



## BOARD OF ALDERMEN REGULAR MEETING

July 02, 2024

6:00 PM

Board Room • 119 W 8th Ave, Petal MS

### MINUTES

#### CALL TO ORDER

##### Roll Call, Invocation, Pledge of Allegiance

##### PRESENT

Mayor Tony Ducker  
Alderman Drew Brickson  
Alderman Craig Bullock  
Alderman Mike Lott  
Alderman Blake Nobles  
Alderman Gerald Steele  
Alderman Craig Strickland  
Alderwoman Kim Stringer

Invocation was offered by Mike Lott.

Pledge of Allegiance was recited.

#### ADOPT AGENDA

Motion made by Alderman Bullock, Seconded by Alderman Steele.

Voting Yea: Alderman Brickson, Alderman Bullock, Alderman Lott, Alderman Nobles, Alderman Steele, Alderman Strickland, Alderwoman Stringer

#### CONSENT AGENDA

- Minutes - Regular Meeting June 18, 2024
- Proofs of Publication
  - Public Notice - 1101 Sunrise Rd
  - Ordinance 2014 (132-A10)
  - Ordinance 2014 (132-A11)
  - Ordinance 2007(3-3)

Motion made by Alderman Bullock, Seconded by Alderman Strickland.

Voting Yea: Alderman Brickson, Alderman Bullock, Alderman Lott, Alderman Nobles, Alderman Steele, Alderman Strickland, Alderwoman Stringer

#### PUBLIC COMMENT

#### PROCLAMATIONS & RESOLUTIONS

#### BIDS — QUOTES

Request to accept the bid from Grady Crawford Construction in the amount of \$1,826,378.00 for Castlewoods Sewer Project per Shows, Dearman & Waits recommendation. (City Clerk)

Exhibit "A"

Bid Tab

Motion made by Alderman Brickson, Seconded by Alderman Lott.

Voting Yea: Alderman Brickson, Alderman Bullock, Alderman Lott, Alderman Nobles, Alderman Steele, Alderman Strickland, Alderwoman Stringer

#### OLD BUSINESS

#### GENERAL BUSINESS

Request to adjust services billed to 430 Old Richton Rd as follows due to a leak.

Water - \$162.00  
Sewer - \$81.00  
Sales Tax - \$11.34  
Late Fee - \$40.46

Motion made by Alderman Steele, Seconded by Alderman Lott.

Voting Yea: Alderman Brickson, Alderman Bullock, Alderman Lott, Alderman Nobles, Alderman Steele, Alderman Strickland, Alderwoman Stringer

Request to adjust water services billed to 109 Charles St in the amount of \$388.00 and late fees in the amount of \$66.60 due to a leak.

Motion made by Alderman Nobles, Seconded by Alderman Strickland.

Voting Yea: Alderman Brickson, Alderman Bullock, Alderman Lott, Alderman Nobles, Alderman Steele, Alderman Strickland, Alderwoman Stringer

Request to send one 2014 Dodge Charger, Vin #2C3CDXAT2EH148421 and one 2004 Jeep Grand Cherokee, Vin #1J4GX485246308566 to auction. (Chief Hiatt)

Motion made by Alderman Lott, Seconded by Alderman Strickland.

Voting Yea: Alderman Brickson, Alderman Bullock, Alderman Lott, Alderman Nobles, Alderman Steele, Alderman Strickland, Alderwoman Stringer

Request to reimburse Matthew Hiatt \$575.25 for hotel expenses during the MS Chief's Conference. (Chief Hiatt)

Motion made by Alderman Lott, Seconded by Alderman Strickland.

Voting Yea: Alderman Brickson, Alderman Bullock, Alderman Lott, Alderman Nobles, Alderman Steele, Alderman Strickland, Alderwoman Stringer

Request to send one 2018 Dodge 2500, Vin #3C6UR4HJG274674 to auction. (City Clerk)

Motion made by Alderman Bullock, Seconded by Alderwoman Stringer.

Voting Yea: Alderman Brickson, Alderman Bullock, Alderman Lott, Alderman Nobles, Alderman Steele, Alderman Strickland, Alderwoman Stringer

Request to approve the docket of claims for the month of June 2024. (City Clerk)

Exhibit "B"

Docket

Motion made by Alderman Bullock, Seconded by Alderman Brickson.

Voting Yea: Alderman Brickson, Alderman Bullock, Alderman Lott, Alderman Nobles, Alderman Steele, Alderman Strickland, Alderwoman Stringer

Request to adjust water services billed to 206 Maywood Dr in the amount of \$248.00 and late fees in the amount of \$33.64 due to a leak. (Z Pardew)

Motion made by Alderman Nobles, Seconded by Alderman Brickson.

Voting Yea: Alderman Brickson, Alderman Bullock, Alderman Lott, Alderman Nobles, Alderman Steele, Alderman Strickland, Alderwoman Stringer

Request to reimburse Casey Walley \$744.01 for hotel accommodations while at ARMS conference. (Chief Hiatt)

Motion made by Alderman Lott, Seconded by Alderman Steele.

Voting Yea: Alderman Brickson, Alderman Bullock, Alderman Lott, Alderman Nobles, Alderman Steele, Alderman Strickland, Alderwoman Stringer

Request to set a hearing date of July 23, 2024 at 6:00 p.m. for property located at 142 W 5th Ave. (A Heath)

Motion made by Alderman Bullock, Seconded by Alderman Strickland.

