



Petersburg Borough

12 South Nordic Drive
Petersburg, AK 99833

Meeting Agenda Library Advisory Board Regular Meeting

Tuesday, February 25, 2025

12:00 PM

Ruth Sandvik Conference Room

Meeting held in person in the Ruth Sandvik Conference Room and via Zoom
<https://us06web.zoom.us/j/89778106129>

1. Call to Order / Roll Call

2. Approval of Minutes

- A.** The minutes from the October 29, 2024 Library Board Regular Meeting are presented for review and approval.

3. Amendment and Approval of Meeting Agenda

- 4. Persons to be Heard Related / Unrelated to Agenda:** John McCabe will attend the meeting via Zoom to answer questions regarding the Art Education Endowment Guidelines Revision.

5. Staff Reports

- A.** Director's Report

- B.** Program Coordinator's Report

6. Unfinished Business

7. New Business

- A. Art Education Endowment Guidelines Revision:** John McCabe has added more specific guidance on resolving violations to the fund integrity in the updated guidelines. The revised section is highlighted in yellow for review.

- B. Annual Report on Library Endowments:** An annual summary of the total balance of the library's Alaska Community Foundation Endowments is provided to the Board for review and discussion.

- C. FY26 General Fund Budget Request:** The proposed FY26 Library budget request is attached for review and discussion. Increases over last year are largely due to increased personnel costs, both salaries and benefits. A Marine Passenger Fee Request for \$15,400 is also planned to offset the cost of janitorial service May-Sept.

- D. Request to display photo of Ruth Sandvik in the Sandvik Room:** Joe Sebastian has requested that the library hang a photo of Ruth Sandvik in the Sandvik Room. An email from J. Sebastian and a copy of this photo of Ruth that Joe took are included for Board review and consideration. When the Sandvik Room was named the donor, Mark Sandvik, was consulted on recognition for Ruth. The Library Director recommends that if J. Sebastian's request is approved that it be contingent on Mark Sandvik's approval.

8. Discussion Items

- A. Report from member O'Gara on attending 2024 International Conference of Indigenous Archives, Libraries and Museums**

- B. Friends of the Library Updates:** The Friends held their annual meeting Saturday Dec 28, 2024. They voted to sponsor the purchase of board games, game programs, the Year of Reading program and the Summer Reading Challenge.

National Library Week is April 6-12, 2025. The Friends will host two events:

1/Book Sale - Saturday April 5, 11am-1pm. Beth Flor will donate 2 paintings for a silent auction to raise funds for the Art Education Endowment

2/Free For All: Inside the Public Library film showing - Tuesday April 6 at 6pm - "*Free for All: Inside the Public Library* tells the story of the quiet revolutionaries who made a simple idea happen. From the pioneering women behind the "Free Library Movement" to today's librarians who service the public despite working in a contentious age of closures and book bans, meet those who created a civic institution where everything is free and the doors are open to all." PBS, Independent Lens

- C. Future of Library Collections Budget:** There are two potential funding cuts on the horizon for the library's collections budget (books,DVDs) that Board members should be aware of:
- 1/The library receives an annual \$10,000 grant in cooperation with the Petersburg Indian Association. This grant, known as the Institute for Museum and Library Services (IMLS) Basic Grant, is federally funded and may be impacted by federal government cuts
 - 2/The library receives an annual \$7,000 grant from the State of Alaska. This grant, known as the Public Library Assistance Grant, was threatened last year and may be the target of cuts again in the coming year.

- D. Gratitudes & Recognitions:** So many community members play a part in improving the library. This month special recognition is extended to

Kris Norosz for her longstanding support for youth programs at the library and for her recent donation in memory of her mother, Jo Norosz.

Matt Bryner for making the library bright and beautiful for another holiday season.

Sally Riemer for her many years of service on the Library Board and Friends of the Library.

Keith Anderson for overseeing our mechanical system issues and keeping the library warm.

