

# PUTNAM COUNTY BOARD OF COMMISSIONERS



117 Putnam Drive, Suite A ♦ Eatonton, GA 31024

## Agenda

**Tuesday, January 17, 2023 ♦ 6:30 PM**

*Putnam County Administration Building – Room 203*

### Opening

1. Welcome - Call to Order
2. Approval of Agenda
3. Invocation
4. Pledge of Allegiance (AF)

### Regular Business Meeting

5. Public Comments
6. Consent Agenda
  - a. Approval of Minutes - January 6, 2023 Regular Meeting (staff-CC)
  - b. Approval of Minutes - January 6, 2023 Executive Session (staff-CC)
  - c. Approval of 2023 Alcohol Licenses (staff-CC)
7. Request by AT&T for a Right-of-Way Permit for Pea Ridge Road and MLK Jr Drive (staff-PW)
8. Discussion and possible action regarding the LMIG project(s) for 2023 (staff-CM)
9. Approval of County Manager Contract (staff-CM)

### Reports/Announcements

10. County Manager Report
11. County Attorney Report
12. Commissioner Announcements

### Executive Session

13. Enter Executive Session as allowed by O.C.G.A. 50-14-4 for Personnel, Litigation, or Real Estate
14. Reopen meeting following Executive Session
15. Execute Affidavit concerning the subject matter of the closed portion of the meeting
16. Action, if any, resulting from the Executive Session

### Closing

17. Adjournment

The Board of Commissioners reserves the right to continue the meeting to another time and place in the event the number of people in attendance at the meeting, including the Board of Commissioners, staff, and members of the public exceeds the legal limits. The meeting cannot be closed to the public except by a majority vote of a quorum present for the meeting. The board can vote to go into an executive session on a legally exempt matter during a public meeting even if not advertised or listed on the agenda. Individuals with disabilities who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities are required to contact the ADA Compliance Officer, at least three business days in advance of the meeting at 706-485-2776 to allow the County to make reasonable accommodations for those persons.

**File Attachments for Item:**

## 6. Consent Agenda

- a. Approval of Minutes - January 6, 2023 Regular Meeting (staff-CC)
- b. Approval of Minutes - January 6, 2023 Executive Session (staff-CC)
- c. Approval of 2023 Alcohol Licenses (staff-CC)

# PUTNAM COUNTY BOARD OF COMMISSIONERS



117 Putnam Drive, Suite A ♦ Eatonton, GA 31024

## Minutes

Friday, January 6, 2023 ♦ 9:00 AM

Putnam County Administration Building – Room 203

The Putnam County Board of Commissioners met on Friday, January 6, 2023 at approximately 9:00 AM in the Putnam County Administration Building, 117 Putnam Drive, Room 203, Eatonton, Georgia.

### *PRESENT*

- Chairman Bill Sharp
- Commissioner Gary McElhenney
- Commissioner Daniel Brown
- Commissioner Alan Foster
- Commissioner Jeff Wooten

### *STAFF PRESENT*

- County Attorney Barry Fleming
- County Manager Paul Van Haute
- County Clerk Lynn Butterworth

### **Opening**

1. Welcome - Call to Order

Chairman Bill Sharp called the meeting to order at approximately 9:00 a.m. (Copy of agenda made a part of the minutes on minute book page \_\_\_\_\_.)

2. Approval of Agenda

Attorney Fleming advised that item #15 (Appointment of County Manager and Approval of Contract) will need to be discussed in Executive Session along with one real estate matter.

**Motion to approve Agenda as noted by the Attorney.**

**Motion made by Commissioner Brown, Seconded by Commissioner Wooten.**

**Voting Yea: Commissioner McElhenney, Commissioner Brown, Commissioner Foster, Commissioner Wooten**

3. Invocation

Attorney Barry Fleming gave the invocation.

4. Pledge of Allegiance (AF)

Commissioner Alan Foster led the Pledge of Allegiance.

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January 6, 2023		

5. Special Presentation - Retirement Proclamation for Shelby Collis

The commissioners presented a proclamation and gift card to Shelby Collis congratulating her on her retirement from Putnam County after 27 years.

(Copy of proclamation made a part of the minutes on minute book page \_\_\_\_\_.)

**Regular Business Meeting**

6. Public Comments

None

7. Consent Agenda

a. Approval of Minutes - December 20, 2022 Regular Meeting (staff-CC)

b. Approval of 2023 Alcohol Licenses (staff-CC)

**Motion to approve the Consent Agenda.**

**Motion made by Commissioner McElhenney, Seconded by Commissioner Wooten.**

**Voting Yea: Commissioner McElhenney, Commissioner Brown, Commissioner Foster, Commissioner Wooten**

(Copy of alcohol licenses made a part of the minutes on minute book pages \_\_\_\_\_ to \_\_\_\_\_.)

8. Authorization for Chairman to sign Resolution to Transfer Funds from Restricted For Ad Valorem Tax Relief Account to Unassigned Fund Balance Account (staff-Finance)

**Motion to authorize the Chairman to sign the Resolution to Transfer Funds from Restricted For Ad Valorem Tax Relief Account to Unassigned Fund Balance Account.**

**Motion made by Commissioner Brown, Seconded by Commissioner Wooten.**

**Voting Yea: Commissioner McElhenney, Commissioner Brown, Commissioner Foster, Commissioner Wooten**

(Copy of resolution made a part of the minutes on minute book page \_\_\_\_\_.)

9. Approval to turn Victim/Witness Funds back over to the District Attorney (staff-Finance)

County Manager Van Haute explained that the funds were originally earmarked for the Solicitor General, but the District Attorney’s office is now handling those duties.

**Motion to approve turning the Victim/Witness Funds over to the District Attorney.**

**Motion made by Commissioner Wooten, Seconded by Commissioner McElhenney.**

**Voting Yea: Commissioner McElhenney, Commissioner Brown, Commissioner Foster, Commissioner Wooten**

10. Authorization for staff to schedule a Public Hearing for proposed changes to the Putnam County Code of Ordinances - Chapter 2 (Administration) (BS)

**Motion to authorize the staff to schedule a Public Hearing for proposed changes to the Putnam County Code of Ordinances - Chapter 2 (Administration).**

**Motion made by Commissioner McElhenney, Seconded by Commissioner Wooten.**

**Voting Yea: Commissioner McElhenney, Commissioner Brown, Commissioner Foster, Commissioner Wooten**

(Copy of proposed changes made a part of the minutes on minute book pages \_\_\_\_\_ to \_\_\_\_\_.)

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January 6, 2023		

11. Discussion and possible action on forming a Short Term Vacation Rental Study Committee (BS)

Chairman Sharp advised that he has received a lot of questions lately regarding Short-Term Rentals and wants to form a committee made up of people from the community to study our ordinances. He would like each commissioner to appoint one person within the next 10 days and he would like the committee to report back to the board at the second meeting in April.

**Motion to form a Short Term Vacation Rental Study Committee as outlined by the Chairman.**

**Motion made by Commissioner Foster, Seconded by Commissioner Wooten.**

**Voting Yea: Commissioner McElhenney, Commissioner Brown, Commissioner Foster, Commissioner Wooten**

12. Appointment of the Vice Chairman of the Board of Commissioners (BS)

Chairman Sharp appointed Commissioner Daniel Brown as the Vice Chairman of the Board of Commissioners.

13. Chairman's Appointment to the Sinclair Water Authority (BS)

Chairman Sharp appointed Commissioner Jeff Wooten to serve on the Sinclair Water Authority.

14. Appointment of the County Attorney

**Motion to appoint and continue with the current counsel, Fleming & Nelson, LLP.**

**Motion made by Commissioner Brown, Seconded by Commissioner Wooten.**

**Voting Yea: Commissioner McElhenney, Commissioner Brown, Commissioner Foster, Commissioner Wooten**

15. Appointment of County Manager and Approval of Contract

This item was discussed in Executive Session.

16. Appointment of County Clerk

**Motion to appoint and continue with Lynn Butterworth as County Clerk.**

**Motion made by Commissioner Foster, Seconded by Commissioner Wooten.**

**Voting Yea: Commissioner McElhenney, Commissioner Brown, Commissioner Foster, Commissioner Wooten**

17. Appointments to the Planning and Zoning Commission (staff-CC)  
Commissioner McElhenney, seconded by Commissioner Foster, nominated Maurice Hill, Jr. for appointment to the District One seat on the Planning & Zoning Commission.

