



Petersburg Borough

12 South Nordic Drive
Petersburg, AK 99833

Meeting Minutes Borough Assembly Regular Meeting

Monday, March 20, 2023

6:00 PM

Assembly Chambers

1. Call To Order/Roll Call

Mayor Jensen called the meeting to order at 6:00 pm.

PRESENT

Mayor Mark Jensen
Vice Mayor Bob Lynn
Assembly Member Thomas Fine-Walsh
Assembly Member David Kensinger
Assembly Member Donna Marsh
Assembly Member Jeff Meucci
Assembly Member Scott Newman

2. Voluntary Pledge of Allegiance

The Pledge was recited.

3. Approval of Minutes

A. March 6 , 2023 Assembly Meeting Minutes

The March 6, 2023 meeting minutes were unanimously approved.

Motion made by Assembly Member Meucci, Seconded by Assembly Member Marsh.

Voting Yea: Mayor Jensen, Vice Mayor Lynn, Assembly Member Fine-Walsh,
Assembly Member Kensinger, Assembly Member Marsh, Assembly Member Meucci,
Assembly Member Newman

4. Amendment and Approval of Meeting Agenda

The agenda was approved as submitted.

Motion made by Assembly Member Meucci, Seconded by Vice Mayor Lynn.

Voting Yea: Mayor Jensen, Vice Mayor Lynn, Assembly Member Fine-Walsh, Assembly
Member Kensinger, Assembly Member Marsh, Assembly Member Meucci, Assembly
Member Newman

5. Public Hearings

A. Public Hearing for Ordinance #2023-03: An Ordinance Proposing Amendments to the Home Rule Charter of the Petersburg Borough to Allow Borough Employees, Including Employees Working at Petersburg Medical Center and Petersburg School District, to Serve on Certain Borough Boards and Commissions, and Directing that the Proposed Charter Amendments be Submitted to the Qualified Voters of the Borough

No testimony was given during the public hearing.

6. Bid Awards

There were no bid awards.

7. Persons to be Heard Related to Agenda

Persons wishing to share their views on any item on today's agenda may do so at this time.

No views were shared.

8. Persons to be Heard Unrelated to Agenda

Persons with views on subjects not on today's agenda may share those views at this time.

Fire Director Hankins announced a test of the Petersburg Siren system following the test of the Alaska Tsunami Warning system on March 29, 2023. The Tsunami Warning Test via television and radio will occur at approximately 10:15 a.m. The Petersburg Siren Test will occur at approximately 12:00 p.m.

9. Boards, Commission and Committee Reports

There were no reports.

10. Consent Agenda

A. Renewal of GCI Lease

The Assembly unanimously approved the continuation of the CGI land lease through February 28, 2028.

Motion made by Assembly Member Meucci, Seconded by Assembly Member Marsh.

Voting Yea: Mayor Jensen, Vice Mayor Lynn, Assembly Member Fine-Walsh, Assembly Member Kensinger, Assembly Member Marsh, Assembly Member Meucci, Assembly Member Newman

11. Report of Other Officers

A. Appraisal Company of Alaska Assessment Report

Mike Renfro and Martins Onskulis with Appraisal Company of Alaska provided an estimated tax assessment report to the Assembly and answered questions.

B. Southeast Alaska Power Agency Report

Vice Mayor and SEAPA Board Member Lynn and Utility Director and SEAPA Board Member Hagerman provided a report on the March 8-10, 2023 SEAPA meeting.

C. Local Emergency Planning Committee Report

Assembly Member and LEPC Member Meucci and Director Hankins provided a report on a recent LEPC meeting.

12. Mayor's Report

Mayor Jensen reported that the annual Guns and Hoses Chili cook-off was well attended and enjoyed by all.

13. Manager's Report

A. March 20, 2023 Manager's Report

Manager Giesbrecht read his report into the record, a copy of which is attached and made a permanent part of these minutes.

