

PUTNAM COUNTY BOARD OF COMMISSIONERS



117 Putnam Drive, Suite A ♦ Eatonton, GA 31024

Agenda

Friday, March 5, 2021 ♦ 9:00 AM

Putnam County Administration Building – Room 203

Opening

1. Welcome - Call to Order
2. Approval of Agenda
3. Invocation - Dr. Ford G'Segner
4. Pledge of Allegiance (BW)
5. Special Presentation - Finance Department Awards

Regular Business Meeting

6. Public Comments
7. Consent Agenda
 - a. Approval of Minutes - February 16, 2021 Regular Meeting (staff-CC)
 - b. Approval of 2021 Alcohol Licenses (staff-CC)
 - c. Authorization for Chairman to sign Resolution for Financing new Ladder Truck (staff-Fire)
8. Presentation from Waste Management Company
9. Presentation of FY20 Audit Report
10. Surplus Fixed Assets for Sale (staff-Finance)

Reports/Announcements

11. County Manager Report
12. County Attorney Report
13. Commissioner Announcements

Executive Session

14. Enter Executive Session as allowed by O.C.G.A. 50-14-4 for Personnel, Litigation, or Real Estate
15. Reopen meeting and execute Affidavit concerning the subject matter of the closed portion of the meeting
16. Action, if any, resulting from the Executive Session

Closing

17. Adjournment

The Board of Commissioners reserves the right to continue the meeting to another time and place in the event the number of people in attendance at the meeting, including the Board of Commissioners, staff, and members of the public exceeds the legal limits. The meeting cannot be closed to the public except by a majority vote of a quorum present for the meeting. The board can vote to go into an executive session on a legally exempt matter during a public meeting even if not advertised or listed on the agenda. Individuals with disabilities who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities are required to contact the ADA Compliance Officer, at least three business days in advance of the meeting at 706-485-2776 to allow the County to make reasonable accommodations for those persons.

File Attachments for Item:

5. Special Presentation - Finance Department Awards



Government Finance Officers Association

Certificate of
Achievement
for Excellence
in Financial
Reporting

Presented to

**Putnam County
Georgia**

For its Comprehensive Annual
Financial Report
For the Fiscal Year Ended

September 30, 2019

Christopher P. Morill

Executive Director/CEO



GOVERNMENT FINANCE OFFICERS ASSOCIATION
NEWS RELEASE

FOR IMMEDIATE RELEASE

10/26/2020

For more information contact:
Michele Mark Levine, Director/TSC
Phone: (312) 977-9700
Fax: (312) 977-4806
Email: mlevine@gfoa.org

(Chicago, Illinois)—Government Finance Officers Association of the United States and Canada (GFOA) has awarded the Certificate of Achievement for Excellence in Financial Reporting to **Putnam County** for its comprehensive annual financial report (CAFR) for the fiscal year ended September 30, 2019. The CAFR has been judged by an impartial panel to meet the high standards of the program, which includes demonstrating a constructive "spirit of full disclosure" to clearly communicate its financial story and motivate potential users and user groups to read the CAFR.

The Certificate of Achievement is the highest form of recognition in the area of governmental accounting and financial reporting, and its attainment represents a significant accomplishment by a government and its management.

Government Finance Officers Association (GFOA) advances excellence in government finance by providing best practices, professional development, resources, and practical research for more than 21,000 members and the communities they serve.



Government Finance Officers Association

Award for
Outstanding
Achievement in
Popular Annual
Financial Reporting

Presented to

Putnam County

Georgia

For its Annual Financial Report
for the Fiscal Year Ended

September 30, 2019

Christopher P. Morrill

Executive Director/CEO



GOVERNMENT FINANCE OFFICERS ASSOCIATION
NEWS RELEASE

FOR IMMEDIATE RELEASE

January 26, 2021

For more information, contact:

Michele Mark Levine, Director/TSC

Phone: (312) 977-9700

Fax: (312) 977-4806

E-mail: mlevine@gfoa.org

(Chicago, Illinois) – Government Finance Officers Association is pleased to announce that **Putnam County, Georgia** has received GFOA's Award for Outstanding Achievement in Popular Annual Financial Reporting (PAFR award).

The award represents a significant achievement by the entity. In order to be eligible for the PAFR award, a government must also submit its comprehensive annual financial report (CAFR) to GFOA's Certificate of Achievement for Excellent in Financial Reporting Program and receive the CAFR award for the current fiscal year. Each eligible report is reviewed by judges who evaluate the report based on the following categories: reader appeal, understandability, distribution methods, creativity and other elements.

