



Petersburg Borough

12 South Nordic Drive
Petersburg, AK 99833

Meeting Minutes Borough Assembly Regular Meeting

Monday, November 03, 2025

12:00 PM

Assembly Chambers

1. Call To Order/Roll Call

The meeting was called to order by Mayor Lynn at 12:00 noon.

PRESENT

Mayor Bob Lynn

Assembly Member Rob Schwartz

Assembly Member Jeigh Stanton Gregor

Assembly Member James Valentine

Assembly Member Jeff Meucci

Assembly Member Bob Martin

2. Voluntary Pledge of Allegiance

The Pledge was recited.

3. Approval of Minutes

A. Regular Assembly Meeting Minutes October 20, 2025

The minutes of the October 20, 2025 meeting were unanimously approved as submitted.

Motion made by Assembly Member Stanton Gregor, Seconded by Assembly Member Valentine.

Voting Yea: Mayor Lynn, Assembly Member Schwartz, Assembly Member Stanton Gregor, Assembly Member Valentine, Assembly Member Meucci, Assembly Member Martin

4. Amendment and Approval of Meeting Agenda

The agenda was approved as submitted.

Motion made by Assembly Member Stanton Gregor, Seconded by Assembly Member Schwartz.

Voting Yea: Mayor Lynn, Assembly Member Schwartz, Assembly Member Stanton Gregor, Assembly Member Valentine, Assembly Member Meucci, Assembly Member Martin

5. Public Hearings

There were no public hearings

6. Bid Awards

A. Banana Point Breakwater Improvements - Intent to Award

The Assembly unanimously awarded the Banana Point Breakwater Improvement Project to Western Dock & Bridge of Ketchikan in an amount not to exceed \$978,000.

Motion made by Assembly Member Stanton Gregor, Seconded by Assembly Member Valentine.

Voting Yea: Mayor Lynn, Assembly Member Schwartz, Assembly Member Stanton Gregor, Assembly Member Valentine, Assembly Member Meucci, Assembly Member Martin

7. Persons to be Heard Related to Agenda

Persons wishing to share their views on any item on today's agenda may do so at this time.

Mark Jensen, representing himself, spoke in favor of appointing Donna Marsh to the vacant Assembly seat.

Scott Newman, representing himself, expressed interest in being appointed to the vacant Assembly seat.

Ralieg Cook, representing himself, expressed interest in being appointed to the vacant Assembly seat.

Donna Marsh, representing herself, expressed interest in being appointed to the vacant Assembly seat.

Tony Vinson, representing himself, expressed interest in being appointed to the vacant Assembly seat.

John Murgas, representing himself, thanked Member Meucci for proposing a work session to consider the communications towers.

8. Persons to be Heard Unrelated to Agenda

Persons with views on subjects not on today's agenda may share those views at this time.

Bill Tremblay, representing himself, requested the installation of a stop sign at the intersection of Chief John Lott Street and Sing Lee Alley. He expressed concerns about safety at the corner and the need for improved traffic control in the area.

Jackie Tyson, representing herself, spoke about her concerns about new installations of communication and cell phone towers in Petersburg and provided a handout to the assembly.

Judy Ohmer, representing herself, spoke about her concerns regarding the cell phone and communication towers in Petersburg and provided a handout to the assembly.

Mika Cline, representing herself, spoke about her concerns regarding communication towers in Petersburg and spoke in support of zoning and ordinances outside of service area one.

Gerry Merrigan, representing himself, spoke about the need for the Borough to consider adding zoning or platting authority outside of service area one. He provided a handout to the Assembly.

9. Appointment to Vacant Assembly Seat

A. Selection of Candidate to Fill Assembly Vacancy

After discussion, the Assembly nominated and approved the appointment of Scott Newman to fill the vacant seat on the Assembly. The motion passed with a vote of 5 in favor and 1 opposed. Member Newman will serve until the October 2026 municipal election.

Motion made by Assembly Member Stanton Gregor, Seconded by Assembly Member Valentine.

Voting Yea: Mayor Lynn, Assembly Member Stanton Gregor, Assembly Member Valentine, Assembly Member Meucci, Assembly Member Martin

Voting Nay: Assembly Member Schwartz

10. Oath of Office

Following his appointment, Scott Newman officially took the oath of office and assumed his duties as a member of the Assembly.

11. Boards, Commission and Committee Reports

There were no reports.

12. Consent Agenda

There were no consent agenda items.

13. Report of Other Officers

A. Petersburg Medical Center

PMC CEO Hofstetter updated the Assembly on Medical Center activities.

B. US Forest Service

District Ranger Case provided an update on Forest Service activities.

C. Petersburg School District

Superintendent Taylor provided an update on School District activities.

14. Mayor's Report

A. November 3, 2025 Mayor's Report

Mayor Lynn read his report into the record.

15. Manager's Report

A. November 3, 2025 Manager's Report

Manager Giesbrecht read his report into the record, a copy of which is attached and made a permanent part of these minutes.

16. Unfinished Business

There was no unfinished business.

17. New Business

- A. Ordinance #2025-14: An Ordinance Amending the Official Zoning Map for Service Area 1 of the Petersburg Borough to**
(1) Rezone with a Condition Precedent Government Lot 21 (parcel #01-010-430) From Open Space – Recreational (O.S.R.) to Single-Family Mobile Home (SFMH); and
(2) to Rezone Lot 4, Block A, Skylark II Subdivision, Plat #90-14 (Parcel #01-010-243) from Single-Family Residential (S-F) to Open Space – Recreational (O.S.R.) and Government Lot 13 (Parcel #01-010-412) from Public Use (P-1) to Open Space - Recreational (O.S.R.) First Reading

If adopted in three readings, Ordinance #2025-14 will rezone the above parcels in connection with the sale of Government Lot 21 to Skylark Park LLC under Resolution 2025-20. The rezoning of Government Lot 21 is to allow for the planned development. The rezoning of Lot 4 and Government Lot 13 is to create open, recreational space adjacent to the planned development.

