

PUTNAM COUNTY BOARD OF COMMISSIONERS

1



117 Putnam Drive, Suite A ♦ Eatonton, GA 31024

Agenda

Friday, October 1, 2021 ♦ 9:00 AM

Putnam County Administration Building – Room 203

Opening

1. Welcome - Call to Order
2. Approval of Agenda
3. Invocation
4. Pledge of Allegiance (staff)
5. Special Presentation
 - a. Tri-County EMC and Tri-CoGo
 - b. EPWSA / ESG

Regular Business Meeting

6. Public Comments
7. Consent Agenda
 - a. Approval of Minutes - September 21, 2021 Regular Meeting (staff-CC)
8. Authorization for Chairman to sign Letter of Support for Tri-County EMC's Broadband Infrastructure Grant Application (staff-CM)
9. Discussion and possible action regarding EPWSA / ESG presentation and matching funds for the ARP grant (BS)
10. Authorization for Chairman to sign Letter of Support for Golden Harvest Food Bank's American Rescue Plan Act Grant Application (BW/DB)
11. Approval of 2021-2022 Contract with the Eatonton-Putnam Chamber of Commerce (staff-CC)
12. Awarding of Solicitation 21-42001-006 Signing & Pavement Marking Upgrades (staff-CM & CC)
13. Approval of Putnam County Policy and Procedure Manual Update (staff-HR)

Reports/Announcements

14. County Manager Report
15. County Attorney Report
16. Commissioner Announcements

Closing

17. Adjournment

The Board of Commissioners reserves the right to continue the meeting to another time and place in the event the number of people in attendance at the meeting, including the Board of Commissioners, staff, and members of the public exceeds the legal limits. The meeting cannot be closed to the public except by a majority vote of a quorum present for the meeting. The board can vote to go into an executive session on a legally exempt matter during a public meeting even if not advertised or listed on the agenda. Individuals with disabilities who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities are required to contact the ADA Compliance Officer, at least three business days in advance of the meeting at 706-485-2776 to allow the County to make reasonable accommodations for those persons.

File Attachments for Item:

7. Consent Agenda

a. Approval of Minutes - September 21, 2021 Regular Meeting (staff-CC)

PUTNAM COUNTY BOARD OF COMMISSIONERS



117 Putnam Drive, Suite A ♦ Eatonton, GA 31024

Minutes

Tuesday, September 21, 2021 ♦ 6:30 PM

Putnam County Administration Building – Room 203

The Putnam County Board of Commissioners met on Tuesday, September 21, 2021 at approximately 6:30 PM in the Putnam County Administration Building, 117 Putnam Drive, Room 203, Eatonton, Georgia.

PRESENT

- Chairman Billy Webster
- Commissioner Gary McElhenney
- Commissioner Daniel Brown
- Commissioner Bill Sharp
- Commissioner Jeff Wooten

STAFF PRESENT

- County Attorney Barry Fleming
- County Manager Paul Van Haute
- County Clerk Lynn Butterworth

Opening

1. Welcome - Call to Order

Chairman Webster called the meeting to order at approximately 6:32 p.m.
(Copy of agenda made a part of the minutes on minute book page _____.)

2. Approval of Agenda

Motion to approve the Agenda.

Motion made by Commissioner Sharp, Seconded by Commissioner Wooten.

Voting Yea: Commissioner McElhenney, Commissioner Brown, Commissioner Sharp, Commissioner Wooten

3. Invocation - Pastor Pete Mattix, Lake Country Baptist Church

Pastor Pete Mattix, Lake Country Baptist Church, gave the invocation.

4. Pledge of Allegiance (BW)

Mr. Chad Hudgins led the Pledge of Allegiance.

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5. Special Presentation - Golden Harvest Food Bank

Ms. Julie Ferguson, Director of Development of the Golden Harvest Food Bank, distributed handouts and explained their program, discussed the increased needs due to COVID, and requested funding from ARP funds.

(Copy of handouts made a part of the minutes on minute book pages _____ to _____.)

Zoning Public Hearing

Chairman Webster called the Zoning Public Hearing to order at approximately 6:42 p.m. and explained that items by Jamie Key will be taken together (Item #s 6,7,8,9,10,11,15,16) and items by Christie Key will be taken together (Item #s 12,13,14).

Attorney Fleming explained the rules regarding the request to withdraw without prejudice - that will be dealt with first, if approved the public hearing will end, if denied the rezoning requests will be considered.

Jamie Key requests (Item #s 6,7,8,9,10,11,15,16)

- 6. Request by James Key (Jamie) to rezone 1.264 acres on Crooked Creek Drive from R-2 to C-1 [Map 110D, Parcel 045, District 3] (staff-P&D)
- 7. Request by James Key (Jamie) to rezone 1.04 acres on Crooked Creek Drive from R-2 to C-1 [Map 110D, Parcel 045001, District 3] (staff-P&D)
- 8. Request by James Key (Jamie) to rezone 0.689 acres on Crooked Creek Drive from R-2 to C-1 [Map 110D, Parcel 045002, District 3] (staff-P&D)
- 9. Request by James Key (Jamie) to rezone 0.72 acres on Crooked Creek Drive from R-2 to C-1 [Map 110D, Parcel 046, District 3] (staff-P&D)
- 10. Request by James Key (Jamie) to rezone 0.976 acres on Crooked Creek Drive from R-2 to C-1 [Map 110D, Parcel 046001, District 3] (staff-P&D)
- 11. Request by James Key (Jamie) to rezone 1.23 acres on Crooked Creek Drive from R-2 to C-1 [Map 110D, Parcel 046002, District 3] (staff-P&D)
- 15. Request by James Key (Jamie) to rezone 0.698 acres on Crooked Creek Road from R-2 to C-1 [Map 110D, Parcel 049, District 3] (staff-P&D)
- 16. Request by James Key (Jamie) to rezone 0.881 acres on Crooked Creek Road from R-2 to C-1 [Map 110D, Parcel 049001, District 3] (staff-P&D)

Mr. Jamie Key spoke in support of the request to withdraw without prejudice. Ms. Christie Key and Ms. Jana Jones also spoke in support.

