



BOARD OF ALDERMEN REGULAR MEETING

August 19, 2025

6:00 PM

Board Room • 119 W 8th Ave, Petal MS

MINUTES

CALL TO ORDER

Roll Call, Invocation, Pledge of Allegiance

PRESENT

Mayor Tony Ducker
Alderman Drew Brickson
Alderman Craig Bullock
Alderman Mike Lott
Alderman Blake Nobles
Alderman Gerald Steele
Alderman Craig Strickland
Alderwoman Kim Stringer

Invocation was offered by Craig Strickland.

Pledge of Allegiance was recited.

ADOPT AGENDA

Motion made by Alderman Strickland, Seconded by Alderman Bullock.

Voting Yea: Alderman Brickson, Alderman Bullock, Alderman Lott, Alderman Nobles, Alderman Steele, Alderman Strickland, Alderwoman Stringer

CONSENT AGENDA

- Minutes - Public Hearing 8/05/2025
- Minutes - Regular Meeting 8/05/2025
- Proof of Publication
 - Public Notice - Cedarwood Subdivision
- Privilege License Report for July 2025
- Resignation of Tyler Campfield in the Fire Dept eff. 8/14/2025.
- Current list of unmarked vehicles in the Petal Police Dept.
- Court Balances - July 2025

Motion made by Alderman Bullock, Seconded by Alderman Nobles.

Voting Yea: Alderman Brickson, Alderman Bullock, Alderman Lott, Alderman Nobles, Alderman Steele, Alderman Strickland, Alderwoman Stringer

PUBLIC COMMENT

Kammie Carpenter - PACC Events; Thursday is coffee at Chick Fil A. Christmas parade this year is Lights, Camera, Christmas. Chamber has application for Mayor's Youth Council.

PROCLAMATIONS & RESOLUTIONS

BIDS — QUOTES

Request to accept bid in the amount of \$680,461.93 from Homestead Services of Hattiesburg for Matthews Branch Sidewalk Project per Shows, Dearman and Waits recommendation contingent on MDOT concurrence.
(City Clerk)

Exhibit "A"

Bid Tab – Matthews Branch Sidewalk

Motion made by Alderman Nobles, Seconded by Alderman Brickson.

Voting Yea: Alderman Brickson, Alderman Bullock, Alderman Lott, Alderman Nobles, Alderman Steele, Alderman Strickland, Alderwoman Stringer

OLD BUSINESS

GENERAL BUSINESS

Request to address the board regarding funding for Kids Hub Child Advocacy Center. (D Ellis)

Kids Hub Outreach Coordinator addressed the board to request funding in the next budget year.

Request to adopt order hiring Logan Butler as a part time dispatcher in the Police Dept effective August 21, 2025. (Chief Hiatt)

ORDER

Whereas the Mayor and Board of Aldermen
Of the City of Petal deem it necessary to
Hire a part time dispatcher

It is hereby ordered that Logan Butler be
Hired as a part-time dispatcher at a rate
Of \$13.00 per hour August 21, 2025

So ordered this the 19th day of August 2025

Motion made by Alderman Steele, Seconded by Alderman Strickland.

Voting Yea: Alderman Brickson, Alderman Bullock, Alderman Lott, Alderman Nobles, Alderman Steele,
Alderman Strickland, Alderwoman Stringer

Request to adopt order hiring Nora Letchworth full time as a Recruit Dispatcher at a rate of \$14.97 per hour effective August 20, 2025. (Chief Hiatt)

ORDER

Whereas the Mayor and Board of Aldermen
Of the City of Petal deem it necessary to
Hire a full-time dispatcher

It is hereby ordered that Nora Letchworth be
Hired as a full-time Recruit Dispatcher at a rate
Of \$14.97 per hour effective Aug. 20, 2025

So ordered this the 19th day of August 2025

Motion made by Alderman Nobles, Seconded by Alderman Steele.

