



Petersburg Borough

12 South Nordic Drive
Petersburg, AK 99833

Meeting Agenda Borough Assembly Regular Meeting

Monday, April 03, 2023

12:00 PM

Assembly Chambers

You are invited to a Zoom webinar.
When: Apr 3, 2023 12:00 PM Alaska
Topic: April 3, 2023 Assembly Meeting

Please click the link below to join the webinar:
<https://petersburgak.gov.zoom.us/j/82073964666?pwd=bHhXRStpM1R2dFg4L1NKMtUwRCsrdz09>
Passcode: 458860

Or Telephone:
(253) 215-8782 or (720) 707-2699
Webinar ID: 820 7396 4666
Passcode: 458860

1. **Call To Order/Roll Call**
2. **Voluntary Pledge of Allegiance**
3. **Approval of Minutes**
 - A. March 20, 2023 Assembly Meeting Minutes**
4. **Amendment and Approval of Meeting Agenda**
5. **Public Hearings**
 - A. Public Hearing for Ordinance #2023-04: An Ordinance Adjusting the FY 2023 Budget for Known Changes**

Any public testimony regarding Ordinance #2023-04 should be given during this public hearing. A copy of Ordinance #2023-04 may be found under agenda item 14B.

6. **Bid Awards**
7. **Persons to be Heard Related to Agenda**

Persons wishing to share their views on any item on today's agenda may do so at this time.
8. **Persons to be Heard Unrelated to Agenda**

Persons with views on subjects not on today's agenda may share those views at this time.

9. Boards, Commission and Committee Reports

A. Parks & Recreation Advisory Board Report

Parks & Recreation Advisory Board Chair Fine-Walsh will share a letter of commendation to PIA that was recently approved by the Board regarding PIA's dedicated work on our local trails.

10. Consent Agenda

11. Report of Other Officers

A. Petersburg Medical Center Update

PMC CEO Hofstetter will provide an update on the Medical Center.

B. US Forest Service Update

Petersburg Ranger District Silviculturist Ben Case will provide an update on Forest Service activities.

C. Petersburg School District Financial Update

Petersburg School District Superintendent Kludt-Painter and Finance Director Morrison will update the Assembly on the school district's finances.

12. Mayor's Report

A. April 3, 2023 Mayor's Report

13. Manager's Report

There is no written Manager's Report for this meeting.

14. Unfinished Business

A. Ordinance #2023-03: An Ordinance Proposing Amendments to the Home Rule Charter of the Petersburg Borough to Allow Borough Employees, Including Employees Working at Petersburg Medical Center and Petersburg School District, to Serve on Certain Boards and Commissions, and Directing that the Proposed Charter Amendments be Submitted to the Qualified Voters of the Borough - Third and Final Reading

If adopted in three readings and then approved by Petersburg voters on October 3, 2023, Ordinance #2023-03 will allow Borough, Medical Center and School District employees to serve on certain local boards and commissions, but not including those which directly administer their employment. Examples: 1) a Borough employee may serve on the School Board or Hospital Board but may not run for Assembly; 2) a Medical Center employee may serve on the Assembly or the School Board but may not run for the Hospital Board; 3) a School District employee may serve on the

Assembly or Hospital Board but may not run for School Board. Ordinance #2023-03 was approved by a vote of 6-1 in its first and second readings.

B. Ordinance #2023-04: An Ordinance Adjusting the FY 2023 Budget for Known Changes - Second Reading

If approved in three readings, Ordinance #2023-04 will: 1) transfer 50% of General Fund surplus from FY 2022 to the Property Development Fund; 2) transfer \$65,432 from the Property Development Fund to the Community Center Sewer Line project; 3) transfer \$21,165.46 from the Hydro Substation project to the Blind Slough Hydro project; 4) transfer \$12,916 from the Wastewater Department reserves to the Ira II Street project; 5) transfer \$170,000 from the Electric Department reserves to the Diesel Plant Fuel budget line item to assure adequate funds for the annual SEAPA maintenance shutdown and diesel run in May/June; 6) increase the General Fund Attorney budget by \$90,000 due to unanticipated legal expenses from the Pitta Rosse, Kerr and Koenigs lawsuits; 7) increase the South Harbor Dredging project budget of \$635,000 due to encountering hard material during dredging operations; 8) increase to the Wastewater Professional Services budget of \$35,000 to cover the hire of HDR Engineering to assist in completing ADEC forms for retention of the NPDES 301h secondary treatment waiver; 9) transfer \$189,000 to a new Middle Harbor Dredging budget line item for removal of landslide debris from the Hammers Slough slide that is damaging the Middle Harbor; 10) increase of \$20,000 to the Fire Engine Motor Pool budget line item to cover various equipment needed for the new vehicle; 11) increase of \$80,000 to the Streets Department Motor Pool O&M budget line item due to increased parts costs and unanticipated necessary repairs; and 12) increase of \$10,000 each to the Motor Pool Patrol Unit #54 and Patrol Unit #96 budget line items due to increased costs of chassis and vehicle uplifts. Ordinance #2023-04 was unanimously approved in its first reading.

15. New Business

A. Ordinance #2023-05: An Ordinance Updating Chapter 17.02 of the Municipal Code, Entitled "Safety Code Adoption"

If approved in three readings, Ordinance #2023-05 will (1) update the local amendment to the International Building Code snow load requirement, and (2) adopt a local amendment to the International Residential Code for new insulation values.

B. Alaska Department of Transportation & Public Facilities (ADOT&PF) Ferry Focus Group Appointment

ADOT&PF is organizing locally-based Ferry Focus Groups to provide further insight into how AMHS can best serve communities with available resources while they work toward more reliable service. They are requesting local participation in upcoming service schedule planning/schedule development and will have more opportunities for involvement in the future. Assembly Member Kensinger is willing to participate in the Ferry Focus Group for Petersburg if the Assembly so desires.

C. Petersburg Medical Center Project Steering Committee Appointment

The new PMC Project Steering Committee is requesting the Assembly appoint a Borough staff member (Manager Giesbrecht has been suggested) to the committee so the Assembly is kept informed of progress on the project.

D. Petersburg Medical Center Home Health Letter of Support

PMC's Home Health Department is applying for a grant from the Alaska Department of Health & Social Services to provide additional support for our seniors and their family caregivers (including an adult day program, in-home chore support, and respite opportunities) and requested a letter of support from the Borough.

E. Petersburg Municipal Employees Association Collective Bargaining Agreement Negotiation Team

Manager Geisbrecht requests approval of the following Borough staff as the negotiating team for the upcoming PMEA contract negotiations: Manager Giesbrecht, Finance Director Tow, Clerk Thompson, and Deputy Clerk Regula.

16. Communications

A. Correspondence Received Since March 16, 2023

17. Assembly Discussion Items

A. Assembly Member Comments

B. Recognitions

18. Executive Session

The Assembly will adjourn to Executive Session to discuss the status of and strategy with respect to collective bargaining with the Petersburg Municipal Employees Association.

19. Adjourn



Petersburg Borough

12 South Nordic Drive
Petersburg, AK 99833

Meeting Minutes Borough Assembly Regular Meeting

Monday, March 20, 2023

6:00 PM

Assembly Chambers

1. Call To Order/Roll Call

Mayor Jensen called the meeting to order at 6:00 pm.

PRESENT

Mayor Mark Jensen
Vice Mayor Bob Lynn
Assembly Member Thomas Fine-Walsh
Assembly Member David Kensinger
Assembly Member Donna Marsh
Assembly Member Jeff Meucci
Assembly Member Scott Newman

2. Voluntary Pledge of Allegiance

The Pledge was recited.

3. Approval of Minutes

A. March 6 , 2023 Assembly Meeting Minutes

The March 6, 2023 meeting minutes were unanimously approved.

Motion made by Assembly Member Meucci, Seconded by Assembly Member Marsh.

Voting Yea: Mayor Jensen, Vice Mayor Lynn, Assembly Member Fine-Walsh,
Assembly Member Kensinger, Assembly Member Marsh, Assembly Member Meucci,
Assembly Member Newman

4. Amendment and Approval of Meeting Agenda

The agenda was approved as submitted.

Motion made by Assembly Member Meucci, Seconded by Vice Mayor Lynn.

Voting Yea: Mayor Jensen, Vice Mayor Lynn, Assembly Member Fine-Walsh, Assembly
Member Kensinger, Assembly Member Marsh, Assembly Member Meucci, Assembly
Member Newman

5. Public Hearings

A. Public Hearing for Ordinance #2023-03: An Ordinance Proposing Amendments to the Home Rule Charter of the Petersburg Borough to Allow Borough Employees, Including Employees Working at Petersburg Medical Center and Petersburg School District, to Serve on Certain Borough Boards and Commissions, and Directing that the Proposed Charter Amendments be Submitted to the Qualified Voters of the Borough

No testimony was given during the public hearing.

6. Bid Awards

There were no bid awards.

7. Persons to be Heard Related to Agenda

Persons wishing to share their views on any item on today's agenda may do so at this time.

No views were shared.

8. Persons to be Heard Unrelated to Agenda

Persons with views on subjects not on today's agenda may share those views at this time.

Fire Director Hankins announced a test of the Petersburg Siren system following the test of the Alaska Tsunami Warning system on March 29, 2023. The Tsunami Warning Test via television and radio will occur at approximately 10:15 a.m. The Petersburg Siren Test will occur at approximately 12:00 p.m.

9. Boards, Commission and Committee Reports

There were no reports.

10. Consent Agenda

A. Renewal of GCI Lease

The Assembly unanimously approved the continuation of the CGI land lease through February 28, 2028.

Motion made by Assembly Member Meucci, Seconded by Assembly Member Marsh.

Voting Yea: Mayor Jensen, Vice Mayor Lynn, Assembly Member Fine-Walsh, Assembly Member Kensinger, Assembly Member Marsh, Assembly Member Meucci, Assembly Member Newman

11. Report of Other Officers

A. Appraisal Company of Alaska Assessment Report

Mike Renfro and Martins Onskulis with Appraisal Company of Alaska provided an estimated tax assessment report to the Assembly and answered questions.

B. Southeast Alaska Power Agency Report

Vice Mayor and SEAPA Board Member Lynn and Utility Director and SEAPA Board Member Hagerman provided a report on the March 8-10, 2023 SEAPA meeting.

C. Local Emergency Planning Committee Report

Assembly Member and LEPC Member Meucci and Director Hankins provided a report on a recent LEPC meeting.

12. Mayor's Report

Mayor Jensen reported that the annual Guns and Hoses Chili cook-off was well attended and enjoyed by all.

13. Manager's Report

A. March 20, 2023 Manager's Report

Manager Giesbrecht read his report into the record, a copy of which is attached and made a permanent part of these minutes.

14. Unfinished Business

A. Ordinance #2023-03: An Ordinance Proposing Amendments to the Home Rule Charter of the Petersburg Borough to Allow Borough Employees, Including Employees Working at Petersburg Medical Center and Petersburg School District, to Serve on Certain Boards and Commissions, and Directing that the Proposed Charter Amendments be Submitted to the Qualified Voters of the Borough - Second Reading

If adopted in three readings and then approved by Petersburg voters on October 3, 2023, Ordinance #2023-03 will allow Borough, Medical Center and School District employees to serve on certain local boards and commissions, but not including those which directly administer their employment. Examples: 1) a Borough employee may serve on the School Board or Hospital Board but may not run for Assembly; 2) a Medical Center employee may serve on the Assembly or the School Board but may not run for the Hospital Board; 3) a School District employee may serve on the Assembly or Hospital Board but may not run for School Board. Ordinance #2023-03 was approved by a vote of 6-1 in its first reading.

Ordinance #2022-03 was approved in its second reading by a vote of 6-1.

Motion made by Assembly Member Meucci, Seconded by Assembly Member Marsh.

Voting Yea: Mayor Jensen, Vice Mayor Lynn, Assembly Member Fine-Walsh, Assembly Member Kensinger, Assembly Member Meucci, Assembly Member Newman

Voting Nay: Assembly Member Marsh

15. New Business

A. Ordinance #2023-04: An Ordinance Adjusting the FY 2023 Budget for Known Changes

If approved in three readings, Ordinance #2023-04 will: 1) transfer 50% of General Fund surplus from FY 2022 to the Property Development Fund; 2) transfer \$65,432 from the Property Development Fund to the Community Center Sewer Line project; 3) transfer \$21,165.46 from the Hydro Substation project to the Blind Slough Hydro project; 4) transfer \$12,916 from the Wastewater Department reserves to the Ira II Street project; 5) transfer \$170,000 from the Electric Department reserves to the Diesel Plant Fuel budget line item to assure adequate funds for the annual SEAPA maintenance shutdown and diesel run in May/June; 6) increase the General Fund Attorney budget by \$90,000 due to unanticipated legal expenses from the Pitta Rosse, Kerr and Koenigs lawsuits; 7) increase the South Harbor Dredging project budget of \$635,000 due to encountering hard material during dredging operations; 8) increase to the Wastewater Professional Services budget of \$35,000 to cover the hire of HDR Engineering to assist in completing ADEC forms for retention of the NPDES 301h secondary treatment waiver; 9) transfer \$189,000 to a new Middle Harbor Dredging budget line item for removal of landslide debris from the Hammers Slough slide that is damaging the Middle Harbor; 10) increase of \$20,000 to the Fire Engine Motor Pool budget line item to cover various equipment needed for the new vehicle; 11) increase of \$80,000 to the Streets Department Motor Pool O&M budget line item due to increased parts costs and unanticipated necessary repairs; and 12) increase of \$10,000 each to the Motor Pool Patrol Unit #54 and Patrol Unit #96 budget line items due to increased costs of chassis and vehicle uplifts.

