



# Petersburg Borough

12 South Nordic Drive  
Petersburg, AK 99833

## Meeting Agenda Borough Assembly Regular Meeting

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Monday, August 07, 2023

12:00 PM

Assembly Chambers

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You are invited to a Zoom webinar.  
When: Aug 7, 2023 02:00 PM Alaska  
Topic: August 7, 2023 Borough Assembly Meeting

Please click the link below to join the webinar:

[https://petersburgak-  
gov.zoom.us/j/87812337215?pwd=TExlYW1xVEZ2OERub21tbWl0Mm5iQT09](https://petersburgak.gov.zoom.us/j/87812337215?pwd=TExlYW1xVEZ2OERub21tbWl0Mm5iQT09)

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### 1. Call To Order/Roll Call

#### A. Appointment of Mayor Pro Tem

Mayor Jensen and Vice Mayor Lynn are unable to attend today's meeting. The Assembly will appoint a member to chair the meeting in their absence.

### 2. Voluntary Pledge of Allegiance

### 3. Approval of Minutes

#### A. July 17, 2023 Assembly Meeting Minutes

### 4. Amendment and Approval of Meeting Agenda

### 5. Public Hearings

### 6. Bid Awards

### 7. Persons to be Heard Related to Agenda

*Persons wishing to share their views on any item on today's agenda may do so at this time.*

### 8. Persons to be Heard Unrelated to Agenda

*Persons with views on subjects not on today's agenda may share those views at this time.*

## **9. Boards, Commission and Committee Reports**

## **10. Consent Agenda**

## **11. Report of Other Officers**

### **A. Petersburg Medical Center Update**

PMC CEO Hofstetter will provide an update on the Medical Center.

### **B. US Forest Service Update**

Petersburg District Ranger Born will provide an update on Forest Service activities.

### **C. 2023 Municipal Election Report**

Clerk Thompson will provide a report on the upcoming municipal election to be held on October 3, 2023.

## **12. Mayor's Report**

There is no Mayor's Report for this meeting.

## **13. Manager's Report**

There is no Manager's Report for this meeting.

## **14. Unfinished Business**

## **15. New Business**

### **A. Ordinance #2023-12: An Ordinance Amending Chapter 4.08 of the Former City of Petersburg Code to Account for Borough Formation**

If approved by the Assembly in three readings, Ordinance #2023-12 will update Chapter 4.08 of the old City Code to Borough Code.

### **B. Petersburg Indian Association Application to Purchase Borough Land Located at 10 N. 12th Street**

PIA has filed an application to purchase Borough property located on the corner of Haugen Drive and 12th Street (10 N. 12th Street). The Planning Commission recommends the Assembly approve the application to move forward in the process subject to conditions outlined in the attached report.

In the attached letter from PIA's Tribal Administrator, Chad Wright, PIA requests the Assembly authorize Manager Giesbrecht to engage in direct negotiations with the tribe for the property sale.

Per Borough Code Section 16.12.080E, the Assembly shall:

1) determine whether the application shall move forward in the application process or be denied.

2) If it is to move forward, the Assembly shall schedule a public sale or exempt the application from public sale.

3) If the Assembly chooses to exempt the application and land disposal from public sale, and determines to proceed by direct negotiations, the Assembly may authorize the Borough Manager to commence such negotiations for disposal of Borough property, the final terms of which are subject to approval by the Assembly.

For the purpose of this agenda item, the Assembly shall satisfy the requirements of step 1) above. Steps 2) and 3), if applicable, will be satisfied by resolution in agenda item 15C.

**C. Resolution #2023-10 (Option A): A Resolution Authorizing the Public Sale of Borough Owned Property Located at 10 N. 12th Street (Parcel #01-006-431) by [Sealed Competitive Bid or Outcry Auction] or (Option B): A Resolution Approving the Disposal of Borough Owned Property Located at 10 N. 12th Street (Parcel #01-006-431) by Direct Sale to the Petersburg Indian Association**

If in agenda item 15B the Assembly decided to move PIA's application to purchase Borough property forward in the process, they shall now decide in what manner the sale of the property shall take place.

**D. Report of Non-compliance to a Notice of Dangerous Building - 410 Mitkof Highway**

Borough Building Official Wesebaum and Utility Director Hagerman request the Assembly schedule a non-compliance hearing to consider issuance of an order requiring the building located at 410 Mitkof Highway be vacated until the owner, or other party of interest, makes legal connection from the building to the borough sanitary sewer system. A report of non-compliance is attached.

**E. Appeal of the Alaska Department of Natural Resources' Final Finding and Decision on the Borough's Municipal Land Selection for ADL 108982, 108983, and 108984**

ADNR has issued a Final Finding and Decision (FFD) for ADL 108982, 180983, and 108984, which rejects conveyance of two specific parcels selected by the Petersburg Borough, specifically Hood Point and Prolewy Point (see Director Cabrera's memo and ADNR's FFD, attached). If the Assembly would like to appeal ADNR's decision, the appeal would need to be filed by August 14, 2023.

**16. Communications**

**A. Correspondence Received Since July 13, 2023**

**17. Assembly Discussion Items**

**A. Minimum Age to Operate Borough Vehicles**

Assembly Member Kensinger wishes to discuss implementation of a minimum age for Borough employees to be eligible to operate Borough vehicles without a Commercial Driver's License or a Chauffeur License.

**B. Assembly Member Comments**

**C. Recognitions**

**18. Adjourn**