



**Petersburg Borough**  
**Petersburg Medical Center**

12 South Nordic Drive  
Petersburg, AK 99833

**Meeting Agenda**  
**Hospital Board**  
**Regular Meeting**



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Thursday, April 30, 2026

5:30 PM

Assembly Chambers

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Please copy and paste the link below into your web browser to join the webinar:

<https://us06web.zoom.us/j/85215608750?pwd=i2iwFxC0sCTbDrT3m3xiEz3HhbwdML.1>

Webinar ID:852 1560 8750

Password: 769298

**1. Call to Order/Roll Call**

- A. Call to Order
- B. Roll Call

**2. Approval of the Agenda**

- A. Approval of the April 30, 2026, Hospital Board Agenda

**3. Approval of Board Minutes**

- A. Approval of the March 26, 2026, Hospital Board Minutes

**4. Visitor Comments**

**5. Board Member Comments**

**6. Committee Reports**

- A. Resource Committee
- B. Infection Prevention Quality Committee

**7. Reports**

- A. Pharmacy  
Elise Kubo submitted a written report.
- B. Rehab Department  
Brenna McMahon submitted a written report.

- C. Plant Maintenance  
Wolf Brooks submitted a written report.
- D. Environmental Services  
Grazel Edfelt submitted a written report.
- E. Home Health  
Ruby Shumway submitted a written report.
- F. New Facility  
Justin Wetzel with Arcadis, submitted a written report.
- G. Quality  
Stephanie Romine submitted a written report.
- H. Infection Prevention  
Rachel Kandoll submitted a written report.
- I. Executive Summary  
CEO, Phil Hofstetter, submitted a written report.  
Katie Bryson submitted Grants Update report.
- J. Financial  
CFO, Jason McCormick submitted a written report.

## 8. Old Business

- A. PMC continues to utilize 22 local rentals in Petersburg to house traveling staff across departments. With the new fiscal year upcoming, efforts to collaborate with the Borough and explore funding options to alleviate Petersburg's housing difficulties will continue.

## 9. New Business

- A. Home Health Designees  
Approval needed to appoint Manager of Home Health, Director of Nursing, or additional approved designee if applicable, to serve as the administrator for Petersburg Medical Center Home Health Program in the event the hospital Administrator, Philip Hofstetter, is not available to fulfill that role.  
*Letter attached for policy*
- B. CEO Designee  
Approval needed to appoint Chief Nursing Officer, or another approved designee if applicable, to serve as the administrator for Petersburg Medical Center in the event Phil Hofstetter is not available to fulfill that role.  
*Letter attached for policy.*

## 10. Next Meeting

- A. Currently scheduled for Thursday, May 28, 2026, at 5:30pm.

## 11. Adjournment