



Petersburg Borough

12 South Nordic Drive
Petersburg, AK 99833

Meeting Agenda Borough Assembly Regular Meeting

Monday, October 07, 2024

12:00 PM

Assembly Chambers

You are invited to a Zoom webinar.
When: October 7, 2024 12:00 PM Alaska
Topic: Regular Assembly Meeting

Please click the link below to join the webinar:

[https://petersburgak-
gov.zoom.us/j/86358655787?pwd=7Y648a1fmqV47njJ0FuFAOdtWnL3Ea.1](https://petersburgak.gov.zoom.us/j/86358655787?pwd=7Y648a1fmqV47njJ0FuFAOdtWnL3Ea.1)

Passcode: 762905

Or Telephone:

(253) 215-8782 or (253) 205-0468

Webinar ID: 863 5865 5787

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1. Call To Order/Roll Call

2. Oath of Office

Newly elected Assembly Member James Valentine will be given the Oath of Office.

3. Voluntary Pledge of Allegiance

4. Approval of Minutes

A. September 16, 2024 Assembly Meeting Minutes

5. Amendment and Approval of Meeting Agenda

6. Public Hearings

7. Bid Awards

8. Persons to be Heard Related to Agenda

Persons wishing to share their views on any item on today's agenda may do so at this time.

9. Persons to be Heard Unrelated to Agenda

Persons with views on subjects not on today's agenda may share those views at this time.

10. Boards, Commission and Committee Reports

11. Consent Agenda

A. PAH, LLC, dba The Trees General Store & RV Park, Package Store Liquor License Renewal

PAH, LLC, dba The Trees General Store & RV Park, has applied with the Alcohol & Marijuana Control Office (AMCO) to renew their Package Store license. AMCO has determined the application to be complete. A local governing body may protest the renewal within 60 days of the notice of filing the application.

12. Report of Other Officers

A. Petersburg Medical Center Update

PMC CEO Hofstetter will update the Assembly on Medical Center activities. A written report is attached in this packet.

13. Mayor's Report

A. October 7, 2024 Mayor's Report

14. Manager's Report

A. October 7, 2024 Manager's Report

15. Unfinished Business

16. New Business

A. Ordinance #2024-17: An Ordinance Amending Various Sections of Chapter 4.28 of the Petersburg Municipal Code, Entitled *Sales Tax*, to add Definitions and Rules Regarding Particular Businesses, and to Specify Sales Tax Exemptions Required by Law

If adopted in three readings, Ordinance #2024-17 will enhance Chapter 4.28 by adding needed definitions and rules being used by not listed in Code and by specifying sales tax exemptions required by State of Federal law.

B. Ordinance #2024-18: An Ordinance Adjusting the FY 2025 Budget for Known Changes

This supplemental budget is for both revenues and expenses that were not expected during the time the original budget was put together this spring.

Four of these items are for grants we have recently been awarded, as follows: a State of Alaska Legislative grant for \$30,000 to replace the shooting range boardwalk; a \$900,000 Denali grant to rebuild the Banana Point Breakwater; a \$216,210 grant from the Pacific States Marine Fisheries Commission to be used at the Scow Bay

turnaround phase 1 project; and a \$54,882 Title III National Forest Receipts grant to be spent on 10 sets of turnout gear for the fire department.

Unanticipated expenses in this supplemental are an additional \$10,000 in the wastewater department to locate and mark the wastewater plant outfall; \$6,000 in the motor pool department to upgrade the tire changing machine; \$5,000 in additional cost for the purchase of the public works pickup in the motor pool department; \$5,000 for advertising for debt authorization prior to the election and for the lead service line identification advertising; an additional \$215,000 for the Harbor's dock shed (estimated at higher than budgeted), and approval is needed to go out to bid; \$16,000 for the temporary building official position in Community Development until the current building official has all of his credentials; the fire department's replacement values for vehicle insurance coverage was determined to be inadequately low, replacement values have been increased and thus increased the fire department's vehicle insurance cost by \$41,954; \$20,000 to replace the Water Department's sludge pond/backwash pump, which has failed and cannot be rebuilt; and \$8,500 for the Sanitation Department's hazmat event earlier this year, which cost more than anticipated.

Lastly, two ARPA grants are expiring at the end of December, so we are broadening the allowable expense description to make sure we can spend the entirety of both grants in the little time we have remaining.

C. Resolution #2024-12: A Resolution Accepting \$900,000 in Grant Funding from the Denali Commission for Replacement Breakwater at Banana Point

If approved, Resolution #2024-12 will accept the grant funding and authorize a 10% match (\$90,000) by the Borough from the General Fund or other in-kind services, to replace the existing floating breakwater system at the Banana Point Boat Launch.

D. Resolution #2024-13: A Resolution Approving Award for Removal, Demolition and Disposal of a Derelict Vessel, the F/V Pacific Queen, from the Petersburg Harbor for an Amount not to Exceed \$83,200

The Assembly approved the hire of Buck's Marine Service to dispose of the F/V Pacific Queen at a cost of \$83,200 at the September 3, 2024 Assembly meeting. Borough Code Section 4.04.040A states that purchases of \$75,000 or more, but less than \$150,000 may be excepted from competitive bid by a Resolution of the Assembly. Approval of Resolution #2024-13 will satisfy Borough Code requirements.

E. Proposed OSHA Emergency Response Standard Rule Letter of Concern

The Occupational Safety and Health Administration (OSHA) has proposed a rule to replace the existing Fire Brigade Standard to reduce the risk of occupational hazards experienced by fire and emergency responders. If finalized in its current form, the rule would have a devastating impact on our small volunteer-based fire and emergency services department because it doesn't recognize the differences and ability to comply between larger, well-resourced, professionally paid urban fire and emergency services departments and smaller, volunteer-based departments like ours in Petersburg. If

approved, this letter outlining Petersburg's concerns with the proposed rule will be sent to Alaska's Senator Murkowski, Senator Sullivan and Representative Peltola.

F. Banana Point Breakwater Replacement Permitting & Engineering Services Proposal

Harai & Associates, Inc. has submitted a proposal for permitting & engineering services for bid ready documents for the Banana Point Breakwater Replacement project for a total cost of \$25,000. If approved, this expense could be used towards the Borough's 10% match to the \$900,000 grant funds received from the Denali Commission for the project.

G. Skylark Park, LLC Land Purchase Application for a Public Benefit Purpose

Skylark Park, LLC has filed to purchase Borough property to be used for a public benefit purpose per Municipal Code Section 16.12.030. The Assembly is requested to determine whether or not the application shall move forward in the process and be referred to the Planning Commission for a public hearing and recommendation. If the Assembly refers the application to the Planning Commission, the Borough Clerk, per Code, shall order an appraisal of the subject property, the cost of which shall be paid by the applicant, Skylark Park, LLC.

17. Communications

A. Correspondence Received Since September 12, 2024

18. Assembly Discussion Items

A. Assembly Member Comments

B. Recognitions

19. Adjourn