

# PUTNAM COUNTY BOARD OF COMMISSIONERS



117 Putnam Drive, Suite A ♦ Eatonton, GA 31024

## **Agenda**

**Friday, May 6, 2022 ♦ 9:00 AM**

*Putnam County Administration Building – Room 203*

### **Opening**

1. Welcome - Call to Order
2. Approval of Agenda
3. Invocation
4. Pledge of Allegiance (GM)
5. Special Presentation - Larry Kaiser

### **Regular Business Meeting**

6. Public Comments
7. Consent Agenda
  - a. Approval of Minutes - April 19, 2022 Regular Meeting (staff-CC)
  - b. Approval of Minutes - April 19, 2022 Executive Session (staff-CC)
  - c. Authorization for Chairman to sign ACCG-GSIWCF Employee Safety Grant Application (staff-HR)
8. Approval of Employee Insurance Benefits (staff-CM)
9. Awarding of Solicitation 22-42001-001 Pea Ridge Road Resurfacing (staff-CM)

### **Reports/Announcements**

10. County Manager Report
11. County Attorney Report
12. Commissioner Announcements

### **Executive Session**

13. Enter Executive Session as allowed by O.C.G.A. 50-14-4 for Personnel, Litigation, or Real Estate
14. Reopen meeting and execute Affidavit concerning the subject matter of the closed portion of the meeting
15. Action, if any, resulting from the Executive Session

### **Closing**

16. Adjournment

The Board of Commissioners reserves the right to continue the meeting to another time and place in the event the number of people in attendance at the meeting, including the Board of Commissioners, staff, and members of the public exceeds the legal limits. The meeting cannot be closed to the public except by a majority vote of a quorum present for the meeting. The board can vote to go into an executive session on a legally exempt matter during a public meeting even if not advertised or listed on the agenda. Individuals with disabilities who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities are required to contact the ADA Compliance Officer, at least three business days in advance of the meeting at 706-485-2776 to allow the County to make reasonable accommodations for those persons.

**File Attachments for Item:**

## 7. Consent Agenda

- a. Approval of Minutes - April 19, 2022 Regular Meeting (staff-CC)
- b. Approval of Minutes - April 19, 2022 Executive Session (staff-CC)
- c. Authorization for Chairman to sign ACCG-GSIWCF Employee Safety Grant Application (staff-HR)

# PUTNAM COUNTY BOARD OF COMMISSIONERS



117 Putnam Drive, Suite A ♦ Eatonton, GA 31024

## Minutes

Tuesday, April 19, 2022 ♦ 6:30 PM

Putnam County Administration Building – Room 203

The Putnam County Board of Commissioners met on April 19, 2022 at approximately 6:30 PM in the Putnam County Administration Building, 117 Putnam Drive, Room 203, Eatonton, Georgia.

### *PRESENT*

- Chairman Billy Webster
- Commissioner Gary McElhenney
- Commissioner Daniel Brown
- Commissioner Bill Sharp
- Commissioner Jeff Wooten

### *STAFF PRESENT*

- County Attorney Barry Fleming
- County Manager Paul Van Haute
- County Clerk Lynn Butterworth

### **Opening**

1. Welcome - Call to Order

Chairman Webster called the meeting to order at approximately 6:30 p.m. (Copy of agenda made a part of the minutes on minute book page \_\_\_\_\_.)

2. Approval of Agenda

#### **Motion to approve the Agenda.**

**Motion made by Commissioner Sharp, Seconded by Commissioner Wooten.**

**Voting Yea: Commissioner McElhenney, Commissioner Brown, Commissioner Sharp, Commissioner Wooten**

3. Invocation - Rev. David Wofford, Senior Pastor at Eatonton First United Methodist Church  
Rev. David Wofford gave the invocation.

4. Pledge of Allegiance (staff)

County Manager Paul Van Haute led the Pledge of Allegiance.

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5. Special Presentations

a. Lady Eagles Basketball Proclamation

The Putnam County Middle School Girls Basketball team was recognized for recently winning the Piedmont Athletic Conference Championship. The team was presented with a Proclamation from the Board of Commissioners. The team led by Head Coach Sha'Kedra Ellison and Assistant Coach Jolisa Hill finished the season with a 13-1 record and is the first team to win the championship since 2016. Congratulations Lady Eagles! The Board of Commissioners commends the team and coaches for their outstanding achievement.