Voting Yea: Alderman Brickson, Alderman Bullock, Alderman Lott, Alderman Nobles, Alderman Steele,
Alderman Strickland, Alderwoman Stringer

Request to adopt order hiring Alexis Scott as a part time dispatcher at a rate of \$13.00 per hour effective August 20, 2025. (Chief Hiatt)

ORDER

Whereas the Mayor and Board of Aldermen
Of the City of Petal deem it necessary to
Hire a part-time dispatcher

It is hereby ordered that Alexis Scott be
Hired as a part-time dispatcher at a rate
Of \$13.00 per hour effective Aug. 20, 2025

So ordered this the 19th day of August 2025

Motion made by Alderman Brickson, Seconded by Alderman Steele.

Voting Yea: Alderman Brickson, Alderman Bullock, Alderman Lott, Alderman Nobles, Alderman Steele,
Alderman Strickland, Alderwoman Stringer

Request to partner with Petal School District for 3rd Annual Paint Petal Red at a cost of \$1,000.00. (Mayor)

Motion made by Alderman Steele, Seconded by Alderman Strickland.

Voting Yea: Alderman Brickson, Alderman Bullock, Alderman Lott, Alderman Nobles, Alderman Steele,
Alderman Strickland, Alderwoman Stringer

Request to close the old clearing account ****6187 and transfer money to proper accounts. (City Clerk)

Motion made by Alderman Lott, Seconded by Alderman Bullock.

Voting Yea: Alderman Brickson, Alderman Bullock, Alderman Lott, Alderman Nobles, Alderman Steele,
Alderman Strickland, Alderwoman Stringer

Request to refund M Boutwell \$106.87 per Secretary of State. (City Clerk)

Motion made by Alderman Steele, Seconded by Alderman Brickson.

Voting Yea: Alderman Brickson, Alderman Bullock, Alderman Lott, Alderman Nobles, Alderman Steele,
Alderman Strickland, Alderwoman Stringer

Request to set a hearing date of September 9, 2025 at 6:00 p.m. for property located in John Waller Subdivision Lot 9 Block 4. (A Heath)

Motion made by Alderman Brickson, Seconded by Alderman Bullock.

Voting Yea: Alderman Brickson, Alderman Bullock, Alderman Lott, Alderman Nobles, Alderman Steele, Alderman Strickland, Alderwoman Stringer

Request to rescind the approval of a special exception for a gravel drive with a 10-foot apron at the road for property located at 177 Smithville Rd. (C Strickland)

Motion made by Alderman Brickson, Seconded by Alderman Bullock.

Voting Yea: Alderman Brickson, Alderman Bullock, Alderman Lott, Alderman Nobles, Alderman Steele, Alderman Strickland, Alderwoman Stringer

Request to approve the issuance of a certificate of occupancy for 177 Smithville Rd with a gravel driveway to be paved within (18) eighteen months of issuance of the certificate of occupancy. (C Strickland)

Motion made by Alderman Strickland, Seconded by Alderman Steele.

Voting Yea: Alderman Brickson, Alderman Bullock, Alderman Lott, Alderman Nobles, Alderman Steele, Alderman Strickland, Alderwoman Stringer

Request to refund cash bond in the amount of \$1,772.00 for K. Mohawk. (Court Clerk)

Motion made by Alderman Steele, Seconded by Alderman Brickson.

Voting Yea: Alderman Brickson, Alderman Bullock, Alderman Lott, Alderman Nobles, Alderman Steele, Alderman Strickland, Alderwoman Stringer

Request to pay Invoice 26244 in the amount of \$19,465.29 to Shows, Dearman & Waits for Construction Engineering on Old Richton Rd Widening. (City Clerk)

Motion made by Alderman Steele, Seconded by Alderman Strickland.

