



BOARD OF ALDERMEN REGULAR MEETING

October 05, 2021

6:00 PM

Board Room • 119 W 8th Ave, Petal MS

MINUTES

CALL TO ORDER

Roll Call, Invocation, Pledge of Allegiance

Invocation by Blake Nobles.

Pledge of Allegiance was recited.

PRESENT

Mayor Tony Ducker

Alderman Drew Brickson

Alderman Craig Bullock

Alderman Mike Lott

Alderman Blake Nobles

Alderman Gerald Steele

Alderman Craig Strickland

Alderman Steve Stringer

ADOPT AGENDA

Motion made by Alderman Stringer, Seconded by Alderman Nobles.

Voting Yea: Alderman Brickson, Alderman Bullock, Alderman Lott, Alderman Nobles, Alderman Steele, Alderman Strickland, Alderman Stringer

PUBLIC COMMENT

Richard Howell - Requests speed bumps on W 4th Ave.

Emily Escolas - Trussel Rd; "Unite 2 Thrive" is a non-profit civic league. Recreational therapy supporting recovery.

Emily Escolas - Would like to look at the potential for soil and water toxicity.

CONSENT AGENDA

- Minutes - Regular Meeting September 21, 2021
- Minutes - Special Meeting Sept. 28, 2021
- Public Works Report for July thru Sept 2021.
- FY2021 Municipal Compliance Questionnaire – Exhibit "C"
- Mayor Veto of board action on September 21, 2021.
- Proofs of Publication

Motion made by Alderman Stringer, Seconded by Alderman Strickland.

Voting Yea: Alderman Brickson, Alderman Bullock, Alderman Lott, Alderman Nobles, Alderman Steele, Alderman Strickland

PROCLAMATIONS & RESOLUTIONS

Request to adopt proclamation naming Oct. 23 - Oct. 31, 2021 as Red Ribbon Week.

Motion made by Alderman Stringer, Seconded by Alderman Nobles.

Voting Yea: Alderman Brickson, Alderman Bullock, Alderman Lott, Alderman Nobles, Alderman Steele, Alderman Strickland, Alderman Stringer

BIDS — QUOTES

Request to accept bid from Warren & Warren Asphalt Paving, LLC in the amount of \$463,883.85 for paving project at Robert E Russell Sports Complex.

Exhibit "A"

Bid Tab

Motion made by Alderman Stringer, Seconded by Alderman Brickson.

Voting Yea: Alderman Brickson, Alderman Bullock, Alderman Lott, Alderman Nobles, Alderman Steele, Alderman Strickland, Alderman Stringer

OLD BUSINESS

GENERAL BUSINESS

Request to accept the resignation of Michael Deidrich in the Fire Dept effective 10/5/2021.

Motion made by Alderman Stringer, Seconded by Alderman Nobles.

Voting Yea: Alderman Brickson, Alderman Bullock, Alderman Lott, Alderman Nobles, Alderman Steele, Alderman Strickland, Alderman Stringer

Request to grant access to PCL Construction to construct a temporary access road for work to replace the Norfolk Southern bridge over Leaf River.

Motion made by Alderman Bullock, Seconded by Alderman Stringer.

Voting Yea: Alderman Brickson, Alderman Bullock, Alderman Lott, Alderman Nobles, Alderman Steele, Alderman Strickland, Alderman Stringer

Request to obtain uninsured motorists coverage on certain vehicles from MS Municipal Service Company.

Motion made by Alderman Stringer, Seconded by Alderman Bullock.

Voting Yea: Alderman Brickson, Alderman Bullock, Alderman Lott, Alderman Nobles, Alderman Steele, Alderman Strickland, Alderman Stringer

Request to pay estimate #3 in the amount of \$27,956.50 to Warren Paving for 2021 Street Overlay.

Motion made by Alderman Stringer, Seconded by Alderman Bullock.

Voting Yea: Alderman Brickson, Alderman Bullock, Alderman Lott, Alderman Nobles, Alderman Steele, Alderman Strickland, Alderman Stringer

Request to adjust water services billed to 205 Starlane Dr in the amount of \$146.00 due to a leak.

Motion made by Alderman Bullock, Seconded by Alderman Steele.

Voting Yea: Alderman Brickson, Alderman Bullock, Alderman Lott, Alderman Nobles, Alderman Steele, Alderman Strickland, Alderman Stringer

Request to adjust water services billed to 398 N George St in the amount of \$228.00 due to a leak.

Motion made by Alderman Stringer, Seconded by Alderman Steele.

Voting Yea: Alderman Brickson, Alderman Bullock, Alderman Lott, Alderman Nobles, Alderman Steele, Alderman Strickland, Alderman Stringer

Request to adjust water services billed to 624 Carterville Rd in the amount of \$153.00 due to a leak.

