



Petersburg Borough

12 South Nordic Drive
Petersburg, AK 99833

Meeting Agenda Parks & Rec Advisory Board Meeting

Thursday, January 06, 2022

4:00 PM

via Zoom

Join Zoom Meeting

<https://petersburgak-gov.zoom.us/j/83015993732pwd=SWpQMkJKdzJDeDBRZHN6WWVZa3RSdz09>

Meeting ID: 830 1599 3732

Passcode: 015827

1. **Call to Order / Roll Call**
2. **Approval of Minutes**
 - A. Meeting minutes from October 14, 2021.
3. **Amendment and Approval of Meeting Agenda**
4. **Visitor's Views Related to Agenda**
5. **Visitor's Views Unrelated to Agenda**
6. **Director's Report**
 - A. Director Stephanie Payne report.
7. **Unfinished Business**
8. **New Business**
 - A. Board Member Marvin would like to discuss signage at Sandy Beach.
 - B. Director Payne would like to discuss lighting at skate park project.
9. **Communication**
10. **Discussion Items**
11. **Adjourn**



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Meeting Minutes Parks and Recreation Advisory Board

Thursday, October 14, 2021

4:00 PM

via Zoom

1. Call to Order

Stephanie Hayes called meeting to order at 4:04. Those present were:
Stephanie Hayes, Malena Marvin, Sara Fine-Walsh, Stephanie Payne, Theresa Craig

2. Approval of Minutes

- A. Minutes from August 26, 2021, Meeting to be approved.

Minutes were approved by all, Board Member Fine-Walsh wanted it noted she was not at last meeting but approved minutes.

4. Amendment and Approval of Meeting Agenda

Board Member Marvin would like to move discussion around. Starting with B rather than A.

All approved.

5. Visitor's Views Related to Agenda

There were no visitors at meeting or on zoom.

6. Visitor's Views Unrelated to Agenda

There were no visitors at meeting or on zoom.

7. Director's Report

- A. Director Report for 10.14.21 Meeting.

Vice Chair Hayes mentioned that metal stairs used for Forest Service Raven's Roost trail were all prefabricated and stated by Forest Service very cost effective. Angles and measurements were sent to manufacturer and the stairs were sent ready to put together.

Action item: Vice Chair will find out who the point of contact was for this project to see if it would be an effective way to go for installing new stairs at our Eagle's Roost Park.

Board Member Marvin will be putting the word out on the need for lifeguards.

8. Unfinished Business

There was no unfinished business to discuss.

9. New Business

There was no new business to discuss.

10. Communication

Board Member Fine-Walsh mentioned that it was requested by a community member to have the facility open on Sundays. This would give those that work time to utilize the facility on their days off. Director Payne gave various times for open gym, and open swims and that the staffing would need to increase to have Sunday hours. The results of the survey taken earlier in the year showed that this was not a high priority in the community when asked for input but hopes in the future to have the funds to increase staff to do so.

11. Discussion Items

A. Board Member Malena Marvin would like to discuss:

Public notice & Parks & Rec Advisory Board notification for department infrastructure projects.

Establishing process for when Parks Department actions trigger notification to public for review via Parks and Rec Board meeting agenda.

This agenda item is meant to address previous and current concerns from members of the public that Parks & Rec Department has proceeded privately with actions that public and/or Board members would like to have prior notification of and an opportunity to comment on.

Board Member Marvin is concerned about changes happening without the community having any input. Director Payne stated, if there is time to let community know and give input she does so, but there are and will be projects that will happen quickly and not allow time to do so. After discussing more, Director Payne offered to include the board on the email updates to the Borough Manager that goes to the Assembly meetings for updates in departments. A concern of Director Payne is the concern for the need of lifeguards, this being a key to our being able to offer pool time to our community. This would be something that the board would be helpful in spreading the word and help with recruiting. Board Member Fine-Walsh offered to call in to Assembly meeting to let it be known, suggestions of having Aquatic Supervisor and Director Payne go on Tradio to discuss the need and what it takes to become a lifeguard.

B. Director Payne would like to add

Forest Service RAC grant authored by the local Watershed Coalition for signage at Sandy Beach.

