



# Petersburg Borough

12 South Nordic Drive  
Petersburg, AK 99833

## Meeting Agenda Borough Assembly Regular Meeting

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Monday, June 06, 2022

12:00 PM

Assembly Chambers

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You are invited to a Zoom webinar.

When: Jun 6, 2022 12:00 PM Alaska

**Topic: June 6, 2022 Assembly Meeting - Noon**

Please click the link below to join the webinar:

[https://petersburgak-](https://petersburgak.gov.zoom.us/j/81466667100?pwd=Nmh0Tm5TZGJ3NTFiUGYwd1lITitpdz09)

[gov.zoom.us/j/81466667100?pwd=Nmh0Tm5TZGJ3NTFiUGYwd1lITitpdz09](https://petersburgak.gov.zoom.us/j/81466667100?pwd=Nmh0Tm5TZGJ3NTFiUGYwd1lITitpdz09)

Passcode: 237785

**Phone Numbers:** (253) 215-8782 (720) 707-2699

Webinar ID: 814 6666 7100

Passcode: 237785

1. **Call To Order/Roll Call**
2. **Voluntary Pledge of Allegiance**
3. **Approval of Minutes**
  - A. **May 16, 2022 Regular Assembly Meeting Minutes**
4. **Amendment and Approval of Meeting Agenda**
5. **Public Hearings**
6. **Bid Awards**
7. **Persons to be Heard Related to Agenda**

*Persons wishing to share their views on any item on today's agenda may do so at this time.*
8. **Persons to be Heard Unrelated to Agenda**

*Persons with views on subjects not on today's agenda may share those views at this time.*
9. **Boards, Commission and Committee Reports**
10. **Consent Agenda**
  - A. **El Zarape Restaurant Liquor License Application**

El Zarape Restaurant has applied with the Alaska Alcohol and Marijuana Control Office for a liquor license. The Assembly may support or protest the application. A protest may not be arbitrary, capricious or unreasonable.

**B. Reimbursable Illumination Systems Agreement between the State of Alaska, Department of Transportation and Public Facilities and Petersburg Municipal Power and Light**

If approved, Petersburg Municipal Power and Light agrees to maintain and repair the present illumination and signal system and their controls, and to furnish the required electrical energy for an annual fee not to exceed \$30,222.00, which the State will pay in one lump sum payment. This Agreement shall be for one (1) year, with four (4) one-year renewal options.

**C. Tidelands Lease Agreement Between the Petersburg Borough and Piston and Rudder**

This Agreement amends the annual rental rate for Tidelands Parcels T-36B and T-36C for the five-year period from July 1, 2022 through June 30, 2027 in the amount of \$14,640.00.

**11. Report of Other Officers**

**A. Petersburg Medical Center**

PMC CEO Phil Hofstetter will provide a report

**12. Mayor's Report**

**A. June 6, 2022 Mayor's Report**

**13. Manager's Report**

**A. June 6, 2022 Manager's Report**

**14. Unfinished Business**

**A. Ordinance #2022-07: An Ordinance Adopting the Budget for the Fiscal Year July 1, 2022 Through June 30, 2023 - Third Reading**

Adoption of Ordinance #2022-07 will set the Borough's FY 2023 budget. In the first reading of the ordinance, the draft budget was edited to 1) update the dollar amount in the Harbor Budget for the South Harbor Dredge project from \$500,000 to \$1.1 million; and 2) update the account description in the Parks & Recreation budget for account #506512 from Lap Pool Pump Replacement to Cemetery Security Cameras. Ordinance #2022-07, as amended, was approved in its first reading by a vote of 4-3, Members Fine-Walsh, Kensinger and Meucci opposed.

In the second reading of the ordinance, the draft budget was edited to 1) Increase Electric Department payroll by \$106,154; 2) Add \$40,000 to ARPA Grant Fund 287 for potential grant writer; and 3) Add \$17,500 to ARPA Grant Fund 286 for Humanity in

Progress. Ordinance #2022-07, as amended, was approved in its second reading by a vote of 5-2, Members Fine-Walsh and Meucci opposed.

## 15. New Business

**A. Ordinance #2022-08: An Ordinance Proposing an Amendment to Section 14.02A (Services to be Provided Only by Service Area) of the Home Rule Charter of the Petersburg Borough, and Directing That the Proposed Charter Amendment be Submitted to the Qualified Voters of the Borough - First Reading**

If adopted, Ordinance #2022-08 will submit the proposed charter amendment to the qualified voters of the Petersburg Borough to amend the Charter to add language regarding collection of solid waste where the owner of the property requests and pays for such service; and water, sewer and electric services where extension of such utility service is being requested and paid for by the owner of the property.

