



Petersburg Borough

12 South Nordic Drive
Petersburg, AK 99833

Meeting Minutes Borough Assembly Regular Meeting

Monday, December 04, 2023

12:00 PM

Assembly Chambers

1. Call To Order/Roll Call

Mayor Jensen called the meeting to order at 12:00 p.m.

PRESENT

Mayor Mark Jensen
Vice Mayor Donna Marsh
Assembly Member Thomas Fine-Walsh
Assembly Member Bob Lynn
Assembly Member Rob Schwartz
Assembly Member Jeigh Stanton Gregor

EXCUSED

Assembly Member Scott Newman

2. Voluntary Pledge of Allegiance

The Pledge was recited.

3. Approval of Minutes

A. November 20, 2023 Assembly Meeting Minutes

The November 20, 2023 Assembly meeting minutes were unanimously approved.

Motion made by Assembly Member Stanton Gregor, Seconded by Assembly Member Lynn.

Voting Yea: Mayor Jensen, Vice Mayor Marsh, Assembly Member Fine-Walsh, Assembly Member Lynn, Assembly Member Schwartz, Assembly Member Stanton Gregor

4. Amendment and Approval of Meeting Agenda

The agenda was approved as submitted.

Motion made by Assembly Member Lynn, Seconded by Assembly Member Stanton Gregor.

Voting Yea: Mayor Jensen, Vice Mayor Marsh, Assembly Member Fine-Walsh, Assembly Member Lynn, Assembly Member Schwartz, Assembly Member Stanton Gregor

5. Public Hearings

A. Public Hearing for Ordinance #2023-15: An Ordinance Adjusting the FY 2024 Budget for Known Changes

No testimony was received.

6. Bid Awards

There were no bid awards.

7. Persons to be Heard Related to Agenda

Persons wishing to share their views on any item on today's agenda may do so at this time.

Mary Clemens, representing herself, shared her support for PIA's land purchase application for lots on 8th Street and her feelings regarding the importance of the Boardwalk Nature Trail that runs through the properties. She requests the Assembly designate a 50 to 100 foot wide buffer for the portion of the trail between the school and 8th Street.

Cris Morrison, PIA Tribal President, stated she agrees with Mary Clemens. PIA does not wish to own the trail and a plat they have commissioned shows a 50 foot wide area along the trail that PIA is not asking to purchase.

8. Persons to be Heard Unrelated to Agenda

Persons with views on subjects not on today's agenda may share those views at this time.

No views were shared.

9. Boards, Commission and Committee Reports

There were no reports.

10. Consent Agenda

There were no consent agenda items.

11. Report of Other Officers

A. Petersburg Medical Center

PMC CEO Hofstetter reminded the public of the ground breaking ceremony set for Friday, December 8, at noon, shared that PMC's FY 2023 audit is complete, recognized our first responders and PMC staff for their response to the recent USCG crash incident, and stated that his heart goes out to Wrangell for the landslide event.

B. 2024 Capital Projects List

Manager Giesbrecht requested the Assembly look at the priority community projects list which will be updated and/or approved in January of 2024. This list is important as it is shared with our Alaska Legislature and Federal Delegation for funding opportunities.

12. Mayor's Report

A. December 4, 2023 Mayor's Report

Mayor Jensen read his report into the record.

13. Manager's Report

A. December 4, 2023 Manager's Report

Manager Giesbrecht read his report into the record, a copy of which is attached and made a permanent part of these minutes.

14. Unfinished Business

A. Ordinance #2023-15: An Ordinance Adjusting the FY 2024 Budget for Known Changes - Second Reading

If approved in three readings, Ordinance #2023-15 will 1) assign \$50,199 of Homeland Security grant revenue accepted by the Assembly on November 6, 2023 to the FY24 budget for School District Radios; 2) authorize additional funds of \$86,876 from the E911 fund to cover the cost of an upgrade to the Police Department access control system; 3) increase the budgeted amounts to cover actual costs for purchase of a new pump to replace the leaking leisure pool filtration pump (\$10,398) and replacement of two benches at the South Harbor viewing platform that were damaged (\$3,629); 4) transfer \$880,000 from the Electric Department reserves to the Blind Slough Hydro fund to finish out the project; 5) increase the FY24 budget amount for work on the EMD 16 generator that had been budgeted for in FY23 but not invoiced until now (\$5,850); 6) increase the Diesel Plant Maintenance line item to cover unanticipated work on the Caterpillar 398 generator rebuild (\$20,981); 7) increase the Motor Pool O&M budget by \$20,056 to cover unanticipated repairs on the line trucks; 8) increase the Electric Travel and Training budget by \$13,000 to cover online training of staff on the Eaton Yukon AMI program; 9) transfer Wastewater reserves in the amount of \$144,000 to the Pump Station 4 project to award a professional services contract for pump station control panels and control programming; and 10) increase the Electric Department payroll budget by \$132,366 for FY24 to cover the cost of ratifying the new IBEW Collective Bargaining Agreement. Ordinance #2023-15 was unanimously approved in its first reading.

By unanimous roll call vote, Ordinance #2023-15 was approved in its second reading.

Motion made by Assembly Member Stanton Gregor, Seconded by Assembly Member Lynn.

Voting Yea: Mayor Jensen, Vice Mayor Marsh, Assembly Member Fine-Walsh, Assembly Member Lynn, Assembly Member Schwartz, Assembly Member Stanton Gregor

15. New Business

A. Resolution #2023-16: A Resolution Approving the Disposal of Borough Owned Tideland Property Located at 103A Dock Street (Parcel #01-010-037) by Direct Sale to John B. and Sheri L. Wikan dba Wikan Enterprises, Inc., for \$112,564

Resolution #2023-16 was unanimously approved.