Voting Yea: Alderman Brickson, Alderman Bullock, Alderman Lott, Alderman Nobles, Alderman Steele, Alderman Strickland, Alderwoman Stringer

Request to transfer one 2018 Dodge Ram 2500, Vin #3C6UR4HJ2JG274672, from the Street Dept to the Police Dept. (Chief Hiatt)

Motion made by Alderman Brickson, Seconded by Alderman Nobles.

Voting Yea: Alderman Brickson, Alderman Bullock, Alderman Lott, Alderman Nobles, Alderman Steele, Alderman Strickland, Alderwoman Stringer

Request to authorize the Mayor to execute Establishment of Just Compensation for Parcel 1 (Warranty Deed) and Parcel 2 (Temp. Const. Easement) in the amount of \$1,550.00 for Castlewoods Sewer Improvement Project. (City Clerk)

Motion made by Alderman Steele, Seconded by Alderman Brickson.

Voting Yea: Alderman Brickson, Alderman Bullock, Alderman Lott, Alderman Nobles, Alderman Steele, Alderman Strickland, Alderwoman Stringer

Request to authorize the Mayor to execute the Establishment of Just Compensation Offers in the amounts of \$165.00 and \$1,050.00 for parcel #3-030G-01-099.00 for the Matthews Branch Sidewalk Project. (City Clerk)

Motion made by Alderman Nobles, Seconded by Alderman Strickland.

Voting Yea: Alderman Brickson, Alderman Bullock, Alderman Lott, Alderman Nobles, Alderman Steele,

Alderman Strickland, Alderwoman Stringer

Request to adopt Facility Use Policy. (R Eaton)

Exhibit "C"

Facility Use Policy

Motion made by Alderman Bullock, Seconded by Alderman Strickland.

Voting Yea: Alderman Brickson, Alderman Bullock, Alderman Lott, Alderman Nobles, Alderman Strickland, Alderwoman Stringer

Voting Nay: Alderman Steele

#### SEMINARS & TRAVEL

Request for Timothy Brown to attend Rope Rescue at MS State Fire Academy on August 5-24, 2024. Total cost: \$425.00 (Chief Sims)

Motion made by Alderman Lott, Seconded by Alderman Nobles.

Voting Yea: Alderman Brickson, Alderman Bullock, Alderman Lott, Alderman Nobles, Alderman Steele, Alderman Strickland, Alderwoman Stringer

Request for Will Lewis and Richie Steele to attend Fire Safety Officer online training on Aug. 12, 2024. Total cost: \$175.00 each (Chief Sims)

Motion made by Alderman Lott, Seconded by Alderman Nobles.

Voting Yea: Alderman Brickson, Alderman Bullock, Alderman Lott, Alderman Nobles, Alderman Steele, Alderman Strickland, Alderwoman Stringer

Request for the following to attend Emergency Medical Responder through Jones College Hybrid delivery starting July 11 - Oct 9. Total cost: \$625.00

Amanda Richardson

Eric Vanfossen

Joe Harrison

Andy Klem

Jason Bordelon

Motion made by Alderman Nobles, Seconded by Alderman Brickson.

Voting Yea: Alderman Brickson, Alderman Bullock, Alderman Lott, Alderman Nobles, Alderman Steele, Alderman Strickland, Alderwoman Stringer

Request for Jonathan Walley to attend Fire Officer 1 & 2 Online Training Aug. 12 - Nov. 4, 2024. Total cost: \$175.00 (Chief Sims)

Motion made by Alderman Lott, Seconded by Alderman Nobles.

Voting Yea: Alderman Brickson, Alderman Bullock, Alderman Lott, Alderman Nobles, Alderman Steele, Alderman Strickland, Alderwoman Stringer

Request for Will Lewis to attend Fire Service Management 101 @ the State Fire Academy on 8/12 - 8/15. Total cost: \$475.00 (Chief Sims)

Motion made by Alderman Lott, Seconded by Alderman Nobles.

Voting Yea: Alderman Brickson, Alderman Bullock, Alderman Lott, Alderman Nobles, Alderman Steele, Alderman Strickland, Alderwoman Stringer

#### ORDERS & ORDINANCES

Request to adopt order transferring Doug Shepherd from full-time patrol to part-time patrol at a rate of \$14.00 per hour effective July 10, 2024. (Chief Hiatt)

Order

Whereas the Mayor and Board of Aldermen  
Of the City of Petal deem it necessary to  
Transfer Doug Shepherd

It is hereby ordered that Doug Shepherd  
Be transferred to Part Time Patrol at a  
Rate of \$14.00 per hour effective  
July 10, 2024

So ordered this the 2<sup>nd</sup> day of July, 2024

Motion made by Alderman Brickson, Seconded by Alderman Bullock.

Voting Yea: Alderman Brickson, Alderman Bullock, Alderman Lott, Alderman Nobles, Alderman Steele,

Alderman Strickland, Alderwoman Stringer

Request to adopt order promoting Will Lewis to Asst. Fire Chief at an annual salary of \$58,000.00 effective July 10, 2024. (Chief Sims)

Order

Whereas the Mayor and Board of Aldermen  
Of the City of Petal deem it necessary to  
Hire an Asst. Fire Chief

It is hereby ordered that Will Lewis  
Be promoted to Asst. Fire Chief at  
A salary of \$58,000.00 annually  
Effective July 10, 2024

So ordered this the 2<sup>nd</sup> day of July 2024

Motion made by Alderman Lott, Seconded by Alderman Strickland.