**B. Ordinance #2022-09: An Ordinance Proposing an Amendment to Section 19.03A (Personal Financial Interest and Nepotism) of the Home Rule Charter of the Petersburg Borough, and Directing that the Proposed Charter Amendment be Submitted to the Qualified Voters of the Borough - First Reading**

If adopted, Ordinance #2022-09 will submit a proposed Charter amendment to the qualified voters of the Petersburg Borough to amend the Charter language from "Assembly" to "Body" to allow the elected body to which the officer belongs to determine if the officer may or may not participate in the official action.

**C. Ordinance #2022-10: An Ordinance Proposing an Amendment to Section 11.13E (Purchasing; Contracting) of the Home Rule Charter of the Petersburg Borough to Allow Borough Employees and Officials to Participate in Borough Property Sales When Conducted by Competitive Outcry Auction, and Directing that the Proposed Charter Amendment be Submitted to the Qualified Voters of the Borough - First Reading**

If adopted, Ordinance #2022-10 will submit a proposed Charter amendment to the qualified voters of the Petersburg Borough to amend the Charter to allow Borough employees and officials to participate in Borough property sales when conducted by competitive outcry auction.

**D. Resolution #2022-09: A Resolution of the Petersburg Borough Setting the Millage Rates for the Fiscal Year July 1, 2022 through June 30, 2023**

If approved, Resolution #2022-09 will set the millage rates for FY 2023.

**E. Special Use Permit: Nathan and Mindy Lopez - Neptune St Right-of Way**

This Special Use Permit would add approximately 6,000 sf of fill to the Neptune St right-of-way, starting at Noseeum St. This would allow the applicant to use the right-of-way to access their private property at 207 W Marian St. The Planning Commission recommends approval of the Special Use Permit.

**F. Petersburg Subdivision Development Cost**

At the request of Assembly Member Meucci, Manager Giesbrecht seeks approval to engage with PND Engineers, Inc. to provide engineering services, as outlined in the attached proposal, for design of an expansion of the Airport Subdivision and an extension of Fram Street for an amount not to exceed \$7,200.

**G. Utilization of Municipal Entitlement Lands for Acquiring Uplands at Papke's Landing**

Manager Giesbrecht requests approval for Municipal Entitlement lands to be used to acquire the uplands at Papke's Landing from the Alaska Department of Natural Resources for future marine facility improvements.

**H. Request for All of the Tidelands Affiliated with Papke's Landing**

Manager Giesbrecht seeks approval to request ownership of the tidelands affiliated with Papke's Landing, including the old log dump storage area, from the Alaska Department of Natural Resources.

**I. Set an End Date for Public Comments on the Papke's Landing Conceptual Design**

The Papke's Landing conceptual design was presented for public comment on May 9, 2022. Assembly Member Lynn requests establishing an end date for the public comment period.

**J. Evaluation of Potential Future Hospital Sites**

Petersburg Medical Center requests Assembly approval to begin the survey and evaluation process, at PMC's expense, of Borough lands to be used as a potential future hospital site.

**K. Approval to Work with Petersburg Medical Center Regarding Mountain View Manor Management**

Manager Giesbrecht requests approval to work with the Borough's attorney and PMC to determine the manner and means to best transfer management of the MVM Assisted Living Facility to PMC; for the benefit of both current residents and the community at large, including any interim steps necessary to provide adequate leadership for the facility, and to bring a proposed agreement back to the Assembly for consideration.

**L. Reid Brothers Construction Replat Application**

Reid Brothers Construction requests a replat of two lots in the power plant subdivision to realign the property line shared with PMPL so that it is parallel to the back walls of the Reid Brothers shop and the Scow Bay Pole Yard buildings. Utility Director Hagerman supports this replat and recommends that the Assembly approve the application as an involved landowner and authorize the Borough Manager to sign the application on behalf of the municipality.

**M. Early Childhood Education Task Force Appointments**

The Assembly shall consider appointment of interested persons to the newly created Early Childhood Education Task Force. Since the date of publishing the last agenda, a letter of interest was received from Rachel Etcher and Heather Conn.

**16. Communications**

**A. Correspondence Received Since May 12, 2022**

**17. Assembly Discussion Items**

**A. Assembly Member Comments**

**B. Recognitions**

**18. Adjourn**