Motion made by Alderman Bullock, Seconded by Alderman Stringer.

Voting Yea: Alderman Brickson, Alderman Bullock, Alderman Lott, Alderman Nobles, Alderman Steele, Alderman Strickland, Alderman Stringer

Request to adjust water services billed to 10 Corinth Rd in the amount of \$1281.60 due to a leak.

Motion made by Alderman Bullock, Seconded by Alderman Stringer.

Voting Yea: Alderman Brickson, Alderman Bullock, Alderman Lott, Alderman Nobles, Alderman Steele,

Alderman Strickland, Alderman Stringer

Request to adjust water services billed to 108 N George St, Apt 3 in the amount of \$62.00 due to a leak.

Motion made by Alderman Stringer, Seconded by Alderman Steele.

Voting Yea: Alderman Brickson, Alderman Bullock, Alderman Lott, Alderman Nobles, Alderman Steele, Alderman Strickland, Alderman Stringer

Request to adjust water services billed to 699 Hillcrest Loop in the amount of \$566.40 and late fees in the amount of \$76.24 due to a leak.

Motion made by Alderman Stringer, Seconded by Alderman Nobles.

Voting Yea: Alderman Brickson, Alderman Bullock, Alderman Lott, Alderman Nobles, Alderman Steele, Alderman Strickland, Alderman Stringer

Request to DENY the special exception for 108 Elizabeth Circle for the city to construct a road of any type and deny relief from hard surface driveway requirement per the Planning Commission recommendation.

Motion made by Alderman Stringer, Seconded by Alderman Strickland.

Voting Yea: Alderman Brickson, Alderman Bullock, Alderman Lott, Alderman Nobles, Alderman Steele, Alderman Strickland, Alderman Stringer

Request to approve a variance allowing 175 parking spaces instead of the required 240 for new Hattiesburg Clinic building located at 50 Parkway Lane per the Planning Commission recommendation.

Motion made by Alderman Nobles, Seconded by Alderman Stringer.

Voting Yea: Alderman Brickson, Alderman Bullock, Alderman Lott, Alderman Nobles, Alderman Steele, Alderman Strickland, Alderman Stringer

Request to approve a variance to allow an increase of 5' in building height restrictions for the new Hattiesburg Clinic located at 50 Parkway Lane per the Planning Commission recommendation.

Motion made by Alderman Stringer, Seconded by Alderman Bullock.

Voting Yea: Alderman Brickson, Alderman Bullock, Alderman Lott, Alderman Nobles, Alderman Steele, Alderman Strickland, Alderman Stringer

Request to approve variance to allow an 8' encroachment into the existing front setback for property located at 50 Parkway Lane per the Planning Commission recommendation.

Motion made by Alderman Nobles, Seconded by Alderman Stringer.

Voting Yea: Alderman Brickson, Alderman Bullock, Alderman Lott, Alderman Nobles, Alderman Steele, Alderman Strickland, Alderman Stringer

Request to approve the docket of claims for the month of September 2021.

Exhibit "B"

Docket

Motion made by Alderman Bullock, Seconded by Alderman Strickland.

Voting Yea: Alderman Brickson, Alderman Bullock, Alderman Lott, Alderman Nobles, Alderman Steele, Alderman Strickland, Alderman Stringer

Request to hire Mike Shoemake as a contract laborer in the Street Dept at a rate of \$13.00 per hour.

Motion made by Alderman Stringer, Seconded by Alderman Steele.

Voting Yea: Alderman Brickson, Alderman Bullock, Alderman Lott, Alderman Nobles, Alderman Steele,

Alderman Strickland, Alderman Stringer

Request to approve water services billed to 102 Edwards St in the amount of \$255.00 and late fees in the amount of \$55.54 due to a leak.

Motion made by Alderman Stringer, Seconded by Alderman Bullock.

Voting Yea: Alderman Brickson, Alderman Bullock, Alderman Lott, Alderman Nobles, Alderman Steele, Alderman Strickland, Alderman Stringer

Request to remove stop sign at Pecan Terrace and Margaret Ave. (PSD)

Steve rescinded motion; request dies due to lack of a motion.

Request to extend the final plat deadline by two (2) years for Castlewoods Subdivision.

Motion made by Alderman Stringer, Seconded by Alderman Brickson.

Voting Yea: Alderman Brickson, Alderman Bullock, Alderman Lott, Alderman Nobles, Alderman Steele, Alderman Strickland, Alderman Stringer

SEMINARS & TRAVEL

Request for Donald Wagers, Amanda Richardson and Jasper Cross to attend MS Rural Water Assoc. Training at the Forrest County Multipurpose Center on October 21, 2021. Total cost: 0

Motion made by Alderman Stringer, Seconded by Alderman Steele.

