



## BOARD OF ALDERMEN REGULAR MEETING

January 17, 2023

6:00 PM

Board Room • 119 W 8th Ave, Petal MS

### MINUTES

#### CALL TO ORDER

##### Roll Call, Invocation, Pledge of Allegiance

##### PRESENT

Mayor Tony Ducker  
Alderman Drew Brickson  
Alderman Craig Bullock  
Alderman Mike Lott  
Alderman Blake Nobles  
Alderman Gerald Steele  
Alderman Craig Strickland  
Alderman Steve Stringer

Invocation was offered Craig Bullock.

Pledge of Allegiance was recited.

#### ADOPT AGENDA

Move #21, 22, 24, 25 and 26 to beginning of the meeting.

Motion made by Alderman Stringer, Seconded by Alderman Strickland.

Voting Yea: Alderman Brickson, Alderman Bullock, Alderman Lott, Alderman Nobles, Alderman Steele, Alderman Strickland, Alderman Stringer

#### CONSENT AGENDA

- Minutes - January 3, 2023
- Court Assessments - December 2022
- Privilege License Report - December 2022

Motion made by Alderman Stringer, Seconded by Alderman Nobles.

Voting Yea: Alderman Brickson, Alderman Bullock, Alderman Lott, Alderman Nobles, Alderman Steele, Alderman Strickland, Alderman Stringer

#### PUBLIC COMMENT

Daniel Cervantes - 123 Byrd Ave. He has hopes of repairing the home. He has been paying the property taxes and is in the process of getting a tax deed. Would like to have some time to get the house in livable condition.

Motion to give Mr. Cervantes an additional sixty (60) days to clean the property and secure the outside. To be reviewed on April 5, 2023.

Motion made by Alderman Stringer, Seconded by Alderman Brickson.

Voting Yea: Alderman Brickson, Alderman Bullock, Alderman Lott, Alderman Nobles, Alderman Steele, Alderman Strickland, Alderman Stringer

#### PROCLAMATIONS & RESOLUTIONS

#### BIDS — QUOTES

#### OLD BUSINESS

#### GENERAL BUSINESS

Request to adopt order hiring Terry Adkins part time in the Police Dept at a rate of \$13.00 per hour effective January 18, 2023.

##### Order

Whereas the Mayor and Board of Aldermen  
Of the City of Petal deem it necessary to  
Hire a part time police officer

It is hereby ordered that Terry Adkins  
Be hired part time in the Police Dept at  
A rate of \$13.00 per hour effective  
January 18, 2023.

So ordered this the 17<sup>th</sup> day of January 2023.

Motion made by Alderman Stringer, Seconded by Alderman Strickland.

Voting Yea: Alderman Brickson, Alderman Bullock, Alderman Lott, Alderman Nobles, Alderman Steele,  
Alderman Strickland, Alderman Stringer

Request to adopt order hiring Evelyn Berg part time in the Police Dept at a rate of \$12.00 per hour effective  
January 18, 2023.

Order

Whereas the Mayor and Board of Aldermen  
Of the City of Petal deem it necessary to  
Hire a part time dispatcher

It is hereby ordered that Evelyn Berg  
Be hired part time in the Police Dept at  
A rate of \$12.00 per hour effective  
January 18, 2023.

So ordered this the 17<sup>th</sup> day of January 2023.

Motion made by Alderman Strickland, Seconded by Alderman Bullock.

Voting Yea: Alderman Brickson, Alderman Bullock, Alderman Lott, Alderman Nobles, Alderman Steele,  
Alderman Strickland, Alderman Stringer

Request to adopt Ordinance rezoning Parcel #3-021L-31-028.00 on Oakwood Dr from C1 to R2 per the Planning  
Commission recommendation.

Exhibit "A"

Ordinance 1979 (42-A439)

Motion made by Alderman Steele, Seconded by Alderman Brickson.

Voting Yea: Alderman Brickson, Alderman Bullock, Alderman Lott, Alderman Nobles, Alderman Steele,  
Alderman Strickland, Alderman Stringer

Request to adopt Ordinance rezoning property located at 65 Springfield Rd, Parcel #3-021J-32-028.00 from R1 to  
C2 per the Planning Commission recommendation.

Exhibit "B"

Ordinance 1979 (42-A440)

Skipper Herring addressed the board requesting a zoning change for 65 Springfield Rd. Has been in the  
building since 1991. Sold the business portion a couple of years ago. Property was annexed in 2003,  
became R-1 in annexation.

Bernard Jackson, 20 Meadowgreen, addressed the board in opposition to the zoning change. The building  
is grandfathered in as long as it is owned by Mr. Herring. Once ownership changes hands, the building  
would have to comply to the zoning ordinance.

Ada Madison addressed the board in opposition to the zoning change.

Motion to approve finding that there is a mistake in the original zoning and a public need for the rezoning.

Motion made by Alderman Steele, Seconded by Alderman Bullock.

Voting Yea: Alderman Bullock, Alderman Lott, Alderman Nobles, Alderman Steele, Alderman Strickland  
Voting Nay: Alderman Brickson, Alderman Stringer

Request to adopt Ordinance amending section under C-2 Conditional Uses to include Woodworking and  
Millworks per the Planning Commission recommendation.

Exhibit "C"

Ordinance 1979 (42-A441)

Motion made by Alderman Steele, Seconded by Alderman Brickson.

Voting Yea: Alderman Brickson, Alderman Bullock, Alderman Lott, Alderman Nobles, Alderman Steele, Alderman Strickland, Alderman Stringer

Request to grant a conditional use allowing millworks/woodworking for property located at 65 Springfield Rd.