Government Finance Officers Association (GFOA) advances excellence in government finance by providing best practices, professional development, resources, and practical research for more than 21,000 members and the communities they serve.



President's Award

Presented To

Linda Cook



*In Recognition of Your
Outstanding Service*

2017-2018



President's Award

Presented To

Linda Cook



*In Recognition of Your
Outstanding Service*

2018-2019



**Presented To
Linda Cook**



*In Recognition of Your
Outstanding Service As
Annual Conference Chair*

2019-2020



File Attachments for Item:

7. Consent Agenda

- a. Approval of Minutes - February 16, 2021 Regular Meeting (staff-CC)
- b. Approval of 2021 Alcohol Licenses (staff-CC)
- c. Authorization for Chairman to sign Resolution for Financing new Ladder Truck (staff-Fire)

PUTNAM COUNTY BOARD OF COMMISSIONERS



117 Putnam Drive, Suite A ♦ Eatonton, GA 31024

Minutes

Tuesday, February 16, 2021 ♦ 6:30 PM

Putnam County Administration Building – Room 203

The Putnam County Board of Commissioners met on Tuesday, February 16, 2021 at approximately 6:30 PM in the Putnam County Administration Building, 117 Putnam Drive, Room 203, Eatonton, Georgia.

PRESENT

- Chairman Billy Webster
- Commissioner Gary McElhenney
- Commissioner Daniel Brown
- Commissioner Bill Sharp
- Commissioner Jeff Wooten

STAFF PRESENT

- County Attorney Adam Nelson
- County Manager Paul Van Haute
- County Clerk Lynn Butterworth

Opening

1. Welcome - Call to Order

Chairman Webster called the meeting to order at approximately 6:30 p.m.
(Copy of agenda made a part of the minutes on minute book page _____.)

2. Approval of Agenda

Motion to approve the agenda.

Motion made by Commissioner Sharp, Seconded by Commissioner Wooten.

Voting Yea: Commissioner McElhenney, Commissioner Brown, Commissioner Sharp, Commissioner Wooten

3. Invocation - Pastor Jonathon Dawson, LakePoint Community Church

Pastor Jonathon Dawson, from LakePoint Community Church, gave the invocation.

4. Pledge of Allegiance (JW)

Commissioner Wooten led the Pledge of Allegiance.

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5. Special Presentation - Alice Walker Books

Mr. Larry Moore expressed appreciation to Putnam County on behalf of Author Alice Walker. Ms. Walker wished to also pay tribute to the employees that have contributed to Rock Hawk and to the Alice Walker 75th Birthday Celebration. Mr. Moore presented signed First Edition books from Ms. Walker to the Board Members, Sheriff Howard Sills, and Public Works Director Tony Clack. In addition, two plaques with Walker’s poem “Rock Hawk” engraved on them were presented to the Board in honor of employees.

Code of Ordinances Public Hearing

6. Proposed adoption of changes to the Putnam County Code of Ordinances - Chapter 6 (Alcohol), Chapter 66 (Zoning), and Appendix D (Short Term Vacation Rental)

No one signed in to speak for or against the proposed changes. County Attorney Nelson reviewed the changes and answered questions.

Motion to adopt the proposed changes to the Putnam County Code of Ordinances - Chapter 6 (Alcohol), Chapter 66 (Zoning), and Appendix D (Short Term Vacation Rental).

Motion made by Commissioner Wooten, Seconded by Commissioner McElhenney.

Voting Yea: Commissioner McElhenney, Commissioner Brown, Commissioner Sharp, Commissioner Wooten

(Copy of changes made a part of the minutes on minute book pages _____ to _____.)

Regular Business Meeting

7. Public Comments

None

8. Consent Agenda

- a. Approval of Minutes - February 5, 2021 Regular Meeting (staff-CC)
- b. Approval of Minutes - February 5, 2021 Retreat (staff-CC)
- c. Approval of 2021 Alcohol Licenses (staff-CC)

Motion to approve the Consent Agenda.

Motion made by Commissioner Sharp, Seconded by Commissioner Wooten.

Voting Yea: Commissioner McElhenney, Commissioner Brown, Commissioner Sharp, Commissioner Wooten

(Copy of licenses made a part of the minutes on minute book pages _____ to _____.)

