



Petersburg Borough

12 South Nordic Drive
Petersburg, AK 99833

Meeting Agenda Borough Assembly Regular Meeting

Monday, June 05, 2023

12:00 PM

Assembly Chambers

You are invited to a Zoom webinar.

When: Jun 5, 2023 12:00 PM Alaska

Topic: June 5, 2023 Borough Assembly Meeting

Please click the link below to join the webinar:

<https://petersburgak-gov.zoom.us/j/86593486270?pwd=Z2JuYkVOVjJucDU5NzR3d3pjbkhCUT09>

Passcode: 663670

Or Telephone:

(720) 707-2699 or (253) 215-8782

Webinar ID: 865 9348 6270

Passcode: 663670

1. **Call To Order/Roll Call**
2. **Voluntary Pledge of Allegiance**
3. **Approval of Minutes**
 - A. **May 15, 2023 Assembly Meeting Minutes**
4. **Amendment and Approval of Meeting Agenda**
5. **Public Hearings**
6. **Bid Awards**

7. Persons to be Heard Related to Agenda

Persons wishing to share their views on any item on today's agenda may do so at this time.

8. Persons to be Heard Unrelated to Agenda

Persons with views on subjects not on today's agenda may share those views at this time.

9. Boards, Commission and Committee Reports

10. Consent Agenda

11. Report of Other Officers

A. Petersburg Medical Center Update

PMC CEO Hofstetter will update the Assembly on medical center activities.

12. Mayor's Report

A. June 5, 2023 Mayor's Report

13. Manager's Report

A. June 5, 2023 Manager's Report

14. Unfinished Business

A. Ordinance #2023-06: An Ordinance Updating Various Sections of Chapter 14.08 of the Municipal Code, Entitled "Sewer Utility" - Third and Final Reading

If adopted in three readings, Ordinance #2023-06 will change the FY 2024 sewer utility rate increase from 3% to 6%. An annual rate review of the utility indicates this increase is needed to keep up with increased costs and expenses to the Borough. The Assembly unanimously approved Ordinance #2023-06 in its first and second readings.

B. Ordinance #2023-07: An Ordinance Amending Sections 14.20.125, 14.20.250 and 14.20.380 of Chapter 14.20, *Municipal Harbors*, of the Petersburg Municipal Code to Address Live-Aboards and Other Residential Uses of Vessels Moored in Municipal Harbors and to Increase the Penalty for Speeding or Excessive Wake - Third and Final Reading

Adoption of Ordinance #2023-07 in three readings will: (1) update the live-aboard policy to allow no more than 10% of moorage spaces to be utilized by live-aboard vessels; (2) prohibit commercial use of the harbor facilities for rental of vessels for residential purposes; and (3) increase the penalty for speeding or excessive wake in the harbors from \$50 to \$200. Ordinance #2023-07 was unanimously approved in its first and second readings.

C. Ordinance #2023-08: An Ordinance Adopting the Budget for the Fiscal Year July 1, 2023 Through June 30, 2024 - Third and Final Reading

Ordinance #2023-08 will set the Petersburg Borough budget for FY 2024 if approved in three readings. In the second reading, the Assembly increased the appropriation to

Mountain View Food Services to \$42,800 using general fund reserves, added the option to use the \$40,000 appropriated for hiring a grant writer toward the application to acquire the Papke's Landing facility from State of Alaska, and added \$12,000 from general fund reserves for snow plowing the side roads in the Papke's Landing area. Ordinance #2023-08, as amended, was unanimously approved in its second reading.

D. Ordinance #2023-09: An Ordinance Repealing Chapters 11.48, 11.52, 11.56 and 11.60 of the Former City of Petersburg Code and PMC Chapter 11.96, and Amending PMC Sections 11.12.040, 14.20.360 and 14.20.380 - Third and Final Reading

If approved in three readings, Ordinance #2023-09 will repeal old traffic and parking code, update parking restrictions in current Borough code, allow for the harbor to enforce traffic and parking ordinances at Borough harbor facilities, and establish a \$25 penalty for parking in violation in harbor facilities. The Assembly unanimously approved Ordinance #2023-09 in its first and second readings.

E. Ordinance #2023-10: An Ordinance Amending Section 16.12.030(A) of Chapter 16.12, *Acquisition and Disposal of Borough Owned Lands*, of the Petersburg Municipal Code to Add Federally Recognized Tribes to the List of Entities that May Purchase Borough Property for Less than Assessed Value if Determined by the Assembly to be in the Best Interest of the Borough - Third and Final Reading

Ordinance #2023-10, if approved in three readings, will allow the Assembly to determine if it is in the best interest of the Borough to sell Borough-owned land at less than assessed value to federally recognized tribes, as well as to state and federal agencies and nonprofit entities. Ordinance #2023-10 was unanimously approved in its first and second readings.

15. New Business

A. Hiring Practices and Safety Programs Review

At the May 2, 2023 meeting, the Assembly directed Borough Attorney Heideman and Borough Clerk Thompson to solicit proposals for a review of and recommendations regarding Borough hiring practices and safety programs. Three proposals were sought from Beacon Occupational Health and Safety Services, Inc. (Beacon), The Safety Specialists (TSS), and Alaska Public Entity Insurance (APEI). TSS could not provide a proposal within the time available. Proposals from Beacon and APEI are attached.

B. Utility Assistant Director/Project Manager Position Request

Manager Giesbrecht requests to add a new Department Head level position, Utility Assistant Director/Project Manager, to work alongside Utility Director Hagerman (who plans to retire in the next few years) at an annual salary of approximately \$105,000. This position will learn to manage capital projects and train in the administration of the Electric, Water and Wastewater Departments, which will help mitigate the impact of losing valuable institutional knowledge when Utility Director Hagerman does retire.

16. Communications

A. Correspondence Received Since May 11, 2023

17. Assembly Discussion Items

A. Assembly Member Comments

B. Recognitions

18. Adjourn