Motion made by Alderman Bullock, Seconded by Alderman Steele.

Voting Yea: Alderman Bullock, Alderman Lott, Alderman Nobles, Alderman Steele, Alderman Strickland  
Voting Nay: Alderman Brickson, Alderman Stringer

Mike Lott left the meeting.

Request to accept the Annual Storm water Report

Exhibit "D"

Stormwater Report

Jay Estes presented the Annual Storm Water Report.

Motion to authorize Mayor Ducker to execute the Storm Water Report.

Motion made by Alderman Bullock, Seconded by Alderman Brickson.

Voting Yea: Alderman Brickson, Alderman Bullock, Alderman Nobles, Alderman Strickland, Alderman Stringer

Voting Nay: Alderman Steele

Request to accept plans & specifications for Water Upgrades on W 7th Ave, Petal Dr., Hyland Dr & Garden Lane and authorize advertisement for bids.

Motion made by Alderman Stringer, Seconded by Alderman Nobles.

Voting Yea: Alderman Brickson, Alderman Bullock, Alderman Nobles, Alderman Steele, Alderman Strickland, Alderman Stringer

Request to set a public hearing date of March 21, 2023 at 6:30 p. m. for the purpose of Redistricting.

Motion made by Alderman Steele, Seconded by Alderman Stringer.

Voting Yea: Alderman Brickson, Alderman Bullock, Alderman Nobles, Alderman Steele, Alderman Strickland, Alderman Stringer

Request to refund cash bond for R Allen in the amount of \$298.75.

Motion made by Alderman Stringer, Seconded by Alderman Strickland.

Voting Yea: Alderman Brickson, Alderman Bullock, Alderman Nobles, Alderman Steele, Alderman Strickland, Alderman Stringer

Request to send one (1) 2007 Chevy Tahoe, Vin #1GNFC13C07R350593, to auction.

Motion made by Alderman Bullock, Seconded by Alderman Stringer.

Voting Yea: Alderman Brickson, Alderman Bullock, Alderman Nobles, Alderman Steele, Alderman Strickland, Alderman Stringer

Request to adjust water services billed to 405 Ford Dr in the amount of \$240.00 and late fees in the amount of \$57.45 due to a leak.

Motion made by Alderman Bullock, Seconded by Alderman Stringer.

Voting Yea: Alderman Brickson, Alderman Bullock, Alderman Nobles, Alderman Steele, Alderman Strickland, Alderman Stringer

Request to adjust water services billed to 700 S George St in the amount of \$100.50 due to a leak.

Motion made by Alderman Stringer, Seconded by Alderman Steele.

Voting Yea: Alderman Brickson, Alderman Bullock, Alderman Nobles, Alderman Steele, Alderman Strickland, Alderman Stringer

Request to adjust services billed to 1012 S Main St as follows due to a leak

Water - \$110.00

Sewer - \$53.50

Sales Tax - \$7.70

Motion made by Alderman Stringer, Seconded by Alderman Nobles.

Voting Yea: Alderman Brickson, Alderman Bullock, Alderman Nobles, Alderman Steele, Alderman Strickland, Alderman Stringer

Request to accept Supplemental Agreement #1 in the amount of \$254.00 for McSwain Water Improvements, advertise for and make final payment to Greenbriar in the amount of \$12,768.21 for McSwain Water Improvements.

Motion made by Alderman Stringer, Seconded by Alderman Bullock.

Voting Yea: Alderman Brickson, Alderman Bullock, Alderman Nobles, Alderman Steele, Alderman Strickland, Alderman Stringer

Request to grant a Special Exception for property located at 113 W 5th Ave allowing for a gravel parking lot and requiring a fence across W 5th Ave to shield the public view of vehicles on the property per the Planning Commission recommendation.

Motion made by Alderman Bullock, Seconded by Alderman Stringer.

Voting Yea: Alderman Brickson, Alderman Bullock, Alderman Nobles, Alderman Steele, Alderman Strickland, Alderman Stringer

Request to grant a Special Exception for property located on W Central Ave, parcel #3-022N-35-159.00 allowing a gravel parking lot for equipment storage and occasional employee parking only, not open for public parking per the Planning Commission recommendation.

Motion made by Alderman Steele, Seconded by Alderman Brickson.

Voting Yea: Alderman Brickson, Alderman Bullock, Alderman Nobles, Alderman Steele, Alderman Strickland, Alderman Stringer

Request to advertise for bids on Municipal Depository.

Motion made by Alderman Stringer, Seconded by Alderman Brickson.

Voting Yea: Alderman Brickson, Alderman Bullock, Alderman Nobles, Alderman Steele, Alderman Strickland, Alderman Stringer

Request to submit/resubmit projects for MCWI Funding per Shows, Dearman & Waits recommendation.

- Eastover Sewer
- EGP North
- Castlewoods Sewer
- CIPP
- Sherry Lynn Dr. Culvert
- W 7<sup>th</sup>, Hyland, Petal Dr, Garden Lane Water Upgrades

Motion made by Alderman Bullock, Seconded by Alderman Stringer.

Voting Yea: Alderman Brickson, Alderman Bullock, Alderman Nobles, Alderman Steele, Alderman Strickland, Alderman Stringer

Request to lay off Mike Trest due to Public Works Director position being eliminated effective Jan 10, 2023.

Motion made by Alderman Steele, Seconded by Alderman Stringer.

