



Petersburg Borough

12 South Nordic Drive
Petersburg, AK 99833

Meeting Agenda Borough Assembly Regular Meeting

Tuesday, September 06, 2022

2:00 PM

Assembly Chambers

You are invited to a Zoom webinar.
When: Sep 6, 2022 02:00 PM Alaska
Topic: September 6, 2022 Assembly Meeting

Please click the link below to join the webinar:
<https://petersburgak.gov.zoom.us/j/86017823016?pwd=MGxRcE5iRmxQaXNibW42bIMxSEVndz09>
Passcode: 656542

Or Telephone:
(720) 707-2699 or (253) 215-8782
Webinar ID: 860 1782 3016
Passcode: 656542

- 1. Call To Order/Roll Call**
- 2. Voluntary Pledge of Allegiance**
- 3. Swearing In of Officer Chase Kirby**

The Petersburg Police Department has hired Chase Kirby as our new Police Officer. Officer Kirby will take the Oath of Office.

- 4. Approval of Minutes**
 - A. August 15, 2022 Assembly Meeting Minutes**
- 5. Amendment and Approval of Meeting Agenda**
- 6. Public Hearings**
- 7. Bid Awards**
- 8. Persons to be Heard Related to Agenda**

Persons wishing to share their views on any item on today's agenda may do so at this time.
- 9. Persons to be Heard Unrelated to Agenda**

Persons with views on subjects not on today's agenda may share those views at this time.

10. Boards, Commission and Committee Reports

11. Consent Agenda

12. Report of Other Officers

A. Petersburg Medical Center Update

PMC CEO Hofstetter will update the Assembly on activities at the Medical Center.

B. US Forest Service Update

Petersburg District Ranger Born will update the Assembly regarding USFS activities around Petersburg.

13. Mayor's Report

A. September 6, 2022 Mayor's Report

14. Manager's Report

A. September 6, 2022 Manager's Report

15. Unfinished Business

A. Ordinance #2022-11: An Ordinance Amending Chapter 4.04, Entitled Purchasing, of the Petersburg Municipal Code to Increase Purchasing Authorization Limits for Administrative Officers of the Borough and the Borough Manager, and to Amend Exceptions to Bidding - Third and Final Reading

If approved, Ordinance #2022-11 will increase the purchasing authorization limits from \$30,000 to \$75,000 for the Borough Manager and will provide the Borough Manager authority to establish individual authorized purchasing limits for the Borough's administrative officers, subject to the limitations of PMC 4.04.020B and C. In addition, PMC 4.04.040A will be amended to increase the exception to competitive bidding for purchases costing \$30,000 or more to \$75,000 or more, but less than \$150,000, upon Assembly resolution.

16. New Business

A. Ordinance #2022-12: An Ordinance Amending Provisions of Title 17 of the Petersburg Municipal Code, Entitled "Safety Code Adoptions" and Title 19 of the Petersburg Municipal Code, Entitled "Zoning", to Address Tiny House Dwellings, Detached Accessory Dwellings, and Multiple Buildings on a Single Lot

If adopted in three readings, Ordinance #2022-12 will establish standards to allow for Tiny House Dwellings, Detached Accessory Dwellings, and multiple buildings on a single lot, applicable within Service Area 1 only.

B. Resolution #2022-12: A Resolution Approving the Expenditure of up to \$27,000 from the American Rescue Plan Special Revenue Fund 287 for a Digital Fingerprint Scanning System

If approved, the Borough will purchase a digital fingerprint scanning system using ARPA funds. A digital fingerprinting system will greatly improve the quality of fingerprints taken, speed up the process and reduce workload. A digital fingerprinting system will benefit many local individuals and businesses.

C. Resolution #2022-13: A Resolution Approving the Expenditure of \$62,641.50 from the American Rescue Plan Special Revenue Fund 287 for Axon Vehicle Cameras

If approved, Resolution #2022-13 will approve purchase of 6 Axon vehicle camera systems using ARPA funds. Each system includes a dash camera and a back seat camera and will sync with the Police Department's Axon body cameras, which will provide more visual coverage of any incident.

D. Mountain View Manor Elderly Housing Director Hire

Manager Giesbrecht requests Assembly approval to hire Michelle Lopez as the Borough's MVM Elderly Housing Director with a salary of \$62,000 per year, effective retroactive to September 1, 2022. The Borough is separating the Elderly Housing and Assisted Living departments of Mountain View Manor in anticipation of an agreement with Petersburg Medical Center to assume operations of the Assisted Living Facility. There are various sections of Borough Code that will need to be amended as well to separate the two departments.

Suggested motion wording: I move to approve hire of Michelle Lopez in the position of MVM Elderly Housing Director and request Manager Giesbrecht draft ordinances to amend Borough Code to facilitate the separation of the Elderly Housing and Assisted Living departments of the Mountain View Manor facility.

E. Papke's Landing Marine Facility Improvements Conceptual Plans - Version 2

Assembly Members Kensinger and Lynn worked with Harai & Associates and several interested parties to revise the first version of plans to make improvements to the Papke's Landing Marine Facility. Approval of this version of the conceptual plans is requested.

F. Public Works Vector Truck Replacement

Public Works Director Cotta requests approval to purchase an International 2100i Vector truck from Yukon Equipment, Inc. of Anchorage for a cost of \$471,229.40. The FY 2023 approved budget includes \$480,000 for this replacement.

G. Housing Task Force Direction

The Assembly held a work session to discuss direction of focus for the future Housing Task Force. The direction discussed was as follows, as noted by Assembly Member Tremblay:

- 1) Crisis housing, both immediate and longer term Housing First models
- 2) Development code review finalization, with goal of bringing to Assembly
- 3) Exploring financial resources, such as Alaska Housing Finance Corporation, for both institutional and individual support
- 4) Infrastructure review, comparing upcoming planned infrastructure projects with potential housing plans
- 5) Exploring ideas and programs currently underway in other communities in Southeast AK
- 6) Reviewing Borough tax policy for incentive program ideas
- 7) Identifying burdensome state-level regulations

17. Communications

A. Correspondence Received Since August 11, 2022

18. Assembly Discussion Items

A. Assembly Member Comments

B. Recognitions

19. Adjourn



Petersburg Borough

12 South Nordic Drive
Petersburg, AK 99833

Meeting Minutes Borough Assembly Regular Meeting

Monday, August 15, 2022

6:00 PM

Assembly Chambers

1. Call To Order/Roll Call

Mayor Pro-Tem Lynn called the meeting to order at 6:00 p.m.

PRESENT

Assembly Member Bob Lynn
Assembly Member David Kensinger
Assembly Member Jeff Meucci
Assembly Member Thomas Fine-Walsh

EXCUSED

Mayor Mark Jensen
Vice Mayor Jleigh Stanton Gregor
Assembly Member Chelsea Tremblay

2. Voluntary Pledge of Allegiance

The Pledge was recited.

3. Approval of Minutes

A. August 1, 2022 Assembly Meeting Minutes

The August 1, 2022 Assembly meeting minutes were unanimously approved.

Motion made by Assembly Member Meucci, Seconded by Assembly Member Kensinger.

Voting Yea: Assembly Member Lynn, Assembly Member Kensinger, Assembly Member Meucci, Assembly Member Fine-Walsh

4. Amendment and Approval of Meeting Agenda

The agenda was unanimously approved as submitted.

Motion made by Assembly Member Meucci, Seconded by Assembly Member Kensinger.
Voting Yea: Assembly Member Lynn, Assembly Member Kensinger, Assembly Member

Meucci, Assembly Member Fine-Walsh

5. Public Hearings

A. Public Hearing for Ordinance #2022-11: An Ordinance Amending Chapter 4.04, Entitled Purchasing, of the Petersburg Municipal Code to Increase Purchasing Authorization Limits for Administrative Officers of the Borough and the Borough Manager, and to Amend Exceptions to Bidding

No testimony was given.

6. Bid Awards

There were no bid awards.

7. Persons to be Heard Related to Agenda

Persons wishing to share their views on any item on today's agenda may do so at this time.

No views were shared.

8. Persons to be Heard Unrelated to Agenda

Persons with views on subjects not on today's agenda may share those views at this time.

David Berg, Volunteer Assistant Fire Chief for the PVFD, shared his views regarding the vacant Fire/EMS/SAR Director position, urging for a local hire.

9. Boards, Commission and Committee Reports

No reports were given.

10. Consent Agenda

A. Wikan Enterprises, Inc. Tidelands Lease Renewal

By unanimous roll call vote, the Assembly approved renewal of the Wikan Enterprises tidelands lease.

Motion made by Assembly Member Meucci, Seconded by Assembly Member Kensinger.

Voting Yea: Assembly Member Lynn, Assembly Member Kensinger, Assembly Member Meucci, Assembly Member Fine-Walsh

11. Report of Other Officers

No reports were given.

12. Mayor's Report

A. August 15, 2022 Mayor's Report

Mayor Pro-Tem Lynn read his report into the record.

13. Manager's Report

A. August 15, 2022 Manager's Report

Manager Giesbrecht was not present at the meeting but he provided this written report which is made a permanent part of these minutes.

14. Unfinished Business

A. Ordinance #2022-11: An Ordinance Amending Chapter 4.04, Entitled Purchasing, of the Petersburg Municipal Code to Increase Purchasing Authorization Limits for Administrative Officers of the Borough and the Borough Manager, and to Amend Exceptions to Bidding - Second Reading

The Assembly amended Ordinance #2022-11 to: 1) amend PMC Sections 3.12.020 and 3.48.020 to account for the changes to Chapter 4.04, and 2) grant the Borough Manager discretion to permit a higher authorized purchasing limit than \$10,000 to any administrative officer. The ordinance was unanimously approved, as amended, in its second reading.

Motion made by Assembly Member Meucci, Seconded by Assembly Member Kensinger.

Voting Yea: Assembly Member Lynn, Assembly Member Kensinger, Assembly Member Meucci, Assembly Member Fine-Walsh

The Assembly also requested Clerk Thompson bring forward an amendment for the third and final reading that will grant the Borough Manager the authority to set the purchasing authorization limits of the administrative officers.

15. New Business

There was no new business for this meeting.

16. Communications

A. Correspondence Received Since July 28, 2022

17. Assembly Discussion Items

A. Pre-Sale of Borough Lots at Proposed Airport Subdivision Extension

Assembly Member Meucci stated he would add this discussion item to a future agenda when Borough staff can be available for the discussion.

B. Assembly Member Comments

Assembly Member Meucci reminded of the upcoming work session on housing scheduled for 6:00 p.m. on Monday, August 29, 2022. He also requested an update regarding the bear/garbage can situation. Chief Kerr provided an update.

C. Recognitions

Assembly Member Kensinger recognized Joe Viechnicki, KFSK's long-time news director/reporter, who left his position with KFSK to take the position of meter reader for the Borough.

18. Adjourn

The meeting was adjourned at 6:28 p.m.

Petersburg RD Monthly Update for Partners – Petersburg Borough Assembly

1. Trails: Trail crews have been doing great work on the trails throughout the district. Some highlights are:
 - a. Kupreanof Island, City of Kupreanof, Petersburg Trails: Great American Outdoors Act (GAOA) project for 2023-2026 to work on Petersburg Lake Trail.
 - b. On Mitkof Island:
 - i. Ideal Cove trail restoration complete.
 - ii. Ohmer Creek trail has been cleared and gravel placed in blowdown areas.
 - iii. Crews working on Crane Lake Trail.
 - iv. Man Made Hole bridges have had netting put down to increase safety on the bridges.
2. Timber:
 - a. Lower Falls Creek (See attachment) – 2 units coming up for sale. Young growth sale. Decision Notice has been signed
 - i. Reference link: <https://www.fs.usda.gov/project/?project=60641>
 - ii. <https://www.fs.usda.gov/projects/tongass/landmanagement/projects> scroll down to "Upper Falls Creek Young-Growth Project"
 - b. Mitkof Island Small Sales (MISS) are ongoing with trees being selectively cut for Commercial Firewood or individual Tree use. MISS 12 – 2 acres, 38 trees individually marked. Sitka Spruce, on road system, shovel transport.
 - c. Thomas Bay – working on developing alternatives to respond to public input. Young growth type sale.
 - d. Kake Access Road roadside salvage timber: The down trees are being scaled to determine the best way to utilize them.
 - e. Spruce Budworm: (Dr. Liz Graham, FS Entomologist)
 - i. The main message that I have been sending is that this is a natural event that will resolve itself. These outbreaks have been occurring every 30-40 years, which means many of these old trees have been through this quite a few times! The trees that appear red look terrible but are still alive. They may look like that for several years and still recover.
 - ii. We are already seeing signs of diseased caterpillars which means this outbreak has likely peaked and will have drastically less activity next year. If the trees can withstand and leaf out next spring, they should be able to recover. Top kill is common, and we have seen some mortality but often it looks worse than it is. If the trees still have green needles, they have a shot.
 - iii. From a Foresters perspective, this may be an opportunity to salvage recently killed trees, or they may see the caterpillars acting as their thinners ☹️ I think the public sees red trees and immediately thinks they're dead, but I keep trying to stress that there are ones that have looked TERRIBLE and are still alive. It may look ugly for several years but it's amazing what a beating they can take
3. Facility Consolidation:
 - a. At old Post Office Building it is necessary to gut the office to remove all of the asbestos, renovate to consolidate all Forest Service staff at the downtown location, and reduce overhead costs.
 - b. Closed out of the nursery and returned to UAA

Petersburg RD Monthly Update for Partners – Petersburg Borough Assembly

- c. Design alternative for a new shop to be built at Fram Street compound and Scow Bay Supervisors office (Harris Building) to be converted to storage over the next 5-10 years.
 - d. First work not likely to start until 2024.
4. Resource Advisory Committee:
 - a. A Forest/Regional Office decision was made to develop two Resource Advisory Committees (RAC) under the Secure Rural Schools Act, one north and one south for the entire forest.
 - b. Pending approval of RAC members from Secretaries office.
5. SouthEast Regional Advisory Council (SE RAC):
 - a. The fall meeting (**October 25-27, 2022**) of the Southeast Alaska Subsistence Regional Advisory Council to discuss subsistence wildlife/fisheries issues and develop recommendations on fisheries closure reviews and proposals to change Federal subsistence fish and shellfish regulations for 2023-2025 regulatory years, as well as other issues affecting subsistence resources and management in the Southeast Region.
 - b. The Council anticipates hosting the meeting in person with a teleconference option for those unable to attend in person. The Council will convene at 8:30 a.m. each day, beginning on October 25, 2022, and should adjourn around 5:00 p.m. each day, subject to the call of the Chair.
 - c. Link to the web page: [Southeast Alaska Region | U.S. Department of the Interior \(doi.gov\)](https://www.doi.gov/southeast-alaska-region)

Lower Falls Creek (Excerpts):

Timber Economics

Interest in commercial young-growth volume from Mitkof Island operators and recent young-growth timber sales indicate a growing demand for young-growth timber from the Tongass National Forest. The intent of this project is to provide local industry an opportunity to familiarize itself with logging and milling young-growth timber. Although this project provides less than one million board feet (MMBF), it would contribute to training and workforce development for young-growth harvest methods and manufacturing. Over time, the local presence of skilled workers and trained mill operators would support the transition to a primarily young-growth timber base, as more young-growth timber reaches a size for commercial sale offerings. The Forest Service plans to continue offering young-growth sales that range in size to allow purchasers with varying capabilities to capitalize on opportunities to either produce a variety of forest products or support an export operation.

