



Petersburg Borough

500 N 3rd Street
Petersburg, AK 99833

Meeting Agenda Parks & Recreation Advisory Board

Thursday, April 20, 2023

4:00 PM

Parks & Recreation Upstairs
Office

A. Parks & Recreation Advisory Board Meeting

Time: Apr 20, 2023 04:00 PM Alaska

Join Zoom Meeting

[https://petersburgak-
gov.zoom.us/j/88241496425?pwd=UzBaVDBPeUt3cjIzLytaVjAwSFNoZz09](https://petersburgak.gov.zoom.us/j/88241496425?pwd=UzBaVDBPeUt3cjIzLytaVjAwSFNoZz09)

Meeting ID: 882 4149 6425

Passcode: 916754

1. Call to Order / Roll Call

A. Malena Marvin ___ Michele Pfundt ___ Kacey Hammer ___
Ambre Burrell ___ Sarah Fine-Walsh ___

2. Approval of Minutes

[A.](#) EnterTextHere

3. Amendment and Approval of Meeting Agenda

4. Visitor's Views Related to Agenda

5. Visitor's Views Unrelated to Agenda

A. Ryan Naylor is a Ph.D. student from Penn State University and has been conducting research in Petersburg, Wrangell, and Ketchikan from May 2022 to January 2023. Mr. Naylor is exploring how residents in the community perceive the impacts of tourism. More specifically, Mr. Naylor is exploring 1) how tourism impacts the local culture of the community, 2) how tourism integrates into existing livelihoods, and 3) how the community can manipulate tourism to ensure appropriate forms of community development.

6. Director's Report

A. Director Payne will read her report and answer any questions.

7. Unfinished Business

8. New Business

A. Board member Malena Marvin would like to revisit fees in lieu of card policy. See attached letter from community member.

9. Communication

10. Discussion Items

- A.** The subject of different ways to reach out to community for events, programs, and facility repairs/maintenance has been open for discussion and asked to be kept on the agenda.
- B.** Chair Sarah Fine-Walsh would like to discuss the possibility of soliciting donations for disc golf "baskets", installation by volunteer teams at Sandy Beach Park.
- C.** Chair Sarah Fine-Walsh would like to review past surveys done by Parks & Rec and discuss what would like to be seen on upcoming survey this fall.

11. Adjourn



Petersburg Borough

500 N 3rd Street
Petersburg, AK 99833

Meeting Minutes Parks & Recreation Advisory Meeting

Thursday, February 23, 2023

4:00 PM

Parks & Recreation Upstairs
Office

A. Topic: Petersburg Advisory Board

Time: Feb 23, 2023 04:00 PM Alaska

Join Zoom Meeting

[https://petersburgak-
gov.zoom.us/j/84892575032?pwd=eU9aU1dOcFFRNmFURmNTVzVyTnQ2Zz09](https://petersburgak.gov.zoom.us/j/84892575032?pwd=eU9aU1dOcFFRNmFURmNTVzVyTnQ2Zz09)

Meeting ID: 848 9257 5032

Passcode: 582833

1. Call to Order / Roll Call

In person Sarah Fine-Walsh, Michele Pfundt, Ambre Burrell, Stephanie Payne and Theresa Craig.

Via Zoom Malena Marvin.

Member Kacey Hammer excused.

2. Approval of Minutes

A. Minutes from December 15, 2022 need to be approved.

Board Member Michele Pfundt approved minutes from December 15, 2022.

Board Member Ambre Burrell seconded.

3. Amendment and Approval of Meeting Agenda

Motion to amend the agenda was made by Board Member Michele Pfundt adding the discussion to Old business about how to reach out to community on happenings at Parks & Recreation.

Seconded by Chair Sarah Fine-Walsh.

Motion to amend the adenda was made by Board Member Sarah Fine-Walsh to do an update on airport connecting trail.

Seconded by Board Member Michele Pfundt.

4. Visitor's Views Related to Agenda

There were no visitor's at today's meeting.

5. Visitor's Views Unrelated to Agenda

There were no visitor's at today's meeting.

6. Director's Report

A. Director Stephanie Payne will review her submitted notes to the board.

There were no questions for the Director after her report.

7. Unfinished Business

A. Board member Malena Marvin had offered to wrtie a letter to Petersburg Indian Association to thank them for the completion of the Mussen Trail. This letter needs to be approved by the Advisory board prior to submission to Borough Assembly.

Motion was made by Board member Malena Marven to move on sending letter to Assembly for the Petersburg Indian Association.

Chair Sarah Fine-Walsh seconded the motion.

8. New Business

No new business.

9. Communication

Chair Sarah Fine-Walsh received a request from a community member about the possibility of a Disc Golf course.

Board Member Ambre Burrell mentioned she also had received a request for Disc Golf course from a community member. Board Member Burrell asked the community member to submit the request in a letter for her to present to the board.