9. Approval of Right-of-Way Permit Applications from Ficoa Communications for work on Old Phoenix Road NE and Pea Ridge Road SE (staff-CC)

Mr. David Brien spoke in support of the permit applications. No one signed in to speak against this item.

Motion to approve the Right-of-Way Permit Applications from Ficoa Communications for work on Old Phoenix Road NE and Pea Ridge Road SE.

Motion made by Commissioner Brown, Seconded by Commissioner Sharp.

Voting Yea: Commissioner McElhenney, Commissioner Brown, Commissioner Sharp, Commissioner Wooten

(Copy of documents made a part of the minutes on minute book pages _____ to _____.)

10. Approval of Right-of-Way Permit Applications from ESG for work on Pea Ridge Road and Glenwood Springs Road (staff-CC)

Mr. Brice Doolittle spoke in support of the permit applications. No on signed in to speak against this item.

Motion to approve the Right-of-Way Permit Applications from ESG for work on Pea Ridge Road and Glenwood Springs Road.

Motion made by Commissioner Brown, Seconded by Commissioner Sharp.

Voting Yea: Commissioner McElhenney, Commissioner Brown, Commissioner Sharp, Commissioner Wooten

(Copy of documents made a part of the minutes on minute book pages _____ to _____.)

11. Recommendation for Appointment to the Hospital Authority - Post 4 (staff-CC)

Commissioner McElhenney, seconded by Commissioner Brown, nominated Tom Thompson for appointment to the Hospital Authority.

Commissioner Brown, seconded by Commissioner Wooten, nominated William Cooper Rainey, Jr. for appointment to the Hospital Authority.

Commissioner Sharp, seconded by Commissioner Brown, nominated David J. Owens for appointment to the Hospital Authority.

Chairman Webster called for the vote to recommend Tom Thompson, William Cooper Rainey, Jr., and David J. Owens for appointment to the Hospital Authority.

Voting Yea: Commissioner McElhenney, Commissioner Brown, Commissioner Sharp, Commissioner Wooten

12. Approval of Fire Truck Purchase - Pierce 100' Midmount Tower on Velocity Chassis (staff-FC)

Fire Chief McClain explained the request and answered questions.

Motion to approve the fire truck purchase of a Pierce 100' Midmount Tower on Velocity Chassis at the cost of \$1,472,300.00.

Motion made by Commissioner McElhenney, Seconded by Commissioner Wooten.

Voting Yea: Commissioner McElhenney, Commissioner Brown, Commissioner Sharp, Commissioner Wooten

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13. Authorization for Chairman to sign Technical Assistance letter to MGRC regarding zoning map updates (staff-P&D)

Planning & Development Director Jackson explained that this coincides with the recent zoning ordinance changes.

Motion to authorize the Chairman to sign a Technical Assistance letter to the MGRC regarding zoning map updates.

Motion made by Commissioner Sharp, Seconded by Commissioner Wooten.

Voting Yea: Commissioner McElhenney, Commissioner Brown, Commissioner Sharp, Commissioner Wooten

(Copy of letter made a part of the minutes on minute book page _____.)

Reports/Announcements

14. County Manager Report

County Manager Van Haute reported the following:

- There is a current promotion opportunity within the Fire Department. Scoring for the candidates is underway and an announcement should be made soon.
- Staff is working with the MGRC on round two of the grant for the splash pad.

15. County Attorney Report

No report.

16. Commissioner Announcements

Commissioner McElhenney: none

Commissioner Brown: none

Commissioner Sharp: commended the Recreation Department on their new magazine which was recently distributed through the local newspaper.

Commissioner Wooten: none

Chairman Webster: reminded board members about the invitation to tour the Goodwill-Augusta campus on Thursday, February 25, 2021. He is considering getting a van if enough people want to go and asked for RSVPs by Thursday, February 18, 2021.

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Closing

17. Adjournment

Motion to adjourn the meeting.

Motion made by Commissioner Brown, Seconded by Commissioner Sharp.

**Voting Yea: Commissioner McElhenney, Commissioner Brown, Commissioner Sharp,
Commissioner Wooten**

Meeting adjourned at approximately 7:36 p.m.