Voting Yea: Alderman Brickson, Alderman Bullock, Alderman Lott, Alderman Nobles, Alderman Steele, Alderman Strickland, Alderwoman Stringer

Request to pay Estimate #4 in the amount of \$258,957.58 to R & J Construction for Old Richton Rd Widening per Shows, Dearman & Waits recommendation. (City Clerk)

Motion made by Alderman Nobles, Seconded by Alderman Strickland.

Voting Yea: Alderman Brickson, Alderman Bullock, Alderman Lott, Alderman Nobles, Alderman Steele, Alderman Strickland, Alderwoman Stringer

Request to pay Estimate #2 in the amount of \$202,403.68 to Fairley Construction Services for Friendly Park Access Road per Shows, Dearman & Waits recommendation. (City Clerk)

Motion made by Alderman Steele, Seconded by Alderman Strickland.

Voting Yea: Alderman Brickson, Alderman Bullock, Alderman Lott, Alderman Nobles, Alderman Steele, Alderman Strickland, Alderwoman Stringer

Request to purchase a 16' command post trailer in the amount of \$11,900.00 out of the Law Enforcement Fund. (Chief Hiatt)

Motion made by Alderman Lott, Seconded by Alderman Bullock.

Voting Yea: Alderman Brickson, Alderman Bullock, Alderman Lott, Alderman Nobles, Alderman Steele, Alderman Strickland, Alderwoman Stringer

Request to accept the proposal from Shows, Dearman & Waits for MDEQ-WPCRLF Engineering Services. (City Clerk)

Motion made by Alderman Brickson, Seconded by Alderman Nobles.

Voting Yea: Alderman Brickson, Alderman Bullock, Alderman Lott, Alderman Nobles, Alderman Steele, Alderman Strickland, Alderwoman Stringer

Request to accept quote from Walker Construction LLC in the amount of \$65,000.00 for North Street Water Line Replacement per Shows, Dearman & Waits recommendation. (City Clerk)

Exhibit "B"

Quotes – North Street Water Line

Motion made by Alderman Steele, Seconded by Alderman Brickson.

Voting Yea: Alderman Brickson, Alderman Bullock, Alderman Lott, Alderman Nobles, Alderman Steele, Alderman Strickland, Alderwoman Stringer

Request to reimburse Mario Weathersby \$228.16 for lodging expense to attend Fire Investigation: Fire as a Weapon training in Jackson, MS on 8/12-13/2025. (Chief Sims)

Motion made by Alderman Bullock, Seconded by Alderman Brickson.
Voting Yea: Alderman Brickson, Alderman Bullock, Alderman Lott, Alderman Nobles, Alderman Steele,
Alderman Strickland, Alderwoman Stringer

Request to appoint Linda Tisdale to the Planning Commission for a term to expire July 2030. (C Bullock).

Motion made by Alderman Bullock, Seconded by Alderman Brickson.
Voting Yea: Alderman Brickson, Alderman Bullock, Alderman Lott, Alderman Nobles, Alderman Steele,
Alderman Strickland, Alderwoman Stringer

Request to set a hearing date of September 9, 2025 at 6:00 p.m. for parcel #3-0210-32-07.00 on Beech Lane @ Hwy 42. (A Heath)

Motion made by Alderman Steele, Seconded by Alderman Strickland.
Voting Yea: Alderman Brickson, Alderman Bullock, Alderman Lott, Alderman Nobles, Alderman Steele,
Alderman Strickland, Alderwoman Stringer

SEMINARS & TRAVEL

Request for Michelle Strebeck to attend Judicial Fall Conference in Oxford, MS on Sept. 16-19, 2025. Total cost: \$207.00 + mileage

Motion made by Alderman Strickland.
Voting Yea: Alderman Brickson, Alderman Bullock, Alderman Lott, Alderman Nobles, Alderman Steele,
Alderman Strickland, Alderwoman Stringer

Request for Chase Stafford to attend Industrial Firefighting at TEEX, College Station, TX on Sept. 5-7, 2025. Total cost: 0