Ordinance #2023-04 was unanimously approved in its first reading.

Motion made by Assembly Member Meucci, Seconded by Assembly Member Newman.

Voting Yea: Mayor Jensen, Vice Mayor Lynn, Assembly Member Fine-Walsh, Assembly Member Kensinger, Assembly Member Marsh, Assembly Member Meucci, Assembly Member Newman

B. Resolution #2023-03 A Resolution Approving the Sole Source Procurement of Contracting for the Dredge and Disposal of Middle Harbor Spoils

Resolution #2023-03 was unanimously approved.

C. Assignment of Stikine Services, Inc. Leases to Birchell Properties, LLC

By unanimous roll call vote, the Assembly approved the assignment of two leases to Birchell Properties, LLC.

16. Communications

A. Correspondence Received Since March 2, 2023

17. Assembly Discussion Items

A. Assembly Member Comments

Assembly Member Meucci asked if there is a schedule to repair the potholes in the streets. Manager Giesbrecht said that as soon as the streets thaw and the snow melts that Public Works will begin work. Assembly Member Marsh asked to be excused from the April 3, 2023 meeting. She may be fishing but will attend via Zoom if she is available.

B. Recognitions

There were no recognitions.

18. Adjourn

The meeting was adjourned at 7:45 pm.

Motion made by Assembly Member Meucci, Seconded by Assembly Member Marsh.

Voting Yea: Mayor Jensen, Vice Mayor Lynn, Assembly Member Fine-Walsh, Assembly Member Kensinger, Assembly Member Marsh, Assembly Member Meucci, Assembly Member Newman

February 22, 2023

TO: The staff and board at Petersburg Indian Association

RE: Excellence in trail building and new trail completion

We wish to commend Petersburg Indian Association (PIA) for your recent and ongoing work to improve Petersburg's community trail network. The new Gjoa St. connector to the Hungry Point trail complex is well planned, well built, and another shining example of PIA's excellent trails work.

PIA's ongoing investment in Petersburg's trail network directly increases opportunities for community members and visitors alike to exercise outside, experience nature and wildlife within Borough limits, and spend active outdoor time with family and friends. The new Gjoa St. connector trail also ties the Mountain View Manor area commercial zone to other neighborhoods, improving non-motorized transportation options for all citizens.

It is now difficult to imagine a Petersburg without the trail network PIA has created! We are all truly fortunate to benefit from the vision, investment, and hard work of PIA staff, in particular Susan Harai who has brought so many of these projects to completion and continues to plan and pursue funding for additional projects; and Jack Galaktianoff whose steadfast work has brought yet another great trail to completion.

We look forward to collaborating and supporting PIA's ongoing trail projects.

Sincerely,

Petersburg Parks and Recreation Advisory Board
Petersburg Borough



Petersburg Medical Center

Borough Assembly Report – April 2023 – Phil Hofstetter, CEO

FY24-28 Strategic Plan Goals, Priorities, and Benchmarks

- **Workforce Wellness:** Our staff turnover rates seem to be stable in the past two months. This past week we hosted employee wellness checks for the Bravo Wellness Incentive Program. A PMC Employee Forum is tentatively scheduled for April 13. Dr. Hulebak received her FAA aviation medical examination certification and will resume these through PMC transitioning from Dr. Tuccillo. PMC was recently approved as an in-facility testing site to allow for student nurse aides to perform their state skills exam, so students will not have to travel to a testing site. Elise Kubo is the Nurse Aide Evaluator.

Community Engagement:

- PMC reports out at March Borough Assembly meetings.
- KFSK Radio PMC Live monthly March.
- The [recent episode of KFSK Radio's The Common Good program](#) featured Brandy Boggs, a Patient Navigator at PMC, who shared insights into her role and the significant impact of the Home Health program on our community. Boggs highlighted her efforts in helping individuals navigate complex health insurance processes, including enrollment and eligibility for payors such as Medicaid, Medicare, VA, and others. The outreach of the Home Health program has been on the rise, thanks to Boggs' and the entire Home Health team's efforts, and we are proud of the positive impact that she and the program are having on the lives of our patients.



Facility:

- PMC/Borough department head meeting related to site selection following the assembly work session in February.
- PMC CEO / Hospital Board President / Borough Manager / Mayor / assembly hospital liaison met on March 22 for a PMC facility project update and discussion to inform assembly and community on overall project status, site plan, construction phasing, project delivery method, and RFP process for pre-construction services. Proposed agenda items for the April 3, 2023 Assembly meeting include:
 - Assign Borough Manager as part of PMC Steering Committee for the New Petersburg Medical Center Project.
 - Request that PMC make a presentation at the April 17 Borough Assembly meeting on the overall status of the project, site plan, construction phasing, CMGC project delivery method, and RFP process for pre-construction services.
- PMC and the Borough are continuing with project planning activities for the proposed site, such as the preparation of rezone/replat/subdivision/vacate applications, a final geotechnical investigation (the week of April 10), environmental clearances, and preparation of an Army Corps of Engineers wetlands permit application.
- A community open house for the PMC new facility is in the planning process and is tentatively scheduled for April / May timeframe.
- PMC to implement a community survey on feedback for the current phase of the new facility.

Financial Wellness:

- I want to thank and acknowledge Rasmuson Foundation for providing an additional \$50,000 towards our Kinder Skog program. We are working on increasing availability and hours.
- There has been considerable activity with grant deadlines and PMC placed over \$1.5M Federal and State program grant applications.
- Budget preparation for FY24; Audit final for FY22; Revenue cycle team focused on reducing the accounts receivable days from 72 to 50 days.



Patient-Centered Care:

- Ongoing projects include partnering with Mountain View Manor; waiver and care coordinating services, and development of a program through a partnership with Beat the Odds to assist individuals affected by cancer.
- Our volumes appear to be slowly returning. We have endured many fluctuations in the post-COVID timeframe but our overall census in LTC has been stable at 13 and our patient visits are returning. The long-term impact of our wellness, prevention, and home-based programs are having an overall positive impact in our continuity of care and prevention programs.
- PMC had optometry here the week of March 27. Specialty clinics remain a focus to add periodic services. The return of colonoscopies at PMC is in process and we are also working to provide dermatology clinics in the future.



Petersburg School District FY24 Budget Discussion



Erica Kludt-Painter, Superintendent
Karen Morrison, Director of Finance
March 7, 2023

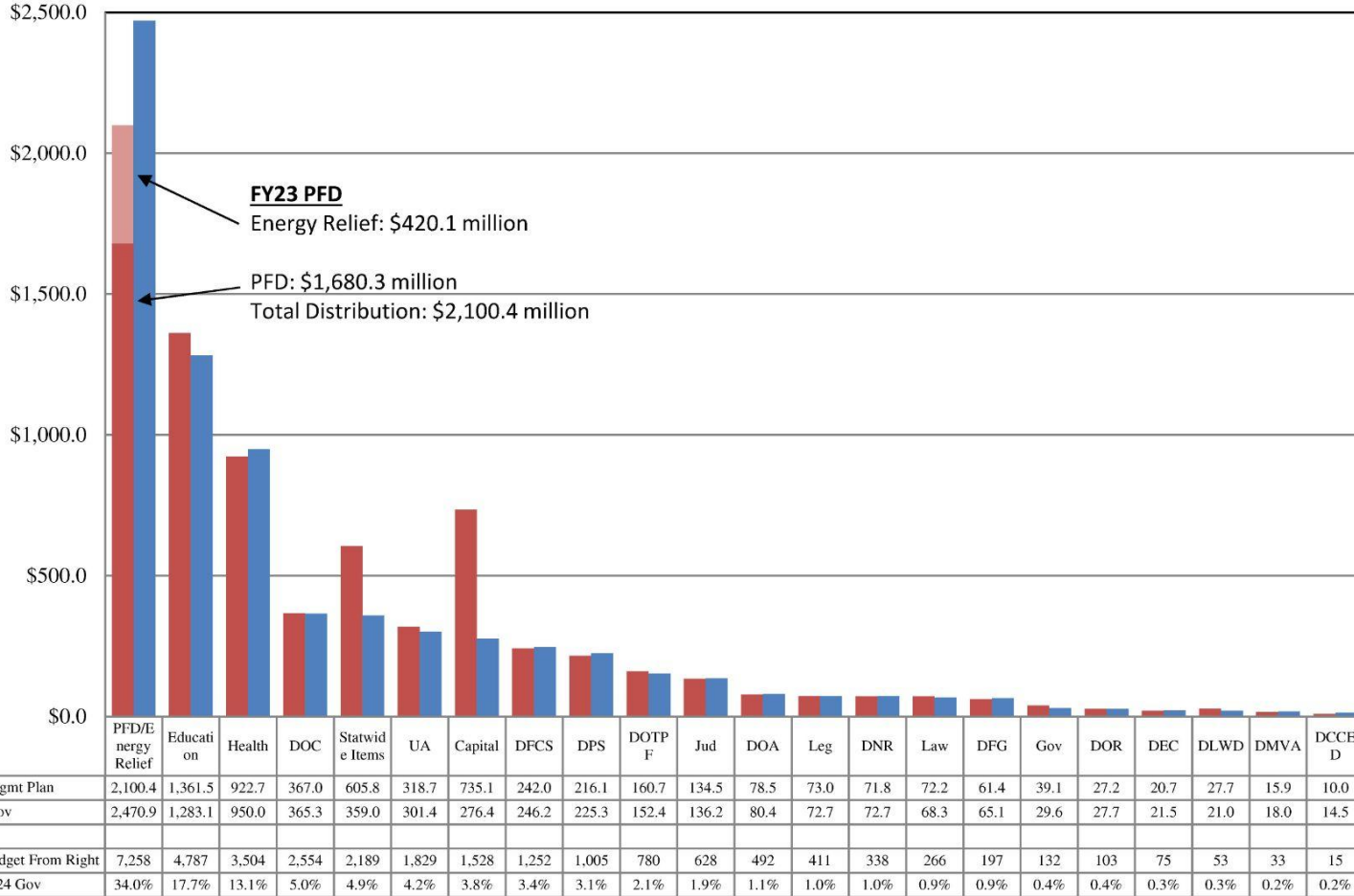
Education Legislative Update

- HB31- Alaska Performance Scholarship
- HB65- Increase Base Student Allocation by \$1250
- HB44- Cultural Education Program
- SB 52- Increase Base Student Allocation by \$1,000
- SB56- Alaska Performance Scholarship
- SB11- Teacher and Public Employee Retirement Plans

Updated Information can be found at:

[ACSA Legislative Update 2023](#)

Swoop Graph - UGF Only FY24 Governor's Budget Compared to FY23 Management Plan (Millions)



Alaska K-12 Funding

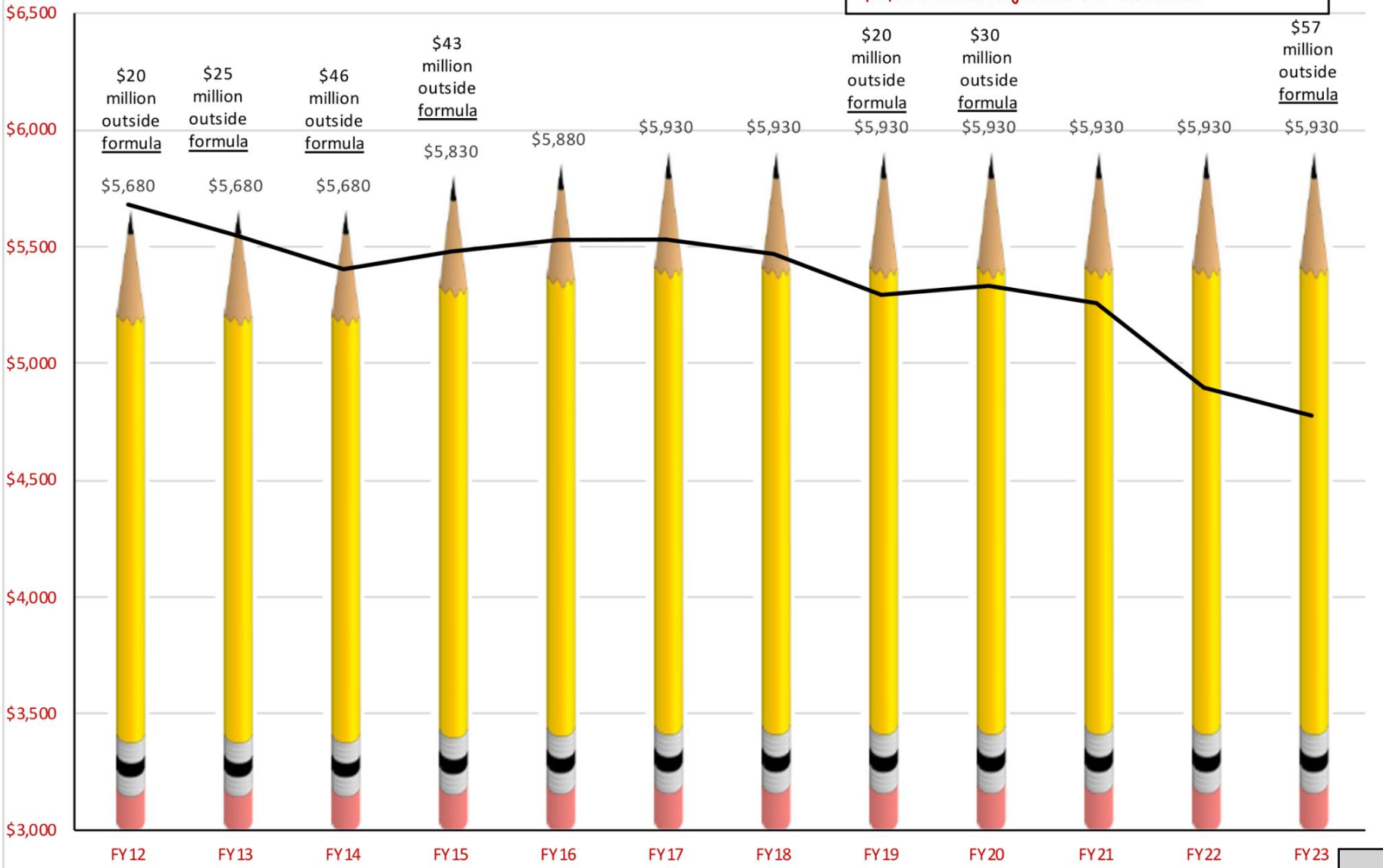
Base Student Allocation

Fiscal Year 2012 - 2023

Data source: Legislative Finance

Line shows inflation adjustment to FY12 value; BSA of \$5,930 in FY23 has an FY12 value of \$4,776 when adjusted for inflation

Item 11C.