**Chairman Sharp called for the vote. Commissioner McElhenney voted for Maurice Hill, Jr. Commissioner Brown voted for Maurice Hill, Jr. Commissioner Foster voted for Maurice Hill, Jr. Commissioner Wooten voted for Maurice Hill, Jr.**

Commissioner Brown, seconded by Commissioner Wooten, nominated Charles Hurt for appointment to the District Two seat on the Planning & Zoning Commission.

**Chairman Sharp called for the vote. Commissioner McElhenney voted for Charles Hurt. Commissioner Brown voted for Charles Hurt. Commissioner Foster voted for Charles Hurt. Commissioner Wooten voted for Charles Hurt.**

Commissioner Foster, seconded by Commissioner Brown, nominated Harold Jones for appointment to the District Three seat on the Planning & Zoning Commission.

**Chairman Sharp called for the vote. Commissioner McElhenney voted for Harold Jones. Commissioner Brown voted for Harold Jones. Commissioner Foster voted for Harold Jones. Commissioner Wooten voted for Harold Jones.**

Commissioner Wooten, seconded by Commissioner Foster, nominated Shad Atkinson for appointment to the District Four seat on the Planning & Zoning Commission.

**Chairman Sharp called for the vote. Commissioner McElhenney voted for Shad Atkinson. Commissioner Brown voted for Shad Atkinson. Commissioner Foster voted for Shad Atkinson. Commissioner Wooten voted for Shad Atkinson.**

Chairman Sharp, seconded by Commissioner Wooten, nominated John T. Mitchell for appointment as the Chairman on the Planning & Zoning Commission.

**Chairman Sharp called for the vote. Commissioner McElhenney voted for John T. Mitchell. Commissioner Brown voted for John T. Mitchell. Commissioner Foster voted for John T. Mitchell. Commissioner Wooten voted for John T. Mitchell.**

**Reports/Announcements**

18. County Manager Report

County Manager Van Haute reported the following:

- Employees of the Public Works Department were present and recognized. The Board of Commissioners recently received a letter from a citizen commending them, which is well earned and deserved. Recent work includes helping DOT remove a tree early one morning and clearing trees over the holidays in cold weather and high winds. He thanked them for what they do.
- The Planning and Development Department has been getting busier:
  - In 2020, 2000 total permits were issued; in 2022, 2400 total permits were issued
  - In 2020, 200 site built home permits were issued; in 2022 there were 290
  - In 2020, 14 commercial building permits were issued; in 2022 there were 31
  - In 2020, revenue was 450K; in 2022 it was 778K
- Ambulance calls have experienced a 10% growth. We are almost at enough volume to support another ambulance, which would need 18 fulltime people to staff it.

- Fire Chief McClain commented on some stats for the Fire Department
  - In 2020 they answered 1839 calls; in 2022 they answered 2097; a 12% increase
  - In addition to answering calls, his staff also works with Planning and Development in plan reviews and does short term rental certificate and alcohol license inspections, just to name a couple. He thanked the board for their support
- DOT information regarding Highway 44 was received this week
- Bridge reports from DOT were also received
- DOT LMIG (local maintenance improvement grant) request is due soon. This will be added to the next agenda to decide on a project – one suggestion is to redo Sammons Parkway because the concrete supply chain issue is better now.

19. County Attorney Report

No report but requested Executive Session to discuss Personnel and Real Estate

20. Commissioner Announcements

Commissioner McElhenney: echoed the comments by the County Manager regarding Public Works, saying they do a fantastic job

Commissioner Brown: welcomed Bill Sharp as Chairman and Alan Foster as District Three Commissioner, saying he’s glad to have them aboard and hopes God's blessings will continue

Commissioner Foster: advised that this was his 269th agenda, but the first one in this term and he looks forward to working with everyone

Commissioner Wooten: thanked Commissioner Foster and Chairman Sharp for taking on their new positions, commented on how well Putnam County handled the recent water crisis and expressed his appreciation for Public Works

Chairman Sharp: commented that during the recent freeze that EPWSA and SWA employees worked around the clock to fix things and he is proud of how they handled it. He also commented on the wonderful employees of Putnam County and thanked all for a job well done.

**Executive Session**

21. Enter Executive Session as allowed by O.C.G.A. 50-14-4 for Personnel, Litigation, or Real Estate

**Motion to enter Executive Session as allowed by O.C.G.A. 50-14-4 for Personnel and Real Estate.**

**Motion made by Commissioner McElhenney, Seconded by Commissioner Wooten.**

**Voting Yea: Commissioner McElhenney, Commissioner Brown, Commissioner Foster, Commissioner Wooten**

Meeting closed at approximately 9:53 a.m.

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22. Reopen meeting following Executive Session

**Motion to reopen the meeting following Executive Session.**

**Motion made by Commissioner McElhenney, Seconded by Commissioner Wooten.**

**Voting Yea: Commissioner McElhenney, Commissioner Brown, Commissioner Foster, Commissioner Wooten**

Meeting reconvened at approximately 11:17 a.m.

23. Execute Affidavit concerning the subject matter of the closed portion of the meeting  
Attorney Fleming advised that two real estate matters and one personnel matter was discussed with no final action and that a motion is needed to sign the Affidavit.

**Motion to authorize the Chairman to sign an Affidavit concerning the subject matter of the closed portion of the meeting.**

**Motion made by Commissioner Wooten, Seconded by Commissioner McElhenney.**

**Voting Yea: Commissioner McElhenney, Commissioner Brown, Commissioner Foster, Commissioner Wooten**

(Copy of affidavit made a part of the minutes on minute book page \_\_\_\_\_.)

24. Action, if any, resulting from the Executive Session

No action was taken.

**Closing**

25. Adjournment

**Motion to adjourn the meeting.**

**Motion made by Commissioner McElhenney, Seconded by Commissioner Brown.**

**Voting Yea: Commissioner McElhenney, Commissioner Brown, Commissioner Wooten**

**Voting Nay: Commissioner Foster**

Meeting adjourned at approximately 11:19 a.m.

ATTEST:

Lynn Butterworth  
County Clerk

B. W. "Bill" Sharp  
Chairman

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# PUTNAM COUNTY BOARD OF COMMISSIONERS



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Office of the County Clerk

117 Putnam Drive, Suite A ♦ Eatonton, GA 31024

706-485-5826 (main office) ♦ 706-485-1877 (direct line) ♦ 706-923-2345 (fax)

[lbutterworth@putnamcountyga.us](mailto:lbutterworth@putnamcountyga.us) ♦ [www.putnamcountyga.us](http://www.putnamcountyga.us)

The draft minutes of the January 6, 2023 Executive Session are available for Commissioner review in the Clerk's office.



Office of the County Clerk  
 117 Putnam Drive, Suite A ♦ Eatonton, GA 31024  
 706-485-5826 (main office) ♦ 706-485-1877 (direct line) ♦ 706-923-2345 (fax)  
[lbutterworth@putnamcountyga.us](mailto:lbutterworth@putnamcountyga.us) ♦ [www.putnamcountyga.us](http://www.putnamcountyga.us)

## Approval of 2023 Alcohol Licenses

The following alcohol license applications (which are available for review in the County Clerk’s office) have been approved by the Sheriff, Fire Marshal and/or Building Inspector, and Tax Commissioner and are ready for BOC approval:

<b>Individual Name</b>	<b>Business Name</b>	<b>Address</b>	<b>License Type</b>
Nancy Faulconer	Who Cares Bar and No Grill	1027 Lake Oconee Parkway #10	Beer/Wine/Liquor Pouring
Ted Yarbrough	Yarbrough & Sons and Finish Line	338 Glenwood Springs Road	Beer/Wine/Liquor Pouring
Jarrold Clark	Cuscowilla Clubhouse	465 Cuscowilla Drive	Beer/Wine/Liquor Pouring
Jarrold Clark	The Turn	463 Cuscowilla Drive	Beer/Wine/Liquor Pouring
Tommie Vereen	Sav-A-Lot 958	958 Greensboro Road	Retail Beer/Wine
Joann Hedrick	Oconee Outdoors	891 Greensboro Highway	Retail Beer/Wine
Jessica Lamb	Pals Watering Hole	903 Harmony Road, Suite 300	Beer/Wine/Liquor Pouring
William Clark Jr.	Sugar Creek Marina	353 Parks Mill Road	Retail Beer/Wine
Kamlesh Dansinghani	Food Mart	271 Scuffleboro Road	Retail Beer/Wine

