



Petersburg Borough

12 South Nordic Drive
Petersburg, AK 99833

Meeting Agenda Borough Assembly Regular Meeting

Monday, March 07, 2022

12:00 PM

Assembly Chambers

You are invited to a Zoom webinar.
When: Mar 7, 2022 12:00 PM Alaska
Topic: March 7, 2022 Assembly Meeting

Please click the link below to join the webinar:

[https://petersburgak-
gov.zoom.us/j/81775252839?pwd=NTZFRmxJdlZDWiNaL1N0dHBnbUxkQT09](https://petersburgak.gov.zoom.us/j/81775252839?pwd=NTZFRmxJdlZDWiNaL1N0dHBnbUxkQT09)

Passcode: 352040

Or Telephone:

(253) 215-8782 or (720) 707-2699
Passcode: 352040

1. **Call To Order/Roll Call**
2. **Voluntary Pledge of Allegiance**
3. **Approval of Minutes**
 - A. **February 22, 2022 Assembly Meeting Minutes**
4. **Amendment and Approval of Meeting Agenda**
5. **Public Hearings**
 - A. **Public Hearing for Ordinance #2022-03: An Ordinance Amending Petersburg Municipal Code Chapter 14.20, Entitled "Municipal Harbors", to Increase Harbor Fees**

Any public testimony regarding Ordinance #2022-03 should be given during this public hearing. A copy of Ordinance #2022-03 may be found under agenda item 14B.
6. **Bid Awards**
7. **Persons to be Heard Related to Agenda**

Persons wishing to share their views on any item on today's agenda may do so at this time.
8. **Persons to be Heard Unrelated to Agenda**

Persons with views on subjects not on today's agenda may share those views at this time.

9. Boards, Commission and Committee Reports

10. Consent Agenda

A. Beachcomber Lodge LLC Liquor License Renewal Application

The Beachcomber Lodge has applied with the Alaska Alcohol & Marijuana Control Office for an alcohol beverage dispensary license renewal. The Assembly may support or protest the application. A protest may not be arbitrary, capricious or unreasonable.

11. Report of Other Officers

A. Petersburg Medical Center Update

PMC CEO Hofstetter will update the Assembly on activities at the Medical Center.

B. SEAPA Update

Assembly and SEAPA Board Member Lynn and Utility Director and Alternate SEAPA Board Member Hagerman will provide an update on SEAPA activities.

Also attached is an interesting article published by T&D World about SEAPA's recent submarine cable replacement project.

C. Police and Dispatch Retention Survey Report

Manager Giesbrecht will review his report on the Police and Dispatch Retention survey recently conducted.

12. Mayor's Report

A. March 7, 2022 Mayor's Report

13. Manager's Report

A. March 7, 2022 Manager's Report

14. Unfinished Business

A. Ordinance #2022-01: An Ordinance Authorizing the Issuance of Electric Utility Revenue Bonds of Petersburg Borough Electric Utility - Third and Final Reading

If adopted, Ordinance #2022-01 will authorize the issuance of electric utility revenue bonds of Petersburg Borough Electric Utility (the "Electric Utility") in an aggregate principal amount not to exceed \$7,800,000, to finance: (i) improvements to the Electric Utility system's Blind Slough plant and the Scow Bay Standby Generation project, and to pay incidental costs incurred in connection with carrying out such improvements (the "Project"); and (ii) to pay the costs incident to financing the Project, including providing for a debt service reserve, if necessary, and paying the costs of issuance of the bonds, all as authorized by Ordinance #2021-12 of the Borough Assembly and

ratified by the Borough's voters at an election held therein on October 5, 2021; authorizing the pledge of Net Revenue of the Electric Utility to pay debt service on the bonds; providing for the date, terms and covenants of the bonds; authorizing the sale of the bonds to the Alaska Municipal Bond Bank on the terms and conditions provided in this ordinance; and establishing an effective date. Ordinance #2022-01 was unanimously approved in its first and second readings.