Voting Yea: Alderman Brickson, Alderman Bullock, Alderman Nobles, Alderman Steele, Alderman Strickland, Alderman Stringer

#### **SEMINARS & TRAVEL**

Request for Angel Dye to attend 2023 CMC Spring Session in Hattiesburg, MS on March 29-31, 2023. Total cost: \$200.00

Motion made by Alderman Stringer, Seconded by Alderman Brickson.

Voting Yea: Alderman Brickson, Alderman Bullock, Alderman Nobles, Alderman Steele, Alderman Strickland, Alderman Stringer

Request to authorize the following to attend Field Training Officer Class in Columbia, MS on Jan. 23-27, 2023. Total cost: \$1800.00

Motion made by Alderman Stringer, Seconded by Alderman Nobles.

Voting Yea: Alderman Brickson, Alderman Bullock, Alderman Nobles, Alderman Steele, Alderman Strickland, Alderman Stringer

**ORDERS & ORDINANCES**

Request to adopt order naming Angel Dye as Deputy City Clerk.

Order

Whereas the Mayor and Board of Aldermen  
Of the City of Petal deem it necessary to  
Appoint Angel Dye as Deputy City Clerk

It is hereby ordered that Angel Dye  
Be appointed Deputy City Clerk at  
A rate of \$19.45 per hour  
Effective January 18, 2023

So ordered this the 17<sup>th</sup> day of January 2023

Motion made by Alderman Stringer, Seconded by Alderman Brickson.

Voting Yea: Alderman Brickson, Alderman Bullock, Alderman Nobles, Alderman Steele, Alderman Strickland, Alderman Stringer

Request to adopt order promoting Josh Holder to 1st Class Officer at a rate of \$18.32 per hour effective January 25, 2023.

Order

Whereas the Mayor and Board of Aldermen  
Of the City of Petal deem it necessary to  
Promote Josh Holder in the Police Dept

It is hereby ordered that Josh Holder  
Be promoted to 1<sup>st</sup> Class Officer at a  
Rate of \$18.32 per hour effective  
Jan. 25, 2023

So ordered this the 17<sup>th</sup> day of January 2023

Motion made by Alderman Steele, Seconded by Alderman Stringer.

Voting Yea: Alderman Brickson, Alderman Bullock, Alderman Nobles, Alderman Steele, Alderman Strickland, Alderman Stringer

**MAYOR'S REPORT**

Inspection on Stand Pipe at Fairchild Dr. Expecting to have to paint the inside of the tank.

Splash Pad bids are in. Only legal bid is above our projected number. Waiting on bids for Soccer Fields to see if we will be able to proceed with both projects.

Paving project may start as early as the 1st week in February.

Interviews for school board are completed.

Matt Fountain stated that E 8th Ave Bridge should be completed by the first of next week.

Blake Nobles announced that there will be a ribbon cutting tomorrow at 4:00 for the Central Business District.

**CONSIDERATION OF COMMITTEE, COMMISSION AND BOARD MATTERS**

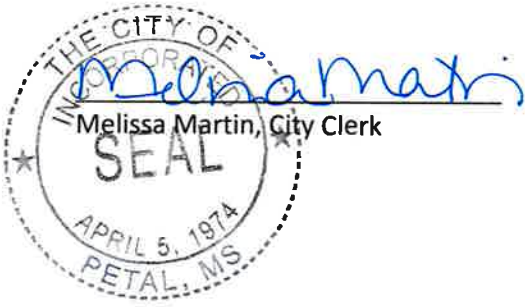
**LEGAL**

**ADJOURN**

Motion made by Alderman Steele, Seconded by Alderman Brickson.

Voting Yea: Alderman Brickson, Alderman Bullock, Alderman Nobles, Alderman Steele, Alderman Strickland,  
Alderman Stringer

  
\_\_\_\_\_  
Tony Ducker, Mayor



CITY OF PETAL  
ORDINANCE BOOK 4

ORDINANCE NUMBER 1979 (42-A439)

**AN ORDINANCE CHANGING AND AMENDING THE COMPREHENSIVE ZONING ORDINANCE NO. 1979 (42) OF THE CITY OF PETAL, MISSISSIPPI, AS AMENDED BY ORDINANCE NUMBERS 1979 (42-1) THROUGH 1979 (42-A438) SO AS TO CHANGE THE ZONING CLASSIFICATION OF PROPERTY LOCATED ON OAKWOOD DRIVE FROM C-1 (NEIGHBORHOOD COMMERCIAL DISTRICT) TO R-2 (LOW-MEDIUM DENSITY RESIDENTIAL) ONLY.**

BE IT ORDAINED BY THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF PETAL, MISSISSIPPI:

SECTION 1. That the Comprehensive Zoning District Map, adopted as part of the Comprehensive Zoning Ordinance Number 1979 (42) of the City of Petal, Mississippi, as amended by Ordinance Numbers 1979 (42-1) through 1979 (42-A438) and the same is hereby changed and amended as per petition filed in connection therewith so that the land described as listed below Change of current zoning from C-1 (Neighborhood Commercial District) to R-2 (Low-Medium Density Residential).

Said land being more particularly described as follows, to wit:

PILOTS 5 7 & 8 BEG SW 1/4 LOT 5 NE 1/4 NW 1/4 LOT 100 FT E 42 FT S 80 FT W TO A PT 10 FT S OF BEG N 10 FT TO BEG BLK 5 CRESTVIEW SD; PARCEL #3-0211-31-028.00, FORREST COUNTY, MISSISSIPPI

as per map or plat thereof on file in the office of the Chancery Clerk of Forrest County, Mississippi, is hereby classified and placed in the R-2 (Low-Medium Density Residential) zoning.

