



Petersburg Borough

500 N 3rd Street
Petersburg, AK 99833

Meeting Agenda Parks & Rec Advisory

Wednesday, July 16, 2025

4:00 PM

Parks & Recreation Upstairs
Office

1. Call to Order / Roll Call

- A. Ambre Burrell __ Greg Kowalski __ Sarah Fine-Walsh __ Michele Pfundt
__
Chrystine Lynn __

Stephanie Payne __ Theresa Craig __

2. Approval of Minutes

- A. Minutes from April 2, 2025 meeting to be reviewed and approved.

B.

3. Amendment and Approval of Meeting Agenda

4. Visitor's Views Related to Agenda

5. Visitor's Views Unrelated to Agenda

6. Director's Report

- A. Updated from April 2 - July 15, 2025.

7. Unfinished Business

- A. VP Michele Pfundt and Secretary Theresa Craig met and decided to go with google for platform to put survey on. Theresa was going to find out if an existing gmail is out there for P&R, there is but nobody had any information on it. Once this is figured out/set up (end of year budgeting has postponed moving forward) Michele will enter into survey mode, to be sent out in the fall.

8. New Business

9. Communication

- A. Board member Chrystine Lynn will be holding another Volleyball camp, she will give a run down of what she teaches and some input on other sports camps she teaches.

10. Discussion Items

- A.** Another reminder to help recruit new members to our board.

11. Adjourn

- A.** October is next meeting, what day?



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Meeting Minutes Parks & Recreation

Wednesday, April 02, 2025

4:00 PM

Parks & Recreation Upstairs
Office

1. Call to Order / Roll Call

- A. Ambre Burrell X Greg Kowalski X Sarah Fine-Walsh X Michele Pfundt X Stephanie Payne X Theresa Craig X

2. Approval of Minutes

- A. Motion to approve 10/30/24 minutes: Michele Pfundt

Seconded by: Greg Kowalski

3. Amendment and Approval of Meeting Agenda

- A. Motion to approve Agenda: Michele Pfundt

Seconded by: Greg Kowalski

4. Visitor's Views Related to Agenda

- A. Visitor's with comments about Odin Street Trail, Brian Richards & Gina Uppencamp.

5. Visitor's Views Unrelated to Agenda

- A. Aquatic Supervisor Scott Burt will give a brief summary about our aquatic programs.

6. Director's Report

- A. Review of updated Director Report
B. April Director Report

7. Unfinished Business

- A. Michele Pfundt will give an update on the survey.

Date was set up with Theresa for meeting.

8. New Business

- A. Vote on a letter to be written in support of Odin Street trail.

- A. Motion to approve letter presented: Sarah Fine-Walsh

- Seconded by: Greg Kowalski

- All in favor.

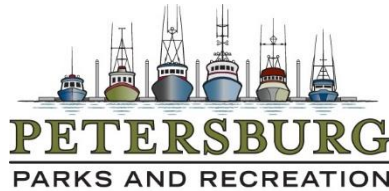
9. Communication

- A. In November, Sally Dwyer reached out to Chair Sarah Fine-Walsh about replacing the current microphone/speaker that is used for speaking announcements in the gym. Sally recalls that 10 years ago our speaker system that she uses for Oktoberfest was damaged when the volume was pushed too hard at a party, and it has never been the same. She seems interested in either paying for or having a fundraiser to replace the current speakers, and would like to know the cost.
- B. Various people have reached out to Chair Fine-Walsh about the dog poo on trails. The mention of future "wish list" to install poles with dog poo bags on trailheads to help encourage clean up.

10. Discussion Items

- A. Next meeting needs to be scheduled July 16, 2025 4:00 p.m.

11. Adjourn



Director Download for Advisory Board Meeting July 16, 2025

Stephanie Payne

OPERATIONS

- Our biennial ARC training took place in April, consisting of new certifications and recertifications for Lifeguards, Lifeguard Instructors, and Water Safety Instructors. New to our instructor teams are Jessica Dorill with her WSI and Chrystine Collison and Theresa Craig with their LGI certifications! We had 2 aquatic folks from Juneau and Haines join our trainings as well.
- Along with Kinder Skog staff, I acquired an American Canoe Association Level 2 Essentials of Kayak Touring Instructor certification in May. The Borough insurance covers any classes I will host, working with attorney to create waivers and make sure everything is secure.
- Op Grad was hosted here in our facility again this year! What a great way to celebrate our Senior's accomplishment – looks like they all had a great time. Parents look like they had an exhausted time!
- Closed facility for our annual closure on May 30th, starting with draining the pools. We had the lifeguards around to assist this year, making more possible down the hallway on the gym side. Reopened on June 16th.
- Thank you to those who came to assist with our Community Center Celebration! Bringing the burgers back made folks very happy – even if they had to stand in line for a bit – at least the rain died down just in time!
- We have started another session of swim lessons, starting with an open swim assessment to better place the swimmers in the correct classes. Please send anyone to Scott for information about upcoming classes for the summer season.
- School will begin using the pool for their swim/dive season beginning early August.
- We are scheduled to host a volleyball camp this summer with Coach Chrystine.
- We will be running an Emergency Shelter drill to dial in our procedure for sheltering folks here at facility in an emergency event. American Red Cross will be joining our local emergency planners to create a smooth-flowing plan. The

public is welcome to attend a class on the 15th , with the drill at our facility on the 16th of August. See fliers around facility or speak to Aaron Hankins for more info.

- I will be out of the office 8/24 – 9/16. Julie Anderson will be Acting Director in my absence.
- LG Class will be hosted by Scott Burt (and others?) from Aug 22 – 24th – please send any interested person to Scott! WE NEED GUARDS!!!
- The tribal canoe has been placed at the Hutli Plaza at Sandy Beach – finalizing that portion of the project!

MAINTENANCE

- I am working with school and David Landis to place our Aquatic Sewer project on the school's CIP list for possible reimbursement from the state.
- We have just received the 100% complete biddable documents for our sewer repair. Will be getting out for bid in upcoming month.
- Brandon has been working on loud HVAC issues, dialing in the couple of issues it is having.
- We are soon to resume work on the handrails at Troll bridge and Outlook Park.
- We have some dog poop bag stations to be placed at the City Creek trailhead locations along Fredrick Point Drive. No trashcans will be installed.
- We have 2 extra crew working with Daniel in the parks; Zander Jones (Seasonal) and Katy Einerson (Temp). They have been a huge help to him as he went a couple of months into his season without any assistance. They both work Wed – Sunday to cover the park usage.

This concludes my report, please present any questions you may have.