

PUTNAM COUNTY BOARD OF COMMISSIONERS



117 Putnam Drive, Suite A ♦ Eatonton, GA 31024

Called Meeting

Agenda

Wednesday, May 6, 2026 ♦ 5:00 PM

Putnam County Administration Building – Room 203

Opening

1. Call to Order
2. Approval of Agenda
3. Pledge of Allegiance

Called Meeting

- [4.](#) Authorization for Chairman to sign Interim County Manager Agreement

Closing

5. Adjournment

The Board of Commissioners reserves the right to continue the meeting to another time and place in the event the number of people in attendance at the meeting, including the Board of Commissioners, staff, and members of the public exceeds the legal limits. The meeting cannot be closed to the public except by a majority vote of a quorum present for the meeting. The board can vote to go into an executive session on a legally exempt matter during a public meeting even if not advertised or listed on the agenda. Individuals with disabilities who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities are required to contact the ADA Compliance Officer, at least three business days in advance of the meeting at 706-485-2776 to allow the County to make reasonable accommodations for those persons.

File Attachments for Item:

4. Authorization for Chairman to sign Interim County Manager Agreement

INTERIM COUNTY MANAGER AGREEMENT

THIS INTERIM COUNTY MANAGER AGREEMENT ("Agreement") is made and entered into effective as of _____, 2026 by and between the Board of Commissioners of Putnam County, a political subdivision of the state of Georgia (hereinafter "Board") and _____ (hereinafter "Manager"), to establish and set forth the terms and conditions of the employment of the Manager as the Interim County Manager of Putnam County.

RECITALS

WHEREAS, the Board, in response to the pending retirement of County Manager Paul Van Haute, intends to name an interim county manager; and

WHEREAS, County desires to employ the services of Manager as the Interim County Manager of Putnam County, pursuant to the terms, conditions and provisions of this Agreement; and

WHEREAS, Manager has agreed to accept employment as the Interim County Manager of Putnam County, subject to and on the terms, conditions, and provisions set forth in this Agreement;

NOW, THEREFORE, in consideration of Manager accepting employment of the position of Interim County Manager of Putnam County, and other good and valuable considerations, including the mutual covenants herein contained, the Board and Manager hereby contract, covenant, and agree as follows:

AGREEMENT

Section 1. Duties and Responsibilities.

County hereby employs Manager to perform the duties and functions of County Manager, including but not necessarily limited to those as specified in State law, in Section 2-36.1 of the Putnam County Code of Ordinances, the personnel policies of Putnam County, this Agreement, and as the Board shall, from time to time, assign to Manager consistent with the intent of this Agreement.

Section 2. Term.

The term of this Agreement shall commence on _____, 2026 and shall continue until October 31, 2026. The parties further agree, absent notice from either Party, this Agreement shall be renewed for an additional three (3) months, ending January 31, 2027, pursuant to the same terms contained herein.

Notwithstanding the same, County may terminate this Agreement according to the provisions for termination specified in Section 7 herein. Nothing herein shall limit either party's ability to terminate this Agreement as otherwise provided herein.

Section 3. Compensation.

County agrees to pay Manager the sum of One Hundred and Seventy Thousand Dollars and 00/100 cents (\$170,000.00) per year, payable at the same time as employees of Putnam County are paid.

Section 4. Automobile.

Upon retirement of the current County Manager, County agrees to make the current vehicle assigned to the current County Manager available to Manager for use in performance of this Agreement.

Section 5. Personnel Policies/Holidays.

Manager shall be considered an independent contractor, however, any individual acting on behalf of the Manager shall be subject to all standard personnel policies of Putnam County that are not in conflict with this Agreement. In the event of a conflict between the specific provisions of this Agreement and general Putnam County policies, the terms of this Agreement shall govern.

Any conflicts of interest that Manager may have, including any obligations Manager may have to any other entity to whom services are provided, that arise in Manager's performance of this Agreement shall be immediately disclosed to the Board.

Manager shall receive Board recognized holidays as defined in County's personnel policies.

Section 6. Indemnification.

To the fullest extent permitted by law and by available insurance coverage, except as specifically limited by the County's Ordinances, the County shall defend, save harmless and indemnify Manager against any tort, professional liability claim or demand or other legal action, whether groundless or otherwise, arising out of an alleged act or omission occurring in the performance of Manager's duties, and shall obtain and keep in full force and effect liability insurance, or risk pool coverage, including errors and omissions coverage on a "per occurrence" basis, in sufficient amounts to assure accomplishment of this hold harmless and indemnification clause; in this regard, the County and/or its liability insurer(s) shall have the right, in its or their discretion, to compromise and settle any such claim or suit on behalf of the County and the Manager without the consent of Manager; the County and/or its insurer(s) shall pay the amount of any settlement or judgment rendered by reason of any such suit or claim; provided that this section shall not be construed as creating any right, cause of action, or claim of waiver or estoppel for the benefit of or on behalf of any third party, nor shall it be construed as a waiver or modification of the defense of governmental immunity or any other legal defense available to either the County or the Manager as to any claim brought by or on behalf of any third party; provided further that nothing herein shall be construed to require the County to indemnify or hold harmless the Manager from and with respect to any claim or liability for which the conduct of the Manager is found by the courts to have been intentionally willful conduct. The provisions of this indemnification section shall extend beyond and survive the termination of employment and the expiration of this Agreement.

Section 7. Separation and Severance Considerations.

- A. Termination Without Cause. This Agreement may be terminated either by the County or Manager at any time without cause. If Manager terminates this Agreement without cause, Manager shall make a good-faith effort to provide County with four weeks' notice of such termination.

Section 8. General Provisions.

- A. Governing Law. This Agreement shall be construed in accordance with, and governed by, the laws of the State of Georgia. Venue shall lie exclusively in Putnam County, Georgia.
- B. Entire Agreement. This Agreement incorporates all the agreements, covenants and understandings between County and Manager concerning the subject matter hereof, and all such covenants, agreements and understandings have been merged into this written Agreement. No other prior agreements or understandings, verbal or otherwise, of the parties or their agents shall be valid or enforceable unless embodied in this Agreement.
- C. Amendment. This Agreement shall not be modified or amended except by a vote and upon approval of the County and Manager accompanied by a written instrument executed by Manager and the duly authorized representative of the County.

IN WITNESS WHEREOF, the parties have executed this Agreement, with their hand and seal, the day and year above written.

This the _____ day of _____, 2026.

Bill Sharp, Chairman

Attest/County Clerk

Witness