(Copy of proclamation made a part of the minutes on minute book page \_\_\_\_\_.)

b. Fire Department Retirements

Fire Chief McClain honored recently retired Putnam County Volunteer Firefighters Carlton Layson, Bob Kneip, William Knight, and Gerald Clemons (not in attendance). Mr. Carlton Layson was one of the founding members of the Eatonton-Putnam Rescue Squad that was established in 1974. Putnam County adopted the Rescue Squad in 1977. Mr. Bob Kneip began his volunteer career in 1971 and faithfully served for many years. Mr. William Knight and Mr. Gerald Clemons both volunteered and served faithfully at Station 8 for 22 years. Also mentioned and honored were Mr. Jack Clemons, Mr. George Quinn, and Mr. Bryan Jones who are deceased. These gentlemen were instrumental in the establishment of the Willard Fire Station.

**Regular Business Meeting**

6. Public Comments

Ms. Marianne Bruhn Popik commented on the pond built by her neighbor Mr. Adam Schulze. She requested a phone call from the county attorney concerning the status.

Ms. Erin Olson commented on Anchors Marina not meeting the zoning conditions that were set by the BOC. She displayed some photos and distributed a handout of the conditions.

Ms. Renee Burgdorf commented on Anchors Marina not following the conditions that were set by the BOC.

Ms. Lisa Peterson commented on Anchors Marina not following the conditions that were set by the BOC.

(Copy of handout made a part of the minutes on minute book page \_\_\_\_\_.)

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- 7. Consent Agenda
  - a. Approval of Minutes - March 31, 2022 Comprehensive Plan Public Hearing (staff-CC)
  - b. Approval of Minutes - April 1, 2022 Regular Meeting (staff-CC)
  - c. Approval of Minutes - April 1, 2022 Work Session (staff-CC)
  - d. Approval of Minutes - April 11, 2022 LOST Mediation Meeting (staff-CC)
  - e. Approval of Minutes - April 11, 2022 Executive Session (staff-CC)
  - f. Approval of 2022 Alcohol Licenses (staff-CC)

**Motion to approve the Consent Agenda.**

**Motion made by Commissioner McElhenney, Seconded by Commissioner Wooten.**

**Voting Yea: Commissioner McElhenney, Commissioner Brown, Commissioner Sharp, Commissioner Wooten**

(Copy of alcohol licenses made a part of the minutes on minute book pages \_\_\_\_\_ to \_\_\_\_\_.)

- 8. Approval of Final Plat for Loch Haven Subdivision (staff-P&D)

**Motion to approve the Final Plat for Loch Haven Subdivision.**

**Motion made by Commissioner Sharp, Seconded by Commissioner McElhenney.**

**Voting Yea: Commissioner McElhenney, Commissioner Brown, Commissioner Sharp, Commissioner Wooten**

(Copy of final plat made a part of the minutes on minute book pages \_\_\_\_\_ to \_\_\_\_\_.)

- 9. Request by LA Development LLC for an appeal of the Planning and Zoning Commission's decision at 163 Overlook Drive. Presently zoned AG. [Map 089D, Parcel 010, District 2] (staff-P&D)

Mr. Lowell White requested to table this request for 30 days in order to replat the subdivision or come up with another solution.

**Motion to table the request by LA Development LLC for an appeal of the Planning and Zoning Commission's decision at 163 Overlook Drive for 30 days.**

**Motion made by Commissioner Brown, Seconded by Commissioner Sharp.**

**Voting Yea: Commissioner McElhenney, Commissioner Brown, Commissioner Sharp, Commissioner Wooten**

Mr. White inquired about the possibility of creating a service road to MLK and submitted a proposal.

(Copy of proposal made a part of the minutes on minute book pages \_\_\_\_\_ to \_\_\_\_\_.)

- 10. Appointment to the Board of Health (staff-CC)

Ms. Charlotte Griffin was nominated for appointment to the Board of Health.

**Nomination made by Commissioner Brown, Seconded by Commissioner Sharp.**

**Voting Yea for Charlotte Griffin: Commissioner McElhenney, Commissioner Brown, Commissioner Sharp, Commissioner Wooten**

11. Submission of Names for Appointment to the Hospital Authority (staff-CC)  
Mr. Barry Chambers was nominated for submission for appointment to the Hospital Authority.

**Nomination made by Commissioner Wooten, Seconded by Commissioner Sharp.**

Ms. Georgia Benjamin-Smith and Ms. Rebecca Rocker were nominated for submission for appointment to the Hospital Authority.