SECTION 2. Except as hereby expressly changed and amended, the aforesaid Comprehensive Zoning Ordinance No. 1979 (42) of the City of Petal, Mississippi, as amended by Ordinance Numbers 1979 (42-1) through 1979 (42-A438) shall be and remain in full force and form as adopted on January 17, 2023.

SECTION 3. That this Ordinance shall take effect and be in full force within thirty (30) days from and after its passage as provided by law. The foregoing Ordinance having been reduced to writing, the same was introduced and read, and a vote was taken thereon, first section by section and then upon the Ordinance as a whole with the following results:

Those present and voting "AYE" and in favor of the passage, adoption and approval of Sections 1, 2 and 3 of the foregoing Ordinance:

ALDERMAN DREW BRICKSON  
ALDERMAN CRAIG BULLOCK  
ALDERMAN MIKE LOTT  
ALDERMAN BLAKE NOBLES  
ALDERMAN GERALD STEELE  
ALDERMAN CRAIG STRICKLAND

ALDERMAN STEVE STRINGER

Those present and voting "NAY" or against the adoption of any section of the foregoing Ordinance:

NONE

Those present and voting "AYE" and in favor of the adoption of the foregoing Ordinance as a whole:

ALDERMAN DREW BRICKSON  
ALDERMAN CRAIG BULLOCK  
ALDERMAN MIKE LOTT  
ALDERMAN BLAKE NOBLES  
ALDERMAN GERALD STEELE  
ALDERMAN CRAIG STRICKLAND  
ALDERMAN STEVE STRINGER

Those present and voting "NAY" or against the adoption of the foregoing Ordinance as a whole:

NONE

WHEREUPON, the foregoing Ordinance be, and the same is hereby passed, adopted and approved on this the 17<sup>th</sup> day of January 2023.

TONY DUCKER, MAYOR

(SEAL)

ATTEST:

MELISSA MARTIN, CITY CLERK

WITNESS MY HAND AND SEAL: FEBRUARY 2, 2023.

CITY OF PETAL  
ORDINANCE BOOK 4

ORDINANCE NUMBER 1979 (42-A440)

**AN ORDINANCE CHANGING AND AMENDING THE COMPREHENSIVE ZONING ORDINANCE NO. 1979 (42) OF THE CITY OF PETAL, MISSISSIPPI, AS AMENDED BY ORDINANCE NUMBERS 1979 (42-1) THROUGH 1979 (42-A439) SO AS TO CHANGE THE ZONING CLASSIFICATION OF PROPERTY LOCATED AT 65 SPRINGFIELD ROAD, FROM R-1 (LOW DENSITY RESIDENTIAL) TO C-2 (GENERAL COMMERCIAL DISTRICT).**

BE IT ORDAINED BY THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF PETAL,

MISSISSIPPI:

SECTION 1. That the Comprehensive Zoning District Map, adopted as part of the Comprehensive Zoning Ordinance Number 1979 (42) of the City of Petal, Mississippi, as amended by Ordinance Numbers 1979 (42-1) through 1979 (42-A439) and the same is hereby changed and amended as per petition filed in connection therewith so that the land described as listed below, Change of current zoning from R-1 (Low Density Residential) to C-2 (General Commercial District).

Said land being more particularly described as follows, to wit:

COM AT THE N1/4 COR OF SW1/4 OF NW1/4 WEST 1330.51' SOUTH 330' EAST 700' SOUTH 204' EAST 179.73' FOR POB EAST 450.68' SOUTH 289.96' WEST, PARCEL #3-021J-32-028.00, CONTAINING 3.0 ACRES, FORREST COUNTY, MISSISSIPPI

as per map or plat thereof on file in the office of the Chancery Clerk of Forrest County, Mississippi, is hereby classified and placed in the C-2 (General Commercial District) zoning.

SECTION 2. Except as hereby expressly changed and amended, the aforesaid Comprehensive Zoning Ordinance No. 1979 (42) of the City of Petal, Mississippi, as amended by Ordinance Numbers 1979 (42-1) through 1979 (42-A439) shall be and remain in full force and form as adopted on January 17, 2023.

SECTION 3. That this Ordinance shall take effect and be in full force within thirty (30) days from and after its passage as provided by law. The foregoing Ordinance having been reduced to writing, the same was introduced and read, and a vote was taken thereon, first section by section and then upon the Ordinance as a whole with the following results:

Those present and voting "AYE" and in favor of the passage, adoption and approval of Sections 1, 2 and 3 of the foregoing Ordinance:

ALDERMAN CRAIG BULLOCK  
ALDERMAN MIKE LOTT  
ALDERMAN BLAKE NOBLES  
ALDERMAN GERALD STEELE  
ALDERMAN CRAIG STRICKLAND

Those present and voting "NAY" or against the adoption of any section of the foregoing Ordinance:

ALDERMAN DREW BRICKSON  
ALDERMAN STEVE STRINGER

Those present and voting "AYE" and in favor of the adoption of the foregoing Ordinance as a whole:

ALDERMAN CRAIG BULLOCK  
ALDERMAN MIKE LOTT  
ALDERMAN BLAKE NOBLES  
ALDERMAN GERALD STEELE  
ALDERMAN CRAIG STRICKLAND

Those present and voting "NAY" or against the adoption of the foregoing Ordinance as a whole:

ALDERMAN DREW BRICKSON  
ALDERMAN STEVE STRINGER

WHEREUPON, the foregoing Ordinance be, and the same is hereby passed, adopted and approved on this the 17<sup>th</sup> day of January, 2023.