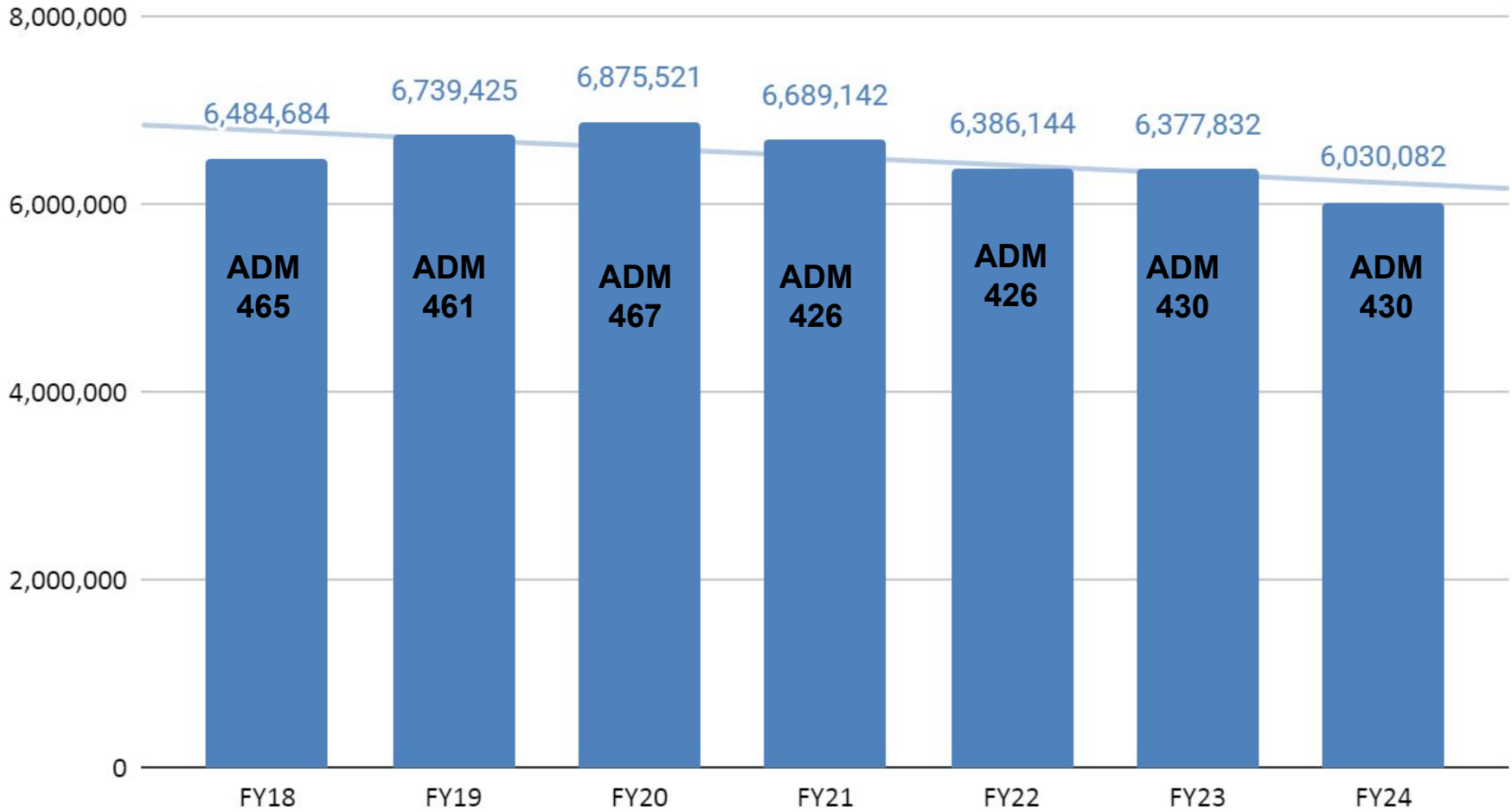
Enrollment Trends

FY 2012 thru FY 2024

2011-12	2012-13	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	grade
1	2	0	1	0.75	0.75	1.5	1	0.25	0	1.5	1.9	2	PK
26	44	28	34	44	44	42	33	44	37	26	35	35	K
23	29	41	27	31	31	38	43	27	33	39.25	27	27	1
29	24	27	44	33	33	43	39	42	27	36	40	40	2
29	30	24	29	46	46	29	44	36	38	28	35	35	3
40	29	28	26	34	34	31	31	43	31	36	29	29	4
27	40	30	28	31	31	42	34	33	38	34	37	37	5
175	198	178	189	219.75	219.75	226.5	225	225.25	204	200.75	204.9	205	total
42	26	40	32	29	29	32.8	41	34	29	42.4	33	33	6
30	45	31	39	36	36	27	34	43	28	28	42	42	7
31	26	41	28	39	39	28.25	26	34	46	28	30	30	8
103	97	112	99	104	104	88.05	101	111	103	98.4	105	105	total
35	40	31	44	29	31	35	33	31	32	42	28	28	9
46	35	30	35	43	43	40	32	31	29	29	42	42	10
41	43	34	30	36.25	39	30.5	38	32	31	24	28	28	11
26	38	45	34	33	33	45	32	37	27	32	22	22	12
148	156	140	143	141.25	146	150.5	135	131	119	127	120	120	total
426	451	430	431	465	469.75	465.05	461	467.25	426	426	430	430	GRAND TOTAL
-12.35%	5.87%	-4.66%	0.23%	7.89%	1.02%	-1.00%	-0.87%	1.36%	-8.83%	0.03%	0.88%		% Changes

BSA Value of \$5930 in FY23 has a FY12 value of \$4776 when adjusted for inflation

State Revenues



Hold Harmless Provision in place due to 5% drop in enrollment in FY 21

(\$186,379) (\$302,998) (\$8,312) No Hold Harmless (\$347,750)

Petersburg School District Fund Balance

AS 14.17.505(a)- Fund Balance in school operating fund is limited to 10% of expenditures- waived until June 30,2025

Fiscal Year	Fund Balances	Percent of Fund Balance
2018	\$783,261	9.47%
2019	\$780,396	9.01%
2020	\$1,173,731	13.77%
2021	\$1,311,894	15.61%
2022	\$1,156,125	13.69%
Projected 2023	\$700,000	7%

Petersburg Borough Contribution

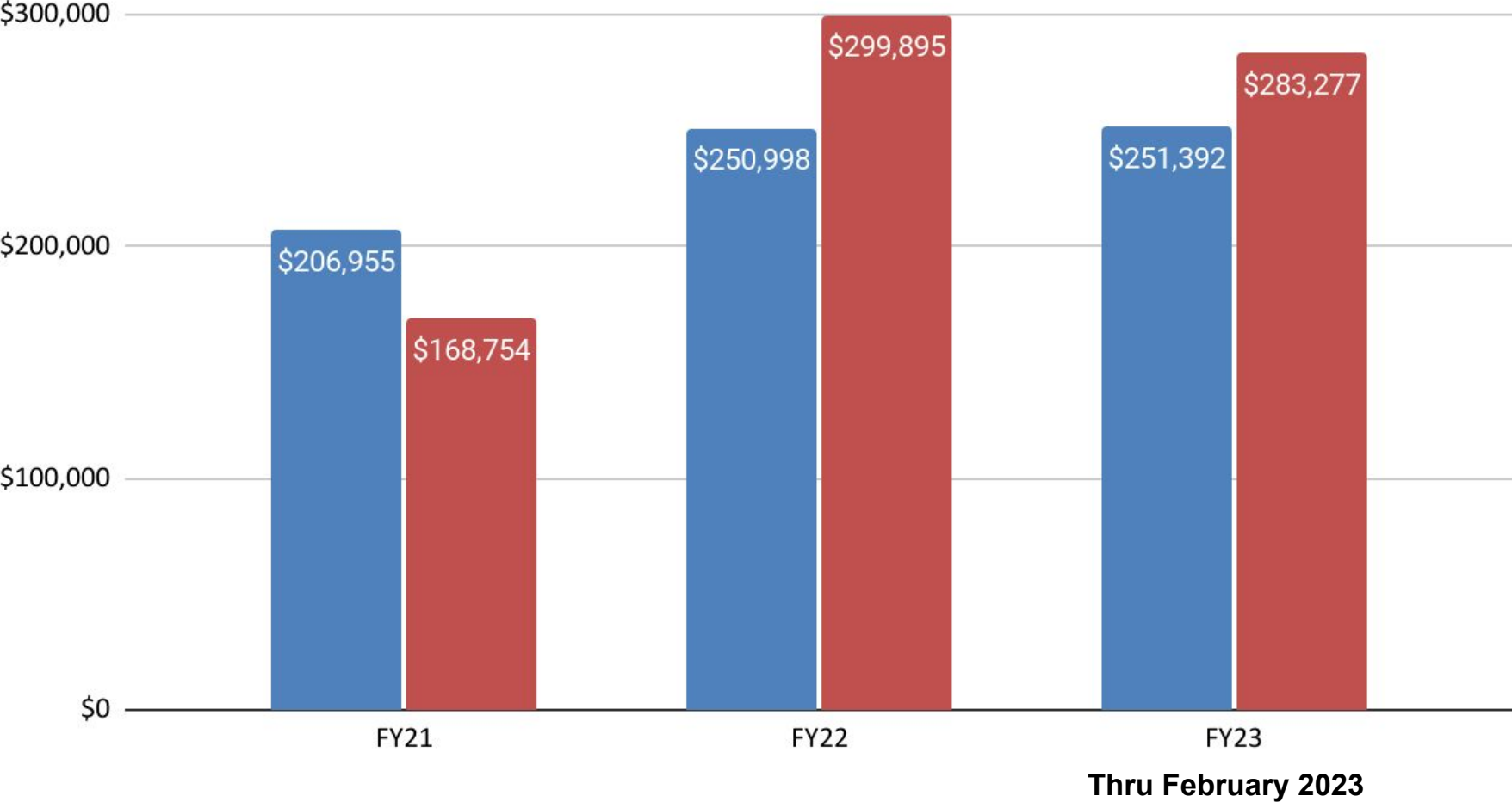
- \$1.8 Million from 2001 to 2022
- District requested increase of \$200,000 in FY23 for \$2,000,000
- Borough provided an additional \$200,000 deferred maintenance in FY 23
- FY24 required minimum local contribution of \$1,567,899
 - Borough could contribute an additional \$1,686,905, for a maximum contribution \$3,254,804

Budget Impacts

- Increase in Facility and Fixed Costs of Buildings
 - Over \$240,000 increase from FY22
 - Average Monthly Increases
 - Heating Fuel \$10,418
 - Utilities \$10,507
- Increase in Property and Liability Insurance; addition of Cyber Insurance
- Increase in Auditing Costs
- Salary Increases of 1% for Certified Teachers and 2% Increase for Paraprofessionals, Secretaries, Custodial and Maintenance staff, Technology Support and Food Service Staff
- Health Insurance increase projected at 5%

Utilities and Heating Fuel

Petersburg Borough Petro Fuel



Budget Considerations

Revenue:

Borough Contribution of \$2,000,000

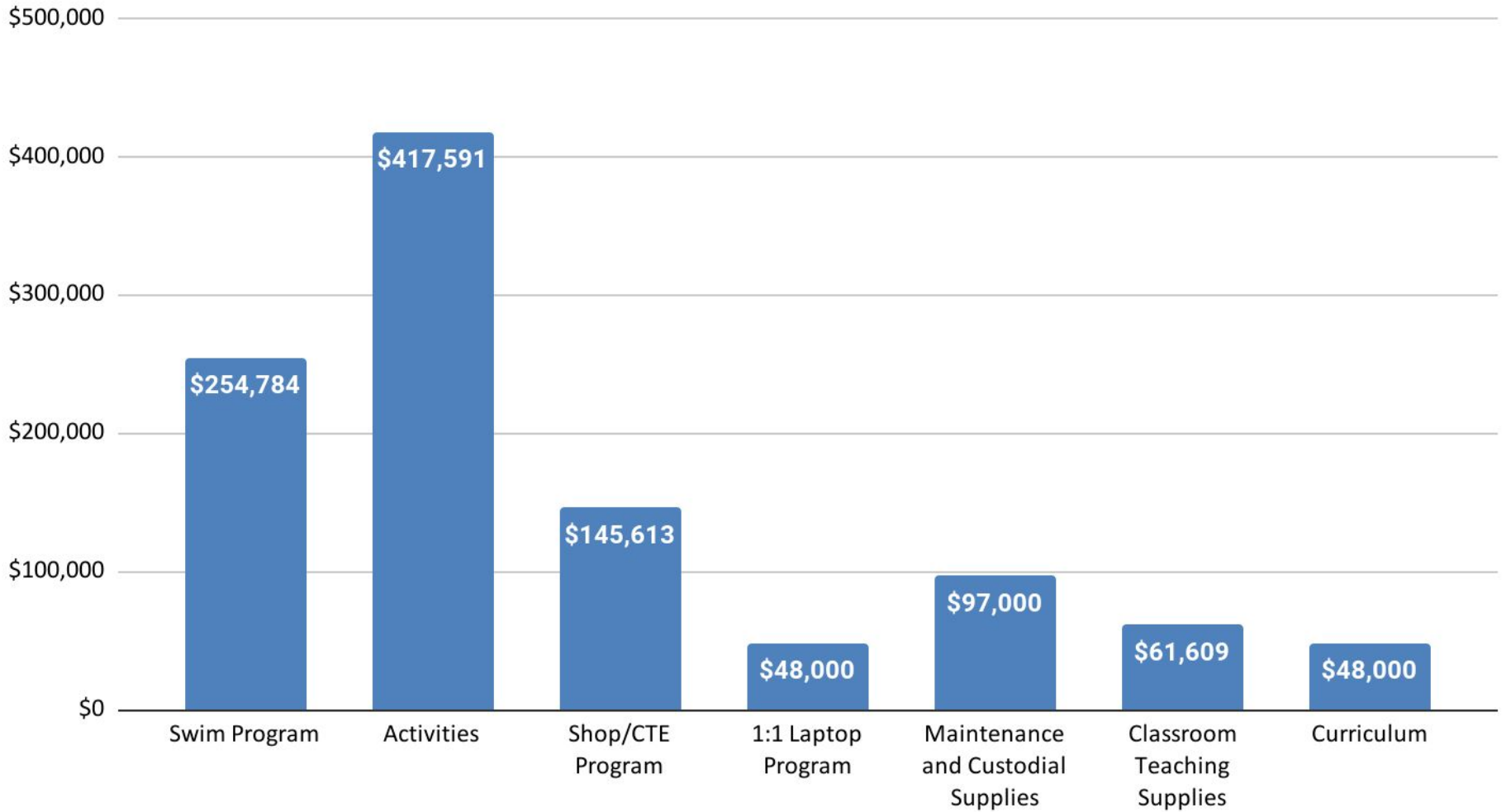
Foundation Funding: Increase of \$30 per
ADM

Expenditures:

Status Quo budget from FY23 with 1
additional teacher at the ES as a Reading
Specialist

Negative Fund Balance as presented

Projected Program Costs of \$1,072,597



District Needs

- Revenue increase of \$1,000,000, minimum
 - Fund balance has been depleted
 - COVID funds are gone
 - Decreased enrollment
 - Hold Harmless Provision ends
- Possible Solutions
 - Increase in local contribution
 - Additional State Funds
 - Reduce Programs



Any Questions?

December 2022 Budget Revision Highlights:

Fund Balance as of July 1, 2022: \$1,481,130

Fund balance is higher than expected due to several open/unfilled positions in FY22 – salaries and benefits

Revenue: Overall increase of \$359,061

Increases of \$22,000 for student fees and local contributions- allocation based on actual FY22

Increase in Foundation Funding of \$337,051- increase in enrollment and 1 additional qualified Special education student

Expenditures: Overall Increase of \$560,602

Recap by Function:

Instruction: increase \$174,758

- Increase \$57,000 for Certified Salaries for movements on the salary schedule and reclassify one position from ESSER III grant to general fund
- Increase \$54,00 for sub costs- including long term sub needs
- Increase \$30,558 in benefits for the changes in salaries
- Increase \$33,200 for supplies- freshman laptops, HS science program (unsolicited donation received to support the program), ES music supplies in partnership with ES Student council and PiE, and general teaching supplies

Special Education Program: increase \$129,579

- Increase \$5,600 for certified salaries with new hires
- Increase \$127,000 for additional paraprofessional hires and sub needs including long term sub needs
- Decrease \$31,021 for benefits for changes in H/L insurance benefits for new hires

Support Services Students (counselor budget): decrease of \$10,011

- Decrease is due to truing up positions and benefits

Support Services Instruction (librarian and tech budgets): increase \$146,276

- Increase \$88,000 for Certified Salaries for reclassify ESSER III grant position to general fund
- Increase \$1,000 for sub needs
- Increase \$30,276 in benefits for the changes in salaries
- Increase \$27,000 for software and tech supplies

Operations and Maintenance; Increase \$120,000

- Increase \$70,000 Electricity and \$50,000 increase for heating fuel
- Overall FY23 budgets for Electricity \$ 284,500 and heating fuel \$330,000
- Actual FY22 costs for Electricity \$171,000 and heating fuel \$299,985

Projected Ending Fund Balance as of June 30, 2023: \$622,672 (approximately 6.5%)

Beginning Fund Balance: July 1, 2022 - (Subject to 10% Limit) **\$1,060,614** **1,481,130 Fund Balance** **13.69%**
(Excluded from the 10% Limit)
Total Beginning Fund Balance **\$1,060,614**

Revenue

			Oct 2022 Approved Budget	Dec 2022 Proposed Changes	Dec 2022 Proposed Budget
010 City/Borough Appropriations	(1)	\$2,000,000	2,000,000		2,000,000
030 Earnings on Investments	(2)	700	700		700
040 Other Local Revenues	(3)	90,000	90,000	22,000	112,000
041 Tuition from Students	(4)	0			0
042 Tuition - Other Districts	(5)	0			0
047 E-Rate Program	(6)	93,134	93,134		93,134
050 State Sources	(7)	5,778,771	6,040,771	337,061	6,377,832
100 Federal Sources - Direct	(8)	0			0
150 Federal Sources - Through the State	(9)	0			0
190 Federal Sources - Other Agencies	(10)	0			0
250 Transfers From Other Funds	(11)	0			0
Total Revenue			\$7,962,605	\$8,224,605	\$8,583,666

Expenditures

100 Instruction	(12)	\$3,488,031	3,556,031	\$174,758	\$3,730,789
200 Special Education Instruction	(13)	1,356,016	1,359,016	\$129,579	\$1,488,595
220 Special Education Support Services	(14)	0			
300 Support Services - Students	(15)	322,590	324,590	(\$10,011)	\$314,579
350 Support Services - Instruction	(16)	641,346	695,846	\$146,276	\$842,122
400 School Administration	(17)	292,416	292,416.00	\$0	\$292,416
450 School Administration Support Services	(18)	247,520	247,520.00	\$0	\$247,520
510 District Administration	(19)	354,043	378,543	\$0	\$378,543
550 District Administration Support Services	(20)	292,439	292,439	\$0	\$292,439
600 Operations and Maintenance of Plant	(21)	1,286,994	1,331,994	\$120,000	\$1,451,994
700 Student Activities	(22)	338,127	403,127	\$0	\$403,127
780 Community Services	(23)	0			
900 Other Financing Uses	(24)	0			
Total Expenditures			\$8,619,522	\$8,881,522	\$9,442,124

Ending Fund Balance: June 30, 2023 (Subject to 10% Limit) **\$403,697** ** **\$622,672**
(Excluded from the 10% Limit) **\$403,697** **\$0**
Total Ending Fund Balance **\$403,697** **\$0**

** Must be greater than or equal to zero

**Mayor's Report
For
April 3, 2023 Assembly Meeting**

- 1. Washington, D.C. Trip:** Mayor Jensen, Assembly Members Fine-Walsh and Newman, and Manager Giesbrecht traveled to Washington, D.C. to meet with our federal delegation, the US Coast Guard and other federal agencies last week. Mayor Jensen will provide a brief report of the trip.
- 2. Seeking Letters of Interest:** The Petersburg Borough is accepting letters of interest from citizens who wish to serve the community by filling a vacant seat on the Hospital Board until the October, 2023 Municipal Election. Letters of interest should be submitted to Clerk Thompson at the Borough offices located at 12 S. Nordic Drive; by sending to PO Box 329, Petersburg, AK 99833; or by emailing to dthompson@petersburgak.gov.
- 3. Family Book Drive:** For the month of April, the Petersburg Office of Child Services (OCS) is partnering with the community for a Family Book Drive, collecting new and used books for kids and parents. To donate, please drop books off to a collection box located inside the Fish and Game building on Sing Lee Alley just outside the OCS office door anytime until the end of April.

**PETERSBURG BOROUGH
ORDINANCE #2023-03**

**AN ORDINANCE PROPOSING AMENDMENTS TO THE HOME RULE CHARTER OF THE
PETERSBURG BOROUGH TO ALLOW BOROUGH EMPLOYEES, INCLUDING
EMPLOYEES WORKING AT PETERSBURG MEDICAL CENTER AND PETERSBURG
SCHOOL DISTRICT, TO SERVE ON CERTAIN BOROUGH BOARDS AND COMMISSIONS,
AND DIRECTING THAT THE PROPOSED CHARTER AMENDMENTS BE SUBMITTED TO
THE QUALIFIED VOTERS OF THE BOROUGH**

WHEREAS, Section 2.10A prohibits borough employees from serving on the borough assembly; and

WHEREAS, Sections 7.01D, 8.02C, and 9.02C apply the same prohibition to members of the Planning Commission, Petersburg School Board and PMC Hospital Board, respectively; and

WHEREAS, Petersburg is a small community, with a limited number of persons interested in sitting on a borough board or commission, which can be time-consuming with limited payment; and

WHEREAS, there is frequently an insufficient number of candidates on the annual borough ballot to fill all of the open seats on borough boards and commissions; and

WHEREAS, amending the charter to allow borough employees to serve on certain boards and commissions, but not including those which directly administer their employment, would expand the pool of available candidates without interfering with operations of these boards and commissions, and allow more borough residents to serve the community on elected boards and commissions; and

WHEREAS, Section 19.03 of the Borough Charter, which prohibits borough officials from participating in any official action in which the official, or official's household, has a substantial financial interest, already protects the Borough from potential conflicts of interest by officials; and

WHEREAS, Petersburg Borough Charter Section 18.02, entitled Election, specifies that any proposed charter amendment shall be submitted to the qualified voters of the Borough.

THEREFORE, THE PETERSBURG BOROUGH ORDAINS, that the following proposed amendments to the Home Rule Charter of the Petersburg Borough be submitted to the qualified voters of the Borough, as a single proposition, at the next regular or special election occurring more than 90 days after adoption of this ordinance.

Section 1. Classification: This is a non-code ordinance, however the proposed borough charter amendments set out below are of a permanent nature and, if approved by the voters, shall be reflected in the Petersburg Borough Charter.

Section 2. Purpose: The purpose of this ordinance is to propose charter amendments to the Borough voters which would allow borough employees to serve on certain borough boards and commissions.

Section 3. Substantive Provisions:

- a) Proposed Charter Amendment – Section 2.10A of the Charter: The language proposed for addition is in **bold and underlined**.

Article 2. The Assembly

Section 2.10 - Prohibitions.

A. *Other Public Offices, Employment or Contracts.* Except to the extent otherwise provided by state law **or this section**, no borough assembly member or the mayor shall hold any other elected borough office, any other compensated borough office or any borough employment during term of office, **except an assembly member or the mayor is permitted to work at the Petersburg School District or at the Petersburg Medical Center**. Other than membership on an appointed committee, board or commission, no borough assembly member or the mayor shall be hired or appointed to any compensated borough office or borough employment for a period of one year after vacating office, **except that an assembly member or the mayor is permitted to work at the Petersburg School District or at the Petersburg Medical Center**. The relationship of independent contractor for goods and services does not constitute employment for the purposes of this section.

- b) Proposed Charter Amendment – Section 8.02C of the Charter: The language proposed for addition is in **bold and underlined**.

Article 8. Education

Section 8.02 - Membership, Qualification and Term.

* * *

C. The provisions of this Charter applicable to the assembly members and mayor apply to school board members to the extent permitted by state law, **except that a school board member may not work at the Petersburg School District, but is permitted to work at the Petersburg Medical Center or be employed in a position over which the borough manager has authority to hire under Section 4.02A of this Charter.**

- c) Proposed Charter Amendment – Section 9.02C of the Charter: The language proposed for addition is in **bold and underlined**.

Article 9. Medical Center

Section 9.02 - Membership, Qualification and Term.