Volume and Financial Feasibility

The estimated net sawlog volume from the proposed action is 677 thousand board feet (MBF) of Sitka spruce and 214 MBF of hemlock for a total of 891 MBF. The actual volume offered for sale would be based on a statistically accurate cruise. The cruised volume may be offered as one sale or several small sales. One sale was assumed for the financial efficiency analysis. The resulting financial efficiency analysis resulted in \$26.39/ MBF for domestic processing and \$78.91/MBF for export. There would be no National Forest System Road (specified road) costs. Temporary road costs would be the same, \$32,674, for either domestic or export processing.

Projected Employment and Income

Estimates indicate four annualized jobs related to domestic processing could be supported and an estimated three jobs supported if the volume is exported. Direct income from this employment is estimated at \$232,273 if the sale is domestically processed or at \$187,531 for export. The difference results in the transportation costs of a longer haul distance to an export site, in addition to the cost of barging to the export site. Logging and road employment would be the same for both domestic and export scenarios. Employment for export may increase slightly due to a longer haul to the LTF and employment involved with other services related to export (Daniels 2017¹). Indirect effects were not estimated since they can be inaccurate and misleading for a project of this size (Alexander 2012²).

Forest Service Administrative Costs

Based on budget information from the Alaska Region, the Forest Service administrative project costs would be approximately \$82,439, which includes sale preparation and sale administration. The cost of environmental analysis to comply with NEPA is considered a “sunk” cost and includes all field work including surveys relating to streams, wildlife, soils, and cultural resources.

Reference links: <https://www.fs.usda.gov/project/?project=60641> and <https://www.fs.usda.gov/projects/tongass/landmanagement/projects> scroll down to “Upper Falls Creek Young-Growth Project”

¹ Daniels, J.M. 2019. Memo. Employment coefficients and direct income for Southeast Alaska timber industry updated for CY 2017.

² Alexander, S.J. 2012. Employment Coefficients and Indirect Effects, for NEPA planning: 2012 Update.

Mayor's Report September 6, 2022 Assembly Meeting

- 1. October 4, 2022 Municipal Election:** Absentee voting for this year's Municipal Election will take place in the Training Room of the Municipal Building beginning Wednesday, September 14, 2022 from 11:00 to 3:00 weekdays. Absentee voting will end at 12:00 noon on October 3, 2022. The polls will be open on October 4, 2022 in the Activity Room of the Community Center from 8:00 a.m. to 8:00 p.m. For more information regarding the election, check out the 2022 Election page of the Borough's website or contact Clerk Thompson at (907) 772-5405 or dthompson@petersburgak.gov. A link to the Election page is attached to this report. [October 4, 2022 Borough Election | Petersburg Alaska \(petersburgak.gov\)](#)
- 2. Seeking Letters of Interest – Housing Task Force:** The Petersburg Borough is accepting letters of interest from citizens who wish to serve the community by joining a task force to research the housing problem in Petersburg. Citizens from the following groups are needed: Lot Developers, Road Builders, Land Surveyors, Building Contractors, Engineers, Real Estate Agents, Petersburg Economic Development Council, Share Coalition, Petersburg Indian Association, Petersburg Medical Center, Petersburg School District, Petersburg Borough Assembly, Public At Large. The Assembly shall appoint members to this task force at the October 3, 2022 Assembly meeting.

Letters of interest should be submitted to Clerk Thompson at the Borough offices located at 12 S. Nordic Drive; by sending to PO Box 329, Petersburg, AK 99833; or by emailing to dthompson@petersburgak.gov



**Borough Manager's Report
Assembly Meeting 06 September 2022**

- ❖ 2022 Youth Basketball Season is open for registration. Register online or see the Front Desk for assistance. Included is a new Pre-K session!
- ❖ Parks and Rec is hosting a Referee Clinic on Wed., Sept 7th from 7-8p. Please meet at the Community Gym if interested in participating in this year's season.
- ❖ Parks and Rec has their new fall season schedule available, which includes an evening Water Aerobic session on Monday night. Schedules can be seen on Facebook and Parks and Rec website.
- ❖ Parks and Rec Triathlon Club is hosting a triathlon on Saturday, Sept. 24 @ 9a. See Scott Burt for more details.
- ❖ The Borough's annual financial Audit is scheduled for the week of September 12th. The audit will be conducted by BDO USA, LLP.
- ❖ Petersburg Community Jail contract was increased from \$173,626 to \$369,484. This is an increase of \$195,858 to the contract. This increase to the jail contract covers the additional Police/Dispatcher funding approved by the assembly this budget year.
- ❖ The Streets crew removed an old manhole and installed a new sewer service lateral for a property on South Nordic Drive.
- ❖ Impounded vehicles were hauled to the landfill for disposal.
- ❖ A FEMA representative was onsite August 30 to perform the final inspection of the Public Works culvert replacement project. The project is now approved for close out.
- ❖ The crew replaced 21 deck planks on the Rasmus Enge Bridge. Full deck replacement is needed soon – it was last done in 2014.
- ❖ Garbage bear complaints have decreased dramatically in the last couple of weeks. We attribute this to the community doing a much better job of keeping garbage secured – hopefully the bears will find food sources elsewhere and stay out of town. Thanks to the Petersburg Police Department for their efforts in educating the public about the importance of keeping garbage secured.
- ❖ Maintenance Techs Jim Holder and Sam Jackson have wrapped up maintenance work at the museum for the time being. We are still hoping to get some new gutters installed before the winter season. There is also some additional siding to replace next spring.

- ❖ After a couple of delays, a technician from Allegrezza Door Company visited Petersburg last week to inspect and evaluate the Borough's bay doors in several locations. The baler, Public Works garage, police dept and fire department bay doors were inspected, adjusted, and evaluated to determine if any required replacement. All doors were found to be in serviceable condition.
- ❖ Community Development department is continuing to clear out residential building plans from past projects. Homeowners will either receive their plans in the mail or receive a letter explaining where to pick up the house plans. We would appreciate it if homeowners would let us know if they do not want their plans back, so we can dispose of them.
- ❖ Molly met with Alaska Broadband Office to discuss their data needs as they attempt to document access and service level throughout the state. Per the discussion, the federal efforts to map broadband access have largely been based on census tract data, which is usually not detailed nor accurate enough in rural areas. Hopefully, we'll be able to review and provide supplemental data for the borough.
- ❖ Liz met with new planner from Dillingham to discuss the minor lot consolidation process used in Petersburg. Dillingham looking at the pros and cons of adopting a similar ordinance.
- ❖ In August the library offered a pilot program for Sealaska Heritage Institute's Baby Raven Reads Program. Three story times were offered that featured Lingít culture and language. Jeanette Ness was our cultural specialist and local elders Debra O'Gara, Mary Ann Rainey, Mary Katasse-Miller and Karin McCullough contributed to the program. Nearly 40 community members participated in the story time events. This program will now be expanded to 12 additional communities and libraries in Southeast Alaska.
- ❖ The slowdown in summer harbor traffic has allowed for staff to concentrate on annual maintenance projects like cleaning underside of floats, waterline & fire lines of growth; power – washing launch ramp and float/cleaning stations; mucking out grids and power washing grid bents.
- ❖ Water department received ADEC approval for a change in plan to accomplish the Storage Tank Piping project. We will install a vented blind on the upstream side of the existing valve to double up on cross connection protections as required by ADEC. A concrete vault will be constructed to allow easy access if the blind must be removed, and the valve operated in the event of a failure at the storage tank.
- ❖ Cabin Creek and City Creek dam periodic safety inspections are scheduled for September.
- ❖ The department has located a used tub grinder in Tok, Alaska and is working with the owner to negotiate a price within our budget. The unit was shown to staff through a facetime call, and it appears to be in great shape with only a couple minor issues to address.
- ❖ The Blind Slough Hydro project continues to progress toward bidding. McMillen Jacobs is working toward 95% plans and would like to get the project out on the street by September 16th.
- ❖ Thanks to the police department for investigating theft of utility services at a location in the Scow Bay area.
- ❖ Karl is working on a presentation of the Scow Bay Generation project for the Assembly and hopes to have it ready by the second meeting in September.
- ❖ Power & Light has prepared estimates for extending electrical system through the various subdivisions that are being considered for development.

**PETERSBURG BOROUGH
ORDINANCE #2022-11**

AN ORDINANCE AMENDING CHAPTER 4.04, ENTITLED PURCHASING, OF THE PETERSBURG MUNICIPAL CODE (PMC) TO INCREASE PURCHASING AUTHORIZATION LIMITS FOR ADMINISTRATIVE OFFICERS OF THE BOROUGH AND THE BOROUGH MANAGER, TO AMEND EXCEPTIONS TO BIDDING, AND TO AMEND PMC SECTIONS 3.12.020 AND 3.48.020 TO ACCOUNT FOR THE CHANGES TO CHAPTER 4.04

WHEREAS, PMC Section 4.04.020 currently authorizes administrative officers of the Borough to approve purchases costing \$5,000 or less, and the Borough Manager to approve purchases costing more than \$5,000 but less than \$30,000; and

WHEREAS, as currently written, PMC Section 4.04.020 requires administrative officers of the Borough to complete a purchase authorization form, and for the Borough Manager to manually approve any such form, for purchases costing over \$5,000 before the purchase may take place; and

WHEREAS, any such purchase must be made within budgetary guidelines and appropriated funds, regardless of the amount of the purchase; and

WHEREAS, the Petersburg Borough Assembly feels these monetary limits, initially adopted by the City of Petersburg Council in March of 2004, are both outdated relative to the current cost of goods, and too restrictive in the present economy, where it is sometimes necessary to act quickly to obtain goods and services within the required timeframe; and

WHEREAS, the Assembly believes that the Borough Manager is best suited to establish individual authorized purchasing limits for the Borough's administrative officers, and thus wishes to delete the specified administrative officer purchasing limits and grant the Borough Manager the authority to establish those limits, subject to the overall purchasing limitations established in PMC 4.04.020B and C; increase the current monetary purchasing limits from \$5,000 to \$10,000 for administrative officers, granting the borough manager discretion to permit a higher establish authorized purchasing limit, up to \$XXXXXX, for any administrative officer; and

WHEREAS, the Assembly further wishes to increase the purchasing limit from \$30,000 to \$75,000 for the Borough Manager; and

WHEREAS, in addition, the Assembly wishes to amend 4.04.040A to increase the exception to competitive bidding for purchases costing \$30,000 or more to \$75,000 or more, but less than \$150,000, upon Assembly resolution; and

WHEREAS, the Assembly wishes to amend PMC sections 3.12.020 (Borough Clerk) and 3.48.020 (Parks and Recreation Director) to account for the changes to Chapter 4.04 contained in this ordinance.

THEREFORE, THE PETERSBURG BOROUGH ORDAINS, Sections 4.04.020, and 4.04.040, 3.12.020 and 3.48.020 of Chapter 4.04 of the Petersburg Municipal Code are hereby amended as follows. The language proposed for addition is in red and underlined, and the language proposed for deletion is struck through.

Section 1. Classification: This ordinance is of a general and permanent nature and shall be codified in the Petersburg Municipal Code.

Section 2. Purpose: The purpose of this ordinance is to increase purchasing authorization limits for administrative officers and the Borough Manager, and to amend exceptions to bidding as set out in PMC Sections 4.04.020 and 4.04.040, and to amend the expenditure language of PMC Sections 3.12.020 and 3.48.020 in accordance with the amendments to Chapter 4.04 set forth in this ordinance.

Section 3. Substantive Provisions:

4.04.020 Authorization and when competitive bidding is required.

A. An administrative officer or their designee shall be authorized to make a purchases costing in an amount not exceeding the officer's authorized purchasing limit ~~\$5,000.00~~ ~~\$10,000.00~~ or less without the permission of the borough manager, a written purchase order ~~excepting that the borough manager may, at the manager's discretion, increase an officer's authorized purchasing limit from \$10,000.00 to an amount not exceeding \$XXXXXXX.~~ An administrative officer's authorized purchasing limit shall be established at the discretion of the borough manager, subject to the limitations of paragraphs B and C below, and An increase in the purchasing limit granted by the manager hereunder shall be documented in a writing signed by the manager and provided to the borough finance department. The coding and approval for the purchases shall be the responsibility of the administrative officer or their designee.

B. A purchase costing more than ~~five thousand dollars~~ ~~\$10,000.00~~ an officer's authorized purchasing limit but less than ~~thirty thousand dollars~~ ~~\$75,000.00~~ shall be authorized by the borough manager, such authorization to be in the form of a written purchase order. In the event of the borough manager's absence, the manager shall delegate the authority to the acting borough manager with the approval of the mayor, or in the mayor's absence, the deputy mayor.

C. Purchases costing ~~\$30,000.00~~ ~~\$75,000.00~~ or more shall be made only after competitive bids have been solicited. The borough assembly, by resolution, may waive bid requirements for purchases costing ~~\$30,000.00~~ ~~\$75,000.00~~ or more, but less than \$150,000.00, subject to section 4.04.040.

D. Competitive bid procedures for purchases estimated to cost \$150,000.00 or more may not be waived by the assembly except if the borough manager, as incident commander, implements the Petersburg emergency preparedness plan.

4.04.040 Exceptions to bidding.

Competitive bidding shall not be required for the following:

A. Purchases at a sales price of ~~\$30,000.00~~ ~~\$75,000.00~~ or more, but less than \$150,000.00, upon assembly resolution as set out in section 4.04.020 C.;

[There are no changes to paragraphs B-I]

3.12.020 - Borough clerk.

The borough clerk is an administrative officer of the borough appointed by the manager, with the approval of the assembly, to serve a term not to exceed five years with compensation to be from time to time determined by the assembly. An employment contract with an administrative officer may be terminated only for just cause. In addition to duties and responsibilities specified by state statute, Borough Charter and Code, or as directed by the manager, the clerk shall:

[There are no changes to paragraphs A-J].