Voting Yea: Alderman Brickson, Alderman Bullock, Alderman Lott, Alderman Nobles, Alderman Steele, Alderman Strickland, Alderman Stringer

Request for the following board members to attend Board Member Management Training in Hattiesburg, MS on Dec. 14, 2021. Total cost: \$115.00 each

- Drew Brickson
- Mike Lott
- Blake Nobles
- Craig Strickland
- Gerald Steele

Motion made by Alderman Strickland, Seconded by Alderman Stringer.

Voting Yea: Alderman Brickson, Alderman Bullock, Alderman Lott, Alderman Nobles, Alderman Steele, Alderman Strickland, Alderman Stringer

ORDERS & ORDINANCES

Request to adopt order hiring Emily Holder as a part time officer in the Police Dept at a rate of \$13.00 per hour effective 10/06/2021.

Order

Whereas the Mayor and Board of Aldermen
of the City of Petal deem it necessary to
hire a part time Police Officer

It is hereby ordered that Emily Holder
be hired part time as patrol officer at
a rate of \$13.00 per hour effective
October 6, 2021

So ordered this the 5th day of October 2021

Motion made by Alderman Nobles, Seconded by Alderman Stringer.

Voting Yea: Alderman Brickson, Alderman Bullock, Alderman Lott, Alderman Nobles, Alderman Steele, Alderman Strickland, Alderman Stringer

Request to adopt order hiring Malachi Hickey full time in the Recreation Dept at a rate of \$11.00 per hour effective 10/06/2021.

Order

Whereas the Mayor and Board of Aldermen of the City of Petal deem it necessary to hire a full time laborer in the Recreation Dept

It is hereby ordered that Malachi Hickey be hired full time in the Recreation Dept at a rate of \$11.00 per hour effective October 6, 2021

So ordered this the 5th day of October 2021

Motion made by Alderman Stringer, Seconded by Alderman Strickland.

Voting Yea: Alderman Brickson, Alderman Bullock, Alderman Lott, Alderman Nobles, Alderman Steele, Alderman Strickland, Alderman Stringer

Request to adopt order hiring Casey Burge full time as Recruit Firefighter at a rate of \$10.15 per hour effective Oct. 6, 2021.

Order

Whereas the Mayor and Board of Aldermen of the City of Petal deem it necessary to hire a full-time firefighter

It is hereby ordered that Casey Burge be hired full time in the Fire Dept as Recruit Firefighter a rate of \$10.15 per hour effective October 6, 2021

So ordered this the 5th day of October 2021

Motion made by Alderman Stringer, Seconded by Alderman Nobles.

Voting Yea: Alderman Brickson, Alderman Bullock, Alderman Lott, Alderman Nobles, Alderman Steele, Alderman Strickland, Alderman Stringer

MAYOR'S REPORT

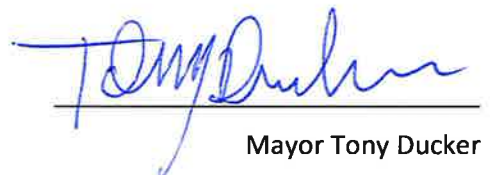
CONSIDERATION OF COMMITTEE, COMMISSION AND BOARD MATTERS

LEGAL

ADJOURN

Motion made by Alderman Stringer, Seconded by Alderman Steele.

Voting Yea: Alderman Brickson, Alderman Bullock, Alderman Lott, Alderman Nobles, Alderman Steele, Alderman Strickland, Alderman Stringer