\_\_\_\_\_  
TONY DUCKER, MAYOR

\_\_\_\_\_  
[SEAL]

\_\_\_\_\_  
ATTEST:

\_\_\_\_\_  
MELISSA MARTIN, CITY CLERK

PUBLISH ONE TIME: FEBRUARY 2, 2023



CITY OF PETAL  
ORDINANCE BOOK 4

ORDINANCE NUMBER 1979 (42-A441)

**ORDINANCE AMENDING CERTAIN SECTIONS OF ORDINANCE 1972(42) OF  
COMPREHENSIVE ZONING REGULATIONS FOR THE CITY OF PETAL,  
MISSISSIPPI, AMENDING SECTION 6.08 C-2, GENERAL COMMERCIAL DISTRICT,  
6.082.1 CONDITIONAL USES**

BE IT ORDAINED BY THE MAYOR AND BOARD OF ALDERMEN OF THE CITY  
OF PETAL, MISSISSIPPI:

SECTION 1: The following section of Ordinance 1979 (42) be amended as follows:

**SECTION 6.08 C-2, GENERAL COMMERCIAL DISTRICT**

**6.082.1 Conditional Uses**

The following uses may be permitted subject to approval by the City of Petal Planning Commission  
in compliance with section 11.65 and subject to approval of the Planning Commission  
recommendation to the Mayor and Alderman per section 11.52:

1. Vehicle sales, new and used.
2. Major Auto repair.
3. Truck or motor freight terminals.
4. Storage and warehousing (excludes the storage of vehicles).
5. **Millwork and/or woodworking establishments.**
6. **Other similar uses.**

SECTION 2: Except as hereby expressly changed and amended, the aforesaid Comprehensive Zoning  
Ordinance No. 1979 (42) of the City of Petal, Mississippi, shall be and remain in full force.

SECTION 3: That this Ordinance shall take effect and be in full force within thirty (30) days from and  
after its passage as provided by law. The foregoing Ordinance having been reduced to writing, the same  
was introduced and read, and a vote was taken thereon, first section by section and then upon the Ordinance  
as a whole with the following results:

Those present and voting "AYE" and in favor of the passage, adoption and approval of Sections  
1, 2 and 3 of the foregoing Ordinance:

ALDERMAN DREW BRICKSON  
ALDERMAN CRAIG BULLOCK  
ALDERMAN MIKE LOTT  
ALDERMAN BLAKE NOBLES

ALDERMAN GERALD STEELE  
ALDERMAN CRAIG STRICKLAND  
ALDERMAN STEVE STRINGER

Those present and voting "NAY" or against the adoption of any section of the foregoing  
Ordinance:

NONE

Those present and voting "AYE" and in favor of the adoption of the foregoing Ordinance as a  
whole:

ALDERMAN DREW BRICKSON  
ALDERMAN CRAIG BULLOCK  
ALDERMAN MIKE LOTT  
ALDERMAN BLAKE NOBLES  
ALDERMAN GERALD STEELE  
ALDERMAN CRAIG STRICKLAND  
ALDERMAN STEVE STRINGER

Those present and voting "NAY" or against the adoption of the foregoing Ordinance as a whole:

NONE

WHEREUPON, the foregoing Ordinance be, and the same is hereby passed, adopted and  
approved on this the 17<sup>th</sup> day of January, 2023.

TONY DUCKER, MAYOR

SEAL

TEST:

MELISSA MARTIN, CITY CLERK

PUBLISHED TIME: FEBRUARY 2, 2023

**SECTION I (continued):**

**B. Public Involvement:**

Best Management Practice	Measurable Goal	In Compliance?		Date Completed (If not, date to be completed)	Comments	Responsible Individual (Name or Job Title)
		Yes	No			
Stormwater Task Force	The City will consider expanding participation in the task force to include citizen members and will conduct four task force meetings per year.	X		9/20/22	The City held one task force meeting. Future task force meetings will include a member of the Planning Commission and the public and will be announced via the City's social media outlets.	Building Department
Annual Survey	Invite the public to complete a brief survey to assess public knowledge of the stormwater program		X		This item has not been completed and the City is discussing ways to implement this BMP in 2023.	Building Department / Mayor's Office
Storm Drain Stenciling	Place stencils on City storm drain inlets	X			In lieu of stenciling, the City placed stream signage at major stream/street intersections.	Public Works
Clean Up Days	Collection of hazardous materials, litter, or recyclables	X		December 2022, May 21, 2022	The first week of December is declared Pick Up Petal Week and local civic organizations participate in roadside cleanups. Additionally, the City of Petal participates in a regional household hazardous collection event each spring.	Mayor's Office

					replace classroom education at the city's Farm Jam event the spring and fall of each year. Implementation of this will begin in the spring of 2023.	
Stormwater Newsletter	Prepare and distribute a city-wide newsletter			X	It was determined that development and distribution of a newsletter is not a feasible alternative. As an alternative, the City will post stormwater related content on the City and Chamber of Commerce social media outlets on a quarterly basis. This will begin in the first quarter of 2023.	Mayor's Office

**SECTION I: SUMMARY OF IMPLEMENTATION ACTIVITIES BY MINIMUM MEASURE AND BEST MANAGEMENT PRACTICE**

ACT7, S-2 of the MS4 General Permit requires the coverage recipient to annually summarize the progress made in implementing the conditions of the permit and the elements of the Storm Water Management Program (SWMP). Complete the following tables for each of the six SWMP minimum measures.