Motion made by Alderman Steele, Seconded by Alderman Lott.
Voting Yea: Alderman Brickson, Alderman Bullock, Alderman Lott, Alderman Nobles, Alderman Steele,
Alderman Strickland, Alderwoman Stringer

Request for the following to attend Hybrid 1001 Basic Fire Academy beginning Aug. 25, 2025. Total cost: \$500.00 each

E Taylor, E West, J Hathorn, G Mitelsztet

Motion made by Alderman Lott, Seconded by Alderman Bullock.
Voting Yea: Alderman Brickson, Alderman Bullock, Alderman Lott, Alderman Nobles, Alderman Steele,
Alderman Strickland, Alderwoman Stringer

ORDERS & ORDINANCES

Request to adopt ordinance amending the water and sewer rates for the City of Petal. (City Clerk)

Exhibit "C"

Ordinance 2014 (132-A10)

Motion made by Alderman Steele, Seconded by Alderman Nobles.
Voting Yea: Alderman Brickson, Alderman Bullock, Alderman Lott, Alderman Nobles, Alderman Steele,
Alderman Strickland, Alderwoman Stringer

Andre Heath addressed the board to congratulate the Board on reelection and congratulate the department heads on their reappointment.

Request to review Ordinance amending the Central Business District. (B Nobles)

Motion made by Alderman Brickson, Seconded by Alderman Nobles.
Voting Yea: Alderman Brickson, Alderman Bullock, Alderman Lott, Alderman Nobles, Alderman Steele,
Alderman Strickland, Alderwoman Stringer

MAYOR'S REPORT

Mayor's Prayer Breakfast was a great success. Congressman Ezell was the guest speaker.

CONSIDERATION OF COMMITTEE, COMMISSION AND BOARD MATTERS

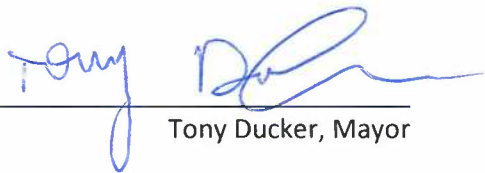
LEGAL

ADJOURN

Ada Madison would like to see more events for the Seniors.


Motion to Adjourn.


Motion made by Alderman Steele, Seconded by Alderman Nobles.
Voting Yea: Alderman Brickson, Alderman Bullock, Alderman Lott, Alderman Nobles, Alderman Steele, Alderman Strickland, Alderwoman Stringer



Tony Ducker, Mayor

Seal
Attest:





Melissa Martin, City Clerk

Exhibit "A"

sdw

Engineering Progress

August 15, 2025

City of Petal
P.O. Box 564
Petal, MS 39465

Attn: Melissa Martin

RE: TAP Matthews Branch Sidewalk Improvements
City of Petal, MS
STP-0193-00(011)LPA/108826-701000


Dear Ms. Martin:

I have certified the enclosed bid tabulation which represents all bids that were received and opened at 10:00 a.m. on August 14, 2025, for the above referenced project.

Pending MDOT concurrence, I am recommending award to Homestead Services of Hattiesburg, MS in the bid amount of Six Hundred Eighty Thousand, Four Hundred Sixty-One Dollars and Ninety-Three Cents (\$680,461.93).

Enclosed are all MDOT required checklist items for award approval.

Should you have any questions and/or comments, please, do not hesitate to contact me.

Sincerely,

J. Weston Locastro, P.E.
Project Engineer

/sm

301 Second Ave. | Hattiesburg, MS 39401 | (p) 601.544.1821 | sd-w.com

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sdw

Engineering Progress

Evaluation of Bids

Project Number STP-0193-00(011)LPA/108826-701000

Local Public Agency: City of Petal, Mississippi

Bid Opening: Thursday, August 14, 2025

LPA Contact Person: Mayor Tony Ducker
LPA Project Director
119 W 8th Avenue
Petal, MS 39465

Engineer/Consultant: J. Weston Locastro, P.E.
Shows, Dearman & Walts, Inc.
301 Second Ave.
Hattiesburg, MS 39401

The City of Petal, MS received 9 bids for the above referenced project. The bid proposals have been examined, and the apparent lowest responsive bidder is Homestead Services with a total bid amount of \$ 680,461.93.