Mayor Tony Ducker



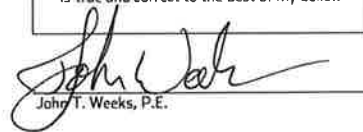
Melissa Martin, City Clerk

BID TAB Project: Parking Lot Paving at Robert E Russell Sport Complex City of Petal, MS Project No. 11477	September 28, 2021		Warren & Warren Asphalt Paving, LLC 14 Larry Warren Road Tylertown, MS 39667	Walters Construction Company, Inc. 2051 HWY 84 E Laurel, MS 39443	Warren Paving, Inc. P.O. Box 572 Hattiesburg, MS 39403	Jay-Van Company P.O. Box 15427 Hattiesburg, MS 39404
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BASE BID												
Item No.	Item Description	Quantity	Unit	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	
1	Removal of Guard Posts	1	LS	\$1,950.00	\$1,950.00	\$5,730.00	\$5,730.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	
2	Site Grading	11,387	SY	\$0.75	\$8,540.25	\$2.20	\$25,051.40	\$2.45	\$27,898.15	\$9.00	\$102,483.00	
3	Borrow Material, Class B9	750	CY	\$21.00	\$15,750.00	\$18.60	\$13,950.00	\$15.10	\$11,325.00	\$18.00	\$13,500.00	
4	9.5 mm Mixture, ST, Asphalt Pavement	1,211	Ton	\$125.00	\$151,375.00	\$124.05	\$150,224.55	\$112.00	\$135,632.00	\$148.00	\$179,228.00	
5	12.5 mm Mixture, ST, Asphalt Pavement	606	Ton	\$111.00	\$67,266.00	\$117.25	\$71,053.50	\$106.00	\$64,236.00	\$130.00	\$78,780.00	
6	Cold Milling of Asphalt Pavement	2,032	SY	\$4.30	\$8,737.60	\$5.35	\$10,871.20	\$7.15	\$14,528.80	\$5.00	\$10,160.00	
7	Type "I" Concrete Curb & Gutter	2,259	LF	\$25.00	\$56,475.00	\$29.60	\$66,866.40	\$28.80	\$65,059.20	\$35.00	\$79,065.00	
8	Concrete Sidewalk	336	SY	\$59.00	\$19,824.00	\$70.30	\$23,620.80	\$66.60	\$22,377.60	\$69.50	\$23,352.00	
9	18" Corrugated Plastic Pipe	61	LF	\$55.00	\$3,355.00	\$66.75	\$4,071.75	\$44.50	\$2,714.50	\$60.00	\$3,660.00	
10	Class B Concrete, Minor Structures	9	CY	\$2,000.00	\$18,000.00	\$3,150.00	\$28,350.00	\$2,500.00	\$22,500.00	\$900.00	\$8,100.00	
11	Reinforcing Steel	712	LBS	\$3.50	\$2,492.00	\$1.65	\$1,174.80	\$3.85	\$2,741.20	\$2.00	\$1,424.00	
12	Adjustment of Existing Curb Inlet Tops	3	EA	\$2,875.00	\$8,625.00	\$1,995.00	\$5,985.00	\$4,000.00	\$12,000.00	\$2,500.00	\$7,500.00	
13	Parking Lot Striping	1	LS	\$10,842.00	\$10,842.00	\$14,225.00	\$14,225.00	\$15,000.00	\$15,000.00	\$28,000.00	\$28,000.00	
14	Traffic Control	1	LS	\$1,045.00	\$1,045.00	\$7,770.00	\$7,770.00	\$15,000.00	\$15,000.00	\$3,500.00	\$3,500.00	
15	Erosion Control	1	LS	\$2,750.00	\$2,750.00	\$3,285.00	\$3,285.00	\$8,920.00	\$8,920.00	\$5,000.00	\$5,000.00	
16	Permanent Grassing	1	LS	\$3,850.00	\$3,850.00	\$4,595.00	\$4,595.00	\$5,765.00	\$5,765.00	\$20,000.00	\$20,000.00	
17	Mobilization	1	LS	\$22,990.00	\$22,990.00	\$33,045.00	\$33,045.00	\$60,000.00	\$60,000.00	\$30,000.00	\$30,000.00	
Total Base Bid						\$403,866.85		\$469,869.40		\$487,697.45		\$595,752.00

Additive Alternative No. 1												
Item No.	Item Description	Quantity	Unit	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	
1	9.5 mm Mixture, ST, Asphalt Pavement	394	Ton	\$148.00	\$58,312.00	\$124.05	\$48,875.70	\$112.00	\$44,128.00	\$175.00	\$68,950.00	
2	Parking Lot Striping	1	LS	\$1,705.00	\$1,705.00	\$1,965.00	\$1,965.00	\$3,330.00	\$3,330.00	\$10,000.00	\$10,000.00	
Total Additive Alternative No. 1						\$60,017.00		\$50,840.70		\$47,458.00		\$78,950.00
Bid Total:						\$463,883.85		\$520,710.10		\$535,155.45		\$674,702.00

This is to certify that I have checked the tabulation of the bids received by the City of Petal on September 28, 2021, and that said tabulation is true and correct to the best of my belief.



John T. Weeks, P.E.

