



# Petersburg Borough

12 South Nordic Drive  
Petersburg, AK 99833

## Meeting Agenda Parks and Recreation Advisory Board

---

Thursday, October 14, 2021

4:00 PM

via Zoom

---

Topic: Parks & Recreation Advisory Board Meeting  
Time: Oct 14, 2021 04:00 PM Alaska

Join Zoom Meeting

<https://petersburgak-gov.zoom.us/j/86397814287?pwd=aVJOU2tnQ001NWxKcHNqUjllOWRzZz09>

Meeting ID: 863 9781 4287

Passcode: 773284

1. **Call to Order**
2. **Approval of Minutes**
  - A. Minutes from August 26, 2021 Meeting to be approved.
3. **Amendment and Approval of Meeting Agenda**
4. **Visitor's Views Related to Agenda**
5. **Visitor's Views Unrelated to Agenda**
6. **Director's Report**
  - A. Director Report for 10.14.21 Meeting.
7. **Unfinished Business**
8. **New Business**
9. **Communication**
10. **Discussion Items**

A. Board Member Malena Marvin would like to discuss:

Public notice & Parks & Rec Advisory Board notification for department infrastructure projects.

Establishing process for when Parks Department actions trigger notification to public for review via Parks and Rec Board meeting agenda."

This agenda item is meant to address previous and current concerns from members of the public that Parks & Rec Department has proceeded privately with actions that public and/or Board members would like to have prior notification of and an opportunity to comment on.

B. Director Payne would like to add

Forest Service RAC grant authored by the local Watershed Coalition for signage at Sandy Beach.

## 11. Adjourn



# Petersburg Borough

12 South Nordic Drive  
Petersburg, AK 99833

## Meeting Minutes Parks and Rec Advisory Board

---

Thursday, August 26, 2021

4:00 PM

Assembly Chambers

---

### 1. Call to Order / Roll Call

Chair Brian Richards called the meeting to order at: 4:08 p.m.

#### PRESENT

Vice Chair Stephanie Hayes  
Chair Brian Richards  
Board Member Malena Marvin  
Board Member Desi Burrell

#### ABSENT

Board Member Garrett Kravitz

### 2. Approval of Minutes

#### A. May 20, 2021, Minutes

All minutes were approved as submitted.

### 3. Amendment and Approval of Meeting Agenda

Agenda was approved with amendment added by Board Member Desi Burrell to New Business regarding Saltwater Pool.

Voting Yea: Vice Chair Hayes, Chair Richards, Board Member Marvin, Board Member Burrell

### 4. Visitors Views Related to Agenda

There were no persons to be heard related to the agenda.

### 5. Visitor's Views Unrelated to Agenda

There were no persons to be heard for unrelated items to the agenda.

**6. Director's Report**

**A. August 26, 2021**

Director Stephanie Payne reviewed her report with the Board. Updates on upcoming Youth Basketball Program, Fall/Winter schedules for both gym and aquatic center. Outcome for Blood drive was great, hopes of doing more in the future. Discussion of getting a Gymnastics program going this winter, along with a Pickleball clinic. Director Payne gave updates on the upcoming boiler repair work. We had our Maintenance Technician leave us in July, hired his replacement and he will be starting in October. Attached also was an update from Aquatic Supervisor Scott Burt.

**7. Unfinished Business**

All members agreed there was no unfinished business, all answers had been given.

**8. New Business**

Board Member Desi Burrell has been approached by community members on what it would take to convert our current pool to a saltwater pool.

Director Stephanie Payne answered that it has been mentioned before and when researched, found to be very expensive. Maintenance and care could be less expensive but getting the pool to that point would be the big cost. Unfortunately, there are other things in need of repair that would come first with the facility.

Chair Brian Richards stated it would be good to have this on a future survey for a better idea what the community would like.

This subject was tabled.

**A. Draft Thank you letter to USFS/Raven's Roost**

Board Member Marvin requested this agenda item.

Board Member Malena Marvin made a motion to pass the letter attached to the Assembly, as a draft to give to the Forest Service. This would be representing community of Petersburg. Vice Chair Stephanie Hayes seconded the motion. Discussion on how to proceed and get said letter to the Assembly was done.

Motion made by Board Member Marvin, Seconded by Vice Chair Hayes.  
Voting Yea: Vice Chair Hayes, Chair Richards, Board Member Marvin, Board Member Burrell

**B. Trails Sub-Committee**

Board Member Richards requested this agenda item.

Chair Brian Richards has been doing research and reaching out to individuals within the community. He would like to start a committee of some type to get more trails in our town. Discussion of a Sub-Committee took place and the idea of forming a Friends of Trails unassociated with the Advisory Board was brought up. Questions of what it would take to start such a group was asked and will get reported back to Board.