Voting Yea: Alderman Brickson, Alderman Bullock, Alderman Lott, Alderman Nobles, Alderman Steele,  
Alderman Strickland, Alderwoman Stringer

Request to adopt order hiring Aiden Townsend full time in the Fire Dept as a Recruit Firefighter at a rate of \$11.7521 per hour effective July 9, 2024. (Chief Sims)

Order

Whereas the Mayor and Board of Aldermen  
Of the City of Petal deem it necessary to  
Hire a full time firefighter

It is hereby ordered that Aiden Townsend  
Be hired full time as a Recruit Firefighter  
At a rate of \$11.7521 per hour effective  
July 9, 2024

So ordered this the 2<sup>nd</sup> day of July 2024

Motion made by Alderman Brickson, Seconded by Alderman Nobles.

Voting Yea: Alderman Brickson, Alderman Bullock, Alderman Lott, Alderman Nobles, Alderman Steele,  
Alderman Strickland, Alderwoman Stringer

Request to adopt order promoting Jordan Marshall to Engineer at a rate of \$14.2450 per hour effective July 10, 2024. (Chief Sims)

Order

Whereas the Mayor and Board of Aldermen  
Of the City of Petal deem it necessary to  
Promote Jordan Marshall

It is hereby ordered that Jordan Mashall  
Be promoted to Engineer in the Fire Dept  
At a rate of \$14.2450 per hour  
Effective July 10, 2024

So ordered this the 2<sup>nd</sup> day of July 2024

Motion made by Alderman Bullock, Seconded by Alderman Nobles.

Voting Yea: Alderman Brickson, Alderman Bullock, Alderman Lott, Alderman Nobles, Alderman Steele,  
Alderman Strickland, Alderwoman Stringer

Request to adopt order hiring Kade Patterson as a recruit firefighter at a rate of \$11.7521 per hour effective July 10, 2024. (Chief Sims)

Order

Whereas the Mayor and Board of Aldermen  
Of the City of Petal deem it necessary to  
Hire a full time firefighter

It is hereby ordered that Kade Patterson  
Be hired full time as a Recruit Firefighter  
At a rate of \$11.7521 per hour effective

So ordered this the 2<sup>nd</sup> day of July 2024

Motion made by Alderman Strickland, Seconded by Alderman Lott.

Voting Yea: Alderman Brickson, Alderman Bullock, Alderman Lott, Alderman Nobles, Alderman Steele, Alderman Strickland, Alderwoman Stringer

#### MAYOR'S REPORT

#### CONSIDERATION OF COMMITTEE, COMMISSION AND BOARD MATTERS

#### LEGAL

Request to clear the room to determine the need for executive session.

Motion made by Alderman Bullock, Seconded by Alderman Steele.

Voting Yea: Alderman Brickson, Alderman Bullock, Alderman Lott, Alderman Nobles, Alderman Steele, Alderman Strickland, Alderwoman Stringer

Request to enter into Executive Session for personnel matters and potential purchase of real estate.

Motion made by Alderman Bullock, Seconded by Alderman Steele.

Voting Yea: Alderman Brickson, Alderman Bullock, Alderman Lott, Alderman Nobles, Alderman Steele, Alderman Strickland, Alderwoman Stringer

Request to adjourn executive session.

Motion made by Alderman Bullock, Seconded by Alderman Steele.

Voting Yea: Alderman Brickson, Alderman Bullock, Alderman Lott, Alderman Nobles, Alderman Steele, Alderman Strickland, Alderwoman Stringer

No official Action was Taken in Executive Session

Motion to suspend Drew Craft for two weeks with pay ending on July 16, 2024 requiring a prescription list and a release from the doctor stating that he can perform his duties as a firefighter while on those medications.

Motion made by Alderman Steele, Seconded by Alderman Strickland.

Voting Yea: Alderman Brickson, Alderman Bullock, Alderman Lott, Alderman Nobles, Alderman Steele, Alderman Strickland, Alderwoman Stringer

Motion to authorize the ROW Agent to notify the State of MS that we wish to purchase PPIN 31431 for \$2,433.50 and authorize the Mayor to execute documents regarding the same. Blake, Gerald - All.

Motion made by Alderman Steele, Seconded by Alderman Strickland.

Voting Yea: Alderman Brickson, Alderman Bullock, Alderman Lott, Alderman Nobles, Alderman Steele, Alderman Strickland, Alderwoman Stringer

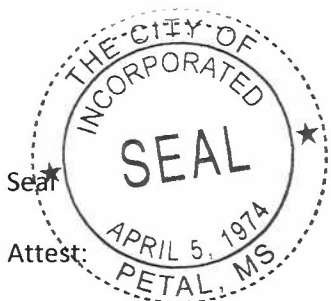
#### ADJOURN


Motion made by Alderman Nobles, Seconded by Alderwoman Stringer.


Voting Yea: Alderman Brickson, Alderman Bullock, Alderman Lott, Alderman Nobles, Alderman Steele, Alderman Strickland, Alderwoman Stringer

Worksession topics - adding more Pickle Ball courts at the high school.