Comments:

Exhibit "A"

Run: 10/01/2021 at 8:37 AM		City of Petal				Page: 6	
(Wendy & Lynn) Accounts Payable Status Report							
Org Name & Lookup	Invoice Date	Invoice Number	A/P Due Date	A/P Description	Original A/P Owed	Balance Due	
POLK, KELLY S [09595]	9/10/2021	SEPT 2021	10/10/2021	MONTHLY EXPENSE	100.00	100.00	
PRIORITY ALERT [20059]	9/29/2021		10/10/2021	MONITOR AND SUPPLIES FOR ANGEL OFFICE	348.00	348.00	
PRIORITY ALERT [20059]	9/29/2021	17937	10/10/2021	PART FOR MONITOR IN ANGEL OFFICE	349.00	349.00	
RED BUD SUPPLY [09336]	9/27/2021	173525	10/10/2021	TRAFFIC CONES	1,290.16	1,290.16	
RODGER'S PHARMACY [08560]	9/07/2021	5669	10/10/2021	PULSE OXIMETER	78.00	78.00	
RODGERS, BILL [08888]	9/29/2021	1743	10/10/2021	MONTHLY INSPECTION FEES	3,529.65	3,529.65	
SCOGGINS PUMP [08704]	7/21/2021		10/10/2021	REBUILD PUMP AT NORRELL	2,584.00	2,584.00	
SHOWS,DEARMAN & WAITS INC [08584]	9/10/2021		10/10/2021	BUSINESS RETAINER	100.00	100.00	
SHOWS,DEARMAN & WAITS INC [08584]	9/10/2021	22219	10/10/2021	LOW PRESSURE SEWER MAIN E SHERWOOD FOREST DR	747.50	747.50	
SHOWS,DEARMAN & WAITS INC [08584]	9/10/2021	22220	10/10/2021	E HATTIESBURG, BRADSHAW HEIRS DRAINAGE	1,200.00	1,200.00	
SHOWS,DEARMAN & WAITS INC [08584]	9/10/2021	22221	10/10/2021	CHAR LANE LOW PRESSURE SEWER	750.00	750.00	
SHOWS,DEARMAN & WAITS INC [08584]	9/10/2021	22222	10/10/2021	2021 ERBR APP	1,377.50	1,377.50	
SHOWS,DEARMAN & WAITS INC [08584]	9/10/2021	22233	10/10/2021	ARBY'S ON EGP	517.50	517.50	
SHOWS,DEARMAN & WAITS INC [08584]	9/28/2021	22277	10/10/2021	CORINTH RD	21,747.47	21,747.47	
SOUTHERN CONNECTION [12463]	9/07/2021	18948	10/10/2021	MENS POLO	551.88	551.88	
SOUTHERN CONNECTION [12463]	8/31/2021	18903	10/10/2021	BADGE HOLDERS	292.94	292.94	
SOUTHERN FIRE SPRINKLER INC. [08598]	9/24/2021	20-31490	10/10/2021	ALARM MONITORING AUG 21-JAN 22	100.00	100.00	
SOUTHERN GAS AND SUPPLY [08599]	9/15/2021	36488730	10/10/2021	OXYGEN AND ACETYLENE	189.20	189.20	
SOUTHERN ON SITE [18917]	9/26/2021	81988	10/10/2021	RENTAL OF PORTABLE	75.00	75.00	
SOUTHERN ON SITE [18917]	9/26/2021	81989	10/10/2021	RENTAL OF PORTABLE	75.00	75.00	
STANDARD GRAVEL CO LLC [08606]	7/19/2021	137046-	10/10/2021	SAND	355.88	355.88	
STANDARD GRAVEL CO LLC [08608]	8/12/2021	138937-63	10/10/2021	SAND	351.55	351.55	
STATE TREASURER'S OFFICE [08614]	9/10/2021	SEPT 2021	10/10/2021	MONTHLY EXPENSE	4,851.50	4,851.50	
SYSCON [08625]	9/01/2021	214238	10/10/2021	MAINTENANCE	1,145.00	1,145.00	
THE FLOWER SHOP ON CHRUCH STREET, LLC [20654]	9/11/2021	1016	10/10/2021	C MOREA FATHER	80.00	80.00	
THE OIL EXCHANGE [00795]	9/17/2021	23803	10/10/2021	OIL CHANGE	100.00	100.00	

