although this plan was developed 5 years ago most of the information is still very pertinent. I feel it is a good tool to use to answer many questions about the Visitor Industry in Petersburg.

Thank you,
Cynthia Mathisen
Lee's Clothing Inc



9 February 2025

Comments about American Cruise Lines Dock

I am Casey Knight, Harbor Board member, but I represent myself and expressing my own viewpoints. I am conflicted about this issue — whether to be in favor of a dock for American Cruise Lines — and I want to explain the nature of my conflict, because I suspect that a lot of other people are similarly conflicted.

There are three perspectives that I take on this issue, and for each of them I wear a different hat. Each hat corresponds to a different way of thinking about it, so I'm going to try on three different "thinking hats" in my testimony.

The **first, and most worn, thinking hat** represents my own *personal feelings* about an increase in tourism in Petersburg, as a fisherman, family-man, and resident. How do I feel about the possibility of an increase in tourist activity? This is an easy question to answer, because I merely have to consult my own inner feelings.

I personally would prefer not to have any increase in tourism during the summer. Indeed, I would rather it be reduced. In the summer, when I am in town trying to get stuff done in between fishing trips, during my busiest time of year, I'd rather not have the added distraction of wandering groups of tourists (whether they are from ships, lodges, or otherwise). In addition, to a certain extent, I feel a bit like a monkey in a cage at a zoo (alternatively: a lion on an African game range) with my habits on display for visitors. I would prefer not to feel this way in my normal day-to-day life.

These are just my own personal feelings, and I suspect that a lot of community members feel the same way. But there are two other hats that I sometimes wear, and which are also relevant to this issue.

The **second thinking hat** represents what my preferences about this issue *should be*, as someone with personal financial interests, who is aware that my quality of life depends on my finances. Should I be in favor of increased tourism in general, and the American Cruise Lines project in particular? This is obviously a harder question to answer, because I have to take into consideration information concerning whether I plan to continue as a fisherman for the foreseeable future, whether I should instead be a tour guide (or something), and so on.

But I do think I can answer this question: I should be more-or-less indifferent about it, from a financial point of view. On the one hand, as noted above, I would prefer there to be less tourism in Petersburg, but — and this is very important — *more tourism might be coming whether I want it to or not*. I might be able to benefit financially from such an increase in tourism, but I presently do not plan to take advantage of it. I am busy enough as it is during the summer months, and I am happy fishing. I cannot currently see any way to effectively change my own fishing endeavors to take advantage of this increase in tourism. I make plenty of money to support my family's lifestyle, and, until I have some obvious reason to find some other occupation, I'll keep doing what I'm doing, since I'm happy doing it. I suspect that plenty of the community feels this way about taking financial advantage of tourism.

(I note in passing that several members of the Assembly *are* financially invested in tourism. I am not saying this to call anyone out. Instead, it is directly relevant to the question of whether the expansion of the tourism industry is inevitable. It is much easier to see increased tourism as a boon to the community if you will benefit from it. I am just trying to be realistic about how those members are likely to vote on this issue. I don't hold this against any of them, and I don't think anyone should.)

Debra Thompson

From: Daniel Tucker <daniel@icefieldfarm.com>
Sent: Monday, February 10, 2025 7:17 AM
To: Assembly
Subject: Future of tourism comments

External Email! Use Caution

Greetings

I am glad to see that there will be a meeting on the future of tourism in Petersburg and I plan to attend. The other night in the sauna I heard a fisherman say "Give it five years and Petersburg will be just another trashy tourist town like Juneau and Ketchikan". Growing the tourism industry without selling the soul of our town is a challenge, and it won't happen without imagination, focus, and teamwork. But I believe there are great possibilities in sharing this place with visitors.

Here is a way forward as I see it:

Give ourselves permission to dream big and imagine a future for our community that we're actually excited about. This will create the energy and vision to reach those goals. Everyone will have different ideas but there will be common ground somewhere and that's what we should focus on. And remember the values we need to protect like clean water, healthy ecosystems, and a strong community.

I imagine a new Viking ship that's actually seaworthy, Norwegian-style floating saunas for rent, and more beautiful public art that tells the story of this place. A bigger space for the Claussen Museum would be great too, this town has so much history and knowledge to share, particularly around fish and fishing. Find a way to attract talented chefs and share more of our abundance of fresh seafood with visitors.

Find or create attractions in the off season to spread out tourism activities. I have friends who just took a fantastic midwinter vacation in Banff- the Canadians know how to make winter awesome.

More trails and other amenities on the mainland could create big opportunities for local eco-tourism businesses while leaving fish and game resources for local use. My wife and I are building a farm at Point Agassiz, and we want to offer visitors the experience of amazing farmstays complete with a wood-fired sauna and excellent fresh meals, permaculture workshops, healing retreats and more. I know that our business will be much more viable if it's part of a whole ecosystem of attractions in the Thomas Bay-Point Agassiz area. I imagine kayaking, hiking, river rafting and mountaineering excursions, all creating awesome visitor experiences without taking away any fish or game from locals. There is great potential for cooperation between different tour and lodging operators. All of us are selling the brand of Petersburg, Alaska.

I think it's a good idea to invest in another small cruise ship dock and maintain majority ownership locally. Design it to be multifunctional as much as possible so other industries could use it. More docks are a good thing around here.

I think small cruise ship visits are a great way to introduce Petersburg to a larger audience, but the real objective should be attracting independent travelers who stay for days or weeks at a time. This creates a lot more opportunities for local businesses than ship passengers with only a few hours to spend. There

are a lot of possibilities for targeted marketing online; I believe that our future visitors are out there, we just have to reach them.

