



# Petersburg Borough

12 South Nordic Drive  
Petersburg, AK 99833

## Meeting Agenda Borough Assembly Regular Meeting

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Monday, December 01, 2025

12:00 PM

Assembly Chambers

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You are invited to a Zoom webinar!  
When: December 1, 2025 12:00 PM Alaska  
Topic: 12.1.2025 Assembly Meeting

Join from PC, Mac, iPad, or Android: <https://petersburgak-gov.zoom.us/j/89514453714?pwd=gavheJObDEyaqGd1G5ztUz0MxvusK1.1>

Passcode: 112542  
Join via audio: (720) 707-2699 or (253) 215-8782  
Webinar ID: 895 1445 3714  
Passcode: 112542

1. **Call To Order/Roll Call**
2. **Voluntary Pledge of Allegiance**
3. **Approval of Minutes**
  - A. **Regular Assembly Meeting Minutes November 17, 2025**
4. **Amendment and Approval of Meeting Agenda**
5. **Public Hearings**
  - A. **Ordinance #2025-16: An Ordinance Amending Chapter 4.04 of the Municipal Code, Entitled "Purchasing", to Update Bid and Proposal Submission Procedures**

Any public testimony regarding Ordinance #2025-16 should be given during this public hearing. A copy of Ordinance #2025-16 may be found under agenda item 14C.
6. **Bid Awards**
7. **Persons to be Heard Related to Agenda**

*Persons wishing to share their views on any item on today's agenda may do so at this time.*
8. **Persons to be Heard Unrelated to Agenda**

*Persons with views on subjects not on today's agenda may share those views at this time.*
9. **Boards, Commission and Committee Reports**

## **10. Consent Agenda**

## **11. Report of Other Officers**

### **A. Petersburg Medical Center**

PMC CEO Hofstetter will update the Assembly on Medical Center activities.

### **B. US Forest Service**

District Ranger Case will provide an update on Forest Service activities.

### **C. Petersburg School District**

Petersburg School Superintendent Taylor will provide a report on school district activities.

## **12. Mayor's Report**

### **A. December 1, 2025 Mayor's Report**

## **13. Manager's Report**

### **A. December 1, 2025 Manager's Report**

## **14. Unfinished Business**

- A. Ordinance #2025-14: An Ordinance Amending the Official Zoning Map for Service Area 1 of the Petersburg Borough to**  
**(1) Rezone with a Condition Precedent Government Lot 21 (parcel #01-010-430) From Open Space – Recreational (O.S.R.) to Single-Family Mobile Home (SFMH); and**  
**(2) to Rezone Lot 4, Block A, Skylark II Subdivision, Plat #90-14 (Parcel #01-010-243) from Single-Family Residential (S-F) to Open Space – Recreational (O.S.R.) and Government Lot 13 (Parcel #01-010-412) from Public Use (P-1) to Open Space - Recreational (O.S.R.) Third Reading**

If adopted in three readings, Ordinance #2025-14 will rezone the above parcels in connection with the sale of Government Lot 21 to Skylark Park LLC under Resolution 2025-20. The rezoning of Government Lot 21 is to allow for the planned development. The rezoning of Lot 4 and Government Lot 13 is to create open, recreational space adjacent to the planned development. The condition precedent to the rezone of Government Lot 21 is the completion of the sale to Skylark Park LLC; if the sale is not timely completed, Government Lot 21 would maintain its current zoning.

Ordinance #2025-14 was unanimously approved in its first and second reading.

- B. Ord #2025-15: An Ordinance of the Petersburg Borough Adjusting the FY 2026 Budget for Known Changes - Third Reading**

If approved in three readings this supplemental budget would make changes to the following funds:

Close out Fund 745, Auto Meter Reading Capital Project, by transferring the remaining \$15,901.75 to Fund 763, the Electric Grid Resiliency Capital Project Fund.

Budget \$78,000 in revenue from PIA for the Banana Point Breakwater Improvement Project per Resolution #2025-21.

Budget \$66,000 for engineering expenses in the Wastewater Fund not-to-exceed \$66,000 for time and material to prepare bid ready documents for repairs to the outfall pipe in Frederick Sound.

Budget \$25,000 in the Wastewater fund to purchase one replacement variable frequency drive (VFD) due to failure of the existing unit at Pump Station 5 and rebuild the two failed VFDs to serve as backup units for future operational needs. A memo from Director Marohl regarding the VFDs is attached.

Budget \$195,000 in expenses for new light poles for the Downtown Street Light Capital Project. \$195,000 in cash is already reserved in this capital project fund for this purpose.

Budget \$11,000 from P&R Repair and Maintenance Fund to repair a bleacher roof and dugout at the Mort Fryer Ballfield that were damaged by a windstorm on September 26, 2025. A memo from Director Payne regarding the repair is attached.

Ordinance #2025-15 was unanimously approved in its first and second reading.

**C. Ordinance #2025-16: An Ordinance Amending Chapter 4.04 of the Municipal Code, Entitled “Purchasing”, to Update Bid and Proposal Submission Procedures - Second Reading**

If approved in three readings, Ordinance #2025-16 will amend Chapter 4.04 of the Municipal Code to modernize and clarify the Borough’s purchasing requirements by allowing electronic submission of responses to Invitations to Bid and Requests for Proposals.

Ordinance #2025-16 was unanimously approved in its first reading.

**15. New Business**

**A. Approval of Scow Bay Generator #2 Design Build Contract with Dawson Construction Inc.**

The Assembly unanimously approved a contract award to Dawson Construction at the October 6, 2025 meeting. The final format of the subject contract has been negotiated and is attached to this packet for final approval by the Assembly.

**16. Communications**

**A. Correspondence Received Since 11.13.2025**

**17. Assembly Discussion Items**

**A. Assembly Member Comments**

**B. Community Meeting Announcement: *Requested by Member Meucci***

The community is invited to attend a meeting hosted by Tidal Network to discuss

communication towers in Petersburg on December 16, 6:30 PM at the John Hanson Sr. Community Hall.

**C. Recognitions**

**18. Adjourn**