E. Next Meeting: Tentatively scheduled for Tuesday April 8

9. Adjourn



Petersburg Borough

12 South Nordic Drive
Petersburg, AK 99833

Meeting Minutes Library Advisory Board Regular Meeting

Tuesday, October 29, 2024

12:00 PM

Ruth Sandvik Conference Room

Zoom: <https://us06web.zoom.us/j/86593195467>

1. Call to Order / Roll Call

2. Approval of Minutes

The minutes from the May 21, 2024 meeting were approved as submitted

- A. The minutes from May 21, 2024 Library Board Regular Meeting are presented for review and approval.

The minutes from the May 21, 2024 meeting were approved as submitted.

- B. The minutes from the July 23, 2024 Library Board Regular Meeting are presented for review and approval.

The minutes from the July 23, 2024 meeting were approved as submitted.

3. Amendment and Approval of Meeting Agenda

The meeting agenda was amended to include *7D. Election of Officers.*

4. Persons to be Heard Related / Unrelated to Agenda

There were no persons to be heard in attendance.

5. Staff Report

- A. Report is attached for review.

Library Director Alcock read the Staff Report into the record.

6. Unfinished Business

A. Oct 1, 2024 Borough Election: Two 3-year terms for the Library Board were on the ballot. Alec McMurren and Julie Spigelmyre were elected.

7. New Business

A. Acknowledgement of donations to the Art Education Endowment: Since July, John McCabe has donated \$36,000 to the Petersburg Library Art Education Endowment. His total contributions to date are \$199,540. With these latest donations, the fund balance now stands at \$264,796. A letter acknowledging these donations is attached for the Board Chair to sign.

Board members lauded John McCabe for his extraordinary generosity. Acceptance of his donations were unanimously approved. The Library Board Chair will sign a letter acknowledging his recent donations.

B. Art Education Endowment Funding Requests: An amount not to exceed \$4,350 is requested from the Art Education Endowment for the following programs. The total spendable balance of the fund is \$12,296. The library receives roughly \$3000-\$4000 annually in new spendable funds.

For the following programs, funds will be used for instructor fees and supplies. Board members are asked to review the attached Art Education Endowment Guidelines when considering these requests:

Watercolor Workshop - instructor Pia Reilly - 3 day workshop - \$200

Angel Ornament Painting - instructor Pia Reilly - \$240

Folk Art Painting - instructor Pia Reilly - \$240

Comic Drawing For Kids/Teens - instructor Gus Petersen - 2 classes - \$900

Rainforest Writers Workshops - instructor Orin Pierson - \$1000

Creative Aging Program (Music) - instructor Sarah Hanson-Hofstetter - \$800

Creative Aging Program (Sewing) - Instructor Mary Ann Rainey - \$1,150

The Board unanimously approved an amount not to exceed \$4,350 be used from the spendable balance of the endowment for the proposed programs.

C. Minor Library Card Application: The library's library card application for minors, youth 17 and younger, has been updated with assistance from the Borough Attorney. It is included here for informational purposes.

Board members reviewed and discussed the application.

D. Election of Officers

Member Menish-Meucci was reelected as Chair. Member Anderson was elected as Vice Chair.

8. Discussion Items

A. Donor Recognition: This item is included as an opportunity for board members to debrief regarding the outcome of the July 2024 Board meeting. A thank you letter received from Lee Ribich is attached.

Board members expressed appreciation for those who made the Lee Ribich event a success. The Library Director will bring the donation policy before the board at a future meeting for review and updating.

B. Friends of the Library Updates: The Friends held a book sale on Saturday Oct 5, Board Member Fish will provide a report at the meeting.

Board Member Fish reported that the 10/5 sale brought in roughly \$600 and was well attended.

C. Gratitudes

Thank you to Gina Esposito for her service on the Library Board.

Thank you to Sue Paulsen for leading the Lee Ribich event in July.