  
\_\_\_\_\_  
Mayor Tony Ducker



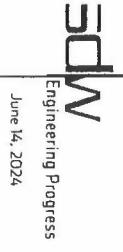
  
\_\_\_\_\_  
Melissa Martin, City Clerk

Sincerely,  
  
 J. Weston Locastro, P.E.  
 Project Engineer  
 /w/

Dear Mayor Ducker:  
 I have certified the enclosed bid tabulation that represents all bids that were received and opened at 10:00 a.m. on June 13, 2024 for the above referenced project.  
 While only one bid was received and opened, it is noted that two additional prospective bidders purchased the plans and specifications and seven additional prospective bidders viewed the plans and specifications online.  
 Enclosed is a copy of the original bid and the corrected bid from Grady Crawford Construction. Should the City find that other prospective bidders had reasonable opportunity to respond and that the intended correct bid was evident on Grady Crawford Construction's original bid, I recommend award to Grady Crawford Construction of Baton Rouge, LA in the total base bid plus additve alternate amount of One Million, Eight Hundred Twenty-Six Thousand, Three Hundred Seventy-Eight Dollars and Zero Cents (\$1,826,378.00).  
 Should you have any questions and/or comments, please, do not hesitate to contact me.

Attn: Mayor Tony Ducker  
 RE: Castlewoods Sewer Improvements  
 City of Petal

APPROVED  
 JUL 0 2 2024



June 14, 2024

City of Petal  
 P.O. Box 564  
 Petal, MS 39465

**BID TAB**

Project: Castlewoods Sewer Improvements

June 13, 2024

Shows, Dearman & Waits  
 Engineer's Estimate

Grady Crawford  
 P.O. Box 967  
 Baton Rouge, LA 70821

Project No. II494.002

**BASE BID**

Item No.	Item Description	Quantity	Unit	Unit Price	Amount	Unit Price	Amount
1	3" 160 PSI, SDR 26 PVC Sewer Force Main Pipe (All Depths) (Open Cut)	780	LF	\$25.00	\$19,500.00	\$41.00	\$31,980.00
2	3" 160 PSI, SDR 26 PVC Sewer Force Main Pipe (All Depths) (Bored - No Casing)	140	LF	\$55.00	\$7,700.00	\$69.00	\$9,660.00
3	4" 160 PSI, SDR 26 PVC Sewer Force Main Pipe (All Depths) (Open Cut)	90	LF	\$30.00	\$2,700.00	\$112.00	\$10,080.00
4	4" 160 PSI, SDR 26 PVC Sewer Force Main Pipe (All Depths) (Bored - No Casing)	20	LF	\$60.00	\$1,200.00	\$120.00	\$2,400.00
5	6" 160 PSI, SDR 26 PVC Sewer Force Main Pipe (All Depths) (Open Cut)	1,540	LF	\$52.00	\$80,080.00	\$55.00	\$84,700.00
6	6" 160 PSI, SDR 26 PVC Sewer Force Main Pipe (All Depths) (Bored - No Casing)	80	LF	\$65.00	\$5,200.00	\$92.00	\$7,360.00
7	8" 200 PSI, SDR 21 PVC Sewer Force Main Pipe (All Depths) (Open Cut)	800	LF	\$69.00	\$55,200.00	\$93.00	\$74,400.00
8	8" DR II HDPE Sewer Pipe (All Depths) (Bored - No Casing)	100	LF	\$155.00	\$15,500.00	\$164.00	\$16,400.00
9	8" SDR 26 PVC Sewer Pipe (0'- 6') (Open Cut)	20	LF	\$69.00	\$1,380.00	\$68.00	\$1,360.00
10	8" SDR 26 PVC Sewer Pipe (6'- 8') (Open Cut)	90	LF	\$76.00	\$6,840.00	\$72.00	\$6,480.00
11	8" SDR 26 PVC Sewer Pipe (8'- 10') (Open Cut)	90	LF	\$83.00	\$7,470.00	\$79.00	\$7,110.00
12	8" SDR 26 PVC Sewer Pipe (10'- 12') (Open Cut)	40	LF	\$90.00	\$3,600.00	\$88.00	\$3,520.00
13	8" Ductile Iron Sewer Pipe (0'- 10') (Open Cut)	20	LF	\$80.00	\$1,600.00	\$147.00	\$2,940.00
14	10" SDR 26 PVC Sewer Pipe (0'- 6') (Open Cut)	20	LF	\$65.00	\$1,300.00	\$78.00	\$1,560.00
15	10" SDR 26 PVC Sewer Pipe (6'- 10') (Open Cut)	20	LF	\$85.00	\$1,700.00	\$89.00	\$1,780.00
16	10" Ductile Iron Sewer Pipe (0'- 10') (Open Cut)	12	LF	\$100.00	\$1,200.00	\$165.00	\$1,980.00
17	12" SDR 26 PVC Sewer Pipe (0'- 6') (Open Cut)	20	LF	\$75.00	\$1,500.00	\$91.00	\$1,820.00
18	12" SDR 26 PVC Sewer Pipe (6'- 10') (Open Cut)	24	LF	\$80.00	\$1,920.00	\$102.00	\$2,448.00
19	12" Ductile Iron Sewer Pipe (0'- 10') (Open Cut)	28	LF	\$110.00	\$3,080.00	\$187.00	\$5,236.00
20	Abandonment of Existing Sewer Pipe	3,385	LF	\$2.00	\$6,770.00	\$12.00	\$40,620.00
21	Tracer Wire System for Sewer	1	LS	\$3,000.00	\$3,000.00	\$5,500.00	\$5,500.00
22	48" Precast Concrete Sewer Manhole (10' - 12')	3	EA	\$5,850.00	\$17,550.00	\$7,700.00	\$23,100.00
23	Convert Existing Wetwell to use as a Manhole	2	EA	\$5,000.00	\$10,000.00	\$4,780.00	\$9,560.00
24	Demolition of Existing Pump Station Site (De-Energize Circuits, Remove Elec Service, Generator, Controls, Panels, Pumps, Piping, Valve Pit, Cap Force Main, Fence, etc - See Plan)	2	LS	\$5,000.00	\$10,000.00	\$34,500.00	\$69,000.00

