



Petersburg Borough

500 N 3rd Street
Petersburg, AK 99833

Meeting Agenda Parks and Recreation Advisory Board

Thursday, July 21, 2022

4:00 PM

via Zoom

A. Petersburg Parks & Recreation Advisory Board

Time: Jul 21, 2022, 04:00 PM Alaska

<https://petersburgak-gov.zoom.us/j/81308962057?pwd=WHVtTlp6Q2ExNlM5bFBFc1R2ajNHUT09>

Meeting ID: 813 0896 2057

Passcode: 747053

1. Call to Order / Roll Call

A.

Stephanie Hayes: _____

Malena Marvin: _____

Sarah FineWalsh: _____

Kacey Hammer: _____

Stephanie Payne: _____

Theresa Craig: _____

Guest #1:

Guest #2:

Guest #3:

2. Approval of Minutes

A. Minutes from April 21, 2022, meeting to be approved.

3. Amendment and Approval of Meeting Agenda

4. Visitor's Views Related to Agenda

5. Visitor's Views Unrelated to Agenda

6. Director's Report

- A.** Director Stephanie Payne will review happenings since the last meeting.

7. Unfinished Business

- A.** At meeting held on April 21, 2022, the board had discussed items brought up at the work session about the Troll Bridge having any plans with Boy Scouts for another trail or bridge and report of what council is hoping for with the cultural footprints to be added to Sandy Beach. Tribal administrator Chad Wright was going to reach out after meeting with council and would report back.
- B.** Board member Malena was to report on Ice Skate Pond Work session that happened on June 16th, 2022.

8. New Business

- A.** Responding to community member request. Can we look at water bottle stations at key locations to encourage water bottle refills and healthy hydration.
Requested by Board member Malena Marvin.

9. Communication

10. Discussion Items

11. Adjourn



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Meeting Minutes Parks and Recreation Advisory Board

Thursday, April 21, 2022

4:00 PM

Parks & Recreation Upstairs
Office

1. Call to Order / Roll Call

Meeting was called to order at 4:05 pm.

Those that attended were:

Stephanie Hayes, Sarah Fine-Walsh, Marlena Marvin, Stephanie Payne, Theresa Craig and Chad Wright from Petersburg Indian Association via Zoom.

2. Approval of Minutes

A.

Minutes of January 6, 2022 Regular Meeting were approved.

3. Amendment and Approval of Meeting Agenda

There were no amendments made to agenda.

4. Visitor's Views Related to Agenda

There were no visitor's views related to the agenda.

5. Visitor's Views Unrelated to Agenda

There were no visitor's views for anything unrelated to the agenda.

6. Director's Report

A. Director Stephanie Payne reviews the happenings since our last meeting in January.

Director Stephanie Payne read her report and answered questions from the board.

Board member Stephanie Hayes asked about the upcoming Fourth of July celebration festivities, will they be similar to previous years?

Director Payne stated that yes, most same, looking at limiting the entries for the blindfold race.

Board Member Hayes asked about the 25% capacity of boilers, is this a new issue?

Director Payne explained briefly how both boilers are checked periodically and appeared to be running as should be then it was noticed that there was a change. When investigated more, it appeared that the boiler gauges read working but in actuality was not. This is not new issues and will be fixed once new boiler system installed. Until then, continued monitoring of equipment is being done.

7. Unfinished Business

- A. Board member Malena Marvin requested a work session that was set up for April 7th in regards to Sandy Beach future goals and long term plans. Report to be given.

Board member Sarah Fine-Walsh reported to board about current work session for Sandy Beach.

Small attendance but good input from the one resident that was present. Some concerns brought up were:

- Accessibility safety to shelters
- Returning the horseshoe pit
- Signage on restrooms, locations, hours of opening
- Troll Bridge

Possible daytime picnic area at Fredrick Point, Borough has empty lot there that could be utilized as a viewing area or rest after the trail.

Discussion of a second bridge was brought up, Board member Malena Marvin asked Petersburg Indian Association Tribal Administrator Chad Wright he was aware of any plans for Boy Scouts to come in and create another trail or bridge. Chad stated he would inquire and get back to the board.

Board member Sarah Fine-Walsh asked Chad if there were any questions he had for the board.

Chad stated that they would like to have a cultural footprint present at Sandy Beach, will be speaking with council at next meeting to start things moving.

Sidenote from board member Malena, she has started moving with the signage grant again.

- B. Director Payne would like to discuss and schedule a work session for Ice Skate Pond to prepare for upcoming improvements for next year.

