



Petersburg Borough

12 South Nordic Drive
Petersburg, AK 99833

Meeting Minutes Library Advisory Board Regular Meeting

Tuesday, October 29, 2024

12:00 PM

Ruth Sandvik Conference Room

Zoom: <https://us06web.zoom.us/j/86593195467>

1. Call to Order / Roll Call

2. Approval of Minutes

The minutes from the May 21, 2024 meeting were approved as submitted

- A. The minutes from May 21, 2024 Library Board Regular Meeting are presented for review and approval.

The minutes from the May 21, 2024 meeting were approved as submitted.

- B. The minutes from the July 23, 2024 Library Board Regular Meeting are presented for review and approval.

The minutes from the July 23, 2024 meeting were approved as submitted.

3. Amendment and Approval of Meeting Agenda

The meeting agenda was amended to include *7D. Election of Officers.*

4. Persons to be Heard Related / Unrelated to Agenda

There were no persons to be heard in attendance.

5. Staff Report

- A. Report is attached for review.

Library Director Alcock read the Staff Report into the record.

6. Unfinished Business

- A. **Oct 1, 2024 Borough Election:** Two 3-year terms for the Library Board were on the ballot. Alec McMurren and Julie Spigelmyre were elected.

7. New Business

- A. **Acknowledgement of donations to the Art Education Endowment:** Since July, John McCabe has donated \$36,000 to the Petersburg Library Art Education Endowment. His total contributions to date are \$199,540. With these latest donations, the fund balance now stands at \$264,796. A letter acknowledging these donations is attached for the Board Chair to sign.

Board members lauded John McCabe for his extraordinary generosity. Acceptance of his donations were unanimously approved. The Library Board Chair will sign a letter acknowledging his recent donations.

- B. **Art Education Endowment Funding Requests:** An amount not to exceed \$4,350 is requested from the Art Education Endowment for the following programs. The total spendable balance of the fund is \$12,296. The library receives roughly \$3000-\$4000 annually in new spendable funds.

For the following programs, funds will be used for instructor fees and supplies. Board members are asked to review the attached Art Education Endowment Guidelines when considering these requests:

Watercolor Workshop - instructor Pia Reilly - 3 day workshop - \$200

Angel Ornament Painting - instructor Pia Reilly - \$240

Folk Art Painting - instructor Pia Reilly - \$240

Comic Drawing For Kids/Teens - instructor Gus Petersen - 2 classes - \$900

Rainforest Writers Workshops - instructor Orin Pierson - \$1000

Creative Aging Program (Music) - instructor Sarah Hanson-Hofstetter - \$800

Creative Aging Program (Sewing) - Instructor Mary Ann Rainey - \$1,150

The Board unanimously approved an amount not to exceed \$4,350 be used from the spendable balance of the endowment for the proposed programs.

- C. **Minor Library Card Application:** The library's library card application for minors, youth 17 and younger, has been updated with assistance from the Borough Attorney. It is included here for informational purposes.

Board members reviewed and discussed the application.

D. Election of Officers

Member Menish-Meucci was reelected as Chair. Member Anderson was elected as Vice Chair.

8. Discussion Items

- A. Donor Recognition:** This item is included as an opportunity for board members to debrief regarding the outcome of the July 2024 Board meeting. A thank you letter received from Lee Ribich is attached.

Board members expressed appreciation for those who made the Lee Ribich event a success. The Library Director will bring the donation policy before the board at a future meeting for review and updating.

- B. Friends of the Library Updates:** The Friends held a book sale on Saturday Oct 5, Board Member Fish will provide a report at the meeting.

Board Member Fish reported that the 10/5 sale brought in roughly \$600 and was well attended.

C. Gratitudes

Thank you to Gina Esposito for her service on the Library Board.

Thank you to Sue Paulsen for leading the Lee Ribich event in July.

Thank you to Don Cornelius for donating two paintings for the Friends silent auction, \$625 was raised for the Art Education Endowment.

Chair Menish- Meucci will write thank you cards to extend appreciation to each of these people.

D. Next Meeting

The Library Director will poll board members in late November to see if a quorum for a December meeting is possible. If not, the next meeting will likely be held in late February.

9. Adjourn