**File Attachments for Item:**

7. Request by AT&T for a Right-of-Way Permit for Pea Ridge Road and MLK Jr Drive (staff-PW)

Official Use Only  
Permit No. \_\_\_\_\_



# PUTNAM COUNTY RIGHT-OF-WAY PERMIT APPLICATION

Date: 12/27/2022

CONTRACTOR NAME: AT&T / EDWARD MINGE TELEPHONE NO. (770) 866-3429  
WORK TO BE DONE ON R.O.W. OF PEA RIDGE RD SE AND M.L.K. JR DR  
DESCRIPTION OF WORK: A02H72C - DIRECTIONAL BORE 80' OF NEW 4" FLEX PIPE AND PULL 144CT BURIED FIBER CABLE. TRENCH 40' OF NEW 144CT BURIED FIBER CABLE. LASH 960' OF NEW 144CT AERIAL FIBER CABLE TO EXISTING STRANDS. TRENCH/DIRECTIONAL BORE 153' OF 2" PVC AND PULL NEW 288CT BURIED FIBER CABLE THRU IT. PLACE 30X60 NEWHANDHOLES. PLACE NEW ATT CABINET. PURPOSE OF INSTALL IS TO PROVIDE FUTURE FIBER SERVICE.

DATE WORK TO BEGIN: 01/18/2023  
COMPLETION DATE: 03/06/2023

ANY CRANE/BOOM LIFTING DEVICE OR SCAFFOLDING TO BE USED ON SITE  YES  NO  
**IF YES – PLEASE PROVIDE A SKETCH OF LOCATION OF EQUIPMENT & SAFETY MEASURES MUST BE SUBMITTED WITH THIS APPLICATION.**

WORK AREA UNDER THIS PERMIT IS APPROXIMATELY 1233' LENGTH        WIDTH  
DOES YOUR BOND COVER PATCH WORK  YES  NO  
WILL THIS PERMIT REQUIRE BORING  YES  NO  
WILL YOU NEED TO CLOSE A ROAD  YES  NO  
WILL YOU NEED TO CUT A SIDEWALK  YES  NO

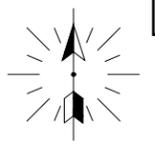
Note: Permittee shall comply in whole with this permit, which is issued in accordance with PUTNAM COUNTY CODES & ORDINANCES.

The closing of any road requires a sketch to be submitted and alternate route to be approved by the Putnam County Public Works Department.

Applicant: EDWARD MINGE Contact, If not Applicant \_\_\_\_\_  
Telephone: \_\_\_\_\_  
Company Name: AT&T Fax: \_\_\_\_\_  
Mobile Phone: (770) 866-3429 Address: 7264 INDUSTRIAL BLVD NE  
City: COVINGTON State: GA Zip Code: 30014

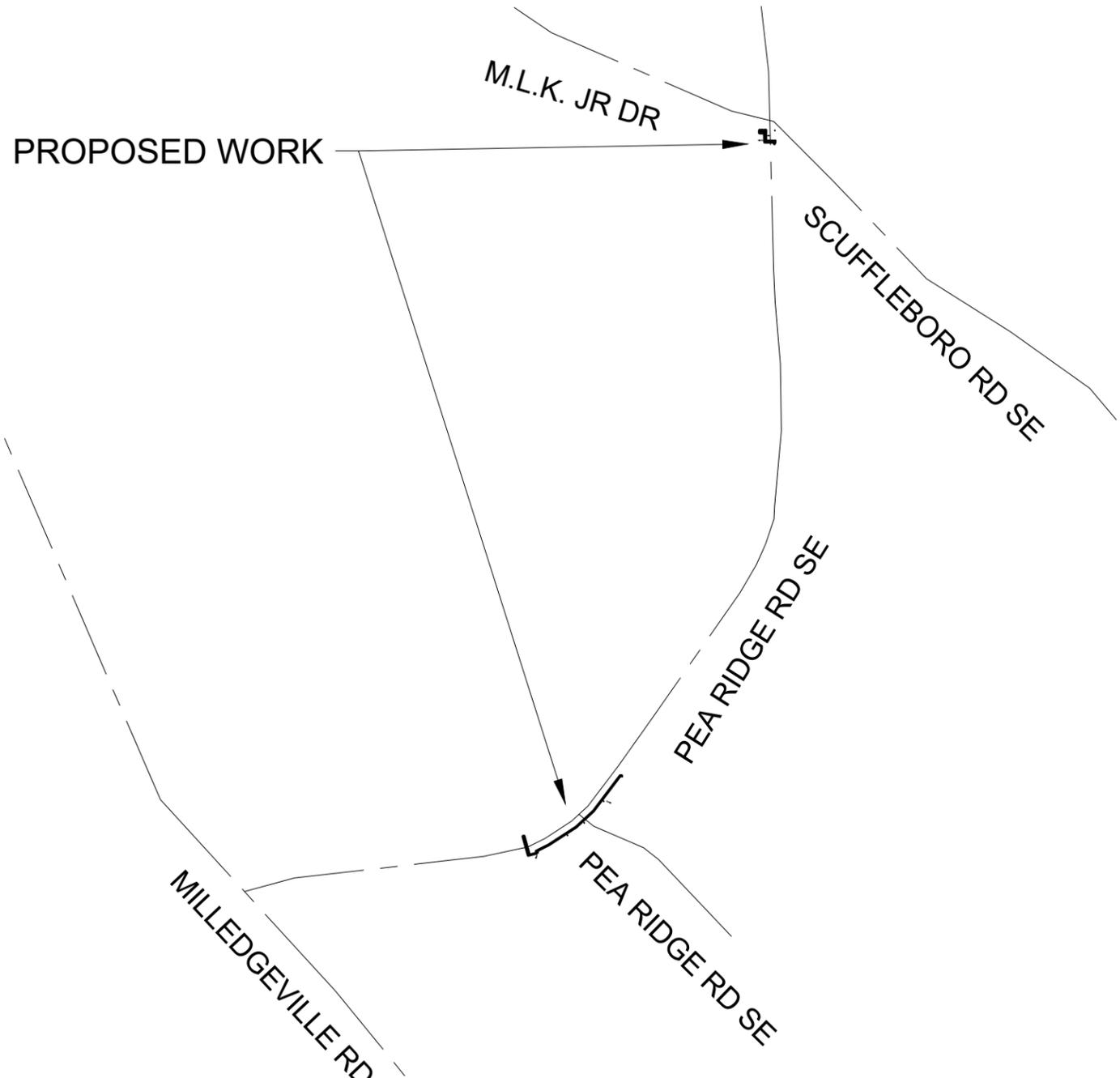


OFFICE USE ONLY:  
Payment Received: \$55.00 Date \_\_\_\_\_ Receipt # \_\_\_\_\_



# VICINITY MAP

NOT TO SCALE



## SYMBOL LEGEND

Proposed	Existing	Description
		AERIAL CABLE
		BURIED CABLE
		PIPE/CONDUIT
	N/A	DBORE
		POWER POLE
		AT&T POLE
		GUY & ANCHOR
		HANDHOLE MANHOLE

**AT&T WILL:**

- NOT CLOSE STREET TO WORK.
- BE RESPONSIBLE FOR TRAFFIC CONTROL.
- RESTORE ANY PRE-CONSTRUCTION CONDITION.
- DO LOCATES FOR OTHER UTILITIES LOCATED IN THE PUBLIC RIGHT-OF-WAY.

ALL TRAFFIC CONTROL TO BE HANDLED IN ACCORDANCE WITH THE LATEST APPROVED EDITION OF THE MUTCD.