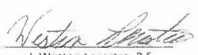
The 9 bids that were received on this project are as follows:

1. Homestead Services	\$680,461.93
2. JW Chain Contractors	\$688,222.78
3. Holliday Construction	\$695,807.50
4. RJM McQueen Contracting	\$782,722.50
5. Walker Construction	\$794,869.00
6. R&J Construction	\$852,887.34
7. Simmons Erosion Control	\$869,859.30
8. Fairley Construction Services	\$964,719.65
9. Wildstone Construction Services	\$977,705.00

Based on the results of the bid tabulations, Homestead Services was the lowest responsive bidder for the project. Their bid was 36% lower than the Engineer's Estimate for the total bid. The Engineer's Estimate is included with the bid tabulation.

The Bidding Certification has been provided that certifies that the bidding process was accomplished in accordance with the Project Development Manual for Local Public Agencies, and that the Procedures for Advertising were followed.

Mayor Tony Ducker
Project Director


J. Weston Locastro, P.E.
Project Engineer

301 Second Ave. | Hattiesburg, MS 39401 | (p) 601.544.1821 | sd-w.com

Publicly Employed Persons Authorized to Sign Estimates for the LPA
TAP Matthews Branch Sidewalk Improvements
STP-0193-00(011)LPA/108826-701000

Tony Ducker
Mayor
Project Director

Melissa Martin
City Clerk
Project Manager

Lynn Campfield
Deputy City Clerk

Checklist to award project to the lowest bidder

If the LPA recommendation is to award the project to the lowest bidder, the following initialed items must be submitted to the MDOT District LPA Engineer

- One (1) original of Non-Collusion Affidavit for the recommended bidder.
a. ~~This cannot be printed on the front and back~~
- ☒ One (1) original ~~Bidding Statement~~ from the LPA's ~~Consultant~~ stating that the bidding procedures were performed in accordance with State law.
- ☒ Two (2) original signed certified Bid Tabulations for all bidders, including the LPA's construction estimate.
- ☒ A detailed evaluation of bids and recommendation to award the bids subject to authorization by MDOT. The LPA and its professional must sign this document. An example can be found ~~here~~.
- One (1) copy of the ~~entire~~ Section 905 Proposal bid sheets for the recommended bidder including the DBE commitment.
- One (1) legible copy of the OCR-481-LPA(s) to be completed by the successful bidder according to the instructions on the form. This form must be approved, signed and dated by the LPA and included in the data packet submission to MDOT. An example of the supporting documentation can be found ~~here~~. ~~The form shall be stamped or dated to verify it was received within the required 5 days.~~
- One (1) copy of the completed original OCR-485-LPA(s) from all bidders on the project
- ☒ One (1) copy of the Sworn Proof of Publication.
- A copy of the ~~executed~~ contract between the LPA and the LPA's ~~CE&I Engineer/Architect~~.
- The name of the ~~Traffic Control Supervisor~~ (if required by the MDOT District LPA Engineer) assigned to the project. A copy of the certification(s) must be included. Training must meet the requirements, and training frequency set forth in section 618.01.2 (Contractors and Consultants are both required to meet these requirements)
- The name of the Certified Stormwater Inspector. A copy of the Certification by a MDOT approved certifying agency must be included.
- ☒ The names and signatures of three (3) publicly employed persons authorized to sign estimates for the LPA. One of these must be the assigned ~~Project Director or Project Manager~~.
- A copy of the official Minutes of the LPA ~~ACCEPTING THE BID OF THE RECOMMENDED BIDDER AND GIVING THE CHIEF LPA OFFICIAL APPROVAL TO EXECUTE THE CONTRACT~~. These Minutes do not have to be APPROVED prior to submission.
- A copy of the completed contractor's UEI form