Thank you to Don Cornelius for donating two paintings for the Friends silent auction, \$625 was raised for the Art Education Endowment.

Chair Menish- Meucci will write thank you cards to extend appreciation to each of these people.

D. Next Meeting

The Library Director will poll board members in late November to see if a quorum for a December meeting is possible. If not, the next meeting will likely be held in late February.

9. Adjourn

Director's Report

- The library will be closed for annual inventory Monday, March 3 to Thursday, March 6. During this time, staff will be conducting a thorough inventory of library materials to ensure accurate records and working on special projects to ensure efficient operations.
- All staff are in the process of completing online de-escalation training. The training improves our ability to manage challenging situations effectively. It equips staff with essential skills to handle conflicts calmly and professionally, fostering a safer and more supportive environment.
- On March 24, staff will undergo American Red Cross First Aid/CPR/AED certification training, led by Stephanie Payne, Parks & Rec Director. This training is crucial for ensuring that we are prepared to respond effectively in emergency situations. Our last certification took place in 2021 and we excited to have a chance to update our skills. This session will help refresh our knowledge and ensure everyone is well-equipped to handle medical emergencies with confidence and efficiency.
- In December we had issues with our mechanical systems and the building heat/HVAC did not work. To solve the problem the automated control system was temporarily switched to a manual control system until the control system company (Siemens) could come to town. When they came in mid-January it was determined that a faulty sensor in the sidewalk had caused the problem. Thanks to our maintenance technician, Keith Anderson, for doing a great job of overseeing everything.
- The *Year of Reading Challenge* started on January 1st and runs all year. Barb Steltz is overseeing the program. Each month, she'll suggest reading themes like:
 - Read a book published the year you were born
 - Pick a book that was made into a movieParticipants complete the reading and submit their answers to a few questions online. Each month, there's a chance to win fun incentives like a reflective walking vest or book light. Quarterly, one lucky participant will win a library sweatshirt. You don't have to participate every month to be eligible—just complete the activities for that month. So far, 45 participants are signed up, and 11 completed January's challenge. The goal is to inspire fresh reading choices and enhance our readers' advisory services. Thanks to the Friends for sponsoring the program.

Program Coordinator Report February 2025

Kari Petersen

In early December Mary Ann Rainey took a trip to Washington DC with her niece, Amy Lucas, to see the big Christmas Tree from Wrangell and several others in various federal buildings that displayed ornaments made in her classes.

Rainforest Writers, led by Orin Pierson, began in November and has been well attended. Orin is taking February off and will offer 2 sessions in March. Orin's use of the Artist and Writer's Method to lead these workshops offers a truly special experience that we are so fortunate to be able to offer our community.

Through our various story time programs, we are now serving about 50 young patrons weekly, creating lots of enthusiastic library lovers! *Wiggles & Giggles* happens every Thursday at 11am and is open to the public. Weekly, Good Beginnings Pre-School and Tlingít Haida Head Start bring their classes to the library and I go to the Children's Center Pre-School.

A new batch of 22 interviews has gone up on the Homegrown Conversations podcast. KFSK is airing them Tuesday evenings at 6:30pm. These interviews were conducted last Spring by Mr. Shumway's Senior Alaska History class at Petersburg High School. The library archives them for posterity.

We are developing some new sequential arts programming geared toward elderly people that will be open to all adults. Mary Ann Rainey has a significant following of elderly women who like to participate in her programs, so we decided to start with her as an instructor. Mary Ann is a wonderful mentor who is excited to teach, and we are delighted to showcase her talents.

