



# Petersburg Borough

12 South Nordic Drive  
Petersburg, AK 99833

## Meeting Agenda Borough Assembly Regular Meeting

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Monday, October 03, 2022

12:00 PM

Assembly Chambers

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You are invited to a Zoom webinar.  
When: Oct 3, 2022 12:00 PM Alaska  
Topic: October 3, 2022 Assembly Meeting

Please click the link below to join the webinar:

[https://petersburgak-  
gov.zoom.us/j/87263757334?pwd=NzEvUWJNR1F2Z0ttTnFTRUNyY3hSQTO9](https://petersburgak.gov.zoom.us/j/87263757334?pwd=NzEvUWJNR1F2Z0ttTnFTRUNyY3hSQTO9)

Passcode: 437293

Or Telephone:

(720) 707 2699 or (253) 215 8782

Webinar ID: 872 6375 7334

Passcode: 437293

1. **Call To Order/Roll Call**
2. **Voluntary Pledge of Allegiance**
3. **Mayoral Proclamation - Domestic Violence Awareness Month**
  - A. **Mayoral Proclamation - Domestic Violence Awareness Month 2022**

Mayor Jensen recognizes October, 2022 as Domestic Violence Awareness Month and proclaims Petersburg's support for victims, survivors and advocates.

4. **Approval of Minutes**

There are no minutes available for approval.
5. **Amendment and Approval of Meeting Agenda**
6. **Public Hearings**
  - A. **Public Hearing for Ordinance #2022-14: An Ordinance Updating the Borough Code to Provide for Elderly Housing and Assisted Living Directors at Mountain View Manor**

Any public testimony regarding Ordinance #2022-14 should be given during this public hearing. A copy of Ordinance #2022-14 may be found under agenda item 15A.

**7. Bid Awards**

**8. Persons to be Heard Related to Agenda**

*Persons wishing to share their views on any item on today's agenda may do so at this time.*

**9. Persons to be Heard Unrelated to Agenda**

*Persons with views on subjects not on today's agenda may share those views at this time.*

**10. Boards, Commission and Committee Reports**

**11. Consent Agenda**

**12. Report of Other Officers**

**A. Petersburg Medical Center Update**

PMC CEO Hofstetter will update the Assembly on medical center activities.

**B. Southeast Alaska Power Agency Update**

Assembly and SEAPA Board Member Lynn will provide an update on SEAPA activities.

**13. Mayor's Report**

**A. October 3, 2022 Mayor's Report**

**14. Manager's Report**

**A. October 3, 2022 Manager's Report**

**15. Unfinished Business**

**A. Ordinance #s2022-12: An Ordinance Amending Provisions of Title 17 of the Petersburg Municipal Code, Entitled Safety Code Adoptions, and Title 19 of the Petersburg Municipal Code, Entitled Zoning, to Address Tiny House Dwellings, Detached Accessory Dwellings, and Multiple Buildings on a Single Lot - Third and Final Reading**

If adopted, Ordinance #2022-12 will establish standards to allow for Tiny House Dwellings, Detached Accessory Dwellings, and multiple buildings on a single lot, applicable within Service Area 1 only. The Assembly unanimously approved the ordinance in its first and second readings.

**B. Ordinance #2022-14: An Ordinance Updating the Borough Code to Provide for Elderly Housing and Assisted Living Directors at Mountain View Manor - Second Reading**

Adoption of Ordinance #2022-14 in three readings will create separate director positions for the MVM Assisted Living and Elderly Housing facilities. The Assembly unanimously approved Ordinance #2022-14 in its first reading.

## **16. New Business**

### **A. Ordinance #2022-15: An Ordinance Adjusting the FY 2023 Budget for Known Changes**

Ordinance #2022-15 will adjust the FY 2023 budget by:

