



Petersburg Borough

500 N 3rd Street
Petersburg, AK 99833

Meeting Agenda Parks & Recreation Advisory Board Meeting

Wednesday, June 21, 2023

4:00 PM

Parks & Recreation Upstairs
Office

A. Topic: Petersburg Parks & Recreation Advisory Board Meeting

Time: Jun 21, 2023 04:00 PM Alaska

Join Zoom Meeting

[https://petersburgak-
gov.zoom.us/j/84376014365?pwd=L2hnSXdsUIUzVnFPQnVNZFF5TURCQT09](https://petersburgak.gov.zoom.us/j/84376014365?pwd=L2hnSXdsUIUzVnFPQnVNZFF5TURCQT09)

Meeting ID: 843 7601 4365

Passcode: 756847

1. Call to Order / Roll Call

- A.** Sarah Fine-Walsh Malena Marvin
Kacey Hammer Ambre Burrell
Michele Pfundt

2. Approval of Minutes

- A.** Minutes from 4.20.23 to be approved.

3. Amendment and Approval of Meeting Agenda

4. Visitor's Views Related to Agenda

5. Visitor's Views Unrelated to Agenda

6. Director's Report

- A.** Director Payne will read her notes.

7. Unfinished Business

- A.** Board member Malena Marvin dropped off small carabiners to be handed out to patrons to assist in keeping track of membership cards. Board Member Michele was

going to make a list explaining why the card is needed for usage and consequences if not presented to be kept at front desk for all to view.

How is this working?

8. New Business

9. Communication

A. Comments/suggestions/feedback received from members of the public.

10. Discussion Items

A. It was suggested by Board member Malena Marvin to have a work session or dedicate a meeting to this. Past survey needs to be reviewed before giving input for upcoming one. Past work session, new questions were created, they were to be emailed out to board by Malena.

11. Adjourn



Petersburg Borough

500 N 3rd Street
Petersburg, AK 99833

Meeting Minutes Parks & Recreation Advisory Board

Thursday, April 20, 2023

4:00 PM

Parks & Recreation Upstairs
Office

A. Parks & Recreation Advisory Board Meeting

Time: Apr 20, 2023 04:00 PM Alaska

Join Zoom Meeting

[https://petersburgak-
gov.zoom.us/j/88241496425?pwd=UzBaVDBPeUt3cjIzLytaVjAwSFNoZz09](https://petersburgak.gov.zoom.us/j/88241496425?pwd=UzBaVDBPeUt3cjIzLytaVjAwSFNoZz09)

Meeting ID: 882 4149 6425

Passcode: 916754

1. Call to Order / Roll Call

A. Malena Marvin **X** Michele Pfundt **X** Kacey Hammer **X**
Ambre Burrell **X** Sarah Fine-Walsh **X**

Director Stephanie Payne Secretary/Admin. Theresa Craig

2. Approval of Minutes

A. Approval of minutes motioned by Board member Malena Marvin
Seconded by Board member Ambre Burrell

3. Amendment and Approval of Meeting Agenda

A. Chair Sarah Fine-Walsh motioned for items A & C be combined in Discussion.
Seconded by Board member Malena Marvin

4. Visitor's Views Related to Agenda

A. There were no visitor's views related to the Agenda.

5. Visitor's Views Unrelated to Agenda

- A. Ryan Naylor is a Ph.D. student from Penn State University and has been conducting research in Petersburg, Wrangell, and Ketchikan from May 2022 to January 2023. Mr. Naylor is exploring how residents in the community perceive the impacts of tourism. More specifically, Mr. Naylor is exploring 1) how tourism impacts the local culture of the community, 2) how tourism integrates into existing livelihoods, and 3) how the community can manipulate tourism to ensure appropriate forms of community development.

6. Director's Report

- A. Director Payne will read her report and answer any questions.

7. Unfinished Business

- A. There was no unfinished business.

8. New Business

- A. Board member Malena Marvin would like to revisit fees in lieu of card policy. See attached letter from community member.

9. Communication**10. Discussion Items**

- A. The subject of different ways to reach out to community for events, programs, and facility repairs/maintenance has been open for discussion and asked to be kept on the agenda.
- B. Chair Sarah Fine-Walsh would like to discuss the possibility of soliciting donations for disc golf "baskets", installation by volunteer teams at Sandy Beach Park.
- C. Chair Sarah Fine-Walsh would like to review past surveys done by Parks & Rec and discuss what would like to be seen on upcoming survey this fall.

Next meeting to be held Wednesday, June 21, 2023 at 4:00p.m.