ALL EXISTING VISIBLE UTILITIES HAVE BEEN SHOWN. CONSTRUCTION TO VERIFY BURIED PLANT PRIOR TO STARTING WORK.

**SCOPE OF WORK:**

**AT&T TO:**

- DIRECTIONAL BORE 80' OF NEW 4" FLEX PIPE AND PULL 144 CT BURIED FIBER CABLE.
- TRENCH 40' OF NEW 144 CT BURIED FIBER CABLE.
- LASH 960' OF NEW 144 CT AERIAL FIBER CABLE TO EXISTING STRANDS.
- TRENCH/DIRECTIONAL BORE 153' OF 2" PVC AND PULL NEW 288 CT BURIED FIBER CABLE THRU IT.
- PLACE 30X60 NEW HANDHOLES.
- PLACE NEW ATT CABINET.
- PURPOSE OF INSTALL IS TO PROVIDE FIBER FOR FUTURE SERVICE.



Know what's below.  
Call before you dig.

PROPOSED TELEPHONE FACILITIES  
ON RIGHT OF WAY OF  
PUTNAM COUNTY

399 PEA RIDGE RD

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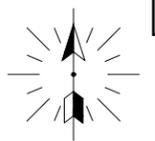
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Designer: MINGE, EDWARD

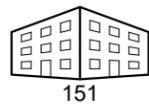
Phone: 770-787-2306

Project #: A02H72C

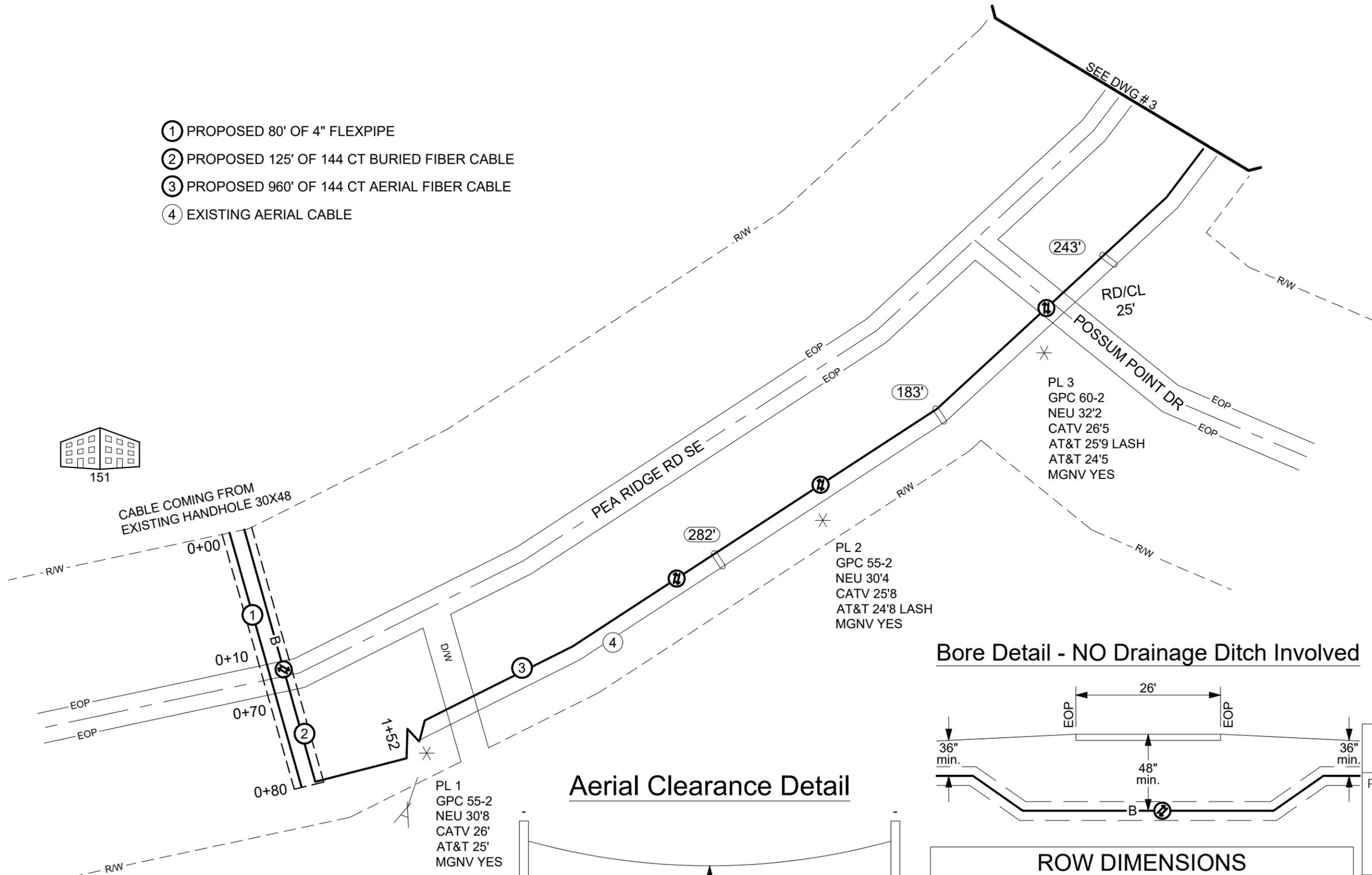
Sheet #: PRINT 1 OF 4



- ① PROPOSED 80' OF 4" FLEXPIPE
- ② PROPOSED 125' OF 144 CT BURIED FIBER CABLE
- ③ PROPOSED 960' OF 144 CT AERIAL FIBER CABLE
- ④ EXISTING AERIAL CABLE



CABLE COMING FROM EXISTING HANDHOLE 30X48

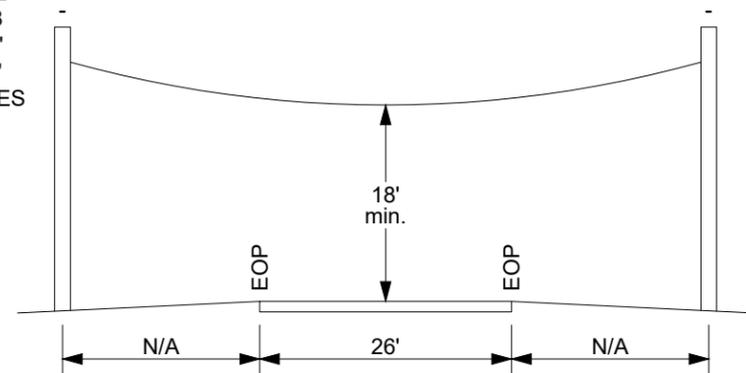


PL 1  
GPC 55-2  
NEU 30'8"  
CATV 26'  
AT&T 25'  
MGNV YES

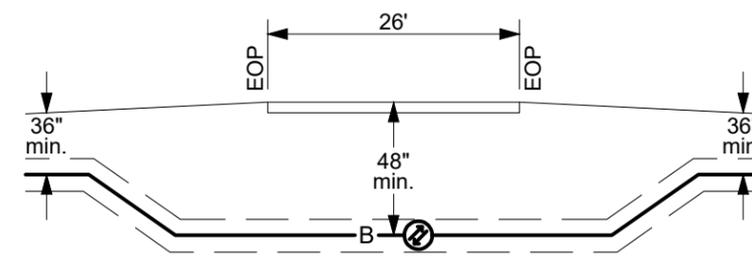
PL 2  
GPC 55-2  
NEU 30'4"  
CATV 25'8"  
AT&T 24'8" LASH  
MGNV YES

PL 3  
GPC 60-2  
NEU 32'2"  
CATV 26'5"  
AT&T 25'9" LASH  
AT&T 24'5"  
MGNV YES

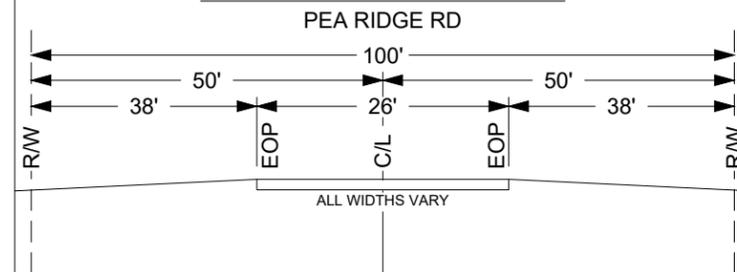
### Aerial Clearance Detail



### Bore Detail - NO Drainage Ditch Involved



### ROW DIMENSIONS



PROPOSED TELEPHONE FACILITIES  
ON RIGHT OF WAY OF  
PUTNAM COUNTY

399 PEA RIDGE RD

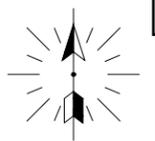
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Designer: MINGE, EDWARD