The **Comments** column should contain details regarding the steps that have been taken to implement the BMP. For those BMPs checked as not being in compliance, the **Comments** column should also contain an explanation for the non-compliance and an action plan/schedule for achieving compliance.

**A. Public Education:**

Best Management Practice	Measurable Goal	In Compliance?		Date Completed (If not, date to be completed)	Comments	Responsible Individual (Name or Job Title)
		Yes	No			
Subbasin Signage	Place signage at outfall points to inform the public about the destination of stormwater	X		Ongoing	Signage has been placed at major stream crossings including Dry Prong Creek, Matthew's Branch, and Green's Creek	Public Works
Training for Elected Officials	Training for the Mayor and Board of Aldermen concerning the management of stormwater	X		8/15/22	Training was provided to the Mayor and Board on the stormwater management program.	Mayor's Office
Public Outreach with Electronic Media	Informing the Media about stormwater through the City's website and social media	X		On-going	The City has stormwater program information available on its website here: <a href="https://cityofpetal.com/sites/default/files/fileattachments/building_department/page/2488/stormwater.pdf">https://cityofpetal.com/sites/default/files/fileattachments/building_department/page/2488/stormwater.pdf</a>	Mayor's Office
Children's Outreach	Inform local children about stormwater through educational activities at school		X		Because of curriculum requirements and changes, it is no longer feasible or often allowable to go into the schools to provide this programming. As an alternative, the City proposes to	Mayor's Office

**ANNUAL REPORT FORM  
SMALL MUNICIPAL SEPARATE STORM SEWER SYSTEM  
(MS4) GENERAL PERMIT**



GENERAL PERMIT: MS4RMS4 0 1 5. This coverage number must be completed for the referenced MS4 or this form will be considered incomplete and will be returned. The coverage number can be found at the bottom left corner of your Certificate of Coverage.

This report covers MS4 Storm Water Management Program activities occurring during calendar year (type "X" in box next to year):

2016 (Year 1)  2017 (Year 2)  2018 (Year 3)  2019 (Year 4)  2022

**INSTRUCTIONS**

Please use this form to satisfy the reporting requirements of ACT7, S-2 of the MS4 General Permit. Use of another form or failure to fully complete any section of this Annual Report Form may result in agency review delays or notifications of MS4 non-compliance. If a particular part or section is not applicable to your MS4, fill in as "N/A".

Coverage recipients are encouraged to utilize the electronic version of this form, which allows the data fields in the following tables to be expanded to contain all of the required information. The electronic form is available in the MS4 section of MDEQ's General Permits webpage at: <http://www.deq.state.ms.us/MDEQ/ms4/act7s2genper>

The submittal of the fifth and final Annual Report (due no later than January 28, 2013) shall be deemed to be a notification of the MS4's intent to be covered by the subsequently issued MS4 General Permit, provided the Annual Report is signed by a principal executive officer or ranking elected official according to ACT9, T-5 of this permit.

Do NOT include any attachments EXCEPT for those specifically requested in this form. Supporting documentation for annual reports should be maintained with the SWMP and should be available for review during periodic MDEQ inspections and audits.

ALL BMPs OF EACH MINIMUM MEASURE MUST BE LISTED IN THE ORDER THEY APPEAR IN THE SWMP.

**MS4 INFORMATION**

MS4 NAME: City of Petal

MS4 MAILING ADDRESS: P.O. Box 564 CITY: Petal ZIP: 39465

MS4 COUNTY: Forrest

PRIMARY LOCAL CONTACT NAME (responsible for storm water program implementation): Tony Ducker

CONTACT'S TITLE: Mayor OFFICE PHONE: (601) 545-1776

E-MAIL ADDRESS (local contact): tducker@cityofpetal.com

Provide the following information for construction projects permitted within your MS4 during the reporting period for this Annual Report.

Project Category	Number of Projects	Number and Type of Inspections	Number and Type of Enforcement Actions Taken
Small Construction (1-5 Acres)	6	5	1: Developer was required to clean up the site from silt runoff
Large Construction (> 5 Acres)	1	1	0

Provide the following information for illicit discharges detected within your MS4 during the reporting period for this Annual Report.

Number of Illicit Discharges Detected:	1
Number of Illicit Discharges Eliminated:	1

SECTION I (continued):

D. Construction Site Storm Water Runoff Control:

Best Management Practice	Measurable Goal	In Compliance?		Date Completed (If not, date to be completed)	Comments	Responsible Individual (Name or Job Title)
		Yes	No			
Site plan review	Review construction plans submitted for permitting	X		Ongoing	Plans are reviewed on an as-submitted basis to ensure that their sediment and erosion control plans are consistent with local ordinances.	Building Department
Site Inspections	Perform inspections of erosion and sediment control BMPs on construction sites	X		Ongoing	This is done routinely and in conjunction with other building inspection processes.	Building Department
Employee Training	Train employees on construction sediment and erosion control BMPS	X		9/20/22	Employees from the City's Building Department received training.	Building Department
Developer Training	Train developers about acceptable use of erosion and sediment control BMPs		X		The City recognizes the need for a more effective sediment and erosion control training program for contractors and developers. We intend to develop and implement a training program in 2023. We will develop the program in the first half of the year and implement the program in the second half of the year.	Building Department

SECTION I (continued):