K. Approve departmental expenditures in accordance with subsection 4.04.020A. of this Code. up to \$5,000.00. Expenditures exceeding \$5,000.00 shall require prior approval of the manager.

3.48.020 - Parks and recreation director.

[There are no changes to paragraphs A-C]

D. The parks and recreation director may approve departmental expenditures in accordance with subsection 4.04.020A. of this Code. up to \$5,000.00. Expenditures exceeding \$5,000.00 shall require prior approval of the city manager.

Section 4. Severability: If any provision of this ordinance or any application to any person or circumstance is held invalid, the remainder of this ordinance and application to any person and circumstance shall not be affected.

Section 5. Effective Date: This ordinance shall be effective immediately upon final passage.

PASSED AND APPROVED by the Petersburg Borough Assembly, Petersburg, Alaska this _____ day of _____, 2022.

Jeigh Stanton Gregor, Vice Mayor

ATTEST:

Debra K. Thompson, Borough Clerk

Adopted:
Published:
Effective:

**PETERSBURG BOROUGH
ORDINANCE #2022-12**

AN ORDINANCE AMENDING PROVISIONS OF TITLE 17 OF THE PETERSBURG MUNICIPAL CODE, ENTITLED SAFETY CODE ADOPTIONS AND TITLE 19 OF THE PETERSBURG MUNICIPAL CODE, ENTITLED ZONING, TO ADDRESS TINY HOUSE DWELLINGS, DETACHED ACCESSORY DWELLINGS, AND MULTIPLE BUILDINGS ON A SINGLE LOT

WHEREAS, the Petersburg Borough Assembly finds the community is falling short of meeting current and future housing demand with serious consequences for the economy and the well-being of Borough residents, particularly lower income and middle-income earners;

WHEREAS, the borough can play an important role in reducing the barriers that prevent homeowners and developers from providing alternative and more affordable housing options, such as detached accessory dwellings and tiny house dwellings; and

WHEREAS, there are many benefits associated with the creation of legal accessory dwellings and other housing options on lots in single-family zones and in other zoning districts. These include:

- Increasing the supply of a more affordable type of housing not requiring government subsidies;
- Helping older homeowners, single parents, young home buyers, and renters seeking a wider range of homes, prices, rents, and locations;
- Increasing housing diversity and supply; and
- Providing homeowners with extra income to help meet rising homeownership costs.

Therefore, the Petersburg Borough Ordains Section 17.20.005, entitled Safety Code Adoptions, and various provisions of Title 19, entitled Zoning, of the Petersburg Municipal Code are hereby amended as follows:

Section 1. Classification: This ordinance is of a general and permanent nature and shall be codified in the Petersburg Municipal Code.

Section 2. Purpose: The purpose of this ordinance is to amend Section 17.20.005 and Title 19 to provide for additional housing options for borough residents by establishing standards to allow for Tiny House Dwellings, Detached Accessory Dwellings, and multiple buildings on a single lot. This ordinance is applicable within Service Area 1 only.

Section 3. Substantive Provisions: Section 17.20.005, entitled *Safety Code Adoptions*, and various provisions of Title 19, entitled *Zoning*, of the Petersburg Municipal Code, are hereby amended as follows. The additions are in red and underlined, and the language proposed for deletion is struck through:

PART A. DEFINING 'TINY HOUSE DWELLING' AND ADOPTING BY REFERENCE BUILDING CODE STANDARDS FOR SUCH DWELLINGS.

Subpart I. Amending Section 17.02.005 – Safety Code Adoptions - by adding a new subparagraph A(2)(b).

Section 17.02.005 – Safety Code Adoptions

A. The following safety codes are adopted by reference:

1. *[There are no changes to paragraph 1]*
2. The portions and version of the International Residential Code (IRC) for One and Two-Family Dwellings that is the same edition as the version of the International Building Code as adopted under PMC 17.02.005(A)(1) with the following amendments:

a. In IRC Section R301, delete Table R301.2(1), Climatic and Geographic Design Criteria, retain the table notes, and insert the following new table:

[There are no changes to Table]

b. Include Appendix AQ Tiny Houses of the 2018 version of the International Residential Code (IRC) for One and Two-Family Dwellings.

[There are no changes to the remaining provisions of the section]

Subpart II. Adding a new section to Chapter 19.04 Definitions, defining Tiny House Dwellings.

19.04.215 Dwelling, Tiny House. A "Tiny House Dwelling" is a dwelling unit on a permanent foundation that is 400 square feet or less in building area. Tiny house dwellings (a) are considered One-Family Dwellings under this Code, and (b) shall comply with all adopted building, electrical, and plumbing codes except as otherwise stated in Appendix AQ Tiny Houses of the 2018 version of the International Residential Code (IRC) for One and Two-Family Dwellings.

PART B. Amending various provisions of Title 19 to add a definition of detached accessory dwelling, allow for detached accessory dwellings in the R-R, S-F, S-F2, and SFMH zoning districts, and establishing standards for detached accessory dwellings.

Subpart I. Adding a new section to Chapter 19.04 Definitions, defining detached accessory dwellings.

19.04.245 Dwelling, detached accessory. A "detached accessory dwelling" is an accessory building, as defined in section 19.04.020, that is used as a dwelling unit, as defined in section

19.04.250, subordinate to the principal use of the lot for a single-family dwelling, and governed by the standards of section 19.56.090C.

Subpart II. Amending sections 19.16.030, 19.20.030, 19.22.030, and 19.28.030, by adding detached accessory dwellings as permitted accessory uses.

Chapter 19.16 - R-R District, Rural Residential

19.16.030 - Accessory uses permitted.

The following are accessory uses permitted:

- A. Private garages and required off-street parking;
- B. Greenhouses, woodsheds, tool sheds;
- C. Private docks, moorage, boathouses and net houses;
- D. Detached accessory dwelling per section 19.56.090;

⊖ E. Uses and structures which are customarily accessory and clearly subordinate to permitted uses.

Chapter 19.20 - S-F District, Single-Family Residential

Section 19.20.030 - Accessory Uses Permitted.

The following are permitted accessory uses in these districts:

- A. Private garages and required off-street parking;
- B. Greenhouses and tool sheds;
- C. Detached accessory dwelling per section 19.56.090;

⊖ D. Uses and structures which are customarily accessory and clearly subordinate to permitted uses.

Chapter 19.22 - S-F 2 District, Single-Family, Special Use

Section 19.22.030 - Accessory Uses Permitted.

The following are permitted accessory uses:

- A. Private garages and required off-street parking;
- B. Greenhouses and tool sheds;
- C. Detached accessory dwelling per section 19.56.090;

⊖ D. Uses and structures which are customarily accessory and clearly subordinate to permitted uses.

Chapter 19.28 - SFMH District, Single-Family Mobile Home

Section 19.28.030 - Accessory Uses Permitted.

The following are permitted accessory uses:

- A. Detached accessory dwellings per section 19.56.090;
- B. Uses and structures which are clearly incidental and subordinate to principal permitted uses and which will not create a nuisance or hazard are permitted as accessory uses.

Subpart III. Amending section 19.56.030 - Accessory Uses, to add a new paragraph C addressing detached accessory dwellings.

Section 19.56.090 – Accessory Uses.

[There are no changes to paragraphs A and B]

C. Detached Accessory Dwellings. Where allowed as an accessory use, detached accessory dwellings shall conform to the following standards:

1. One Dwelling Unit. A maximum of one detached accessory dwelling unit is allowed per legal lot. No more than two dwelling units per legal lot, including an accessory dwelling, are allowed.

2. Building Area/Lot Coverage. A detached accessory dwelling shall not exceed 800 square feet of building area, or the following percentage of the principal dwelling's building area, whichever is less: 40% of the principal dwelling's building area on lots 0.5 acre or less, 60% of the principal dwelling's building area on lots greater than 0.5 acre but less than 1 acre, and 80% of the principal dwelling's building area on lots 1 acre or greater. Any garage associated with the principal dwelling is not included in the calculation of building area. Detached accessory dwellings are included in calculating lot coverage. Notwithstanding Chapter 19.80, lot coverage variances shall not be granted for construction of a detached accessory dwelling.

3. Location on Lot. A detached accessory dwelling shall be either a minimum of 40' from the front property line or no closer to the front property line than the principal dwelling, while still meeting yard setback requirements for the district.

4. Building Design. The detached accessory dwelling shall be constructed of materials that are the same or similar to the materials used on the principal dwelling.

5. Building Height. The height of a detached accessory dwelling shall not exceed the height of the principal dwelling. Notwithstanding Chapter 19.80, a building height variance shall not be granted for construction of a detached accessory dwelling.

6. Utilities. A detached accessory dwelling may not share utilities with the principal dwelling unless approved by the utility provider. Detached accessory dwellings constructed off-site shall not be connected to utilities until the dwelling is approved by the borough building official. If the lot has an on-site waste disposal system, the Alaska Department of Environmental Conservation must verify in writing that the disposal system has the capacity to service an additional dwelling.

7. Parking. Notwithstanding section 19.64.010(A), the presence of a detached accessory dwelling on a lot shall not increase the required number of parking spaces.

8. Yard setback requirements. Notwithstanding section 19.60.060(B), a detached accessory dwelling must comply with yard setback requirements for the district. Notwithstanding Chapter 19.80, a setback variance shall not be granted for construction of a detached accessory dwelling.

9. Prohibited. No manufactured home, recreational vehicle, or mobile home shall be used as a detached accessory dwelling, except a manufactured home, constructed under the HUD code, may be used as a detached accessory dwelling in the SFMH district.

PART C. Amending Sections 19.24.010 and 19.56.030 to allow for multiple principal buildings on one lot, in multi-family residential, commercial, industrial, and public use districts.

Chapter 19.24 - M-F District, Multiple-Family Residential

19.24.010 - Purpose of district.

The purpose of the multiple-family residential district is to provide a sound residential environment for three or more ~~attached single-family dwelling units.~~ one-family, two-family, or multiple-family dwellings.

Chapter 19.56 - Building Regulations

19.56.030 – Lots limited to one principal building-Exception.

In the R-R, S-F, S-F 2, and SFMH districts, nNot more than one principal building shall be permitted on a lot except in cases where area is of sufficient size to allow lot to be subdivided, in which case the owner shall file an official plat of the subdivision, said plat to be certified by registered land surveyor and approved by the board.

Section 4. Severability: If any provision of this ordinance or any application to any person or circumstance is held invalid, the remainder of this ordinance and the application to other persons or circumstances shall not be affected.

Section 5. Effective Date: This Ordinance shall become effective immediately upon final passage.

Passed and approved by the Petersburg Borough Assembly, Petersburg, Alaska this _____ day of _____, 2022.

Mark Jensen, Mayor

ATTEST:

Debra K. Thompson, Borough Clerk

Adopted:

Noticed:

**PETERSBURG BOROUGH
RESOLUTION #2022-12**

**A RESOLUTION APPROVING THE EXPENDITURE OF UP TO \$27,000 FROM THE
AMERICAN RESCUE PLAN SPECIAL REVENUE FUND 287 FOR A DIGITAL
FINGERPRINT SCANNING SYSTEM**

WHEREAS, on April 5, 2022, the Alaska Department of Commerce, Community, and Economic Development Division of Community and Regional Affairs (DCRA) awarded the Petersburg Borough \$1,430,892 in federal grant funds through the American Rescue Plan (ARPA); and

WHEREAS, Resolution #2022-02 adopted by the Borough Assembly in March of 2022 determined that 58% of these funds shall be dispersed to the Petersburg Medical Center, 10% to Borough Enterprise funds, and 32% to provide general government services; and

WHEREAS, expenses related to this ARPA Grant were approved in the Adopted FY2023 Borough Budget therefore a supplemental budget ordinance is not needed; and

WHEREAS, the Petersburg Police Department currently performs manual ink fingerprinting for prospective employees of various Petersburg service businesses such as healthcare and childcare workers, for local residents who are applying for a certification of some sort (for example, adoption or foster care) and for prisoners; and

WHEREAS, the fingerprint cards (usually 3 separate cards per individual, meaning each finger is printed three separate times) must be snail mailed to the appropriate agencies that utilize them to background check the people providing the prints and can at times be deemed by the receiving agencies as invalid due to smudging or other reasons having to do with the manual fingerprint process. Invalid prints cause the individual to repeat the manual fingerprinting process and spend additional time waiting to see if the prints are valid and usable by the receiving agency; and

WHEREAS, if the Petersburg Police Department has access to a digital fingerprint scanning system, no ink is used, and prints of each finger and the full hand are scanned only once. An immediate confirmation of a valid or invalid scan will be provided by the scanner which will eliminate wait time and repeat fingerprinting; and

WHEREAS, at times individuals in Police custody refuse to divulge their identity. Currently, the Police Department has to manually fingerprint the individual and snail mail the fingerprint cards to a law enforcement agency that can run the prints through their system before learning the individual's identity. This process is slow and cumbersome. With a digital fingerprint scanner, the identity of the individual scanned will be relayed within an hour or two if they have previously been fingerprinted; and

WHEREAS, State law enforcement agencies are equipped to accept digital fingerprints electronically, eliminating the need to print fingerprint cards and snail mail them, which will reduce the workload of Police Department Dispatchers. For those agencies that require fingerprint cards, the Police Department will be able to print as many cards as are needed for the individual to remit.

THEREFORE BE IT RESOLVED that the Petersburg Borough Assembly recognizes the benefit to the community in terms of labor and time saved and in support of our community hereby approves the expenditure of up to \$27,000 from the ARPA Special Revenue Fund 287 to purchase a digital fingerprinting system.

PASSED AND APPROVED by the Petersburg Borough Assembly, Petersburg, Alaska this 6th day of September, 2022.