11. Adjourn

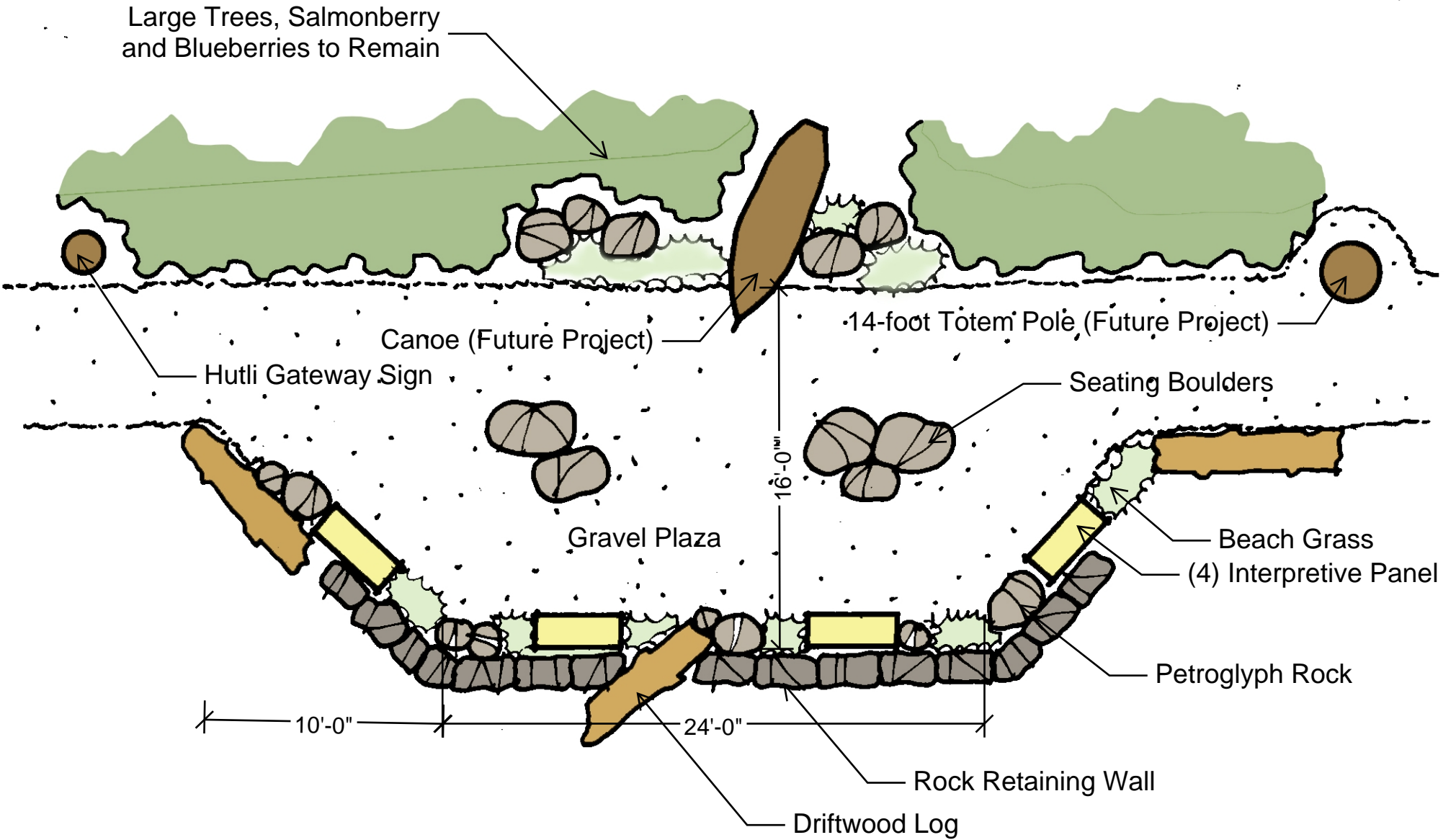
Meeting adjourned at 5:04 p.m.