The following individuals spoke against the request to withdraw and against the request to rezone: Wanda Sebald, Bettina Hutchings, Donna Schreiber, Clydie Gilliam, Peggy McWhorter, Jim Schreiber, Chad Hudgins, Andrea Dorsy, David Horton, Jami Smith, Jim Fletcher, Dianna Odum, Merle Sebald.

Mr. Key did not use any of his remaining time for rebuttal.

Christie Key requests (Item #s 12,13,14)

- 12. Request by Christie Key to rezone 0.708 acres on Crooked Creek Road from R-2 to C-1 [Map 110D, Parcel 047, District 3] (staff-P&D)
- 13. Request by Christie Key to rezone 0.796 acres on Crooked Creek Road from R-2 to C-1 [Map 110D, Parcel 047001, District 3] (staff-P&D)
- 14. Request by Christie Key to rezone 0.694 acres on Crooked Creek Drive from R-2 to C-1 [Map 110D, Parcel 047002, District 3] (staff-P&D)

No one spoke in support of these requests.

The following individuals spoke against the request to withdraw and the request to rezone: Wanda Sebal, Peggy McWhorter, and Andrea Dorsy.

Planning & Development staff recommendation is to deny rezoning of all eleven items as requested by Jamie and Christie Key, however the applicants have requested to withdraw without prejudice.

Motion to deny the request by James Key (Jamie) to withdraw without prejudice the requests to rezone parcels on Crooked Creek Drive and Crooked Creek Road from R-2 to C-1 [Map 110D, Parcels 045, 045001, 045002, 046, 046001, 046002, 049, 049001].

Motion made by Commissioner Sharp, Seconded by Commissioner Brown.

Voting Yea: Commissioner McElhenney, Commissioner Brown, Commissioner Sharp, Commissioner Wooten

Motion to deny the requests by James Key (Jamie) to rezone parcels on Crooked Creek Drive and Crooked Creek Road from R-2 to C-1 [Map 110D, Parcels 045, 045001, 045002, 046, 046001, 046002, 049, 049001].

Motion made by Commissioner Sharp, Seconded by Commissioner McElhenney.

Voting Yea: Commissioner McElhenney, Commissioner Brown, Commissioner Sharp, Commissioner Wooten

Motion to deny the request by Christie Key to withdraw without prejudice the requests to rezone parcels on Crooked Creek Drive and Crooked Creek Road from R-2 to C-1 [Map 110D, Parcels 047, 047001, 047002].

Motion made by Commissioner Sharp, Seconded by Commissioner Wooten.

Voting Yea: Commissioner McElhenney, Commissioner Brown, Commissioner Sharp, Commissioner Wooten

Motion to deny the requests by Christie Key to rezone parcels on Crooked Creek Drive and Crooked Creek Road from R-2 to C-1 [Map 110D, Parcels 047, 047001, 047002].

Motion made by Commissioner Sharp, Seconded by Commissioner McElhenney.

Voting Yea: Commissioner McElhenney, Commissioner Brown, Commissioner Sharp, Commissioner Wooten

The Zoning Public Hearing ended at approximately 7:47 p.m.

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Meeting recessed at approximately 7:47 p.m.
Meeting reconvened at approximately 8:00 p.m.

Regular Business Meeting

17. Public Comments

Mr. George Kelecheck submitted handouts and commented on possible solutions to zoning problems in the form of a conservation community concept.

(Copy of handouts made a part of the minutes on minute book pages _____ to _____.)

Col. Andrew Milani commented on hydrilla in the lakes.

Mr. Charles Trumbo commented about Napier Road safety concerns.

Mr. Richard Garrett thanked the county for working on Jimmy Davis Park and forming a committee for the work but expressed concern about access to the committee meetings and a lack of public records being kept.

Ms. Ann Laidlaw expressed appreciation for the county addressing maintenance at Jimmy Davis Park but expressed concern about the inability to find out anything about advisory group meetings.

18. Consent Agenda

a. Approval of Minutes - September 3, 2021 Regular Meeting (staff-CC)

Motion to approve the Consent Agenda.

Motion made by Commissioner Sharp, Seconded by Commissioner McElhenney.

Voting Yea: Commissioner McElhenney, Commissioner Brown, Commissioner Sharp, Commissioner Wooten

19. Approval of Right-of-Way Permit Application from Tri-County EMC (staff-CM)

Mr. Justin Strickland explained the request and answered questions.

Motion to approve the Right-of-Way Permit Application from Tri-County EMC.

Motion made by Commissioner McElhenney, Seconded by Commissioner Wooten.

Voting Yea: Commissioner McElhenney, Commissioner Brown, Commissioner Sharp, Commissioner Wooten

(Copy of permit made a part of the minutes on minute book pages _____ to _____.)

Reports/Announcements

20. County Manager Report

County Manager Van Haute reported the following:

- Tri CoGo will present at the next BOC meeting
- Received bids for striping; awarding of the solicitation will be added to the next BOC agenda
- Contracts are back for the Dennis Station Road project, and it will start soon
- Thursday, September 23, 2021 will be an employee appreciation luncheon with grilled hot dogs; commissioners are invited to attend

21. County Attorney Report

No report.

22. Commissioner Announcements

Commissioner McElhenney: none

Commissioner Brown: none

Commissioner Sharp: none

Commissioner Wooten: none

Chairman Webster: expressed appreciation for what Planning & Zoning has dealt with

Closing

23. Adjournment

Motion to adjourn the meeting.

Motion made by Commissioner McElhenney, Seconded by Commissioner Sharp.

Voting Yea: Commissioner McElhenney, Commissioner Brown, Commissioner Sharp, Commissioner Wooten

Meeting adjourned at approximately 8:24 p.m.