**Nomination made by Commissioner Brown, Seconded by Commissioner McElhenney.**

**Voting Yea on the Slate: Commissioner McElhenney, Commissioner Brown, Commissioner Sharp, Commissioner Wooten**

**Reports/Announcements**

12. County Manager Report

County Manager Van Haute reported the following:

- Appreciation to everyone on a successful opening day of the baseball season. Chairman Webster threw out the first pitch.
- The new Ladder truck is in production - shared some photos sent by the Fire Chief.

13. County Attorney Report

No report but requested an Executive Session.

14. Commissioner Announcements

Commissioner McElhenney: none

Commissioner Brown: none

Commissioner Sharp: thanked everyone for Government Fun day and was glad to see so many departments participating; he complimented the staff for a great event.

Commissioner Wooten: echoed Commissioner Sharp's comments and added that Government Fun Day was fun.

Chairman Webster: congratulated Recreation Director Haley on a successful opening day of baseball.

**Executive Session**

15. Enter Executive Session as allowed by O.C.G.A. 50-14-4 for Personnel, Litigation, or Real Estate

**Motion to enter Executive Session as allowed by O.C.G.A. 50-14-4 for Litigation.**

**Motion made by Commissioner McElhenney, Seconded by Commissioner Wooten.**

**Voting Yea: Commissioner McElhenney, Commissioner Brown, Commissioner Sharp, Commissioner Wooten**

Meeting closed at approximately 7:19 p.m.

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16. Reopen meeting and execute Affidavit concerning the subject matter of the closed portion of the meeting

**Motion to reopen the meeting and execute the Affidavit concerning the subject matter of the closed portion of the meeting.**

**Motion made by Commissioner Sharp, Seconded by Commissioner McElhenney.**

**Voting Yea: Commissioner McElhenney, Commissioner Brown, Commissioner Sharp, Commissioner Wooten**

(Copy of affidavit made a part of the minutes on minute book page \_\_\_\_\_.)

Meeting reopened at approximately 8:29 p.m.

17. Action, if any, resulting from the Executive Session

County Attorney Fleming reported that two items were discussed with no final action taken.

**Closing**

18. Adjournment

**Motion to adjourn the meeting.**

**Motion made by Commissioner McElhenney, Seconded by Commissioner Wooten.**

**Voting Yea: Commissioner McElhenney, Commissioner Brown, Commissioner Sharp, Commissioner Wooten**

Meeting adjourned at approximately 8:30 p.m.

ATTEST:

Lynn Butterworth  
County Clerk

Billy Webster  
Chairman

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# PUTNAM COUNTY BOARD OF COMMISSIONERS



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Office of the County Clerk

117 Putnam Drive, Suite A ♦ Eatonton, GA 31024

706-485-5826 (main office) ♦ 706-485-1877 (direct line) ♦ 706-923-2345 (fax)

[lbutterworth@putnamcountyga.us](mailto:lbutterworth@putnamcountyga.us) ♦ [www.putnamcountyga.us](http://www.putnamcountyga.us)

The draft minutes of the April 19, 2022 Executive Session are available for Commissioner review in the Clerk's office.



# 2022



## ACCG – Group Self-Insurance Workers’ Compensation Fund Employee Safety Grant Application

<b>Member Name:</b>	Putnam County Board of Commissioners		
<b>Member’s Insurance Contact:</b>	Cynthia Miller		
<b>Phone #:</b>	706-485-1885	<b>Email:</b>	cmiller@putnamcountyga.us

### Items Requested for Reimbursement:

#	Item Name	How will this item reduce workers’ comp risks?	Estimated Cost
1	AEDS UNITS	Firefighters and other emergency responders can	5478.39
2	Full Brim Hard Hat	The hard hats will reduce injury when workin in	202.75
3	Visibility waterproof Jackets	The high visibility waterproof jackets will help re	502.20
4			
5			
6			
7			
8			
<b>TOTAL</b>			<b>6183.34</b>

### Application Checklist:

x	Current Safety Action Plan
x	Expected cost, purchase order, invoice or receipt attached for each requested item

### Member’s Approval / Submittal Authorization (Chairman / Executive Director):

As Chairman (or Authority Director), I hereby acknowledge and verify that I have read, support, and agree to fully comply with all requirements of the ACCG-GSIWCF Employee Safety Grant.

<b>Print Name</b>	Billy Webster	<b>Date</b>	
<b>Signature</b>			

For further assistance, LGRMS Director Dan Beck can be contacted at 678.686.6279; toll-free at 800.650.3120 or email [dbeck@lgrms.com](mailto:dbeck@lgrms.com).