Our portion of the two-year IMLS grant, in partnership with Sealaska Heritage Institute, will be wrapped up in April. During the first year, I collaborated with Sealaska and librarians from Juneau, Sitka, and Haines to create 9 curriculums for use in Public Library Cultural Programming. Next, we put each curriculum to the test and evaluated them by offering monthly *Baby Raven Reads at the Library* events. I feel this is the most meaningful work I've done in the past two years. I've learned so much from working with Sealaska about how to offer Cultural programming in a respectful manner. I love that Sealaska has helped regional public libraries develop this curriculum. Now we have the tools and relationships to better serve our Native community and help our non-native community engage with and learn about the local Native Cultures. We are so fortunate to have Sealaska as a publisher in our region, especially of children's books. First and foremost, these books allow local Native children to see themselves represented in the books they find at the library. Second, because the stories are specific to our region all kids can see their life and the unique environment they reside in, represented in these books. *Baby Raven Reads at the Library* is a program we will carry into the future after the IMLS grant is complete.

SOURDOUGH NEWS



— Celebrating —
Team Alaska



Crafting Alaska-made
Tree Ornaments

Awarding Employee
Excellence

Broadcasting the
Bears of Anan

TO: West Lawn, U.S. Capitol
FROM: Zarembo Island, AK



Item 5B.

The People's Tree spreads peace, happiness, and joy on 4,000 mile journey

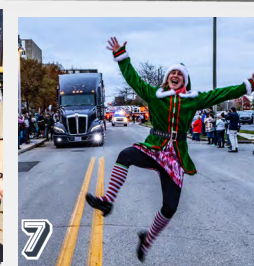
(1) Recreation Management Specialist Meghan Chamberlain places ornaments on the tree before departure from Wrangell, AK.



(2) Members of the public sign the trailer banner in Renton, WA.



(3) Interpretation and Education Specialist Claire Froehlich, Interpretation & Conservation Education Program Manager Annette Heckart, and Begich Boggs Visitor Center Director Kyle Gallaher pose in Baker City, OR.

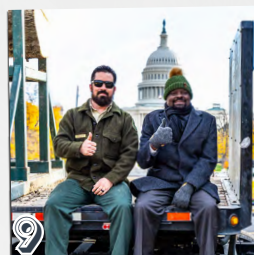


(4) Lynden truck driver John Schank poses with Smokey Bear in Pocatello, ID.

(5) Begich Boggs Visitor Center Director Kyle Gallaher works the education table in Grand Junction, CO.

(6) Public Affairs Officer Brandon Raile, Law Enforcement Officer Jimmy Nelson, and Digital Communications Specialist Melissa Kulack pose with Santa Claus in Altoona, IA.

(7) District Ranger Tory Houser, dressed as an elf, jumps for joy in Fort Wayne, IN.



(8) U.S. Senator Lisa Murkowski and Deputy Forest Supervisor Barb Miranda hold a framed photo of this year's Capitol Christmas Tree logo at Joint Base Andrews.

(9) Forest Silviculturist Tom Roland and Society of American Foresters CEO Terry Baker arrive with the tree in Washington, D.C.



(10) Forest Service Chief Randy Moore and District Ranger Tory Houser pose in front of the delivery truck.

(11) Sandy Churchill, Esther Aaltséen Reese, and Mike Hoyt, members of the Wrangell Cooperative Association, give a tribal blessing during the tree lighting ceremony (not pictured: Lu Knapp).

(12) Youth Tree Lighter Rose Burke, fourth grader from Kenai, AK, delivers her winning essay during the tree lighting ceremony.

(13) **Front Row** (left to right): Melissa Kulack, Victoria Granado, Terry Baker (SAF), Sandy Churchill (WCA), Tory Houser, Lu Knapp (WCA). **Second Row** (left to right): Kayla Kirschenbaum (SAF), Tracy Christopherson, Julia Spofford, Claire Froehlich, Kyle Gallaher. **Back Row** (left to right): Mike Hoyt (WCA), Esther Aaltséen Reese (WCA), Trampus Barhaug, Brandon Raile, Elizabeth Buhl (SAF), John Brinley, Tony Belback, Jeremy Mack, Jeff Schramm, Jimmy Nelson, Annette Heckart, Barb Miranda, Joe Delabue, Clint Kolarich, Dave Kennedy, Shannon Holt, Lynda Nore, Justin Ross, Buffie Cerutti, Frank Churchill (WCA), Tom Roland, Chad VanOrmer.