ATTEST:

Lynn Butterworth
County Clerk

Billy Webster
Chairman

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File Attachments for Item:

8. Authorization for Chairman to sign Letter of Support for Tri-County EMC's Broadband Infrastructure Grant Application (staff-CM)

October 1, 2021

Governor's Office of Planning and Budget
2 Capitol Square
Atlanta, GA 30334

RE: Letter of Support for Tri-County EMC's Broadband Infrastructure Grant Application

As residents and county officials of Putnam County, GA, we have witnessed the need for high-speed broadband services in our communities. Too many residents suffer from the lack of internet reliability and speed that are critical to the success in today's environment. Whether it is a child trying to complete homework or their parents struggling to work online, this deficiency of critical infrastructure results in a continued hardship for our citizens.

It is our understanding that Tri-County EMC is applying for funding assistance through the Broadband Infrastructure Grant under the Coronavirus State and Local Fiscal Recovery Funds through the Governor's Office of Planning and Budget. Tri-County EMC has shown immense leadership by committing to construct, deploy and operate a high-speed broadband network that will provide symmetrical Gigabit service to the citizens in our community. The benefits because of this network will be across the spectrum for Putnam County, from educational equity and healthcare access to increased economic opportunities and development.

We fully support Tri-County EMC's grant application and hope that the state supports them as well by providing financial assistance for this much needed service.

Respectfully Submitted,

Putnam County Board of Commissioners

Billy Webster
Chairman

File Attachments for Item:

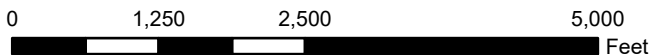
9. Discussion and possible action regarding EPWSA / ESG presentation and matching funds for the ARP grant (BS)

PROPOSED ARPA BUDGET SUMMARY	
Total Budget:	\$ 6,127,000.00
Putnam Co.:	\$ 600,000.00
City:	\$ 400,000.00
EPWSA:	\$ 2,063,500.00
50% Grant:	\$ 3,063,500.00
50% Match:	\$ 3,063,500.00
Total Project:	\$ 6,127,000.00
Dance Rd./Greensboro	\$ 1,273,270.00
441-MLK Loop	\$ 1,211,830.00
Alice Walker	\$ 387,940.00
Primary School Loop	\$ 553,860.00
Hydrant Removal & Replacement	\$ 1,091,900.00
W.Sumter	\$ 489,050.00
Valve Insertion	\$ 662,400.00
Mapping	\$ 100,000.00
Modeling	\$ 50,000.00
Rehab Hospital LS	\$ 306,750.00
Total:	\$ 6,127,000.00