Phone: 770-787-2306

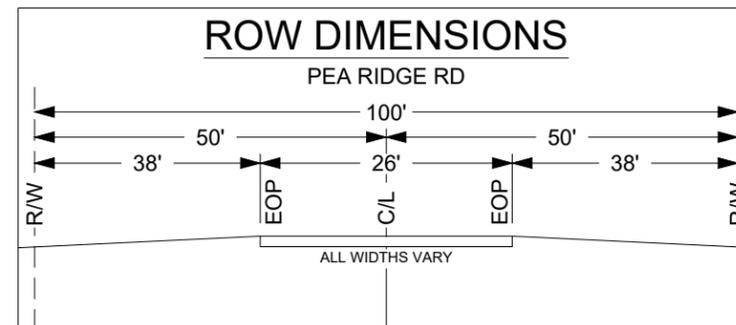
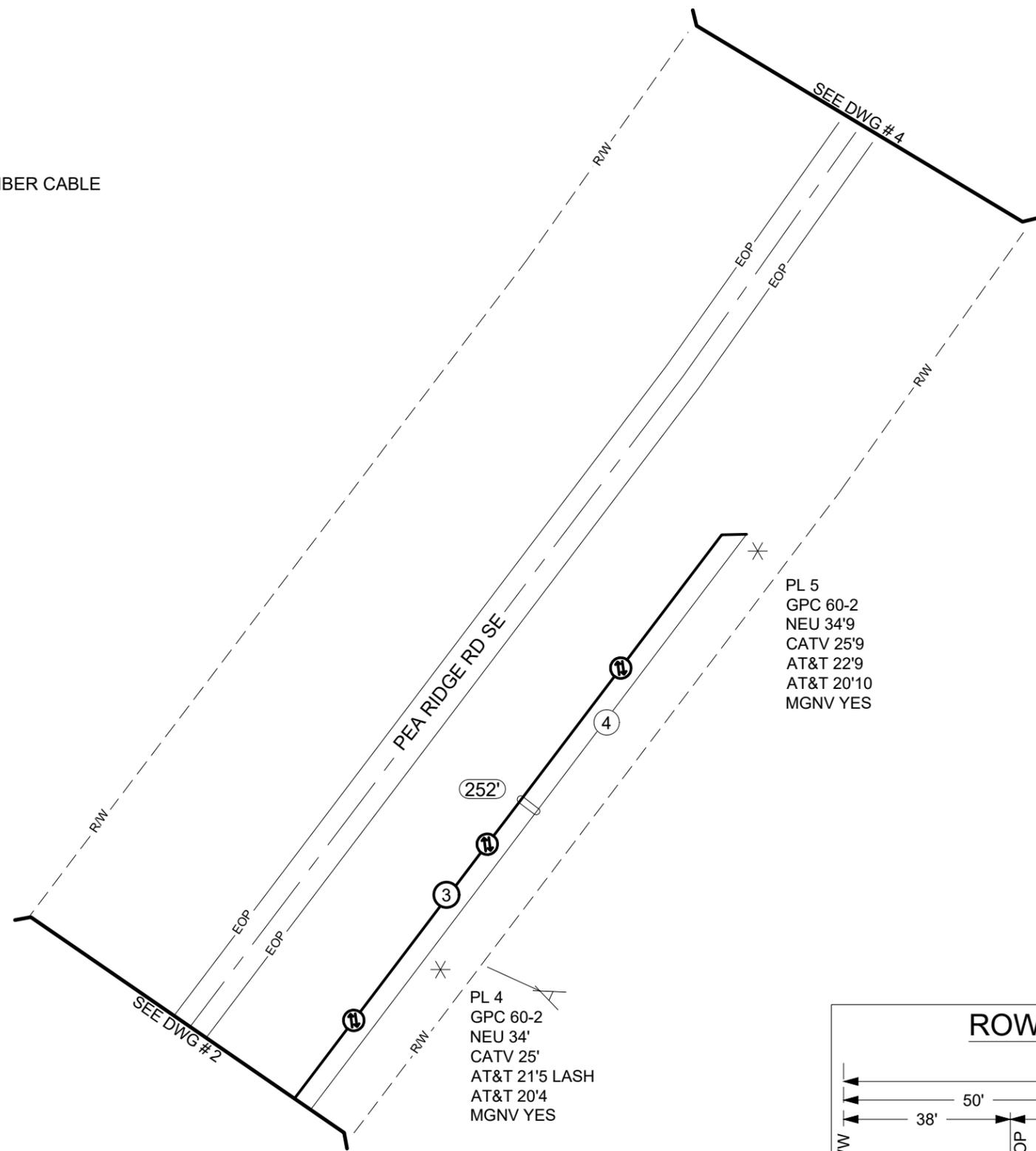
Project #: A02H72C