25	80 GPM Sewer Duplex Pump Station (Incl: Pumps, Control Panel w/ Slab, Electrical Service, Wetwell, Valve Pit, Piping, Valves, Fittings, Etc - As Detailed)	1	LS	\$180,000.00	\$180,000.00	\$257,400.00	\$257,400.00
26	500 GPM Sewer Duplex Pump Station (Incl: Pumps, Control Panel w/ Slab, Electrical Service, Wetwell, Valve Pit, Piping, Valves, Fittings, Etc - As Detailed)	1	LS	\$650,000.00	\$650,000.00	\$416,700.00	\$416,700.00
27	100 KW Generator for 500 GPM Pump Station	1	LS	\$105,000.00	\$105,000.00	\$136,200.00	\$136,200.00
28	Concrete Foundation for 100 KW Generator	1	LS	\$18,000.00	\$18,000.00	\$3,750.00	\$3,750.00
29	4" Diameter Force Main & Larger Air Vacuum & Air Release Valve Assembly w/ Precast Concrete Manhole	2	EA	\$6,500.00	\$13,000.00	\$9,650.00	\$19,300.00
30	Under 4" Diameter Force Main Air Vacuum & Air Release Valve Assembly w/ Precast Concrete Manhole	1	EA	\$5,500.00	\$5,500.00	\$9,465.00	\$9,465.00
31	Special Design Sewer Force Main Junction Box No 1 (Incl: Valve Pit, Piping, Valves, Fittings, Etc - As Detailed)	1	EA	\$8,500.00	\$8,500.00	\$102,350.00	\$102,350.00
32	Special Design Sewer Force Main Junction Box No 2 (Incl: Valve Pit, Piping, Valves, Fittings, Etc - As Detailed)	1	EA	\$6,500.00	\$6,500.00	\$83,000.00	\$83,000.00
33	3" PVC Lower Pressure Sewer In-Line Cleanout Assembly (As Detailed)	3	EA	\$800.00	\$2,400.00	\$1,800.00	\$5,400.00
34	3" PVC Lower Pressure Sewer Gate Valve	3	EA	\$650.00	\$1,950.00	\$1,400.00	\$4,200.00
35	LPS Connection: Proposed 3" Lower Pressure Sewer Main to Existing LPS Sewer Main (Incl: All Fittings, Tee, Etc)	2	EA	\$1,500.00	\$3,000.00	\$4,650.00	\$9,300.00
36	1" 150 PSI PVC Water Pipe for Connections (Open Cut)	40	LF	\$26.00	\$1,040.00	\$28.00	\$1,120.00
37	1" 150 PSI PVC Water Pipe for Connections (Bored)	80	LF	\$55.00	\$4,400.00	\$43.00	\$3,440.00
38	Commercial Service Connection (All Sizes) (Incl: Meter Yoke, Meter Box, Fittings, Etc)	1	EA	\$1,500.00	\$1,500.00	\$2,250.00	\$2,250.00
39	1" Freeze Proof Flushing Hydrant	1	EA	\$850.00	\$850.00	\$1,150.00	\$1,150.00
40	Tracer Wire System for Water	1	LS	\$150.00	\$150.00	\$750.00	\$750.00
41	Crushed Aggregate (Size 610) (For Pump Station Site)	210	Ton	\$123.00	\$25,830.00	\$88.00	\$18,480.00
42	Geotextile Fabric for Pump Station Site	680	SY	\$25.00	\$17,000.00	\$3.00	\$2,040.00
43	Crushed Aggregate (Size 610) (For Pavement Repair)	20	Ton	\$123.00	\$2,460.00	\$88.00	\$1,760.00
44	Select Fill Material, LVM (For Pump Station Site & Access Drive Construction)	185	CY	\$47.00	\$8,695.00	\$23.00	\$4,255.00
45	Select Fill Material (Class 9, Group C), LVM (For Pavement Repair)	550	CY	\$47.00	\$25,850.00	\$23.00	\$12,650.00
46	9.5mm Hot Mix Asphalt for Street Paving & Repair	4	Ton	\$445.00	\$1,780.00	\$600.00	\$2,400.00
47	19mm Hot Mix Asphalt for Street Paving & Repair	6	Ton	\$447.00	\$2,682.00	\$735.00	\$4,410.00
48	Concrete Pavement Repair (All Depths)	120	SY	\$163.00	\$19,560.00	\$144.00	\$17,280.00
49	Concrete Curb & Gutter Repair (In Kind)	40	LF	\$30.00	\$1,200.00	\$60.00	\$2,400.00
50	18"x11" Concrete Arch Pipe, Class IV, Incl. Flexible Plastic Gas	24	LF	\$35.00	\$840.00	\$176.00	\$4,224.00

