



Petersburg Borough

12 South Nordic Drive
Petersburg, AK 99833

Meeting Agenda Borough Assembly Regular Meeting

Monday, June 01, 2026

12:00 PM

Assembly Chambers

Zoom Information

When: June 1, 2026 12:00 PM Alaska

Topic: Regular Assembly Meeting

<https://petersburgak-gov.zoom.us/j/89535018470?pwd=aac16XxfTumwaFKhEzSVcTcWPzj80k.1>

Webinar ID: 895 3501 8470

Passcode: 412728

Call-in (Audio Only) (253) 215-8782

1. **Call To Order/Roll Call**
2. **Voluntary Pledge of Allegiance**
3. **Approval of Minutes**
 - A. **Regular Assembly Meeting Minutes, May 18, 2026**
4. **Amendment and Approval of Meeting Agenda**
5. **Public Hearings**
 - A. **Ordinance #2026-10: An Ordinance Amending Section 4.28.120 of the Petersburg Municipal Code, To Increase the Amount of the Single Purchase Sales Tax Cap from \$1,200 To \$5,000, and Directing That the Proposed Amendment Be Submitted to the Qualified Voters of the Borough**

Any public testimony regarding Ordinance #2026-10 should be given during this public hearing. A copy of Ordinance #2026-10 may be found under agenda item 14E.
 - B. **Ordinance #2026-11: An Ordinance Updating Chapter 14.08 of The Municipal Code, Entitled "Sewer Utility"**

Any public testimony regarding Ordinance #2026-11 should be given during this public hearing. A copy of Ordinance #2026-11 may be found under agenda item 14F.
 - C. **Ordinance #2026-12: An Ordinance Amending Title 19 Zoning, of the Petersburg Municipal Code to Regulate Wireless Communication Facilities (WCF) And Other Towers and Transmitters**

Any public testimony regarding Ordinance #2026-12 should be given during this public hearing. A copy of Ordinance #2026-12 may be found under agenda item 14G.

6. Bid Awards

7. Persons to be Heard Related to Agenda

Persons wishing to share their views on any item on today's agenda may do so at this time.

8. Persons to be Heard Unrelated to Agenda

Persons with views on subjects not on today's agenda may share those views at this time.

9. Boards, Commission and Committee Reports

10. Consent Agenda

A. Kito's Kave Inc. Package Store Liquor License and Beverage Dispensary License Transfer

Kito's Kave Inc. has applied with the Alcohol & Marijuana Control Office (AMCO) to transfer ownership of a package store liquor license and beverage dispensary license. The Assembly may support or protest the application within 60 days of the date of notice of the application filing.

B. Beachcomber Lodge LLC Beverage Dispensary License Renewal

The Beachcomber Lodge has applied with the Alcohol & Marijuana Control Office (AMCO) to renew their Beverage Dispensary License. AMCO has determined the application to be complete. A local governing body may support or protest the renewal within 60 days of the notice of filing the application.

11. Report of Other Officers

A. Petersburg Medical Center

PMC CEO Hofstetter will update the Assembly on Medical Center activities.

B. US Forest Service

District Ranger Case will provide an update on Forest Service activities.

C. Petersburg School District

Petersburg School Superintendent Taylor will provide a report on school district activities.

12. Mayor's Report

A. June 1, 2026 Mayor's Report

13. Manager's Report

A. June 1, 2026 Manager's Report

14. Unfinished Business

A. Ordinance #2026-06: An Ordinance Amending Petersburg Municipal Code Title 20, Entitled "Watershed Management", To Update Language and to Account for Borough Incorporation - Third Reading

If approved in three readings, this ordinance would update and codify existing watershed management regulations into the borough code, reflect borough formation, and continue protections for the City Creek and Cabin Creek water supply watersheds to safeguard water quality and quantity for Service Area 1. Ordinance #2026-06 was unanimously approved in its first and second readings.

B. Ordinance #2026-07: An Ordinance Amending Petersburg Municipal Code Chapter 4.80 To Adjust the Marine Passenger Fee to Address Increased Borough Costs Associated with Services to and Infrastructure for Marine Passenger Vessels and Their Passengers - Third Reading

If approved in three readings, this ordinance would amend the Marine Passenger Fee by increasing the per- passenger charge to address rising costs for public safety, harbor operations, sanitation, emergency response, and other Borough services and infrastructure impacted by marine passenger vessels, while codifying the change in the municipal code with the increase effective January 1, 2027. Ordinance #2026-07 was unanimously approved in its first and second readings.

C. Ordinance #2026-08: An Ordinance Updating Chapter 14.16 of the Municipal Code, Entitled “Electric Utility” - Third Reading

If approved in three readings, this ordinance would update electric utility rates and charges for FY 2027 to ensure Petersburg Municipal Power & Light can fully cover operating expenses, inflation, capital needs, reserve requirements, and debt coverage obligations, while maintaining reliable electric service and codifying the revised rates and fees in the municipal code. A memo from Director Hagerman is attached. Ordinance #2026-08 was unanimously approved in its first and second readings.

