



Petersburg Borough

12 South Nordic Drive
Petersburg, AK 99833

Meeting Agenda Library Advisory Board Regular Meeting

Monday, November 10, 2025

12:00 PM

Ruth Sandvik Conference Room

This meeting is open to the public and will be recorded. This will be a hybrid meeting, held both in person in the Ruth Sandvik Conference Room and via Zoom.

ZOOM MEETING INFORMATION:

<https://us06web.zoom.us/j/87610937224?pwd=Qa2SKgCPjNs8xrGJBS4CabkbKT9znS.1>

Meeting ID: 876 1093 7224

Passcode: 388074

1. Call to Order / Roll Call

2. Approval of Minutes

- A. Minutes from the April 22, 2025 meeting are presented for review and approval.

3. Amendment and Approval of Meeting Agenda

4. Persons to be Heard Related / Unrelated to Agenda

5. Director's Report

- A. Report from library staff.

6. Unfinished Business

- A. **2025 Borough Election:** Congratulations to Debra O'Gara and Barb Fish on their reelection to the Library Board in the October 7, 2025 election.

7. New Business

- A. **Election of Officers:** The Board is asked to elect a chair and vice chair.
- B. **Petersburg Library Art Education Endowment Guidelines Revision:** Two additions are proposed to the Petersburg Library Art Education Endowment Guidelines. The changes are noted in red in the attached document.

Board members are asked to review and vote on the proposed changes.

- C. **Petersburg Library Art Education Endowment Donations:** John J McCabe has made three donations to the Petersburg Library Art Education Endowment:

May 15, 2025 – \$6,000
July 21, 2025 – \$12,000
September 23, 2025 – \$12,000

A letter acknowledging these contributions is attached.

The Board is asked to review and vote on the letter, authorizing the Library Board Chair to sign.

- D. Customer Code of Conduct Policy Revision:** A revised version of the Library's *Customer Code of Conduct* is submitted for Board review and approval. The revisions are intended to improve the policy's clarity, readability, and overall usability for both staff and the public. No substantive policy changes have been made; the updates are primarily editorial in nature and have been thoroughly reviewed by staff to reflect their experiences in applying the policy.

Board members are asked to review and vote on the revised policy.

- E. Unattended Children Policy Revision:** A revised version of the Library's *Unattended Children Policy* is submitted for Board review and approval. The revisions are intended to improve the policy's clarity, readability, and overall usability for both staff and the public. No substantive policy changes have been made; the updates are primarily editorial in nature and have been thoroughly reviewed by staff to reflect their experiences in applying the policy.

Board members are asked to review and vote on the revised policy.

8. Discussion Items

- A. Friends of the Library Updates:** Member Fish will provide a report on the October book sale.
- B. Next Meeting:** The next Board meeting is tentatively scheduled for Tuesday Dec 9 at noon.

9. Adjourn