Attest:

Mark Jensen, Mayor

Debra K. Thompson, Borough Clerk

**PETERSBURG BOROUGH
RESOLUTION #2022-13**

**A RESOLUTION APPROVING THE EXPENDITURE OF \$62,641.50 FROM THE
AMERICAN RESCUE PLAN SPECIAL REVENUE FUND 287 FOR AXON VEHICLE
CAMERAS**

WHEREAS, on April 5, 2022, the Alaska Department of Commerce, Community, and Economic Development Division of Community and Regional Affairs (DCRA) awarded the Petersburg Borough \$1,430,892 in federal grant funds through the American Rescue Plan (ARPA); and

WHEREAS, Resolution #2022-02 adopted by the Borough Assembly in March of 2022 determined that 58% of these funds shall be dispersed to the Petersburg Medical Center, 10% to Borough Enterprise funds, and 32% to provide general government services; and

WHEREAS, expenses related to this ARPA Grant were approved in the Adopted FY2023 Borough Budget therefore a supplemental budget ordinance is not needed; and

WHEREAS, the Petersburg Police Department currently utilizes Axon body cameras on our Police Officers; and

WHEREAS, Axon Enterprises, Inc. also manufactures vehicle camera systems with two cameras per vehicle – one front dash camera and one back seat camera; and

WHEREAS, the vehicle and body cameras sync together providing more visual coverage of any incident; and

WHEREAS, the vehicle cameras are programmed to automatically activate both vehicle cameras and body cameras when an officer turns on the vehicle's emergency flashing lights; and

WHEREAS, the use of cameras during incidents creates accountability for officers, promotes transparency for the community and helps in the reduction of the use of force. Our body cameras have already saved the Borough from a lawsuit regarding an arrest incident; and

WHEREAS, AXON cameras upload recordings to evidence.com who keep a secure record of all evidence and has unlimited storage capability; and

WHEREAS, the Borough was quoted \$62,641.50 for 6 vehicle camera systems, which includes installation training for our Motor Pool mechanics and 5 years of support assistance and storage. Due to supply chain problems currently, installation of the vehicle camera systems will occur 10 to 12 months from the date of order.

THEREFORE BE IT RESOLVED that the Petersburg Borough Assembly recognizes the benefit to the community in terms of accountability and safety for our Police Officers and citizens and hereby approves the expenditure of \$62,641.50 from the ARPA Special Revenue Fund 287 to purchase 6 vehicle camera systems from Axon Enterprises, Inc.

PASSED AND APPROVED by the Petersburg Borough Assembly, Petersburg, Alaska
this 6th day of September, 2022.

Attest:

Mark Jensen, Mayor

Debra K. Thompson, Borough Clerk



August 30, 2022

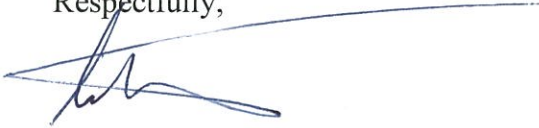
Assembly;

As you know, the Borough is in current discussions with Petersburg Medical Center to take over the operations of the Assisted Living facility. This process will take some time and involve changes to our current organization. One of these changes is splitting off the Elderly Housing facility from Assisted Living, as the Hospital has no interest in managing Elderly Housing.

The Borough Clerk and I have been updating job descriptions and working with staff to make sure the job duties are clearly outlined. Our new Assisted Living Director started on August 29th, and we have been working with Shelyn Bell and Derrick Casey to complete the handover of the facility. We will be asking Michelle Lopez to transition to Elderly Housing as the new Elderly Housing Director, and I am seeking the approval of the Assembly for this change. Michelle will continue to do some Assisted Living support until such time as the Hospital takes over, however she will also need to fulfil the job duties necessary for Elderly Housing including the billing, tenant relations and supervising the maintenance technician which have been removed from the responsibilities of the Assisted Living Director. At this time, we will not be filling Michelle's administration assistant position, awaiting the changes associated with the Hospital.

Please let me know if you have any questions that you will need answers to prior to the meeting.

Respectfully,



Stephen Giesbrecht
Borough Manager
Petersburg Borough

PROJECT SUMMARY: THE PURPOSE OF THIS PROJECT IS TO IMPROVE THE EXISTING PAPKE'S LANDING BOAT LAUNCH & DOCK. SHOTROCK FILL WILL BE PLACED ON THE TIDELANDS WHERE THE EXISTING WOODEN TRESTLE IS FOR A PARKING LOT. CONSTRUCT A 22' x 24' APPROACH DOCK WITH 70' ALUMINUM GANGWAY SERVICING TWO 150' FLOAT DOCKS. CONSTRUCT A NEW DOUBLE CONCRETE LAUNCH RAMP WITH ADJACENT RAMP FLOAT DOCK. CONSTRUCT A NEW DRIVE-DOWN RAMP WITH 50' x 65' FLOAT RATED FOR PICKUP TRUCK & HI O LOADING. THE EXISTING UPLAND PARKING AREA ADJACENT TO THE TIDELAND FILLED AREA WILL BE UPGRADED WITH ADDITIONAL FILLED TIDELANDS. THE BOROUGH PARCELS OF LAND ON THE ENTRANCE ROAD ABOVE THE DOCK AREA WILL BE DEVELOPED INTO ADDITIONAL PARKING AND ALSO A FENCED HARBOR DEPARTMENT AREA WITH 30' x 40' MAINTENANCE BUILDING. AREA LIGHTING WILL BE ADDED THROUGH OUT THE PROJECT AREA.

INDEX OF SHEETS

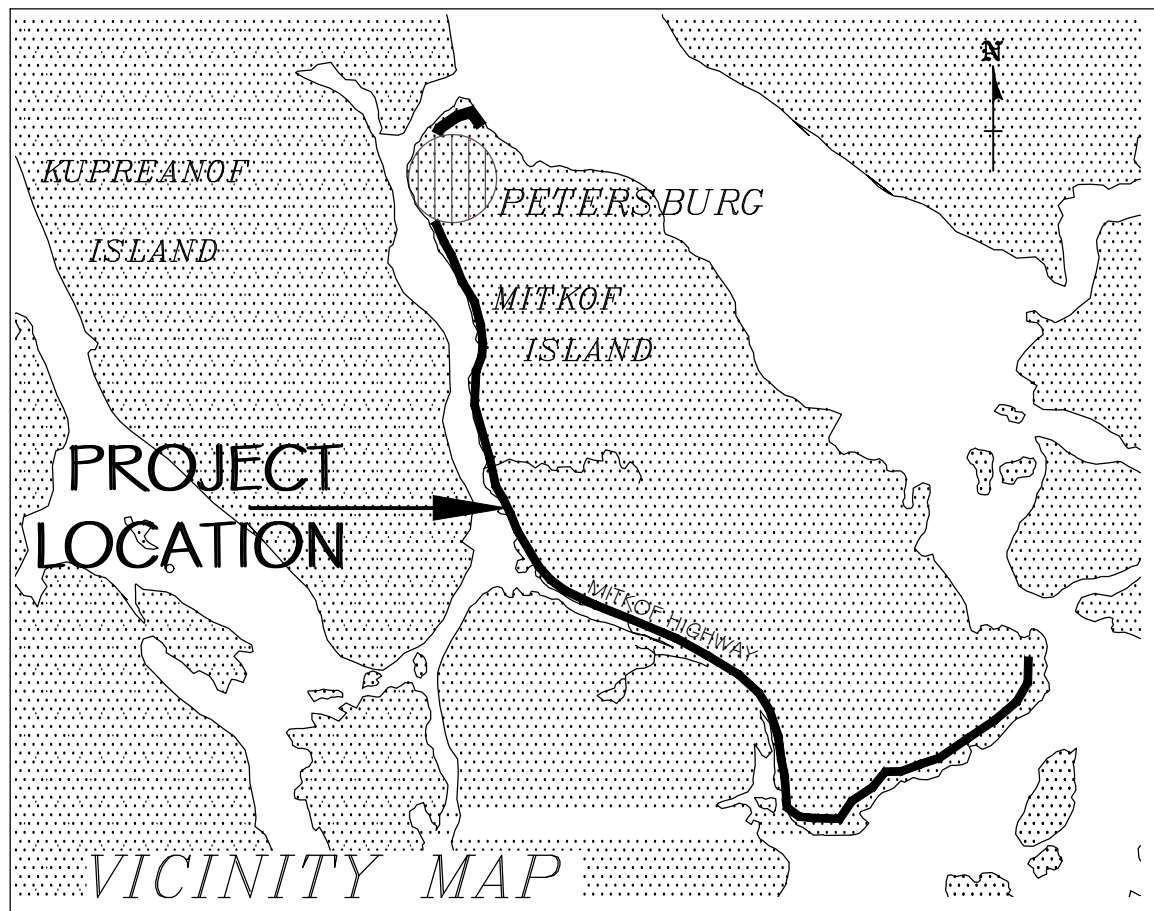
SHEET NO.	DESCRIPTION
1.	TITLE PAGE
2.	PROPOSED OVERALL SITE PLAN
3.	TRAFFIC & PARKING PLAN
4.	NEW APPROACH DOCK ELEVATION VIEW
5.	NEW DRIVE-DOWN DOCK ELEVATION VIEW
6.	NEW UPPER & LOWER PARKING AREA ELEVATION VIEW
7.	NEW BOAT RAMP PLAN & PROFILE VIEW
8.	EXISTING SITE PLAN - LAND OWNERSHIP & COST ESTIMATE

PETERSBURG BOROUGH

P.O. BOX 329, PETERSBURG, ALASKA 99833, (907) 772-4688



PAPKE'S LANDING MARINE FACILITY IMPROVEMENTS CONCEPTUAL ~ 2ND VERSION



PROJECT BACKGROUND INFORMATION

PAPKE'S LANDING IS A STATE OF ALASKA-OWNED PUBLIC ACCESS POINT APPROXIMATELY 10 MILES SOUTH OF PETERSBURG ON THE MITKOF HIGHWAY. THE PAPKE'S LANDING SITE IS APPROXIMATELY 0.5-ACRES OF UPLAND PARKING WITH A SMALL LAUNCH RAMP AND A 100 FOOT FLOAT ON WRANGELL NARROWS. THE LAUNCH RAMP, OWNED BY THE ALASKA STATE DEPARTMENT OF NATURAL RESOURCES (ADNR), IS ACTUALLY A LOG TRANSFER RAMP OWNED BY THE US FOREST SERVICE, THE SURROUNDING TIDELAND OF THIS RAMP IS DESIGNATED A LOG STORAGE SITE AND UNDER US FOREST SERVICE LEASE. THE EXISTING FLOAT DOCK IS OWNED BY ADOT & PF. IT IS LOCATED FURTHER FROM THE SHORE AND IS IN POOR CONDITION. HOWEVER, IT IS USABLE THROUGHOUT THE FULL TIDAL RANGE. A 300-FOOT PEDESTRIAN TRESTLE CONNECTS THE PAPKE'S LANDING FLOAT DOCK TO THE SHORE. THE CONNECTING TRESTLE IS GENERALLY IN FAIR CONDITION.

PAPKE'S LANDING IS AN IMPORTANT FACILITY FOR SUBSISTENCE AND SPORT FISHING AND HUNTING, RECREATION, AND TOURISM IN THE AREA. IT IS THE PRIMARY ACCESS FOR RESIDENTS OF THE SOUTHERN PORTION OF LINDENBERG PENINSULA ON KUPREANOF ISLAND TO THE MITKOF ISLAND ROAD SYSTEM AND DOWNTOWN PETERSBURG AMENITIES, INCLUDING AIRPORT, SHOPPING, MEDICAL SERVICES, AND POST OFFICE. IT IS PART OF THE MULTI-MODAL TRANSPORTATION SYSTEM CONNECTING OUT-OF-TOWN VISITORS WITH THE SPORT FISHING LODGES LOCATED ON KUPREANOF ISLAND.

RESIDENTS OF MITKOF ISLAND ALSO USE THE FACILITY TO ACCESS PRIVATE/PUBLIC RECREATION CABINS AND FOR GENERAL BOATING, SPORT FISHING, AND ACCESS TO NATIONAL FOREST LANDS. THE DOCK IS AT TIMES USED BY COMMERCIAL FISHERMEN TO TIE UP DURING CLOSURES RATHER THAN RUN THEIR BOATS ALL THE WAY BACK TO PETERSBURG HARBOR.

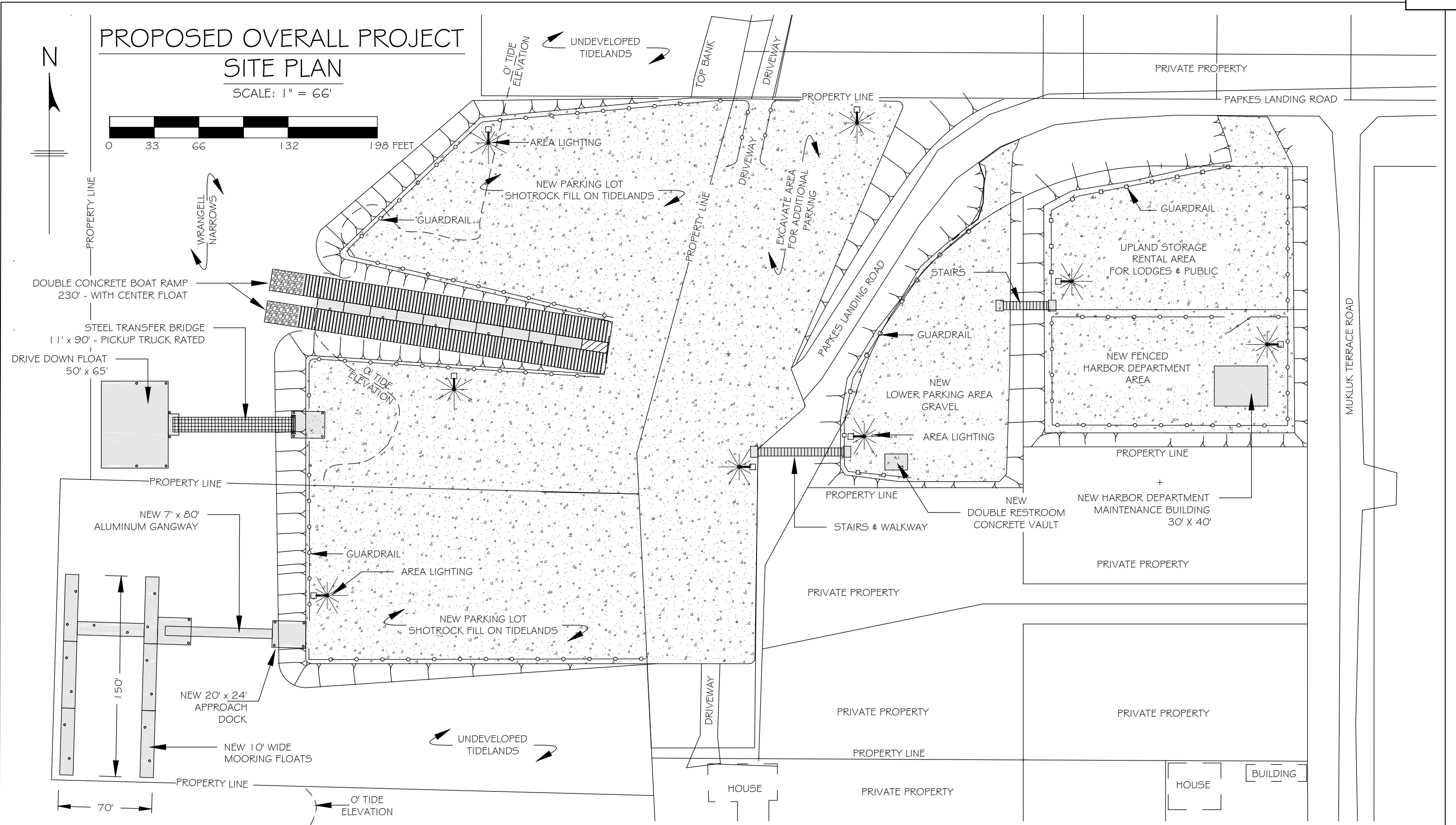
THE FACILITY IS IN POOR CONDITION AND IN NEED OF REPAIR AND ONGOING MAINTENANCE. THIS CONCEPTUAL DESIGN IS A PLANNED DEVELOPMENT OF THIS AREA. IN GENERAL, THERE ARE SIX PARCELS OF LAND THAT CAN BE DEVELOPED. THREE PARCELS OWNED BY ALASKA DEPARTMENT OF NATURAL RESOURCES (PARCEL 1 #2 WITH THE TRESTLE & DOCK & BOAT RAMP, PARCEL 3 WITH THE EXISTING ENTRANCE ROAD & PARKING AREA). THERE ARE AN ADDITIONAL THREE PARCELS OWNED BY THE PETERSBURG BOROUGH THAT ARE UNDEVELOPED ALONG THE ENTRANCE ROAD.