(14) The delivery truck departs from Wrangell, AK.

Photos courtesy of James Edward Mills, Joy Trip Project.



Thank you for delivering a lasting trail of holiday cheer!



Alaska ornaments, art, and...unity

Thousands of Alaska-made tree ornaments decked the halls on Capitol Hill, with many honoring Alaska Native Tribal traditions, culture and heritage

In Alaska, holiday cheer began early this year. Alaskans and Alaska Native peoples spent their long summer days tapping into their inner artist, crafting nearly fifteen thousand beautifully hand-made ornaments to adorn the [U.S. Capitol Christmas Tree](#).

These ornaments were more than just impressive, festive decorations.

Many of the ornaments honor the state's rich and historic

Indigenous culture, as professional and amateur Alaska artists created designs inspired from nature, forests, wildlife, totem poles, and objects such as traditional Alaskan masks and beads.

Local tribal artist Mary Ann Rainey embraced the creative task by hosting an ornament making class at the Petersburg Public Library. Her class boasted an impressive turnout and forged forty ornaments to accompany the official Capitol Christmas tree—an 80-foot Sitka Spruce—from Alaska's National Forests to the nation's capital.

"Most of the designs we used belong to different Tribes—such as the shark, salmon, halibut, eagle, raven, sea pigeon, hummingbird, wolf—there was a lot of variety of animals," said Rainey.

Passing down tradition

Rainey shared how her grandmother Kalk'ech (whom she is named after), would make moccasins and create beadwork using traditional beading techniques. Even as an experienced beader and after passing these techniques onto her own grandchildren, Rainey never imagined herself teaching a class on beadwork to more than a dozen

members of the community.

"I've shown my grandchildren how to craft things like this, but leading a class this size was a first for me. I would see things like this at craft shows and I thought, 'I can do that.' It was a fun challenge, and I think people enjoyed the class."

Rainey is a tribal member from clan Eagle/Shark from the Thunderbird House and made the trek to Washington, D.C with her niece to see the ornaments on the Capitol Christmas Tree.

Don and Vera Starbard, authors of *A Tlingit Christmas Caroling and Coloring*, were also eager to participate in the ornament making extravaganza. They donated images from their book to local youth to honor the Tlingit culture while contributing to the growing ornament total. The authors also helped with an ornament effort for local youth at the Huna Tribal House in Glacier Bay National Park.



Finished ornaments from Mary Ann Rainey's class at the Petersburg Public Library. The top left ornament marks the State of Alaska with forget-me-nots, the state flower, and the Big Dipper and Polaris, representative of the Alaska state flag. The top right ornament depicts the Petersburg Indian Association logo, and the bottom ornament is a halibut fish. USDA Forest Service photo by Gina Uppencamp.



Alaskan tribal member Mary Ann Rainey (clan Eagle/Shark from the Thunderbird House) holds two ornaments made from the class she hosted at the Petersburg Public Library. Photo by Kari Petersen, Petersburg Public Library programming director.



Local youth color ornament designs from donated pages of Don and Vera Starbard's book, *A Tlingit Christmas Caroling and Coloring*. USDA Forest Service photo by Meghan Chamberlain.



Hand painted ornaments depict traditional Alaska Native masks created by youth attending summer events hosted by the Alaska Native Science & Engineering Program. USDA Forest Service photo by Annette Heckart.

Co-stewardship for all seasons

A testament to the co-stewardship between Alaska's tribal communities and land management agencies, the Tlingit and Haida tribes—among many others—participated in ornament creation, which further enriched the celebratory showcase of some of Alaska's most unique features.