MINUTE BOOK # 894  
 EXHIBIT 18  
 CITY OF PETAL

51	6 Ft Tall Wood Fence System, as Detailed in Plans	327	Lin. Ft.	\$75.00	\$24,525.00	\$30.00	\$9,810.00
52	Single Leaf Wood Swing Gate System w/ Lock, as Detailed in Plans	2	Each	\$1,800.00	\$3,600.00	\$1,000.00	\$2,000.00
53	Double Leaf Wood Swing Gate System w/ Lock, as Detailed in Plans	3	Each	\$2,500.00	\$7,500.00	\$1,650.00	\$4,950.00
54	Grassing (Incl. Grass, Top Soil, Fertilizer, Watering, etc.)	1	Acres	\$8,750.00	\$8,750.00	\$7,000.00	\$7,000.00
55	Clearing and Grubbing	1	Acres	\$2,500.00	\$2,500.00	\$8,200.00	\$8,200.00
56	Temporary Erosion Control	1	LS	\$25,000.00	\$25,000.00	\$4,000.00	\$4,000.00
57	Maintenance of Traffic	1	LS	\$30,000.00	\$30,000.00	\$50,000.00	\$50,000.00
58	Mobilization	1	LS	\$135,000.00	\$135,000.00	\$100,000.00	\$100,000.00
<b>Total Base Bid</b>					<b>\$1,610,552.00</b>		<b>\$1,732,628.00</b>

**Additive Alternative No. 1**

Item No.	Item Description	Quantity	Unit	Unit Price	Amount	Unit Price	Amount
59	40 KW Generator for 80 GPM Pump Station	1	LS	\$45,000.00	\$45,000.00	\$90,000.00	\$90,000.00
60	Concrete Generator Foundation for 40 KW Generator	1	LS	\$15,000.00	\$15,000.00	\$3,750.00	\$3,750.00
<b>Total Additive Alternative No. 1</b>					<b>\$60,000.00</b>		<b>\$93,750.00</b>
<b>Bid Total:</b>					<b>\$1,670,552.00</b>		<b>\$1,826,378.00</b>

**Comments:**  
 \* Typographical and/or mathematical correction

This is to certify that I have checked the tabulation of the bids received by the City of Petal on June 13, 2024, and that said tabulation is true and correct to the best of my belief.

  
 J. Weston Locastro, P.E.

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5.1 City residents, Non-profit and not-for-profit organizations and groups, consisting primarily of Petal residents or benefitting the City of Petal and/or the community by educational, civic, and/or cultural means (hereinafter "Groups"), may reserve Available Facilities for meetings, events. Groups may not charge admission fees to participants attending the meetings or events.

**6. PROHIBITED USES:**

City facilities shall not be used for the following:

- Any commercial business, fee-based or promotional activity;
- Any business firms and other for-profit organizations soliciting or selling products or services, regardless of purpose;
- Private social functions, such as showers, birthday parties, dances, etc.;
- Any political fundraisers, political advocacy, or other partisan political meetings, rallies, or campaign activities/events;
- Any meeting whose noise levels will interfere with activities in City offices or adjacent properties;
- Any illegal activity;
- Any purposes contrary to federal, state, or local law;
- Any other use deemed inappropriate by the Parks and Recreation Director.

**7. RESERVATION POLICIES AND PROCEDURES:**

7.1 All Groups desiring to utilize Available Facilities are required to complete a City of Petal Facility Use Application. The individual signing the Application (the "Applicant") must be a City of Petal resident and 18 years of age or older. The Applicant is responsible for the event and will be held responsible for all actions, behavior, and damages caused by his/her guests/attendees.

7.2 The completed application form (Attachment B: Facility Use Request Form) should be submitted to the Parks and Recreation Department within ten (10) business days prior to the event. An application must contain all requested information.

7.3 When submitting the Facility Use Request Form, the Applicant also must submit the Facility Use Policy Compliance and Indemnification and Hold Harmless Agreement (Attachment C).

7.4 Application forms may be obtained at the Parks and Recreation Department.

7.5 Applicants may be required to provide the following verification:

For the Applicant:

- Proof of residency

For the Organizations/Groups:

- Proof of 51% member residency (for Groups) in the city limits of Petal through membership roster (including names and home/business addresses);
- Community benefit; and/or

**Facility Use Policy**

**1. PURPOSE AND SCOPE:**

1.1 The City of Petal has limited facilities that may offer opportunities for public use. This Facility Use Policy is designed to govern the use of meeting spaces in City-owned facilities by city residents and non-profit and not-for-profit groups and/or organizations that are not directly associated with the City of Petal ("City"). This policy describes the terms, conditions, allowable uses, and user qualifications required for the utilization of Available Facilities, as defined in Section 4 below. These standards are intended to facilitate orderly processing of reservation requests.

1.2 This Facility Use Policy covers the facilities designated in Attachment A.

**2. GENERAL:**

2.1 Specified City facilities, when not being used by the City, shall be made available to city residents, non-profit or not-for-profit community organizations or groups as authorized by this policy, at no-charge, and on a first-come, first-served basis. By opening up certain specified City facilities to public use, the City intends to create a limited public forum in which public uses are restricted in a manner determined by the City to be consistent with the City's civic mission and that does not allow uses that would interfere with the governmental functions of the City. **The City reserves the right to close the facilities to public use and terminate the limited public forum at any time.**

**3. INTERPRETATION AND IMPLEMENTATION:**

3.1 The Parks and Recreation Director shall have the authority to interpret the Facility Use Policy. The Parks and Recreation Director shall have the responsibility to administer and enforce the Facility Use Policy, and shall have the authority to deny or terminate the use of a facility if a determination is made that the use does not conform to the requirements of the Facility Use Policy. The Parks and Recreation Director has the discretion to make changes to the Facility Use Policy and may restrict public access to any facilities that the Parks and Recreation Director determines not suitable for holding the proposed event. At the discretion of the Parks and Recreation Director, the City may waive any requirement of this policy if the result of said waiver would be in the best interest of the City.