DATE: AUGUST, 2022

DESIGNED BY:
HARAI & ASSOCIATES, INC
P.O. BOX 625
PETERSBURG, ALASKA 99833

PROPOSED OVERALL PROJECT SITE PLAN

SCALE: 1" = 66'



PROPOSED
OVERALL
SITE PLAN

PAPKE'S LANDING
MARINE FACILITY IMPROVEMENTS
CONCEPTUAL

PETERSBURG BOROUGH
PETERSBURG, ALASKA

REVISIONS		
REV	DATE	DESCRIPTION
1	8/14/22	2ND CONEPTUAL AFTER PUBLIC REVIEW

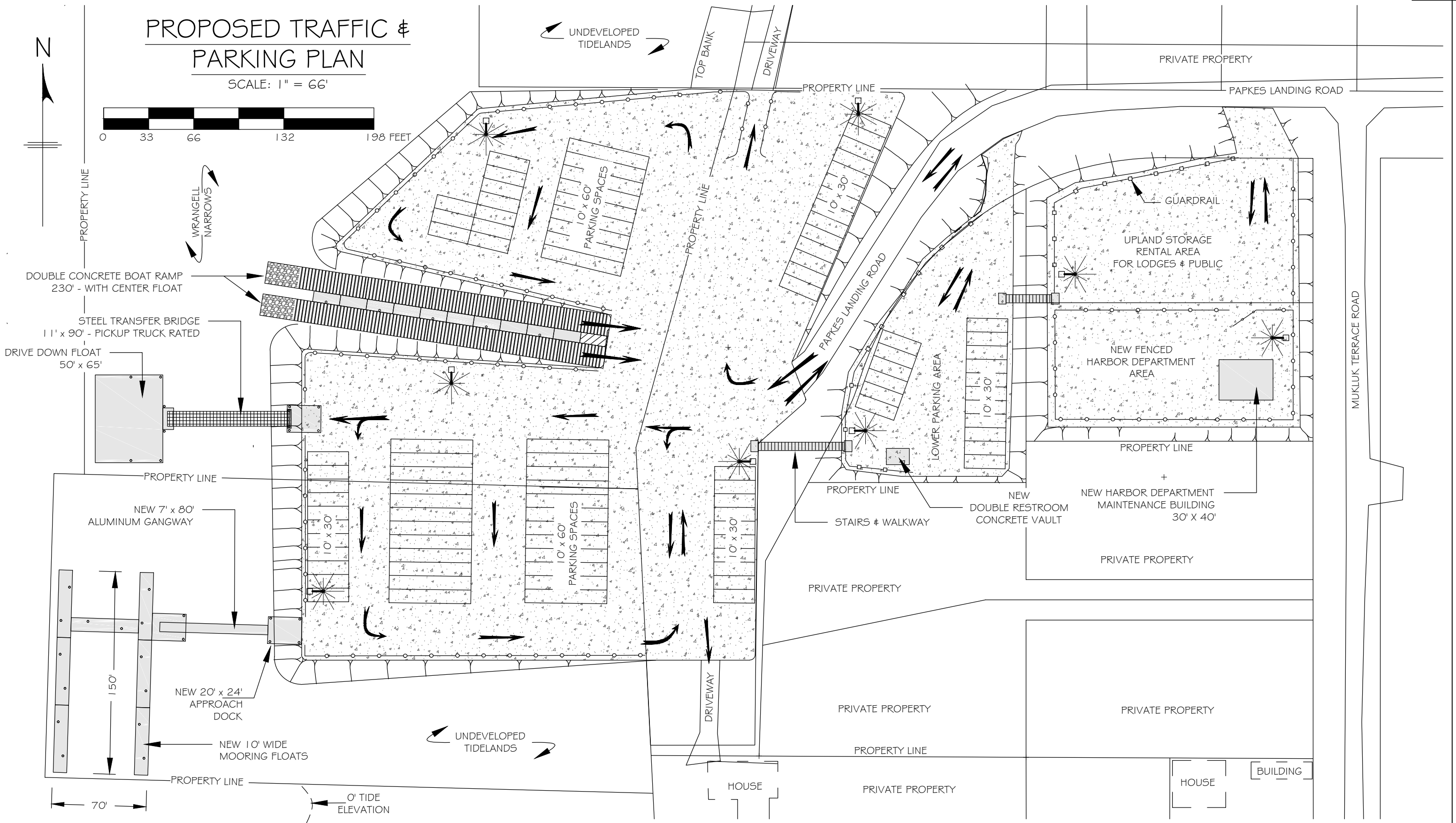
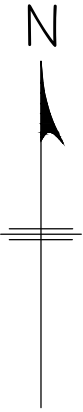
DESIGNED BY:
HARAI & ASSOCIATES, INC
P.O. BOX 625, PETERSBURG, ALASKA 99833
DATE: AUGUST 2022

SHEET NUMBER
2

OF 8

PROPOSED TRAFFIC & PARKING PLAN

SCALE: 1" = 66'



TRAFFIC & PARKING PLAN

PAPKE'S LANDING
MARINE FACILITY IMPROVEMENTS
CONCEPTUAL

PETERSBURG BOROUGH
PETERSBURG, ALASKA

REVISIONS		
REV	DATE	DESCRIPTION
1	8/14/22	2ND CONEPTUAL AFTER PUBLIC REVIEW

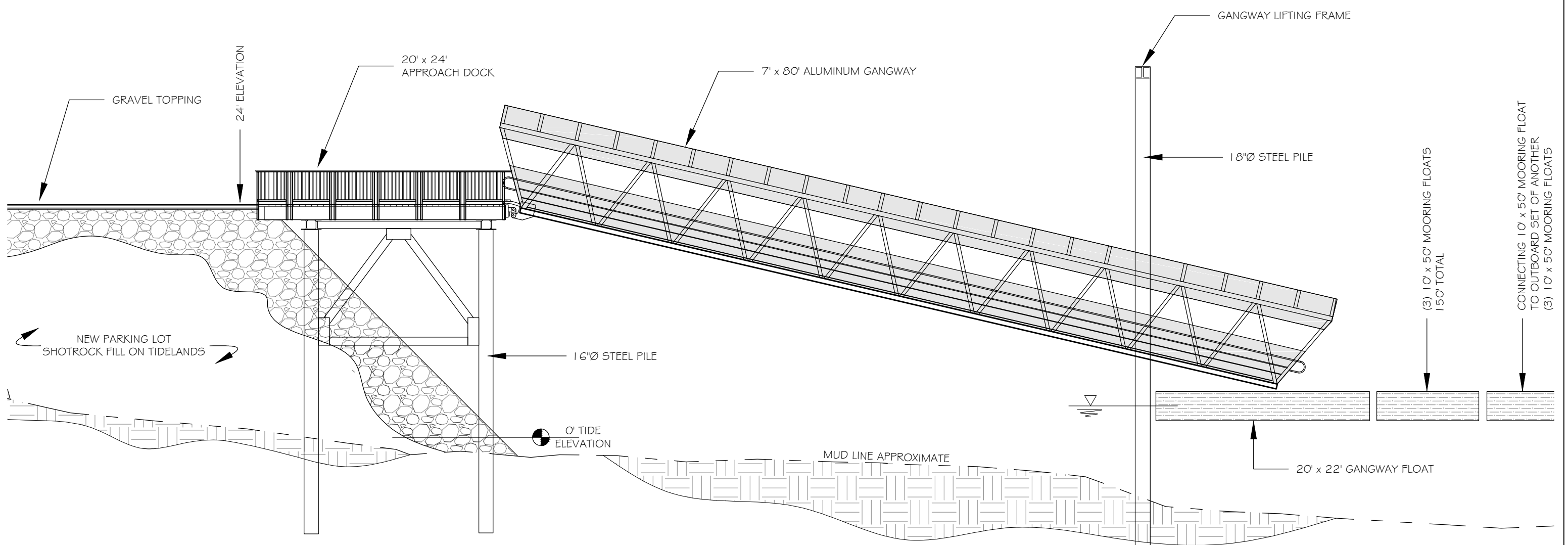
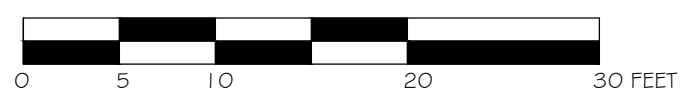
DESIGNED BY:
HARAI & ASSOCIATES, INC
P.O. BOX 625, PETERSBURG, ALASKA 99833
DATE: AUGUST 2022

SHEET NUMBER
3

OF 8

NEW APPROACH DOCK & GANGWAY

SCALE: 1" = 10'



NEW
APPROACH
GANGWAY & DOCK
ELEVATION

PAPKE'S LANDING
MARINE FACILITY IMPROVEMENTS
CONCEPTUAL

PETERSBURG BOROUGH
PETERSBURG, ALASKA

REVISIONS		
REV	DATE	DESCRIPTION
1	8/14/22	2ND CONEPTUAL AFTER PUBLIC REVIEW

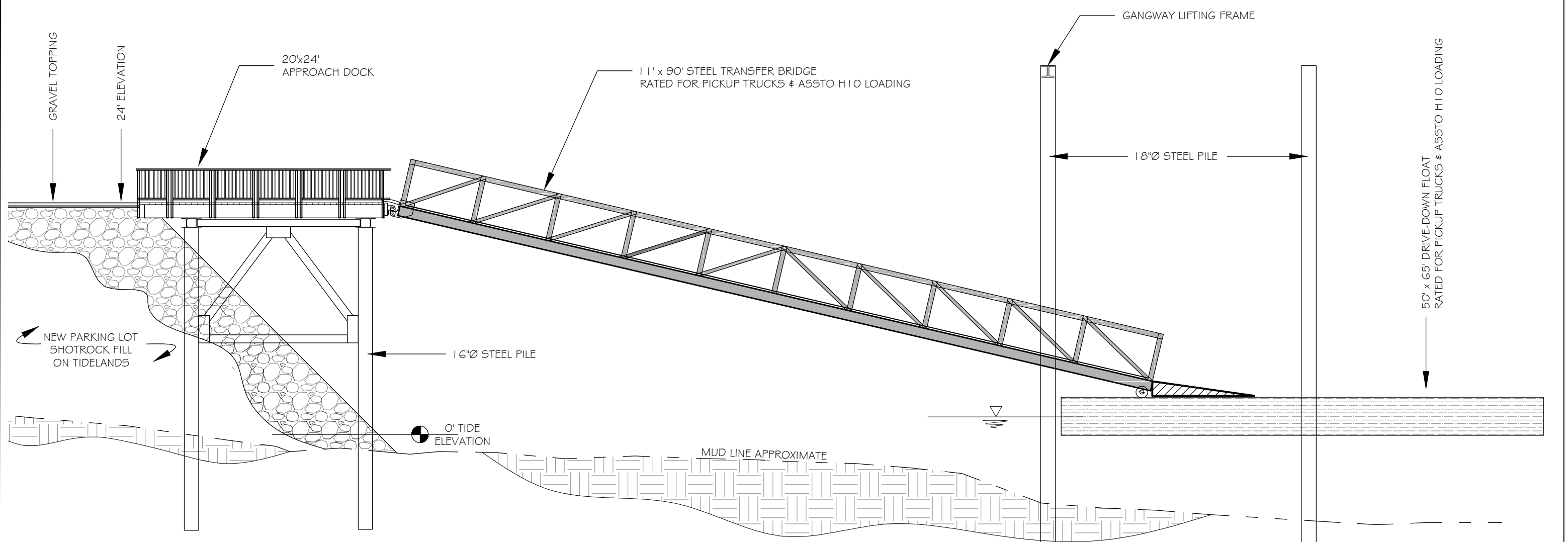
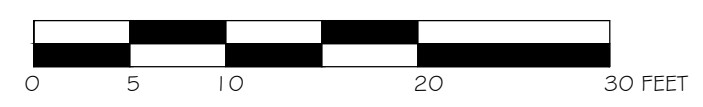
DESIGNED BY:
HARAI & ASSOCIATES, INC
P.O. BOX 625, PETERSBURG, ALASKA 99833
DATE: AUGUST 2022

SHEET NUMBER
4

OF 8

NEW DRIVE-DOWN DOCK STEEL TRANSFER BRIDGE

SCALE: 1" = 10'