C. Illicit Discharge Detection and Elimination:

Best Management Practice	Measurable Goal	In Compliance?		Date Completed (If not, date to be completed)	Comments	Responsible Individual (Name or Job Title)
		Yes	No			
Ordinance Enforcement	Enforcement of ordinances that prohibit dumping or leaking of sanitary sewer discharges into the stormwater system	X		Ongoing	No deficiencies were identified in the ordinance and no changes were recommended during 2022. Routine dry weather screenings are used to identify potential violations	Code Enforcement
Stormwater Mapping System Updates	Regularly scheduled annual updates to the City's maps of the stormwater system	X		Ongoing	A basic map has been developed and will be updated as new information becomes available and as new development occurs.	Building Department / Public Works
Dry Weather Screening Inspection	Inspection of the city's conveyances and outfalls	X		11/28/22	The City conducted a dry weather screening to determine the potential presence of illicit discharges. The inspection did not reveal any significant illicit discharges.	Building Department / Public Works
Illicit Discharge Detection Training	Train employees to detect and document illicit discharges	X		9/20/22 12/7/22	Training was conducted for building department and public works staff.	Building Department / Public Works
Elimination of on-site sewage disposal systems	Eliminate all on-site sewage disposal by giving access to the municipal system		X	In Progress	The City has extended sanitary sewer access to almost all newly annexed areas of the City. There are a few remaining residents that have not connected to the system. The City is working on a plan to expand wastewater access to newly annexed areas as funds are available to do so.	

**SECTION II: ASSESSMENT OF THE APPROPRIATENESS OF BMPs**

ACT7, S-2(1) of the MS4 General Permit requires the coverage recipient to assess the appropriateness of its BMPs in achieving the identified measurable goals for each of the minimum control measures. List each BMP adopted by the MS4 and rate its appropriateness. For BMPs rated "Inappropriate" or "Minimally Appropriate", the MS4 should outline proposed changes to the program in Section IV of this form to address the deficiencies.

NOTE: Use the following codes for Minimum Measure ID: Public Education – PE; Public Involvement – PI; Illicit Discharge Detection and Elimination – ID; Construction Site Runoff Control – CS; Post-Construction Storm Water Management – PC; Pollution Prevention/Good Housekeeping - PP

Minimum Measure ID	Best Management Practice	We Consider the Listed BMP Appropriate to the Following Degree (See additional comments in Section IV)			
		Inappropriate	Minimally Appropriate	Good	Superior
	Sub-basin Signage			X	
	Training for Elected Officials				X
	Public Outreach via Electronic Media			X	
	Children's Outreach	X			
	Community Newsletter	X			
	Task Force Meetings/Public Stormwater Team			X	
	Annual Survey		X		
	Storm Drain Stenciling	X			
	Clean-up Days				X
	Illicit Discharge Ordinance Enforcement			X	
	Stormwater Mapping			X	
	Dry Weather Screening				X
	Illicit Discharges Training				X
	Elimination of On-Site Sewage Disposal Systems		X		
	Site Plan Reviews				X
	Site Inspections				X
	Construction Employee Training			X	
	Developer Training			X	
	Post-Construction BMP Inspections			X	
	ID Target Pollutants		X		

**SECTION I (continued):**

**F. Pollution Prevention/Good Housekeeping for Municipal Operations:**

Best Management Practice	Measurable Goal	In Compliance?		Date Completed (If not, date to be completed)	Comments	Responsible Individual (Name or Job Title)
		Yes	No			
Employee Good Housekeeping Training	Train City employees to maintain and take care of their work locations	X		12/7/22	Training was provided for public works and parks and recreation staff members.	Public Works
Housekeeping in the City Garage Facility	Documentation of the housekeeping at the City Garage	X		Ongoing	Public works staff maintains potentially hazardous substances in areas designed to limit exposure to stormwater and runoff. Spill kits and spill prevention and response plans are provided	Public Works
Development of a fertilization plan for City Facilities	Develop a customized fertilization plan for vegetated or grassed areas maintained by the city.		X		The parks and recreation and public works departments are reviewing their usage of fertilizers and pesticides to determine the need for and applicability of a plan. A final plan or determination of the need for a plan will be made in early 2023.	Public Works and Parks and Recreation.

**SECTION I (continued):**

**E. Post-Construction Storm Water Management in New Development and Redevelopment (continued):**

Provide the location and type of post-construction management practices installed at new development and redevelopment projects within your MS4 during the reporting period for this Annual Report. Location description should include the subdivision/project name, along with a physical address, latitude/longitude coordinates or site directions.

Location of Post-Construction Management Practice	Type of Management Practice (i.e., detention basin, manufactured system, etc.)
Tractor Supply	Front and rear detention basins
Lowes	Detention Basin
Walmart	Front and side detention basins
Los Chicos	Rear detention basin

**SECTION I (continued):**

**E. Post-Construction Storm Water Management in New Development and Redevelopment:**

Best Management Practice	Measurable Goal	In Compliance?		Date Completed (If not, date to be completed)	Comments	Responsible Individual (Name or Job Title)
		Yes	No			
Post Construction BMP Inspections	Perform Annual Inspections of post-construction BMPs	X		11/30/22	The inspection was conducted, and no deficiencies were identified. BMP locations inspected included Tractor Supply, Lowes, Walmart, and Los Chicos.	Building Department / Public Works
Identify Target Pollutants	Observe stormwater to identify possible target pollutants that may require treatment	X		Ongoing	The City's primary pollutant of concern is sediment. The best approach is to more effectively educate developers, contractors, and city staff to minimize erosion and sediment transfer from construction activities	Building Department
Post-Construction Database	The City will identify and map all post-construction stormwater BMPs to create a working database of postconstruction facilities.	X		On-going	The City has mapped all existing post-construction BMPs. The map will be updated as new BMPs are developed.	Building Department