Run: 10/01/2021 at 8:37 AM		City of Petal				Page: 5	
(Wendy & Lynn) Accounts Payable Status Report							
Org Name & Lookup	Invoice Date	Invoice Number	A/P Due Date	A/P Description	Original A/P Owed	Balance Due	
KING CPA [09380]	9/09/2021	16456	10/10/2021	PREPARATION OF FINANCIAL STATEMENT FOR SEPT 302020	11,450.00	11,450.00	
LOWES(1) [04523]	9/13/2021	91328	10/10/2021	LATCH FOR GATE	16.17	16.17	
LUCAS, GLENN [05609]	9/10/2021	SEPT 2021	10/10/2021	MONTHLY EXPENSE	100.00	100.00	
METRO CRIME STOPPERS [08407]	9/10/2021	SEPT 2021	10/10/2021	MONTHLY EXPENSE	14.00	14.00	
MISSISSIPPI POWER CO [08440]	9/10/2021	SEPT 2021	10/10/2021	MONTHLY POWER BILL	36,779.78	36,779.78	
Mountaineer Computer Systems, Inc. [08857]	9/23/2021	24059	10/10/2021	ASSISTANCE WITH INSURANCE CORRECTIONS	138.75	138.75	
Mountaineer Computer Systems, Inc. [08857]	9/02/2021	09022021	10/10/2021	UPDATE INSURANCE RATES AND CALCULATIONS	277.50	277.50	
MS DEPT OF PUBLIC SAFETY [08749]	9/10/2021	SEPT 2021	10/10/2021	MONTHLY EXPENSE	240.00	240.00	
MS STATE DEPT. OF HEALTH [08479]	9/10/2021	MS01850011	10/10/2021	ANNUAL FEE	10,425.00	10,425.00	
NOBLES AUTO PARTS [08501]	9/13/2021	799620	10/10/2021	SUPPLIES	267.41	267.41	
OWENS BUSINESS MACHINES [08508]	9/10/2021	427853-52	10/10/2021	MONTHLY EXPENSE	306.13	306.13	
OWENS BUSINESS MACHINES [08508]	9/10/2021	427855-54-51	10/10/2021	MONTHLY EXPENSE	228.79	228.79	
PALADIN SYSTEMS, LLC [20244]	8/28/2021	28294	10/10/2021	TIME CLOCK NOT WORKING	190.00	190.00	
PALADIN SYSTEMS, LLC [20244]	8/28/2021	28297-28284	10/10/2021	PPD CANT DOWNLOAD VIDOR FROM CAMERS, DISPATCH COMPUTERS NOT WORKING	130.00	130.00	
PALADIN SYSTEMS, LLC [20244]	9/06/2021	26310	10/10/2021	CISCO GATEWAY NOT WORKING	190.00	190.00	
PALADIN SYSTEMS, LLC [20244]	9/06/2021	26311-26246-	10/10/2021	UPGRADE MEMORY, INSTALL LASER PRINTER, FIX SERVER	367.50	367.50	
PALMER ELECTRIC [08509]	8/27/2021		10/10/2021	TIMER FOR LIGHTS AT TENNIS COURT	1,800.00	1,800.00	
PARISH TRACTOR [12383]	9/01/2021		10/10/2021	REPAIR TRACTOR	5,836.92	5,836.92	
PETAL CHAMBER OF COMMERCE [08518]	9/10/2021		10/10/2021	MONTHLY SERVICE MONTHLY SERVICE	100.00	100.00	
PETAL MASONIC LODGE [09446]	9/10/2021	09102021	10/10/2021	VOTER USE OF BUILDING	150.00	150.00	
PETAL OUTDOORS [05540]	9/17/2021	A57415	10/10/2021	SPRAYER	169.99	169.99	
PETAL OUTDOORS [05540]	9/03/2021	B110153	10/10/2021	TRIMMER HEAD	35.99	35.99	
PETTY CASH FINANCIAL [08531]	9/29/2021	SEPT 2021	10/10/2021	PETTY CASH FOR MONTH OF SEPT 2021	111.88	111.88	
PETTY CASH POLICE [08947]	9/10/2021	POLICE	10/10/2021	PHONE CASE	39.00	39.00	
PETTY CASH POLICE [08947]	9/10/2021	SEPT 2021	10/10/2021	PETTY CASH FOR MONTH OF SEPT 2021	153.76	153.76	

Run: 10/01/2021 at 8:37 AM		City of Petal				Page: 7	
(Wendy & Lynn) Accounts Payable Status Report							
Org Name & Lookup	Invoice Date	Invoice Number	A/P Due Date	A/P Description	Original A/P Owed	Balance Due	
THE PETAL NEWS [08637]	9/10/2021	AUG 26	10/10/2021	NOTICE OF PUBLIC HEARING ON PROPOSED BUDGET AND TAX LEVIES OTHER PART BILLED ON PUBLICATIONS OF ORDINANCES, BUDGET, ADOPT BUDGET	756.00	756.00	
THE PETAL NEWS [08637]	9/30/2021	98671	10/10/2021	PUBLICATIONS OF ORDINANCES, BUDGET, ADOPT BUDGET	4,257.84	4,257.84	
THOMPSON BROTHERS DRILLING, INC [12486]	7/13/2021	9337-2	10/10/2021	REBUILD PUMP	4,341.57	4,341.57	
UNIFORM SURPLUS [08574]	9/18/2021	100000073	10/10/2021	PANTS POLO AND BOOTS	724.87	724.87	
VOXO, LLC [19004]	9/09/2021	7149	10/10/2021	UNLIMITED BUSINESS	1,920.00	1,920.00	
WESLEY HEALTH SYSTEMS [08685]	9/01/2021	57781	10/10/2021	EAP	366.00	366.00	
Total for Lynn Campfield					251,418.89	251,418.89	
Report Total:					251,418.89	251,418.89	

Exhibit "B"

Exhibit "C"

Municipal Compliance Questionnaire

As part of the municipality's audit, the governing authorities of the municipality must make certain assertions with regard to legal compliance. The municipal compliance questionnaire was developed for this purpose.

