



# Petersburg Borough

12 South Nordic Drive  
Petersburg, AK 99833

## Meeting Minutes Planning Commission Regular Meeting

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Tuesday, January 09, 2024

12:00 PM

Assembly Chambers

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### 1. Call to Order

The meeting was called to order at 12:00pm

### 2. Roll Call

PRESENT

Commissioner Heather O'Neil - late arrival 12:01 after roll call  
Commissioner Jim Floyd  
Commission Vice-Chair John Jensen  
Commissioner Marietta Davis  
Commissioner Phillip Meeks

ABSENT

Commission Chair Chris Fry  
Commission Secretary Sally Dwyer

### 3. Acceptance of Agenda

Liz Cabrera asked to have two more agenda items added to the consent calendar. One being a conditional use permit for a home-based business submitted by Steven and Danielle Aikins. The other is a conditional use permit for municipal utility in a single-family district submitted by Karl Hagerman. This would be to schedule for the next meeting, not an action item this meeting.

Motion made by Commissioner Floyd to amend the agenda to add the two additional items to the consent calendar, Seconded by Commissioner Davis.

Voting Yea: Commissioner O'Neil, Commissioner Floyd, Commission Vice-Chair Jensen, Commissioner Davis, Commissioner Meeks

### 4. Approval of Minutes

The December 12, 2023, meeting minutes were unanimously approved.

Motion made by Commissioner Davis, Seconded by Commissioner O'Neil.

## 5. Public Comments

None

## 6. Consent Calendar

- A. Final Plat approval for an application from John and Miriam Swanson for major subdivision and vacation of a portion of the Ramona St right-of-way at 1320 Nordic Dr. (PID: 01-002-161).

Motion made by Commissioner Floyd, Seconded by Commissioner Davis.

Voting Yea: Commissioner O'Neil, Commissioner Floyd, Commission Vice-Chair Jensen, Commissioner Davis, Commissioner Meeks

- B. Acceptance and scheduling of a conditional use permit application from Steven and Danielle Aikins for a home occupation at 402 Haugen Dr (PID: 01-006-511) and a conditional use permit application from Karl Hagerman, Petersburg Borough Utility Director to place municipal utilities in a single-family parcel at 1320 N Nordic Dr. (PID 01-002-161)

Motion made by Commissioner Floyd, Seconded by Commissioner O'Neil.

Voting Yea: Commissioner O'Neil, Commissioner Floyd, Commission Vice-Chair Jensen, Commissioner Davis, Commissioner Meeks

## 7. Public Hearing Items

None

## 8. Non-Agenda Items

- A. Commissioner Comments

Commissioner Floyd asked Liz about further training opportunities.

Liz spoke and said she could add a 30-minute training session to the end of the next meeting.

- B. Staff Comments

Liz Cabrera spoke regarding the upcoming February meeting. There will be agenda items, two conditional use permits as well as two minor subdivisions.

C. Next Meeting is February 13, 2024, at 12:00 pm.

Commission Vice-Chair Jensen asked to have the next meeting moved to February 14, 2024, at noon.

The next meeting will be February 14, 2024, at noon.

## **9. Adjournment**

The meeting adjourned at 12:10pm

Motion made by Commissioner Floyd, Seconded by Commissioner Davis