CITY OF PETAL

MINUTE BOOK 39  
Exhibit "D"

Minimum Measure ID	Best Management Practice	We Consider the Listed BMP Appropriate to the Following Degree			
		Inappropriate	Minimally Appropriate	Good	Superior
	Post-Construction BMP Database			X	
	Employee Good Housekeeping Training			X	X
	Housekeeping of the City Garage Facility			X	
	Development of a Fertilization Plan for the City		X		

Minimum Measure ID	Best Management Practice	Frequency	Current Status	Responsible Individual (Name or Job Title)
	Post-Construction BMP Inspections	1 inspection per year	with Hattiesburg/County Continue BMP	Building Department
	Post-Construction BMP Database	Completed	Completed BMP	Building Department
	Employee Good Housekeeping Training	1 training per year	Continue improvement	Building Department
	Housekeeping of the City Garage Facility	Ongoing	Continue BMP	Public Works/Parks and Recreation
	Development of a Fertilization Plan for the City	May not be feasible	TBD	Public Works/Parks and Recreation

Approved TMDL / Water Body Name / Pollutant of Concern	Best Management Practice	Wasteload Allocation Details	Implementation Schedule
N/A			

**SECTION VI: OTHER INFORMATION (type "X" in all boxes that apply)**

During this reporting period, the MS4 has collected and analyzed monitoring data as part of its SWMP implementation (attach copies).

During this reporting period, the MS4 relied on another government agency to satisfy some of its permit obligations (attach description of the SWMP components being delegated and a copy of the legal agreement between the MS4 and the implementing entity).

**SECTION IV: PROPOSED CHANGES TO THE STORM WATER MANAGEMENT PROGRAM**

ACT7, S-2(4) and (5) of the MS4 General Permit require the coverage recipient to report proposed changes to BMPs or identified measurable goals that apply to the SWMP program elements. The MS4 should also include changes to address any BMPs listed as "Inappropriate" or "Minimally Appropriate" in Section II of this form.

The Comments column should contain details regarding the measurable goals to implement the BMP, a schedule of implementation and an indication if this is a new BMP being proposed.

NOTE: Use the following codes for Minimum Measure ID: Public Education - PE; Public Involvement - PI; Illicit Discharge Detection and Elimination - ID; Construction Site Runoff Control - CS; Post-Construction Storm Water Management - PC; Pollution Prevention/Good Housekeeping - PP

Minimum Measure ID	Best Management Practice	Previous Measurable Goal	Proposed New Measurable Goal	Comments	Responsible Individual (Name or Job Title)
	Sub-basin Signage	Place signage at primary streams	BMP completed		Public Works
	Training for Elected Officials	Train 1x per year	Continue BMP		Mayor
	Public Outreach via Electronic Media	1 post per quarter	New initiative to replace newsletter		Mayor
	Children's Outreach	1 event per year	Replace with I am Zam		Mayor
	Community Newsletter	1 post per quarter	Replace with social media post		Mayor
	Task Force Meetings/Public Stormwater Team	2 meetings/year	Continue BMP		Mayor
	Annual Survey	One survey per year	Work with Chamber Director		Mayor
	Storm Drain Stenciling	No longer feasible	Replace with signage		Public Works
	Clean-up Days	One event per year	Continue BMP		Mayor/Public Works
	Illicit Discharge Ordinance Enforcement	Ongoing enforcement	Continue BMP		Board/Code Enforcement
	Stormwater Mapping	Ongoing improvements	Continue BMP		Building Department/Public Works
	Dry Weather Screening	2 screenings per year	Continue BMP		Public Works
	Illicit Discharges Training	1 training per year	Continue BMP		Public Works
	Elimination of On-Site Sewage Disposal Systems	No longer feasible	BMP completed		Mayor/Board/Public Works
	Site Plan Reviews	Ongoing	Continue BMP		Building Department
	Site Inspections	Ongoing	Continue BMP		Building Department
	Construction Employee Training	1 training per year	Continue BMP		Building Department
	Developer Training		Continue BMP/Consider coop		Building Department

**SECTION V: CONTROL MEASURES PLANNED/IMPLEMENTED TO ADDRESS WASTELOAD ALLOCATIONS**

ACT7, S-2(12) of the MS4 General Permit requires the coverage recipient to document all control measures being planned or implemented that may address the Wasteload Allocations (WLA) provisions of a Total Maximum Daily Load (TMDL) established for impaired receiving stream segments within the MS4 (if it is found that the MS4 must implement specific WLA provisions of a TMDL). The general permit also requires the MS4 to include an implementation schedule for all planned controls.

Approved TMDL / Water Body Name / Pollutant of Concern	Best Management Practice	Wasteload Allocation Details	Implementation Schedule
	fertilization plan	and pesticides applied on an annual basis by the City do not meet the thresholds that require a plan. The BMP is not necessary and would not have a significant impact or benefit to water quality.	Department

**SECTION VII: REPORT CERTIFICATION AND SIGNATURE**

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gathered and evaluated the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I also certify that the MS4 for which I am responsible has in effect, an accurate and up to date MS4 Notice of Intent (NOI) and Storm Water Management Plan (SWMP). I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Authorized Signature: Tony Ducker Date: January 28, 2023  
 Printed Name: Tony Ducker Title: Mayor

This report shall be signed according to the ACT7, S-5 and S-6 of the MS4 General Permit.

Please submit this form to: Chief, Environmental Compliance and Enforcement Division  
MDEQ, Office of Pollution Control  
P.O. Box 2261  
Jackson, Mississippi 39225

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