Hutli Project

Site Plan

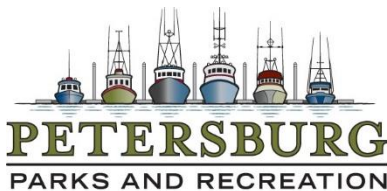




Hutli Project

Plaza Site Plan





Director Report: June 14, 2023 for 4:00pm Advisory Board meeting on June 21, 2023

Stephanie Payne

Operations

- **Kids Don't Float** event went wonderfully!! We had approximately 60 kids who came to join the USCG and P&R, with the AK State Troopers jumping in, for some great fun and learning! There were dry land activities in the gym, followed by pool time exercises, we all had a great time and learned a lot! Kids then went to Stedman Elementary School for their hot dog lunch and grabbed swag from the event. Definitely will happen again next year.
- **Water Safety Instructor (WSI) and Lifeguard Instructor (LGI) Certification** was conducted in late April, certifying Theresa Craig and Chrystine Lynn, and Blaine Volk and Tyler Thain (PCSD) as new WSI's and same recertification for Scott, Julie and I. LG & LGI Recertification was also accomplished for Scott, Julie, and I, along with Lucy Robinson and Devyn Johnson from WRG. These certifications last 2 years.
- **Narcan Training** was provided to staff by Director Hankins and supplies are on site for any emergent need.
- **Juneau Parks & Recreation** staff greeted me with open arms when I journeyed up there to meet their multitude of staff and view their facilities and projects. It is always enlightening to see what other departments do, along with the how and why, which invokes so much learning. And words cannot describe the connectedness visits like that provide to not only me and us, but also for them. You get a sense that we really are one big team that extends beyond our island borders. Very thankful for the opportunity!
- **Little Norway Festival** saw another successful year with the role that P&R plays with our events. We are seeing higher turnouts for our race events, around 60 this year! Big thank you to Julie who spearheads these events for us, and the whole crew for making it all run so smoothly.
- **Basketball Camp** went so well that we will continue this programming for as long as with can with the ND42 organization. 26 community kids attended, hoping for greater attendance with more ideal scheduling.
- **Sandy Beach and Hutli Sign Project** is moving forward! We have had several meetings with our latest including a site visit by Corvis Design Landscape Architect, Chris Mertl on June 7th. Phase 1 of this project has had a tremendous amount of time spent contracting artists and designers, analyzing verbiage, sign styles and types, and sight designation. I have presented the chosen site in a sketch provided by Mr. Mertl. PIA intends to provide plaza materials and parks/Public Works to provide minimal ground work.
- **4th of July!** Jumping right into our next community festival! We will be hosting our Community Center Celebration (CCC) event the prior weekend which helps kick off the following activities. We will be hosting the festivities the 4th, while Lighthouse Church takes over events on the 3rd. Theme is "Let Freedom Ring".

- **Swim Lessons** commencing with Scott, Julie, Theresa, Chrystine and Steph to begin June 19th.
- **Friends of the Bike Park** are hosting another work party for Sunday, June 25th from 10a – 4p. Shelter #2 is reserved for lunch and resting spot. Rock-n-Road construction has mobilized equipment to chip wood debris and investigate the land to plan the track.
- **Intro to Youth Weightlifting** will be hosted by Brit Coulson this summer, tentatively in July (**Dependent on sewer line repairs). His certification in Level 1 Weightlifting Coach, acquired by USA Weightlifting, has him ready to assist our youth with the proper techniques for safe lifting, weight room etiquette, progression planning.
- **Volleyball Camp** will be hosted by Chrystine Lynn in July 17th – 21st (**Again, dependent on sewer line repairs) for 6th-8th grade. They will be working on focused individual skills.

Maintenance

- **Annual Maintenance and Cleaning** went great with work done in both sides of the facility. Work done includes repainting leisure pool, repairing in-pool lighting, cleaning/scrubbing pool deck, both pools and their filters, repairing and regrouting tile work, waxing pool slide, air intake vents, painting and rearranging weight and cardio rooms, cleaning all rooms and equipment, installing new equipment, repainting mezzanine stairs, installing ceiling fans above mezzanine, and other small details around the facility. Our staff did an amazing job and had a great time doing it!
- **Fire Repairs** were also close-to-finalized during our closure with the installation of new boiler components, expansion tank replacement, and new pump installation. Insulation of the pipes will be happening soon to actually finalize the project! 2.5 years after the fire.
- **HVAC** units were turned back on after boiler work was done (boilers feed the HVAC units the hot water that they need). Pump on HRV 1 failed, but we had just 2 weeks earlier received a spare so that was installed. HRV 2 had a failed internal blower. One was immediately purchased and arrived but the pulley broke during installation. A replacement was immediately ordered, we are awaiting arrival for installation.
- **Sewer line repairs** went out to bid on May 18th. More details of award at Advisory Board meeting.
- **Aquatic Center Family Locker Room** is now also in need of sewer line repairs. Hopefully to a lesser extent as the gym side, the family locker room was backing up when we reopened and was found to have a broken pipe, along with a crack, and blockage. We are waiting for Justin Haley to be available to dig deeper into this issue. So at this time, the family locker room is closed. I will update as we know more.

This concludes my report. Please present any questions you may have.