



**Petersburg Borough
Petersburg Medical Center**

12 South Nordic Drive
Petersburg, AK 99833

**Meeting Minutes
Hospital Board
Regular Meeting**



Thursday, August 22, 2024

5:30 PM

Assembly Chambers

1. Call to Order/Roll Call

A. Call to Order

Member Cook called the meeting to order 5:30pm.

B. Roll Call

Member Cook conducted roll call.

PRESENT

Chairman Jerod Cook
Board Member Heather Conn
Board Member Marlene Cushing
Board Member Cindi Lagoudakis
Board Member Joe Stratman

ABSENT

Board Member Kimberley Simbahon
Board Member Mika Hasbrouck

2. Approval of the Agenda

A motion was made to approve the agenda.

Motion made by Board Member Lagoudakis, Seconded by Board Member Stratman.
Voting Yea: Chairman Cook, Board Member Conn, Board Member Cushing, Board Member Lagoudakis, Board Member Stratman

3. Approval of Board Minutes

A. Motion made by Board Member Lagoudakis to approve minutes for the July 25, 2024, board meeting with additions.

Motion made by Board Member Lagoudakis, Seconded by Board Member Stratman.
Voting Yea: Chairman Cook, Board Member Conn, Board Member Cushing, Board Member Lagoudakis, Board Member Stratman

4. Visitor Comments

None.

5. Board Member Comments

Board Member Cushing thanks Board Member Hasbrouck for her service on Board. Both Members Cushing and Lagoudakis complimented the Kinder Skog Orca Kayaking and Theatre events, noting how impactful and life enhancing these programs are for community youth. Member Lagoudakis also expressed enthusiasm regarding Peltola's visit to Petersburg Medical Center, including a tour of the new site and getting an overview of challenges PMC's current facility faces.

6. Committee Reports

A. Resource

Member Lagoudakis attended and provided highlights from the meeting, including a recap that investments are continuing to do well. Discussed clarifying what counts as a clinic visit. Notes that there is no change to Trubridge billing yet.

B. Infection Prevention

Member Stratman reports meeting yesterday with update from public health noting the spike in whooping cough. Discussed contract nurse with infection prevention, went through action item list.

C. Long-term Care

Member Cushing attended and reviewed action items, the age of the facility makes things difficult to change ex: moving an ice machine became a complicated move. She noted the efforts LTC team took to provide quality of care for new residents.

7. Reports

A. Information Technology/EHR

J. Dormer provided a written report.

J. Dormer also clarified Member Cushing's question regarding signs.

B. Materials Management

M. Randrup provided a written report.

C. Medical Records

K. Randrup provided a written report.

Additionally, the board was provided a utilization report.

D. Nursing

J. Bryner provided a written report.

P. Hofstetter answered Member Stratman's questions related to the challenges and expense of training and staffing colonoscopies and the importance of this service being available to the community.

E. New Facility

Arcadis provided a written report.

J. Wetzel, Arcadis, expanded on progress and scheduling including logistics involved with transporting new MRI machine.

F. Quality & Infection Prevention

S. Romine and J. Bryner provided written reports.

G. Executive Summary

P. Hofstetter provided a written report.

P. Hofstetter provided update on impact of power outage affecting telephone lines, noting no impact to patient care occurred. He notes that Peltola's visit was a group effort. The nursing program and LTC were highlights and it was a positive experience. We appreciated the opportunity to tour the new site with the Borough lobbyist and discuss funding at a federal level and the importance of Borough support. Hofstetter commented on the new facility making significant progress. Tours of the site are available and there is a clickable link on PMC website to book a time.

Member Lagoudakis shared that Peltola was impressed by our community engagement, our involvement with University of Washington medical students, and our coordination with visiting physicians.

H. Financial

J. McCormick provided a written report.

J. McCormick presented highlights.

8. Old Business

9. New Business

10. Next Meeting September 19, 2024

11. Executive Session

A. By motion the Board entered Executive Session to review medical files.

By motion the Board came out of Executive Session.

Motion to approve appointments of Justin Morgan MD, Cameron French PA, Jonathan Joe MD, and Joshua Sonkiss MD to medical staff.

Motion made by Board Member Cushing, Seconded by Board Member Conn.
Voting Yea: Chairman Cook, Board Member Conn, Board Member Cushing, Board Member Lagoudakis, Board Member Stratman

12. Adjournment

Meeting adjourned 6:19 pm.

Motion made by Board Member Lagoudakis, Seconded by Board Member Conn
Voting Yea: Chairman Cook, Board Member Conn, Board Member Cushing, Board Member Lagoudakis, Board Member Stratman