NEW
DRIVE-DOWN
DOCK
ELEVATION

PAPKE'S LANDING
MARINE FACILITY IMPROVEMENTS
CONCEPTUAL

PETERSBURG BOROUGH
PETERSBURG, ALASKA

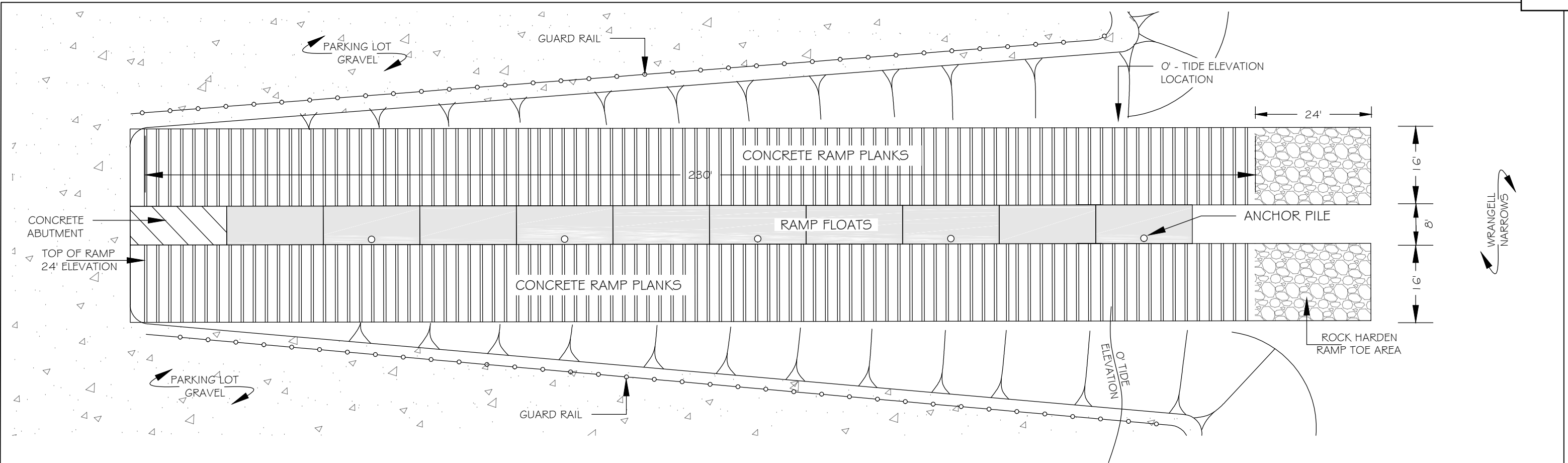
REVISIONS		
REV	DATE	DESCRIPTION
1	8/14/22	2ND CONCEPTUAL AFTER PUBLIC REVIEW

DESIGNED BY:
HARAI & ASSOCIATES, INC
P.O. BOX 625, PETERSBURG, ALASKA 99833

DATE: AUGUST 2022

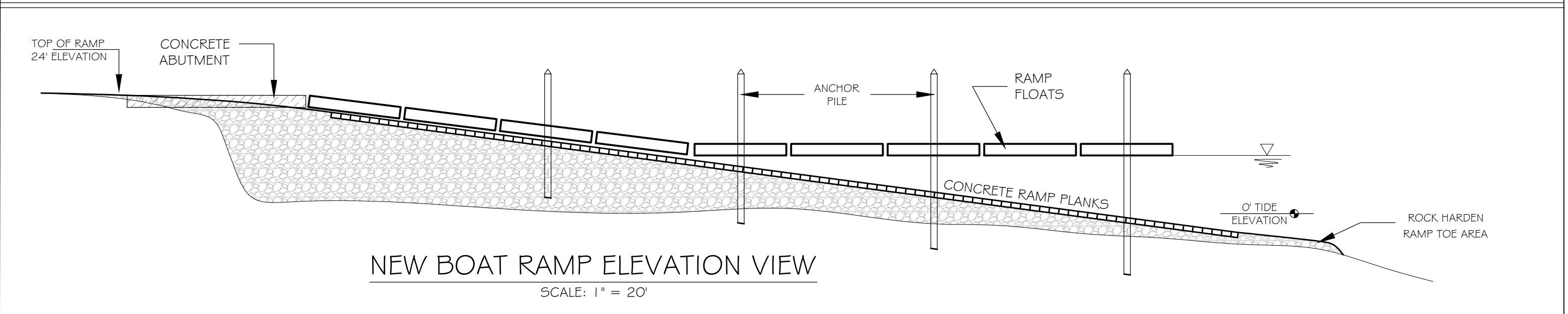
SHEET NUMBER
5

OF 8



NEW BOAT RAMP PLAN VIEW

SCALE: 1" = 20'



NEW BOAT RAMP ELEVATION VIEW

SCALE: 1" = 20'



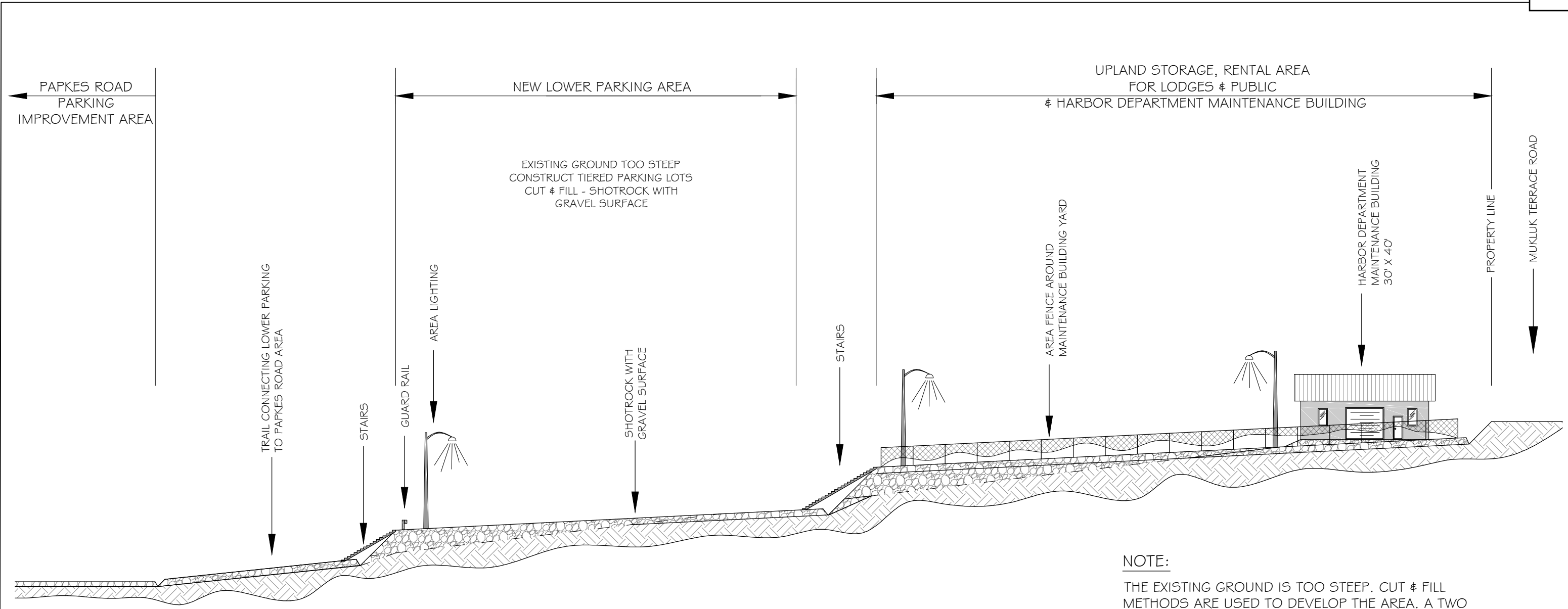
NEW BOAT LAUNCH PLAN & PROFILE VIEWS

PAPKE'S LANDING MARINE FACILITY IMPROVEMENTS CONCEPTUAL

PETERSBURG BOROUGH
PETERSBURG, ALASKA

REVISIONS		
REV	DATE	DESCRIPTION
1	8/14/22	2ND CONEPTUAL AFTER PUBLIC REVIEW

DESIGNED BY:
HARAI & ASSOCIATES, INC
P.O. BOX 625, PETERSBURG, ALASKA 99833
DATE: AUGUST 2022
SHEET NUMBER 6 OF 8



**NEW UPPER & LOWER PARKING AREA
VIEW**

SCALE: 1" = 30'



NOTE:
THE EXISTING GROUND IS TOO STEEP. CUT & FILL METHODS ARE USED TO DEVELOP THE AREA. A TWO TIERED PARKING LOT IS MADE WITH STAIRS AND WALKWAYS CONNECTING THE PARKING AREAS WITH THE MAIN PAPKES LANDING ROAD AND BOAT DOCK/RAMP.

**NEW
UPPER & LOWER
PARKING AREA
VIEW**

**PAPKE'S LANDING
MARINE FACILITY IMPROVEMENTS
CONCEPTUAL**

**PETERSBURG BOROUGH
PETERSBURG, ALASKA**

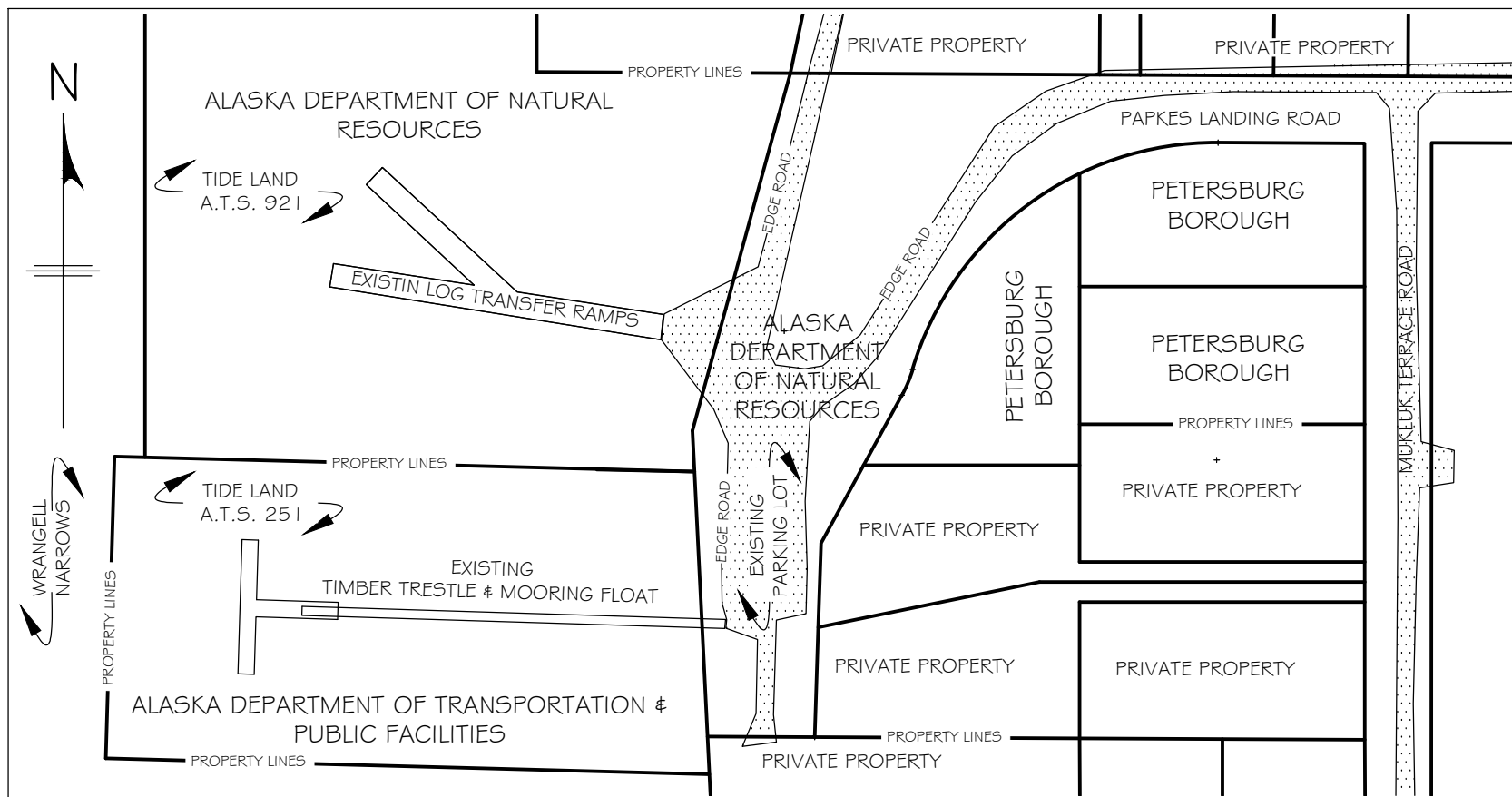
REVISIONS		
REV	DATE	DESCRIPTION
1	8/14/22	2ND CONEPTUAL AFTER PUBLIC REVIEW

DESIGNED BY:
HARAI & ASSOCIATES, INC
P.O. BOX 625, PETERSBURG, ALASKA 99833

DATE: AUGUST 2022

SHEET NUMBER
7

OF 8



PAPKE'S LANDING MARINE FACILITY IMPROVEMENTS

PRELIMINARY COST ESTIMATE - 2022

PROJECT PHASES	COST
SOUTH PORTION OF PROJECT – new parking lot & mooring floats	\$3,503,000
NORTH PORTION OF PROJECT – new parking lot & double boat ramp/float	\$2,736,800
DRIVE-DOWN DOCK PORTION – Construct new drive-down dock.	\$1,653,000
NEW UPPER & LOWER PARKING AREAS & HARBOR DEPARTMENT AREA	\$1,329,000
PROJECT TOTAL	\$9,221,800

SOUTH PORTION OF PROJECT – Construct a new parking lot on tideland of the existing wood trestle. This phase would be the construction of the new south parking lot (200' x 330'), approach dock, aluminum gangway & mooring floats, replacing the old wood trestle & float.

ITEM	COST
Demolition of old trestle & float	\$105,000
Parking lot fill construction, guardrail, gravel topping, area lighting	1,160,000
Boat mooring docks & aluminum gangway, approach dock	2,058,000
Permits, design & contract administration	180,000
SUBTOTAL	\$3,503,000

NORTH PORTION OF PROJECT – Construct new parking lot on tideland of the existing boat ramp. Construct remaining new parking lot on tideland and new double boat launch ramps and ramp float.

ITEM	COST
Parking lot fill construction, guardrail, excavation, embankment & gravel topping, area lighting	\$972,800
Double boat launch ramps and ramp float	1,574,000
Permits, design & contract administration	190,000
SUBTOTAL	\$2,736,800

DRIVE-DOWN DOCK PORTION OF PROJECT – Construct new drive-down dock.

ITEM	COST
Approach dock	\$550,000
Steel transfer bridge	461,000
Drive-down float	472,000
Permits, design & contract administration	170,000
SUBTOTAL	\$1,653,000

NEW UPPER & LOWER PARKING AREAS & HARBOR DEPARTMENT AREA OF PROJECT – Construct a new additional parking area and also a fenced harbor department area with 30' x 40' maintenance building.