Sheet #: PRINT 2 OF 4



③ PROPOSED 144 CT AERIAL FIBER CABLE

④ EXISTING AERIAL CABLE



PROPOSED TELEPHONE FACILITIES  
ON RIGHT OF WAY OF  
PUTNAM COUNTY

399 PEA RIDGE RD

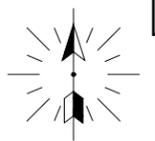
NPANNX:  
706485

Designer:  
MINGE, EDWARD

Phone:  
770-787-2306

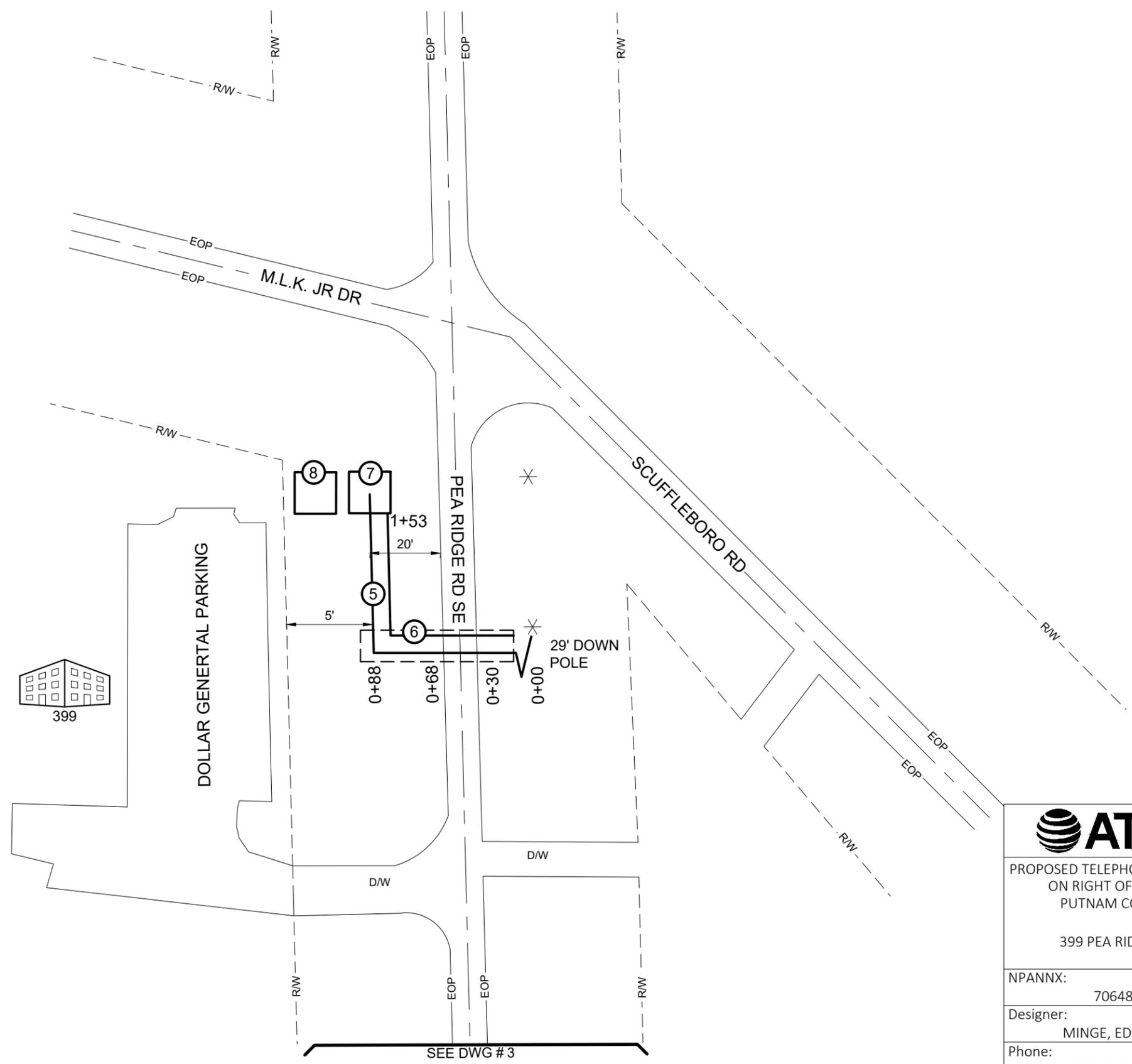
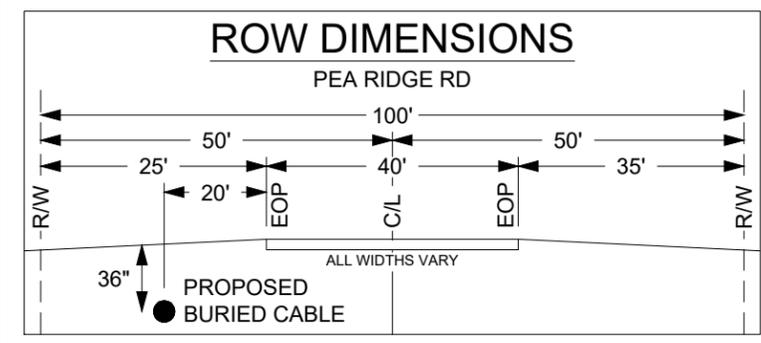
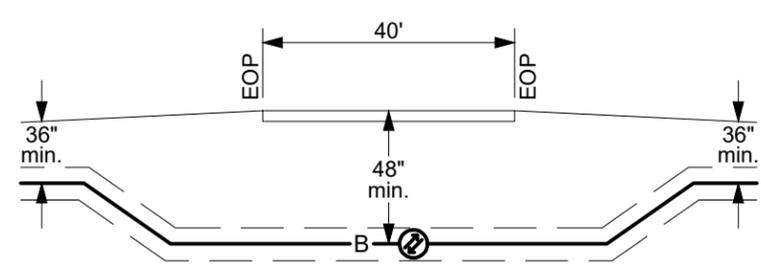
Project #:  
A02H72C

Sheet #: PRINT 3 OF 4



- ⑤ PROPOSED 153' OF 288 CT BURIED FIBER CABLE
- ⑥ PROPOSED 153' OF 2" PVC
- ⑦ PROPOSED 30X60 HANDHOLE
- ⑧ PROPOSED ATT CABINET

**Bore Detail - NO Drainage Ditch Involved**



PROPOSED TELEPHONE FACILITIES  
ON RIGHT OF WAY OF  
PUTNAM COUNTY

399 PEA RIDGE RD

NPANNX:  
706485

Designer:  
MINGE, EDWARD

Phone:  
770-787-2306

Project #:  
A02H72C

Sheet #: PRINT 4 OF 4

# Right-of-Way Permit

## Putnam County Public Works Department

115 S. Forrest Street  
Eatonton, Georgia 31024  
706-485-8817



**Permit Number: 20230001**

**Job Location:** Pea Ridge Rd & Martin Luther King Jr Dr  
**City,State,Zip:** Eatonton, Ga 31024  
**APN:**  
**Right of Way:** 100

**Permit Type:** Right of Way Permit  
**Permit #:** 20230001  
**Date Issued:** 01/17/2023

**Job Description:** A02H72C - DIRECTIONAL BORE 80' OF NEW 4" FLEX PIPE AND PULL 144CT BURIED FIBER CABLE. TRENCH 40' OF NEW 144CT BURIED FIBER CABLE. LASH 960' OF NEW 144CT AERIAL FIBER CABLE TO EXISTING STRANDS. TRENCH/DIRECTIONAL BORE 153' OF 2" PVC AND PULL NEW 288CT BURIED FIBER CABLE THRU IT. PLACE 30X60 NEWHANDHOLES. PLACE NEW ATT CABINET. PURPOSE OF INSTALL IS TO PROVIDE FUTURE FIBER SERVICE.

**Applicant Name:** AT&T/ Patrick Menge  
**Address:** 7264 Industrial Blvd NE  
**City,State,Zip:** Covington, Ga 30014  
**Phone:** 770-866-3429  
**Email:** en9957@att.com

**Owner:** Putnam Co BOC  
**Address:** 117 Putnam Dr  
**City,State,Zip:** Eatonton, Ga 31024  
**Phone:** 706-485-5826  
**Email:** putnamboc@putnamcountyga.us

Fee	Amount	Payment Date	Amount
<b>Total Fee: \$0.00</b>		<b>Total Paid: \$0.00</b>	

Putnam County hereby grants this permit to use the county right-of-way along the above-named road for the above stated purpose.

Permittee agrees to abide by all of the rules and regulations of Putnam County during construction and at all times thereafter.

Permittee shall be responsible for placing the right-of-way in like condition as they found it.

Putnam County may cancel this permit at any time for any reason or no reason and shall not be liable for any damages or costs which shall incur.

This permit does not grant any right, title, or interest in the county right-of-way.

\_\_\_\_\_  
County Official

01/17/2023  
\_\_\_\_\_  
Date

**File Attachments for Item:**

8. Discussion and possible action regarding the LMIG project(s) for 2023 (staff-CM)

DISTRICTS	ROAD NAME	BEGINNING	ENDING	LENGTH/MILES	DESCRIPTION OF WORK	LMIG Award	ESTIMATED PROJECT COST	PROJECT SCHEDULE	
2	Little Circle	Old Phoenix	New Phoenix	1.1	Patching, leveling, and resurfacing 20' wide asphalt rd		\$275,000.00		
3(1st Choice)	Old Phoenix	Lake Oconee Pkwy	First Bridge	1	Patching, leveling, and resurfacing 20' wide asphalt rd		\$250,000.00		
3	New Phoenix Rd	Wards Chapel	Old Phoenix	1.2	Patching, leveling, and resurfacing 20' wide asphalt rd		\$300,000.00		
3	Long Shoals Ave	Long Shoals Rd	ENDING	1.0	Patching, leveling, and resurfacing 20' wide asphalt rd		\$250,000.00		
1	Clarks Fork Rd(Booger Bear) Little Rd/Clarks Fork Rd (Booger Bear)	Little Rd	Morgan Co. Line	0.7	Patching, leveling, and resurfacing 20' wide asphalt rd		\$175,000.00		
1	Intersection	Intersection paving	Approximately .15 miles each side of Clarks Fork Rd	0.3	Patching, leveling, and resurfacing 20' wide asphalt rd		\$75,000.00		
4	Dennis Station	Old Milledgeville Hwy	past Interfor	2.0	Patching, leveling, and resurfacing 20' wide asphalt rd		\$500,000.00		
Chairman	Sammons Pkwy	Harmony Rd	Harmony Rd	0.7	Patching, leveling, and resurfacing 20' wide asphalt rd		\$175,000.00		
						LMIG Award 2023	\$570,963.63	\$2,000,000.00	<b>Project Total</b>
						Match @ 30%	\$171,289.09		
						Total	\$742,252.72	\$1,257,747.28	<b>Excess funding over Match\$</b>