14. Unfinished Business

A. Ordinance #2023-03: An Ordinance Proposing Amendments to the Home Rule Charter of the Petersburg Borough to Allow Borough Employees, Including Employees Working at Petersburg Medical Center and Petersburg School District, to Serve on Certain Boards and Commissions, and Directing that the Proposed Charter Amendments be Submitted to the Qualified Voters of the Borough - Second Reading

If adopted in three readings and then approved by Petersburg voters on October 3, 2023, Ordinance #2023-03 will allow Borough, Medical Center and School District employees to serve on certain local boards and commissions, but not including those which directly administer their employment. Examples: 1) a Borough employee may serve on the School Board or Hospital Board but may not run for Assembly; 2) a Medical Center employee may serve on the Assembly or the School Board but may not run for the Hospital Board; 3) a School District employee may serve on the Assembly or Hospital Board but may not run for School Board. Ordinance #2023-03 was approved by a vote of 6-1 in its first reading.

Ordinance #2022-03 was approved in its second reading by a vote of 6-1.

Motion made by Assembly Member Meucci, Seconded by Assembly Member Marsh.

Voting Yea: Mayor Jensen, Vice Mayor Lynn, Assembly Member Fine-Walsh, Assembly Member Kensinger, Assembly Member Meucci, Assembly Member Newman

Voting Nay: Assembly Member Marsh

15. New Business

A. Ordinance #2023-04: An Ordinance Adjusting the FY 2023 Budget for Known Changes

If approved in three readings, Ordinance #2023-04 will: 1) transfer 50% of General Fund surplus from FY 2022 to the Property Development Fund; 2) transfer \$65,432 from the Property Development Fund to the Community Center Sewer Line project; 3) transfer \$21,165.46 from the Hydro Substation project to the Blind Slough Hydro project; 4) transfer \$12,916 from the Wastewater Department reserves to the Ira II Street project; 5) transfer \$170,000 from the Electric Department reserves to the Diesel Plant Fuel budget line item to assure adequate funds for the annual SEAPA maintenance shutdown and diesel run in May/June; 6) increase the General Fund Attorney budget by \$90,000 due to unanticipated legal expenses from the Pitta Rosse, Kerr and Koenigs lawsuits; 7) increase the South Harbor Dredging project budget of \$635,000 due to encountering hard material during dredging operations; 8) increase to the Wastewater Professional Services budget of \$35,000 to cover the hire of HDR Engineering to assist in completing ADEC forms for retention of the NPDES 301h secondary treatment waiver; 9) transfer \$189,000 to a new Middle Harbor Dredging budget line item for removal of landslide debris from the Hammers Slough slide that is damaging the Middle Harbor; 10) increase of \$20,000 to the Fire Engine Motor Pool budget line item to cover various equipment needed for the new vehicle; 11) increase of \$80,000 to the Streets Department Motor Pool O&M budget line item due to increased parts costs and unanticipated necessary repairs; and 12) increase of \$10,000 each to the Motor Pool Patrol Unit #54 and Patrol Unit #96 budget line items due to increased costs of chassis and vehicle uplifts.

Ordinance #2023-04 was unanimously approved in its first reading.

Motion made by Assembly Member Meucci, Seconded by Assembly Member Newman.

Voting Yea: Mayor Jensen, Vice Mayor Lynn, Assembly Member Fine-Walsh, Assembly Member Kensinger, Assembly Member Marsh, Assembly Member Meucci, Assembly Member Newman

B. Resolution #2023-03 A Resolution Approving the Sole Source Procurement of Contracting for the Dredge and Disposal of Middle Harbor Spoils

Resolution #2023-03 was unanimously approved.

C. Assignment of Stikine Services, Inc. Leases to Birchell Properties, LLC

By unanimous roll call vote, the Assembly approved the assignment of two leases to Birchell Properties, LLC.

16. Communications

A. Correspondence Received Since March 2, 2023

17. Assembly Discussion Items

A. Assembly Member Comments

Assembly Member Meucci asked if there is a schedule to repair the potholes in the streets. Manager Giesbrecht said that as soon as the streets thaw and the snow melts that Public Works will begin work. Assembly Member Marsh asked to be excused from the April 3, 2023 meeting. She may be fishing but will attend via Zoom if she is available.

B. Recognitions

There were no recognitions.

18. Adjourn

The meeting was adjourned at 7:45 pm.

Motion made by Assembly Member Meucci, Seconded by Assembly Member Marsh.

Voting Yea: Mayor Jensen, Vice Mayor Lynn, Assembly Member Fine-Walsh, Assembly Member Kensinger, Assembly Member Marsh, Assembly Member Meucci, Assembly Member Newman