The Mendenhall Glacier Visitor Center's Cultural Ambassador Program, a mutual commitment between the [Central Council of the Tlingit and Haida Indian Tribes of Alaska](#) and the Forest Service to collaborate on managing the Tongass National Forest's recreation areas, highlighted the power of partnership.

Forest Service staff and cultural ambassadors joined forces to paint bear and fish shaped ornaments in the visitor center. Many of the painted ornaments were decorated using formline artwork—a type of Pacific Northwest Coast Native design often associated with totem poles, which depicts concepts and objects such as historic events or traditional Alaskan clan crests.

“It was a sure way to bring folks together,” shared Cultural Ambassador Program Manager Jeremy Timothy. “Anyone can be an artist, and when you combine art with history, it becomes a real opportunity to provide education on the rich heritage Alaska culture has to offer. I am pleased that we got the opportunity to create and share artwork from our visitors from around the world. At the end of the day, it's about bringing folks together and carrying on tradition. That's what we're all about.”

Throughout the summer, the [Alaska Native Science & Engineering Program](#) led multiple ornament making events for youth, with many designs highlighting Alaska Native masks. Traditionally, these masks serve many purposes, including use in local dances and honoring or warding off spirits. The tradition of using these masks continues to this day.

Ornaments for all

In October, Senator Lisa Murkowski's office hosted an ornament-making booth at the [Alaska Federation of Natives convention](#), producing nearly two hundred ornaments

decorated by convention attendees. The booth also made an appearance at the Alaska State Fair, where visitors added nearly five hundred ornaments to the growing total.

The thousands of ornaments submitted for this effort showcase traditions of the past and a vibrant future for Alaska.

“The outpouring of response we received from so many folks across Alaska was truly astounding. It's really special to see these ornaments serve as a humble nod to the great state of Alaska and its rich cultural heritage,” shared Annette Heckart, the U.S. Forest Service's Alaska Region interpretation and conservation education program manager, who helped spearhead collection of this year's ornaments.

Alaska's sparkling efforts came alive when the U.S. Capitol Christmas Tree was lit on Tuesday, Dec. 3, 2024. The decorations honor the interconnection between the Forest Service and tribes, highlighting the unique relationship between land and humans, past and future, culture and tradition. In one word: unity.

**PETERSBURG PUBLIC LIBRARY ART EDUCATION ENDOWMENT FUND
GUIDELINES - PETERSBURG, ALASKA**

The purpose of the Petersburg Borough Public Library Art Education Endowment Fund (AEE) is to support art education programs for children, teenagers and adults using the Petersburg Borough Public Library. The Alaska Community Foundation (ACF) is the financial agent for the AEE, and it authorizes AEE spendable amounts to the Petersburg Borough Public Library (PPL). The AEE guidelines, and a report of the ACF spendable amount distributions to the PPL, is available from the library upon request. The AEE guidelines will be posted on the library’s website. The AEE spendable amount (SA) distributions received by the PPL, from the ACF, must be allocated for art education materials (materials), activities, and programs in art domains such as visual arts, writing, music and performance. The AEE was established by Petersburg resident John J. McCabe in 2012; it is a Donor Designated Fund, and it is awarded to the Petersburg Borough Public Library, and it is managed by the Petersburg Borough Public Library Advisory Board (Board).

1. GENERAL GUIDELINES

- A. The available SA cannot be used to purchase, or maintain, general library office supplies or equipment.
- B. Up to fifty percent of the available SA can be used to fund PPL personnel who are assigned, with Board approval, for specified units of time and salary, to implement, coordinate, or conduct art education programs.
- C. Oversight of SA distributions is provided by the Board. SA expenditures are independent of the Petersburg, Alaska, Borough Government (Borough), other governing bodies or individuals.
- D. If equipment and/or facilities are not available at the PPL for an AEE activity or program that the Director has submitted to the Board for consideration and possible approval, the Board is authorized to approve SA funds for an AEE activity or program that will not occur at the PPL.
- E. Per ACF rules, revisions to the AEE guidelines can only be authorized by John J. McCabe, the AEE founder.