ARPA APPLICATION

DANCE ROAD AREA

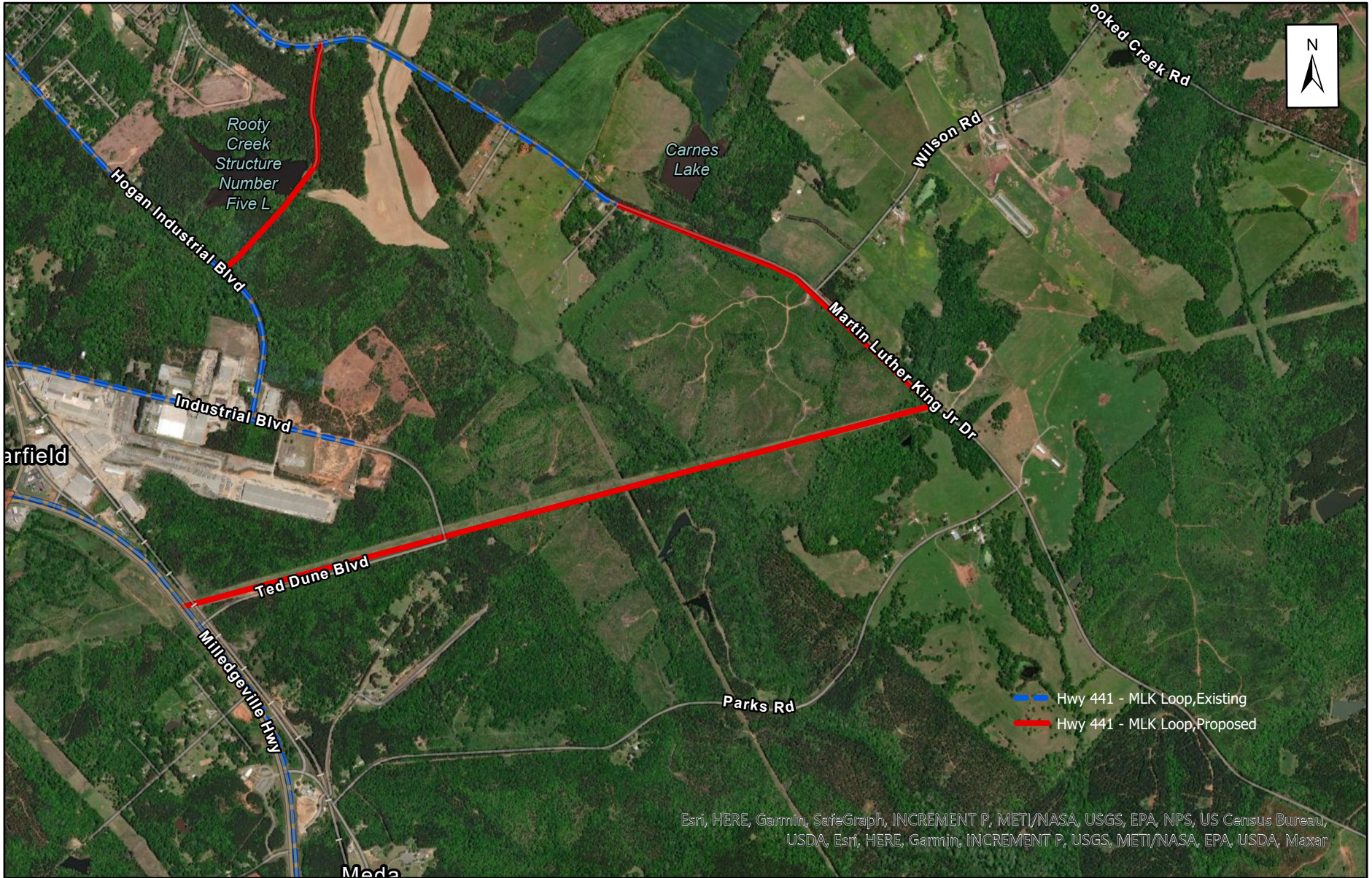


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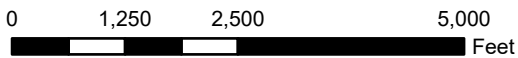


ARPA APPLICATION

HWY 441 - MLK LOOP AREA



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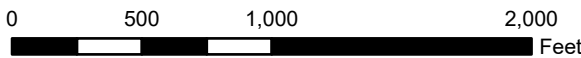


ARPA APPLICATION

PRIMARY SCHOOL LOOP AREA



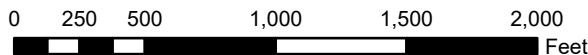
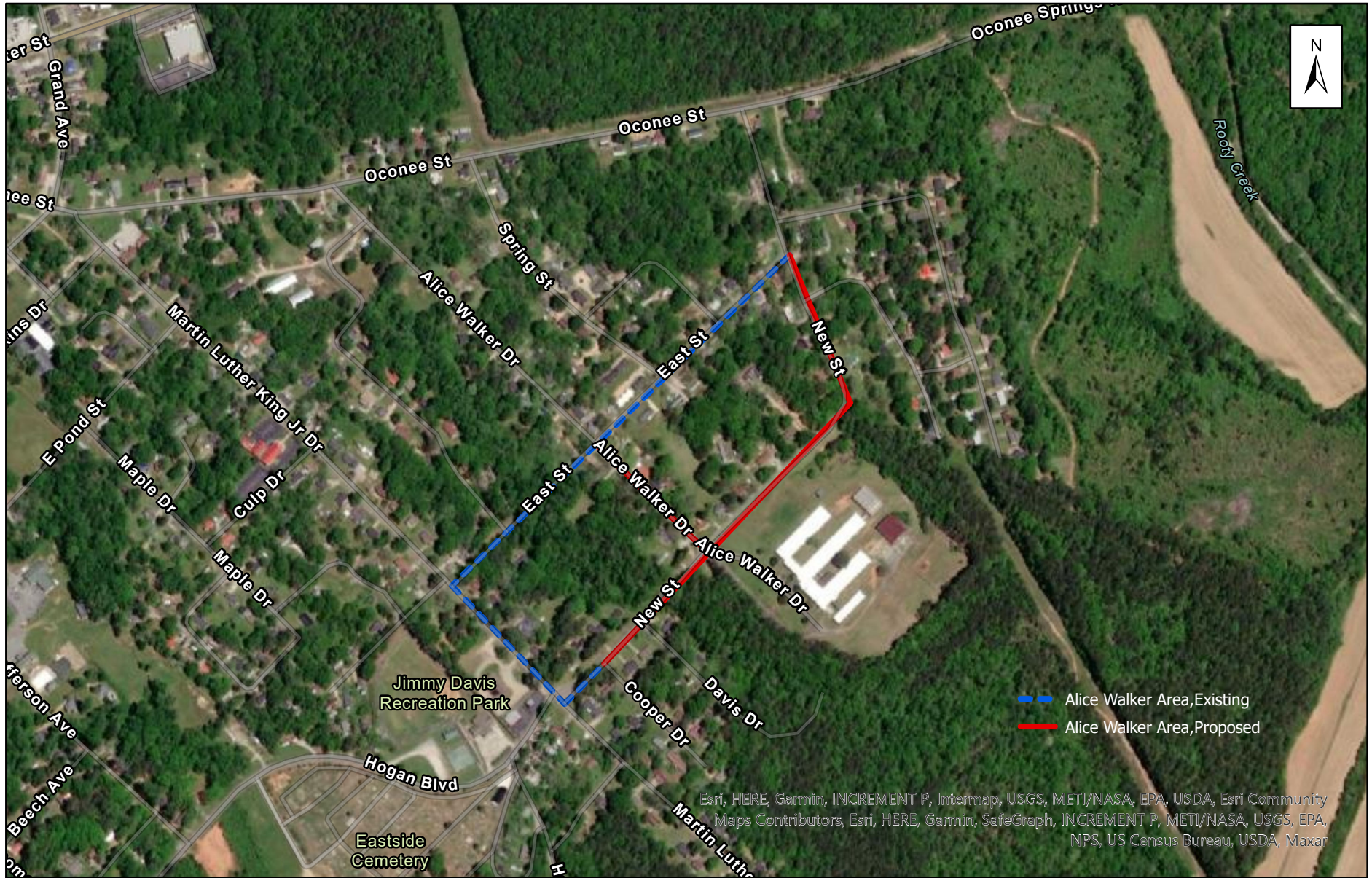
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ARPA APPLICATION

ALICE WALKER AREA



Esri, HERE, Garmin, INCREMENT P, Intermap, USGS, METI/NASA, EPA, USDA, Esri Community Maps Contributors, Esri, HERE, Garmin, SafeGraph, INCREMENT P, METI/NASA, USGS, EPA, NPS, US Census Bureau, USDA, Maxar