**AVAILABLE FACILITIES:**

4.1 The designated facilities listed in Attachment A ("Available Facilities"), when not being used by the City, may be reserved for use by city residents, non-city government, non-profit or not-for-profit community organizations or groups, provided the requirements of this Facility Use Policy are met.

**5. AUTHORIZED USERS:**

7.12 A Group may not assign or transfer its reservation to another Group.

**8. GENERAL RULES AND REGULATIONS:**

For the facilities to be enjoyed by everyone, the following basic rules of good conduct must be observed at all City facilities:

8.1 Use of the facility must not interfere with the conduct of official City business or be unduly disruptive to others present in the City facility or to adjacent properties.

8.2 All trash, including food and beverage, created by the user or participants, shall be placed in proper receptacles.

8.3 No pets shall be permitted inside the facilities, only service animals are allowed.

8.4 Smoking, including e-cigarettes and vaping, is not allowed in City facilities.

8.5 No alcoholic beverages or illegal substances shall be served upon, consumed upon, or brought into the City facility.

8.6 No sparklers, open flames, or burning candles are permitted.

8.7 No pyrotechnic devices or fog machines are allowed inside the City facility.

8.8 Use of any glitter, confetti, or streamers is prohibited.

8.9 All City facilities shall be left in good, clean condition. All tables and chairs must be returned to the original arrangement when the use of the facility is complete.

8.10 The Applicant will be responsible for the provision of any specific non-facility Americans with Disabilities Act (ADA) required accommodations.

8.11 No Group may consider a City facility its permanent meeting place, use for storage, or use the City facility or Municipal Office Building as its mailing address.

8.12 All minors, individuals younger than 18 years of age, must be accompanied by an adult, with no more than ten (10) minors per one (1) adult.

**9. EQUIPMENT:**

9.1 The use, alteration, removal, damage, or destruction of any City equipment is strictly prohibited, inclusive of technological devices and computers. The Applicant will be held responsible for any damages to any City-owned property or equipment.

**10. DISCLAIMER:**

- Non-profit status, if applicable.

7.6 Approval of applications for events and meetings in Available Facilities will be considered in accordance with the following criteria:

- a) The requesting Group is a non-profit or a not-for-profit group or organization.
- b) The requesting Group is based in the City of Petal, or a majority of its members reside in the city limits of Petal, or the proposed use is deemed a community benefit.
- c) The event is requested in sufficient lead-time for staff to determine impact upon the facility and previously scheduled events.
- d) The Applicant agrees to indemnify and hold harmless the City, and is capable of carrying sufficient liability insurance, if required.
- e) City staffing and security needs.
- f) The requested use of the City facility will not cause detrimental impact to City staff and available resources, or to the physical capacity of the requested facility, including but not limited to:
  - (i) The parking capacity at the requested location and the potential impact on other planned events;
  - (ii) The number of planned participants and the traffic impact upon the requested location; and
  - (iii) Other scheduled events and/or uses of the requested facility that increase the usage of the requested location above the recommended capacity.

If the application is denied, the Group may appeal the decision to the Parks and Recreation Director. The Parks and Recreation Director's decision shall be final.

7.7 Applicant shall be present at all times while the City facilities are being used. Non-compliance may result in denial of future requests.

7.8 Any use after business hours requires special approval of the Parks and Recreation Director and is subject to the availability of supervisory personnel. Staffing and facilities may not be available due to other City obligations. A charge for staffing facilities after business hours may be required. The number of staff required will be at the discretion of the City. For purposes of this policy, the term "Business Hours" shall mean 8:00 a.m. to 5:00 p.m., Monday through Friday, regardless of the extended operational hours of the department.

7.9 The City reserves the right to require security whenever it deems it appropriate. Cost of security is the responsibility of the Applicant.

7.10 Due to the size and nature of an event, the City may require general liability insurance for bodily injury and property damage be acquired by the Group with policy limits set by the City, and naming the City as an additional insured.

7.11 The City reserves the right to cancel any and all reservations without providing any other accommodations in the event the facility is needed for municipal government purposes, or if the facility becomes unavailable due to unforeseen maintenance or safety issues.

15.1 This policy will expire one year after its approval at a Board of Alderman Meeting.

APPROVED

JUL 02 2024

**ATTACHMENT B: Facility Use Request Form**

*Please Note: All reservations are taken on a first-come, first-served basis. Fees and/or Deposits for Off-Duty Officer Reservations and City staffing (if necessary) are due prior to reservation confirmation.*

Facility Requested: \_\_\_\_\_

**CONTACT INFORMATION**

Person Responsible ("Applicant"): \_\_\_\_\_ Phone Number: \_\_\_\_\_  
Cell Phone Number: \_\_\_\_\_ E-mail Address: \_\_\_\_\_  
Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Alternate Contact Name: \_\_\_\_\_ Phone No.: \_\_\_\_\_