The condition precedent to the rezone of Government Lot 21 is the completion of the sale to Skylark Park LLC; if the sale is not timely completed, Government Lot 21 would maintain its current zoning.

Ordinance #2025-14 was unanimously approved, by roll call vote, in its first reading.

Motion made by Assembly Member Stanton Gregor, Seconded by Assembly Member Meucci.

Voting Yea: Mayor Lynn, Assembly Member Schwartz, Assembly Member Stanton Gregor, Assembly Member Valentine, Assembly Member Meucci, Assembly Member Martin, Assembly Member Newman

- B. Ord #2025-15: An Ordinance of the Petersburg Borough Adjusting the FY 2026 Budget for Known Changes**

If approved in three readings this supplemental budget would make changes to the following funds:

Close out Fund 745, Auto Meter Reading Capital Project, by transferring the remaining \$15,901.75 to Fund 763, the Electric Grid Resiliency Capital Project Fund.

Budget \$78,000 in revenue from PIA for the Banana Point Breakwater Improvement

Project per Resolution #2025-21.

Budget \$61,000 for engineering expenses in the Wastewater Fund not-to-exceed \$61,000 for time and material to prepare bid ready documents for repairs to the outfall pipe in Frederick Sound.

Budget \$25,000 in the Wastewater fund to purchase one replacement variable frequency drive (VFD) due to failure of the existing unit at Pump Station 5 and rebuild the two failed VFDs to serve as backup units for future operational needs. A memo from Director Marohl regarding the VFDs is attached.

Budget \$195,000 in expenses for new light poles for the Downtown Street Light Capital Project. \$195,000 in cash is already reserved in this capital project fund for this purpose.

One amendment was made to Ordinance #2025-15 to increase the engineering appropriation for the Outfall Pipe project from \$61,000 to \$66,000 in order to include the construction cost estimate by the engineer for proper fund appropriation.

By unanimous roll call vote, Ordinance #2025 -15 passed in its first reading, as amended.

Motion made by Assembly Member Stanton Gregor, Seconded by Assembly Member Schwartz.

Voting Yea: Mayor Lynn, Assembly Member Schwartz, Assembly Member Stanton Gregor, Assembly Member Valentine, Assembly Member Meucci, Assembly Member Martin, Assembly Member Newman

C. Election of Vice Mayor

Without objection, Member Stanton Gregor was elected as Vice Mayor.

D. Assembly Member Appointments to Boards

Without objection, Mayor Lynn appointed the following Assembly Members as liaisons to their respective boards:

SE Conference - Member Meucci and Member Valentine
Alaska Municipal League - Mayor Lynn and Manager Giesbrecht
Harbor and Ports Advisory Board - Member Schwartz
Hospital Board - Member Martin
Public Safety Advisory Board - Member Newman
Local Emergency Planning Commission - Member Newman
Petersburg Economic Development Council - Member Valentine

E. Appointment of Assembly Parliamentarian

Without objection, Mayor Lynn appointed Vice Mayor Stanton Gregor to serve as parliamentarian to the Assembly.

F. Letters of Interest for Board Appointments

Without objection, Mayor Lynn appointed Andy Kittams to the vacant seat on the Harbor and Ports Advisory Board to serve until the October 2026 municipal election.

Without objection, Mayor Lynn appointed John Lichtenberger to the vacant seat on the Public Safety Advisory Board to serve until the October 2026 municipal election.

Without objection, Mayor Lynn appointed Mika Cline to the vacant seat on the Planning Commission to serve until the October 2026 municipal election.

G. Utility Director Hire

By unanimous roll call vote, Stephan Harbour was appointed to the Utility Director position to begin on December 30, 2025 at an annual salary of \$160,000. Director Hagerman will be retiring in July of 2026.

H. Request for Work Session - Tidal Network Presentation

Assembly Member Meucci requests that the Assembly schedule a work session open to the public to hear a presentation from Tidal Network regarding the proposed communications towers in Petersburg.

After extensive discussion, the Assembly voted 5 - 2 against scheduling a work session to discuss future communication towers in Petersburg.

Motion made by Assembly Member Schwartz, Seconded by Assembly Member Valentine.

Voting Yea: Assembly Member Schwartz, Assembly Member Meucci

Voting Nay: Mayor Lynn, Assembly Member Stanton Gregor, Assembly Member Valentine, Assembly Member Martin, Assembly Member Newman

18. Communications

A. Correspondence Received Since October 16, 2025

19. Assembly Discussion Items

A. Assembly Member Comments

Member Martin thanked everyone who put their names in for the vacant seats.

Mayor Lynn said that he will be scheduling a work session in December or January to discuss housing needs in Petersburg with the assembly and borough staff. At the next Assembly meeting Senator Sullivan will have a presentation about the Big Beautiful Bill. Mayor Lynn asks that assembly members or staff that have questions for the Senator send them to the clerk prior to the meeting.

Member Meucci requested that the clerk provide a copy of the 2023 housing study to all Assembly Members for review prior to the Housing Work Session.

B. Recognitions

There were no recognitions.

20. Adjourn

The meeting was adjourned at 1:43 pm.

Motion made by Assembly Member Stanton Gregor, Seconded by Assembly Member Meucci.

Voting Yea: Mayor Lynn, Assembly Member Schwartz, Assembly Member Stanton Gregor, Assembly Member Valentine, Assembly Member Meucci, Assembly Member Martin, Assembly Member Newman