Work Session Schedule for Thursday, June 16, 2022

Time: 6pm Location: Ice Skate Pond

Board Member Malena will take notes and report back at next Advisory meeting.

Ideas Director Payne has is to create a clean friendly area that is inviting to our community. Ideas of a kiosk with names of those that have volunteered, donated or assisted in creating this along with ice safety tips. The area will be an opportunity for those wanting to do fundraising also as there will be a concession like stand set up for those interested.

8. New Business

- A. Voting of new officer's needs to be completed since new year.

It was motioned for Stephanie Hayes to become Chair for the board, and Sarah Vice Chair.

Malena moved to finalize, and it was seconded by Stephanie Hayes and all in favor.

2022/23 Chair for Parks & Recreation Advisory Board: Stephanie Hayes

2022/23 Vice Chair for Parks & Recreation Advisory Board: Sarah Fine-Walsh

- C. Board member Malena Marvin would like to present a rough draft letter to the board for approval to send to Petersburg Assembly.

The board reviewed the letter and approved with the amendment of 3 items. Board member Malena will complete letter with amendments and send to Borough Clerk Debra Thompson along with pertinent attachments from community members in favor of trail project, to be presented to Petersburg Borough Assembly at the May 16th meeting. Chair member Stephanie Hayes will be present to read the letter to the Assembly.

Board member Malena will also send all information to Chad Wright, PIA administrator.

9. Communication

Chair member Stephanie would like to thank Director Stephanie Payne for such a thorough report, it was very informative.

Vice-Chair Sarah would add a thank you for the update sent out to the board on March 2, 2022. It was really appreciated and so much added since then on director's report.

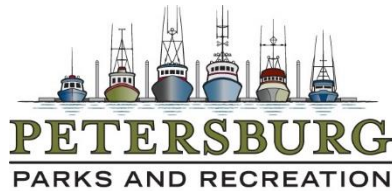
10. Discussion Items

Board member Malena would just like to remind everyone to keep recruiting for the advisory board. We do have a write in that will be presented to Assembly for approval.

11. Adjourn

Next meeting will be Thursday July 21, 2022, at 4:00 pm

Meeting adjourned at 5:05 pm



Director Report: July 14, 2022 for 4:00 pm Advisory Board meeting on July 21, 2022

Stephanie Payne

First of all, I would like to extend a huge THANK YOU to Malena Marvin and Kacey Hammer for jumping in to assist with our Community Center Celebration! Your help in the gym was greatly appreciated – it needs as many eyes on the commotion as possible to keep it fun and safe for all enthusiasts and you helped make that possible. Please know that your volunteerism meant a lot to the Parks and Rec team!

Secondly, Welcome Kacey, to the Parks and Recreation Advisory Board! We are happy and excited to have you join us and our endeavors to provide the most we can to the community we serve! ...Cheers!

Operations

- In end of April, we hired Joe McLitus for our Parks and Maintenance Laborer position. The employee in this position joins Colin, our Grounds Keeper, in April to assist in summer groundskeeping work then comes to the Community Center to assist Keith in facility maintenance projects. Joe has had his own landscaping business down south (WA) and has a multitude of mechanical knowledge. He has proven to be a hard and dedicated employee and we are enjoying having him as part of our Parks and Rec team!
- Little Norway Festival activities were a huge success! Seemed like record numbers this year, streets were packed!!
- We moved one of our Lifeguards into the Facility Specialist position, Britin Coulson! He works the mid-day shift and splits his time between the Front Desk and the Pool Deck to LG. He is working the dual role position very well 😊
- On May 10th we had AKOSH come visit our facility for Health and Safety hazards. Most were “corrected on site” and others are minimal hazards. We have until Sept. 2nd to remedy, well on our way to reach that goal.

Maintenance Closure Accomplishments!

- The main electrical repairs were accomplished! The electrical panels are in their established position outside the boiler room, and the new boilers were installed.
- Our antiquated lighting system was updated as its panel was also damaged and replaced.
- Many other smaller projects within that project were also fixed. However, we still have work to do:
 - Pump 5 (P5) is failing – terribly. P5 moves water through heat exchanger which heats the HVAC unit and pools. We have ordered its replacement but are afraid that it may not make it on time. To create a temp fix, we have just yesterday received 2 – 4”x 25’ sections of high temp hose to connect to another similar and redundant pump (P1B) so that it can take over the work until the new P5 can get here and be installed. Behrends Mechanical

will be sending their crew down very soon to complete this temp fix. They also ordered all the needed flanges and have received them.