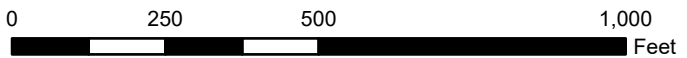
ARPA APPLICATION

W. SUMTER FIRE PROTECTION AREA



— W. Sumter Fire Protection, Existing
— W. Sumter Fire Protection, Proposed

Esri, HERE, Garmin, INCREMENT P, USGS, EPA, USDA, Esri Community Maps Contributors, BuildingFootprintUSA, Esri, HERE, Garmin, SafeGraph, INCREMENT P, METI/NASA, USGS, EPA, NPS, US Census Bureau, USDA, Maxar



File Attachments for Item:

10. Authorization for Chairman to sign Letter of Support for Golden Harvest Food Bank’s American Rescue Plan Act Grant Application (BW/DB)

Lynn Butterworth, MCC
County Clerk
Putnam County Board of Commissioners
117 Putnam Drive, Suite A
Eatonton, GA 31024

Re: ARPA Funding Letter of Support

Dear Lynn,

Thank you for the opportunity to request a letter of support from the Putnam County Board of Commissioners to pursue ARPA funding. Golden Harvest Food Bank will be seeking funding to transform our capacity to feed the hungry in counties within the Lake Country Region.

The need in the region is tremendous. The Food Bank and its partners currently distribute 582,000 meals annually in Putnam, Greene, and Hancock counties, but our research indicates that to really meet the need for food, we would need to distribute 1,034,000 meals every year. That's an increase of 452,000 meals, or 77% more food. An increase of this scale requires a large new investment in service capacity.

Golden Harvest Food Bank is uniquely positioned to drive this change in the Lake Country hunger relief system. As a member of Feeding America, we have the support and partnership of 200 strong member food banks. We have relationships with major national food donors like Walmart, Kroger, Publix, Food Lion, and Ingles, as well as regional food sources like Georgia farmers. Bringing the food in is not as big a challenge as getting the food out to the people who need it.

To increase food distribution capacity in the Lake Country, the food bank seeks to build a regional hub that will serve as a centralized distribution point for food to hunger relief partners in the region. This hub will enable Golden Harvest to increase the amount of fresh, nutritious produce provided to the hungry in the region, as well as increase the availability of shelf stable and frozen food. The food bank also plans to invest in logistics capacity by purchasing refrigerated vehicles that will be used to transport food to partner agencies and directly to the hungry through Mobile Market distributions.

Thank you so much for your support for this initiative. When we help the poor to flourish, the whole community thrives.

Blessings,

Julie Ferguson – Director of Development

October 1, 2021

Governor's Office of Planning and Budget
2 Capitol Square
Atlanta, GA 30334

RE: Letter of Support for Golden Harvest Food Bank’s ARPA Grant Application

Golden Harvest Food Bank will be seeking funding to transform their capacity to feed the hungry in counties within the Lake Country Region.

The need in the region is tremendous. The Food Bank and its partners currently distribute 582,000 meals annually in Putnam, Greene, and Hancock counties, but their research indicates that to really meet the need for food, they would need to distribute 1,034,000 meals every year. That’s an increase of 452,000 meals, or 77% more food. An increase of this scale requires a large new investment in service capacity. Golden Harvest Food Bank is uniquely positioned to drive this change in the Lake Country hunger relief system. As a member of Feeding America, they have the support and partnership of 200 strong member food banks. They have relationships with major national food donors like Walmart, Kroger, Publix, Food Lion, and Ingles, as well as regional food sources like Georgia farmers. Bringing the food in is not as big a challenge as getting the food out to the people who need it.

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The Putnam County Board of Commissioners fully support Golden Harvest Food Bank’s grant application and hope that the state supports them as well by providing financial assistance for this much needed service.

Respectfully Submitted,

Putnam County Board of Commissioners

Billy Webster
Chairman

File Attachments for Item:

11. Approval of 2021-2022 Contract with the Eatonton-Putnam Chamber of Commerce (staff-CC)

STATE OF GEORGIA

PUTNAM COUNTY

**~~2020-2021~~ 2021-2022 CONTRACT
PUTNAM COUNTY BOARD OF COMMISSIONERS AND
EATONTON-PUTNAM CHAMBER OF COMMERCE**

WHEREAS, the Board of Commissioners of Putnam County, Georgia (the “Board”) Recognizes the importance of tourism; and

WHEREAS, the Board desires to promote tourism and economic development within Putnam County; and

WHEREAS, the Eatonton-Putnam Chamber of Commerce (the “Chamber”) works in concert with the Putnam Development Authority, the Downtown Development Authority, Main Street, The Eatonton-Putnam Arts Foundation, The Tourism, Arts, & Heritage Board, Rock Eagle 4-H Conference Center, Historic Piedmont Scenic Byways, and many other regional and state organizations.

NOW, THEREFORE, for and in consideration of the mutual benefits to the parties, the undersigned parties agree as follows:

- 1. Obligations of Chamber.** The Chamber shall
 - a. Coordinate tourist related activities with the Tourism, Arts, & Heritage Group and the Putnam Development Authority in promoting tourism and its growth for our community;
 - b. Work in partnership with all state, regional, and local groups to promote Putnam County as a world class destination for leisure travel, using available trade show events and other similar activities;
 - c. Promote Putnam County as a “working getaway” to corporate entities;
 - d. Provide economic development information for specific prospects, pertaining to tourism or business development related to tourism;
 - e. Work with state agencies to promote tourism and recreation areas of Putnam County, including creating and promoting events that bring tourists to the area;
 - f. Attend and supply consumer shows with tourist information;
 - g. Design, publish, and provide brochures for tourist information relating to Putnam County and supply all State Welcome Centers. Brochures cover lodging, restaurants, camping, historic sites, and shopping;

- h. Work with the Leadership Putnam Program (and its participants) to develop a better understanding of what Putnam County has to offer.
- i. Provide staff dedicated to promoting tourism, events, and tourism products;
- j. Provide reports to tourism activities, statistical data, as requested, to the Board of Commissioners. Said reports to contain the results of the Chamber’s efforts on the County’s behalf as outlines herein above. Reports shall contain what future plans are being worked on, as well as the economic impact, as best as possible to Putnam County of the Chamber’s efforts. Reports will include visitation numbers, inquiries, and leads from website, state, and southeastern advertising, as well as values of media advertising and articles.
- k. Complete annual audit or compliance review;
- l. Conduct “visitor survey” for research purposes, to determine where visitors are from, number in their party, why they are here, whether they are overnighting, and their expected expenditures; and
- ~~m. Conduct and complete an assessment of current and proposed short term vacation rentals within the County; and~~
- n. Comply with all local, state, and federal laws.