Sincerely,
Daniel Tucker



Daniel Rowan Tucker

360-622-5646

www.icefieldfarm.com



Debra Thompson

From: karin mccullough <sloughalaska@yahoo.com>
Sent: Monday, February 10, 2025 3:36 PM
To: Debra Thompson
Subject: Tourism meeting

External Email! Use Caution

Sent from my iPhone

Re tourism:

As Petersburg discusses increased small boat tourism the following should be considered and planned for:

- ~To maintain a small town friendly atmosphere that is good for tourism and residents it is important to keep boat numbers, visitors per day and boat sizes at numbers that work for Petersburg
More discussion re this is needed.
- visitors and residents enjoy access to trail and parks. Maintaining these trails for heavier use and planning new trails is important,
- maintaining public restrooms. For visitors - but also open for residents at times boats are not in town.
- anything planned for tourists should also be engaging and available to residents —
- adventure tourism would work well in Petersburg (consider: search and rescue teams; EMTS; places for information). What would be our borough responsibility?

An increase in tourism coming from boats-will take meetings and planning. Thank you for this opportunity to comment.

Sincerely Karin McCullough

Debra Thompson

From: Brian Richards <jester2900@icloud.com>
Sent: Monday, February 10, 2025 3:52 PM
To: Assembly
Subject: Tourism

External Email! Use Caution

1. No grey waste, no illegal dumping, and no chance to purchase any property on Mitkof island.
2. How much money is staying in Petersburg when a cruise ship docks? How much of the community is negatively affected by cruise tourism? Such as over crowding and overall lack of infrastructure.
3. All that being said I do believe if done with real care, foresight and the realization we will not sell our souls for a couple gold coins. We can increase cruise ship tourism.

I think we should play the long game and market eco-tourism. Turn Mitkof island into a giant playground. Meaning a vast network of trails. Yurts, shelters and or cabins speckled through. Zip lines. Rope bridges through sections of the forest along with possible tree forts to rent out. Whatever fun, creative things To draw people not just to visit but to stay.

Take it or leave it.

Thanks for your time!

Brian Richards
Sent from my iPhone

Debra Thompson

From: Dennis <whales@aptalaska.net>
Sent: Monday, February 10, 2025 4:46 PM
To: Assembly
Subject: Petersburg Town Hall Meeting - Future of Tourism

External Email! Use Caution

Greeting Mayor Jensen,

I would like to submit a brief comment regarding the future of Petersburg's tourism. As you know Toni and I were in the visitor business for more than 20 years. I see an abundance other than potential for Petersburg to expand in the visitor business and further diversify our local economy, especially during these times of trial for the commercial seafood industry which is the backbone of our local economy . Focusing a directed effort to expand offering for visitors to make Petersburg a destination rather than a cruise ship stop. We encouraged our visitors to spend added time in Petersburg and found that many of our guests, which were primarily repeat clients loved Petersburg for what it is as a small authentic Alaska commercial fishing village.

Among a number of local features is Thomas Bay which is one of Petersburg's many incredible geological wonders and offers a host of potential to develop destination visitor opportunities. With the glacial rivers, existing road system and dramatic mainland landscapes that hold vast opportunities to develop world class hiking trail systems.

Going north along the coast are the incredible bays of Port Houghton, Hobart Bay, Windham Bay and Incredible Endicott Arm all part of Petersburg Borough with a diversity of potential for adventures offerings.

Petersburg should encourage and support development of local destination visitor business, along with partnerships with the US Forest Service.

I would be glad to offer more thoughts and all welcome calls. 907-518-0505

Sincerely,

Dennis Rogers

Debra Thompson

From: Don Drury <don.vikingcms@gmail.com>
Sent: Wednesday, February 12, 2025 10:56 AM
To: Assembly
Subject: Thoughts on American Cruise Line proposal

External Email! Use Caution

I had a couple concerns about what I heard at the meeting. The following is a letter to the editor that I just sent to Orin:

My wife and I attended the Council meeting Tuesday regarding the proposed new dock that would be partially paid for by American Cruise Lines, which comes with a 60 year commitment to their priority and continued use. Taking money from large corporations always comes with strings attached, many of which aren't fully realized until it is far too late. That being said though, I believe that all my feelings were more clearly expressed by all the other speakers. In fact, I am no more opposed than anyone else in the room. I would encourage everyone to listen to the full recording available on the KFSK website.

There were two things that kept me up last night, that weren't said, that I feel need to be said. The word "inevitable" was frequently used. Words are powerful, and this one in particular abdicates our inherent power. The flawed reasoning was that if the council does not accept this offer, then ACL will negotiate a less-satisfactory agreement with a private property owner and the outcome will be worse for everybody. The representative from ACL did not offer any commitment to not do such a slippery thing, remaining silent as that was discussed. I do not feel that entering into a negotiation with that tacit threat in place is an honest negotiation.

I propose that our first step *prior* to entering into this negotiation, would be to pass an ordinance, or zoning change that would completely take that threat off the table. I would like this to happen even if this offer were withdrawn. Only the Council should be able to make those agreements on behalf of the whole community.

No individual property owner should be able to dock ships of that size that burden our public utilities, public infrastructure, public employees, and all-volunteer emergency services for their own personal gain, ever.

Second, the sentence "they are offering us a seat at the table" was spoken nonchalantly by one of our council members. I felt a little sick. The ACL representative again did not disagree with that, while she was sitting in a chair our city owned, in front of our council, in our fine Assembly Chamber, after years of docking their profitable cruise line at our publicly owned harbor. The best harbor in the world, in fact. She was literally sitting at our table. I would like to never again hear that kind of language from a Council member. Words are powerful, and we are an authentic and powerful community. Let's talk like it.

--

Don Drury
 Software Architect

Viking CMS
907 650 7717

Item 16A.