Motion to schedule a work session with the focus on trails in the fall. Work session would be to hear of plans and what focus is for trails.

Board Member Desi Burrell clarified that the work session would be under the Parks & Recreation Advisory Board.

Vice Chair Stephanie Hayes stated this will be an opportunity to pass on what we learn about the non-profit to the community.

Motion made by Board Member Marvin, Seconded by Vice Chair Hayes.  
Voting Yea: Vice Chair Hayes, Chair Richards, Board Member Marvin, Board Member Burrell

**9. Communications**

There was no communication.

**10. Discussion Items**

**11. Recognitions**

Board Member Malena Marvin gave a Thank you out to Board Member Desi Burrell and the Rotary for the time and efforts put into the Sandy Beach Playground Project. After spending time out there and seeing what a great place it is for our community.

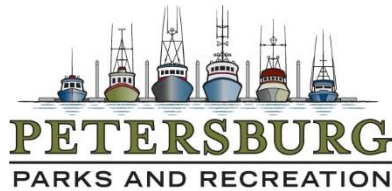
**12. Adjourn**

**Next meeting** was decided to be after the elections so new members can get caught up.

October 14, 2021, 4:00 pm Via Zoom and in person at Parks & Rec upstairs office

**Work Session** was scheduled for October 28, 2021, 6:00 pm Parks & Rec Activity Room

Meeting adjourned at 5:08 pm



Director Report: October 11, 2021, for 4:00 pm Advisory Board meeting on October 14, 2021

Stephanie Payne

- Youth Basketball has been postponed until Oct. 19<sup>th</sup> due to Covid concerns. We will reassess as we get closer to this date.
- We have hired Colin Perry as our new Groundskeeper! He has worked alongside our past 2 Groundskeepers since 2019 and has proven to have a great handle on what the community wants and needs. He shows great initiative and is always ready to jump in and help where needed – a true asset to our team! We are all very excited to have him with us in this role – congratulate him next time you see him!
- We have a great gym use schedule, thank you to Julie Anderson! We have basketball, pickleball, Open Gym basketball, hockey, Ragnarok Roller practice. Indoor Park, Bounce Castle events...We keep a close eye on Covid but are able to maintain our current schedule as we can. Some larger crowd events we do close, in accordance with Covid numbers.
- We have a generous Aquatic schedule, with something for everyone! Our pool party requests are picking up and are quite more popular than I recall them being! Always still **looking for LG's** to fill in the gaps for when our current students/LG's travel for school sports – if you know anyone wanting to pick up a few hours per week, send them in Scott Burts direction: [sburt@petersburgak.gov](mailto:sburt@petersburgak.gov). Thank you!
- Have been receiving continued conversations with patrons about their wants and desires – doing our best to accommodate as these come in. This includes keeping equipment going, lighting issues, park maintenance, etc.
- Electrical engineers are preparing for our “Electrical Fix” and are working with Scott and School to minimize any impacts/shut-downs of pool during the repairs. UPDATE: this is now scheduled for January 2022 due to lack of needed equipment and parts.
- Our new Maintenance Technician starts with us on Oct. 19<sup>th</sup>!! We are very excited to welcome Keith Anderson! We have been taking advantage of Sam Jackson and local contractors to take care of our bigger needs until Keith can get settled into his new position and get acquainted with our facilities.
- We are planning our annual **Halloween Hustle** again! This will be hosted in our gym (as we can, safely) on Saturday, Oct. 30<sup>th</sup> from 4p-6p. **Volunteers needed!** If you know anyone who would like to assist, please send them to Julie Anderson at [janderson@petersburgak.gov](mailto:janderson@petersburgak.gov). Thank you!
- Also coming up is our annual **Winter Wonderland!** Planning will commence in November. We like to follow tradition, but had to change things up last year. From what we heard, our event was well received by the community and are looking to follow the same path! Any input would be great to receive by the end of October!

- Eagles Roost staircase has been removed as they were a danger to our community members. I will be working with OBI and hopefully others to get them rebuilt. The cost of lumber and lack of employees has hindered our ability to fix them this year, as stated by us and OBI this summer.
- Sandy Beach Improvements have been completed and look great, offering more parking and safer walking in and around the shelter and road.
- Met with Forest Service at Sandy Beach about shell midden areas to avoid and preserve in any future projects.
- Outlook Park will be getting Ty Cummins attention with a new ramp railing this fall. He will be keeping his work in theme with current structure – stained yellow cedar and sturdy, rounded railings.
- Working on getting a light placed at the Ice Skate Pond. A generous donation has been made, plus volunteerism, making this possible. Colin and I are working with PMPL and Rock-N-Road to look at different options.

Fall is a very busy time at Parks and Rec, please remember that if you come across anyone who would like to jump in and volunteer anywhere – we have plenty of opportunities!

Have a wonderful fall!