ATTEST:

Lynn Butterworth
County Clerk

Billy Webster
Chairman

PUTNAM COUNTY BOARD OF COMMISSIONERS



Office of the County Clerk
 117 Putnam Drive, Suite A ♦ Eatonton, GA 31024
 706-485-5826 (main office) ♦ 706-485-1877 (direct line) ♦ 706-923-2345 (fax)
lbutterworth@putnamcountyga.us ♦ www.putnamcountyga.us

Approval of 2021 Alcohol Licenses

The following alcohol license applications (which are available for review in the County Clerk’s office) have been approved by the Sheriff, Fire Marshal and/or Building Inspector, and Tax Commissioner and are ready for BOC approval:

Individual Name	Business Name	Address	License Type
Rajesh Arora	Citgo Express	1660 Madison Road	Retail Package: Malt Beverages and Wine
Kara Fuller	Bone Island Grillhouse	920 Greensboro Road	Retail Consumption on Premises: Malt Beverages and/or Wine and Distilled Spirits
Nancy Faulconer	Who Cares	1027 Lake Oconee Parkway #10	Retail Consumption on Premises: Malt Beverages and/or Wine and Distilled Spirits
Ginger Ryser	The Silver Moon	1077 Lake Oconee Parkway	Retail Consumption on Premises: Malt Beverages and/or Wine and Distilled Spirits
Travis Williamson	44 Draft House Growler Bar	1122 Lake Oconee Parkway	Retail Package: Malt Beverages and Wine and Retail Consumption on Premises: Malt Beverages and/or Wine
Alex Davidson	Georgia Butts BBQ	1137 Lake Oconee Parkway	Retail Consumption on Premises: Malt Beverages and/or Wine and Distilled Spirits
Katelyn Thornton	Ship Store	144 Collis Marina Road NE	Retail Package: Malt Beverages
Shanil Surani	Terry’s One Stop	271 Scuffleboro Road	Retail Package: Malt Beverages and Wine
Chris Bragg	Iron Fork Café	106 Harmony Crossing	Retail Consumption on Premises: Malt Beverages and/or Wine and Distilled Spirits
Natalie Jones	Oconee Outdoors	891 Greensboro Highway	Retail Package: Malt Beverages and Wine
Manuel Sanchez	LaLore Café	113 Harmony Crossing, Suite 8	Retail Consumption on Premises: Malt Beverages and/or Wine and Distilled Spirits
Josh Sprayberry	Anchors Marina	1054 Lake Oconee Parkway	Retail Package: Malt Beverages and Wine
Hassan Fallah	Citgo Express (new owner)	1660 Madison Road	Retail Package: Malt Beverages and Wine



**RESOLUTION
03052021**

County/Lessee: Putnam County Georgia

Principal Amount Expected To Be Financed: \$1,472,300.00

WHEREAS, the County is a political subdivision of the State in which County is located (the "State") and is duly organized and existing pursuant to the Constitution and laws of the State.

WHEREAS, pursuant to applicable law, the governing body of the County ("Governing Body") is authorized to acquire, dispose of and encumber real and personal property, including, without limitation, rights and interest in property, leases and easements necessary to the functions or operations of the County.

WHEREAS, the Governing Body hereby finds and determines that the execution of one or more Master Lease-Purchase Agreements ("Leases") in the principal amount not exceeding the amount stated above for the purpose of acquiring the property ("Equipment") to be described in the Leases is appropriate and necessary to the functions and operations of the County.

WHEREAS, PNC Equipment Finance, LLC ("Lessor") shall act as Lessor under said Leases.

NOW, THEREFORE, Be It Ordained by the Governing Body of the County:

Section 1. Either one of the Chairman OR County Manager (each an "Authorized Representative") acting on behalf of the County, is hereby authorized to negotiate, enter into, execute, and deliver one or more Leases in substantially the form set forth in the document presently before the Governing Body, which document is available for public inspection at the office of the County. Each Authorized Representative acting on behalf of the County is hereby authorized to negotiate, enter into, execute, and deliver such other documents relating to the Lease as the Authorized Representative deems necessary and appropriate. All other related contracts and agreements necessary and incidental to the Leases are hereby authorized.

Section 2. By a written instrument signed by any Authorized Representative, said Authorized Representative may designate specifically identified officers or employees of the County to execute and deliver agreements and documents relating to the Leases on behalf of the County.

Section 3. The aggregate original principal amount of the Leases shall not exceed the amount stated above and shall bear interest as set forth in the Leases and the Leases shall contain such options to purchase by the County as set forth therein.

Section 4. The County's obligations under the Leases shall be subject to annual appropriation or renewal by the Governing Body as set forth in each Lease and the County's obligations under the Leases shall not constitute general obligations of the County or indebtedness under the Constitution or laws of the State.