TSPLOST #2	<b>Estimated Collections</b>						
Est. Collections Gross	<b>\$18,375,000</b>						
ROW Maintenance	<b>(\$500,000)</b>			District 1	District 2	District 3	District 4
Intersection imp.	<b>(\$1,000,000)</b>			25%	25%	25%	25%
Est. Collections Net	<b>\$16,875,000</b>			\$ 4,218,750.00	\$ 4,218,750.00	\$ 4,218,750.00	\$ 4,218,750.00
			Total Est	\$ 4,517,500.00	\$ 4,600,000.00	\$ 4,690,000.00	\$ 4,570,000.00
			Balance	<b>(\$298,750.00)</b>	<b>(\$381,250.00)</b>	<b>(\$471,250.00)</b>	<b>(\$351,250.00)</b>
<b>DISTRICT 1</b>							
Road Name	Beginning	Ending	Miles	Cost Estimate			
Parks Mill Rd	Harmony Rd	County Line	3	\$ 100,000.00	\$ 300,000.00	<b>District 3 50%</b>	
Shadow Lake Dr	Parks Mill	County Line	0.3	\$ 200,000.00	\$ 60,000.00		
Glenwood Springs RD	Bridge/Horton	Glenwood Springs DR	4.2	\$ 200,000.00	\$ 840,000.00		
Beaver Dam Rd	Hwy 16	End of Pavement/Keys	2	\$ 200,000.00	\$ 400,000.00		
Linchburg Rd	Hwy 16	Hwy 16	2.3	\$ 200,000.00	\$ 460,000.00		
McMillen Rd	Browns Chapel	Hillsboro	2.5	\$ 15,000.00	\$ 37,500.00	Striping only	
Marshall Rd	Little Rd	County Line	2.1	\$ 200,000.00	\$ 420,000.00		
Mt Gilead Church	Hwy 300	End of pavement	0.5	\$ 200,000.00	\$ 100,000.00		
Old Macon Circle	Hwy 129	Hwy 129	1.5	\$ 200,000.00	\$ 300,000.00		
Godfrey Rd	City Limits	Glades Rd W	4	\$ 200,000.00	\$ 800,000.00		
Ridgeview	Shadow Lake	Parks Mill	0.2	\$ 200,000.00	\$ 40,000.00		
Central Rd SW	Hillsboro	Browns Chapel	1	\$ 200,000.00	\$ 200,000.00		
Martin Mill Rd NW	Hwy 142	End of pavement	0.4	\$ 200,000.00	\$ 80,000.00		
Franklin Rd	Hwy 441	County Line	0.5	\$ 200,000.00	\$ 100,000.00		
Booger Bear Lane	Little Rd	County Line	0.4	\$ 200,000.00	\$ 80,000.00		
Horton	Glenwood Sprgs	Dead End	1	\$ 200,000.00	\$ 200,000.00		
Striping			1	\$ 100,000.00	\$ 100,000.00		
		TOTALS	24		\$ 4,517,500.00		

<b>District 2</b>						
Oconee Springs Rd	City Limits	Pea Ridge	3	\$ 200,000.00	\$ 600,000.00	
Oconee Springs Rd	Pea Ridge	Texas Chapel	2	\$ 200,000.00	\$ 400,000.00	
Texas Chapel	Oconee Springs	Hwy 16	1.1	\$ 200,000.00	\$ 220,000.00	
Pea Ridge	Scuffleboro Rd	Hwy 16	5	\$ 200,000.00	\$ 1,000,000.00	
Bethel Church	Lower Harmony	Fork in road	1.2	\$ 200,000.00	\$ 240,000.00	
MLK	Pea Ridge	New paving	2	\$ 200,000.00	\$ 400,000.00	
Crooked Creek Rd	Oconee Springs	Wilson Rd	1	\$ 200,000.00	\$ 200,000.00	
Crooked Creek Rd	Pea Ridge	End of pavement	2.2	\$ 200,000.00	\$ 440,000.00	
New Phoenix Rd	Wards Chapel	Old Phoenix Rd	1	\$ 200,000.00	\$ 200,000.00	
Wesley Chapel Rd	Hwy 44	Crooked Creek Rd	4	\$ 200,000.00	\$ 800,000.00	
Striping			1	\$ 100,000.00	\$ 100,000.00	
		TOTALS	22.5		\$ 4,600,000.00	
<b>District 3</b>						
Old Phoenix	Hwy 44	New Phoenix	3.9	\$ 200,000.00	\$ 780,000.00	
Harmony Rd	Lakemore	Parks Mill	3.1	\$ 200,000.00	\$ 620,000.00	
Parks Mill	Harmony Rd	County Line	3	\$ 100,000.00	\$ 300,000.00	District 1 50%
Wards Chapel	Old Phoenix	New Phoenix	3.6	\$ 200,000.00	\$ 720,000.00	
Angelina Court			0.5	\$ 100,000.00	\$ 50,000.00	District 4 50%
Texas Chapel			1	\$ 200,000.00	\$ 200,000.00	
Oconee Springs Rd	Pnkerton	Hwy 16	2.1	\$ 200,000.00	\$ 420,000.00	
Jefferson Rd	Harmony Rd	Sugar Creek Trail	1	\$ 200,000.00	\$ 200,000.00	
Hoot Owl Lane	Hwy 44	to the end	0.7	\$ 200,000.00	\$ 140,000.00	
Beaver Rd	Alexander Rd	Hoot Owl Lane	0.5	\$ 200,000.00	\$ 100,000.00	
Martin Oaks Blvd	Shelby	to the end	0.5	\$ 200,000.00	\$ 100,000.00	
Lakeview Estates	Lakeview Drive	to the end	0.4	\$ 200,000.00	\$ 80,000.00	
Long Shoals Rd	Crowe Rd	Recycle Center	1.2	\$ 200,000.00	\$ 240,000.00	
W.Riverbend Dr NE	W Riverbend	to the end	1	\$ 200,000.00	\$ 200,000.00	
E. Riverbend Way		to the end	0.3	\$ 200,000.00	\$ 60,000.00	
Quessenberry Rd	Spring Rd	to the end	1.9	\$ 200,000.00	\$ 380,000.00	
Striping			1	\$ 100,000.00	\$ 100,000.00	
		TOTALS	24.7		\$ 4,690,000.00	

<b>District 4</b>								
Lower Little River Dr			0.2	\$ 200,000.00	\$ 40,000.00			
Little River Dr SW			0.3	\$ 200,000.00	\$ 60,000.00			
Burtom Rd			1.6	\$ 200,000.00	\$ 320,000.00			
Daylight Dr W			0.4	\$ 200,000.00	\$ 80,000.00			
Lake Court W				\$ 200,000.00	\$ -			
Dennis Station	Milledgeville Rd	Lake Sinclair	8.9	\$ 200,000.00	\$ 1,780,000.00			
Flat Rock	all		0.2	\$ 200,000.00	\$ 40,000.00			
Flat Rock Ct	cul-de-sac		0.1	\$ 200,000.00	\$ 20,000.00			
Flat Rock Lane	all		0.1	\$ 200,000.00	\$ 20,000.00			
Flat Rock Rd	all		0.8	\$ 200,000.00	\$ 160,000.00			
Humber Ferry			0.4	\$ 200,000.00	\$ 80,000.00			
Gregory	all		1.1	\$ 200,000.00	\$ 220,000.00			
Angelina Court			0.5	\$ 100,000.00	\$ 50,000.00	<b>District 3 50%</b>		
MLK		Parks	2.7	\$ 200,000.00	\$ 540,000.00			
Parks Rd			2.3	\$ 200,000.00	\$ 460,000.00			
Pea Ridge Rd	Hwy 441	Scuffleboro/MLK	3	\$ 200,000.00	\$ 600,000.00			
Striping			1	\$ 100,000.00	\$ 100,000.00			
			23.6		\$ 4,570,000.00			

**File Attachments for Item:**

9. Approval of County Manager Contract (staff-CM)

STATE OF GEORGIA

PUTNAM COUNTY

AGREEMENT AS TO TERMS OF CONTRACT

THIS AGREEMENT, made and entered into on this 1<sup>st</sup> day of January, 2023, by and between PUTNAM COUNTY, GEORGIA, by and through its Board of Commissioners (hereinafter referred to as the “County”), and PAUL VAN HAUTE (hereinafter referred to as “Van Haute”).