2. Obligations of Board. The Board shall

- a. The Board shall pay ~~for~~ to the Chamber, as a designated destination marketing organization and an official designated tourism non-profit organization (501c-6), sixty percent (60%) of the hotel-motel tax collected, to be used for completion of the Chamber’s obligations herein and to promote tourism within Putnam County.
- ~~b. In consideration of Section 1(m) of this agreement, the Board shall make an additional payment to the Chamber in the amount of \$2,861.60.~~

3. Term. The initial term for this Agreement shall be for 1 year, commencing upon execution of this agreement by both parties.

4. Entire Agreement. This Agreement contains the entire agreement for the parties and there are no other promises or conditions in any other agreement whether oral or written. This Agreement supersedes any prior written or oral agreements between the parties.

5. Amendment. This Agreement may be modified or amended if the amendment is made in writing and is signed by both parties.

- 6. **Severability.** If any provision of this Agreement shall be held to be invalid or unenforceable for any reason, the remaining provisions shall continue to be valid and enforceable. If a court finds that any provision of this Agreement is invalid or unenforceable, that that by limiting such provision it would become valid and enforceable, then such provision shall be deemed to be written, construed, and enforced as so limited.
- 7. **Waiver of Contractual Right.** The failure of either party to enforce any provision of this Agreement shall not be construed as a waiver of limitation of that party’s right to subsequently enforce and compel strict compliance with every provision of this Agreement.
- 8. **Applicable Law.** This Agreement shall be governed by the laws of the State of Georgia.
- 9. **Assignment.** Chamber agrees that it will not assign, sell, transfer, delegate or otherwise dispose of any rights or obligations under this Agreement without the prior written consent of the Authority. Any purported assignment, transfer, or delegation shall be null and void. Subject to the foregoing, this Agreement shall be binding upon and shall inure to the benefit of the parties and their respective heirs, legal representatives, successors, and permitted assigns, and shall not benefit any person or entity other than those enumerated above.
- 10. **Counterparts.** This Agreement may be executed in several counterparts, each of which shall be an original and all of which shall constitute but one and the same instrument.

Failure to adhere to all conditions of this contract will result in the forfeiture of funds.

WITNESS, the hands and seals of the parties, this ____ day of _____, 20____.

PUTNAM COUNTY

By: _____

As its: _____

Date: _____

EATONTON-PUTNAM CHAMBER OF COMMERCE

By: _____

As its: _____

Date: _____

File Attachments for Item:

12. Awarding of Solicitation 21-42001-006 Signing & Pavement Marking Upgrades (staff-CM & CC)

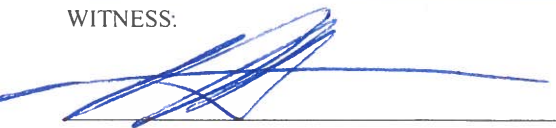
PUTNAM COUNTY BOARD OF COMMISSIONERS BID TABULATION SHEET

BID OPENING: Thursday, September 16, 2021 - 2:00 p.m.

SOLICITATION NO. AND DESCRIPTION: Solicitation 21-42001-006 Signing and Pavement Marking Upgrades

Name & Address of Bidder	Bid Amount (on proposal form)	Sealed & Labeled	Amendments Issued	Amendments Noted	Bid Bond (5%)	Corporate Certificate	Oath of Successful Bidder	References	List of Subs	Schedule of Items	E-Verify Affidavit	SAVE Affidavit	Notes
Tidwell Traffic Solutions Atlanta, GA	\$374,970.00	✓	Yes	✓	✓	✓	✓	✓	✓	✓	✓	✓	
Mid-State Striping Eatonton, GA	\$209,298.50	✓	Yes	✓	✓	✓	✓	✓	✓	✓	✓	✓	
Mid State Construction Perry, GA	\$363,225.00	✓	Yes	✓ not signed	✓	✓	✓	✓	✓	✓	✓	✓	
PeeK Pavement Marking Columbus, GA	\$241,661.50	✓	Yes	✓	✓	✓	✓	✓	✓	✓	✓	✓	
			Yes										
			Yes										
			Yes										

WITNESS:



Lynn Bettworth

September 20, 2021

Mr. Paul Van Haute
County Administrator
Putnam County
117 Putnam Drive, Suite A
Eatonton, Georgia 31024

Re:

Project: Signing and Pavement Marking Upgrades on Various Roads in Putnam County

Dear Mr. Paul Van Haute,

Four (4) bids were received by Putnam County on September 16, 2021 for the Signing and Pavement Marking Upgrades on Various Roads in Putnam County contract, one bid was held non-responsive.

The resulting low bidder was Peek Pavement Marking, LLC with a bid of \$241,661.50. We have reviewed the bid prices and consider the low bid to be acceptable. It is recommended that the contract be awarded to Peek Pavement Marking, LLC.

A tabulation of the bids received is attached.