* * *

C. The provisions of this Charter applicable to the assembly members and mayor apply to hospital board members to the extent permitted by state law, **except that a hospital board member may not work at the Petersburg Medical Center, but is permitted to work at the Petersburg School District**

or be employed in a position over which the borough manager has authority to hire under Section 4.02A of this Charter.

d) Proposed Charter Amendment – Section 11.13 of the Charter: The language proposed for addition as new paragraph F is in **bold and underlined**.

Section 11.13 - Purchasing; Contracting.

* * *

D. Business Dealings with the Borough. The assembly shall provide by ordinance the procedure whereby an officer or employee of the borough, who intends to have business dealings with the borough whereby he or she may derive income or benefits other than those provided as a remuneration for official duties or the duties of employment, shall file with the clerk a statement, under oath, setting forth the nature of such business dealings and his or her interest therein, not less than ten days before the date when action may be taken by the assembly or by any officer or agency of the borough upon the matter involved. Such statement shall be sufficient for continuing transactions of a similar or like nature for six months from the date of its filing.

E. Personal Interest. Borough officers, employees and elected officials shall not be eligible to sell, barter, or supply anything to the borough or purchase anything from the borough while holding office or employment or for a period of six months after leaving office or employment unless an invitation to submit sealed bids is published or an outcry auction is conducted, and the borough complies with all ordinance provisions regarding the acceptance or rejection of bids. This section shall not apply to things valued at less than \$5,000.00 or those things which the borough offers generally to the public (as for example, utility services) which shall be purchased or offered at prices or rates prevailing in the community and without discrimination.

F. Nothing in paragraphs D and E above is intended to prohibit an employee of the Borough from serving on a Borough board or commission, subject to the restrictions of sections 2.10A, 8.02C and 9.02C of this Charter.

e) Submittal to Voters: The proposition to be submitted to the voters shall read substantially as follows:

Proposition #___

Allowing borough employees to serve on certain borough boards and commissions

Shall Sections 2.10A, 8.02C, 9.02C, and 11.13 of the Petersburg Borough Charter be amended to allow borough employees to serve on the borough assembly, planning commission, hospital board and school board, except not on the board or commission which directly administers their employment?

- YES
- NO

If this proposition is approved, assembly members and members of the planning commission could work at the Petersburg Medical Center or School District; school board members could not work at the School District, but would be permitted to work at the Medical Center or in a borough position hired by the borough manager; and hospital board members could not work at the Medical Center, but would be permitted to work at the School District or in a borough position hired by the borough manager.

Section 4. Severability: If any provision of this ordinance or any application to any person or circumstance is held invalid, the remainder of this ordinance and application to any person and circumstance shall not be affected.

Section 5. Effective Date: This ordinance shall be effective upon adoption. The proposed borough charter amendments set forth herein, if approved by the voters, shall become effective immediately upon certification of the election results.

Passed and approved by the Petersburg Borough Assembly, Petersburg, Alaska this _____ day of _____, 2023.

Mark Jensen, Mayor

ATTEST:

Debra K. Thompson, Borough Clerk

Adopted:
Published:
Effective: Ordinance effective upon adoption. Charter Amendment effective upon Voter Approval and Certification of Election Results.

**PETERSBURG BOROUGH
ORDINANCE #2023-04**

**AN ORDINANCE OF THE PETERSBURG BOROUGH ADJUSTING
THE FY 2023 BUDGET FOR KNOWN CHANGES**

Section 1. Classification: This ordinance is not of a permanent nature and shall not be codified in the Petersburg Municipal Code.

Section 2. Purpose: The purpose of this ordinance is to adjust the FY 2023 budget for known changes.

Section 3. Substantive Provisions: In accordance with Section 11.09(a) of the Charter of the Petersburg Borough, the budget for the fiscal period beginning July 1, 2022 and ending June 30, 2023 is adjusted as follows:

Explanation: Necessary revisions in the FY 2023 budget identified after adoption of the Budget.

<u>Account Number</u>	<u>Account</u>	<u>Original Budget</u>	<u>Increase (Decrease)</u>	<u>Amended Budget</u>
<u>FISCAL YEAR 2023 REVENUE / EXPENSE BUDGET ADJUSTMENTS</u>				
Property Development Fund				
260.000.402240	Property Dev. Fund – Transfer In Surplus	\$0	\$77,277.	\$77,277.
110.000.501961	General Fund – Transfer Out Surplus	\$0	\$77,277.	\$77,277.
Transferring 50% of General Fund Surplus reported in the audited FY22 financials to the Property Development Fund to build reserves.				
Property Development Fund				
260.000.506528	Community Center Sewer Line	\$0	\$65,432.	\$65,432.
On 12/5/22 the Borough Assembly approved Resolution 2022-21 that approved to spend \$65,432 of Property Development Funds on an engineer designing biddable documents for the repairs to the Community Center Sewer Line.				
Hydro Substation Close Out				
732.000.501960	Hydro Substation Transfer Out	\$0	\$21,165.46	\$21,165.46
747.000.402240	Blind Slough Hydro Transfer In	\$0	\$21,165.46	\$21,165.46
Transferring remaining fund balance to the Blind Slough Hydro Fund which has absorbed this project.				
Wastewater Fund – Ira II Street Project Close Out				

430.000.501960	Wastewater Transfer Out to Ira II Project to close out	\$0	\$12,916.	\$12,916.
756.000.402240	Ira II Street Project Transfer In to Close Out	\$0	\$12,916.	\$12,916.
Project cost overruns that were not expected when putting together the budget for FY23. Transferring the funds from Wastewater will close out the fund to a zero balance.				
Electric Fund				
410.404.501352	Diesel Plant Fuel	\$249,480.	\$170,000.	\$419,480.
Increase due to cost increases (estimating \$81,000) and from the Mitkof Highway landslide outage (\$89,000). PMPL is needing to supplement the Diesel Plant Fuel line item to ensure that funds are adequate for the annual SEAPA maintenance shutdown and diesel run from May 31 – June 9, 2023.				
General Fund – Attorney Fees				
110.515.501410	Borough Attorney Fees	\$90,000.	\$90,000.	\$180,000.
Lawsuits/complaints costing \$66,619.65 as of March 6, 2023 in FY23.				
Harbor - Dredging				
450.000.506541	Harbor Dredging – Corp. of Engineers	\$1,100,000.	\$635,000.	\$1,735,000.
Contract modification due to a change in the site conditions resulting from the encounter of hard material during dredging operations.				
Wastewater Fund				
430.000.501410	Professional Services	\$21,030.	\$35,000.	\$56,000.
Increase due to retaining HDR Engineering to assist in completing ADEC forms in preparation for retention of the department's NPDES 301h secondary treatment waiver, including discharge plume modeling and research/development of treatment alternatives to meet stricter State and Federal discharge parameters.				
Harbor Department				
450.000.506553	Middle Harbor Dredging	\$0	\$189,000.	\$189,000.
Landslide in Hammers Slough has resulted in run off debris to the middle harbor basin that needs to be removed so more damage isn't done to the middle harbor.				
Motor Pool – FD5 Fire Engine				
510.000.507058	FD Fire Engine	\$0	\$20,000.	\$20,000.
The above funds are for various equipment needed for the new fire truck: radio, tablet computer, hand lights, misc mounting hardware, labor for installing equipment, snow tires/rims (shipped loose with new truck). Budget for the new truck was \$650,000 and actual cost of the truck was \$596,776. The proposed supplemental budget items represent things that are needed for the new truck and will still allow the truck to come in well under the original budget.				
General Fund – Streets Department				
110.534.501449	Streets Dept. – Motor Pool O&M	\$218,955.	\$80,000.	\$298,955.

Due to increased costs of parts as well as a number of unanticipated repairs that were necessary to keep vital equipment functioning, the Streets Dept Motor Pool O&M budget is already depleted, with almost 4 months left to go until the FY24 budget begins. We are requesting \$80,000 to cover the anticipated budget shortfall.

Motor Pool – Police Patrol Units

510.000.507001	Police Department #54 – Patrol Unit	\$60,000.	\$10,000.	\$70,000.
510.000.507006	Police Department #96 – Patrol Unit	\$57,000.	\$10,000.	\$67,000.

Cost of chassis and vehicle upfits for both units have increased since the budgets were put in place.

Section 4. Severability: If any provision of this ordinance or any application to any person or circumstance is held invalid, the remainder of this ordinance and application to any person and circumstance shall not be affected.

Section 5. Effective Date: This ordinance shall become effective immediately after the date of its passage.

Passed and approved by the Petersburg Borough Assembly, Petersburg, Alaska this

Mark Jensen, Mayor

ATTEST:

Debra K. Thompson, Borough Clerk

Adopted:
Published:
Effective:

PETERSBURG BOROUGH
ORDINANCE #2023-05
AN ORDINANCE UPDATING CHAPTER 17.02 OF THE MUNICIPAL CODE,
ENTITLED “SAFETY CODE ADOPTION”

WHEREAS, under PMC 17.02.005A(1), the Petersburg Borough has adopted by reference, and with specified local amendments, the edition of the International Building Code (IBC) adopted by regulation of the State of Alaska (13 AAC 50.020); and

WHEREAS, under PMC 17.02.005A(2), the Petersburg Borough has adopted, also with local amendments, the same edition of the International Residential Code (IRC) that is referenced in the adopted IBC; and

WHEREAS, the IBC is applicable to all buildings and structures except for those covered by the IRC, and the IRC is applicable generally to one- and two-family dwellings and townhouses; and

WHEREAS, the IBC is enforced by the State of Alaska, and the Borough enforces the IRC within Service Area 1; and

WHEREAS, the State of Alaska, under IBC Section 1608, *Ground Snow Loads Pg For Alaskan Locations*, has adopted a uniform design load of 150 pounds per square foot - ground snow load (Pg) for Petersburg; and

WHEREAS, in 2002, the then-City of Petersburg adopted a local amendment to Section 1608 to reduce the design load from 150 Pg to 60 pounds per square foot - roof snow load (Pf)¹ to better reflect local conditions, historic building practices, and snow loads in nearby communities; and

WHEREAS, for many years, the State Fire Marshal's office recognized this local amendment and reviewed and approved commercial construction projects using a snow load of 60 Pf (85.7 Pg); and

WHEREAS, in 2019, the Snow Loads Committee of the Alaska Structural Engineers of Alaska proposed a design snow load for Petersburg of 95 Pg in its *“Alaska Snow Loads For The 2022 Updated ASCE 7”* (December 2019), and the State Fire Marshal has utilized that figure for the last several years when reviewing local commercial construction projects; and

WHEREAS, the Borough wishes to formally adopt this figure of 95 Pg by local amendment; and

¹ Load figure can be expressed in terms of either ground snow load (Pg) or roof snow load (Pf). Through an administrative error, the City Code adopted a 60 Pg load figure, rather than the intended 60 Pf load figure, despite this, the State Fire Marshal correctly utilized the intended number of 60 Pf. 60 Pf is roughly the equivalent of 85.7 Pg.

WHEREAS, the State Fire Marshal's office has recently indicated that it may no longer accept and utilize load figures adopted by local amendment, but will instead utilize the figure adopted by the State of Alaska for Petersburg (150 Pg), however the Borough wishes to adopt the load figure that is appropriate for its community in the hopes that the State Fire Marshal will revert to its prior acceptance of local amendments; and

WHEREAS, under PMC 17.02.005(A)(2), the 2021 version of the IRC was effective within the Borough in October of 2022; and

WHEREAS, the 2021 edition of the IRC recommends new minimum insulation values for the climate zone in which Petersburg is located; and

WHEREAS, increasing insulation values within the Borough to those set out in the IRC would provide minimal energy savings for area homeowners over the life of the home, but would substantially increase the initial cost of construction for one- and two-family dwellings; and

WHEREAS, an analysis by the National Association of Home Builders (NAHB) shows the net present value of the new insulation requirements is negative, meaning it will cost more to implement the new minimum insulation values than the homeowner would save over the useful life of the home, and the NAHB recommends amending the insulation values for ceilings to be consistent with 2018 values.

THEREFORE, THE PETERSBURG BOROUGH ORDAINS, Section 17.02.005 (*Codes adopted*), of Chapter 17.02 of the Petersburg Municipal Code, is hereby amended as follows:

Section 1. Classification: This ordinance is of a general and permanent nature and shall be codified in the Petersburg Municipal Code.

Section 2. Purpose: The purpose of this ordinance is to (1) update the local amendment to Section 1608, *Ground Snow Loads Pg For Alaskan Locations* of the IBC, to bring it into line with the 2019 load figure recommended for Petersburg by the Snow Loads Committee of the Alaska Structural Engineers of Alaska and (2) adopt a local amendment to the IRC so as to adopt the 2018 required insulation values.

Section 3. Substantive Provisions: Chapter 17.02, Section 17.02.005, *Codes adopted*, paragraphs A(1) and (A)(2), of the Petersburg Municipal Code are hereby amended as follows. The language proposed for addition is **underlined and bold**, and the language proposed for deletion is in [brackets] and struck through.

17.02.005 Codes Adopted.

A. The following safety codes are adopted by reference:

1. The portions and version of the International Building Code (IBC) adopted by 13 AAC 50.020 with the following amendment: in IBC Section 1608 Snow Loads, Table 1608.2 *Ground Snow Loads Pg For Alaskan Locations*, delete the one hundred fifty pounds per square foot specified for Petersburg and insert a [sixty] **ninety-five** pounds per square foot Ground Snow Load for Petersburg.

