



# Petersburg Borough

12 South Nordic Drive  
Petersburg, AK 99833

## Meeting Agenda Borough Assembly Regular Meeting

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Monday, December 15, 2025

6:00 PM

Assembly Chambers

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You are invited to a Zoom webinar!  
When: December 15, 2025 6:00 PM Alaska  
Topic: 12.15.2025 Assembly Meeting

Join from PC, Mac, iPad, or Android:

[https://petersburgak-  
gov.zoom.us/j/87956630375?pwd=TiYN8JaDIH8UgAxd2busbkUtRSZbXY.1](https://petersburgak.gov.zoom.us/j/87956630375?pwd=TiYN8JaDIH8UgAxd2busbkUtRSZbXY.1)

Passcode: 053833

Join via audio: (720) 707-2699 or (253) 215-8782  
Webinar ID: 879 5663 0375  
Passcode: 053833

- 1. Call To Order/Roll Call**
- 2. Voluntary Pledge of Allegiance**
- 3. Approval of Minutes**
  - A. Regular Assembly Meeting Minutes December 1, 2025**
- 4. Amendment and Approval of Meeting Agenda**
- 5. Public Hearings**
- 6. Bid Awards**
- 7. Persons to be Heard Related to Agenda**

*Persons wishing to share their views on any item on today's agenda may do so at this time.*
- 8. Persons to be Heard Unrelated to Agenda**

*Persons with views on subjects not on today's agenda may share those views at this time.*
- 9. Boards, Commission and Committee Reports**
- 10. Consent Agenda**
- 11. Report of Other Officers**

**A. SEAPA Update:** Mayor Lynn and Utility Director Hagerman will provide an update on SEAPA activities.

**B. Blind Slough Owner's Dam Safety Plan (ODSP)**

Utility Director Hagerman will present information regarding the Owner's Dam Safety Plan (ODSP) and the Emergency Action Plan (EAP) for the Crystal Lake Dam. Per FERC guidelines, this information must be presented to the Assembly every two years, or after new Assembly members are elected.

**12. Mayor's Report**

**A. December 15, 2025 Mayor's Report**

**13. Manager's Report**

**A. No report for this meeting.**

**14. Unfinished Business**

**A. Ordinance #2025-16: An Ordinance Amending Chapter 4.04 of the Municipal Code, Entitled "Purchasing", to Update Bid and Proposal Submission Procedures - Third Reading**

If approved in three readings, Ordinance #2025-16 will amend Chapter 4.04 of the Municipal Code to modernize and clarify the Borough's purchasing requirements by allowing electronic submission of responses to Invitations to Bid and Requests for Proposals.

Ordinance #2025-16 was unanimously approved in its first and second readings.

**15. New Business**

**A. Resolution #2025-22: A Resolution Establishing Documents Which May Be Submitted to Determine Eligibility by Low-Income Senior Residents for a Senior Sales Tax Exemption**

If adopted, Resolution #2025-22 will allow seniors to demonstrate eligibility for a senior sales tax exemption card by providing proof of a pending application for the State of Alaska Senior Benefits Payment program.

**B. Resolution #2025-23: A Resolution Adopting an Alternative Allocation Method for the FY26 Shared Fisheries Business Tax Program and Certifying that this Allocation Method Fairly Represents the Distribution of Significant Effects of Fisheries Business Activity in FMA 18: Central Southeast Area**

Each year the Borough approves a version of this Resolution adopting the alternative allocation method for the current fiscal year's Shared Fisheries Business Tax Program. Finance Director Tow is requesting approval of Resolution #2025-23 for FY26.

**C. Assembly / Hospital Board Work Session**

Mayor Lynn requests to schedule a work session with the Hospital Board on Monday, January 26, 2025 at 5:30 pm in the Assembly Chambers.

**D. 2025 Borough Manager Performance Evaluation Timeline**

Clerk Regula requests amendment and/or approval of the attached timeline for Manager Giesbrecht's 2025 performance evaluation.

**E. Select Assembly Member to Assist Mayor Lynn with 2025 Borough Manager Performance Evaluation**

The Mayor and one Assembly Member will review the draft evaluation with Manager Giesbrecht and finalize it for Assembly approval. Clerk Regula requests the Assembly appoint a member for this task.

**16. Communications**

**A. Correspondence Received Since 11.27.2025**

**17. Assembly Discussion Items**

**A. Discussion on Communications Towers: *Requested by Member Meucci***

Member Meucci has prepared questions for Tidal Network regarding communications towers. The community is invited to attend a meeting hosted by Tidal Network to discuss communication towers in Petersburg on December 16, 6:30 PM at the John Hanson Sr. Community Hall.

**B. Assembly Member Comments**

**C. Recognitions**

**18. Adjourn**