



Petersburg Borough

12 South Nordic Drive
Petersburg, AK 99833

Meeting Agenda Borough Assembly Regular Meeting

Tuesday, January 20, 2026

6:00 PM

Assembly Chambers

You are invited to a Zoom webinar!
When: Jan 20, 2026 6:00 PM Alaska
Topic: 1.20.2026 Assembly Meeting

[https://petersburgak-
gov.zoom.us/j/81414982665?pwd=pyZlXn3kyXCf78StHl4EW5GOrG5Ba8.1](https://petersburgak.gov.zoom.us/j/81414982665?pwd=pyZlXn3kyXCf78StHl4EW5GOrG5Ba8.1)

Passcode:600820

Join via audio: (720) 707-2699 or (253) 215-8782
Webinar ID: 814 1498 2665

Passcode: 600820

1. **Call To Order/Roll Call**
2. **Voluntary Pledge of Allegiance**
3. **Approval of Minutes**
 - A. **Regular Assembly Meeting Minutes for January 5, 2026**
4. **Amendment and Approval of Meeting Agenda**
5. **Public Hearings**
 - A. **Ordinance #2026-01 Supplemental Budget: An Ordinance of the Petersburg Borough Adjusting the FY 2026 Budget for Known Changes**

Any public testimony regarding Ordinance #2026-01 should be given during this public hearing. A copy of Ordinance #2026-01 may be found under agenda item 14A.
6. **Bid Awards**
7. **Persons to be Heard Related to Agenda**

Persons wishing to share their views on any item on today's agenda may do so at this time.
8. **Persons to be Heard Unrelated to Agenda**

Persons with views on subjects not on today's agenda may share those views at this time.

9. Boards, Commission and Committee Reports

10. Consent Agenda

A. Kito's Kave Inc. Package Store Liquor License Renewal

Kito's Kave Inc. has applied with the Alcohol & Marijuana Control Office (AMCO) to renew their package store liquor license. The Assembly may support or protest the application within 60 days of the date of notice of the application filing.

11. Report of Other Officers

A. Blind Slough Owner's Dam Safety Plan (ODSP)

Utility Director Hagerman will present information regarding the Owner's Dam Safety Plan (ODSP) and the Emergency Action Plan (EAP) for the Crystal Lake Dam. Per FERC guidelines, this information must be presented to the Assembly every two years, or after new Assembly members are elected.

12. Mayor's Report

A. January 20, 2026 Mayor's Report

13. Manager's Report

A. January 20, 2026 Manager's Report

14. Unfinished Business

A. Ordinance #2026-01 Supplemental Budget: An Ordinance of the Petersburg Borough Adjusting the FY 2026 Budget for Known Changes - Second Reading

If approved in three readings this supplemental budget would make changes to the following funds:

Transfer \$300,000 from the FY2025 General Fund Surplus to the Parks and Recreation Sewer Repair Capital Project. A memo from Director Payne regarding the transfer is attached.

Transfer the remaining General Fund FY2025 surplus of \$131,365 to the Assisted Living Facility Fund that is operating at a deficit.

Ordinance #2026-01 was unanimously approved in its first reading.

Parks and Recreation Director Payne has provided a memo regarding the recent failure of the electrical panel breaker and is requesting that \$5000 be added to the Parks and Rec maintenance budget.

Suggested motion: I move to amend Ordinance #2026-01 by increasing the Parks and Recreation Department Maintenance Budget by \$5,000 to cover the unanticipated costs associated with the Aquatic Center electrical panel breaker failure.

15. New Business

- A. Ordinance #2026-02: An Ordinance of the Petersburg Borough Assembly Vacating a Portion of the Seventh Street Right-Of-Way and Authorizing Conveyance of the Vacated Area to the Borough, to be Consolidated with Adjacent Block 275 to Create a Lot Suitable for Residential Development - First Reading**

If approved in three readings, Ordinance #2026-02 would allow the Borough to combine the vacated portion of the right-of-way with Block 275 to form a single parcel for future housing. The Planning Commission report is attached to this agenda item.

- B. Ordinance #2026-03: An Ordinance Amending Petersburg Municipal Code Chapter 14.20, Entitled “Municipal Harbors”, to Increase Harbor Fees - First Reading**

If approved in three readings, Ordinance #2026-03 will increase harbor moorage and use fees effective March 1, 2026.

- C. Resolution #2026-01: A Resolution Affirming Continued Support for the Phased Development of a New Hospital Facility in Petersburg, Including the Certificate of Need Process**

If approved, Resolution #2026-01 will reaffirm the Assembly’s support for Petersburg Medical Center’s phased hospital development, including current construction plans and compliance with the state Certificate of Need process.

- D. Consideration of Diesel Generation Adjustment Charge for December 2025 Billing Period**

The Assembly is asked to consider implementing the diesel generation adjustment charge for the December 2025 billing period. This adjustment would recover unanticipated costs incurred during periods of peak demand when diesel generation was required. A memo from Utility Director Hagerman is attached.

Suggested motion: I move to apply the diesel generation adjustment charge to the December 2025 utility billing.

- E. Request to the United States Army Corps of Engineers (USACE) for a General Investigations Study for Scow Bay**

The Borough is requesting the USACE perform a general investigations study regarding development of a harbor basin and breakwater along Borough owned property in Scow Bay. This request is updated for 2026.

- F. Assignment of Alaska Commercial Electronics LLC Lease to Island Refrigeration, LLC**

Alaska Commercial Electronics LLC currently holds a lease with the Borough for Parcel #01-010-041. They have requested to assign this lease to Island Refrigeration LLC.

Island Refrigeration LLC has agreed to assume all terms and conditions of the existing lease agreement. A copy of the lease assignment application and the Assignment and Assumption Agreement is attached to this agenda item.

G. Assembly / School Board Work Session

In accordance with Petersburg Borough Charter Article 8, Section 8.04, the Assembly and School Board are required to meet at least once annually in a public session to discuss and coordinate financial planning, capital improvement needs, comprehensive education plans, and other matters of mutual concern.

Mayor Lynn requests to schedule a work session with the School Board on Thursday, February 26, 2026, at 6:00 pm in the Assembly Chambers.

H. Tidal Network Work Session

Mayor Lynn requests to schedule a work session at which Tidal Network will provide a presentation and answer community questions regarding communication towers on Monday, February 2, 2026, at 6:00 pm in the Assembly Chambers. This is a change to a work session from a community meeting that was scheduled at the January 5, 2026 Assembly meeting.

I. Communication Towers Work Session

Member Meucci requests to schedule a work session at which community members can ask questions and provide input regarding communication towers on Wednesday, January 28, 2026, at 6:00 pm in the Assembly Chambers.

16. Communications

A. Correspondence Received Since January 2, 2026

17. Assembly Discussion Items

A. Assembly Member Comments

B. Marine Passenger Fee: *Member Meucci requested this agenda item.*

C. Bear and Trash Awareness - ADF&G June 6, 2026: *Member Meucci requested this agenda item*

D. Recognitions

18. Adjourn