Project Development Manual for Local Public Agencies: Page 44

Exhibit "A"

January 2024

15. A P.E. Reimbursement request or denial must accompany the PS&E package along with all supporting backup documentation for MDOT review. A Preliminary Engineering Reimbursement checklist can be found here detailing required items for approval. If allowed, P.E. Reimbursement will be authorized at the same time project funds are approved by FHWA. P.E. Reimbursement cannot be requested after a project has been authorized. Costs of the professional's services during the receiving, checking, and certifying of bids cannot be included.

Chief LPA Official

LPA Professional

[illegible][illegible]

Exhibit "C"

ORDINANCE NUMBER 2014 (132-A10)
AN ORDINANCE AMENDING CHAPTER 34, SECTION 95(a) OF THE CITY OF PETAL, MISSISSIPPI, CODE OF ORDINANCES SO AS TO CHANGE THE CHARGES OF SEWER SERVICES WITHIN THE CITY OF PETAL, MISSISSIPPI, REPEALING PART OF CHAPTER 34, SECTION 95 (a) AND FOR RELATED PURPOSES

BE IT ORDAINED by the Mayor and Board of Aldermen of the City of Petal, Mississippi:

Chapter 34, Section 95 (a) as originally adopted on December 30,

2016 is hereby amended to read as follows, To-wit:

Sec. 34-95: Schedule of rates.

The following schedule of rates is hereby ascertained, found and declared to be reasonable, and the same are established as the rates to be charged for sewer subject to minimum charges shown below:

RATE SCHEDULE	
RESIDENTIAL WATER	
0-2,000 GALLONS	\$13.25
EACH ADD'L 1,000	\$ 7.00/1000
RESIDENTIAL SEWER	
FLAT RATE	\$33.00
COMMERCIAL WATER	
0-2,000 GALLONS	\$13.25
ADDITIONAL GALLONS	
2,000 – 75,000 GALLONS	\$ 7.00/1000
Above 75,000	\$ 6.00/1000

COMMERCIAL SEWER	
0-4,000	\$33.00
Add'l 1,000 between 4000 – 50,000	\$3.00/1,000
Add'l 1,000 over 50,000	\$2.00/1,000

SEWER TREATMENT
RESIDENTIAL & COMMERCIAL

FLAT RATE	\$10.00
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SECTION 2: All Ordinances in conflict herewith, be, and are hereby repealed.

SECTION 3: That this ordinance shall take effect and be in force (30) days from and after its passage.

The above and foregoing ordinance having been reduced to writing, the same was read and voted upon, section by section, and then as a whole.

Those present and voting "YEA" and in favor of the passage, adoption and approval of Sections 1, 2 & 3 of the foregoing ordinance:

Alderman Drew Brickson
Alderman Craig Bullock
Alderman Mike Lott
Alderman Blake Nobles
Alderman Gerald Steele
Alderman Craig Strickland
Alderswoman Kim Stringer

Those present and voting "NAY" or against the passage, adoption and approval of Sections 1, 2, & 3 of the foregoing ordinance:

None

Those present and voting "YEA" or against the passage, adoption and approval of the Ordinance as a whole:

Alderman Drew Brickson

Alderman Craig Bullock
Alderman Mike Lott
Alderman Blake Nobles
Alderman Gerald Steele
Alderman Craig Strickland
Alderswoman Kim Stringer

Those present and voting "NAY" or against the passage, adoption, and approval of the foregoing ordinance as a whole:

None

WHEREFORE the foregoing ordinance was duly passed, adopted and approved on this the 19th day of August A.D., 2025.



Melissa Martin, City Clerk

Tony Ducker, Mayor

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