2. PROCEDURE FOR RELEASE OF FUNDS

- A. The Petersburg Borough Public Library Director (Director) will recommend to the Board materials to be purchased, and activities and programs to be funded by SA distributions. The SA requested for materials, activities or programs must not exceed the SA balance.

- B. The Director will, at a minimum, present to the Board, for its approval, one AEE activity, or program, within a one-year period that follows the last Board approved AEE activity or program.
- C. Board members will receive a printed, and/or electronic copy, of the AEE guidelines for review, when making decisions regarding an AEE SA expenditure for materials, an activity, or a program.
- D. Program funding is reimbursement based. Once an AEE activity, program or purchase of materials is approved by the Board, the Director must:
 - I. Spend the funds approved by the Board from the PPL's General Fund budget.
 - II. Execute the program as approved.
 - III. Provide a summary to the Board of the approved activity, or program, and the total amount spent. The report will include information about participation levels and other feedback.
 - IV. The Director will request reimbursement for the activity from the ACF.
 - V. Any AEE funds not expended for a Board approved AEE activity, or program, must be returned to the AEE Fund.

3. Fund Integrity

- A. When the Director position is vacant, no requests for funding for materials, activities or programs can be submitted to the Board, and the Board cannot authorize SA expenditures for materials, activities or programs.
- B. If there is a violation(s) of the AEE guidelines, as necessary, and in the following order, it is the responsibility of the Board, or a Board member, or the Director to correct the violation(s) as soon as possible, such that there is compliance with the AEE guidelines. After six months, if a violation(s) of the AEE guidelines is not corrected:
 - I. All AEE activities and programs must immediately cease operating.
 - II. Requests for AEE SA expenditures for materials, activities or programs cannot be submitted to the Board by the Director.
 - III. The Board cannot authorize SA expenditures for materials, activities or programs.
 - IV. To formally resolve a violation(s) of the AEE Guidelines, at a public meeting of the Board, the Library Director will include resolution of a violation of the AEE Guidelines as an agenda item to be voted on by the Board, and the Library Director will prepare, as part of this agenda item, a written report for Board, and public review, that documents the facts related to the AEE Guidelines violation and how the violation was resolved.

- V. When an AEE guidelines violation(s) is corrected, and there is compliance with the AEE guidelines, AEE activities and programs will resume. The Board, and the Director will resume their AEE duties as outlined in the AEE guidelines.
- C. If the PPL is dissolved or terminated, per AEE guidelines, Section 4, all AEE activities and programs must immediately cease operating, until the Borough reestablishes the PPL. When the reestablished PPL is in compliance with the AEE, Section 4 guidelines, all AEE activities and programs will immediately resume operating.
- D. If the Board is dissolved, or terminated, per AEE guidelines, Section 4, Board AEE duties must immediately cease, and Board approved AEE activities and programs must immediately cease operating. When the Borough reestablishes the Board, and the Board is in compliance with the AEE, Section 4, the reestablished Board will immediately resume its AEE duties, and Board approved AEE activities and programs will immediately resume operating.
- E. The Petersburg Borough Finance Officer will be notified if the PPL and/or the Board is dissolved or terminated per AEE guidelines, Section 4.
- F. The Petersburg Borough Finance Officer will be notified if the PPL and/or the Board is reestablished by the Borough, and the PPL and/or the Board is in compliance with AEE, Section 4.
- G. The Alaska Community Foundation, the Borough, other agencies or individuals, do not have the authority to be involved in AEE decisions related to a violation(s) of AEE guidelines, and/or violation(s) of AEE guidelines, Section 4.

