



Petersburg Borough

12 South Nordic Drive
Petersburg, AK 99833

Meeting Agenda Borough Assembly Regular Meeting

Monday, November 07, 2022

12:00 PM

Assembly Chambers

You are invited to a Zoom webinar.
When: Nov 7, 2022 12:00 PM Alaska
Topic: November 7, 2022 Assembly Meeting

Please click the link below to join the webinar:
Meeting Link <https://petersburgak-gov.zoom.us/j/89315570126?pwd=czhjN09DNVRZSHRZT1lzcDc5eThrUT09>
Passcode: 316967

Or Telephone:
(720) 707 2699 or (253) 215 8782
Webinar ID: 893 1557 0126
Passcode: 316967

1. **Call To Order/Roll Call**
2. **Voluntary Pledge of Allegiance**
3. **Approval of Minutes**
 - A. **Regular Assembly Meeting Minutes for October 17, 2022**
4. **Amendment and Approval of Meeting Agenda**
5. **Public Hearings**
6. **Bid Awards**
7. **Persons to be Heard Related to Agenda**

Persons wishing to share their views on any item on today's agenda may do so at this time.
8. **Persons to be Heard Unrelated to Agenda**

Persons with views on subjects not on today's agenda may share those views at this time.
9. **Boards, Commission and Committee Reports**
10. **Consent Agenda**
 - A. **Harbor Bar and Liquor Store Liquor License Renewal Application**

The Harbor Bar and Harbor Liquor Store have applied with the Alaska Alcohol and Marijuana Control Office for liquor license renewals. The Assembly may support or protest the applications. A protest may not be arbitrary, capricious or unreasonable.

11. Report of Other Officers

A. Southeast Alaska Power Agency (SEAPA)

Assembly and SEAPA Board Member Lynn and Utility Director Hagerman will provide an update.

B. Tongass National Forest Petersburg District

Ranger Ray Born will present the planning process for cabin work throughout the district.

C. Petersburg Medical Center

PMC CEO Phil Hofstetter will provide a report.

D. Housing Task Force

Assembly Member Kensinger will provide a report.

12. Mayor's Report

A. November 7, 2022 Mayor's Report

13. Manager's Report

A. November 7, 2022 Manager's Report

14. Unfinished Business

A. Ordinance #2022-13: An Ordinance Determining that Property Conveyed to the Borough in a Tax Foreclosure Proceeding Shall not be Retained for a Public Purpose and Shall Hereafter be Sold - Third and Final Reading

If approved in three readings, land conveyed to the Borough in a tax foreclosure proceeding will be offered for public sale.

B. Ordinance #2022-15: An Ordinance Adjusting the FY 2023 Budget for Known Changes - Third and Final Reading

Ordinance #2022-15 will adjust the FY 2023 budget by:

- 1) Accepting a State of Alaska Legislative Grant for the Ballfield and Ice Rink;
- 2) Increasing the State of Alaska Community Revenue Sharing amount due to receiving more monies than budgeted;
- 3) Increasing the State Jail Contract due to receiving more monies than budgeted;

- 4) Approving to rebuild the EMD-16 Generator using funds originally budgeted for the EMD-20-1 Generator overhaul and Electric Department reserves;
- 5) Approving to rebuild the Caterpillar 398 Generator using Electric Department reserves;
- 6) Increasing the budgeted expense for Storage Tank Piping using Water Department reserves;
- 7) Approving to roll forward from the FY 2022 Wastewater Department budget funds to complete the Municipal Building Pump Station;
- 8) Increasing the Wastewater Repairs and Maintenance budget line item to reconstruct the Sewer Parts Shed using Wastewater Department reserves;
- 9) Increasing the Property Development Fund budgeted amount for the Property Improvements - Subdivision Estimate line item approved by the Assembly at the September 6, 2022 meeting;
- 10) Increasing the Assisted Living budgeted amount for the Appliance Replacements line item to replace the water heater;
- 11) Approving the use of ARPA Fund 287 monies to produce/purchase Permit-ready Accessory Dwelling Unit Plans to assist borough residents in the goal of increasing housing units in the community;
- 12) Increasing the Police Department budgeted amount for the Small Tools & Equipment line item to purchase Axon Fleet police in-car camera systems using General Fund monies;
- 13) Increasing the Public Works Department budgeted amount for the Repairs and Maintenance line item to replace the security camera outside the Motor Pool Shop using General Fund monies;
- 14) Increasing the Public Works Department budgeted amount for the Street Materials line item to purchase sand for the roads in the winter using General Fund monies;
- 15) Approving to expedite replacement of Police Patrol Vehicle #54 due to long lead times using Motor Pool funds; and
- 16) Approving to roll forward the State of Alaska Healthy and Equitable Community Grant funds for Petersburg Medical Center that were not spent by FY22 fiscal year end.

As Amended in Second Reading:

- 17) Approving to record grant revenue from U.S. Treasury from the final round of ARPA assistance for municipalities and tribal governments;
- 18) Increasing the Harbor budgeted amount for Middle Harbor Anodes Installation.

15. New Business

A. Resolution #2022-17 A Resolution Setting Regular Borough Assembly Meeting Start Times to 6:00 PM and to Recess Meetings by 8:00 PM

If approved, Resolution #2022-17 will change the meeting times of all regular Assembly meetings to 6:00 p.m. and will recess meetings by 8:00 p.m. to be continued at 6:00 p.m. the following day.

B. Resolution #2022-18 A Resolution Opposing a Constitutional Convention

If approved, Resolution #2022-18 will show the Assembly's Opposition to a Constitutional Convention.

C. Appointment of Law Firm for Professional Legal Services

Borough Manager Giesbrecht and Borough Attorney Heideman recommend that the Assembly appoint the law firm of Jermain, Dunnagan & Owens to serve as special legal counsel for the Borough and its clerk in connection with a lawsuit regarding a public records act request.

D. Election of Vice Mayor

Charter Section 2.05B provides that no later than the first regular meeting of the assembly in November each year, the assembly shall elect from its membership a vice mayor.

E. Assembly Appointments

Mayor Jensen, with Assembly approval, will appoint Assembly Members as representatives or liaisons to the Southeast Conference, Alaska Municipal League, Harbors and Ports Advisory Board, Hospital Board, Public Safety Advisory Board, and the Local Emergency Planning Committee.

In addition, Mayor Jensen shall renew his designated seat on the Petersburg Economic Development Council which runs with the term of the Mayor.

The 2021/22 Assembly Appointment list is attached for reference.

F. Harbors and Ports Advisory Board and Parks & Recreation Advisory Board Letters of Interest

After the October 4, 2022 election, there is one vacant seat on the Parks and Recreation Advisory Board, and one vacant seat on the Harbors and Ports Advisory Board.

The Borough has received three letters of interest to fill the seats until the October 2023 Municipal Election.

The interested residents for Harbors and Ports Advisory Board are Scott Roberge and Raliegth Cook. The interested resident for the Parks and Recreation Advisory Board is Ambre Burrell.

16. Communications

A. Correspondence Received Since October 13, 2022

17. Assembly Discussion Items

A. Assembly Member Comments

B. Recognitions

18. Adjourn