Section 5. As to each Lease, the County reasonably anticipates to issue not more than \$10,000,000 of tax-exempt obligations (other than "private activity bonds" which are not "qualified 501(c)(3) bonds") during the current calendar year in which each such Lease is issued and hereby designates each Lease as a qualified tax-exempt obligation for purposes of Section 265(b) of the Internal Revenue Code of 1986, as amended.

Section 6. This resolution shall take effect immediately upon its adoption and approval.

ADOPTED AND APPROVED on this 5th day of March 2021.

The undersigned Secretary/Clerk of the above-named County hereby certifies and attests that the undersigned has access to the official records of the Governing Body of the County, that the foregoing resolutions were duly adopted by said Governing Body of the County at a meeting of said Governing Body and that such resolutions have not been amended or altered and are in full force and effect on the date stated below.

LESSEE: _____
Billy Webster, Chairman

Signature of Secretary/Clerk of County

[SEAL]

Print Name: _____

Official Title: _____

Date: _____

File Attachments for Item:

10. Surplus Fixed Assets for Sale (staff-Finance)

Assets Requested by Departments to Declare Surplus - March 5, 2021

Asset #	Description	Acquisition Date	Original Cost	Department Name	Serial Number	Category
0082	1984 International Van (Tanker)	02/26/93	35,000.00	35001 Fire Stations	1HTLDTVP1EHA36111	70 Vehicles
0181	1985 Ford Pickup	06/28/96	4,550.00	35001 Fire Stations	1FTHF26LOFNA61780	70 Vehicles
0092	1987 Ford 171 Chassis Cab	09/11/87	60,000.00	35001 Fire Stations	1FDPK84N5HVA16153	70 Vehicles
0467	LIFEPAK 10	01/01/90	12,000.00	36001 Ambulance Service	SN00039642	40 Equipment
0468	LIFEPAK 10	01/01/90	12,000.00	36001 Ambulance Service	SN00039641	40 Equipment
0469	LIFEPAK 10	01/01/96	12,000.00	36001 Ambulance Service	SN00014478	40 Equipment
0470	LIFEPAK 10	01/01/96	12,000.00	36001 Ambulance Service	SN00006232	40 Equipment
0139	1974 Low Boy Trailer	03/03/87	10,000.00	42001 Roads, Streets & Bridges	CR40TXEB1534	85 Trailers
0185	1978 Ford Dump Truck	08/22/88	1,000.00	42001 Roads, Streets & Bridges	F6ODVBA0501	70 Vehicles
0143	1985 Ford Utility Truck	05/21/87	5,915.00	42001 Roads, Streets & Bridges	1FTFF25Y5FLA87856	70 Vehicles
0667	1994 JOHN DEERE 6200	12/31/94	0.00	42001 Roads, Streets & Bridges	L06200H133271	65 Mach/Hvy Equip
0068	1996 Ford 161 C&Chas Reg	07/09/96	72,408.00	42001 Roads, Streets & Bridges	1FDKF37F7TEB29939	70 Vehicles
0069	1996 Ford 161 C&Chas Reg F350	07/09/96	72,408.00	42001 Roads, Streets & Bridges	1FDKF37F3TEB29940	70 Vehicles
0071	1996 Ford Crown Victoria 4DR	06/04/96	18,917.50	42001 Roads, Streets & Bridges	2FALP71W1TX144723	70 Vehicles
0154	1998 Ford C&C Truck	02/03/98	64,000.00	42001 Roads, Streets & Bridges	1FDZZ96T6WVA41243	70 Vehicles
0072	2000 Ford 165 SD Reg C&Chas DRW 4X2	09/14/00	73,930.00	42001 Roads, Streets & Bridges	1FDWF36FOYED43357	70 Vehicles
0605	2002 CHEVROLET SILVERADO	06/24/05	15,000.00	42001 Roads, Streets & Bridges	1GCEK19TX2E177292	70 Vehicles
01148	Marklift CH60C	10/14/14	10,000.00	42001 Roads, Streets & Bridges	1997-7158	65 Mach/Hvy Equip
0288	1998 Long Tractor W/Long Loader	04/13/99	18,174.24	49001 Maint. & Shop	45097071	65 Mach/Hvy Equip
0821	2004 Ford Cutaway Van	07/17/09	3,800.00	49001 Maint. & Shop	1FDWE35S44HA08208	70 Vehicles
1157	2004 Seadoo Sportser	04/15/15	8,500.00	61801 Oconee Springs Park	CEC41991D404	90 Boats