



Petersburg Borough

12 South Nordic Drive
Petersburg, AK 99833

Meeting Agenda Borough Assembly Regular Meeting

Monday, November 17, 2025

6:00 PM

Assembly Chambers

You are invited to a Zoom webinar!
When: November 17, 2025 6:00 PM Alaska
Topic: 11.17.2025 Assembly Meeting

Join from PC, Mac, iPad, or Android: <https://petersburgak-gov.zoom.us/j/87131844740?pwd=heeK58IT4ZbSVGIjju0PfkQi4MzmF.1>

Passcode:171120

Join via audio: (720) 707-2699 or (253) 215-8782

Webinar ID: 871 3184 4740

Passcode: 171120

1. **Call To Order/Roll Call**
2. **Voluntary Pledge of Allegiance**
3. **Approval of Minutes**
 - A. **Regular Assembly Meeting Minutes, November 3, 2025**
4. **Amendment and Approval of Meeting Agenda**
5. **Public Hearings**
 - A. **Ordinance #2025-14: An Ordinance Amending the Official Zoning Map for Service Area 1 of the Petersburg Borough to**
 - (1) **Rezone with a Condition Precedent Government Lot 21 (parcel #01-010-430) From Open Space – Recreational (O.S.R.) to Single-Family Mobile Home (SFMH); and**
 - (2) **to Rezone Lot 4, Block A, Skylark II Subdivision, Plat #90-14 (Parcel #01-010-243) from Single-Family Residential (S-F) to Open Space – Recreational (O.S.R.) and Government Lot 13 (Parcel #01-010-412) from Public Use (P-1) to Open Space - Recreational (O.S.R.)**

Any public testimony regarding Ordinance #2025-14 should be given during this public hearing. A copy of Ordinance #2025-14 may be found under agenda item 14A.

B. Ordinance #2025-15: An Ordinance of the Petersburg Borough Adjusting the FY 2026 Budget for Known Changes

Any public testimony regarding Ordinance #2025-15 should be given during this public hearing. A copy of Ordinance #2025-15 may be found under agenda item 14B.

6. Bid Awards

A. Freezer Floor Repair - Mountain View Manor Elderly Housing - Intent to Award

Mountain View Manor Director Lopez requests approval to award the Elderly Housing freezer floor repair project to Steelhead Enterprises in an amount not to exceed \$40,000. A memo from Director Lopez with the bidder information for the November 7, 2025 bid opening is attached to the meeting packet.

7. Persons to be Heard Related to Agenda

Persons wishing to share their views on any item on today's agenda may do so at this time.

8. Persons to be Heard Unrelated to Agenda

Persons with views on subjects not on today's agenda may share those views at this time.

9. Boards, Commission and Committee Reports

A. Southeast Alaska Power Agency (SEAPA) Update

Mayor and SEAPA Board Member Lynn and Utility Director and SEAPA Board Member Hagerman will provide an update on SEAPA activities.

10. Consent Agenda

11. Report of Other Officers

A. Senator Sullivan Presentation

Senator Sullivan will provide a presentation regarding the One Big Beautiful Bill Act. A handout provided by Senator Sullivan is attached to this packet.

12. Mayor's Report

A. November 17, 2025 Mayor's Report

13. Manager's Report

A. November 17, 2025 Manager's Report

14. Unfinished Business

A. Ordinance #2025-14: An Ordinance Amending the Official Zoning Map for Service Area 1 of the Petersburg Borough to

(1) Rezone with a Condition Precedent Government Lot 21 (parcel #01-010-430) From Open Space – Recreational (O.S.R.) to Single-Family Mobile Home (SFMH); and

(2) to Rezone Lot 4, Block A, Skylark II Subdivision, Plat #90-14 (Parcel #01-010-243) from Single-Family Residential (S-F) to Open Space – Recreational (O.S.R.)

and Government Lot 13 (Parcel #01-010-412) from Public Use (P-1) to Open Space - Recreational (O.S.R.) Second Reading

If adopted in three readings, Ordinance #2025-14 will rezone the above parcels in connection with the sale of Government Lot 21 to Skylark Park LLC under Resolution 2025-20. The rezoning of Government Lot 21 is to allow for the planned development. The rezoning of Lot 4 and Government Lot 13 is to create open, recreational space adjacent to the planned development.

The condition precedent to the rezone of Government Lot 21 is the completion of the sale to Skylark Park LLC; if the sale is not timely completed, Government Lot 21 would maintain its current zoning.

Ordinance #2025-14 was unanimously approved in its first reading.

B. Ord #2025-15: An Ordinance of the Petersburg Borough Adjusting the FY 2026 Budget for Known Changes - Second Reading

If approved in three readings this supplemental budget would make changes to the following funds:

Close out Fund 745, Auto Meter Reading Capital Project, by transferring the remaining \$15,901.75 to Fund 763, the Electric Grid Resiliency Capital Project Fund.

Budget \$78,000 in revenue from PIA for the Banana Point Breakwater Improvement Project per Resolution #2025-21.

Budget \$66,000 for engineering expenses in the Wastewater Fund not-to-exceed \$66,000 for time and material to prepare bid ready documents for repairs to the outfall pipe in Frederick Sound.

Budget \$25,000 in the Wastewater fund to purchase one replacement variable frequency drive (VFD) due to failure of the existing unit at Pump Station 5 and rebuild the two failed VFDs to serve as backup units for future operational needs. A memo from Director Marohl regarding the VFDs is attached.

Budget \$195,000 in expenses for new light poles for the Downtown Street Light Capital Project. \$195,000 in cash is already reserved in this capital project fund for this purpose.

Ordinance #2025-15 was unanimously approved in its first reading

15. New Business

A. Ordinance #2025-16: An Ordinance Amending Chapter 4.04 of the Municipal Code, Entitled “Purchasing”, to Update Bid and Proposal Submission Procedures - First Reading

If approved in three readings, Ordinance #2025-16 will amend Chapter 4.04 of the Municipal Code to modernize and clarify the Borough’s purchasing requirements by allowing electronic submission of responses to Invitations to Bid and Requests for Proposals.

B. Appointment to the Southeast Alaska Power Agency Board of Directors for 2026 of One Voting and One Alternate Member

For calendar year 2026, the Petersburg Borough is entitled to one voting member seat and one alternate seat on the SEAPA Board of Directors. Letters of interest have been received from Bob Lynn, Karl Hagerman and Stephan Harbour.

C. Consideration of Letter of Interest for Vacant School Board Seat

A letter of interest in the vacant school board seat has been received from John Havrilek. If appointed, Mr. Havrilek will serve on the school board until the election of October 2026.

16. Communications

A. Correspondence Received Since October 30, 2025

17. Assembly Discussion Items

A. Assembly Member Comments

B. Recognitions

18. Adjourn