Sincerely,



John Solomon
Office Engineer

cc:

File: Signing and Pavement Marking Upgrades on Various Roads in Putnam County

PUTNAM COUNTY, GEORGIA	
PROJECT:	SIGNING AND PAVEMENT MARKING UPGRADES ON VARIOUS ROADS IN PUTNAM COUNTY
BID NUMBER:	21-42001-006

Item #	GDOT #	Description	Units	Est. Bid Quantity	Peek Pavement Marking, LLC		Mid State Construction & Stripeing, Inc.		Tidwell Traffic Solutions, Inc.	
					Unit Price Bid	Total Bid Price	Unit Price Bid	Total Bid Price	Unit Price Bid	Total Bid Price
005	150-1000	TRAFFIC CONTROL	LS	1	\$39,700.00	\$39,700.00	\$1,000.00	\$1,000.00	\$150,000.00	\$150,000.00
010	636-1033	HIGHWAY SIGNS, TP 1 MATL, REFL SHEETING, TP 9	SF	160	\$19.00	\$3,040.00	\$17.00	\$2,720.00	\$17.50	\$2,800.00
015	636-1036	HIGHWAY SIGNS, TP 1 MATL, REFL SHEETING, TP 11	SF	850	\$20.00	\$17,000.00	\$19.00	\$16,150.00	\$19.50	\$16,575.00
020	636-2070	GALV STEEL POSTS, TP 7	LF	2,250	\$6.50	\$14,625.00	\$7.00	\$15,750.00	\$11.50	\$25,875.00
025	653-0100	THERMOPLASTIC PVMT MARKING, RR/HWY CROSSING SYMBOL	EA	4	\$500.00	\$2,000.00	\$500.00	\$2,000.00	\$750.00	\$3,000.00
030	653-0120	THERMOPLASTIC PVMT MARKING, ARROW, TP 2	EA	5	\$65.00	\$325.00	\$100.00	\$500.00	\$200.00	\$1,000.00
035	653-1704	THERMOPLASTIC SOLID TRAFFIC STRIPE, 24 IN, WHITE	LF	96	\$7.50	\$720.00	\$8.00	\$768.00	\$10.00	\$960.00
040	653-2501	THERMOPLASTIC SOLID TRAFFIC STRIPE, 5 IN, WHITE	LM	32.50	\$2,250.00	\$73,125.00	\$7,400.00	\$240,500.00	\$2,250.00	\$73,125.00
045	653-2502	THERMOPLASTIC SOLID TRAFFIC STRIPE, 5 IN, YELLOW	LM	29.50	\$2,000.00	\$59,000.00	\$1,825.00	\$53,837.50	\$2,250.00	\$66,375.00
050	653-3501	THERMOPLASTIC SKIP TRAFFIC STRIPE, 5 IN, WHITE	GLF	375	\$0.30	\$112.50	\$0.50	\$187.50	\$1.00	\$375.00
055	653-4502	THERMOPLASTIC SKIP TRAFFIC STRIPE, 5 IN, YELLOW	GLM	3.50	\$1,500.00	\$5,250.00	\$1,400.00	\$4,900.00	\$2,250.00	\$7,875.00
060	653-6006	THERMOPLASTIC TRAFFIC STRIPING, YELLOW	SY	148	\$4.00	\$592.00	\$4.50	\$666.00	\$10.00	\$1,480.00

PUTNAM COUNTY, GEORGIA	
PROJECT:	SIGNING AND PAVEMENT MARKING UPGRADES ON VARIOUS ROADS IN PUTNAM COUNTY
BID NUMBER:	21-42001-006

Item #	GDOT #	Description	Units	Est. Bid Quantity	Peek Pavement Marking, LLC		Mid State Construction & Stripeing, Inc.		Tidwell Traffic Solutions, Inc.	
					Unit Price Bid	Total Bid Price	Unit Price Bid	Total Bid Price	Unit Price Bid	Total Bid Price
065	654-1001	RAISED PAVEMENT MARKERS, TP 1, 2, 3	EA	4,296	\$4.00	\$17,184.00	\$4.00	\$17,184.00	\$4.00	\$17,184.00
070	657-1054	PREFORMED PLASTIC SOLID PVMT. MARKING 5 IN, WHITE TP PB	LF	642	\$7.00	\$4,494.00	\$5.50	\$3,531.00	\$6.50	\$4,173.00
075	657-6054	PREFORMED PLASTIC SOLID PVMT. MARKING 5 IN, YELLOW TP PB	LF	642	\$7.00	\$4,494.00	\$5.50	\$3,531.00	\$6.50	\$4,173.00
						\$241,661.50		\$363,225.00		\$374,970.00

PUTNAM COUNTY, GEORGIA	
PROJECT #:	
PROJECT:	SIGNING AND PAVEMENT MARKING UPGRADES ON VARIOUS ROADS IN PUTNAM COUNTY
BID NUMBER:	21-42001-006

BID SCHEDULE					Peek Pavement Marking, LLC		Putnam County - Signing & Pavement Marking Upgrades	
Item #	GDOT #	Description	Units	Est. Bid Quantity	Unit Price Bid	Total Bid Price	No. of Units	Amount
005	150-1000	TRAFFIC CONTROL	LS	1	\$39,700.00	\$39,700.00	1	\$39,700.00
010	636-1033	HIGHWAY SIGNS, TP 1 MATL, REFL SHEETING, TP 9	SF	160	\$19.00	\$3,040.00	160	\$3,040.00
015	636-1036	HIGHWAY SIGNS, TP 1 MATL, REFL SHEETING, TP 11	SF	850	\$20.00	\$17,000.00	850	\$17,000.00
020	636-2070	GALV STEEL POSTS, TP 7	LF	2250	\$6.50	\$14,625.00	2250	\$14,625.00
025	653-0100	THERMOPLASTIC PVMT MARKING, RR/HWY CROSSING SYMBOL	EA	4	\$500.00	\$2,000.00	4	\$2,000.00
030	653-0120	THERMOPLASTIC PVMT MARKING, ARROW, TP 2	EA	5	\$65.00	\$325.00	5	\$325.00
035	653-1704	THERMOPLASTIC SOLID TRAFFIC STRIPE, 24 IN, WHITE	LF	96	\$7.50	\$720.00	96	\$720.00
040	653-2501	THERMOPLASTIC SOLID TRAFFIC STRIPE, 5 IN, WHITE	LM	32.50	\$2,250.00	\$73,125.00	32.50	\$73,125.00