- 1) Accepting a State of Alaska Legislative Grant for the Ballfield and Ice Rink;
- 2) Increasing the State of Alaska Community Revenue Sharing amount due to receiving more monies than budgeted;
- 3) Increasing the State Jail Contract due to receiving more monies than budgeted;
- 4) Approving to rebuild the EMD-16 Generator using funds originally budgeted for the EMD-20-1 Generator overhaul and Electric Department reserves;
- 5) Approving to rebuild the Caterpillar 398 Generator using Electric Department reserves;
- 6) Increasing the budgeted expense for Storage Tank Piping using Water Department reserves;
- 7) Approving to roll forward from the FY 2022 Wastewater Department budget funds to complete the Municipal Building Pump Station;
- 8) Increasing the Wastewater Repairs and Maintenance budget line item to reconstruct the Sewer Parts Shed using Wastewater Department reserves;
- 9) Increasing the Property Development Fund budgeted amount for the Property Improvements - Subdivision Estimate line item approved by the Assembly at the September 6, 2022 meeting;
- 10) Increasing the Assisted Living budgeted amount for the Appliance Replacements line item to replace the water heater;
- 11) Approving the use of ARPA Fund 287 monies to produce/purchase Permit-ready Accessory Dwelling Unit Plans to assist borough residents in the goal of increasing housing units in the community;
- 12) Increasing the Police Department budgeted amount for the Small Tools & Equipment line item to purchase Axon Fleet police in-car camera systems using General Fund monies;
- 13) Increasing the Public Works Department budgeted amount for the Repairs and Maintenance line item to replace the security camera outside the Motor Pool Shop using General Fund monies;
- 14) Increasing the Public Works Department budgeted amount for the Street Materials line item to purchase sand for the roads in the winter using General Fund monies;
- 15) Approving to expedite replacement of Police Patrol Vehicle #54 due to long lead times using Motor Pool funds; and
- 16) Approving to roll forward the State of Alaska Healthy and Equitable Community Grant funds for Petersburg Medical Center that were not spent by FY22 fiscal year end.

### **B. Top Petersburg Borough Projects for 2023**

Manager Giesbrecht requests approval of the 2023 top Borough projects list. Once finalized and approved, this list will be provided to our federal lobbyists.

**C. Letter to Wrangell Borough Assembly Regarding the Inter-Island Ferry Authority (IFA)**

Assembly Members Kensinger and Meucci request approval of this letter inquiring whether the Wrangell Assembly would be interested in joining the Petersburg Assembly in discussions regarding funding the IFA.

**D. Approval of Election Officials for October 4, 2022**

Clerk Thompson requests Assembly approval of the following Petersburg residents to serve as Election Officials for our October 4, 2022 Municipal Election:

Joe Bertagnoli  
Eric Castro  
Tim Chittenden  
Angela Davis  
Camie Gillen  
Susan Holmes  
Carolyn Hurtt  
Janice Kvernvik  
Luan Madole  
Karen Malcom  
Stephanie Payne  
Kathi Riemer  
Tina Sakamoto  
Marty Susort  
Yvonne Thynes  
Cena Worhatch  
Erica Worhatch

**E. Invitation to Alaska Representative Mary Peltola**

Assembly Member Meucci requested a draft letter to Representative Peltola inviting her to visit Petersburg.

**F. Housing Task Force Appointments**

The Assembly will appoint interested individuals to a new Housing Task Force and choose one of the appointed individuals to act as facilitator of the task force. Letters of interest to serve on the task force have been received from:

Gary Aulbach  
Jay Barnard  
Annette Bennett  
Joyce Cummings  
Darcie Ewert  
Larry Hofstad

Sarah Holmgrain  
Ashley Kawashima  
David Kensinger  
Malena Marvin  
Jeff Meucci  
Erin Michael  
Jalyn Pomrenke

**G. Certification of the October 4, 2022 Municipal Election**

Clerk Thompson requests the Assembly choose a date and time for the certification of the October 4 municipal election. Certification must take place by end of day Tuesday, October 11.

**17. Communications**

**A. Correspondence Received Since September 15, 2022**

**18. Assembly Discussion Items**

**A. Borough Emergency Preparedness**

Assembly Member Meucci would like to discuss who handles the Borough's emergency preparedness, how it works and how we would incorporate our planning with the school district's plans, the Medical Center's plans and other organizations/businesses in town.

**B. Columbarium Cover**

Assembly Member Meucci requested this discussion item.

**C. THRHA Partnership on Moderate-Income Housing**

Assembly Member Meucci requested this discussion item.

**D. Assembly Member Comments**

**E. Recognitions**

**19. Adjourn**