The following questionnaire and related certification must be completed at the end of the municipality's fiscal year and entered into the official minutes of the governing authorities at their next regular meeting.

The governing authorities should take care to answer these questions accurately. Incorrect answers could reduce the auditor's reliance on the questionnaire responses, resulting in the need to perform additional audit procedures at added cost.

Information

Note: Due to the size of some municipalities, some of the questions may not be applicable. If so, mark N/A in answer blanks. Answers to other questions may require more than "yes" or "no," and, as a result, more information on this questionnaire may be required and/or separate work papers may be needed.

- 1. Name and address of municipality: City of Petal, P.O. Box 544, Petal, MS 39465
2. List the date and population of the latest official U.S. Census or most recent official census: 2020 - 10,632
3. Names, addresses and telephone numbers of officials (include elected officials, chief administrative officer, and attorney): see attached
4. Period of time covered by this questionnaire: From: 10/01/2020 To: 9/30/2021
5. Expiration date of current elected officials' term: 6/30/2025

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MUNICIPAL COMPLIANCE QUESTIONNAIRE Year Ended September 30, 20__

Answer All Questions: Y - YES, N - NO, N/A - NOT APPLICABLE

PART I - General

- 1. Have all ordinances been entered into the ordinance book and included in the minutes? (Section 21-13-13) Y
2. Do all municipal vehicles have public license plates and proper markings? (Sections 25-1-87 and 27-19-27) Y
3. Are municipal records open to the public? (Section 25-61-5) Y
4. Are meetings of the board open to the public? (Section 25-41-5) Y
5. Are notices of special or recess meetings posted? (Section 25-41-13) Y
6. Are all required personnel covered by appropriate surety bonds? Board or council members (Sec. 21-17-5) Y, Appointed officers and those handling money, see statutes governing the form of government (i.e., Section 21-3-5 for Code Charter) Y, Municipal clerk (Section 21-15-38) Y, Deputy clerk (Section 21-15-23) Y, Chief of police (Section 21-21-1) Y, Deputy police (Section 45-5-9) (if hired under this law) n/a
7. Are minutes of board meetings prepared to properly reflect the actions of the board? (Sections 21-15-17 and 21-15-19) Y
8. Are minutes of board meetings signed by the mayor or majority of the board within 30 days of the meeting? (Section 21-15-33) Y
9. Has the municipality complied with the nepotism law in its employment practices? (Section 25-1-53) Y
10. Did all officers, employees of the municipality, or their relatives avoid any personal interest in any contracts with the municipality during their term or within one year after their terms of office or employment? (Section 25-4-105) Y
11. Does the municipality contract with a Certified Public Accountant or an auditor approved by the State Auditor for its annual audit within twelve months of the end of each fiscal year? (Section 21-35-31) Y

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- 12. Has the municipality published a synopsis or notice of the annual audit within 30 days of acceptance? (Section 21-35-31 or 21-17-19) Y

PART II - Cash and Related Records

- 1. Where required, is a claims docket maintained? (Section 21-39-7) Y
2. Are all claims paid in the order of their entry in the claims docket? (Section 21-39-9) Y
3. Does the claims docket identify the claimant, claim number, amount and fund from which each warrant will be issued? (Section 21-39-7) Y
4. Are all warrants approved by the board, signed by the mayor or majority of the board, attested to by the clerk, and bearing the municipal seal? (Section 21-39-13) Y
5. Are warrants for approved claims held until sufficient cash is available in the fund from which it is drawn? (Section 21-39-13) Y
6. Has the municipality adopted and entered on its minutes a budget in the format prescribed by the Office of the State Auditor? (Sections 21-35-5, 21-35-7 and 21-35-9) Y
7. Does the municipality operate on a cash basis budget, except for expenditures paid within 30 days of fiscal year end or for construction in progress? (Section 21-35-23) Y
8. Has the municipality held a public hearing and published its adopted budget? (Sections 21-35-5, 27-39-203, & 27-39-205) Y
9. Has the municipality complied with legal publication requirements when budgetary changes of 10% or more are made to a department's budget? (Section 21-35-25) Y
10. If revenues are less than estimated and a deficit is anticipated, did the board revise the budget by its regular July meeting? (Section 21-35-25) n/a