2. The portions and version of the International Residential Code (IRC) for One- and Two-Family Dwellings that is the same edition as the version of the International Building Code as adopted under PMC 17.02.005(A)(1) with the following amendments:

[There are no changes to paragraphs a-b]

c. In IRC Section N1102(R402), Table N1102.1.3 (R402.1.3), *Insulation Minimum R-Values and Fenestration Requirements by Component*, amend the row for CLIMATE ZONE 6, for Ceiling, Wood Frame Wall and Floor R-value columns only, to the following:

<u>CLIMATE ZONE</u>	<u>CEILING R-VALUE</u>	<u>WOOD FRAME WALL R-VALUE</u>	<u>FLOOR R-VALUE</u>
<u>6</u>	<u>49</u>	<u>20</u> or <u>20&5ci^h</u> or <u>13&10ci^h</u> or <u>0&20ci^h</u>	<u>38</u>

Section 4. Severability: If any provision of this ordinance or any application to any person or circumstance is held invalid, the remainder of this ordinance and the application to other persons or circumstances shall not be affected.

Section 5. Effective Date: This Ordinance shall become effective immediately upon final passage.

Passed and approved by the Petersburg Borough Assembly, Petersburg, Alaska this ____ day of _____, 2023.

Mark Jensen, Mayor

ATTEST:

Debra K. Thompson, Borough Clerk

Adopted:
 Noticed:
 Effective:

Debra Thompson

From: Stephen Giesbrecht
Sent: Friday, March 24, 2023 2:25 PM
To: Assembly
Cc: Debra Thompson
Subject: FW: Call to Action! DOT&PF Ferry Focus Groups

Does the Assembly want to appoint someone to this group and work with ADOT on this issue?

From: AMHS Focus (DOT sponsored) <AMHS.Focus@alaska.gov>
Sent: Friday, March 24, 2023 1:40 PM
To: AMHS Focus (DOT sponsored) <AMHS.Focus@alaska.gov>
Subject: Call to Action! DOT&PF Ferry Focus Groups

Dear Stakeholder,

The Alaska Department of Transportation & Public Facilities (DOT&PF) is working to develop locally-based Ferry Focus Groups to provide further insight into how AMHS can best serve communities with the resources available while we work toward more reliable service. We would be grateful for your participation in one of our focus groups.

Last year, DOT&PF launched '[Charting the Course Toward Thriving Communities](#)' to revitalize the Alaska Marine Highway System. Through this effort, we have been able to better target routes for supplemental ferry service, assign trips for specific community events, and more effectively gauge and report on the strengths and weaknesses of AMHS. This has only been possible with the help of our Alaskan communities.

We hope you're willing to lend your participation, engagement, and expertise around upcoming service schedule planning/schedule development, which would include attendance at two DOT&PF-hosted virtual workshops in the coming months. These focus groups will continue beyond this upcoming effort with more opportunities for involvement moving forward. Your input throughout this effort will be invaluable to our team as we begin planning for upcoming service schedules.

If you are interested in participating in a Ferry Focus Group, please reply to this email or directly to amhs.focus@alaska.gov with your complete contact information and affiliation/interest. Additionally, if you know of others in your community that may be interested in your region's focus group, please reply with their contact information.

Together with your help, DOT&PF can continue to work toward better serving Alaska's communities.

Respectfully,



The Charting the Course Team at DOT&PF | AMHS

Alaska Department of Transportation & Public Facilities

907-465-4503

Keep Alaska Moving through service and infrastructure.





April 3, 2023

Mrs. Anna Ramierz
Grants Administrator
Grants & Contracts Support Team
Department of Health & Social Service
PO Box 110650
Juneau AK 99811-0650

RE: Southeast Senior Services

Dear Mrs Ramierz,

We, the Petersburg Borough Assembly, write this letter of support for Petersburg Medical Center as it submits a grant proposal to provide in home senior services in Southeast Alaska through the Senior-In-Home Services grant.

Petersburg Medical Center has identified a significant lack of in-home and community based senior support services within the Petersburg Borough and the surrounding communities. A small number of these needs are being met through the Home Health program. These, however, are short term interventions and reach a limited number of people. The goal is to have services that are sustainable and meet the needs of a larger group of seniors.

The staff of Petersburg Medical Center Home Health assume key roles within our senior service network and facilitate twice monthly caregiver support groups, trainings, and supplemental services such as a durable medical equipment lending closet and case management. They have the dignity and well-being of the elders and their caregivers at heart.

Through the Petersburg Medical Center and the Home Health Department, seniors and their family caregivers can get much-needed information, assistance, and support; however, these services can be enhanced. With the support of this grant, Petersburg Medical Center will be able to provide more programming, including an adult day program, in home chore support, and respite opportunities, to name a few. The Petersburg Borough Assembly appreciates Petersburg Medical Center Home Health's efforts to continually seek opportunities to support our seniors living in Southeast Alaska.

Thank you for the opportunity to submit this letter of support for the Petersburg Medical Center.

Respectfully,

Mark Jensen
Mayor

Borough Administration
PO Box 329, Petersburg, AK 99833 – Phone (907) 772-4425 Fax (907)772-3759
www.ci.petersburg.ak.us



THE STATE
of ALASKA
GOVERNOR MIKE DUNLEAVY

Department of Environmental Conservation

DIVISION OF WATER
Wastewater Discharge Authorization Program

PO Box 111800
Juneau, Alaska 99811-1800
Main: 907.465.5180
Fax: 907.465.5070

March 16, 2023

Subject: **Early notification** of wastewater discharge permit for Small Domestic Lagoons

Dear Local and Tribal Government Leaders:

The Alaska Department of Environmental Conservation (DEC) proposes to reissue an Alaska Pollutant Discharge Elimination System (APDES) general permit (AKG573000) for the discharge of wastewater from domestic sewage treatment lagoons. The Domestic Wastewater Treatment Lagoons Discharging to Surface Water General Permit (Small Domestic Lagoons GP) would authorize the discharge of up to 1 million gallons per day (mgd) of secondary treated domestic wastewater from sewage lagoons to fresh or marine surface water in Alaska.

Background information

Domestic wastewater treatment lagoons consist of shallow bodies of wastewater contained in an earthen basin. The design of a lagoon system depends on a number of factors including the projected hydraulic flow of the community, the 5-day biochemical oxygen demand (BOD5) loading rate, climatic and local soil conditions, hydraulic retention time, and the desired effluent quality. Many lagoon systems are comprised of two or more cells that may be operated in series or in parallel. The biological community present in lagoons is similar to that found in an activated-sludge mechanical treatment plant; however, a lagoon system adds an algal population. Natural processes such as wind, heat, and fermentation typically provide mixing, and oxygen is supplied by natural re-aeration from the atmosphere and algal photosynthesis. The oxygen released by photosynthetic algae is used by bacteria to degrade organic matter. In aerated lagoon systems, biological treatment is enhanced with mechanical or diffused aeration. Discharge of the treated wastewater may be on a continuous or controlled basis. For those lagoons that discharge on a controlled basis, many communities will discharge once or twice a year, typically either after spring thaw or in the fall prior to freeze-up. The sun's ultraviolet radiation contributes to natural disinfection, especially during the long Alaskan summer days; however, some lagoons that discharge on a continuous basis and lack a sufficient amount of detention time to allow natural disinfection to occur may chlorinate prior to discharge.

Description of discharge

Potential pollutants in domestic wastewater discharge from sewage lagoons include 5-day biochemical oxygen demand, dissolved oxygen, enterococci bacteria, fecal coliform bacteria, escherichia coli, pH, total residual chlorine, and total suspended solids. In order to ensure the protection of water quality and human health, the permit would set conditions on the discharge, including effluent limitations, effluent monitoring requirements, and outline facility operation and maintenance procedures the operator would be required to implement. Qualified applicants may request modified effluent limitations and facility specific mixing zones for dissolved

APDES Early Notification Letter

March 16, 2023

oxygen, fecal coliform bacteria, pH, or total residual chlorine. DEC will authorize a mixing zone if it is consistent with the Clean Water Act (CWA) and the mixing zone criteria at 18 AAC 70.240 through 18 AAC 70.270. The public would be notified and have an opportunity to comment on proposed mixing zones; previously authorized mixing zones would be described and reauthorized in an appendix to the general permit. Facilities seeking to discharge a pollutant that causes or contributes to the impairment of waterbodies included on the CWA Section 303(d) list as impaired for failure to meet a water quality standard would be excluded from permit coverage by the Small Domestic Lagoon GP and required to seek an individual permit.

General Permit additional information

Any operator that meets the eligibility requirements of the general permit will be authorized to discharge after filing a Notice of Intent (NOI) with DEC so long as all conditions of the permit are met. The public has an opportunity to comment and provide information for this general permit; however, public notice will not be issued for individual NOIs submitted by qualified facilities. The general permit will expire five years after the effective date.

Opportunities for tribal and local government participation in this permitting decision

DEC recognizes rural Alaska has unique needs and considerations with regard to wastewater discharges and strives to issue permits that reflect a full understanding of local conditions. This letter is intended as an **early notice** to assist you in determining whether your community may be affected and inform you of the opportunity to provide traditional, cultural, or other local information that DEC should consider as part of this permit reissuance. DEC would like to know how your area and resources may be affected by this permitting action.

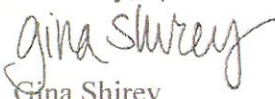
Next steps

After the permit is drafted, there will be a **10 day applicant review period** of the preliminary draft permit. Following the applicant review period, there will be a minimum of a **30 day public review and comment period**. I will provide a copy of the public notice for the permit by mail or e-mail at the start of the public comment period. After the public review and comment period, there will be a **5 day applicant review period** of the final draft permit before the permit is issued.

If requested, I can also provide notice of the preliminary draft and proposed final applicant review periods. Due to the short timeframes for those reviews, notices are sent by email or fax. Please provide an e-mail address or fax number if you would like to receive notices for the preliminary draft and proposed final applicant review periods.

If you would like more information or would like to provide DEC with information about this permit, please do not hesitate to contact me at (907) 465-5272 or at gina.shirey@alaska.gov. For technical questions about the permit, you may also directly contact the permit writer, Amber Bennett, at (907) 451-2190 or at amber.bennett@alaska.gov.

Sincerely,



Gina Shirey

Local and Tribal Government Coordinator



PUBLIC NOTICE

Alaska Department of Environmental Conservation (DEC)
Wastewater Discharge Authorization Program
610 University Avenue
Fairbanks, Alaska 99709

NOTICE OF PROPOSED ISSUANCE OF AN ALASKA POLLUTANT DISCHARGE ELIMINATION SYSTEM (APDES) GENERAL PERMIT TO DISCHARGE TO WATERS OF THE UNITED STATES

A Fact Sheet and associated documents are available for review. For inquiries or to request copies of documents, contact Nick Dallman at 610 University Ave., Fairbanks, AK 99709; 907-451-2142; or nicholas.dallman@alaska.gov.

Draft Permit Public Notice Period:

Start: 3/16/2023

Expiration: 4/17/2023

Permit Number: AKG375000

Permit Name: Small Suction Dredge Placer Miners General Permit

Proposed Permit Coverage:

The permit authorizes discharges of wastewater from highbankers and suction dredges with intake diameters less than or equal to six inches and pump engine horsepowers less than or equal to 18 hp in fresh waters and 23 hp in marine waters. The permit provides statewide coverage for discharges to waters of the U.S., with certain limitations.

Tentative Determination:

DEC has tentatively determined to reissue a discharge permit for the activity described above.

Public Comments:

Written comments or requests for a public hearing on the APDES draft permit must be submitted within 30 days of the issuance of this public notice. Any person desiring to comment on the permit may submit comments electronically (preferred) at <https://dec.alaska.gov/commish/public-notices/>.

Alternatively, you may direct written comments and requests to the attention of the DEC contact/permit writer at the email address or postal address identified above.

All comments should include the name, address, telephone number, and email address of the commenter and a concise statement of comment on the permit condition(s) and the relevant facts upon which the comment is based. Comments of either support or concern that are directed at specific, cited permit requirements are appreciated. Mailed comments and requests must be postmarked on or before the expiration date of the public notice.

DEC will consider all comments when making the final decision and will respond to received comments in a Response to Comments document issued when DEC issues a final permit. The Response to Comments will be made available to the public.

Any interested person may submit a written request for a public hearing if no hearing has already been scheduled. A request for a public hearing shall state the nature of the issues to be raised, as well as the requester's name, address, telephone number, and email address. DEC will hold a public hearing whenever DEC finds, on the basis of requests, a significant degree of public interest in a draft permit. DEC may also hold a public hearing if a hearing might clarify one or more issues involved in a permit decision or for other good reason in DEC's discretion.

DEC will transmit the final permit, fact sheet (amended as appropriate), and Response to Comments to anyone who provided comments during the public review period or requested to be notified of DEC final decision.

**DEADLINE FOR WRITTEN COMMENTS OR REQUEST FOR PUBLIC HEARING:
4/17/2023 at 11:59 p.m.**

Administrative Record:

The APDES draft permit, fact sheet, permit application, and associated documents are available for public review at the DEC offices located in Anchorage, Fairbanks, Juneau, Soldotna, and Wasilla. Please contact the office of your choice to arrange for hard copies of the documents to be available for your review.