4. DISSOLUTION / TERMINATION OF THE PETERSBURG PUBLIC LIBRARY AND/OR THE PETERSBURG PUBLIC LIBRARY BOARD

For the purposes of the AEE, the PPL, and/or the Board, is considered to be dissolved, or terminated, if one or more of the following events occur:

- A. The Petersburg Borough Public Library is dissolved, or terminated, as it is defined in the Petersburg Borough Municipal Code.
- B. The Borough government reduces the number of Board members below five Board members.
- C. The Board is no longer an elected library board, that is, Board members are not voted into office as a result of an official Borough public election.
- D. The Board has a majority of appointed Board members following a Borough public election that allows voters to elect people to the Board.

John J. McCabe, AEE Fund Founder

Date

Marilyn Menish-Meucci , Library Board Chair

Date

LIBRARY ENDOWMENTS - updated 2/3/25			
	2024 Balance	2025 Balance	Spendable Balance
Library Endowment Funds	\$ 183,079	\$ 215,053	\$ 28,345
Art Education Endowment Fund	\$ 181,041	\$ 274,102	\$ 19,817

Library Endowment Funds: Established in 2007 to hold funds for the construction of a new library. With that goal reached, the funds now provides a stable, ongoing funding source to improve and expand the programs and services provided by the Library in our new facility. The funds are held and managed by the Alaska Community Foundation. Gifts of \$100 or more can be acknowledged on the library's Fishing Wall. The funds accept cash donations as well as bequeathed retirement plans, life insurance policy, other financial or investment accounts.

Art Education Endowment: Established in 2012 by Petersburg resident John McCabe. The fund provides financial assistance to the library that is spent exclusively on art and cultural programs. The annual interest earnings will provide a stable, ongoing funding source to enhance arts programming at the Library.

Petersburg Borough, Alaska
Library

110 Account Number	Description	FY 22/23 Actual	FY 23/24 Actual	FY 24/25 Adopted Budget	FY 25/26 Proposed Budget
Library					
Salaries & Wages					
572 500110	Salaries	244,949	290,572	280,033	302,636
572 500120	Overtime Pay	-	-		
572 500200	Benefits	87,749	97,693	99,180	129,414
Subtotal		332,698	388,264	379,213	432,050
Supplies					
572 501320	Operating Supplies	7,050	6,088	5,500	5,500
572 501321	Library Materials	21,741	9,274	27,000	27,000
572 501322	Periodicals	727	5,801	3,400	3,400
572 501340	Small Tools & Equip.	4,237	1,944	11,000	3,000
Subtotal		33,756	23,107	46,900	38,900
Services & Charges					
572 501410	Professional Services	40,129	25,304	20,000	20,000
572 501420	Communications	12,627	15,069	12,000	12,000
572 501430	Travel & Training	1,075	2,068	500	1,000
572 501440	Advertising	159	713	500	500
572 501470	Utilities	35,683	43,142	44,300	44,300
572 501480	Repairs & Maintenance	23,144	18,475	24,000	20,000
Subtotal		112,817	104,771	101,300	97,800
Library Total		479,272	516,142	527,413	568,750

From: [Joe Sebastian](#)
To: [Tara Alcock](#)
Subject: Ruth Sandvik Photo
Date: Friday, January 31, 2025 1:09:38 PM

External Email! Use Caution

Dear Ms. Tara , Thankyou for explaining so patiently the process for submitting any Art or Photos to the library . Please bring my 'Ruth' photo before the board and see if their approval is there to take the process to the next step. And that is , contacting Ruth's son , Mark Sandvik ,for a thumbs up or down of a portrait of Ruth S. in her namesake conference room . My photo was taken 2011 to 2014 , somewhere in there. If my photo will not fly , perhaps someone has a better one that would 'work' for the room . I always thought it strange that there was no photo of Ruth , in that room. Good luck in shepherding the photo project to a successful conclusion , and thanks again for your help. Also , I will understand if this effort ends up in a snowbank as well ..., the photo speaks for it's self.