B. Ordinance #2022-03: An Ordinance Amending Petersburg Municipal Code Chapter 14.20, Entitled "Municipal Harbors", to Increase Harbor Fees – Second Reading

Adoption of Ordinance #2022-03 will increase harbor moorage and use fees effective April 1, 2022. Ordinance #2022-03 was unanimously approved in its first reading.

15. New Business

A. Resolution #2022-02: A Resolution Approving the Distribution of the Local Government Lost Revenue Relief Grant in the Amount of \$1,430,892

Approval of Resolution #2022-02 will satisfy the grant requirements to submit a scope of work, which includes a detailed description of how the funds will be used, to the State of Alaska by March 15, 2022.

B. Application to Purchase Borough Property - 700 Sandy Beach Road

The Borough has received an application to purchase Borough-owned property located at 700 Sandy Beach Road. As outlined in Petersburg Municipal Code Section 16.12.080, a public hearing on the application was held by the Planning Commission on February 8, 2022, and the Commission has submitted a recommendation to the Assembly to sell the property by sealed bid (Planning Commission Report is attached).

During this meeting, the Assembly shall determine whether the application shall move forward in the application process or be denied. If the application is to move forward, the Assembly shall schedule a public sale or exempt the application and disposal from public sale.

If the Assembly determines to schedule a public sale, the method of sale must be selected (Outcry Auction* or Sealed Bid) and a date/time for the public sale must be chosen. Clerk Thompson will draft the appropriate documents to bring before the Assembly for approval at the next regularly scheduled Assembly meeting. (*Please note Borough Charter Section 11.13(E) states that Borough officers, employees and elected officials are not eligible to purchase borough property while holding office or employment, or for a period of six months after leaving office or employment, unless the sale is conducted by sealed bid.)

If the Assembly determines to exempt the application and disposal from public sale, the Assembly shall establish the alternative method, terms, and conditions of disposal. The Assembly may authorize the Borough Manager to proceed by direct

negotiations with the final terms of the negotiated disposal subject to Assembly approval.

Summary of Assembly actions needed today:

- 1) Determine if application to purchase Borough property shall move forward in the process or be denied. If application is denied, no further action is required.
- 2) If the application is to move forward in the process, the Assembly shall determine if the sale shall be open to the public or exempted from public participation.
- 3) If public sale, the Assembly shall determine if the sale shall be by Outcry Auction or Sealed Bid and shall choose a date/time for the sale. If exempted from public sale, the Assembly shall establish the alternative method, terms, and conditions of disposal.

C. Application to Purchase Borough Property - 1015 Sandy Beach Road

The Borough has received an application to purchase Borough-owned property located at 1015 Sandy Beach Road. As outlined in Petersburg Municipal Code Section 16.12.080, a public hearing on the application was held by the Planning Commission on February 8, 2022, and the Commission has submitted a recommendation to the Assembly to sell the property by sealed bid unless the Assembly decides not to dispose of the property; in which case, the Commission recommends the Assembly consider rezoning the parcel from Single-Family Residential to Open Space (Planning Commission Report is attached).

During this meeting, the Assembly shall determine whether the application shall move forward in the application process or be denied. If the application is to move forward, the Assembly shall schedule a public sale or exempt the application and disposal from public sale.

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D. Road Grader V-Plow Purchase

Public Works Director Cotta recommends purchase of a V-plow for the Streets Department grader from NC Machinery for an amount not to exceed \$42,776. The V-plow will allow for more effective and efficient clearing of deep snowpack. The Assembly approved a supplemental budget ordinance on January 18, 2022, that included \$45,000 for this purchase.

E. Police Officer and Dispatcher/Corrections Officer Recruitment and Retention

The Assembly may take action on the Police and Dispatch Retention Survey Report discussed earlier under Report of Other Officers.

16. Communications

A. Correspondence Received Since February 17, 2022

17. Assembly Discussion Items

A. Police Department Operations Manual

Assembly Member Meucci requested this discussion item.

B. Police Department Crime and Motor Vehicle Statistic Report

Assembly Member Meucci requested this discussion item.

C. Assembly Member Comments

D. Recognitions

18. Adjourn