555 Cordova Street
Anchorage, AK 99501
907-269-6285

610 University Avenue
Fairbanks, AK 99709
907-451-2100

PO Box 1800
Juneau, AK 99811-1800
Location: 410 Willoughby Street, Suite 303, **Juneau**, AK
907-465-5300

43335 Kalifornsky Beach Road
Soldotna, AK 99615
907-262-5210

1700 E Bogard Road #B, Suite #103
Wasilla, AK 99654
907-376-1850

The documents are also accessible from the DEC website at <http://dec.alaska.gov/water/wastewater/>.

To receive email notifications about the APDES Program, including when permits are available to review, subscribe to the APDES email list at <http://list.state.ak.us/mailman/listinfo/DEC-APDES/>.

Disability Reasonable Accommodation Notice:

The State of Alaska, Department of Environmental Conservation complies with Title II of the Americans with Disabilities Act of 1990. If you are a person with a disability who may need a special accommodation in order to participate in this public process, please contact Meg Kohler at 907-269-4198 or TDD Relay Service 1-800-770-8973/TTY or dial 711 within 30 days of publication of this notice to ensure that any necessary accommodations can be provided.

Alaska Mental Health Trust Authority
Trust Land Office
Notice under 11 AAC 99.050 of
Decision to issue Negotiated Land Sale - Petersburg
MHT 9101079

Notice is hereby given that, pursuant to the provisions of AS 38.05.801 and 11 AAC 99, the Executive Director of the Alaska Mental Health Trust Land Office (TLO) has determined that it is in the best interest of the Alaska Mental Health Trust and its beneficiaries to complete a negotiated land sale of certain Trust land to Wade J Washke. The basis for this determination is explained in a written best interest decision prepared by the Executive Director pursuant to 11 AAC 99.040.

The Trust land affected by the decision is within the Borough of Petersburg, within the South Mitkof Subdivision, and is more particularly described as: Lot 7 and Lot 8, Block 1, Trust Land Survey 2021-02, South Mitkof Subdivision preliminary plat, located within Section 14, Township 60 South, Range 79 East, Copper River Meridian, containing approximately 2.637 acres (MH Parcel CRM-2284-02).

Persons who wish to submit a qualified competing offer as described in Section XIII of the best interest decision, believe that the written decision should be altered because it is not in the best interest of the Trust or its beneficiaries, or because the decision is inconsistent with Trust management principles set out in 11 AAC 99.020, or any other provision of 11 AAC 99, must provide written comments on or before **4:30 PM, April 24, 2023**. **Qualified competing offers and/or Comments should be submitted to the TLO at 2600 Cordova Street, Suite 201, Anchorage, AK 99503, or by fax (907) 269-8905 or email mhtlo@alaska.gov.** Following the comment deadline, the Executive Director will consider timely comments that question the decision on the basis of the best interest of the Alaska Mental Health Trust and its beneficiaries or inconsistency with 11 AAC 99, and the best interest decision may be changed in response to such written comments or other information. Commenting parties will be provided a copy of the final best interest decision after the end of the notice period.

To be eligible to file for reconsideration of the best interest decision, or to file a subsequent appeal to the Superior Court, a person must have submitted written comments during the notice period. Eligible persons will have twenty (20) calendar days after published notice of or receipt of the final written decision to request that the Executive Director reconsider the decision under 11 AAC 99.060(b).

Copies of the written decision are available at the Trust Land Office, or at <https://alaskamentalhealthtrust.org/trust-land-office/>. If you have any questions concerning this action, please contact the Trust Land Office at (907) 269-8658.

In compliance with the Americans with Disabilities Act, the Alaska Mental Health Trust is prepared to accommodate individuals with disabilities. Please contact the Trust Land Office at (907) 269-8658 for assistance. Requests for assistance must be received at least 96 hours prior to the comment deadline in order to ensure that any necessary accommodations can be provided.

The Executive Director of the TLO reserves the right to waive technical defects in this notice or to amend, postpone, or vacate the best interest decision.

DocuSigned by:
Jusdi Warner

Jusdi Warner
Executive Director

3/16/2023

Date
Published Petersburg Pilot: 03/23/2023

The Alaska Mental Health Trust Authority
Trust Land Office
BEST INTEREST DECISION
Negotiated Land Sale – Petersburg – 2.637 Acres

MHT 9101079
MH Parcel CRM-2284-02

In accordance with AS 38.05.801 et seq. and the implementing regulations governing Alaska Mental Health Trust (“Trust”) land management (11 AAC 99), Trust land shall be managed consistently with the responsibilities accepted by the State under the Alaska Mental Health Enabling Act (P.L. 84-830, 70 Stat. 709 (1956)). This means that management shall be conducted solely in the best interest of the Trust and its beneficiaries.

In determining the best interest of the Trust and its beneficiaries, and in determining consistency between state law and the Alaska Mental Health Enabling Act, the Executive Director of the Alaska Mental Health Trust Land Office (“TLO”) shall, at a minimum, consider the following interactive Trust management principles in accordance with 11 AAC 99.020:

- Maximization of long-term revenue from Trust land;
- Protection of the corpus;
- Protection and enhancement of the long-term productivity of Trust land;
- Encouragement of a diversity of revenue-producing uses of Trust land; and
- Management of Trust land prudently, efficiently, and with accountability to The Trust and its beneficiaries.

I. Proposed Use of Trust Land. Negotiated Land Sale.

II. Applicant/File #. Wade J Washke / MHT 9101079.

III. Subject Property.

- A. Legal Description.** Located within Copper River Meridian, Township 60 South, Range 79 East, Section 14: lot 7 and lot 8 of Block 1, Trust Land Survey 2021-02, South Mitkof Subdivision, aggregating to 2.637, more or less, according to the preliminary plat.
- B. Settlement Parcel Number(s).** A portion of CRM-2284-02.
- C. Site Characteristics/Primary Resource Values.** Lot 7 and lot 8 of the South Mitkof Subdivision preliminary plat are upland residential parcels with dedicated access. The parcels are composed muskeg and upland characteristics. The terrain is relatively flat and level with sparsely populated bull pine trees, indicating muskeg and wetland on the parcels. The primary resource values of these parcels are for disposal through land sale.
- D. Historical and Existing Uses of the Property.** Since 2018, the Trust Land Office has been evaluating the development of the parent parcel, CRM-2284-02, for subdivision design and subsequent land sale. The South Mitkof preliminary plat, which these

parcels are a part of, is anticipated to be submitted to the platting authority for review in 2023.

- E. Adjacent Land Use Trends.** The adjacent land use is subdivision development and residential use. Adjacent to the subject parcels within the South Mitkof Subdivision preliminary plat is the Menish subdivision, Goldeneye Subdivision, Heimdahl Subdivision II, and Seaduck Subdivision.
 - F. Previous State Plans/Classifications.** None.
 - G. Existing Plans Affecting the Subject Parcel.** As the subject parcels are outside the boundaries of the City of Petersburg, there are no existing plans affecting the subject parcel.
 - H. Apparent Highest and Best Use.** In consideration of the site characteristics, primary resource values, historical and existing uses, and adjacent land use trends, the highest and best use is land sale for residential development. A negotiated land sale with a 30% premium maximizes the return to the Trust and its beneficiaries, therefore is the highest and best use of the subject parcels.
- IV. Proposal Background.** On June 2, 2022, the applicant applied to purchase the subject property via negotiated land sale. The applicant owns adjoining lots in the Menish Subdivision and negotiated a land sale of the subject property with previous TLO staff.
- V. Terms and Conditions.** On January 27, 2023, the TLO and the applicant entered into a purchase and sale agreement outlining the process for purchasing the property through a negotiated sale at a price of \$61,000.00. A 10% down payment has been received. When Trust Land Survey 2021-02 South Mitkof Subdivision is completed and recorded, and the purchase price is paid in full, a Quit Claim Deed will be executed.
- VI. Resource Management Considerations.** The proposal is consistent with the “Resource Management Strategy for Trust Land,” which was adopted October 2021 in consultation with the Trust and provides for the TLO to maximize return at prudent levels of risk, prevent liabilities, and convert nonperforming assets into performing assets. Past experience has demonstrated that this parcel will not appreciate at a rate that would justify holding it for a later sale. It is not cost effective for the TLO to hold the parcel and incur the associated management costs and potential future liabilities.
- VII. Alternatives.**
- A. Do nothing or offer in the future.** This alternative would result in a loss of revenue or delay receipt of revenues from a future sale. It would also delay receipt of income revenue from interest associated with the sale. Lastly it could result in additional costs and risks to the Trust without significant increases in value.
 - B. Competitive Land Sale.** This alternative doesn’t guarantee the asset turns from non-performing to performing this year. Further it doesn’t guarantee the 30% premium obtained by processing a negotiated land sale. Historical revenue returns for this area have not met or exceeded the negotiated sale premium of 30% above the appraised fair market value.

- C. **Alternative Development.** This alternative isn't feasible as the highest and best use is for land sale.
- D. **Proceed as Proposed.** The current proposal is the preferred alternative as it enables the TLO to turn this nonperforming asset into a performing asset this fiscal year. The current proposal is consistent with the adjacent land use trends, the highest and best use of the parcel, and maximizes the return to the Trust and its beneficiaries.

VIII. Risk Management Considerations.

- A. **Performance Risks.** Performance risks are mitigated through the TLO Purchase and Sale Agreement, Land Sale Contract, and Quitclaim Deed. In present condition, the parcel is not generating revenue for the Trust and is therefore considered a non-performing asset.
- B. **Environmental Risks.** There are no known environmental risks associated with the proposed sale.
- C. **Public Concerns.** Subject to the comments resulting from the public notice, there are no known public concerns regarding the proposed action.

IX. Due Diligence.

- A. **Site Inspection.** Previous TLO staff inspected the property in February 2017 and began to evaluate the property for subdivision potential. A certified appraiser inspected the property in September 2022 and his analysis concluded that the highest and best use of the parcels are for residential subdivision. No trespass was identified.
- B. **Valuation.** On September 8, 2022 Southeast Appraisal Services, LLC completed appraisal reports of the subject properties. It was in the best interest of the Trust and its beneficiaries to appraise the lots separately in order to independently evaluate the highest and best use, and fair market value, of each parcel. This independent evaluation supports the TLO in fulfilling its fiduciary responsibility to the Trust and its beneficiaries.

The completed appraisal reports determined the highest and best use of both properties to be for residential use. The completed appraisal reports determined the fair market values of the properties by the sales comparison method. Several nearby recent sales were analyzed to determine the fair market value of Lot 7 as \$20,000 and Lot 8 as \$25,000, aggregating to \$45,000.00. To compensate for not selling the land competitively, the TLO required a premium of 30%, or \$13,750 above the appraised fair market value, in addition to the \$2,250.00 appraisal fee, for a final negotiated sale price of \$61,000.00.

- C. **Terms and Conditions Review.** On January 27, 2023 a purchase and sale agreement for the subject parcels was executed. The agreement outlines the terms and conditions of the sale. The standard TLO land sale documents have been reviewed by the Department of Law.
- D. **Other.** Title Report RPT-21907 was completed on June 10, 2021 for the South Mitkof Subdivision. The title report certified that title for the subject property is vested in the Alaska Mental Health Trust Authority for the surface and subsurface estates of the project area.

X. Authorities.

- A. Applicable Authority.** AS 37.14.009(a), AS 38.05.801, and 11 AAC 99 (key statutes and regulations applicable to Trust land management and disposal).
- B. Inconsistency Determination.** As the proposed negotiated land sale is specifically authorized under 11 AAC 99, any relevant provision of law applicable to other state lands is inapplicable to this action if it is inconsistent with Trust responsibilities accepted by the State under the Alaska Mental Health Enabling Act (P.L. 84-830, 70 Stat. 709 (1956)) as clarified by AS 38.05.801 and Alaska Mental Health Trust land regulations (11 AAC 99). 11 AAC 99 includes determinations that certain State statutes applicable to other State land do not apply to Trust land unless determined by the Executive Director, on a case-by-case basis, to be consistent with 11 AAC 99.020. The State Statutes deemed inconsistent with Trust management principles and inapplicable to Trust land by these regulations have not been applied to this decision or this action, including, but not limited to, AS 38.04 (Policy for Use and Classification of State Land Surface), AS 38.05.035 (Powers and Duties of the Director), AS 38.05.300 (Classification of Land), AS 38.05.945 (Notice), AS 38.05.946 (Hearings), and 11 AAC 02 (Appeals).
- C. Provisions of law applicable to other state land that are determined to apply to trust land by the executive director, on a case-by-case basis include:**
- i. AS 38.05.035(i). persons eligible to file a request for reconsiderations.
 - ii. 11 AAC 02.030 (a) and (e), filing request for reconsideration.
 - iii. 11 AAC 02.040 timely filing.

- XI. Trust Authority Consultation.** TLO consultation is defined in statute and regulation under AS 37.14.009(a)(2)(C) and 11 AAC 99.050 and clarified under 11 AAC 99.030(d) which requires the executive director to consult before issuing a public notice of a written decision of best interest.

- XII. Best Interest Decision.** Given the information above and the information contained in the complete record, the Executive Director finds that the proposed transaction is in the best interest of the Trust, subject to the terms and conditions addressed in this decision. The decision is based upon the consideration of the five Trust management principles set out in 11 AAC 99.020 and is in full compliance with 11 AAC 99. This decision does not preclude the TLO from determining that an alternative proposal will serve the best interest of the Trust. A future determination of that nature will require a best interest decision specific to the proposal.

