



Petersburg Borough

12 South Nordic Drive
Petersburg, AK 99833

Meeting Minutes Library Advisory Board Regular Meeting

Tuesday, May 21, 2024

12:00 PM

Ruth Sandvik Conference Room

This meeting will be held in person at the library and via
Zoom: <https://us06web.zoom.us/j/86756338760>

1. Call to Order / Roll Call

Chair Menish-Meucci called the meeting to order at 12:04 pm.

2. Approval of Minutes

A. The minutes from the March 12, 2024 meeting are presented for review and approval.

The minutes were approved as submitted.

3. Amendment and Approval of Meeting Agenda

Two additions were made to the agenda:

8D. Rasmuson Foundation Sabbatical Grant

8E Comments from Board Members

4. Persons to be Heard Related / Unrelated to Agenda

John McCabe will attend the meeting via Zoom to answer questions regarding the Art Education Endowment Guidelines.

John McCabe was present and answered questions about the Art Education Guidelines and explained the two changes that had been made.

5. Staff Reports

A. A report from the Library Director and Program Coordinator are attached for review and discussion.

Library Director Alcock read the Director's Report & Program Coordinator's Report into the record, a copy of which is attached and made a permanent part of these minutes.

6. Unfinished Business

- A. Art Education Endowment Guidelines:** Item 3B of the guidelines was discussed at the previous Board meeting. It has now been clarified. Item 2B has been changed from two activities to one activity.

Board Members unanimously approved the updated guidelines and thanked John McCabe for his remarkable generosity and vision for arts programming at the library.

- B. FY25 Library General Fund Budget Proposal:** At the last Board meeting there was a question about why the professional services line of the budget was down. This was primarily because some cleaning costs were moved to the Marine Passenger Fee. In addition to this the library downgraded its OCLC subscription.

A budget work session was held in April, there were no questions about the library's budget proposal. The FY25 Budget must pass three readings before it is adopted.

7. New Business

- A. Art Education Endowment Donation Acknowledgement:** John McCabe donated \$12,000 to the Art Education Endowment on 4/30/24. A donor acknowledgement letter is included for review and approval.

The Board accepted the letter as presented. Chair Menish-Meucci will sign the letter and the original will be sent to John.

- B. Expiring terms:** Two Board Member's terms will expire in October, Gina Esposito and Alec McMurren.

Board members thanked Gina & Alec for their service and encouraged them to run again.

8. Discussion Items

A. Friends of the Library Updates

Member Fish reported that the April book sale was a great success. The next sale is scheduled for early October. The ongoing book sale in the library is now on shelves by the teen room, rather than on carts.

- B. Thank You's:** The Board received a card from Beverly Richardson which can be seen at the meeting. It would be great to send a card to Andrea for the many years she has devoted to developing the extraordinary containers that have graced the library entryway.

- C. Next Meeting:** Not scheduled at this time.

8D: Rasmuson Foundation Sabbatical Grant - Library Director Alcock discussed the possibility of applying for this grant. The deadline for applications is August 14 and, if successful, the 90-120 day sabbatical would take place in 2025. Board members were supportive of the application.

8E: It was noted that the screens on the public computers are too high for those who wear bifocals.

9. Adjourn