ITEM	COST
Excavation, embankment, gravel topping area & guard rail	\$410,000
Area lighting	60,000
30' x 40' maintenance building	467,000
Fencing	47,000
Double restroom, concrete vault	98,000
Stairs & walkway	107,000
Permits, design & contract administration	140,000
SUBTOTAL	\$1,329,000

EXISTING SITE & LAND OWNERSHIP & COST ESIMATE

PAPKE'S LANDING MARINE FACILITY IMPROVEMENTS CONCEPTUAL

PETERSBURG BOROUGH
PETERSBURG, ALASKA

REVISIONS		
REV	DATE	DESCRIPTION
1	8/14/22	2ND CONEPTUAL AFTER PUBLIC REVIEW

DESIGNED BY:
HARAI & ASSOCIATES, INC
P.O. BOX 625, PETERSBURG, ALASKA 99833

DATE: AUGUST 2022

SHEET NUMBER
8 OF 8



08-29-2022

Memorandum

To: Steve Giesbrecht, Borough Manager
 Cc: Mayor Jensen and Members of the Borough Assembly
 From: Chris Cotta, Public Works Director
 Re: Public Works Vactor Truck (#79) Replacement

The FY23 approved Borough budget includes \$480,000 for replacement of the Borough's vacuum truck (2001 International Vactor, Unit #79). After approval of the budget, a committee of Borough personnel worked to develop the final specifications for a truck that meets all the Borough's critical requirements while staying under budget.

Yukon Equipment, Inc. of Anchorage, Alaska has quoted a price of \$471,229.40 for a new International 2100i Vactor truck, including freight paid to Petersburg docks. This unit is quoted per current Sourcewell pricing (Contract #101221-VTR). Sourcewell is a purchasing cooperative that utilizes pre-negotiated contracts and serves government and educational organizations.

Code Section 4.04.040 (Exceptions to Bidding), Section G States: *When it is advantageous to the borough to enter into a contract with a bidder for the same supplies or services such bidder is providing another Alaskan local government, the state of Alaska, a cooperative purchasing association composed of government agencies, or the United States, where such supplies, equipment or services are being provided to the other governmental unit or association on the basis of competitive bids submitted; and where the borough contract is on substantially the same terms as those bid; or to contract with or through such other governmental unit or association so that the benefit of the responsible bid accrues to the borough;*

This proposed vehicle replacement is under the approved budget, adheres to Borough purchasing code and meets an ongoing need of the Public Works Department.

For the preceding reasons, Public Works recommends award of this vehicle purchase to Yukon Equipment in the amount of \$471,229.40. If you agree with this recommendation, please forward it to the Borough Assembly for consideration at their next regular meeting on September 6th, 2022. Thank you.

Attachment: Yukon Equipment Quote (9 pages)
 FY23 Motor Pool Replacement Memo (3 pages)

Public Works Department

PO Box 329, Petersburg, AK 99833 – Phone (907) 772-4430 Fax (907) 772-4102
www.petersburgak.gov



Serving Alaska since 1945
www.yukoneq.com

Anchorage
2020 East 3rd Ave.
Anchorage, AK
99501

Fairbanks
3511 International St.
Fairbanks, AK
99701

Wasilla
450 E. Railroad Ave.
Wasilla, AK 99654
(907) 376-1541

Quote Date: 08/11/22
Prepared By: Ronnie Malerich
Direct Line: 907-677-5727
Cell: 907-312-6582
Email: Ronniem@yukoneq.com

QUOTE FOR: Petersburg Borough
CONTACT: Chris Cotta
PHONE: 907-772-4430
EMAIL: ccotta@petersburgak.gov

QUOTATION

QUOTE VALID THROUGH
09/11/2022

Presents a Proposal Summary

of the



2100i

Combination Single Engine Sewer Cleaner with Positive Displacement Vacuum System Mounted on a Heavy Duty Truck Chassis

Ronnie Malerich
Tel:



List Summary

Order Qty	Part Number	Description
1	2110i-16	2100i PD, 16" Vacuum, 10 yrd Debris, Combo
1	2014iSTD	1000 Gallons STD
1	5002iA	80 GPM/2500 PSI Jet Rodder pump
1	011iSTD	Aluminum Fenders
1	012iSTD	Mud Flaps
1	014iSTD	Electric/Hydraulic Four Way Boom
1	016iSTD	Color Coded Sealed Electrical System
1	018i	Remote Pendant Control With 35' Cord
1	019iASTD	Intuitouch Electronic Package
1	020iSTD	Double Acting Hoist Cylinder
1	025iASTD	Handgun Assembly
1	026iSTD	Ex-Ten Steel Cylindrical Debris Tank
1	030iSTD	Flexible Hose Guide
1	032iSTD	(3) Nozzles with Carbide Inserts w/Rack
1	045iSTD	Suction Tube Storage
1	046iSTD	1" Nozzle Pipe
1	046iSTD	1-1/4" Nozzle Pipe
1	048iSTD	10' Leader Hose
1	1001iSTD	Flat Rear Door w/Hydraulic Locks
1	1005iSTD	Dual Stainless Steel Float Shut Off System
1	1016iSTD	Microstrainer Prior to Blower
1	1024iSTD	Debris Body Vacuum Relief System
1	1031iSTD	Debris Deflector Plate
1	1032iSTD	48" Dump Height
1	1041iSTD	Debris Body-Up Message and Alarm
1	2001iSTD	Low Water Indicator On Screen w/Alarm and Water Pump Flow Indicator
1	2011iSTD	3" Y-Strainer at Passenger Side Fill with 25' Fill Hose
1	2022iSTD	Additional Water Tank Sight Gauge
1	2023iSTD	Liquid Float Level Indicator
1	3019iSTD	Digital Water Pressure Gauge
1	4000iSTD	180 deg. Non-Extending Boom
1	4006iSTD	Front Joystick Boom Control
1	4010iSTD	Boom Hose Storage
1	4017iSTD	Boom Out of Position Message and Alarm
1	5010iSTD	Rodder System Accumulator - Jack Hammer on/off Control w/ manual valve
1	5011iSTD	3" Y-Strainer @ Water Pump
1	5015iSTD	Midship Handgun Coupling
1	5022iSTD	Side Mounted Water Pump
1	6004iSTD	Hose Wind Guide (Dual Roller), Manual
1	6005iDSTD	Digital Hose Footage Counter
1	6007iSTD	Hose Reel Manual Hyd Extend/Retract
1	6009iSTD	Hose Reel Chain Cover
1	6020iBSTD	Hydraulic Extending 15", Rotating Hose Reel, 1" x 800' Capacity
1	6017iSTD	Hydraulic Tank Shutoff Valves

1	7001iSTD	Tachometer/Chassis Engine w/Hourmeter
1	7003iSTD	Water Pump Hour Meter
1	7004iSTD	PTO Hour Meter
1	7005iSTD	Hydraulic Oil Temp Alarm
1	7007iSTD	Tachometer & Hourmeter/Blower
1	8000iSTD	Circuit Breakers
1	8025iSTD	LED Lights, Clearance, Back-up, Stop, Tail & Turn
1	9002iSTD	Tow Hooks, Front
1	9002iSTD	Tow Hooks, Rear
1	9003iSTD	Electronic Back-Up Alarm
1	9021iSTD	Camera System, Rear Only
1	S390ASTD	8" Vacuum Pipe Package
1	S560STD	Emergency Flare Kit
1	S590STD	Fire Extinguisher 5 Lbs.
1	010i	Operator Station Curbside Toolbox with Lighting
1	1003i	Debris Body Washout
1	1008i	6" Rear Door Knife Valve w/Camloc, 3:00 position
1	1010iA	Pump Off Ports Only
1	1014i	Centrifugal Separators (Cyclones)
1	1015iJ	Folding Pipe Rack, Curbside, 6" Pipe
1	1015iAC	Folding Pipe Rack, Streetside, 6" Pipe
1	1015iBL	Folding Pipe Rack, Rear Door, 6" Pipe
1	1022i	Rear Door Splash Shield
1	1023i	Lube Manifold, with Lube Chart
1	2006i	Air Purge
1	3015i	Front Blower Controls
1	3020i	Digital Water Level Indicator
1	3021i	Digital Debris Body Level Indicator Tied to Vacuum Relief
1	4014i	180 deg. 5 x 5 Extendable/Telescoping Boom
1	4008i	Grate Lifting Hook, Installed on Boom
1	4013i	Rotatable Boom Inlet Hose
1	4020i	Anti Splash Valve, Body Inlet
1	5015i	Handgun Couplers, Front and Rear
1	5021iC	Hydro Excavation Kit - Includes Lances w/ Shield, Nozzles, Storage Tray, and Vacuum Tube
1	5029i	Cyclone Washout System
1	6002iB	600' x 1" Piranha Sewer Hose 2500 PSI in lieu of STD
1	6004iD	Rodder Hose Pinch Roller
1	6008i	Hose Reel Manual Rewind Tool
1	6019i	Rodder Pump Drain Valves
1	6019iA	Final Filter and Silencer Ball Valve Drains
1	7005iSTD	Hydraulic Oil Temp Alarm
1	8002i	Corded, Hand Light w/Bumper Plug
1	8004iD	Rear Mounted, LED Beacon Light
1	8004iE	Front Mounted, LED Beacon Light
1	8012i	Additional Corded Handlight Connector, Rear
1	8027i	LED Mid-Ship Turn Signals
1	8028i	Worklights (2), LED, Boom
1	8029i	Worklights (2), LED, Rear Door
1	8029iA	Worklight, LED, Operators Station

1	8029iB	Worklight, LED, Hose Reel Manhole
1	8029iC	Worklight, LED, Curb Side
1	8029iD	Worklight, LED, Street Side
1	9023iA	Safety Cone Storage Rack - Post Style
1	9027iA	Chassis Engine DPF Soot Load Information
1	9070iB	Long Handle Tool Storage
1	9071iFL	Toolbox, Behind Cab - 14w x 36h x 96d - with Lighting
1	9074iAL	Toolbox, Driver Side Subframe, 18w x 24h x 24d - with Lighting
1	i112STD	Module Paint, DuPont Imron Elite - Sanded Primer Base
1	i124STD	Vactor 2100i Body Decal, Standard
1	LOGO-APPL.	Vactor/Guzzler Logos - Applied
1	500655B-30	Vactor Standard Manual and USB Version - 1 + Dealer
1	500655-30	1 Printed Full Vactor Manual
1	Chassis- Mod	Chassis Modifications Charges
2	25637-30	(2) 8" x 5' Aluminum Vacuum Tube
2	25637F-30	(2) 8" x 7'-6" Aluminum Vacuum Tube
10	32087D-30	(10) 6" Quick Clamp Assembly
2	41280-30	(2) 3" Y-Strainer Screen
1	29898H-30	6" Lay-Flat Drain Hose - 50ft
1	34878-30	(1) Grate Lift Hook
1	52846-30	(1) Flexible Hose Guide
1	PSIS370A-CH	Vactor Supplied Chassis, Single Axle, 2023 International HV607 SBA, 370 HP, Auto, 46,000 GVWR, GHG

Chassis Source - Vactor Supplied

Module Paint Match Cab - Yes

Module Paint Color - White

Cab Color - White

Cab Color Code - 9219 WINTER WHITE

Cab Stripe Color - None

Certified Unit Weights Required? - No

Vactor Body Factory List Price: \$350,313.83

Sourcewell Discount: - \$10,509.41

After Discount: \$339,804.42

Vactor Supplied International HV607 SBA, 370HP Chassis : \$114,699.98

Total FOB Streator IL: \$454,504.40

Freight to AML in Seattle: \$8,325.00

Water Freight to Petersburg Dock: \$8,400.00

Total FOB AML in Seattle: \$471,229.40

PROPOSAL DATE: 8/11/2022
QUOTE NUMBER: 2022-48047

Price List Date: 1/1/2022

PO NUMBER:

QTY: _____ Customer Initials: _____

PAYMENT TERMS:

PROPOSAL NOTES:

1. Multiple unit orders will be identical to signed proposal. Changes or deviations to any unit of a multiple unit order will requires a new signed proposal.
2. Chassis specifications and data codes for customer supplied chassis must be submitted to and approved by Vactor Manufacturing prior to submittal of customer purchase order
3. All prices quoted are in US Dollars unless otherwise noted.
4. This proposal incorporates, and is subject to, Vactor Manufacturing's standard terms and conditions attached hereto and made a part hereof.

SIGNED BY:

_____ Date: _____

LIMITED WARRANTY

Limited Warranty. Each machine manufactured by VACTOR MANUFACTURING (or, "the Company") is warranted against defects in material and workmanship for a period of 12 months, provided the machine is used in a normal and reasonable manner and in accordance with all operating, maintenance and safety instructions. In addition, certain machines and components of certain machines have extended warranties as set forth below. If sold to an end user, the applicable warranty period commences from the date of delivery to the end user. If used for rental purposes, the applicable warranty period commences from the date the machine is firstmade available for rental by the Company or its representative. This limited warranty may be enforced by any subsequent transferee during the warranty period. This limited warranty is the sole and exclusive warranty given by the Company.

STANDARD EXTENDED WARRANTIES (Total Warranty Duration)

2100 Series, HXX Series and Jetters

10 years against water tank leakage due to corrosion. nonMettalic water tanks are covered for 5 yrs against any factory defect in material or workmanship.

2100 Series, HXX Series and Guzzler only

5 years against leakage of debris tank, centrifugal compressor or housing due to rust-through.

2100 Series and Jetters

2 years - Vactor Rodder Pump

Exclusive Remedy. Should any warranted product fail during the warranty period, the Company will cause to be repaired or replaced, as the Company may elect, any part or parts of such machine that the Company's examination discloses to be defective in material or factory workmanship. Repairs or replacements are to be made at the selling Company's authorized dealer's or distributor's location or at other locations approved by the Company. In lieu of repair or replacement, the Company may elect, at its sole discretion, to refund the purchase price of any product deemed defective. The foregoing remedies shall be the sole and exclusive remedies of any party making a valid warranty claim.

This Limited Warranty shall not apply to (and the Company shall not be responsible for):

1. Major components or trade accessories that have a separate warranty from their original manufacturer, such as, but not limited to, trucks and truck chassis, engines, hydraulic pumps and motors, tires and batteries.
2. Normal adjustments and maintenance services.
3. Normal wear parts such as, but not limited to, oils, fluids, vacuum hose, light bulbs, fuses and gaskets.
4. Failures resulting from the machine being operated in a manner or for a purpose not recommended or not in accordance with operating, maintenance or safety instructions by the Company.
5. Repairs, modifications or alterations without the express written consent of the Company, which in the Company's sole judgment, have adversely affected the machine's stability, operation or reliability as originally designed and manufactured.
6. Items subject to misuse, negligence, accident or improper maintenance.

NOTE The use in the product of any part other than parts approved by the Company may invalidate this warranty. The Company reserves the right to determine, in its sole discretion, if the use of non-approved parts operates to invalidate the warranty. Nothing contained in this warranty shall make the Company liable for loss, injury, or damage of any kind to any person or entity resulting from any defect or failure in the machine.