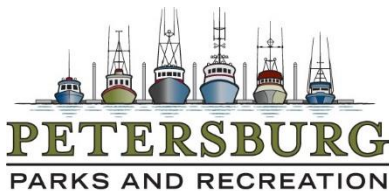
Director Payne had a meeting with the Forest Service about different artifacts at Sandy Beach Park. Director Payne would like to get signage at the park to point out these points of interest for visitors.

Board Member Marvin has been working with the Resources Advisory Commission (RAC) and a grant has been approved. Marvin would like to hold a meeting with various groups in the community, PIA, Rotary, Parks & Rec to hear what people would like to see. Marvin will email RAC to see where at with grant and what the terms are. Director Payne will be included on the email.

12. Adjourn

Next meeting set for January 6, 2021, at 4:00 p.m. Upstairs office and zoom availability.

Meeting was adjourned at 5:18 p.m.



Director Report: Dec. 30, 2021, for 4:00 pm Advisory Board meeting on January 6, 2022

Stephanie Payne

Facilities

- Youth Basketball had to be cancelled due to COVID. By the time we would have been able to restart we would have been too late into the year and had conflicts with other seasonal events around town.
- Winter Wonderland was a huge hit! Again! Refining and getting better every year.
- Been tough to keep up with the snow in parks and facilities, but Colin is giving it a ton of time and effort to keep all places clear and secure structures.
- Due to the early freeze and delay in getting needed electrical components, the Ice Skate Pond project will have to wait until spring when materials arrive and Petersburg thaws out. I am also seeking donations from AML for shipping the lights, and Tamico is interested in donating material and time to fabricate the light brackets!
- PVFD has offered to layer the Ice Skate Pond with water to help create a smooth surface for skating – Thank you PVFD! Rock-n-Road and Public Works have been known to do this in the past. Other community volunteers assist in caring for the ice: Ben Hinde, Julie Anderson & Family, Jason Moilanen, just to name a few.
- Youth Volleyball will begin on January 10th! Coaches are Jaime Cabral and Chrystine Lynn, both are returning coaches.
- We are now cosponsoring an AMSEA class in February! Really excited to join forces with them to support Marine Safety for our fishing vessels and workers! The Migrant Education group at the schools will be notified of class so that the enrolled kids can join.
- Julie is looking into starting a Softball Clinic with Petersburg Little League this spring.
- Both portions of the facility have great schedules that allow usage time for all user groups, with extra times added during Winter Break.
- LG Class scheduled for Jan 7-9th. Have good interest so far, will see how it all shakes out. Thank you for helping to get the word out!
- Have had some Front Desk staff venture on with their lives and have had new ones join the team...great crew and fully staffed!
- Will be advertising soon for a Seasonal Groundskeeper to assist Colin Perry for the summer. It is a 6-month position.
- Great park usage and reservations – even with all the snow and cold!
- Crew pretty well versed in power outage procedures!

Maintenance

- Keith Anderson has joined us since the last meeting. He is doing great! He has been tidying up many small aspects of his position and learning alongside local contractors on bigger items:

Electrical, Boilers, and HVAC. He is learning a tremendous amount and looking forward to trainings as soon as we can get him into some once the winter starts to recede.

- We have been paying VERY close attention to our HVAC system with these cold air systems moving through. We have had Sam Jackson (Public Works Maintenance) and APEX come to assess its cold-air readiness and have taken precautions to minimize any damage.
- Have had Mattingly Electric around to take care of electrical fixes around the facility
- Ty Cummins has been working with Mattingly crew to install the new lights and frames in the racquetball court.
- November saw some Boiler work that also required Darby's assistance. New Boilers were deemed necessary and promptly ordered once approved by Assembly on Nov. 17th in a special meeting.
- Juneau electrical contractor Pete Anderson, and engineer Mark Morris, will be at the facility on Jan. 17th & 18th to prepare Boiler Room for upcoming electrical repairs from the fire. The full electrical repairs themselves are slated to occur in mid-March, when the new Boilers arrive. We are working with the school to lessen the impact on their curriculum as much as possible during these visits and repairs.

Any questions, please let me know!

Stay warm and safe 😊