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- 11. Have financial records been maintained in accordance with the chart of accounts prescribed by the State Auditor? (Section 21-35-11) Y
12. Does the municipal clerk submit to the board a monthly report of expenditures against each budget item for the preceding month and fiscal year to date and the unexpended balances of each budget item? (Section 21-35-13) Y
13. Does the board avoid approving claims and the city clerk not issue any warrants which would be in excess of budgeted amounts, except for court-ordered or emergency expenditures? (Section 21-35-17) Y
14. Has the municipality commissioned municipal depositories? (Sections 27-105-353 and 27-105-363) Y
15. Have investments of funds been restricted to those instruments authorized by law? (Section 21-33-323) Y
16. Are donations restricted to those specifically authorized by law? [Section 21-17-5 (Section 66, Miss. Constitution) -- Sections 21-19-45 through 21-19-59, etc.] Y
17. Are fixed assets properly tagged and accounted for? (Section II - Municipal Audit and Accounting Guide) Y
18. Is all travel authorized in advance and reimbursements made in accordance with Section 25-3-41? Y
19. Are all travel advances made in accordance with the State Auditor's regulations? (Section 25-3-41) Y

PART III - Purchasing and Receiving

- 1. Are bids solicited for purchases, when required by law (written bids and advertising)? [Section 31-7-13(b) and (c)] Y
2. Are all lowest and best bid decisions properly documented? [Section 31-7-13(d)] Y
3. Are all one-source item and emergency purchases documented on the board's minutes? [Section 31-7-13(m) and (k)] Y
4. Do all officers and employees understand and refrain from accepting gifts or kickbacks from suppliers? (Section 31-7-23) Y

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Exhibit "C"

PART IV - Bonds and Other Debt

- 1. Has the municipality complied with the percentage of taxable property limitation on bonds and other debt issued during the year? (Section 21-33-303) Y
- 2. Has the municipality levied and collected taxes, in a sufficient amount for the retirement of general obligation debt principal and interest? (Section 21-33-87) Y
- 3. Have the required trust funds been established for utility revenue bonds? (Section 21-27-65) Y
- 4. Have expenditures of bond proceeds been strictly limited to the purposes for which the bonds were issued? (Section 21-33-317) Y
- 5. Has the municipality refrained from borrowing, except where it had specific authority? (Section 21-17-5) Y

PART V - Taxes and Other Receipts

- 1. Has the municipality adopted the county ad valorem tax rolls? (Section 27-35-167) _____
- 2. Are interest and penalties being collected on delinquent ad valorem taxes? (Section 21-33-53) Y
- 3. Has the municipality conducted an annual land sale for delinquent ad valorem taxes? (Section 21-33-63) county n/a
- 4. Have the various ad valorem tax collections been deposited into the appropriate funds? (Separate Funds for Each Tax Levy) (Section 21-33-53) Y
- 5. Has the increase in ad valorem taxes, if any, been limited to amounts allowed by law? (Sections 27-39-320 and 27-39-321) Y
- 6. Are local privilege taxes collected from all businesses located within the municipality, except those exempted? (Section 27-17-5) Y
- 7. Are transient vendor taxes collected from all transient vendors within the municipality, except those exempted? (Section 75-85-1) Y
- 8. Is money received from the state's "Municipal Fire Protection Fund" spent only to improve municipal fire departments? (Section 83-1-37) Y

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- 9. Has the municipality levied or appropriated not less than 1/4 mill for fire protection and certified to the county it provides its own fire protection or allowed the county to levy such tax? (Sections 83-1-37 and 83-1-39) Y
- 10. Are state-imposed court assessments collected and settled monthly? (Section 99-19-73, 83-39-31, etc.) Y
- 11. Are all fines and forfeitures collected when due and settled immediately to the municipal treasury? (Section 21-15-21) Y
- 12. Are bids solicited by advertisement or, under special circumstances, three appraisals obtained when real property is sold? (Section 21-17-1) Y
- 13. Has the municipality determined the full and complete cost for solid waste for the previous fiscal year? (Section 17-17-347) Y
- 14. Has the municipality published an itemized report of all revenues, costs and expenses incurred by the municipality during the immediately preceding fiscal year in operating the garbage or rubbish collection or disposal system? (Section 17-17-348) Y
- 15. Has the municipality conducted an annual inventory of its assets in accordance with guidelines established by the Office of the State Auditor? (MMAAG) Y

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(MUNICIPAL NAME)

Certification to Municipal Compliance Questionnaire

Year Ended September 30, 2021

We have reviewed all questions and responses as contained in this Municipal Compliance Questionnaire for the Municipality of Petal, and, to the best of our knowledge and belief, all responses are accurate.

(City Clerk's Signature) _____

(Mayor's Signature) _____

(Date) _____

(Date) _____

Minute Book References:

Book Number 30

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(Clerk is to enter minute book references when questionnaire is accepted by board.)

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