10. Discussion Items

1) Board member Pfundt would like to discuss more on the reaching out to our community about happenings at Parks & Recreation.

This would gather more comments and suggestions from the community.

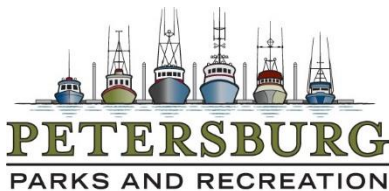
Discussion of having another survey for the community to do, last one was done in 2021.

A separate website was discussed as well. Board would like to keep this in discussion for next agenda.

Chair Sarah Fine-Walsh gave an update on the Airport trail.

Time frame is going to be very long.

11. Adjourn



Director Report: April 13, 2023 for 4:00pm Advisory Board meeting on April 20, 2023

Stephanie Payne

Spring is here! And such a busy time of year!

Operations

- I attended another Grant Workshop on Essentials of Grant Management. Very enlightening and a reminder of the incredible amount of work it takes!
- We have decided to not seek further the \$1.3M grant from DOE, we were discouraged from applying. Thought we would anyway, but after more conversations we have decided not to. Trying to handle such an enormous grant between 2 entities that do not have time would not go well and there is too much preliminary work to be done.
- Still working on the Energy Block grant with PMPL
- Spring Break was great with extra swim and gym times.
- Working with Hutli Story group to get designs and verbiage to Corvis in Juneau to create Phase 1 of the signs for Sandy Beach. This includes 4 signs that highlight the arrival of Indigenous peoples to the area.
- The Parks and Rec budget has been officially submitted. With the significant cuts we were asked to make, the Sandy Beach water fountains were not added. Grants will need to be found and awarded for this project.
- We have a Kids Don't Float event happening on Friday, April 21st from 8a-11a. We are hosting this event with US Coast Guard, with the elementary school hosting a hot dog lunch for participants and their families from 11a-12p. For the KDF event, registration is through Parks and Rec, the lunch registration is through the elementary school. For a full description of the event, please see our website or come chat with me.
- We are still attending meetings for Little Norway Festival and will begin meeting for the 4th of July very soon!
- THE PARADE TIME HAS MOVED TO 5P ON FRIDAY, MAY 19TH!! Line up is at 4:45p!
- In the end of April (the 27th – 30th) we will be hosting an LG/LGI/WSI certification and recertification training that will include our staff, school staff, and Wrangell Parks and Rec staff. We do these every 2 years to retain our certifications and strengthen our staff! Theresa and Chrystine will be obtaining their WSI certifications!!
- We are struggling to figure out how to best prepare for summer programming in the Gym with the sewer line repairs. See below.
- We are on track to host the Basketball Camp with Noah Dahlman at the end of May! Registration is open and ready online.

Maintenance

- Pete and Dick will be coming for a 1 day trip on April 21st to better plan for their finalization of electrical repairs. The final repairs will happen during our Cleaning and Maintenance closure in end of May/beginning of June.
- Our part time custodian, Daniel Pust, has been hired as the Parks and Maintenance Laborer!! He is currently out with Colin working in the parks until Oct when he will join Keith for maintenance during the winter.
- Therefore, we are once again looking for a part time custodian (14 hrs/wk) – please send people our way! We need help!!
- Our sewer line repair bidding documents created by RSA Engineering have been received. We will be entering them into the first Assembly meeting in May for permission to seek bids. Due to the short timeline, we are unable to guarantee that the work will be done during our slower summer months. We will do what we can but the repairs may end up happening into the school year.
- There is \$80K placed into the FY24 ARPA budget to make repairs to the gym ceiling as the ceiling tiles have been falling down.
- Pool covers were installed with the help of Aaron Buller, School Maintenance Tech, and our crew of Keith, Scott, Brit, Chrystine and I. It took 10 hours to replace all 4.
- We will be placing the purchase of new toilets and bear proof trash cans in the parks beginning of May. The restrooms will be reopened and ready for use by park goers on Monday, May 1st – as long as everything plays nice!
- Huge thank you to Petersburg Rotary and the many community members that showed up to clean Sandy Beach park for the Elks Easter Egg Hunt but also just to clean and beautify our park for the spring and summer visitors!
- CLEANING AND MAINTENANCE CLOSURE: May 30 – June 12.

This concludes my report. Please present any questions you may have.



Cena Worhatch <cena76@gmail.com>
To: Parks & Recreation Advisory Board

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Sat 4/15/2023 3:35 PM

Hello and thank you for taking the time to read my email.

I am writing today to bring up the policy in place to charge youths \$5 when they attempt to attend open swim without their membership card. I do understand that reprinting cards takes time and money, but when all youths are allowed free admittance, I find it unfair and exclusive for those kids who are forgetful and/or financially unable. I would like to ask that this policy be revisited and discussed to possibly come up with a policy that is more inclusive for our demographic that really benefits from having this option available.

Sincerely,
Cena Worhatch