To be eligible, the Employee Safety Grant Application must be completed **between April 1, 2022 and July 31, 2022.**

Submit to [accginsurance@accg.org](mailto:accginsurance@accg.org) with the *Email Subject Line*: EMPLOYEE SAFETY GRANT PROGRAM. Originals are not necessary.

**File Attachments for Item:**

9. Awarding of Solicitation 22-42001-001 Pea Ridge Road Resurfacing (staff-CM)



2450 Commerce Avenue | Suite 100  
Duluth, GA 30096-8910  
770.263.5945 | F 770.263.0166  
oneatlas.com

April 28, 2022

Mr. Paul Van Haute  
Putnam County Manager  
Putnam County Board of Commissioners  
117 Putnam Drive, Suite A,  
Eatonton, Georgia 31024

**Re: Bid No.: 22-42001-001 Pea Ridge Road Resurfacing**

Dear Mr. Haute,

Three (3) bids were received by Putnam County on April 21, 2022 on Bid No. 22-42001-001 Pea Ridge Road Resurfacing.

The low bidder was Garrett Paving Company, Inc. with a bid of \$2,059,714.38. We have reviewed the bid prices and consider the low bid to be acceptable. It is recommended that the contract be awarded to Garrett Paving Company, Inc.

A tabulation of the bids received is attached.

Sincerely,

A handwritten signature in blue ink that reads "Todd Long". The signature is written in a cursive, flowing style.

Todd Long, PE

cc: Russell Small

PUTNAM COUNTY, GEORGIA	
PROJECT:	PEA RIDGE ROAD RESURFACING
BID NUMBER:	22-42001-001

Item #	GDOT #	Description	Units	Est. Bid Quantity	Garrett Paving Company, Inc.		Pittman Construction Company		AllStar Concrete, Inc.	
					Unit Price Bid	Total Bid Price	Unit Price Bid	Total Bid Price	Unit Price Bid	Total Bid Price
005	150-1000	TRAFFIC CONTROL -	LS	1	\$170,033.01	\$170,033.01	\$176,360.00	\$176,360.00	\$299,266.69	\$299,266.69
010	210-0200	GRADING PER MILE (RESURFACING)	LM	8.03	\$3,885.42	\$31,199.92	\$24,780.00	\$198,983.40	\$16,056.45	\$128,933.29
015	402-3113	RECYCLED ASPH CONC. 12.5 MM SUPERPAVE, GP1 OR GP2, INCL BITUM & H LIME	TN	9795	\$117.73	\$1,153,165.35	\$108.90	\$1,066,675.50	\$138.70	\$1,358,566.50
020	402-3121	RECYCLED ASPH CONC 25 MM SUPERPAVE, GP1 OR 2, INCL BITUM MATL & H LIME	TN							
025	413-0750	TACK COAT	GL	11870	\$0.01	\$118.70	\$4.25	\$50,447.50	\$7.35	\$87,244.50
030	415-5000	ASPH CONC OPEN GRADED CRACK RELIEF INTERLAYER GP2 ONLY INCL BITUM	TN	5345	\$123.32	\$659,145.40	\$112.40	\$600,778.00	\$145.96	\$780,156.20
035	429-1000	RUMBLE STRIPS	EA	6	\$550.00	\$3,300.00	\$1,250.00	\$7,500.00	\$2,000.00	\$12,000.00
		SIGNAGE AND MARKING								
040	652-2501	SOLID TRAFFIC STRIPE, 5 IN. WHITE	LM	16.06	\$1,050.00	\$16,863.00	\$1,155.00	\$18,549.30	\$3,800.00	\$61,028.00
045	652-2502	SOLID TRAFFIC STRIPE, 5 IN. YELLOW	LM	11.24	\$1,050.00	\$11,802.00	\$1,155.00	\$12,982.20	\$3,800.00	\$42,712.00
050	652-3502	SKIP TRAFFIC STRIPE, 5IN. YELLOW	GLM	4.81	\$700.00	\$3,367.00	\$735.00	\$3,535.35	\$3,000.00	\$14,430.00
055	653-1704	THERMOPLASTIC SOLID TRAF STRIPE, 24 IN. WHITE	LF	160	\$12.00	\$1,920.00	\$17.50	\$2,800.00	\$22.00	\$3,520.00
060	654-1002	RAISED PVMT. MARKERS	EA	2200	\$4.00	\$8,800.00	\$5.00	\$11,000.00	\$8.67	\$19,074.00
						<b>\$2,059,714.38</b>		<b>\$2,149,611.25</b>		<b>\$2,806,931.18</b>