PUTNAM COUNTY, GEORGIA	
PROJECT #:	
PROJECT:	SIGNING AND PAVEMENT MARKING UPGRADES ON VARIOUS ROADS IN PUTNAM COUNTY
BID NUMBER:	21-42001-006

BID SCHEDULE					Peek Pavement Marking, LLC		Putnam County - Signing & Pavement Marking Upgrades	
Item #	GDOT #	Description	Units	Est. Bid Quantity	Unit Price Bid	Total Bid Price	No. of Units	Amount
045	653-2502	THERMOPLASTIC SOLID TRAFFIC STRIPE, 5 IN, YELLOW	LM	29.50	\$2,000.00	\$59,000.00	29.50	\$59,000.00
050	653-3501	THERMOPLASTIC SKIP TRAFFIC STRIPE, 5 IN, WHITE	GLF	375	\$0.30	\$112.50	375	\$112.50
055	653-4502	THERMOPLASTIC SKIP TRAFFIC STRIPE, 5 IN, YELLOW	GLM	3.50	\$1,500.00	\$5,250.00	3.50	\$5,250.00
060	653-6006	THERMOPLASTIC TRAFFIC STRIPING, YELLOW	SY	148	\$4.00	\$592.00	148	\$592.00
065	654-1001	RAISED PAVEMENT MARKERS, TP 1, 2, 3	EA	4296	\$4.00	\$17,184.00	4296	\$17,184.00
070	657-1054	PREFORMED PLASTIC SOLID PVMT. MARKING 5 IN, WHITE TP PB	LF	642	\$7.00	\$4,494.00	642	\$4,494.00
075	657-6054	PREFORMED PLASTIC SOLID PVMT. MARKING 5 IN, YELLOW TP PB	LF	642	\$7.00	\$4,494.00	642	\$4,494.00
TOTAL						\$241,661.50		\$241,661.50

File Attachments for Item:

13. Approval of Putnam County Policy and Procedure Manual Update (staff-HR)



PUTNAM COUNTY POLICY AND PROCEDURE MANUAL UPDATE

Effective October 1, 2021

Introduction:

Putnam County Board of Commissioners strives to provide a safe and healthy workplace for all employees. This policy outlines our overall response to a pandemic outbreak or similar illness.

This policy outlines specific steps the County takes to safeguard employees' health and well-being during a pandemic, or similar illness, while ensuring the County's ability to maintain essential operations and continue providing essential services to our citizens. In addition, it provides guidance on how we intend to respond to specific operational and human resource issues in the event of a pandemic.

(a) Workplace Requirements

Putnam County Board of Commissioners and its employees bear responsibility for a safe and productive workplace environment. Accordingly, an employee with Contagious Symptoms and/or a Contagious Condition:

- (1) Will call his/her supervisor to report that he/she will not report to the workplace so as not to infect other employees or members of the public.
- (2) The employee's supervisor will report the call-in to the County Manager.
 - i. Will not report to the workplace until his/her symptoms have subsided. A health care provider's statement that an employee may return to work may be required during epidemics, pandemics, or similar situations during which enhanced precautions are warranted.
 - ii. May be sent home, with or without the opportunity to work from home, based on observations of symptoms of a Contagious Condition.
 - iii. According to CDC guidance, essential employees who have had close contact with a person diagnosed with COVID-19 may continue to work as long as the employee is asymptomatic and protective measures are taken such as having the employee wear a mask, screening the employee for temperature and other symptoms and regularly disinfecting work areas.

(b) Return to Work from Contagious Symptoms or Contagious Condition

A health care provider’s statement that the Contagious Symptom or Contagious Condition that the employee experienced has been cleared and the employee may return to work without risk to other employees may be required during epidemics, pandemics, or similar situations during which enhanced precautions are warranted. The written statement must be submitted to his/her supervisor. An employee failing to provide a written return to work authorization prior to reporting to work will be immediately sent home and may be subject to disciplinary action for failure to comply with this requirement.

(c) Paid-Leave Requirements

The paid-leave requirements of the Families First Coronavirus Response Act (FFCRA) expired on Dec. 31, 2020. Employers no longer have an obligation to provide paid sick or emergency Family and Medical Leave Act (FMLA) leave to employees for absences related to the coronavirus. Under the Consolidated Appropriations Act (CAA), employers could choose to continue providing FFCRA like leave voluntarily through March 31, 2021 and receive an employer tax credit.

The American Rescue Plan Act (ARPA) further extended this tax credit for voluntarily provided FFCRA-like paid leave by employers through Sept. 30, 2021.

- (1) While the requirement to provide paid leave under the FFCRA has expired, the need for coronavirus-related employee absences continues. To ensure employees are able to take time off from work when sick and/or when needed to care for a family member, Putnam County Board of Commissioners will continue providing FFCRA for employees who test positive, and the above document is presented as stated in Section “(b) Return to Work from Contagious Symptoms or Contagious Condition.
- (2) All negative testing will be charged against an employee’s accrued sick leave.

(d) Compliance

Due to the seriousness of the ramifications of non-compliance, any violation of the policy as set forth will subject the employee to disciplinary action, up to and including, termination.

This Section will be administered in accordance with all federal and state laws and regulations, including the ADA and the FMLA (where a serious health condition is involved).

(d) Scope of Policy

This section applies to all employees, volunteers, interns, and any other individuals performing services on the County’s behalf, whether paid or unpaid.



Putnam County Policy Acknowledgement

I acknowledge that I have been presented with the new updated policy on Contagious Symptoms and Contagious Conditions and I fully acknowledge that I am to follow the provisions as outlined. I will contact my immediate supervisor or Human Resources if I should have any questions about any part of the policy presented today.

Signature

Printed Signature Date