WHEREAS, pursuant to the provisions of O.C.G.A. §35-5-22, the position of County Manager was created by “Resolution Enacting County Manager Position” dated February 21, 2003 (hereinafter referred to as the “Resolution”); and

WHEREAS, the Board of Commissioners of Putnam County, (hereinafter referred to as the “Board”), has appointed Paul Van Haute as County Manager and Paul Van Haute desires to accept such appointment according to the terms set forth herein;

NOW THEREFORE, in consideration of the mutual covenants and conditions acceptable to each party, the parties do agree as follows:

1.

The County agrees to re-appoint Van Haute by and through the Board and Van Haute agrees to accept such appointment in the capacity as County Manager to serve at the pleasure of the Board as that position is defined in the Resolution dated February 21, 2003. The term of this Agreement shall begin on January 1, 2023 and shall continue for four (4) years, ending on December 31, 2027.

2.

Either party may terminate Van Haute’s appointment at any time after execution of this Agreement by written notice to the remaining party to this Agreement. When employment termination is initiated by Van Haute, a sixty (60) day notice shall be provided to the Board by the same. In the event of such termination by the County, the County shall compensate Van Haute six (6) months of severance pay at a rate equal to Van Haute’s base salary as of the date of notice, plus an amount equal to six (6) months of the cost of health coverage in effect for Van Haute as of the date of notice with said severance period commencing immediately following the County’s written notification to Van Haute.

In the event of termination at the election of Van Haute, the County shall pay to Van Haute his gross annual compensation, pro-rated through the date of his termination, which has not already

been paid to Van Haute, including the monetary value of his accrued benefits as of the date of termination and Van Haute shall receive no further amount of severance or benefits.

Notwithstanding the foregoing, in the event the County terminates Van Haute as the result of any act or acts by Van Haute, whether or not in the performance of his official duties, which result in Van Haute being sentenced for any felony or misdemeanor offense involving moral turpitude, Van Haute shall receive no severance or benefits upon termination with the exception of the payment of his salary through the date of termination. Van Haute may be suspended, with pay or without, by the County, in its discretion during the pendency of any such criminal investigation or trial and shall be considered employed regarding his pension.

3.

All notices required or permitted to be given under this Agreement shall be given by hand delivery, certified mail, return receipt requested, or overnight mail effective upon the date of delivery or on the date of mailing, to the parties at the following addresses, or to such other addresses as either may designate in writing to the other:

If to the County:

Chairman, Board of Commissioners  
Putnam County Board of Commissioners  
117 Putnam Drive  
Eatonton, Georgia 31024

If to Paul Van Haute:

Mr. Paul Van Haute  
County Manager  
Putnam County Board of Commissioners  
117 Putnam Drive  
Eatonton, Georgia 31024

4.

Van Haute shall perform such duties and responsibilities as outlined in the Resolution, as may from time to time be amended, as well as perform such other duties as may be required of him by the Board.

5.

Van Haute shall receive approval by the Board before engaging in non-employer connected business activities.

6.

The County Manager is an exempt employee who is expected to engage in those hours of work which are necessary to fulfill the obligations of his position of employment. The position of County Manager does not have pre-established hours inasmuch as he/she is expected to be available at all times.

7.

Van Haute shall at all times discharge his duties in consultation with the Board, keeping them informed of his actions and decisions within the scope of his authority. He shall be responsible to the Board for the proper and efficient administration of all affairs of the County, except as may otherwise be provided by law.

8.

Effective January 1, 2023, the County shall increase Van Haute's annual salary eight percent (8%) from the last year term of the immediate prior Agreement between the parties, subject to withholding for appropriate items such as Federal and State Income Tax and FICA.

In addition to the annual base salary, the County shall pay \$10,806.76 to the County Manager as additional compensation for his services, which shall be deposited into the deferred compensation plan available through the County. Further, the County Manager may, at his election, convert excess accrued annual leave and sick leave, not to exceed 200 hours per calendar year, into the deferred compensation plan at the rate equal to his hourly rate derived from the then annual salary as determined by a 40-hour work week. Subject to any limitation within any other contractual obligations of the County, the County Manager may receive all deferred compensation earnings post-employment with the County and a request to receive said funds shall be initiated by the County Manager or his estate. Except as provided in paragraph 2 herein, the sum of the annual base salary and the deferred compensation is referred to in this Agreement as "gross annual compensation."

At each employment anniversary, Van Haute shall receive this deferred compensation, which may be paid in one lump sum. If termination occurs by the County within six (6) months of the initial date of employment, the deferred compensation will not be provided to the County Manager. If termination occurs by the County six (6) months after employment, the County Manager shall receive the deferred compensation plan on an annual prorated basis.

The annual compensation shall be paid in equal installments at such frequency as other County employees are normally paid.

9.

In addition to all other compensation herein provided, the County Manager's duties require that he shall have the exclusive use of an automobile provided to him by the County. The County leased automobile may be used for personal use inside the geographic area of Putnam County. The

County shall be responsible for paying the operation, maintenance, repair, and regular replacement of said vehicle. Such vehicle shall be delivered to him as soon as possible after the effective date of his appointment. The County shall, to the extent permitted by Georgia law, indemnify Van Haute for any loss as a result of any claim for damages against him resulting from his use of said County vehicle; provided, however, notwithstanding any other indemnity contained in this Agreement, no indemnity shall apply to or cover the intentional or willful tort or willful and wanton negligence of Van Haute while operating said vehicle or any act committed while operating said vehicle under the influence of alcohol, controlled substances or dangerous drugs (other than those for which a valid prescription exists), each of said terms as defined by Georgia Law.

10.

In addition to any other compensation provided herein, the County shall budget, pay, and provide to Van Haute:

- A. Any and all benefits which are provided to full-time County employees as a whole.
- B. Such sick leave as may be provided to full-time County employees as a whole.
- C. Five (5) weeks of annual leave shall be provided and annual leave shall accrue on a monthly basis.
- D. Coverage under a professional liability insurance policy in amounts not less than provided to each of the Board of Commissioners indemnifying the County Manager against loss resulting from action taken by him in the course of his employment.
- E. Term life insurance coverage as provided to full-time County employees as a whole.
- F. Health insurance coverage as provided to full-time County employees as a whole.
- G. Professional dues and subscriptions of the County Manager for full participation in organizations necessary and desirable for continued professional growth and for the good of the County as approved by the Board.
- H. Travel, subsistence, and related expenses for Van Haute associated with official travel, meetings, short courses, seminars, and conferences adequate to continue the professional development of Van Haute and/or to pursue necessary official functions for the County provided Van Haute provides written proof of such expenditures and such expenditures are within the budget adopted for such expenses in any given fiscal year of the County. Expenditures to be reviewed and approved monthly by the Board.

11.

If the County Manager dies prior to the termination of this Agreement, this Agreement shall then terminate, and the County shall pay to County Manager's estate as soon as possible all salary or expense reimbursement accrued, including any deferred compensation through the date of his death. The County shall not be under any obligation to pay any other amounts of any kind to his estate or heirs.

12.

The vehicle supplied by the County and all records and files of the County Manager shall be the property of Putnam County and shall remain such property during the course of this Agreement and upon termination.

13.

Except as limited in Item 2, the County, subject to the provisions of Georgia law, shall defend, save harmless, and indemnify Van Haute against any tort, professional liability claim or demand or any other legal action, whether groundless or otherwise, arising out of an alleged act or omission occurring in the lawful performance of his duties. The County shall pay the amount of any settlement or judgment rendered thereon.

14.

This Agreement shall constitute the entire agreement between the parties.

**[The remainder of this page intentionally left blank.]**

IN WITNESS WHEREOF, the parties have executed this Agreement, with their hand and seal, the day and year above written.

This the \_\_\_\_ day of \_\_\_\_\_, 2023.

\_\_\_\_\_  
Bill Sharp, Chairman

\_\_\_\_\_  
Attest/County Clerk

\_\_\_\_\_  
Paul Van Haute, Individually

\_\_\_\_\_  
Witness