**EVENT INFORMATION**

Requested Event Date: \_\_\_\_\_ Requested Event Time: From: \_\_\_\_\_ AM/PM To: \_\_\_\_\_ AM/PM  
Type of event/meeting/activity: \_\_\_\_\_  
Detailed information about the event, including planned activities or any equipment/special needs:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Number of adult participants expected to attend: \_\_\_\_\_ Number of minor (under 18) participants: \_\_\_\_\_  
Organization Represented: \_\_\_\_\_ Non-Profit: Yes \_\_\_\_\_ No \_\_\_\_\_  
Is this event a fundraiser? Yes \_\_\_\_\_ No \_\_\_\_\_ Please explain: \_\_\_\_\_  
\_\_\_\_\_  
Does your organization maintain a mailing address within the city limits of Petal? Yes \_\_\_\_\_ No \_\_\_\_\_  
Does your event provide a community benefit? Yes \_\_\_\_\_ No \_\_\_\_\_ If yes, explain below:  
\_\_\_\_\_  
\_\_\_\_\_  
Do a majority of your members, including officers, reside in Petal? Yes \_\_\_\_\_ No \_\_\_\_\_  
Will your event cause any impact on City staff or City resources? Yes \_\_\_\_\_ No \_\_\_\_\_  
Is the Applicant willing to indemnify and hold harmless the City of Petal? Yes \_\_\_\_\_ No \_\_\_\_\_  
Does your organization carry liability insurance? Amount \$ \_\_\_\_\_ Yes \_\_\_\_\_ No \_\_\_\_\_  
Estimated space requirements for this event: \_\_\_\_\_  
Estimated parking requirements: \_\_\_\_\_

**STAFF USE ONLY**

DATE/TIME RECEIVED: \_\_\_\_\_ RECEIVED BY: \_\_\_\_\_

10.1 Use of City facilities does not constitute City endorsement of the viewpoints, beliefs, ideas, or policies expressed by organizations or individuals using the space, and may not be advertised or implied as having such approval or endorsement.

**11. USE OF CITY NAME OR LOGO:**

11.1 The use of the City of Petal name is strictly prohibited by any organization or person for any purpose in connection with the use of the meeting rooms for publicity or otherwise, except to identify the location of the event. Unapproved use of the City of Petal name or logo may be grounds for termination of the use agreement and may be subject to other legal actions.

**12. NON-DISCRIMINATION:**

12.1 The City will not discriminate against any person or persons because of their age, sex, race, religion, color, or natural origin, nor will the City permit individuals or Groups making the reservation to engage in such discrimination.

**13. RELEASES OF LIABILITY:**

13.1 The City assumes no responsibility for personal injury or injury to or loss of property brought or placed in the facility in connection with the use of the facility.

13.2 By submitting the Facility Use Application, the Applicant agrees in writing (i) to comply with the Facility Use Policy and (ii) to indemnify and hold harmless the City of Petal, its officers, agents, servants, and employees from and against any and all claims or suits for bodily injury, illness, death, personal injury, or property damage (including, without limitation, reasonable fees and expenses of attorney, expert witnesses and other consultants) arising out of Applicant's use of the facility, or arising out of any act or omission committed by the Applicant, its officers, employees, agents, guest, and invitees, in connection with the activities conducted under this Agreement. THIS INDEMNIFICATION AND HOLD HARMLESS AGREEMENT SHALL SPECIFICALLY INCLUDE ANY CLAIMS ARISING FROM THE NEGLIGENCE OF THE CITY, ITS AGENTS, OFFICIALS, AND EMPLOYEES.

**14. MAXIMUM NUMBER OF RESERVATIONS**

14.1 The Parks and Recreation Director is responsible for keeping a calendar to schedule the use of facilities covered by this policy and listed at Attachment A.

14.2 Each of the facilities covered by this policy and listed at Attachment A may only be reserved once, by all groups, in any 30 day period. For example, if any facility is reserved on January 15, then that facility may not be reserved to any group until 30 days have elapsed.

14.3 No group may use any City facilities covered by this Policy more than once in a six month time period.

**15. SUNSET PROVISION**

**ATTACHMENT A**

List of Available Facilities

Hinton Park (behind City Hall).

Pavilions at the park are subject to a separate reservation system. Playgrounds at Hinton Park are not included with this Facility Use Policy and may not be reserved. Applicants will coordinate with the Director of Parks and Recreation as to exact areas of Hinton Park to be reserved. Said reservations shall not conflict with other reservations and uses of Hinton Parks by others, including, sports leagues.

Attachment C

**Facility Use Policy Compliance**  
**And**  
**Indemnification and Hold Harmless Agreement**

*(Attach with Request Form and Return to Applicable Department)*

The Applicant acknowledges that the City assumes no responsibility for personal injury or injury to or loss of property brought or placed in the facility in connection with the use of the facility. **Applicant agrees to indemnify and hold harmless, and by executing this application and agreement, does indemnify and hold harmless the City of Petal, its officers, agents, servants, and employees from and against any and all claims or suits for bodily injury, illness, death, personal injury, or property damage (including, without limitation, reasonable fees and expenses of attorney, expert witnesses, and other consultants) arising out of Applicant's use of the facility, or arising out of any act or omission committed by the Applicant, its officers, employees, agents, guests, and invitees, in connection with the activities conducted under this agreement. THIS INDEMNIFICATION AND HOLD HARMLESS AGREEMENT SHALL SPECIFICALLY INCLUDE ANY CLAIMS ARISING FROM THE NEGLIGENCE OF THE CITY, ITS AGENTS, OFFICIALS, AND EMPLOYEES.**

**Please thoroughly read through the Facilities Use Policy attached to this form.** By signing below, you are stating that you understand the rules and regulations pertaining to Petal facilities and their proper use. Furthermore, you fully agree to abide by and uphold these rules throughout your reservation and leave the facility in the same condition in which you found it. Failure to abide by these rules may result in forfeiture of security deposit and denial of future use of City of Petal facilities.

Signature of Applicant: \_\_\_\_\_

Printed Name of Applicant: \_\_\_\_\_

Date: \_\_\_\_\_

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INTENTIONALLY