- A. Non-competitive Disposal Determination.** 11 AAC 99.020 (d) allows for the disposal of Trust land through a competitive basis, unless the Executive Director in consultation with the Trust Authority, determines in a written decision required by 11 AAC 99.040 that a non-competitive disposal is in the best interest of the Trust and its beneficiaries. This parcel is being sold at a 30% premium above the appraised fair market value to compensate for not disposing of the land through a competitive sales process. This 30% premium offer exceeds the historical average of competitive sales in the immediate area. Given the 30% premium on the sales

price, the lack of developed access, the muskeg/wetland characteristics of the property, and the net-present value of money, a non-competitive disposal is in the best interests of the Trust and its beneficiaries. If another party submits a qualified offer as explained in Section XIII, the Executive Director may consider a competitive sale under the authority of this decision.

XIII. Opportunity for Comment. Notice of this Best Interest Decision will take place as provided under 11 AAC 99.050. Persons who believe that the decision should be altered because it is not in the best interest of the Trust or its beneficiaries, or because the decision is inconsistent with Trust management principles set out in 11 AAC 99.020 or any other provision of 11 AAC 99, must provide written comments to the TLO during the notice period. Other persons who may be interested in purchasing the Property must submit their proposals during the 30-day public notice period. Instructions to apply can be found online at <https://alaskamentalhealthtrust.org/trust-land-office/land-sales/land-use-application/>. To be considered a qualified competing interest, applications must include the application fee, a formal Letter of Intent to include an offer price that matches or exceeds the current offer of \$61,000.00 for the parcel, and a deposit of 10% of the offered price in certified funds. In the event that there is competing interest, all qualified interested parties will be notified by phone, fax, or e-mail how they may participate in the alternative sale process. Following the comment deadline, the Executive Director will consider timely written comments that question the decision on the basis of the best interest of the Trust and its beneficiaries or inconsistency with 11 AAC 99. The Executive Director may then, in his or her discretion, modify the decision in whole or in part in response to such comments or other pertinent information, or affirm the Best Interest Decision without changes. The Best Interest Decision as modified or affirmed will become the final agency action, subject to reconsideration procedures under 11 AAC 99.060. Additional notice will be provided for a substantially modified decision. If no comments are received by the end of the notice period, this Best Interest Decision will be affirmed, and the proposed action taken. (See notice for specific dates.)


XIV. Reconsideration. To be eligible to file for reconsideration of this Best Interest Decision, or to file a subsequent appeal to the Superior Court, a person must submit written comments during the notice period.

Persons who submit timely written comments will be provided with a copy of the final written decision and will be eligible to request reconsideration within 20 calendar days after publication of the notice or receipt of the decision, whichever is earlier under 11 AAC 99.060(b). This request must be accompanied by the fee established by the Executive Director under 11 AAC 99.130, which has been set at \$500, to be eligible for reconsideration. The Executive Director shall order or deny reconsideration within 20 calendar days after receiving the request for reconsideration. If the Executive Director takes no action during the 20-day period following the request for reconsideration, the request is considered denied. Denial of a request for reconsideration is the final administrative decision for purposes of appeal to the superior court under AS 44.62.560.

XV. Available Documents. Background documents and information cited herein is on file and available for review at the TLO, located at 2600 Cordova Street, Suite 201, Anchorage, Alaska 99503. Phone (907) 269-8658. Email: mhtlo@alaska.gov.

The disposal action proposed by this decision will occur no less than 30 days after the first publication date of this decision, and after the conclusion of the TLO administrative process. For specific dates or further information about the disposal, interested parties should contact the TLO at the above address, or visit the website at: www.mhtrustland.org

XVI. APPROVED:

<p>DocuSigned by:  Jusdi Warner Jusdi Warner Executive Director Alaska Mental Health Trust Land Office</p>	<p>3/16/2023</p>
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In accordance with 11 AAC 99.030(d) and the policies of the Alaska Mental Health Trust Authority, the Trust Land Office has consulted with me, and received concurrence to proceed with the above transaction.


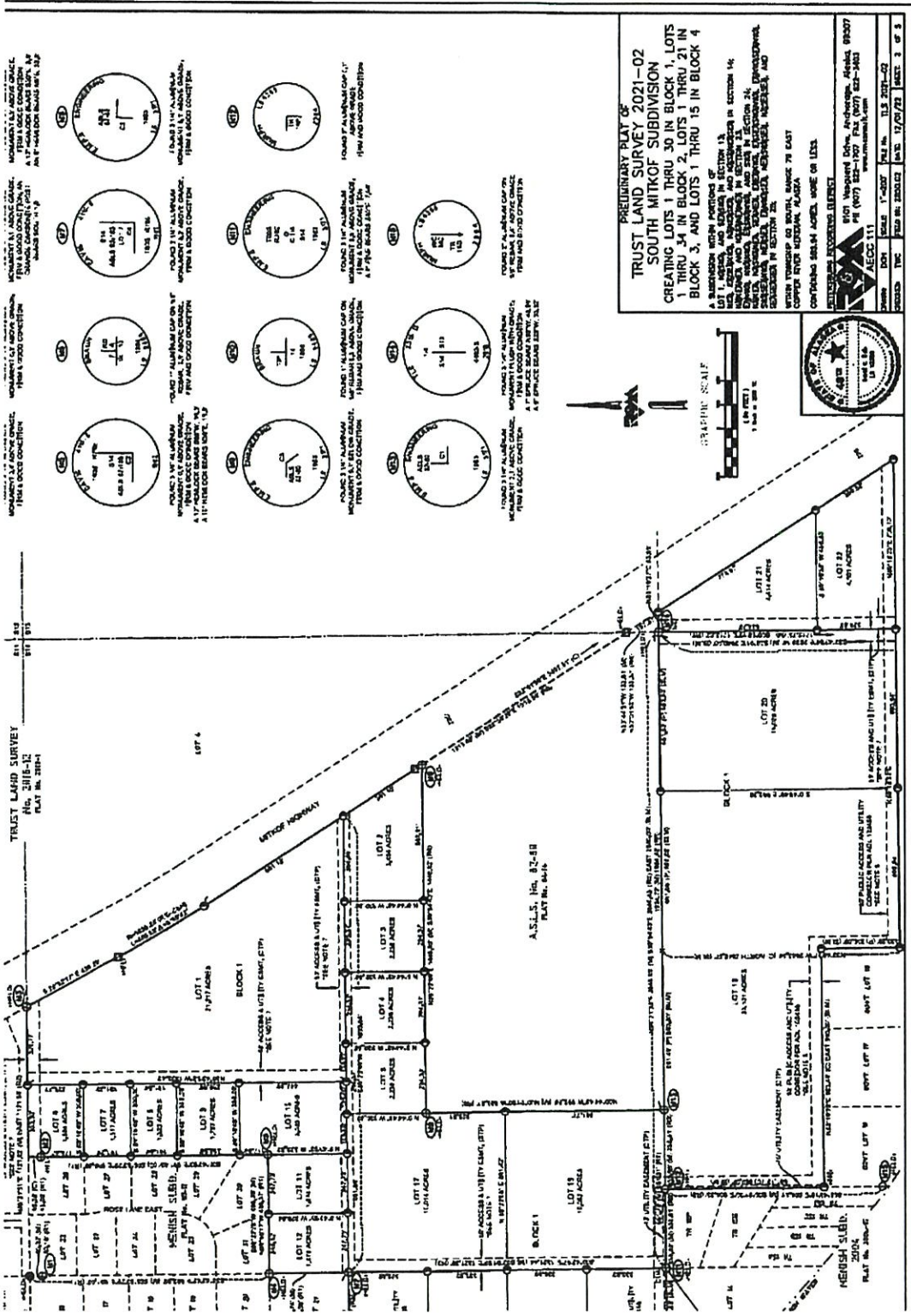
<p>DocuSigned by:  Steve Williams Steve Williams Chief Executive Officer (CEO) Alaska Mental Health Trust Authority</p>	<p>3/16/2023 Date</p>
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Exhibit A – Parcel Location Map Lot 7 and Lot 8, Block 1, Trust Land Survey 2021-02, South Mitkof Subdivision, Preliminary Plat



Debra Thompson

From: mcrosie@gci.net
Sent: Thursday, March 16, 2023 2:57 PM
To: Assembly
Subject: personal property taxes

Dear Assembly members,

If you are a local property owner you were most likely shocked to see the increase in your property values from the 22 to the 23 assessment. I realize that the relative shortage in local housing has caused an increase in recent home selling prices. I also realize that recent house and land sale prices tend to drive the assessments. I also realize I can appeal my assessment. My hope is that the increases in property values do not automatically bring a windfall to the borough in the form of property taxes and lead to a subsequent spending spree. The borough government seldom gets smaller, we always seem to want newer, more powerful, and bigger stuff. We want more employees, more and newer vehicles, and more buildings and property to house them and their stuff in.

Please take a breath when you see what the recent property assessments will bring to your borough check books. Please consider lowering the mill rate to curb the potential upswing in borough spending.

If I could be considered an average property owner, consider that the assessment for my house and the property where it resides increased in assessment by \$23,800 between 21 and 22, and then another \$44,500 more between 22 and 23. I hope the borough budget doesn't increase accordingly.

Dan McMahon
302 S Nordic Dr

Debra Thompson

From: Madonna Parks <madonna.parks@yahoo.com>
Sent: Wednesday, March 22, 2023 3:18 PM
To: Assembly; Madonna Parks; R.D. Parks
Subject: Molly Parks parents response to Borough's condolences

Petersburg Assembly members and mayor,

Thank you for your condolences.

But almost 7 years after the crash, inexplicably we NOW hear the very first official condolences from Molly's employer ON THE RADIO...as a result of KFSK reporting inquiries.

Where were your condolences when we asked to meet with the city manager, Parks and Rec department head, Molly's immediate supervisor and HR in September 2016?

Where were your condolences when we were told the only people who would meet with us would be HR.

And the only information we were given was our daughter's position description and Mr. Allen's position description.

No condolences, no explanation...nothing.

That was the night we decided to sue the city.

And what part of Justice Carneys dissent do you not agree with?

- "I can not join in such a clear miscarriage of justice."
- "Allen had a long standing history of seizures before he applied for work at the Borough, including a seizure while employed elsewhere before he started working at the Borough."
- "Allen had a seizure while working at the parks and recreation pool front desk."
- "Following this incident, Petersburg developed and adopted a plan to have a second employee always present with Allen so that he would not be alone during a seizure."
- "On April 1...Allen had a seizure in the parks and recreation building and a co-worker caught him as he collapsed.
Allen was taken to the hospital."
- "And [the doctor] contacted Petersburg Parks and Recreation to specifically tell them to not let Allen drive. Following this incident, the heads of Petersburg Parks and Recreation met with Allen, and it was decided that Allen must check-in every 20 minutes with a supervisor to make sure he had not had a seizure, and that Allen was precluded from opening the Petersburg Parks and Recreation facility by himself. However, Petersburg continued to permit Allen to work as a lifeguard and drive the Borough van."

- “Both Allen’s and the Borough’s acts were criminal; each of them behaved in a way that should prevent them from evading responsibility for their conduct by hiding behind the shield of workers’ compensation.”
- “The Borough knew that Allen could not legally or safely drive: it had been expressly told so and had implemented a safety plan because of Allen’s on-the-job seizures. Yet it required him to drive the Borough’s van. Each time the Borough did so, it was an accomplice in his crimes. And on the day Parks was killed, the Borough ordered Allen’s coworkers to ride in the van that he was driving.”

These are not opinions, these are facts.

Madonna and RD Parks

[Sent from Yahoo Mail for iPhone](#)



March 27, 2023

Petersburg Borough Assembly
PO Box 329
Petersburg, AK 99833

Re: Designation of New Assets

Dear Mayor Jensen and Assembly Members:

The Devil's Thumb Shooters, Petersburg's youth shotgun marksmanship club, works very hard each year to raise money to help with purchasing supplies necessary to conduct both a spring and fall program; provide needed safety instruction and equipment for the sport; provide competition opportunities to those members who desire to travel to both Juneau and Anchorage to participate in tournaments; and to provide the ever needed on-going maintenance to the shotgun venue at the range. Over the past two seasons the DTS organization has also worked diligently to promote two costly upgrades to Petersburg's public gun range without aid of taxpayer funding: 1) constructed a new covered 10 x 32 foot covered shelter, and 2) purchased a new wobble trap machine. These two public improvements exceed \$27,000 in value.

To assure there is no question in the future as to whom these assets belong, the Devil's Thumb Shooter's Board of Directors hereby dedicates/transfers the shotgun shelter structure and the new PatTrap unit (located within the most westerly trap house on the gun range premises) to the public gun range with hopes that the assets will continue to be used by borough residents, organizations, businesses, and visitors.

These two specific improvements would not have been realized without help from: A grant from the Petersburg Community Foundation; In-Kind labor from Jesse West/Rainforest Contractors; Petersburg Rod and Gun Club; Cash donations from community members and visitors; and OBI.

The DTS organization is very grateful to the many residents, businesses and service organizations that consistently show support to our program by gifts of cash, discounts, donated materials and labor, and outright positive encouragement to our youth team members. The Petersburg community is truly amazing!!

Sincerely,

Larry O'Rear
Larry O'Rear, President
Devil's Club Shooters, Inc.

Cc: Petersburg Rod & Gun Club

PO Box 115, Petersburg, AK 99833
907-650-7117