THIS WARRANTY SHALL BE IN LIEU OF ALL OTHER WARRANTIES, EXPRESS OR IMPLIED, AND TO THE EXTENT PERMITTED, CONFERRED BY STATUTE, INCLUDING WITHOUT LIMITATION, ANY IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE, OR ANY WARRANTY AGAINST FAILURE OF ITS ESSENTIAL PURPOSE, ALL OF WHICH ARE DISCLAIMED.

This warranty is in lieu of all other obligations or liabilities, contractual and otherwise, on the part of the Company. For the avoidance of doubt, the Company shall not be liable for any indirect, special, incidental or consequential damages, including, but not limited to, loss of use or lost profits. The Company makes no representation that the machine has the capacity to perform any functions other than as contained in the Company's written literature, catalogs or specifications accompanying delivery of the machine. No person or affiliated company representative is authorized to alter the terms of this warranty, to give any other warranties or to assume any other liability on behalf of the Company in connection with the sale, servicing or repair of any machine manufactured by the Company. Any legal action based hereon must be commenced within eighteen (18) months of the event or facts giving rise to such action.

The Company reserves the right to make design changes or improvements in its products without imposing any obligation upon itself to change or improve previously manufactured products.



VACTOR MANUFACTURING
1621 S. Illinois Street
Streator, IL 61364



TERMS AND CONDITIONS

ORDERS: All orders are subject to acceptance by Vactor Manufacturing, Inc. or Guzzler Manufacturing, Inc. (hereafter referred to as Vactor). Orders for products not normally carried in stock or requiring special engineering or manufacturing is in every case subject to approval by Vactor's Management.

PRICES: All orders are subject to current prices in effect at the time of order acknowledgment

F.O.B. POINT: Unless otherwise stated, all prices listed are F.O.B. factory.

PAYMENT TERMS: The company's payment terms are due upon receipt, unless otherwise stated. However, until such time as Vactor receives full payment, Vactor shall maintain a purchase money security interest in the product.

CANCELLATION: Orders cannot be cancelled except upon terms that will compensate Vactor for any loss or damage sustained. Such loss will be a minimum of 10% of the purchase price.

SHIPMENT: All proposals are based on continuous and uninterrupted delivery of the order upon completion, unless specifications distinctly state otherwise. In the event that agreement is reached for Vactor to store completed items, they will be immediately invoiced to the customer and become due and payable. Storage shall be at the risk of the customer and Vactor shall be liable only for ordinary care of the property.

STORAGE CHARGES: Vactor shall charge the customer at current rates for handling and storing customer's property (e.g. truck chassis) held for more than thirty (30) days after notification of availability for shipment. All customer's property, or third party's property, that is stored by Vactor is at the customer's or other party's risk. Vactor is not liable for any loss or damage thereto caused by fire, water, corrosion, theft, negligence, or any cause beyond its reasonable control.

PERFORMANCE: Vactor shall not be liable for failure to complete the contract in accordance with its terms if failure is due to wars, strikes, fires, floods, accidents, delays in transportation or other causes beyond its reasonable control.

EXPERIMENTAL WORK: Work performed at customer's request such as sketches, drawings, design, testing, fabrication and materials shall be charged at current rates.

SKETCHES, ENGINEERING DRAWINGS, MODELS and all preparatory work created or furnished by Vactor, shall remain its exclusive property; and no use of same shall be made nor may ideas obtained therefrom be used except with the consent of and on terms acceptable to Vactor.

TAXES: Buyer's final cost shall include all applicable sales and use taxes, including all sales and use taxes attributable to any changes made to Buyer's initial order placed hereunder or to

any changes to applicable sales and use tax laws. However, Vactor Manufacturing, Inc. shall be responsible for Federal Excise Tax (F.E.T.) unless it is separately stated on the invoice and added to the selling price. If F.E.T. is not separately stated on the invoice it has not been included in the price and Vactor will pay any F.E.T. due itself and bear the cost of the tax. Any refunds or adjustments to F.E.T. in such cases belong to Vactor.

PRODUCT IMPROVEMENT: Vactor reserves the right to change manufacturing specifications and procedure in accordance with its product improvement policy.

MOUNTING PRICES: Mounting prices assume normal factory installation on a truck chassis suitable for the unit purchased. Relocation of batteries, fuel tanks, mufflers, air tanks, etc. will be an additional charge, billed at the standard factory labor rate.

WARRANTY: Vactor warrants its products to be free from defects in material and workmanship for a period of 12 months, subject to the limitations and conditions set forth in its current published warranty. Other than those expressly stated herein. THERE ARE NOT OTHER WARRANTIES OF ANY KIND EXPRESS OR IMPLIED, AND SPECIFICALLY EXCLUDED BUT NOT BY WAY OF LIMITATION, ARE THE IMPLIED WARRANTIES OF FITNESS FOR PARTICULAR PURPOSE AND MERCHANTABILITY.

IT IS UNDERSTOOD AND AGREE THE VACTOR'S LIABILITY WHETHER IN CONTRACT, IN TORT, UNDER ANY WARRANTY IN NEGLIGENCE OR OTHERWISE SHALL NOT EXCEED THE RETURN OF THE AMOUNT OF THE PURCHASE PRICE PAID BY THE PURCHASER AND UNDER NO CIRCUMSTANCES SHALL VACTOR BE LIABLE FOR SPECIAL, INDIRECT, INCIDENTAL OR CONSEQUENTIAL DAMAGES. THE PRICES STATED FOR THE EQUIPMENT IS A CONSIDERATION IN LIMITING VACTOR'S LIABILITY. NO ACTION REGARDLESS OF FORM, ARISING OUT OF THE TRANSACTION OF THE AGREEMENT MAY BE BROUGHT BY PURCHASER MORE THAN ONE YEAR AFTER THE CAUSE OF ACTION HAS OCCURRED.

VACTOR'S MAXIMUM LIABILITY SHALL NOT EXCEED AND BUYER'S REMEDY IS LIMITED TO EITHER (I) REPAIR OR REPLACEMENT OF THE DEFECTIVE PART OF PRODUCT, OR AT VACTOR'S OPTION (II) RETURN OF THE PRODUCT AND REFUND OF THE PURCHASE PRICE AND SUCH REMEDY SHALL BE BUYER'S ENTIRE AND EXCLUSIVE REMEDY.

CHOICE OF LAW: These terms and conditions shall be construed according to the laws of the State of Illinois. Failure at anytime by Vactor to exercise any of its rights under this

TERMS AND CONDITIONS

agreement shall not constitute a waiver thereof nor prejudice Vactor's right to enforce it thereafter.

COMPLETE AGREEMENT: These terms and conditions, contain the complete and final agreement between the parties hereto and no other agreement in any way modifying any of these terms and conditions will be binding on Vactor unless in writing and agreed to by an authorized representative of Vactor. All proposed terms included in Buyer's purchase order or other standard contracting documents are expressly rejected.

I agree with the above terms and conditions:

Date: _____

MOTOR POOL RECOMMENDATION

TO: STEVE GIESBRECHT, BOROUGH MANAGER
FROM: CHRIS COTTA, PUBLIC WORKS DIRECTOR
SUBJECT: FY 23 VEHICLE/EQUIPMENT FLEET RECOMMENDATIONS
DATE: 06/06/2022
CC: MOTOR POOL FILE

FY23 Replacement Recommendation Summary

The following is a summary of the Motor Pool's recommendations for vehicle replacements, additions and service extensions for the next budget year.

Units replaced:	6	\$718,274
Fleet addition:	1	
Units extended:	10	
Total recommended replacement budget:		<u>\$718,274</u>

<u>Unit</u>	<u>Recommendation</u>	<u>Budget</u>
Water #12 (2002 Argo tracked ATV)	Replace	\$ 35,000
PW #66 (2003 Ford utility van)	Replace*	\$ 56,000
PW #79 (2001 International Vactor)	Replace	\$480,000
Parks-N-Rec #88 (Bobcat backhoe/loader)	Replace	\$ 80,000
PD #96 (2016 Ford Explorer patrol unit)	Replace*	\$ 57,274
Harbor #113 (2000 Dodge 3500 flatbed)	Replace	\$ 10,000**
Harbor #120 (Telehandler)	Addition to fleet***	-
FD #6 (1994 Pierce Pumper)	Extend for 1 year	-
PW #9 (2003 Ford pickup)	Extend for 2 years	-
PW #13 (2004 Ingersol-Rand compressor)	Extend for 3 years	-
PW #25 (1995 Chevy Suburban hearse)	Extend for 1 year	-
PW #41 (2003 sander attachment)	Extend for 3 years	-
PW #70 (1996 International plow truck)	Extend for 2 years	-
FD #92 (2005 Ford F450 ambulance)	Extend for 3 years	-
PW #98 (International swap-loader)	Extend for 2 years	-
PW #100 (2000 Cat wheel loader)	Extend for 2 years	-
PW #106 (2003 Clark forklift)	Extend for 2 years	-
Total Replacement Budget requested FY2023		\$718,274

* These vehicles carried over from FY22 budget

** \$10,000 from Motor Pool, \$60,000 from Harbor reserves, for total replacement cost of \$70,000

*** \$95,000 cost to be paid from Harbor reserves. No capital funding from Motor Pool fund.

Fleet Replacement Recommendations

Water Dept #12 (2002 Argo tracked ATV) This unit is used by the Water Dept primarily for winter access to the Cabin Creek dam and reservoir. Due to its light weight and tracked construction it is also used periodically in the summer months for maintenance access to water department infrastructure located in muskeg areas. The tracks are worn and are expensive to replace (\$4-5K), the engine is showing wear and the the transmission has developed a leak. Parts for the transmission are no longer made so if this component fails the unit will be out of service until a replacement can be found. This unit has been previously extended however it is now time to replace it before a major failure occurs.

Public Works #66 (2003 Ford 1-ton cutaway utility van) This unit is used by the building maintenance technician as a service vehicle and mobile shop space. It has had numerous engine problems in the past few years, burns oil and is hard to start in cold weather. Due to the past and present engine issues it has been an unreliable unit at times and needs to be replaced. Recommended replacement is a 1-ton utility van chassis with work body. This unit was budgeted for replacement in FY22 and due to chassis lead time and non-availability of some upfit items is being carried over into FY23.

Public Works #79 (2001 International Vector) The vacuum/rodder truck sees frequent use by multiple departments for various tasks including the cleaning of sewer lines, catch basins and outhouses; and diverse vacuum excavation tasks. It is a front-line response vehicle anytime there is a water or sewer break, or clogged sewer main. This unit has been extended multiple times and was first evaluated for replacement in 2014. Although still in service, the unit has numerous fluid/hydraulic leaks, wiring issues, and body rust. Due to its many accumulated problems; the critical nature of this truck's mission; and long lead time to replace (one year or more); it is recommended to begin the replacement process for this unit in FY23.

Parks-N-Rec #88 (2005 Bobcat compact backhoe/loader) This unit serves many functions in the Parks-N-Rec Dept including groundskeeping; light excavation; snow removal; and forklift duties. It has severe rust issues, numerous fluid leaks, and many critical parts are no longer supported by the manufacturer. Although still in service, it is frequently down for repairs and is no longer meeting the reliability requirements of the Parks-N-Rec Dept. We recommend replacement in the FY23 budget cycle.

Police Department #96 (2016 Ford Explorer patrol unit) This unit is used by the Police Department as a patrol vehicle and has experienced low reliability coupled with higher-than-expected maintenance costs. It was approved for early replacement in the FY22 budget year but the replacement vehicle is not expected to arrive until sometime in FY23.

Harbor Department #113 (2000 Dodge 3500 flatbed) This unit is used by the Harbor Dept for patrol, general towing/hauling, and snow removal duties. It has numerous fluid leaks, extensive rust issues, suspension issues, and the transmission has been giving some trouble as well. Overall this vehicle is in poor condition and needs to be replaced.

Fleet Addition

Harbor Department #120 (Telehandler) The Harbor Department is planning to purchase a telehandler to perform the functions of forklift, grounds maintenance vehicle and snow removal. This vehicle will be purchased using Harbor Department reserve funds and is being added to the Motor Pool replacement schedule and O&M calculations.

Fleet Extensions

A total of 10 units are recommended for extension. The various vehicles and equipment were evaluated by the motor pool mechanics. All units recommended for extension have been found to be reliable and in fair to good mechanical condition. The units listed in the first page summary are being recommended for 1-3 year extensions with details provided upon request.

End of Recommendation

Debra Thompson

From: david@vikingtrvl.net
Sent: Monday, August 22, 2022 3:02 PM
To: Assembly
Subject: Asst Chief Berg comments on 15AUG Assembly Meeting re PVFD

Ladies and Gentlemen

I want to apologize for some incorrect statements I made under "Comments Unrelated" at the 15 August Assembly meeting.

In my comments I said that I'd felt that the "Borough had waited until the last day" of the former Director to hire someone, when in fact, the Borough started to advertise the position in late March shortly after they had received the formal retirement notice of the Director. I also stated that under the present hiring process the Borough was close to destroying a group of volunteers. My statement should have stated that the moral of the volunteers is low, perhaps because of the lack of candidates in the qualified pool.

My understanding now is that the Borough has modified the job description and is taking another look at local candidates that may be able to fill the position.

We certainly hope that we'll be able to have the support of a new Director in the near future.

Thanks for your time and service to the community.

Dave

David Berg
PVFD Assistant Chief
907 313 7579 - Direct

Debra Thompson

From: Sarah Fine <sarah@finewalshlaw.com>
Sent: Monday, August 29, 2022 8:05 PM
To: Assembly
Cc: Debra Thompson; Stephen Giesbrecht
Subject: Housing Work Session

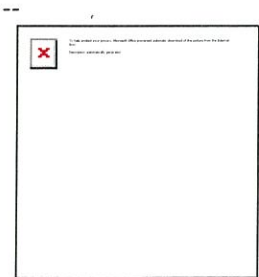
Dear Assembly:

In follow up to this evening's work session. One area I would like to see the task force address is using, renovating, or updating existing downtown properties for rent and/or for emergency transitional housing. We discussed the Green Building (the old OBI bunkhouse) of course, but there are other downtown options to explore as well.

Many commercial properties on Main Street have unused space on the top floor that could be used for living space but is not able to be rented out for one reason or another. I believe there is a role for the Borough to play here in opening these properties back up for rent or for use as emergency transitional housing. Some sort of local fund or tax credit to incentivize necessary repairs, for example, could be worth exploring. Frankly I would be very supportive of using Borough tax dollars to invest in Main Street properties and Main Street housing. It would pay dividends to our community for years and years to come.

Thank you for your consideration.

Sarah Fine-Walsh



Sarah Fine-Walsh, Attorney
 Partner | Fine & Walsh, Attorneys at Law

15 North 12th Street, Suite 213A
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