D. Ordinance #2026-09: An Ordinance of the Petersburg Borough Adopting the Budget for the Fiscal Year July 1, 2026 Through June 30, 2027 - Third Reading

If approved in three readings, this ordinance would adopt the Fiscal Year 2027 operating budget for the Petersburg Borough.

Ordinance #2026-09 was unanimously approved in its first and second readings.

E. Ordinance #2026-10: An Ordinance Amending Section 4.28.120 of the Petersburg Municipal Code, To Increase the Amount of the Single Purchase Sales Tax Cap from \$1,200 To \$5,000, and Directing That the Proposed Amendment Be Submitted to the Qualified Voters of the Borough - Second Reading

If approved in three readings, Ordinance #2026-10 would increase the maximum single purchase amount subject to the borough sales tax from \$1,200 to \$5,000 and submit the question to borough voters at the October 6, 2026 regular election. The proposed change would increase the maximum sales tax collected on a single transaction from \$72 to \$300, modernize a cap that has only been adjusted once since 1959, and generate additional revenue to support essential borough services, including the Petersburg School District, while still remaining among the lowest caps in Southeast Alaska.

Ordinance #2026-10 was approved on first reading by a vote of 6 -1.

F. Ordinance #2026-11: An Ordinance Updating Chapter 14.08 of The Municipal Code, Entitled “Sewer Utility” - Second Reading

If approved in three readings, Ordinance #2026-11 would update sewer utility service rates for FY2027 through FY2030 based on the annual rate review, reflecting higher projected operating costs and planned capital needs. The changes amend Section 14.08.320A of the Municipal Code to establish updated service charges and commodity rates to support long-term financial sustainability of the Sewer Utility. A memo from Assistant Public Works Director Rummel is attached to this agenda item. Ordinance #2026-11 was unanimously approved in its first reading.

G. Ordinance #2026-12: An Ordinance Amending Title 19 Zoning, of the Petersburg Municipal Code to Regulate Wireless Communication Facilities (WCF) And Other Towers and Transmitters - Second Reading

If approved in three readings, this ordinance would establish zoning and permitting standards for wireless communication facilities and other towers. It requires these facilities to be reviewed as conditional uses, providing public notice and Planning Commission review and approval, while remaining consistent with the Federal Telecommunications Act of 1996 and related regulations.

The ordinance creates a new chapter of the municipal code governing wireless facilities, prioritizes collocation and use of existing structures, and sets development standards addressing location, safety, visual impacts, and FCC compliance. It is intended to balance the community’s need for reliable wireless and other communication services with public safety and aesthetic concerns.

A memo from Director Cabrera is attached to this agenda item along with a map illustrating the proposed 1500-foot separation distances from schools, childcare facilities, the hospital, and assisted living facilities required by the ordinance. Ordinance #2026-12 was unanimously approved in its first reading.

15. New Business

A. Resolution #2026-16: A Resolution Approving the Sale of a Borough Parcel to the Central Council of the Tlingit & Haida Indian Tribes of Alaska, Doing Business as Tidal Network

If approved, Resolution #2026-16 would authorize the sale of an approximately 0.23-acre Borough-owned parcel in the Petersburg Borough to the Central Council of the Tlingit & Haida Indian Tribes of Alaska, doing business as Tidal Network, under the terms of the attached Contract of Sale.

B. Request for Extension - Dangerous Building Order

Joshua Adams is requesting an extension of 30 days to comply with a dangerous building order at 12 S Sing Lee Alley. The extension would give Mr. Adams until June 23, 2026, to address the required corrections. Staff recommends the approval of the extension. The order is attached to this agenda item.

C. Fire Station 2 Training Props Relocation

This agenda item requested by Member Meucci

At the May 18, 2026 assembly meeting, the Assembly considered directing the Borough Manager to develop a comprehensive plan to relocate training props from the Scow Bay Fire Station to a site adjacent to Fire Station 1. That motion failed, and no formal direction was provided.

The Assembly is asked to consider directing the Borough Manager to plan for relocation of Fire Station 2 training props, including the burn tower and vans, to an area adjacent to Fire Station 1.

This request is limited to establishing a minimal fire training area and relocating existing training props to that site, without development of a comprehensive project plan or evaluation of alternative locations.

16. Communications

A. Correspondence Received Since May 14, 2026

17. Assembly Discussion Items

A. Assembly Meeting Schedule Discussion

This agenda item requested by Member Martin

Discuss potential adjustments to the regular meeting schedule during the summer months (June through August) to better accommodate travel and seasonal demands.

Discussion will include consideration of changing regular meeting days (e.g., Thursday or Friday) and setting a 6:00 p.m. start time during the summer months. The Assembly may also consider whether similar changes should be implemented year-round, including a permanent 6:00 p.m. start time, taking into account the availability of remote participation options.

B. Assembly - Staff Work Session Discussion

This agenda item requested by Mayor Lynn

The Mayor requests Assembly and staff discussion on establishing regular work sessions to review topics of interest to Assembly members.

The work sessions would be held outside the regularly scheduled meetings and would not include a formal agenda or any decision making.

C. Assembly Member Comments

D. Recognitions

18. Adjourn