



# Petersburg Borough

12 South Nordic Drive  
Petersburg, AK 99833

## Meeting Agenda Borough Assembly Regular Meeting

---

Monday, December 20, 2021

6:00 PM

Assembly Chambers

---

You are invited to a Zoom webinar.  
When: Dec 20, 2021 06:00 PM Alaska  
Topic: December 20, 2021 Assembly Meeting

Please click the link below to join the webinar:

<https://petersburgak.gov.zoom.us/j/86886800652?pwd=R1pBZzhaWW95MXVpZDk0UWZUYTVwUT09>

Passcode: 730612

Or Telephone:  
253-215-8782 or 720-707-2699

Webinar ID: 868 8680 0652  
Passcode: 730612

1. **Call To Order / Roll Call**
2. **Voluntary Pledge of Allegiance**
3. **Approval of Minutes**
  - A. **December 6, 2021 Regular Meeting Minutes**

**And the following minutes from October, 2020 to April, 2021:**

**October 20, 2020 Regular Meeting Minutes**  
**November 2, 2020 Regular Meeting Minutes**  
**November 16, 2020 Regular Meeting Minutes**  
**November 18, 2020 Special Meeting Minutes**  
**December 7, 2020 Regular Meeting Minutes**  
**December 21, 2020 Regular Meeting Minutes**  
**January 4, 2021 Regular Meeting Minutes**  
**January 19, 2021 Regular Meeting Minutes**  
**February 8, 2021 Regular Meeting Minutes**  
**February 22, 2021 Regular Meeting Minutes**  
**February 23, 2021 Special Meeting Minutes**  
**March 8, 2021 Regular Meeting Minutes**  
**March 22, 2021 Regular Meeting Minutes**

**April 5, 2021 Regular Meeting Minutes  
April 19, 2021 Regular Meeting Minutes**

**4. Amendment and Approval of Meeting Agenda**

**5. Public Hearings**

**6. Bid Awards**

**7. Persons to be Heard Related to Agenda**

*Persons wishing to share their views on any item on today's agenda may do so at this time.*

**8. Persons to be Heard Unrelated to Agenda**

*Persons with views on subjects not on today's agenda may share those views at this time.*

**9. Boards, Commission and Committee Reports**

**10. Consent Agenda**

**A. The Trees LLC Liquor License Renewal**

The Trees LLC has applied with the Alaska Alcohol & Marijuana Control Office for a package store liquor license renewal. The Assembly may support or protest the application. A protest may not be arbitrary, capricious or unreasonable.

**B. Petersburg Little League use of Mort Fryer Ball Fields Agreement Renewal**

Since March of 2016, the Petersburg Little League has agreed to undertake the exclusive right, privilege and obligation to use, manage, operate and maintain the Mort Fryer Ball Fields. The current agreement expires December 31, 2021. The Borough wishes to continue the agreement to December 31, 2024.

**11. Report of Other Officers**

**A. SEAPA Update**

Assembly and SEAPA Board Member Lynn and Utility Director Hagerman will provide an update on SEAPA activities.

**12. Mayor's Report**

**A. December 20, 2021 Mayor's Report**

**13. Manager's Report**

**A. December 20, 2021 Manager's Report**

**14. Unfinished Business**

**A. Ordinance #2021-18: An Ordinance Updating Various Provisions of Chapter 14.16 of the Municipal Code, Entitled "Electric Utility", and Including Electric Rate and Connection Cost Increases - Third and Final Reading**

If adopted, Ordinance #2021-18 will update the Electric Utility Code and increase electric rates. Ordinance #2021-18 was unanimously approved in its first and second readings.

During the second reading, Assembly Member Lynn requested a diesel generation adjustment charge for those times when unplanned and unbudgeted diesel generation is required. Utility Director Hagerman has drafted a new Section 14.16.725, attached to this agenda item, for the Assembly to add to Ordinance #2021-18 if they choose.

In addition, Electric Department staff noticed a gap in Security Lighting Service wattage under Section 14.16.715(C) and requests the following amendment be made: change "51-70 watt LED" to "51-100 watt LED" and "100-150 watt LED" to "101-150 watt LED".

**15. New Business**

**A. Ordinance #2021-22: An Ordinance Adjusting the FY 2022 Budget for Known Changes**

If adopted, Ordinance #2021-22 will: 1) increase the South Harbor Dredging Harbor Department fund from \$728,400 to \$1,000,000; 2) accept an additional \$553,081 in Fisheries Business Tax Revenue and transfer \$353,081 of those funds to the Harbor Fish Tax revenue fund; 3) accept \$1,222,750 from the State of Alaska for the COVID Testing Contract Extension; 4) accept two ARPA grants awarded to the Library (\$6,000 and \$39,661); and 5) transfer \$73,233 into the Parks and Recreation Utility fund to cover unbudgeted electrical utility costs due to delayed repairs to the facility.

**B. Resolution #2021-17: A Resolution Requesting the US Postal Service Provide Home Mail Delivery in Petersburg, Alaska**

Assembly Member Kensinger asks the Assembly to approve this resolution requesting home mail delivery in Petersburg.

**C. Resolution #2021-18: A Resolution Adopting an Alternative Allocation Method for the FY22 Shared Fisheries Business Tax Program and Certifying that this Allocation Method Fairly Represents the Distribution of Significant Effects of Fisheries Business Activity in FMA 18: Central Southeast Area**

Each year the Borough approves a version of this Resolution adopting the alternative allocation method for the current fiscal year's Shared Fisheries Business Tax Program. Finance Director Tow is requesting approval of Resolution #2021-18 for FY 2022.

**D. Resolution #2021-19: A Resolution of the Petersburg Borough Confirming Application for the ARPA Local Government Lost Revenue Relief Program from the Alaska Department of Commerce, Community and Economic Development**

## **to Offset Significant Revenue Loss Due to the COVID-19 Public Health Emergency**

Approval of this resolution will allow the Borough to apply to the State of Alaska for ARPA grant funds related to our local government's loss of revenue due to COVID-19.

### **E. Pierce Pumper Fire Truck Purchase**

The Fire Department and Public Works Director Cotta recommend purchase of a Pierce Pumper Truck from Hughes Fire Equipment for an amount not to exceed \$596,776 to replace Fire Engine #5. \$650,000 was approved in the FY22 motor pool budget for this purchase.

### **F. ARPA Funding Work Session**

Assembly Member Meucci requests a work session to discuss how to use the ARPA Coronavirus State and Local Fiscal Recovery Funds and suggests Monday, January 24 or Monday, January 31 as dates for the work session.

## **16. Communications**

### **A. Correspondence Received Since December 2, 2021**

## **17. Assembly Discussion Items**

### **A. Assembly Member Comments**

### **B. Recognitions**

## **18. Adjourn**