Motion made by Assembly Member Stanton Gregor, Seconded by Assembly Member Lynn.

Voting Yea: Mayor Jensen, Vice Mayor Marsh, Assembly Member Fine-Walsh, Assembly Member Lynn, Assembly Member Schwartz, Assembly Member Stanton Gregor

B. Resolution #2023-17: A Resolution Adopting an Alternate Allocation Method for the FY24 Shared Fisheries Business Tax Program and Certifying that this Allocation Method Fairly Represents the Distribution of Significant Effects of Fisheries Business Activity in FMA 18: Central Southeast Area

The Assembly unanimously approved Resolution #2023-17.

Motion made by Assembly Member Lynn, Seconded by Assembly Member Fine-Walsh.

Voting Yea: Mayor Jensen, Vice Mayor Marsh, Assembly Member Fine-Walsh, Assembly Member Lynn, Assembly Member Schwartz, Assembly Member Stanton Gregor

C. Petersburg Indian Association Application to Purchase Borough Owned Property on N. 8th Street (Parcel ID #01-006-060 and #01-006-070)

The Petersburg Indian Association (PIA) filed an application to purchase Borough owned parcels #01-006-060 and #01-006-070 on N. 8th Street for the purpose of constructing residential rental properties in the form of duplexes and small apartment buildings. On November 14, 2023, the Planning Commission held a duly noticed public hearing, considered and reviewed applicant materials, public comments and testimony, and staff comments, and recommend the Assembly approve the property for sale with the condition that the existing walking trail between the elementary school and the ballfield not be included in the sale, or that the trail be granted a public access easement to ensure continued use.

Motion was made to approve the sale of said N. 8th Street properties by direct negotiations with PIA.

An amendment to the original motion that the Dolphin Street right-of-way between 7th and 8th Streets be preserved failed by a vote of 2-4.

Motion made by Assembly Member Lynn, Seconded by Assembly Member Stanton Gregor.

Voting Yea: Mayor Jensen, Vice Mayor Marsh

Voting Nay: Assembly Member Fine-Walsh, Assembly Member Lynn, Assembly Member Schwartz, Assembly Member Stanton Gregor

The original motion passed unanimously.

Motion made by Assembly Member Stanton Gregor, Seconded by Assembly Member Lynn.

Voting Yea: Mayor Jensen, Vice Mayor Marsh, Assembly Member Fine-Walsh, Assembly Member Lynn, Assembly Member Schwartz, Assembly Member Stanton Gregor

D. Pump Station 4 Controls and Panel Professional Services Contract Award

By unanimous roll call vote, the Assembly awarded a professional services contract to RMC Engineering Services in the amount of \$144,000 to design the control system for Pump Station 4.

Motion made by Assembly Member Lynn, Seconded by Assembly Member Fine-Walsh.

Voting Yea: Mayor Jensen, Vice Mayor Marsh, Assembly Member Fine-Walsh, Assembly Member Lynn, Assembly Member Schwartz, Assembly Member Stanton Gregor

E. Contract Increase for the Blind Slough Hydro Project for Project Management, Inspection, Commissioning and Close Out

The Assembly unanimously approved to increase the Blind Slough Hydro Project contract amount by \$105,000 to cover the need for extended onsite inspection due to project delays.

Motion made by Assembly Member Stanton Gregor, Seconded by Vice Mayor Marsh.

Voting Yea: Mayor Jensen, Vice Mayor Marsh, Assembly Member Fine-Walsh, Assembly Member Lynn, Assembly Member Schwartz, Assembly Member Stanton Gregor

F. Trade of Development Work on the Borough's Rock Quarry and Mud Dump Access Road in Exchange for Use of up to 60,000 Cubic Yards of Borough Rock for the New Hospital Site

The Assembly approved Rock-N-Road's proposal to make needed modifications to the Borough's rock quarry and mud dump access road in exchange for use of up to 60,000 cubic yards of rock from the Borough's quarry.

Motion made by Assembly Member Stanton Gregor, Seconded by Assembly Member Lynn.

Voting Yea: Mayor Jensen, Vice Mayor Marsh, Assembly Member Fine-Walsh, Assembly Member Lynn, Assembly Member Schwartz, Assembly Member Stanton Gregor

G. Work Session with the Hospital Board

January 30, 2024 at 5:30 p.m. was chosen for the next Hospital Board / Assembly work session.

16. Communications

A. Correspondence Received Since November 16, 2023

17. Assembly Discussion Items

A. Work Session with Mental Health Land Trust Office

The Assembly suggests a work session be held on February 1, 2024 at 6:00 p.m.

B. Entrance Island Dock

Mayor Jensen received communication from a Territorial Sportsman, Inc. Board Member in Juneau wondering if the Borough would be interested in taking ownership of the Entrance Island dock from the State of Alaska if it were either brand new construction or repaired to a safe and usable condition.

The Assembly requested Manager Giesbrecht investigate whether a public dock inside the Petersburg Borough could be owned and maintained by another municipality, such as the City and Borough of Juneau.

C. Assembly Member Comments

Assembly Member Lynn shared that he was told by first responders to the Wrangell land slide that they were impressed with the amount of help from Petersburg for Wrangell and he thanked everyone in Petersburg who took part in the effort. He also shared that for the first 3 or 4 days no one could walk on the slide material as it was liquid mud so SEAPA helped the rescue/recovery effort by using their drones.

D. Recognitions

There were no recognitions.

18. Adjourn

The meeting was adjourned at 1:17 p.m.

Motion made by Assembly Member Stanton Gregor, Seconded by Assembly Member Lynn.

Voting Yea: Mayor Jensen, Vice Mayor Marsh, Assembly Member Fine-Walsh, Assembly Member Lynn, Assembly Member Schwartz, Assembly Member Stanton Gregor