- 6 other pumps are not as bad, but also on their way out. These also have been ordered. 3 of these (P5, P1A & P1B) all have 6-8wk lead times, plus travel, and contractor schedule time before they can be replaced. These all were ordered 6/15.
- Exhaust Fan had to be replaced and will need to change location. The exhaust fan will be here any day. Hoping that all items arrive so that the temp pump fix and this can be done at the same time.
- Alaska Commercial Contractors (ACC) are here in town to clean soot and damaged Boiler Room area and repaint.
- The pipes in room also need to be reinsulated.
- Boiler Emergency Shut Off's were waiting for a part that has been received and will be placed soon.
- The Boiler Plate has a rating that is not allowable and our Electrical Engineer and Electrical Contractor are fighting that currently with the State and Manufacturer, Square D Electrical Engineers, and the NFPA.
- As you likely know, we saw bubbles coming up through the Leisure Pool floor. Pools need to be resurfaced and that is a conversation that I have already started with the school and the Borough to consider doing and preparing for in the next 2-3 years. BUT – we got the paint, got it painted, filled, and up to temp. The pool will reopen on Friday, July 15th!
- The only thing that we did not get done that I had listed in my last update was repainting the Fitness Center halls. Some day. We really want to but it will be a big endeavor and needs to be done with enough time for fumes to dissipate before patrons return to the building.

Operations, cont'd:

- I have been working with PIA and State on Severson Trail proposal. We are trying to work around land ownership issues and State land leases.
- Summer Volleyball Camp has a good turnout with larger group for older kids than younger kids. But all are having fun, reviewing skills and learning new ones!
- We have purchased 2 Oculus VR units to host inhouse rental opportunities for families to come and enjoy! We are in the beginning processes of this new offering and will be announcing soon!
- Petersburg Rotary has purchased and installed Mobi-Mat walkway around and into the Sandy Beach Playground to assist with any mobility issues for visitors! Now all areas and structures are accessible for all. I will have a sample of this at the meeting, but it is 100% recycled and recyclable, permeable for rain and melting snow, 10+ yr life expectancy, easy to maintain/uninstall/reinstall, light weight, and made in the USA!
- Have 2 LG's on staff at the current time, with certified Facility Staff jumping in to cover when needed so that we don't wear out our LG's. Theresa has been coming in to open and guard our morning swims, on days that she isn't already in the pool hosting our water aerobics class. Every other LG certified staff has been taking shifts as well. It has been quite the balancing act and we appreciate all the teamwork and efforts to keep it all going with no program cancellations.
- We have budgeted for new pool covers, stainless steel toilets for park restrooms and bearproof trash cans at our parks – those orders are currently in the works.

Upcoming

- Southeast Alaska Watershed Council will be hosting a meeting in our Activity Room on Wednesday, July 20th at 12p to discuss interpretive signage for Sandy Beach park. Update to be made at our Advisory Board meeting the following day.
- We have another LG CERTIFICATION COURSE coming up July 29th, 30th, and 31st – please help spread the word and refer any interest to Scott Burt!
- We are also hosting a Swim Lesson Assessment! Any interested families can bring in their kiddos, we will host an in-pool assessment of their water comfort capabilities, then get them signed up for the proper Learn To Swim level of swim lessons (lesson date TBD). The assessment will happen on Saturday, July 23rd – we will be advertising everywhere! I will have the date of assessment at our upcoming meeting.
- Adaptive Swim will resume using some time in the pool on July 25th, and HS Swim team will begin their time in early August. VSC has resigned their contract for another great season ahead.
- Our Youth Basketball season will also begin registration in mid – late August and season starts early September. Limited scholarships are available, made possible by Petersburg Elks Lodge, distributed by Parks and Rec on a first come, first serve basis when registration opens.
- Julie will be working with Girls On The Run for their summer camp in early August, and stepping in as additional coach as needed.
- Triathlon Club will be pushing our efforts and scheduling some events for this fall – stay tuned!
- We will be expanding our LG certifications to include waterfront lifeguarding to safely conduct any Triathlon off-site swim events. All our certifications are done through the American Red Cross.
- I will be out of the office 8/5 – 8/20 on a personal trip to the Brooks Range. Julie Anderson will be Acting Director in my absence.
- I will be attending Alaska Recreation and Parks Association (ARPA) conference in Soldotna Oct. 10 – 14.

This concludes my report. Please present any questions that you may have.